



Hancock County Board of Supervisors

Regular Meeting Agenda

November 3, 2025 at 9:00 AM

Board Meeting Room

1. Call to Order

- A) Pledge of Allegiance
- B) Invocation

2. Roll Call

3. Amendments to the Agenda

- A) Motion to accept the agenda.

4. Bid Openings

5. Announcements

- A) The next regularly scheduled Board of Supervisor's meeting will be held at 9:00 a.m., on Monday, November 17, 2025.**
- B) Biweekly payroll with a check date of October 24, 2025 totaled \$878,214.68.**

6. External Business Agenda

A) Port & Harbor Commission

- 1. Motion to Approve the Port and Harbor Commission's Docket of Claims for October 27, 2025, in the Amount of \$1,461,560.44 (GO \$154,922.51, RR \$56,813.19, IP \$31,774.27, AP \$1,165,105.47, FAA \$52,945.00).
- 2. Motion to Accept Hancock County Port and Harbor Commission's Lease Extension with SSA Gulf, Inc. For Approximately 3.75 Acres Referred To As Lot 44 At Port Bienville Industrial Park For A Term of Two Years Beginning February 1, 2026.

B) Jeff Loftus – GRPC

C) Bruce Newton - Digital Engineering

7. Departmental Agendas

A) Emergency Management Agency

1. Motion to approve the request from Leetown Volunteer Fire Department in the amount of \$20,000.00 using funds from insurance rebate monies (112 258 5711) for the yearly partial payment of the E-one Spartan pumper.
2. Motion to approve hiring Camron Ladner as EMA Deputy Director at a salary rate of \$56,937.00 per year effective December 1, 2025, pending successful completion of a physical, drug screen and 90-day probationary period. Upon successful completion of the probationary period, a request will be made to increase Mr. Ladner's salary to the currently budgeted rate of \$61,937.00 per year.

B) E-911/Dispatch

C) Animal Shelter

1. Motion to approve the hiring of Kalix Burnetz for a Kennel Tech Position at a rate of pay of \$13.00 per hour, effective November 3, 2025, pending successful competition of a physical and drug screening.

D) Justice Court

E) IT Department

1. Motion to approve a short-term contract for IT professional services through Omni Tech in the amount of \$9,995.00 monthly for a period of three (3) months with option to extend monthly, if needed, and authorize the Board President's signature, pending County Attorney's review and approval.

F) Purchasing

1. Motion to approve and spread on the Minutes, the Credit Card Report for November 3, 2025. This report reflects all credit card charges that are on the docket for payment.
2. Motion to approve the transmission repair in the amount of \$30,891.04 from Puckett Machinery for the Road Department and spread the quote on the Minutes.

G) Planning and Zoning

1. Motion to approve Anthony Cuevas to attend the Building Officials of Mississippi 2025 Winter Conference on December 3–December 5, 2025, in Natchez, Mississippi with a registration fee of \$250.00 and lodging not to

exceed \$600.00, also travel in a County Vehicle.

H) Parks & Recreation

I) Inventory Clerk

1. Motion to approve the removal of the attached assets as they are broken beyond repair, hold no value to the county and will be discarded, sent to auction or returned to the vendor.

J) Comptroller

1. Motion to approve the budget amendments for November 3, 2025.
2. Motion to approve the docket of claims for November 3, 2025, in the amount of \$1,556,422.93.
3. Motion to ratify the interest payment to Regions Bank in the amount \$8,668.75. This was the interest payment due on the GO Bond Series 2017.
4. Motion to approve the following interfund transfers:
 - a. Transfer \$50,000 into the Fleet Maintenance fund, of that \$33,000 from the Road Maintenance fund, \$14,000 from the General fund, and \$3,000 from the Seawall fund.

K) Board Secretary

1. Motion to approve the Regular Meeting Minutes of Monday, October 20, 2025, at 9:00 a.m.

8. Elected/Appointed Agendas

A) Sheriff's Office

1. Motion to approve travel for Jonas Marnick to go to a class in Baton Rouge, LA on December 09 – 12, 2025. He will need a check for advanced per diem \$272.00, hotel \$394.68 and tuition \$1,375.00.
2. Motion to spread on the Minutes, acknowledgment of the receipt of the monthly inmate meal log from the Hancock County Adult Detention Center for the month of October 2025, as on file with the County Administrator, pursuant to Mississippi State Statute 19-25-74.
3. Motion to approve travel for Fred Eagan, Shawn Riley and Patrick Crowe for a class in Houma, Louisiana on December 8 – 12, 2025. They will need advanced per diem of \$340.00, hotel \$695.00 per room and tuition is free.
4. Motion to spread on the Minutes the following personnel changes:
 - a. Transfer Luke Taylor from Correction Officer to Deputy, at a rate of \$23.22 per hour, effective November 02, 2025.

