



Hancock County Board of Supervisors

Regular Meeting Agenda

November 17, 2025 at 9:00 AM

Board Meeting Room

1. Call to Order

- A) Pledge of Allegiance
- B) Invocation

2. Roll Call

3. Amendments to the Agenda

- A) Motion to accept the agenda.

4. Bid Openings

- A) Motion to spread on the Minutes the Certified Proofs of Publication for the McLeod Park Bulkhead Project — Phase 1 in the Sea Coast Echo and the Clarion Ledger as well as the Agency Bid Bank Certification.
- B) Motion to open and take under advisement Bids received regarding McLeod Park Bulkhead Project — Phase 1.

5. Announcements

- A) **The next regular scheduled Board of Supervisor's meeting will be held at 9:00 a.m., on Monday, December 1, 2025.**
- B) **Biweekly payroll with a check date November 7, 2025 totaled \$878,584.76.**

6. External Business Agenda

A) Port & Harbor Commission

- 1. Motion to Approve the Hancock County Port and Harbor's Docket of Claims for November 10, 2025, in the Amount of \$990,620.32 (GO \$199,926.20, RR

\$13,742.38, IP \$219,301.17, AP \$557,650.57).

B) Jeff Loftus – GRPC

1. Motion to approve and authorize the Board President to sign the FY23-P610-05 McLeod Park Bulkhead Improvements Payment Request 7 for Engineering Services.
2. Motion to approve and authorize the Board President to sign the SWC646 Solid Waste Assistance Grant Agreement to support the 2026 HHWD Event.
3. Motion to approve and authorize the Board President to sign the HHWD Service Agreement with Gulf Regional Planning Commission to administer and coordinate the 2026 HHWD Event.

C) Bruce Newton - Digital Engineering

D) Lisa Morrison - Neel-Schaffer, Inc.

1. Presentation of the Hancock County Stormwater Training by Lisa Morrison.

7. Departmental Agendas

A) Emergency Management Agency

1. Motion to approve the American Red Cross Facility Use Agreement for the Kiln Shelter and the Necaie Shelter and authorize the Board President to sign.

B) E-911/Dispatch

1. Motion to spread on the Minutes, the E-911 Commission's approval of sending Daisy Thompson, Amelia Ceccato, Samantha Bromwell and Mariah Dixon to the 40-hour basic telecommunicator course on December 15 – 19, 2025 at the Pafford Complex in Gulfport, Mississippi, at a cost of \$395 per person for tuition along with mileage reimbursement, all costs are reimbursed by the State.
2. Motion to spread on the Minutes, the E-911 Commission's approval of sending Kimberly Sutton to the TAC Class in Pearl, Mississippi, from December 1 – 5, 2025, with no cost for tuition, a cost of \$620 for lodging along with meals and mileage reimbursement, all costs will be reimbursed from the State.
3. Motion to spread on the Minutes, the E-911 Commission Elections as approved at their October 21, 2025, meeting as follows: Mike Prendergast, Waveland Police Chief, Chairman; Jeremy Skinner, Vice-Chairman; Heather Smith, Commission Attorney; Michelle Cuevas, Commission Secretary, for the October 2025 to October 2026 term.
4. Motion to spread on the Minutes, the E-911 Commission acceptance of the City of Waveland's appointment of Casey Piazza to the E-911 Commission as approved at their October 22, 2025, meeting.

C) Animal Shelter

D) Justice Court

E) IT Department

F) Purchasing

1. Motion to approve and spread on the Minutes, the Credit Card Report for November 17, 2025. This report reflects all credit card charges that are on the docket for payment.
2. Motion to approve the purchase of guns in the amount of \$9,697.23 (this includes buyback) from The Southern Connection for the Sheriff's Department and spread both quotes on the Minutes.
3. Motion to approve advertising for the County's annual term bids.
4. Motion to approve advertising for the County's six (6) month term bids.

G) Planning and Zoning

1. Motion to approve the Planning Commission Meeting Minutes held on October 16, 2025.

H) Parks & Recreation

I) Inventory Clerk

J) Comptroller

1. Motion to approve the docket of claims for November 17, 2025, in the amount of \$160,460.91.

K) Board Secretary

1. Motion to approve the Regular Meeting Minutes of Monday, November 3, 2025 at 9:00 a.m.

8. Elected/Appointed Agendas

A) Sheriff's Office

1. Motion to spread on the Minutes the following personnel changes:
 - a. Remove Patrick Kenny from the payroll, effective November 07, 2025, and Myikel Charles, effective November 17, 2025.
 - b. Add Caleb Burch to the payroll as a part-time Deputy, rate of pay \$15.00 per hour, effective November 17, 2025.
2. Motion to approve Micheal Prendergast and Jason Trombley to attend 5-week Canine Handler Training by Sixth Sense K-9 in Pearl, Mississippi. Tuition will be \$4,500 per handler, and they will need an advance per diem of \$1,360.00

per handler. Training will begin on Monday, November 17, 2025.

