Hancock County Board of Supervisors

Regular Meeting Agenda

August 4, 2025 at 9:00 AM

Board Meeting Room

1. **Call to Order**
   A) Pledge of Allegiance
   B) Invocation
2. **Roll Call**
3. **Amendments to the Agenda**
   A) Motion to accept the agenda.
4. **Bid Openings**
5. **Announcements**
   A) The next regularly scheduled Board of Supervisors' meeting will be held at 9:00 a.m., on August 18, 2025.
   B) Biweekly payroll with check date ____________ totaled $_________.
6. **External Business Agenda**
   A) Port & Harbor Commission
      1. Motion to Approve and Spread on the Minutes, Amendment No. 2 to Omnibus Port Services and Marine Transfer Facilities Lease Agreement with Alpek Polyester Mississippi, Inc., effective July 1, 2025.
      2. Motion to Approve the Hancock County Port and Harbor's Docket of Claims for July 28, 2025, in the Amount of $1,743,603.04 (GO $135,194.66, RR $719,668.51, IP $77,563.22, AP $789,086.65, FAA $22,090.00).
      3. Motion to Approve the Executed Purchase and Sale Agreement with Adler

Industrial, LLC for the Property Located at 3310 Port and Harbor Dr., Bay St. Louis, MS 39520 In the amount of $2,700,000.00.

B) Jeff Loftus – GRPC

1. Motion to approve and authorize the Board President to sign the 2024 SWC629/2024 SW1428- Request for Payment for the April 2025 Household Hazardous Waste Day.

C) Bruce Newton - Digital Engineering

1. Presentation/Discussion of the Stormwater Program Project Status as of July 30, 2025.

2. Discussion/Motion to spread on the Minutes, the Hancock County Drainage Improvements, June 2025 – Additional Projects report.

D) Stacey Necaise - Hancock Education Foundation

1. Motion to approve the Homecoming Parade Route and authorize the closure of Fred Haise Road, John C. Robinson Road, Fred Al Keys Road, and Stennis Airport Drive on September 8, 2025, at 5:30 p.m., and spread the Parade Route Map on the Minutes.

7. Departmental Agendas

A) Emergency Management Agency

1. Motion to approve Mr. Ancel T. Jones as a Commissioner for the Bayside Fire Department Commissioner's Board to fill the unexpired term of Mrs. Ashley Hoffman due to her resignation. Mr. Jones' term will expire February 4, 2029.

2. Motion to approve and spread on the Minutes the updated list of Primary and Secondary Points of Distribution Sites.

3. Motion to approve and spread on the Minutes the updated list of Sandbag locations.

B) E-911/Dispatch

1. Motion to approve the hiring of Katrina Murray and Aubrion Oguin as full-time dispatchers, effective August 4, 2025, at the rate of $14.85 per hour pending successful completion of drug and physical screening, with a one-year probation.

2. Motion to approve Katrina Murray to attend the 40-hour basic telecommunications course from August 25 – 29, 2025 in Richland, Mississippi with tuition cost of $395, hotel cost $616 along with meals and mileage reimbursement, which are all reimbursed by the State.

3. Motion to approve Aubrion O'Guin to attend the 40-hour basic telecommunications course from November 10 – 14, 2025 in Mendenhall,

Mississippi with tuition cost of $395, hotel cost along with meals and mileage reimbursement, which is all reimbursed by the State.

4. Motion to spread on the Minutes to remove Ashley Ladner from the payroll, effective July 22, 2025.

C) Animal Shelter

D) Justice Court

E) IT Department

F) Purchasing

1. Motion to approve and spread on the Minutes, the Credit Card Report for August 4, 2025. This report reflects all credit card chargers that are on the docket for payment.
2. Motion to approve the purchase of Jackshaft Operating doors in the amount $7,472.00, from Doorways for Fleet Maintenance and spread both quotes on the Minutes.
3. Motion to approve the purchase of Transtector Surge Arrestors in the amount of $8,328.00 from CES for E-911 and spread both quotes on the Minutes.
4. Motion to approve the purchase of Marine Treated Lumber in the amount of $6,346.80 from Phillips Building Supply for the Clermont Harbor Project and spread the quote and letter on the Minutes.
5. Motion to approve the repair of a Boom Mower in the amount of $10,558.92 from Crain Tractor & Equipment for Road & Bridge and spread both quotes on the Minutes.

G) Planning and Zoning

1. Motion to approve the request to waive the fees for Jay Warner, a cancer patient, on September 20, 2025, to be held at the Kiln Shelter.
2. Motion to approve refunding the permit fee of $101.00 for a Mobile Home permit issued to Carrie Thomas to be located at 7042 Perch Place, Perkinston, Mississippi 39573. Carrie Thomas learned that her property was sold for back taxes.
3. Motion to approve the request to waive the fees for Viola Ishem's funeral services on August 15, 2025, at the Pearlington Recovery Center.

H) Parks & Recreation

I) Inventory Clerk

J) Comptroller

1. Motion to release the City of Diamondhead's road and bridge funds, in the amount of $119,589.96, per their attached request.

