



## **Hancock County Board of Supervisors**

Regular Meeting Agenda

August 18, 2025 at 9:00 AM

Board Meeting Room

### **1. Call to Order**

- A) Pledge of Allegiance
- B) Invocation

### **2. Roll Call**

### **3. Amendments to the Agenda**

- A) Motion to accept the agenda.

### **4. Bid Openings**

### **5. Announcements**

- A) **The next regularly scheduled Board of Supervisors meeting will be held at 9:00 a.m., on Tuesday, September 2, 2025.**
- B) **Biweekly payroll with a check date of August 1, 2025, totaled \$862,981.62.**

### **6. External Business Agenda**

#### **A) Port & Harbor Commission**

- 1. Motion to Approve Hancock County Port and Harbor Commission's Docket of Claims for August 11, 2025, in the Amount of \$932,329.43 (GO \$164,963.82, RR \$93,422.34, IP \$184,408.03, AP \$489,535.24).
- 2. Motion to Accept the Hancock County Port and Harbor Commission's Adoption of FY 2025 Budget Amendment #3 in the Amount of \$66,479,690.

#### **B) Jeff Loftus – GRPC**

#### **C) Bruce Newton - Digital Engineering**

**D) Hancock Resource Center - Rhonda Rhodes**

1. Presentation by Rhonda Rhodes regarding the Hancock Resource Center's 2024 Annual Report.

**E) David Pitalo - Hancock County Utility Authority**

1. Presentation/Update from David Pitalo with the Hancock County Utility Authority.

**F) Quentin Denny, Diane Strother, Laura Mioton - Stray Animals in Hancock County**

1. Presentation regarding stray animals in Hancock County.

**7. Departmental Agendas**

**A) Emergency Management Agency**

1. Motion to approve EMA Director Brian Adam and Deputy Director Holly Bilbo to attend the County Fire Coordinator Workshop at the Mississippi State Fire Academy in Pearl, Mississippi from October 7-9, 2025, for a total cost of \$1,342.00 (\$0.00 Tuition, \$408.00 Per Diem, \$934.00 Hotel).
2. Motion to approve Brian Adam, Megan Jordan, and Holly Bilbo to attend the MCFEMA 2025 Mid-Winter Conference in Biloxi, Mississippi from November 18-20, 2025, at a total cost of \$825.00 for registration (\$275.00 per person).
3. Motion to re-appoint Commissioner Rodney Aguzin to the Diamondhead Fire Protection District's Board of Commissioners. Mr. Aguzin's term will expire August 18, 2030.
4. Motion to re-appoint Commissioner David Malley to the Diamondhead Fire Protection District's Board of Commissioners. Mr. Malley's term will expire August 18, 2030.
5. Motion to approve request from Stennis International Airport Fire Department for the use of 1 Baldor Generator in the event of an impending natural disaster or power outage.
6. Motion to spread on the Minutes to accept the Official Notice of Retirement from EMA Director Brian Adam effective December 1, 2025.
7. Motion to spread on the Minutes the recommendation letter from the Director of the Hancock County Emergency Management Agency.

**B) E-911/Dispatch**

1. Motion to approve a pay increase for Hailie Dick to \$15.37 per hour due to her recent State Certification as a Certified Telecommunicator, effective August 10, 2025.

2. Motion to approve pay increase for Miriam Perkins and Jessica Railey to \$18.04 per hour for promotion to Shift Supervisor, both effective August 10, 2025.

**C) Animal Shelter**

**D) Justice Court**

**E) IT Department**

**F) Purchasing**

1. Motion to approve and spread on the Minutes, the Credit Card Report for August 18, 2025. This report reflects all credit card charges that are on the docket for payment.
2. Motion to approve the Landscaping of the Courthouse in the amount of \$17,500.00 from Pike Landscape and spread both quotes on the Minutes and authorize a Budget Amendment if necessary.
3. Motion to approve the renewal of Ninja Advanced Pro software in the amount of \$12,711.00 from IT1 and spread the quote on the Minutes.
4. Motion to approve the purchase of Barracuda Cloud subscription in the amount of \$6,300.00 from Howard Technology and spread both quotes on the Minutes.
5. Motion to correct Agenda Item 7.F.4., from Monday, August 4, 2025, meeting to approve the purchase of Marine Treated Lumber from Phillips Building Supply for the Clermont Harbor Project. The correct purchase amount is \$6,352.80, not \$6,346.80 and re-spread the quote and Phillips Sole Source letter on the Minutes.

