Hancock County Board of Supervisors

Regular Meeting Agenda

March 16, 2026 at 9:00 AM

Board Meeting Room

1. **Call to Order**

   A) Pledge of Allegiance

   B) Invocation

2. **Roll Call**

3. **Amendments to the Agenda**

   A) Motion to accept the agenda.

4. **Bid Openings**

5. **Announcements**

   A) The next regular scheduled Board of Supervisor's meeting will be held at 9:00 a.m., on Monday, April 6, 2026.

   B) The biweekly payroll with a check date of March 13, 2026, totaled $875,690.32.

6. **External Business Agenda**

   A) HUB International — Brenda Smith

   1. Presentation from HUB International regarding employee benefits and open enrollment and Motion to accept the Hancock County Board of Supervisors 2026-2027 Benefit Renewal package as presented on March 16, 2026.

   B) Port & Harbor Commission

   1. Motion to Approve Hancock County Port and Harbor Commission's Docket of Claims for March 9, 2026, In the Amount of $1,652,037.57 (GO $180,886.15,

RR $30,994.50, IP $840,416.76, AP $529,452.93, FAA $70,337.23).

2. Motion to Approve and Authorize the Board President & Chancery Clerk to Execute the Notification of Consent To Use and Release and Waiver of Restrictive Covenants and Right To Purchase.
3. Motion to Approve Hancock County Port and Harbor Commission's FY2026 Budget Amendment #2 in the amount of $51,577,336.
4. Motion To Approve Execution Of A Purchase Order To Carpet World For The Replacement Of Carpet In Port And Harbor Commission's Administration Office For An Amount Not-To-Exceed $26,250.32.
5. **Motion To Approve Contract With Mechanical Services, LLC For The Corporate Office HVAC & Insulation Upgrades For An Amount Not-To-Exceed $48,121.03. The Cost Is To Be Split With Fallen & Hoshall Due To Their Partial Acceptance Of A Facility Oversight That Caused The HVAC Problem.**

C) Jeff Loftus – GRPC

D) Bruce Newton - Digital Engineering

7. Departmental Agendas

A) Emergency Management Agency

1. Motion to approve the appointment of Mr. Carl "Chance" Berry III to the Leetown Fire District Board of Commissioners to fill the expired term of Mr. Mike Reeves, due to his resignation. Mr. Berry's term will be effective March 16, 2026, and expire March 15, 2031.
2. Motion to approve the hiring of Melanie Wheat as the EMA Administrative Assistant at the rate of pay of $15.66 per hour, effective March 30, 2026, pending successful completion of a physical, drug screen, and a 90-day probationary period.

B) E-911/Dispatch

1. Motion to spread on the Minutes the E-911 Commission's approval of a new IT position salary with that IT position being dedicated partly to the E-911 Department and partly to the IT Department, with E-911 being responsible for half of the position’s salary and also responsible for 1/2 of the benefits and requesting the necessary budget amendment. This new position will allow for considerable savings going forward as we will be performing our own Teir 1 support for our Motorola, AT&T, and Solara contracts and reducing these contracts as they renew. We will see approximately $5,000 in monthly savings from contract reduction in the next 3 months with additional savings as the other contracts renew. This hybrid position will also allow for better efficiency in support of E-911, better coupling IT and E911 as we move toward the new

NG911 initiative.

2. Motion to amend the February 18, 2026 meeting Minutes, agenda item 7.B.4, to correct the dollar amount to $16,905.00 as reflected in the agenda item attachment.
3. Motion to spread on the Minutes, E-911 Commission's acceptance of Tracy Ladner's retirement date to be effective March 31, 2026.
4. Motion to spread on the Minutes the E-911 Commission's approval of the following telecommunicators attending the 40-hour Basic Telecommunicator Course on April 20–26, 2026 at the EMA Office at the cost of $395 per student (one will be free due to hosting the class) all reimbursed by the State Standards and Training: Chrystain Barnett, Kay Dominguez, Adele Neal and Makayla Smith.
5. Motion to spread on the Minutes, the E-911 Commission's approval of Kimberly Sutton and Susan Cavanaugh to attend the FBI CJIS Division Training on May 1, 2026, in Hattiesburg at no cost to the County.
6. Motion to spread on the Minutes, the E-911 Commission's approval of CommsCoach Quality Assurance, Training, Hiring and Assist with Live Translation and Summarization with support in the amount of $7,772 for the remainder of the fiscal year, along with the sole source letter and the executed Agreement signed by the Commission Chairman. This purchase will require a budget amendment.
7. Motion to approve the purchase and spread the low quote from Gulf Coast Business Supply for DPS Grant furniture items in the amount of $4,892.80 as presented.
8. Motion to add sole source letter to the purchase of Caliber ImageTrend Interface Fire Bridge as approved at the February 18, 2026, meeting as Item 7.B.1.

