

Hancock County E-911 Commission Minutes
Tuesday, August 13, 2013
1:00 P.M.

The Hancock County E-911 Commission met on Tuesday, August 13, 2013, in the Tax Assessor's Conference Room at 854 Highway 90, Bay St. Louis, Mississippi, at 1:00 P.M.

Present at the meeting were Commissioners B. Adam, R. Adam, Denardo, Dubuisson and Smith. Also present at the meeting were John Albert Evans, Richard Shelby, Armand Anding, Brian Lorenz and Attorney Trent Favre.

Absent at the meeting were Commissioners Allen and San Fillippo.

Public Comments

None.

Prior Minutes

Commissioner B. Adam moved, Seconded by Commissioner Denardo, to approve the Minutes for the month of July.

A vote was called with the following results:

Voting Yea:	B. Adam, R. Adam, Denardo, Dubuisson and Smith.
Voting Nay:	None.

Old Business

Tower Updates

None.

Dispatching Update

The Commission was presented with an invoice from Hancock Insurance Agency for Glenda Peterson. The surety bond for the dispatcher is \$250.00.

Commissioner B. Adam moved, Seconded by Commissioner Denardo, to approve the invoice to Hancock Insurance Agency in the amount of \$250.00.

A vote was called with the following results:

Voting Yea:	B. Adam, R. Adam, Denardo, Dubuisson and Smith.
Voting Nay:	None.

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Commissioner R. Adam stated that Dawn Penton had some issues with one of the consoles. John Albert stated that Dawn contacted him regarding the issue of the console. He stated that a minor surge could have caused the problem with the computer. He contacted Brad and Scott and they worked on resolving the problem. Commissioner R. Adam stated that as far as he knows everything is back up and working. Commissioner R. Adam also stated that there is a mold issue in the dispatching trailer. Dawn Penton is supposed to contact Bill Johnson to assess the issue and go from there.

Commissioner Dubuisson stated that the rating bureau gave Diamondhead Fire Dept. a deficiency rating on their communication part of the audit. He stated that he plans on contacting Todd Windham to explain the criteria on the rating that was given. He stated he will let the Commission know when he finds more information.

Five Year Plan

Commissioner Dubuisson stated that he spoke with Richard Shelby about the timing for moving dispatch from the trailer to the new EOC building. There was some discussion among the Commissioners on the best scenario to accommodate the move to keep the dispatch operations running throughout the process. The proposed date for the completion of the EOC building is mid-January which is only five months away. Commissioner Dubuisson discussed with the Commissioners and Motorola whether or not half of dispatch could be moved to the new EOC building while still functioning in their current location. Commissioner Denardo suggested shutting everything down and maybe getting a contract with AMR or Harrison County until the move is completed. John Albert stated that for a short term period of not more than 72 hours, dispatch could function from his office. He stated that there is already a computer set up at the office and the only thing that would have to be done is the NCIC part. During that discussion it was also discussed among the Commissioners exactly how long it would take to move the dispatch center to the new EOC building. John Albert stated that it will take approximately a week to complete the move. The most feasible scenario among the Commissioners is to move dispatch to the current EOC location in the same manner it has been moved during hurricane emergency operations until the equipment is moved and completely installed in the new EOC building. The Commission then asked Richard Shelby with Motorola his opinion on their discussion to relocate dispatch to the current EOC building. Richard Shelby stated that he does not see an issue with that move. John Albert brought up the issue about the connectivity between the Rocky Hill Tower and the EOC. There was discussion about whether or not a new tower will be placed at the new EOC or to place a microwave on a pole to keep that connectivity. It was decided among the Commissioners that the cheapest and fastest option is to place a microwave on a pole at the new EOC site. Commissioner Dubuisson then brought up the subject of connecting to the MISWIN System. The Commissioners discussed thoroughly at a previous meeting about the pros and cons of connecting to the system. Commissioner Dubuisson suggested that a representative from MSWIN should

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come speak to the Commission to give better clarification of the system, the cost associated with switching to the system, and any other information that may be beneficial to the commission. Commissioner Dubuisson stated that he will contact someone and get a meeting set up.

