Hancock County Board of Supervisors

Regular Meeting Agenda

October 6, 2025 at 9:00 AM

Board Meeting Room

1. **Call to Order**

   A) Pledge of Allegiance

   B) Invocation

2. **Roll Call**

3. **Amendments to the Agenda**

   A) Motion to accept the agenda.

4. **Bid Openings**

5. **Announcements**

   A) The next regular scheduled Board of Supervisor's meeting will be held at 9:00 a.m., on Monday, October 20, 2025.

   B) Biweekly payroll with a check date of September 26, 2025, totaled $861,604.84.

6. **External Business Agenda**

   A) Port & Harbor Commission

      1. Motion to Approve the Hancock County Port and Harbor Commission's Docket of Claims for September 22, 2025, in the Amount of $722,871.74 (GO $123,305.10, RR $32,299.19, IP $391,159.54, AP $115,082.91, FAA $61,025.00).

      2. Motion to Accept the First and Second Amendment to the Purchase and Sale Agreement with Adler Industrial, LLC for Property Located at 3310 Port and Harbor Dr., Bay St. Louis, MS 39520 to Extend the Due Diligence Period.

3. Motion to Approve the Lease Agreement Between Hancock County Port and Harbor Commission and WCF Aerospace for the Packaging Hangar at Stennis International Airport for a Term of Three Years in the Amount of $30,780 Per Year with Net Profit Share on Years Two and Three.

B) Jeff Loftus – GRPC

1. Motion to approve and authorize the Board President to sign the DMR Tidelands Payment Request No. 6 for the FY23 McLeod Park Bulkhead Improvements.
2. Motion to approve and authorize the Board President to sign the renewal of the Gulf Regional Planning Commission Service Agreement to assist Hancock County with the Tidelands Administration.

C) Bruce Newton - Digital Engineering

7. Departmental Agendas

A) Emergency Management Agency

1. Motion to approve the removal of Carolyn Greenwald as Board Secretary for Bayside Park Volunteer Fire Department as of September 15, 2025.
2. Motion to approve Jessica Chizmadia as Board Secretary filling the current term of Carolyn Greenwald for Bayside Park Volunteer Fire Department, Term will expire April 21, 2030.
3. Motion to approve advertising for the EMA Deputy Director Position and post to the County Website and Facebook pages.

B) E-911/Dispatch

1. Motion to spread on the Minutes, the September 25, 2025, E-911 Commission Meeting's approval of the executed Notice to Proceed for the Motorola Microwave and Console upgrade project.
2. Motion to authorize Curtis Broughton to drive a county vehicle to his home pursuant to the County’s take-home policy.
3. Motion to confirm the City of Bay St Louis’ nominee, Monty Strong, for reappointment to the E-911 Commission for a term of 4 years from 2025 to 2029, as spread on their July 24, 2025, meeting.
4. Motion to approve and spread on the Minutes the retainer for Heather Smith of Butler Snow for the FY26 budget in the amount of $25,000 as approved by the E-911 Commission on September 25, 2025.
5. Motion to spread on the Minutes the resignation of Rose Foss as a telecommunicator, effective September 25, 2025.
6. Motion to increase Christina Berry and Kimberly Sutton's salaries to $18.58

per hour for being promoted to Shift Supervisors, effective October 1, 2025.

7. Motion to increase the hourly pay for Rose Foss, Katrina Murray and Stephanie Lore to $15.37 per hour for becoming certified telecommunicators, effective September 1, 2025.
8. Motion to approve Angela Freeman and Miriam Perkins to attend CIT Training at the Harrison County Sheriff's Department on October 15 – 16, 2025 at no cost for tuition with mileage reimbursed by the State.
9. Motion to approve Shaena Ladner to attend the Instructor Development Course in Pearl, MS from December 8 – 12, 2025 at the cost of $500 tuition plus $160 lodging, $110 meals and mileage reimbursement.
10. Motion to spread on the Minutes the resignation of Kealen Beavers as a telecommunicator, effective October 10, 2025.
11. Motion to spread on the Minutes and accept the resignation of Shalie Mate, effective October 2, 2025.

C) Animal Shelter

1. Motion to approve the removal from payroll of Jeremy Elliott, effective October 3, 2025, due to his resignation.

D) Justice Court

E) IT Department

1. Motion to approve the purchase of the SonicWall NSA2800 appliance to replace the current end-of-life SonicWall NSA2650 appliance with a 3-year MPSS license, in the amount of $14,058.46 from Dell.

