



Hancock County Board of Supervisors

Regular Meeting Agenda

September 8, 2026 at 9:00 AM

Board Meeting Room

1. Call to Order

- A) Pledge of Allegiance
- B) Invocation

2. Roll Call

3. Amendments to the Agenda

- A) Motion to accept the agenda.

4. Bid Openings

- A) Motion to spread on the Minutes the Certified Proof of Publications in the Sea Coast Echo and Agency Bid Bank regarding the South Beach Box Culvert Replacement Project.
- B) Motion to open and take under advisement Bids received regarding the South Beach Boulevard Box Culvert Replacement Project.
- C) Motion to spread on the Minutes the Certified Proof of Publications in the Sea Coast Echo, Clarion Ledger, and Bid Bank regarding the construction of 0.071 miles of bridge and approaches on North Railroad Avenue.
- D) Motion to open and take under advisement Bids that were received regarding the construction of 0.071 miles of bridge and approaches on North Railroad Avenue.

5. Announcements

- A) **The next regularly scheduled Board of Supervisors' meeting will be held at 9:00 a.m., on Monday, September 21, 2026. There will also be a Special Meeting held on Tuesday, September 15, 2026, to adopt the FY 2026/2027**

Budget and set the tax levies.

- B) The biweekly payroll with a check date of August 28, 2026, totaled \$884,568.42.**
- C) Bids will be opened and read at 10:00 a.m. regarding the South Beach Box Culvert and the North Railroad Avenue Bridge.**
- D) The Public Hearing for the presentation of the FY 2026/2027 Proposed Budget will occur at 10:00 a.m. or shortly thereafter.**
- E) Objections to the Real and Personal Property Assessment Rolls for 2026 will be held at 10:15 a.m. or shortly thereafter.**

6. External Business Agenda

A) Port & Harbor Commission

1. Motion to approve Hancock County Port and Harbor Commission's docket of claims for August 24, 2026, in the amount of \$169,693.15 (GO \$111,441.64, RR \$9,125.20, IP \$2,972.77, AP \$46,153.54).
2. Motion to approve Hancock County Port and Harbor Commission's adoption of the FY2027 Budget in the amount of \$53,542,289.
3. Motion to spread on the Minutes the fully executed and recorded Memorandum of Understanding and Intergovernmental Transfer Agreement between Hancock County Port and Harbor Commission and the Hancock County Water and Sewer District for Site 1 Water and Sewer constructed under PB2404, and the First Amendment to the Utility Easement Agreement and Assignment and Bill for Sale and Assignment.

B) Jeff Loftus – GRPC

1. Motion to authorize the Board President to sign the Notice of Completion for the FY25 McLeod Park Bulkhead Improvements project.
2. Motion to authorize the Board President to sign the Notice of Completion by Reallocation for FY24 Derelict Pier and Vessel Removal Study.

C) Bruce Newton - Digital Engineering

D) U.S. Small Business Administration — Elizabeth Canfiel — Public Affairs Specialist

1. Presentation from Ms. Elizabeth Canfiel, Public Affairs Specialist, with SBA regarding the recent flooding in Hancock County.

E) Katie Mayfield - MSU Extension Services

1. Presentation from Katie Mayfield with the Mississippi State Extension Office regarding their Annual Report for the 2025-2026 Fiscal Year.

7. Departmental Agendas

A) Emergency Management Agency

B) E-911/Dispatch

1. Motion to spread on the Minutes and accept the resignation of Kay Dominguez as a full-time Telecommunicator, effective September 5, 2026.

C) Animal Shelter

1. Motion to accept a \$500 donation from the Mississippi Gulf Coast Volkswagen Club for shelter needs.
2. Motion to approve the resignation of Jacee Cook, effective August 18, 2026, and remove from Animal Shelter payroll.
3. Motion to approve the hiring of Brooke Bucey for a full-time Kennel Tech Position at a rate of pay of \$13.00 per hour, with a retroactive start date of August 31, 2026.

