



Hancock County Board of Supervisors

Regular Meeting Agenda

July 21, 2025 at 9:00 AM

Board Meeting Room

1. Call to Order

- A) Pledge of Allegiance
- B) Invocation

2. Roll Call

3. Amendments to the Agenda

- A) Motion to accept the agenda.

4. Bid Openings

- A) Motion to spread on the Minutes the following regarding the Federal Aid Project No. STP - 11261-00(002)LPA/109415711000 - Texas Flat Road reconstruction:
 - a. Certified Proof of Publication in the Sea Coast Echo,
 - b. Certified Proof of Publication in the Clarion Ledger,
 - c. MTAP receipt.
- B) Motion to open and take under advisement Bids received regarding the State Aid Project No. STP - 11261-00(002)LPA/109415711000 - Texas Flat Road reconstruction.

5. Announcements

- A) **The next regular scheduled Board of Supervisors' meeting will be held at 9:00 a.m., on Monday, August 4, 2025.**
- B) **Biweekly payroll with check date July 3, 2025, totaled \$889,669.82.**

6. External Business Agenda

- A) **Port & Harbor Commission**

1. Motion to Approve Hancock County Port and Harbor's Docket of Claims for July 14, 2025, in the Amount of \$1,485,544.96 (GO \$300,532.02, RR \$54,984.01, IP \$534,501.85, AP \$595,527.08).
2. Motion to Approve Amendment No. 2 to Omnibus Port Services and Marine Transfer Facilities Lease Agreement with Alpek Polyester Mississippi, Inc., effective July 1, 2025.

B) Jeff Loftus – GRPC

C) Bruce Newton - Digital Engineering

1. Motion to spread on the Minutes, the close-out documents for Project 3.25 Firetower Road Drainage Improvements.
2. Motion to spread on the Minutes the executed Change Order No. 6 for Project 3.25 Firetower Road Drainage Improvements.

D) Ashley Bergstrom and Beverly O'Hara - stray cats

1. Presentation regarding stray cats in Hancock County.

7. Departmental Agendas

A) Emergency Management Agency

B) E-911/Dispatch

1. Motion to Amend Agenda Item 7.B.6 from June 16, 2025, meeting from Shaena Ladner to Rebecca Necaise to attend the CTO training in Mendenhall, Mississippi, adding lodging cost of \$356.40, meals, and mileage reimbursement, all of which are reimbursed from the State.
2. Motion to Amend Agenda Item 7.B.7 from June 16, 2025, meeting from Shaena Ladner to Rebecca Necaise to attend the E-Fire Dispatch training in Mendenhall, Mississippi, which is reimbursed from the State.
3. Motion to approve Rose Foss to attend the 40-hour basic training course from August 11 – 15, 2025 in Mendenhall, Mississippi at the cost of \$395 tuition, lodging cost of \$594, mileage and meals reimbursement, all of which are reimbursed by the State.
4. Motion to approve Stephanie Lore to attend the 40-hour basic training course from August 25 – 29, 2025 in Richland, Mississippi at a tuition cost of \$395, lodging cost of \$616, mileage and meals reimbursement, all of which are reimbursed by the State.
5. Motion to approve Rebecca Necaise to attend the TAC Officer training from Sept 28 – Oct 3, 2025 in Pearl, Mississippi at the cost of \$0 for tuition, lodging of \$586.64, mileage and meals reimbursement, all of which are reimbursed by the State.

6. Motion to spread on the Minutes the resignation of Hayley Saucier as a full-time dispatcher as of July 12, 2025.

C) Animal Shelter

1. Motion to spread on the Minutes the following Animal Shelter donations:
 - a. \$600 donation from the proceeds of the Diamondhead Lions Club dog show,
 - b. \$500 donation from Kristin Alyea,
 - c. \$5,000 from Industrial Corrosion Control, Inc.