F) Purchasing

1. Motion to approve and spread on the Minutes, The Credit Card report for October 6, 2025. This report reflects all credit card charges that are on the docket for payment.
2. Motion to approve the purchase of ammunition from Precision Delta in the amount of $11,158.40 for the Sheriff's Department. This purchase is on MS State Contract # 8200080109 with effective dates June 1, 2025 - May 31, 2026.
3. Motion to approve the Port Tower lighting system repairs from MillerCo in the amount of $38,563.93 that were approved on September 25, 2025, by E-911 Commission, and spread both quotes on the Minutes.
4. Motion to approve the purchase of Port Tower Generator Controller and Programming in the amount of $4,170.00 from Power Systems of MS that was approved on September 25, 2025, by the E-911 Commission.

G) Planning and Zoning

1. Motion to approve the Planning Commission Meeting Minutes held on September 18, 2025.

H) Parks & Recreation

I) Inventory Clerk

1. Motion to approve the removal of the attached assets as they are broken beyond repair, hold no value to the county and will be discarded.
2. Motion to approve the attached assets to be sent to auction and removed from inventory once sold.

J) Comptroller

1. Motion to approve the budget amendments for October 6, 2025.
2. Motion to approve the docket of claims for October 6, 2025, in the amount of $2,488,437.70.
3. Motion to repay the following interfund loan from FY 2025:
   Repay the General Fund $563,486.59 of that, $164,285.74 from the Family Treatment Court Fund, $24,731.26 from the Hurricane Zeta Fund, $64,423.64 from the Hurricane Ida Fund, $17.84 from the Triad Fund, $147,177.11 from the MDOT-Lakeshore Preservation Road Fund, $71,260.91 from the MDOT-Roadway Safety Improvements Fund, and $91,590.09 from the Solid Waste Billing & Collection Fund.

K) Board Secretary

1. Motion to approve and spread on the Minutes, the Regular Meeting Minutes of Monday, September 15, 2025, at 9:00 a.m. as well as the Special Meeting Minutes of Monday, September 29, 2025, at 8:30 a.m.

8. Elected/Appointed Agendas

A) Sheriff's Office

1. Motion to spread on the Minutes, acknowledgment of the receipt of the monthly inmate meal log from the Hancock County Adult Detention Center for the month of September 2025, as on file with the County Administrator, pursuant to Mississippi State Statute 19-25-74.
2. Motion to spread on the Minutes the following personnel changes:
   a. Move Jerry Beeson from hourly to salary $46,155.20 yearly, effective October 05, 2025.
   b. Remove the following from payroll: Tammy Lopez, effective September 15, 2025, Mark Millwood, effective September 19, 2025, Jairus Davis, effective September 29, 2025, William Cotter, effective October 03, 2025.

3. Motion to spread on the Minutes the fully executed Grant Agreements and Awarded Letter for the FY26 DUI 154-AL-2026-ST-12-31 and FY26 Occupant Protection Grant.
4. Motion to spread on the Minutes the FY25 TRIAD Grant Close Out.

B) Tax Assessor

1. Motion to ratify the Board President's signature and spread on the Minutes the Resolution Grating Exemption from Ad Valorem Taxes regarding Lockheed Martin Corporation.
2. Motion to spread on the Minutes the Recapitulation of Assessments of Real and Personal Property.

C) Circuit Clerk

1. Motion to approve hiring Madalyn Patton Bond as a Deputy Clerk in the Circuit Clerk's office with a starting pay of $12.00 per hour, effective Tuesday, October 7, 2025, with a 90-day probationary period.

D) County Court

E) Youth Court/Family Treatment Court

1. Motion to approve the MOU renewal between the Hancock County Family Treatment Court and the Hancock Resource Center Regarding The Scattered Sites of Sobriety Housing Program.
2. Motion to approve MOU between Hancock County Family Treatment Court and The University of Southern Mississippi School of Social Work.

F) Chancery Clerk

1. Motion to spread on the Minutes a check to Hancock County, for the General Fund, for $2,508.11 for unsettled money (for Tax Purchaser, Brandi Pierce) from the 2024 Land Redemption Account.
2. Motion to spread on the Minutes the Certified Proof of Publication regarding the Hancock County Audit Synopsis for Fiscal Year ending September 30, 2023.
3. Motion to Approve and Authorize the Board of Supervisors to execute the Agreement with Data Systems Management, Inc. for software license and support. This Agreement replaces the current land records management support system, Image Pro, with Data Systems Management, Inc. and spread the attached document on the Minutes.