C) Animal Shelter

1. Motion to approve the hiring of Kailey Overstreet for a full-time Kennel Tech Position at a rate of pay of $13.00 per hour, with a retroactive start date of March 6, 2026.
2. Motion to authorize a pay increase for Animal Shelter employee Joy Downing to the rate of $16.50 per hour, effective March 22, 2026.

D) Justice Court

E) IT Department

1. Motion to advertise via PSVC EPL 4599 solicitation (State of MS Public Safety Video & Communication System EPL 4599) for camera system and access control upgrades for the Annex and HHS buildings. The objective is to

enhance functionality by merging the systems and adding necessary cameras and locks in the tax office.

2. Motion to approve the purchase of Ubiquiti Wi-Fi Access Points from IT1 in the amount of $10,718.86 to upgrade the aging Wi-Fi infrastructure countywide. This is included in the IT budget.

3. Motion to approve the purchase of 7 Cisco 1300 series switches from IT1 in the amount of $14,399.00 to upgrade the network at the Public Safety Complex (Justice Court, SO, Jail). This is included in the IT budget.

4. Motion to authorize advertising for a full-time Systems and Communications Administrator to be paid 50% from IT and 50% from E-911. This will eliminate our need for monthly contract support from Omnitech at a rate of $9,995 per month.

F) Purchasing

1. Motion to approve and spread on the Minutes, the Credit Card Report for March 16, 2026. This report reflects all credit card purchases that are on the docket for payment.

2. Motion to approve the purchase of Guns in the amount of $23,055.20 from The Southern Connection for the Sheriff's Office and spread both quotes on the Minutes.

3. Motion to approve the A/C Repair for the Child Development Center in the amount of $12,150.00 from Marvin Lacoste Repair Service and spread both quotes on the Minutes.

4. Motion to re-advertise for the Limestone Term Bid.

5. Motion to approve the installation of an outdoor wireless internet network at McLeod Park in the amount of $74,809.05 from Coast Connect, and spread both quotes on the Minutes.

G) Planning and Zoning

1. Motion to approve the Planning Commission Meeting Minutes held on February 19, 2026.

2. Motion to accept the Letter of Resignation from Kathleen Hughes and remove from payroll, effective March 13, 2026, as this will be her last day of work.

3. Motion to approve the hiring of Marina Aime for the full-time Permit Clerk position at a rate of pay of $13.11 per hour, effective March 16, 2026, pending successful physical and drug screening.

4. Motion to approve Anthony Cuevas to attend the Association of Floodplain Managers of Mississippi 2026 Annual Conference to be held at the Hollywood Casino & Resort May 12–May 14, 2026, with a registration fee of $195.00.

H) Parks & Recreation

I) Inventory Clerk

1. Motion to approve the following items to be auctioned with GovDeals and upon auction, remove items from inventory. (See Attachment)
2. Motion to approve the removal of the attached assets from inventory as they are broken beyond repair and hold no value to the County.
3. Motion to accept a donated enclosed trailer from the Hancock County Canine Operation and add to inventory.