3. Motion to approve the assorted computer equipment, assorted medical equipment and office chairs to be auctioned with GovDeals.

B) Tax Assessor

1. Motion to spread on the Minutes the 2024 stale checks and settle to the General Fund.
2. Motion to spread on the Minutes and have the Board President and the Chancery Clerk to sign the Increase/Decrease in Assessments.
3. Motion to approve the attached void tax sales.

C) Circuit Clerk

D) County Court

E) Youth Court/Family Treatment Court

F) Chancery Clerk

1. Motion to spread on the Minutes the Chancery Clerk's October Land Redemption Settlement Check in the amount of \$50,096.11 to Hancock County, for the General Fund, and the Settlement Report.
2. Motion to approve and authorize the Board President to sign a Lexis Nexis agreement, beginning January 1, 2026 for the Chancery Clerk. No budget amendment is necessary.

G) County Engineer

1. Motion to spread on the Minutes the following ROW Requests below:
 - a. Kiln Utility and Fire District to install water service at 3158 Road 528,
 - b. AT&T to install buried fiber optic cable along 7389 Sunflower Street in Bayside,
 - c. Telepak Networks to install underground conduit and fiber optic cable along Texas Flat Road across Pecan Grove Drive to 14547 Hwy 603,
 - d. Standard Dedeaux Water District to provide water service at the intersection of Standard Dedeaux and Road 355.
2. Motion to spread on the Minutes, Addendum No. 2 and Addendum No. 3 for McLeod Park Bulkhead Improvements Phase 1.
3. Motion to approve and authorize the Hancock County Board of Supervisors and Clerk of Board to sign the OSARC Order Setting Forth for Kiln Delisle and Standard Dedeaux Cape Seal Project.

H) Road Manager

1. Motion to remove William Smith from the payroll in the Road and Bridge

Department, effective November 14, 2025, due to his resignation.

2. Motion to remove Brittney Necaise from the payroll in the Building and Grounds Department, effective November 7, 2025, due to her resignation.
3. Motion to hire Terrance Harris in the Road and Bridge Department South as a full-time laborer at a rate of pay of \$13.67 per hour pending successful physical and drug screen.
4. Motion to hire Robert Boswell in the Road and Bridge Department South as a full-time laborer at a rate of pay of \$13.92 per hour pending successful physical and drug screening.
5. Motion to hire Morgan Bilbo in the Building and Grounds Department as a Head Custodian/Painter at a rate of pay of \$15.25 per hour pending successful physical and drug screening.
6. Motion to approve the E911 petition to rename a private road currently named Brave Harbor Drive to Dogwood Cove.
7. Motion to Rescind Item 8(H)1 from the November 3, 2025, meeting regarding the 2025-2026 road paving list for Districts 2–5 due to a scrivener's error in the price per ton of asphalt. The District 1 price is correct for DBST and the District 5 price is correct for DBST.

I) Grant Administrator

1. Motion to spread on the Minutes the fully executed Amendment No. 3 to the Master Services Agreement with DCMC Partners for pre-positioned consultant services.
2. Motion to spread on the Minutes the 2026 Emergency Medical Services Operating Fund (EMSOF) Grant Application as submitted.
3. Motion to spread on the Minutes the MCWI Corrective Action Letter Closeout for Bayside Phase II Stormwater project. The corrective actions have been satisfied.

J) County Administrator

1. Motion to authorize travel, hotel, and per diem for the Supervisors and other interested county officials to attend the MAS 2026 Mid-Winter Legislative Conference in Flowood, MS from February 4–6, 2026, as well as the 2026 NACo Legislative Conference in Washington, DC from February 21–24, 2026.
2. Motion to accept Roberto Ruiz and Jerome Leblac as Unclaimed Bodies and assist with the cremations directed by Edmond Fahey Funeral home. The fee will be \$800.00 for each for a total of \$1,600.00.
3. Motion to approve and authorize the appropriate signatures on the following 16th Section Land Matters:

- a. Viola Ishem - Residential - Parcel #185D-1-16-012.000 - New Lease,
- b. Marilyn Mayzak and August Percel II — Residential - Parcel #185-0-16-007.000 - New Lease,
- c. Flatline Hunting Club - Hunting and Fishing Lease - Parcel #175-0-16-001.000 - New Lease.

- 4. Motion to approve Holly Bilbo's EMA Director's salary at the rate of pay of \$67,778.13 per year, effective December 1, 2025, with a 90-day probationary period. Upon successful completion of the probationary period, a request will be made to increase Ms. Bilbo's salary to the currently budgeted rate of \$72,778.13 per year.

- 5. Discussion regarding the Arena.

K) County Attorney

- 1. Motion to consider the proposal from Polychemie for purchase of real property from Hancock County under Mississippi Code Section 19-7-3 (4).

9. Supervisors Items

A) District 1

B) District 2

- 1. Discussion regarding placing a food pantry cabinet at the Necaie Community Center.

C) District 3

D) District 4

E) District 5

10. Public Comment

11. Executive Session

12. Adjourn/Recess

[MEET_FOOT]