D) Justice Court

1. Motion to spread on the Minutes, Oaths of Office for Mark Barraclough, Gabrielle Lauga, and Michael Prendergast.

E) IT Department

F) Purchasing

1. Motion to approve and spread on the Minutes, the Credit Card Report for September 8, 2026. This report reflects all credit card charges that are on the docket for payment.
2. Motion to approve the low quote from Walt Massey for the purchase of a 2026 Ram ProMaster Cargo Van in the amount of \$48,500.00 for Buildings and Grounds, and spread both quotes on the Minutes.
3. Motion to approve the painting of the Washington Street Comfort Station by BJ's Painting in the amount of \$6,500.00 for Buildings and Grounds, and spread both quotes on the Minutes.
4. Motion to approve the purchase of vests, vest carriers, and grommets from The Southern Connection in the amount of \$17,692.64 for the Sheriff's Office and spread the quote on the Minutes. This purchase is on MS State Contract #8200082929, effective October 1, 2025, through September 20, 2026.
5. Motion to accept the lowest and best bid from TruckWorx for a 2027 T380 Dump Truck in the amount of \$187,408.00, and spread both bids on the Minutes.
6. Motion to approve travel for Judges Desmond Hoda, Eric Moran, and Brian

Necaise to attend the Mississippi Justice Court Judges Fall 2026 Conference on October 6–8, 2026, in Flowood, Mississippi.

7. Motion to accept Defendify as the highest scoring bid and best bidder for the Cybersecurity Proposal and spread the justification letter and proposals on the Minutes.
8. Motion to approve the low quote purchase of a Waste Water Pump from Fluid Process & Pumps, LLC, in the amount of \$17,508.00 for the Sheriff's Office, and spread both quotes on the Minutes.

G) Planning and Zoning

1. Motion to accept/reject/alter the recommendation of the Planning and Zoning Commission concerning Application Number 928 from the August 6, 2026, Planning and Zoning Minutes.
2. Motion to accept/reject/alter the recommendation of the Planning and Zoning Commission concerning Application Number 935 from the August 6, 2026, Planning and Zoning Minutes.
3. Motion to accept/reject/alter the recommendation of the Planning and Zoning Commission concerning Application Number 936 from the August 6, 2026, Planning and Zoning Minutes.
4. Motion to accept/reject/alter the recommendation of the Planning and Zoning Commission concerning Application Number 933 from the August 6, 2026, Planning and Zoning Minutes.
5. Motion to accept/reject/alter the recommendation of the Planning and Zoning Commission concerning Application Number 934 from the August 6, 2026, Planning and Zoning Minutes.
6. Motion to accept/reject/alter the recommendation of the Planning and Zoning Commission concerning Application Number 939 from the August 6, 2026, Planning and Zoning Minutes.
7. Motion to accept/reject/alter the recommendation of the Planning and Zoning Commission concerning Application Number 940 from August 6, 2026, Planning and Zoning Minutes.
8. Motion to accept/reject/alter the recommendation of the Planning and Zoning Commission concerning Application Number 929 from the August 20, 2026, Planning and Zoning Minutes.
9. Motion to accept/reject/alter the recommendation of the Planning and Zoning Commission concerning Application Number 930 from the August 20, 2026, Planning and Zoning Minutes.
10. Motion to accept/reject/alter the recommendation of the Planning and Zoning Commission concerning Application Number 931 from the August 20, 2026,

Planning and Zoning Minutes.

11. Motion to accept/reject/alter the recommendation of the Planning and Zoning Commission concerning Application Number 937 from the August 20, 2026, Planning and Zoning Minutes.

H) Parks & Recreation

I) Inventory Clerk

1. Motion to rescind the previous action of the Board of Supervisors authorizing the adjustment and removal of asset #20240071, from the County's fixed asset inventory due to the property being reported lost, as the property has been located and returned to the County; and authorize the asset to be reinstated to the County's fixed asset inventory.
2. Motion to approve the removal of the attached assets as they are broken beyond repair and hold no value to the county.

