



Hancock County Board of Supervisors

Regular Meeting Agenda

December 1, 2025 at 9:00 AM

Board Meeting Room

1. Call to Order

- A) Pledge of Allegiance
- B) Invocation

2. Roll Call

3. Amendments to the Agenda

- A) Motion to accept the agenda.

4. Bid Openings

5. Announcements

- A) The next regular scheduled Board of Supervisor's meeting will be held at 9:00 a.m., on December 15, 2025.
- B) Biweekly payroll with a check date of November 21, 2025, totaled \$885,038.93.

6. External Business Agenda

A) Port & Harbor Commission

- 1. Motion to Approve Hancock County Port and Harbor Commission's Docket of Claim for November 24, 2025, in the Amount of \$640,559.08 (GO \$137,649.33, RR \$157,088.89, IP \$17,117.29, AP \$70,486.47, FAA \$258,217.10).
- 2. Motion to Approve Hancock County Port and Harbor Commission's FY2026 Budget Amendment #1 in the Amount of \$203,625.00.

3. Motion to Approve Amendment #2 to The Tyonek Services, Inc., Consolidated Lease Establishing, the Published Rates and Charges for the Engineering Concepts Facility ("ECF") and the Updated Exhibit E and Physical Description of the ("ECF") at Stennis International Airport.
4. Motion to Authorize the Board President to Execute Any and All Documents Necessary to Complete the Closing of the Sale of 3310 Port and Harbor Drive, Bay St. Louis, Mississippi, to Adler Industrial, LLC.

B) Jeff Loftus – GRPC

C) Bruce Newton - Digital Engineering

D) Frank Bordeaux - Gallagher Insurance

1. Presentation from Frank Bordeaux regarding the January 1, 2026, insurance renewal proposal and FEMA changes impacting public entities.

7. Departmental Agendas

A) Emergency Management Agency

1. Motion to approve Holly Bilbo as the requisition writer for the EMA effective December 1, 2025.
2. Motion to approve the appointment of Camron Ladner as a Fire Investigator, as recommended by Sheriff Ricky Adam, and to authorize the Fire Coordinator and Board President to sign.
3. Motion to authorize EMA Deputy Director Camron Ladner to take home a county vehicle due to being on call.
4. Motion to authorize EMA Deputy Director Camron Ladner to be issued a county cell phone.

B) E-911/Dispatch

1. Motion to spread on the Minutes, the resignation of Hallie Sherwood as a full-time telecommunicator, effective November 29, 2025.
2. Motion to spread on the Minutes, the hiring of Susan Cavanaugh, effective December 1, 2025, as a full-time telecommunicator at a rate of pay of \$16.94 per hour (for 18+ years' experience) pending successful completion of physical and drug screening.
3. Motion to spread on the Minutes, the resignation of Taylor Holston as a full-time telecommunicator effective December 2, 2025.

C) Animal Shelter

D) Justice Court

E) IT Department

F) Purchasing

1. Motion to approve and spread on the Minutes, the Credit Card Report for December 1, 2025. This report reflects all credit card chargers that are on the docket for payment.
2. Motion to approve the purchase of a transmission installation in Unit 0633 for the Sheriff's Department in the amount of \$5,200.00 from Performance Marine and spread both quotes on the Minutes.
3. Motion to approve and spread on the Minutes, an updated quote from Puckett Machinery for a transmission repair in the amount of \$38,335.32 from the November 3, 2025 meeting for the Road Department.

G) Planning and Zoning

1. Motion to approve the Planning Commission Meeting Minutes held on November 6, 2025.
2. Motion to accept the resignation of Jamie Thompson and remove from payroll, effective November 27, 2025, and request to replace someone in the position of Permit Clerk.
3. Motion to approve a Permit Refund to Mr. Cedric Lumpkin in the amount of \$459.00, he has decided not to construct a house and instead place a mobile home on the property.

H) Parks & Recreation

1. Motion to approve a refund for Gary Adams in the amount of \$400.00 for a reservation at McLeod Park.

I) Inventory Clerk

1. Motion to authorize the Board President to sign the attached lost or stolen property affidavit to adjust asset #20210141.
2. Motion to approve the removal of the attached assets as they are broken beyond repair, hold no value to the county and will be discarded.

J) Comptroller

1. Motion to approve the interfund transfer, transferring \$10,743.00 from the DOJ-Forfeiture Fund to the Drug Task Force Fund.
2. Motion to approve the budget amendments for December 1, 2025.
3. Motion to approve the docket of claims for December 1, 2025, in the amount of \$1,314,867.94.

K) Board Secretary

8. Elected/Appointed Agendas

A) Sheriff's Office

1. Motion to spread on the Minutes, acknowledgment of the receipt of the monthly inmate meal log from the Hancock County Adult Detention Center for the month of November 2025, as on file with the Board of Supervisors, pursuant to Mississippi State Statute 19-25-74.
2. Motion to approve and authorize the Board President to sign the FY25 154 Alcohol and Occupant Protection Grant Close out.
3. Motion to spread on the Minutes the following personnel changes:
 - a. Adjust Shawn Riley's pay to Narcotics pay at a rate of \$24.49 per hour, effective November 30, 2025.

B) Tax Assessor

1. Motion to request the Board of Supervisors to void the attached sales.
2. Motion to hire Amelia Loper part-time in the Tax Assessors office, effective December 15, 2025, through January 16, 2026, at a rate of \$13.00 per hour.

C) Circuit Clerk

D) County Court

E) Youth Court/Family Treatment Court

F) Chancery Clerk

G) County Engineer

1. Motion to approve Letter of Recommendation for McLeod Park Bulkhead Phase 1 Project to Cycle Construction Company, LLC.

H) Road Manager

1. Motion to remove Jayce Moran from the Road Department payroll due to his resignation, effective November 21, 2025.
2. Motion to approve and spread on the Minutes the updated 2025-2026 road paving list.

I) Grant Administrator

J) County Administrator

1. Motion to approve and authorize the Board President's signature on the Claims Processing Agreement by and between Hub International Healthcare Solutions, LLC dba Fox Everett and the Hancock County Board of Supervisors

regarding the county dental insurance plan.

2. Discussion regarding the request for authorization of a fuel truck vehicle to access Texas Flat Road.

K) County Attorney

9. Supervisors Items

A) District 1

B) District 2

C) District 3

D) District 4

1. Motion to approve and authorize signatures on the Wreaths Across America Proclamation to be placed at the Waveland Cemetery on December 13, 2025, at 10:00 a.m.

E) District 5

10. Public Comment

11. Executive Session

12. Adjourn/Recess

[MEET_FOOT]