2. Motion to spread on the Minutes, the receipt of the Use Tax Modernization funds in the amount of $857,443.35.

3. Motion to approve the budget amendments for August 4, 2025.

4. Motion to approve the following Interfund Transfers:
   a. Transfer into Fleet Maintenance $50,000, of that, $14,000 from the general fund, $33,000 from the road fund, and $3,000 from the seawall fund.
   b. Transfer into the Multipurpose Arena, $97,115. from the general fund.

5. Motion to approve the docket of claims for August 4, 2025, in the amount of $1,496,043.81.

K) Board Secretary

1. Motion to approve and spread on the Minutes the Regular Meeting Minutes of Monday, July 7, 2025, at 9:00 a.m.

8. Elected/Appointed Agendas

A) Sheriff's Office

1. Motion to spread on the Minutes, acknowledgment of the receipt of the monthly inmate meal log from the Hancock County Adult Detention Center for the month of July 2025, as on file with the County Administrator, pursuant to Mississippi State Statute 19-25-74.

2. Motion to spread on the Minutes the following personnel changes:
   a. Remove the following from payroll: Zackery Bingham, effective July 24, 2025, Eli Humphrey, effective July 30, 2025, and Robert Rogers, effective August 12, 2025.
   b. Add Noah Cuevas and Austin Moore to the payroll as full-time deputies, rate of pay $21.22 per hour, effective August 04, 2025.
   c. Adjust Jonathan Thompson's pay to Lieutenant's pay, rate of pay $23.34 per hour, effective August 10, 2025.

3. Motion to approve and authorize the Board President and Sheriff to sign the School Resource Officer agreement between the Bay-Waveland School District and the Hancock County Sheriff's Office.

B) Tax Assessor

1. Motion to Amend Agenda Item 8.B.4 from July 21, 2025, Meeting to increase the base pay for Brianna Palmer to $24.27, effective July 14, 2025.

2. Motion to spread on the Minutes the base pay for Danielle Torres of $18.50, effective July 28, 2025.

3. Motion to spread on the Minutes the hiring of Rebecca Russell-Miller at a base pay of $12.73 per hour, effective August 4, 2025.

C) Circuit Clerk

D) County Court

E) Youth Court/Family Treatment Court

F) Chancery Clerk

G) County Engineer

1. Motion to spread in Minutes a ROW Request from Kiln Utility Fire District to install water service by connection to a 3-inch water main to service 17202 Gardenia Street, Kiln, Mississippi.
2. Motion to approve Letter of Recommendation to Huey Stockstill, LLC for Reconstruction of Texas Flat Road from Hwy 607 to Hwy 603 STP-1126-00(002) LPA / 109415-701000 in the amount of $3,706,368.80.

H) Road Manager

1. Discussion regarding tarps at the Farmer's Market.
2. Discussion regarding damage to an excavator owned by Justin Alison AKA Alison Septic, LLC on Indian Springs Road caused by a tree on the side of the roadway.
3. Motion and Spread on the Minutes the petition from E911 to rename Seaplane Road to Jindal Road.

I) Grant Administrator

1. Motion to approve and authorize the Board President to execute the Preliminary Engineering contract and all related documents for STP-0101-00(156)LPA/109819-701000 (Lakeshore Road Resurfacing Phase II) with Neel-Schaffer pending MDOT concurrence.
2. Motion to approve reimbursing MDOT for a duplicated payment of $8,003.33 for Estimate 1 for Lakeshore Road Resurfacing (STP-0101-00(154)LPA/108785-701000) project and add to today's docket.

J) County Administrator

1. Discussion regarding Pine Belt Mental Health and the building on Dunbar Avenue.
2. Motion to approve and spread on the Minutes the $35.00 increase from $165.00 to $200.00 for the Election Commissioner's pay on election day, pursuant to Senate Bill 2657.

3. Motion to spread on the Minutes the contracts from Data Systems Management, Inc. for the Chancery Clerk, E-911 Department, and the IT Department and have the Board President to sign.
4. Motion to spread on the Minutes the Certified Proof of Publication and set the Public Hearing for the Objections to the 2025 Real and Personal Property Assessment Rolls for Monday, August 18, 2025, at 10:00 a.m.

K) County Attorney

1. Motion spread on the Minutes the Certified Proof of Publication in the Sea Coast Echo regarding Intent Resolution for the County Bond Act.
2. Motion to approve and authorize appropriate signatures on the Resolution Finding and Determining that the Intent Resolution Adopted on July 7, 2025, by the Board of Supervisors of Hancock County, Mississippi was duly published as required by law; that no sufficient Protest has been filed by Qualified Electors of the County against the Issuance of those Certain County Obligations described in the Intent Resolution; and For Related Purposes, and spread the Proof of Publication on the Minutes.

9. Supervisors Items

A) District 1

B) District 2

C) District 3

1. Motion to approve the Resolution for the re-appointment of Melanie Mitchell to the Hancock County Human Resource Agency.

D) District 4

1. Motion to ratify the Board President's signature on the 2025-2026 Emergency Solutions Grant (ESG) Program Application and support letter for the Hancock Resource Center and spread the documents on the Minutes.

E) District 5

10. Public Comment

11. Executive Session

12. Adjourn/Recess

[MEET_FOOT]