G) County Coroner

1. Motion to approve the request by the Hancock County Coroner, Jeff Hair, to consider Mr. Jay Morel is an Unclaimed Body, authorizing the Board of

Supervisors to assist with the costs of cremation directed by Edmond Fahey Funeral Home in the amount of $800.00.

H) County Engineer

1. Motion to spread on Minutes the Notice of Award, Notice of Execution and Executed Contract for Reconstruction of Texas Flat Road STP-1126-00(002) LPA/109415701000.
2. Motion to approve and authorize the Board President to sign the Substantial Completion Certificate for Taxilane Sierra Improvements Project.
3. Motion to approve and authorize the Board President to sign the Substantial Completion Certificate for Aircraft Packaging Hangar Rehabilitation Project.

I) Road Manager

1. Motion to remove Brent Ladner from the Road Department payroll, effective September 30, 2025, due to his resignation.
2. Motion to remove David Jaskowiak from the Road Department payroll, effective September 30, 2025, due to his resignation.
3. Discussion/Motion to approve a rear window repair on a 2006 Nissan Exterra owned by Adrianna Grass caused by a tractor mower driven by Ancel Jones on September 24, 2025, with the low quote being from Graham's Auto Glass in the amount of $275.00.
4. Motion to approve a Change Order for the Landscaping of the Courthouse for the repair of the irrigation system by Pike Landscaping in the amount of $3,600.00.

J) Grant Administrator

1. Motion to spread on the Minutes the fully executed Preliminary Engineering Services contract with Neel-Schaffer Inc. and the Notice to Proceed letter for Lakeshore Resurfacing Phase II (STP-0101-00(156)LPA109819/711000).
2. Motion to approve and authorize the Board President to execute Budget Modification #2 for the Aircraft Packaging Hangar (Agreement No, R-109-023-07-KCR) to extend the period of performance through December 31, 2025.
3. Motion to approve and authorize the Board President to execute the Cooperative Service Agreement with USDA APHIS-WS. This is for the beaver, muskrat, nutria wildlife services.
4. Motion to approve and authorize the Board President to sign the GOMESA request for payment in the total amount of $411,553.86 for Requistion No. 30-DGT, 31-BSL, 32-DIA.
5. Motion to spread on the Minutes, the following:
   a. MOST Grant Application as submitted,

b. MCWI Agreement Modification No. 2 for Agreement No. 276-2-SW-5.6 (Bayside Phase II drainage project),
c. Notice of Award for Family Treatment Court Enhancement in the amount of $774,739.00 Award No. 5H79TI087200-02.

K) County Administrator

1. Motion to spread on the Minutes the rescheduling date for the Boys and Girls Club's annual bike rodeo at the Farmer's Market parking lot on Thursday, October 9, 2025. This was approved in April, but the event was rained out.
2. Motion to approve the employee compensation for FY2025-2026 for all county employees, except the EMA Director, as listed on the attached schedule. These rates are effective with checks to be issued on October 10, 2025.
3. Motion to approve the employee compensation for FY2025-2026 for the EMA Director, as listed on the attached schedule.
4. Motion to approve and spread on the Minutes the following 16th Section Land Matters:
   a. Kaleigh Warton - Residential - Parcel #055-0-16-005.005 - New Lease,
   b. Burnell and Perry Holliman - Parcel #065-0-16-008.000 - Amendment.
5. Motion to approve and spread on the Minutes the Resolution Authorizing the extension of the Interlocal Cooperation Agreement between Hancock County and the City of Diamondhead for Police Protection Services and Other Purposes through September 30, 2027.

L) County Attorney

1. Motion to approve and authorize the Board President's signature on the Letter of Understanding between Cadence Insurance DBA Associated Adjusters, and the Hancock County Board of Supervisors.
2. Motion to spread on the Minutes, the Settlement and General Release by Khalil Ahmad Smith and Morgan Katherine Lavigne and the Hancock County Board of Supervisors and the Hancock County Sheriff's Department.
3. Motion to approve and authorize the Board President to sign the Intergovernmental Transfer of Assets between the City of Diamondhead, Mississippi and Hancock County, Mississippi regarding the transfer of concrete pipe.

9. Supervisors Items

A) District 1

B) District 2

C) District 3

D) **District 4**

E) **District 5**

10. Public Comment

11. Executive Session

12. Adjourn/Recess

[MEET_FOOT]