**G) Planning and Zoning**

1. Motion to approve the Planning Commission Meeting Minutes held on July 17, 2025.
2. Motion to refund Felia Georges, 25022 Loren Ladner Road. Kiln, Mississippi 39556, \$149.00 due to not constructing a 3,149-sq-ft Wedding Banquet Hall Building and deciding to construct a 3,500-sq-ft Pole Barn on site instead. The difference in the permit fees reflected a difference equal to the amount requested.
3. Motion to waive fees for the Washington Street Pavilion for a Military Leader Development Conference on August 27, 2025, as requested by LTC Jason D. Holmes.

**H) Parks & Recreation**

**I) Inventory Clerk**

1. Motion to approve the removal of the attached assets as they are broken

beyond repair hold no value to the county and will be discarded.

**J) Comptroller**

1. Motion to approve the docket of claims for August 18, 2025, in the amount of \$127,196.45.

**K) Board Secretary**

1. Motion to approve the Regular Meeting Minutes of Monday, August 4, 2025, at 9:00 a.m.

**8. Elected/Appointed Agendas**

**A) Sheriff's Office**

1. Motion to spread on the Minutes the following personnel changes:
  - a. Adjust Matthew Garvin's pay to Sergeant's pay, rate of pay \$22.28 per hour, effective August 24, 2025.
  - b. Move Ray Bell from salary to hourly, rate of pay \$30.45 per hour, effective August 10, 2025.
  - c. Remove the following from payroll: Roger Ford Jr., effective August 07, 2025; David Hart, effective August 08, 2025; Harley Caughlin, effective August 12, 2025; and Thomas Hampton, effective August 23, 2025.
2. Motion to approve the Sheriff's Office to receive a 2010 Ford Crown Victoria VIN# 2FABP7BV6AX116155 from the City of Diamondhead for \$1.00, and to authorize the Board President to sign the agreement and spread on the Minutes.
3. Motion to rescind hiring Noah Cuevas as a full-time deputy, Item Number 8.2.b., from the August 4, 2025, meeting, he declined the position.
4. Motion to approve and authorize the Board President to sign the FY26 154 Alcohol and Occupant Protection Grant Agreements.

**B) Tax Assessor**

1. Motion to void the attached tax sale.
2. Motion to spread on the Minutes and approve the reimbursement of stop payment fees.
3. Motion to spread on the Minutes to remove Candice Allen from the payroll, effective July 18, 2025.

**C) Circuit Clerk**

1. Motion to spread on the Minutes the Final Report of the February 2025 Term Grand Jury.

**D) County Court**

#### **E) Youth Court/Family Treatment Court**

1. Motion to spread on the Minutes the Hancock County Family Treatment Court's Alumni event on August 24, 2025, at the Park Ten Lanes Bowling Alley for all prior Family Treatment Court graduates. Bowling Lanes will cost approximately \$390.00 paid out of SAMHSA grant funds 010-173-5599. Food and Drink will be paid out of the cash donation fund 010-163-5699. All invoices will be turned in after the event.

#### **F) Chancery Clerk**

1. Motion to spread on the Minutes the Chancery Clerk's July Land Redemption Settlement Check in the amount of \$26,094.21 to Hancock County, for the General Fund, and the Settlement Report.
2. Motion to spread on the Minutes a letter to Necaise & Company requesting prior year audit information for the Mississippi Office of the State Auditor, and to authorize the Board President to sign.
3. Motion to spread on the Minutes a letter of engagement for the 2024 fiscal year audit with the Office of the State Auditor, and to authorize the Board President to sign.