2013-2014 Budget

Commissioner Dubuisson stated that he presented the proposed 2013-2014 to the Board of Supervisors and they have taken it under advisement.

New Business

John Albert stated that he had a meeting scheduled with MSWIN for August 20, 2013, but that meeting had to be cancelled. The purpose of the meeting is because they are interested in the Port Tower and want to look at it and to look at all of the equipment to find out what we would need to connect to their system. The Commissioners discussed whether they can meet for our next meeting which is August 27, 2013. John Albert stated that he will contact MISWIN to see if they can reschedule that meeting for our next Commission meeting.

Commissioner Smith stated that he received a request from Port and Harbor Railroad to allow them to put an antenna on our tower at the Port. He stated that he spoke with Port and Harbor to see if he could get something in writing stating that it wouldn't have any effect on the Port Tower. Commissioner Smith stated that he spoke with Jim Fuller and he sent him back a response. He stated that it would not have any effect to the tower and very minimal wind load. There was some discussion among the Commissioners about the power source at the tower. There was some concern about the height they requested, which is 200 ft. The Commission discussed that 100 ft. would be feasible for what Port and Harbor is requesting. John Albert also stated that he is still working with Miller Co to place two antennas that we already have planned to go on that tower for law enforcement. He stated that once those antennas are place on the tower, then we will know where other equipment can be installed on the tower. Commissioner Dubuisson proposed to the Commission to have Port and Harbor to hire an engineer or provide the Commission the lowest elevation that will give them the coverage that they need. Attorney Trent Favre also stated that an agreement will have to be signed between the County and Port and Harbor.

John Albert stated that if everything goes as planned tomorrow, the antennas for law enforcement will be installed tomorrow on the Port Tower.

Richard Shelby discussed with the Commission that the three year maintenance agreement is about to come up for the second year of the contract. He stated that next month the dispatch contract and another contract coming up for expiration. He talked to the Commission about merging the contracts for billing purposes. In order to complete the merge, all new contracts will have to be signed. Richard Shelby stated that he will get those documents together to present at the next Commission meeting.

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Attorney's Report

None.

Docket of Claims

Commissioner B. Adam moved, Seconded by Commissioner Denardo, to approve and accept the docket of claims for July.

A vote was called with the following results:

Voting Yea: B. Adam, R. Adam, Denardo, Dubuisson and Smith.
Voting Nay: None.

Executive Session

None.

Recess

Commissioner Dubuisson discussed with the Commission the next regular meeting for August 27, 2013. There was discussion on what time is more convenient for the Commissioners to attend the meeting.

Commissioner Denardo moved, Seconded by Commissioner B. Adam, to move the meeting for August 27, 2013 to 9:00 A.M.

A vote was called with the following results:

Voting Yea: B. Adam, R. Adam, Denardo, Dubuisson and Smith.
Voting Nay: None.

Commissioner Dubuisson also stated that the Tax Sale will be in the Board of Supervisor's Room, so it was therefore recommended to hold the next meeting at the Sherriff's Department.

Commissioner B. Adam moved, Seconded by Commissioner Denardo to recess the meeting until August 27, 2013 at 9:00 a.m. at the Sherriff's Department.

A vote was called with the following results:

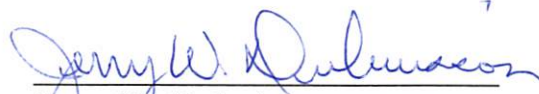
Voting Yea: B. Adam, R. Adam, Denardo, Dubuisson and Smith.
Voting Nay: None.

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The August 13, 2013 Minutes have been read and approved by me on September 10, 2013.



Ashley Poillion
E-911 Coordinator



Jerry W. Dubuisson
E-911 Commission Chairman