J) Comptroller

1. Motion to approve the budget amendments for September 8, 2026.
2. Motion to approve the following interfund transfers:
 - a. Transfer into the Fleet Maintenance Fund \$17,197.00, of that from the General fund \$4,815.00, the Road Fund \$11,350.00, and the Seawall fund \$1,032.00,
 - b. Transfer \$253,706.00 into the Tidelands Fund from the Special Gaming Fund.
3. Motion to approve the docket of claims for September 8, 2026, in the amount of \$2,357,533.24.
4. Motion to authorize a budget amendment for IT, increasing the software budget an additional \$4,320.

K) Board Secretary

1. Motion to approve the Regular Meeting Minutes of Monday, August 17, 2026, at 9:00 a.m., and the Special Meeting Minutes of Monday, August 24, 2026, at 8:30 a.m.

8. Elected/Appointed Agendas

A) Sheriff's Office

1. Motion to spread on the Minutes the following personnel changes:
 - a. Remove the following from payroll: Courtney Favre, effective August 13, 2026; Lacey Cheramie, effective August 27, 2026; Edward Besse Jr., and Matthew Roberts, both effective August 31, 2026; John Luther, effective September 08, 2026,

- b. Adjust the following pay rates, effective September 06, 2026; Colton Poche to \$23.22 per hour, Michael Williams to \$24.49 per hour.
2. Motion to spread on the Minutes, acknowledgment of the receipt of the monthly inmate meal log from the Hancock County Adult Detention Center for the month of August 2026, as on file with the Board of Supervisors, pursuant to Mississippi State Statute 19-25-74.
3. Motion to remove Edward Besse's assigned duty weapon Asset #20230364, Glock 47, Serial Number CAMD638, from inventory and allow him to purchase his weapon for \$1.00. This is a state statute 45-9-131(see attachment).

B) Tax Assessor

1. Motion to void that attached tax sales.
2. Motion to spread on the Minutes and have the Board President and the Chancery Clerk sign the Petition for Reduction of Assessment.
3. Motion to spread on the Minutes the hiring of Melanie Delcuze full time effective September 8, 2026, at a base rate of \$13.50 per hour pending physical and drug test.
4. Motion to spread on the Minutes the Clerk's Certificate of the Land Roll for Real and Personal Property.
5. Motion to spread on the Minutes the Assessed Valuation of Motor Vehicles and Mobile Homes.
6. Motion to spread on the Minutes and have the Board President sign the 1 Mill Application.

C) Circuit Clerk

D) County Court

E) Youth Court/Family Treatment Court

1. Motion to approve the following personnel items for the Hancock County Youth Court, all effective September 9, 2026:
 - a. Renewal of Ed Edward's Youth Court delinquency prosecutor compensation at the rate of \$24,000 per year, classified as an independent contractor.
 - b. Re-appoint and hire Edward Gibson as the Public Defender for delinquency matters at the current salary rate of \$24,000 per year.
 - c. Appoint and hire Edward Gibson as Youth Court Prosecutor for abuse/neglect cases at the current salary rate of \$36,000 per year.

F) Chancery Clerk

1. Motion to spread on the Minutes a letter changing the Eighth Chancery Court District's allocation of support staff salary expenses.

G) County Engineer

1. Motion to spread on the Minutes a ROW Request from Telepak Networks to install conduit and fiber optic cable along Stennis Airport Road.
2. Motion to spread on the Minutes the Executed Notice to Proceed for Public Safety Building HVAC Replacement and Storm Prep Building HVAC Replacement Projects.
3. Motion to request authorization to advertise Kiln Delisle Road and Standard Dedeaux Road SAP 23(14)M Project. Advertise on September 10th and September 17th.
4. Motion to spread on the Minutes Addendum No. 1 for South Beach Blvd Box Culvert Replacement Project.
5. Motion to spread on the Minutes Addendum No. 1 and Addendum No. 2 for the North Railroad Avenue Bridge Replacement Project.
6. Motion to authorize the Board President to sign the Mississippi Department of Marine Resources Agent Authorization for Neel-Schaffer to represent Hancock County for the Preacher Powell Road Box Culvert Replacement Project.