#### **G) County Engineer**

1. Motion to authorize the Board President and County Personnel to execute all documents required for the completion of Reconstruction of Texas Flat Road from Hwy 607 to Hwy 603 STP-1126-00(002) LPA / 109415-701000.
2. Motion to approve and authorize the Hancock County Board of Supervisors and Clerk of Board to sign the OSARC Order Setting Forth for Kiln Delisle and Standard Dedeaux Cape Seal Project.

#### **H) Road Manager**

1. Motion to approve hiring Garrick Martin as a Sign Technician in the Road Department at a rate of pay of \$15.00 per hour, effective August 18, 2025, pending successful physical and drug screening.
2. Discussion regarding damage to a 2004 Ford Expedition owned by Lori Gilley from a boom mower operated by Dean Alley on January 6, 2025, on W. Chickasaw Street. Mrs. Gilley is asking to be reimbursed for the rear window in the amount of \$275.00.

#### **I) Grant Administrator**

1. Motion to approve and authorize the Board President to execute the modification application for MCWI Sub-Award 276-2-SW-5.6 (Bayside Park Phase II).
2. Motion to approve Resolution and authorize application for the Mississippi

Outdoor Stewardship Trust Fund application.

3. Motion to approve and authorize the Board President to sign the Small Purchase letter selecting Neel-Schaffer Inc. for construction engineering and inspection of the Santa Rosa Pathway project STP-0023-00(058)LPA109476/711000.

**J) County Administrator**

1. Motion to spread on the Minutes the following for Pafford Emergency Medical Services:
  - a. February 2025 Hancock County Monthly Run Report,
  - b. March 2025 Hancock County Monthly Run Report,
  - c. June 2025 Hancock County Monthly Run Report,
  - d. July 2025 Hancock County Monthly Run Report.
2. Motion to spread on the Minutes the Vector Disease Control International (VDCI) Monthly Mosquito Report for July 2025.
3. Motion to approve and spread on the Minutes the following 16th Section Land Matters:
  - a. Beverly Parker - Residential - Parcel #055-0-16-005.001 - Release/Cancellation,
  - b. Beverly Parker - Residential - Parcel #055-0-16-005.001 - Addendum,
  - c. Hancock County School District Correspondence dated July 7, 2025.
4. Motion to approve the request from the City of Waveland's Mayor, Jay Trapani, for the closure of North Beach Boulevard on Sunday, August 31, 2025, from 11:00 a.m. through 11:00 p.m. from Terrace Avenue to Coleman Avenue for the Labor Day Event at the Waveland Lighthouse.
5. Discussion regarding setting a date for the public hearing and a date for approving the FY2025-2026 budget and millage rate.

**K) County Attorney**

1. Motion to approve engagement letter with Crews and Associates and G-17 and G 23 notice for Mississippi Development Bank 2025/2026 Special Obligation Bond.
2. Motion to approve and authorize the Board President to sign the Butler Snow engagement letter regarding a Equipment Lease Purchase Agreement by and between Hancock County, Mississippi and Motorola Solution, Inc.
3. Motion to approve and authorize appropriate signatures on the Resolution of the Board of Supervisors of Hancock County, Mississippi, Authorizing and Approving the Form of and Execution of an Equipment Lease Purchase Agreement between the County and Motorola Solutions, Inc., and Related Matters for E-911.

**9. Supervisors Items**

A) District 1

B) District 2

C) District 3

D) District 4

E) District 5

**10. Public Comment**

**11. Executive Session**

**12. Recess**

**13. Public Hearing - Objections to Real and Personal Property Assessments Rolls**

A) Discussion/Motion to spread on the Minutes the email and attachment regarding the tax appeal submitted by O'Connor and Associates regarding Tax Parcels 132H-1-13-011.000 and 132H-1-03-010.000.

B) Motion to authorize signatures and spread on the Minutes the Order of the Board of Supervisors Re: Real and Personal Property Assessment Rolls.

**14. Adjourn**

[MEET\_FOOT]