



Hancock County Board of Supervisors

Regular Meeting Agenda

February 6, 2023 at 9:00 AM

Board Meeting Room

1. Call to Order

- A) Pledge of Allegiance
- B) Invocation

2. Roll Call

3. Amendments to the Agenda

- A) Motion to accept the agenda.

4. Announcements

- A) The next regular scheduled Board of Supervisor's meeting will be held at 9:00 a.m., on Wednesday, February 22, 2023.**
- B) Biweekly payroll for ending date January 14, 2023 with a check date January 20, 2023 totaled \$799,420.02, and Biweekly payroll for ending date January 28, 2023 with a check date February 3, 2023 totaled \$826,022.66.**

5. Bid Openings

- A) Motion to open and take under advisement Bids received, and spread on the Minutes, the Proof of Publication for the Bridge and Approaches on the South Railroad Avenue Project No. LSBP-23 (11) in Hancock County, Mississippi.
- B) Motion to open and take under advisement Bids received, and spread on the Minutes, the Proof of Publication for the Road 374 Drainage Improvements.
- C) Motion to open and take under advisement Bids received, and spread on the

Minutes, the Proof of Publication for Banks desiring to be a County Depository.

- D) Motion to open and take under advisement Bids received, and spread on the Minutes, the Proof of Publication for High Polymer Micro Surfacing, Hot Bituminous In Place & Picked Up, Liquid Asphalt, Micro-Surfacing & Seals, and Pest Control Services.

6. External Business Agenda

A) Port & Harbor Commission

1. Motion to accept Resolution #20230123-02, Docket of Claims for January 23, 2023, in the amount of \$199,768.50 (GO: \$131,708.14; RR: \$18,675.19; IP: \$25,320.17; AP: \$24,065.00).
2. Motion to accept Resolution #20230123-04, spreading on the Minutes, the executed request for payment for MDA ACE Grant to Relativity Space, Inc.
3. Motion to approve and spread on the Minutes the following:
 - a. Hancock County Port and Harbor Commission's Petition for Incorporation of West Hancock Fire Grading District,
 - b. Hancock County Board of Supervisors' Resolution of Intent to Incorporate West Hancock Fire Grading District, and
 - c. Exhibit - West Hancock Port Bienville Grading District boundaries and map.

B) Jeff Loftus – GRPC

1. Motion to approve the cost proposal from _____ to collect Household Hazardous Waste during the Household Hazardous Waste Collection Day Event.
2. Motion to approve the cost proposal from _____ to collect Electronic Waste during the Household Hazardous Waste collection day event.

C) John Brdecka - Hancock County Library System

1. Discussion from John Brdecka seeking approval from the Board of Supervisors to install a digital sign at the Kiln Public Library.

D) John James and Kim Thomas - Hope Haven

1. Presentation from Hope Haven regarding Child Abuse Awareness

E) Digital Engineering - Bruce Newton

1. Presentation regarding Stormwater Program Status as of December 28, 2022.
2. Motion to approve and execute the Contract between Hancock County Board of Supervisors and LJ Construction, Inc., regarding the Lawrence Ladner Road Drainage Improvements and spread all documents on the Minutes.

3. Motion to approve and execute the Contract between Hancock County Board of Supervisors and Bottom 2 Top Construction, LLC for projects regarding Pontiac Drive and Texas Flat Road Drainage Improvements and spread all documents on the Minutes.
4. Motion to accept the donation of (2) 24" N12 Solid Culvert (30' in length), (2) N12 Solid Culvert (20' in length), and (1) 24" split coupler to be incorporated into the design and construction of the Rotten Bayou Drainage Improvement project.

F) Ty J. Necaise - 2021 Audit

1. **Presentation of and Motion to accept the FY2021 Audit Report for Hancock County, and spread reports on the Minutes.**

7. Departmental Agendas

A) Emergency Management Agency

B) E-911/Dispatch

1. Motion to accept the resignation of the following personnel and remove them from payroll:
 - a. Shyann Dougherty, effective January 16, 2023,
 - b. Jonathan Bolton, effective January 27, 2023,
 - c. Jady Olson, effective February 11, 2023,
 - d. Alexia Stehlin, effective February 17, 2023.
2. Motion to approve hiring Danielle Lauga, Miriam Perkins, Madison Sekinger, and Brianna Page as full-time dispatchers at the rate of pay of \$14.00 per hour, effective February 7, 2023, pending successful completion of a drug screen and physical and 90 day probationary period.

C) Animal Shelter

1. Motion to spread on the Minutes, Coast Veterinary Hospital's contract for veterinary care for years 2022-2023.

D) Justice Court

E) IT Department

1. Motion to accept and authorize payment for a quote for anti-virus for the computer system.

F) Purchasing

1. Motion to approve and spread on the Minutes, the Credit Card Report for February 6, 2023. This report reflects all credit card charges that are presently on the docket for payment.

2. Motion to approve and accept the low and alternate for the annual six-month Office and Janitorial term bids that were opened at the January 3, 2023 meeting. Bid tabulations attached.
3. Motion to approve and accept the low and alternate for the annual 12-month term bids that were opened at the January 3, 2023 meeting. Bid tabulations attached.
4. Motion to approve the purchase of playground equipment for Lakeshore in the amount of \$50,675.64 from Great Southern Recreation as they were the lowest and best quote, and spread both quotes on the Minutes.

G) Planning and Zoning

1. Motion to approve the Planning Commission Meeting Minutes held on January 5, 2023.
2. Motion to approve the Board of Supervisors President to sign the Annual Report Form for the Small Municipal Separate Storm Sewer System (MS4) General Permit.
3. Motion to waive fees for the American Legion Riders Post 139 to use the Lakeshore Community Center for a Police Benefit on Saturday, February 25, 2023.
4. Motion to approve waiving the fees at the Pearlington Community Center on February 4, 2023 for Wilton Acker repass.