H) Road Manager

1. Motion to remove Travis Necaise from the Building and Grounds Department payroll effective September 4, 2026, due to his resignation.
2. Motion to remove Diane Gilkerson from the Building and Grounds payroll, effective August 17 2026, due to her resignation.
3. Motion to approve transferring Wayne Hoffman from the Road and Bridge Department to the Building and Grounds Department as a Maintenance Tech II at his current rate of pay, effective September 8, 2026.
4. Motion to approve transferring Michael Lewis from the Road and Bridge Department to the Building and Grounds Department as a Class III Groundskeeper at his current rate of pay, effective, September 8, 2026.
5. Motion to approve the following personnel changes:
 - a. Approve hiring Zoe Sanders in the Building and Grounds Department as a part-time Custodian, at a pay rate of \$13.67 per hour, effective September 8, 2026, pending a successful drug screening and physical,
 - b. Approve hiring Patrick McCord in the Road and Bridge Department as a full-time Class III Laborer, at a pay rate of \$13.67 per hour, effective September 8, 2026, pending successful drug screening and physical,
 - c. Approve hiring Briston Steube in the Road and Bridge Department as a full-time Class III Laborer, at a pay rate of \$13.67 per hour, effective September 8, 2026, pending successful drug screening and physical,
 - d. Approve hiring Robert Newell in the Road and Bridge Department as a full-

time Class II Litter Controller, at a pay rate of \$14.25 per hour, effective September 8, 2026, pending successful drug screening and physical.

6. Discussion/Motion to set a Public Hearing regarding Road 228.

I) Grant Administrator

1. Motion to approve and authorize the Board President to execute the Cooperative Service Agreement with USDA APHIS-WS (Agreement No. 26-7228-8041-RA) effective September 30, 2026–September 29, 2027, the wire transfer and budget amendment of \$7,500.00. This is for the beaver, muskrat, nutria wildlife services.
2. Motion to authorize an application to be submitted, and all appropriate signatures required from County personnel to the Mississippi Department of Archives and History for the repair of land record books in the Chancery Clerk's office with a letter of support and 20% match not to exceed \$2,000.00.
3. Motion to spread on the Minutes the letter from the Department of the Army (DA) for a permit to construct an ADA ramp on the existing Washington Street Pier in Hancock County, Mississippi, Project Number SAM-2026-00199-SMP and authorize the Board President to sign as the Permittee.
4. Motion to approve and authorize the Board President to execute the following Applicant Agent documents related to Tropical Storm Arthur, Disaster No. FEMA-4930-DR-MS;
 - a. Public Assistance State and Local Disaster Assistance Agreement,
 - b. Designation of Applicant Agent for Public Assistance,
 - c. FFATA Reporting Form,
 - d. Subrecipient Risk Assessment Tool.
5. Motion to approve and authorize the Board President, Scotty Adam, to be the Certifying Official and Grant Administrator, April Shiyon to be the Applicant Agent for FEMA's Local Disaster Assistance Agreement for Tropical Storm Arthur FEMA-4930-DR-MS.
6. Motion to spread on the Minutes, Reimbursement No. 20 for PW 479 and Applicant Closeout Request for Disaster No. FEMA-4576-DR-MS (ZETA) as submitted to MEMA.

J) Director of Finance

1. Motion to spread on the Minutes the Certified Proof of Publication regarding the Hancock County Audit Synopsis for Fiscal Year ending September 30, 2024.
2. Motion to spread on the Minutes the Hancock County Audit Report for Fiscal Year ending September 30, 2024.
3. Motion to spread on the Minutes the Hancock County Library System's FY