B) Tax Assessor

C) Circuit Clerk

D) County Court

E) Youth Court/Family Treatment Court

F) Chancery Clerk

G) County Engineer

1. Motion to spread on Minutes the following ROW Requests:
 - a. Kiln Utility and Fire District to install water service at 6280 Crazy Horse Drive, Kiln, Mississippi,
 - b. Kiln Utility Fire District to install water service at 7591 Firetower Road, Kiln, Mississippi.
2. Motion to spread on the Minutes, Addendum No. 1 for McLeod Park Bulkhead Improvements Phase 1. (This addendum changes the bid opening date from November 3, 2025, to November 17, 2025).
3. Motion to authorize the Board President and County Personnel to execute all documents required for PS&E Assembly and CE&I Contract for Santa Rosa Pathway.
4. Motion to approve and authorize the Board President to sign Task Order No. 14 for the South Beach Boulevard Box Culvert Project.
5. Motion to approve and authorize the Board President to sign the Full and Final Settlement Letter for Lakeshore Resurfacing Phase I Project in the amount of \$16,990.34.

H) Road Manager

1. Motion to approve and spread on the Minutes the 2025-2026 road paving list.

I) Grant Administrator

1. Motion to approve and authorize the Board President to execute Amendment No. 3 of the Master Services Agreement with DCMC, LLC for pre-positioned disaster consulting services.
2. Motion to approve and authorize the Board President to execute the construction closeout package for the Taxilane Sierra project (R109-023-06-KCR).
3. Motion to approve and authorize the Board President to execute a Request for Cash No. 19 for the Taxilane Sierra project in the amount of \$55,484.86.
4. Motion to approve and authorize the Board President to execute the MDA-DRD Grant Closeout Package for the Taxilane Sierra project (R109-023-06-KCR) consisting of the following:
 - a. Certificate of Completion

- b. Recipient Performance Certification Report
 - c. Ethnic Beneficiary Information for Grant and Emergency Projects
 - d. Outstanding Claimants List (No outstanding claimants identified)
 - e. Inventory and Program Income Form
 - f. Certificate of Recipient Compliance
 - g. Agreement Relative to Closeout of Disaster Recovery Division Grant Programs
5. Motion to approve and authorize the Board President to execute Request for Cash No. 20 (Final Pay Request) in the amount of \$2,500.00.

J) County Administrator

1. Motion to spread on the Minutes the Proclamation from Governor Tate Reeves declaring the following office closures for Thanksgiving, Christmas and New Year: Thursday, November 27, 2025, and Friday, November 28, 2025, in observance of Thanksgiving Day; Thursday, December 25, 2025, and Friday, December 26, 2025, in observance of Christmas Day; and Thursday, January 1, 2026, and Friday, January 2, 2026, in observance of New Year's Day.
2. Motion to ratify the County Administrator's signature, and spread on the Minutes, the letter to the Mississippi Department of Revenue regarding Bud & Burger's contest for a beer permit during Stennis Day in the Bay on November 8, 2025.
3. Motion to authorize the Board President's signature on the Resolution of the Hancock County Board of Supervisors for the Western Regional Wastewater Treatment Facility Expansion Project.
4. Discussion regarding a request for a contribution in the amount of \$1,000.00 from the Friends of Valena C. Jones to purchase a plaque.
5. Motion to spread on the Minutes the re-issuance of the attached checks that were written on Tim Kellar's redemption account, which is now closed.

K) County Attorney

1. Motion to approve and authorize signatures on the final edited version of the previously approved Interlocal Agreement between Hancock County and Hancock County Regional Solid Waste Management Authority for Hancock County to hire and provide a Solid Waste Enforcement Officer, as approved by the County Attorney.

9. Supervisors Items

A) District 1

B) District 2

C) District 3

D) District 4

E) District 5

10. Public Comment

11. Executive Session

12. Adjourn/Recess

[MEET_FOOT]