H) Parks & Recreation

I) Inventory Clerk

1. Motion to approve the removal and disposal of assets on the attached Exhibit A as they hold no value to the county due to all assets being broken beyond repair and will be discarded.

J) Comptroller

1. Motion to spread on the Minutes, the receipt of the Use Tax Modernization funds in the amount of \$762,776.97.
2. Motion to approve the attached budget amendments
3. Motion to approve the docket of claims for February 6, 2023 in the amount of \$4,044,524.78.

K) Board Secretary

1. Motion to approve the Regular Meeting Minutes from Monday, January 17, 2023.
2. Motion to spread on the Minutes and Board Certify the following Election

Commissioners: Tad J. Shaw (District 2), Sandra (Sam) Henley (District 2), and Donna L. Henry (District 4). The Hancock County Circuit Clerk's office certified the signatures and all necessary qualifying information of all candidates; the Chancery Clerk's Office filed each Statement of Intent, and the Board of Supervisors secured clean background checks through the Sheriff's Office for all Commissioners.

8. Elected/Appointed Agendas

A) Sheriff's Office

1. Motion to spread on the Minutes, the acceptance of the donation of K-9 Lupa and add to inventory.
2. Motion to spread on the Minutes, acknowledgement of the receipt of the monthly inmate meal log from the Hancock County Adult Detention Center for the month of January 2023, as on file with the County Administrator, pursuant to Mississippi State Statute 19-25-74.
3. Motion to spread on the Minutes, the following personnel changes:
 - a. Hire the following full-time Correction Officers, at a rate of pay of \$15.50 per hour, effective February 06, 2023: Jordan Lafayette Lee, Luke Jimenez, and Madeline Pingleton.
 - b. Move Eric Moran Jr., to part-time Correction Officer, at a rate of pay of \$12.00 per hour, effective February 12, 2023.
 - c. Add Haley Overstreet to payroll as full time Deputy, rate of pay \$20.00 per hour, effective February 06, 2023.

B) Tax Assessor

1. Motion to approve and spread on the Minutes to void the attached tax sales.
2. Motion to approve and authorize the Board President and Chancery Clerk to sign the Increase and Decrease in Assessments.
3. Motion to approve the Free Port Warehouse Application for JV/Global LLC.

C) Circuit Clerk

D) County Court

E) Youth Court/Family Treatment Court

F) Chancery Clerk

G) County Engineer

1. Motion to Approve and Authorize the Board President to sign Closeout Documents related to Bayou Caddy Marina Electrical Repairs Project.
2. Motion to Approve ROW Request from Kiln Utility and Fire District to install

approximately 400' of 8" PVC Waterline along Kiln Delisle Road and Moragas Lane.

3. Motion to approve and authorize the Board President to sign the Public Trust Tidelands Lease from the Secretary of State to Hancock County for Clermont Harbor Pier Extension Project.

H) Road Manager

1. Discussion regarding Road 374 asking the Board to accept the front portion for county maintenance.
2. Motion to accept and spread on the Minutes, the 2023-2026 four year road plan which includes the Board members' updated road lists.
3. Motion to accept and spread on the Minutes, copy of check received from Bean Excavating and Dirt Work for scrap metal in the amount of \$11,573.10.
4. Discussion regarding a damaged light pole at the Pearlington Library.

I) Grant Administrator

1. Motion to approve and authorize the Board President to sign, and spread on the Minutes, the Sub-Recipient Grant Closeout Form for the Cybersecurity Grant 20ES23.
2. Motion to approve and authorize Board President to sign the MDEQ Mississippi Municipality and County Water Infrastructure Grant Subaward Agreement for Leetown Road drainage project.
3. Motion to approve and authorize the Board President to execute Request for Cash No. 1 for the Taxilane Sierra Project in the amount of \$13,920.00.
4. Motion to approve and authorize the Board President to execute Request for Cash No. 1 for the Aircraft Packaging Hangar in the amount of \$17,000.00.
5. Motion to spread on the Minutes, the fully executed Memorandum of Agreement between Mississippi Department of Archives and History and Hancock County for the Grant titled Hancock County - FY 23 Repair County Land Record Books.
6. Motion to spread on the Minutes the Notification of Closure for DR4350 (Hurricane Nate) received from MEMA and FEMA.

J) County Administrator

1. Motion to approve and authorize the Board President to sign the Omni Technologies' OmniSupport Agreement, effective February 6, 2023 and remains in effect until September 30, 2023.
2. Motion to spread on the Minutes, the fully executed Memorandum of Understanding (MOU) Between Hancock County, Mississippi and City of Bay

Saint Louis, Mississippi regarding ARPA related projects.

3. Motion to approve and spread on the Minutes, the following 16th Section Land Matters:
 - a. Amendment - Elvin & Melinda Walters - Residential - Parcel #185E-1-16-018.000,
 - b. Cancellation - Kenneth White - Residential - Parcel #185D-1-16-014.000.

K) County Attorney

1. Discussion regarding Hancock County, Mississippi, participating in the Community Rating System (CRS) and Motion to authorize the Board President and County Administrator to sign the letter to Administrator Szczech, contingent upon Board approval.
2. Discussion regarding the West Hancock Fire Boundary for Port Bienville.

9. Supervisors Items

A) District 1

1. Motion to authorize CASA of Hancock County to use the Hancock County Annex parking lot and public restrooms for the Touch A Truck event scheduled for Saturday, April 1, 2023 from 10:00 a.m. through 2:00 p.m.

B) District 2

C) District 3

D) District 4

E) District 5

10. Public Comment

11. Executive Session

12. Adjourn/Recess