2025 Financial Audit Report.

4. Motion to approve the opening of a new bank account for Justice Court Clearing, Criminal & Civil Funds.

K) County Administrator

1. Motion to approve travel for Rachel Sekinger to attend the MS Justice Court Clerks Convention on September 9 - 11, 2026 in Natchez, MS.
2. Motion to approve the Resolution of the Mayor and Council of the City of Diamondhead Supporting the Appointment of Chad Dorn to represent the City of Diamondhead as Commissioner on the E-911 Commission.
3. Motion to transfer Hannah Lee from the Hancock County Justice Court to the Hancock County Prosecutor's office, effective August 24, 2026 with a rate of pay of \$18.87 per hour.
4. Motion to authorize the Bay St. Louis Old Town Merchants Association to host a Second Saturday Christmas Caroling event on the Historic Court House steps on the afternoon of Saturday, December 12, 2026, until 8:00 p.m. They are bringing together various local church choirs to sing and encourage the public to join in song.
5. Motion to spread on the Minutes the Merchant Processing Application for Planning and Zoning credit card processing and authorize the Board President to sign.
6. Motion to approve and ratify the Board President's signature on the 2026-2027 Emergency Solutions Grant (ESG) Program Application for the Hancock Resource Center.
7. Motion to authorize the Board President to sign the Consulting Contract with Brenda Mullens for Justice Court Clerk training and spread on the Minutes.
8. Motion to ratify the Emergency Declaration to authorize repairs to the Crown Castle E-911 tower site due to theft/vandalism of the copper wiring and electrical system, from Power Systems of MS, in the amount of \$29,142.00, and spread the E-911 Commission Minutes, Emergency Purchase Letter, Quote and Invoice on the Minutes. Motion to also include authorization and approval of any budget amendments.
9. Motion to approve HUB International as the highest rated respondent for the RFP for Insurance Broker services and authorize the county attorney to negotiate a contract with that proposer, reserving rights to negotiate with other proposers to the extent negotiations with that proposer fail.
10. Motion to approve Neel-Schaffer as the highest scoring respondent for the Harbor Drive Boat Launch Project, and authorize the county attorney to negotiate a contract with them, reserving rights to negotiate with other proposers to the extent negotiations with this entity fail.

11. Motion to authorize registration, travel, and hotel accommodation for any county officials interested in attending the MAS 2026 Fall Educational & Policy Development Workshop on Tuesday, October 13–Thursday, October 15 in Tupelo, Mississippi.
12. Motion to spread on the Minutes the Pafford Emergency Medical Services Monthly Run Time Report for Hancock County for the Month of August 2026.
13. Motion to spread on the Minutes the request letter to the Harrison County Board of Supervisors for the use of portable bleachers during the Hancock County Fair scheduled for September 23–26, 2026.

L) County Attorney

1. Motion to spread on the Minutes the fully executed Agreement for Services with Benchmark for the development of the Comprehensive Plan.
2. Motion to spread on the Minutes, Correspondence from Williams Law Firm, PA, representation of Farron Hoda regarding an Appeal to the Board in reference to the Planning and Zoning Commissions' decision regarding App #933-Special Exception and Site Plan-Dougals Bourgeois Jr. d/b/a Bourgeois Farms-Tax Parcel #175-0-15-002.000, and set a Public Hearing Date.

9. Supervisors Items

A) District 1

B) District 2

C) District 3

D) District 4

1. Discussion/Motion to authorize a task order for Neel-Schaffer concerning the Animal Shelter.

E) District 5

10. Public Comment

11. Executive Session

12. Recess

13. FY2026/2027 Public Hearing - Proposed Budget - 10:00 a.m.

- A) Motion to spread on the Minutes, the Proof of Publication and notice to the Cities of Bay Saint Louis, Waveland, and Diamondhead regarding the Public Hearing on the proposed budget and tax levies for FY2026/2027.
- B) Presentation of the FY2026/2027 proposed budget.

**14. Public Hearing - Objections to Real and Personal Property Assessment Rolls -
10:15 a.m.**

- A) Motion to spread on the Minutes, the Certified Proofs of Publications regarding the Real and Personal Property Assessment Rolls for the year 2026.
- B) Motion to spread on the Minutes, the following certified hearing notice letter and certified mail receipt regarding appeals to the Real and Personal Property Assessment Rolls for Year 2026:**
 - a. Notice of Hearing Letter to Yolande Bradley,**
 - b. Certified Mail Receipt.**
- C) Motion to consider objection and testimony from Yolande Bradley.
- D) Motion to approve and authorize the Chancery Clerk to Certify the Order of the Board of Supervisors, Re: Real and Personal Property Assessment Rolls for the September 2026 Term.

15. Adjourn

[MEET_FOOT]