J) Comptroller

1. Motion to approve the docket of claims for March 16, 2026, in the amount of $332,551.50.

K) Board Secretary

1. Motion to approve the Regular Meeting Minutes of Monday, March 2, 2026, at 9:00 a.m.

8. Elected/Appointed Agendas

A) Sheriff's Office

1. Motion to spread on the Minutes the following personnel changes:
   a. Remove the following from payroll: Jason Mack, effective March 01, 2026; Bobby Armstrong, effective March 03, 2026; Shawn Riley, effective March 14, 2026; Keven Empey, effective March 22, 2026; and Karielle Thurman, effective March 08, 2026.
   b. Transfer Luke Taylor to full-time Correction Officer, rate of pay of $17.48 per hour, effective February 22, 2026,
   c. Add Jeremy Walsh to the payroll as a part-time Correction Officer, at a rate of pay of $15.00 per hour, effective March 16, 2026,
   d. Move James Shaw to full-time Deputy, rate of pay $23.22 per hour, effective March 08, 2026,
   e. Move Ryan Fife to part-time Deputy, rate of pay $15.00 per hour, effective March 21, 2026.
2. Motion to approve and authorize the Board President to sign the service agreement for the security automated systems for the Sheriff's Office with Accurate Controls, Inc. in the amount of $18,376.96 per year for a 3-year term.
3. Motion to approve and authorize Board President to sign the Preventive Maintenance Service Agreement for technical support services for the Sheriff's Office with Powers of Mississippi, Inc. in the amount of $4,200.00 for a 1-year term.

B) Tax Assessor

C) Circuit Clerk

1. Motion to spread on the Minutes, the Final Report of the August 2025 Term Grand Jury.

D) County Court

E) Youth Court/Family Treatment Court

1. Motion to spread on the Minutes the fully signed contract with Charles Roberts, LCSW & Associates, LLC for social work services within Family Treatment Court and authorize the necessary budget amendment.

F) Chancery Clerk

1. Motion to spread on the Minutes the Chancery Clerk's February Land Redemption Settlement Check in the amount of $15,529.55 to Hancock County, for the General Fund, and the Settlement Report.

G) County Engineer

1. Motion to spread on Minutes the following ROW Requests:
   a. 24125 Standard Dedeaux Road from Standard Dedeaux Water Association,
   b. Highway 603 and Fire Department Road from Telepak Services,
   c. Port Bienville Park, Mulatto Bayou from Hancock County Water and Sewer District, and
   d. 17361 Old Joe Moran Road from Kiln Utility and Fire District.

H) Road Manager

1. Motion to approve the transfer of Ancel Jones from the Road Department to the Seawall Department as a Tractor Operator/ Laborer at his current rate of pay, effective March 16, 2026.

2. Motion to approve the repair of a broken rear side window on a 2016 Chevy Silverado owned by a Michael Bailey from an accident supposedly from a boom mower at 6075 West Bolivar Street on February 25, 2026. The low quote is $266.41 from Glass Doctor.

3. Motion to remove Jason Melton from the Road and Bridge payroll due to his resignation, effective March 13, 2026.

I) Grant Administrator

1. Motion to authorize April Shiyou to submit applications for Texas Flat Phase II and Caesar Necaise Road through Gulf Regional Planning Commission.

2. Motion to authorize April Shiyou to submit a Recreational Trails Program grant application for Possum Walk Trail Repairs.

J) Director of Finance

K) County Administrator

1. Motion to spread on the Minutes, the Pafford Emergency Medical Services, February 2026, Hancock County Monthly Run Report.
2. Motion to spread on the Minutes the following 16th Section Land Matters:
   a. Thomas McArthur - Residential Lease #64067 - Parcel #185E-1-16-007.000 - Cancellation,
   b. Donnie Cuevas - Residential Lease #21437 - Parcel #055-0-16-001.001,
   c. Ed McKay - Residential Lease #11002 - Parcel #185C-2-16-003.000,
   d. Laurence & Michael Stockstill — Agriculture Lease #5065 - Parcel #029-0-29-025.000, and
   e. Hancock County School District Correspondence dated March 5, 2026.
3. Motion to spread on the Minutes the VDCI Mosquito Control Monthly Report for February 2026.
4. Motion to approve an advance for meal and mileage expenses for public officials traveling to the National Hurricane Conference in Orlando, Florida from March 30-April 2, 2026, in accordance with the county travel policy and add to today's docket.

L) County Attorney

1. Motion to approve and authorize the Board President's signature on the Release and Assignment for Travelers Casualty and Surety Company of America.

9. Supervisors Items

A) District 1

B) District 2

C) District 3

D) District 4

E) District 5

1. Discussion/Motion to authorize Neel-Schaffer to prepare a task order for the survey of Road 541.

10. Public Comment

11. Executive Session

12. Adjourn/Recess