D) Justice Court

E) IT Department

F) Purchasing

1. Motion to approve and spread on the Minutes, the Credit Card Report for July 21, 2025. This report reflects all credit card charges that are on the docket for payment.
2. Motion to approve the purchase of a Storm Pipe in the amount of \$7,235.20 from Coastal Hardware for the Road & Bridge Department and spread both quotes on the Minutes.
3. Motion to accept the six (6) month county term bids (Office & Janitorial Supplies) and spread the bid tabulations on the Minutes.

G) Planning and Zoning

1. Motion to approve the Planning Commission Meeting Minutes held June 19, 2025.

H) Parks & Recreation

I) Inventory Clerk

1. Motion to approve the purchase of an undercover tag in the amount of \$16.00 for a 2025 Chevy Tahoe, VIN #1GNS5MRD5SR231862 for the Sheriff's office.

J) Comptroller

1. Motion to approve the docket of claims for July 21, 2025, in the amount of \$338,519.82.

K) Board Secretary

1. Motion to approve the Regular Meeting Minutes of Monday, July 7, 2025, at 9:00 a.m.

8. Elected/Appointed Agendas

A) Sheriff's Office

1. Motion to approve and authorize the Board President to sign the 12-month agreement with Acadian Total Security, LLC for GPS trackers.
2. Motion to spread on the Minutes the following personnel changes:
 - a. Remove the following from payroll: Caleb Burch, effective July 07, 2025; Christopher Charles, effective July 09, 2025; Laura Stepro, effective July 15, 2025.
 - b. Add Eli Humphrey to the payroll as a full-time Deputy, rate of pay \$21.22 per hour, effective July 21, 2025.
3. Motion to approve Fred Eagan to attend the Authentic & Deliberate Leadership class in Lafayette, Louisiana on October 07–09, 2025. Tuition is free, the advanced per diem is \$136.00 and lodging is \$300.44.
4. Motion to approve and authorize the Board President to sign the 12-month agreement with MdE, Inc. Software (Inventory program) in the amount of \$8,675.00 and authorize the necessary budget amendment from Narcotics. Attached is the sole source letter.

B) Tax Assessor

1. Motion to void the attached tax sales.
2. Motion to spread on the Minutes and authorize the Board President to sign the attached contract from Data Systems Management, Inc. for the software support agreement.
3. Motion to spread on the Minutes and authorize the Board President to sign the contract for solid waste with Data Systems Management, LLC.
4. Motion to spread on the Minutes the increase in pay to \$24.27 per hour for Brianna Palmer, effective July 14, 2025.

C) Circuit Clerk

D) County Court

E) Youth Court/Family Treatment Court

1. Motion to authorize travel for the Family Treatment Court team, Sarah Johnson, Trent Favre, Cecile Tebo, April Johnson, and Joan Lund to attend the Mississippi Association of Drug Court Professionals conference in Biloxi, Mississippi on August 13-15, 2025. Conference fees are \$1,625.00. Receipts for meal reimbursement and mileage will be turned in after the conference. Conference fees will be paid from the SAMHSA grant.
2. Motion to authorize travel for Sarah Johnson, April Johnson, and Cecile Tebo to the (NAADAC) National Association of Addiction Professionals Conference in Seattle, Washington on October 10-13, 2025. Conference Fees \$ 2,487.00 010-171-5480. Advanced meal payments are \$276.00 each (92.00 per day) and Hotel 010-171-5476. Airfare and reimbursement for Ubers 010-171-5479.

Mileage to airport 010-5477.

3. Motion to spread on the Minutes a corrected order authorizing the purchase of incentives for the Family Treatment Court, changing the purchasing amount from \$10.00 incentive cards to \$20.00 incentive cards.
4. Motion to appoint Edward Gibson as Youth Court Public Defender, classified as an independent contractor.

F) Chancery Clerk

G) County Engineer

1. Motion to spread on the Minutes Addendum No. 1 for Reconstruction of Texas Flat Road STP-1126-00 (002) LPA 109415701000.
2. Motion to spread on the Minutes a ROW Request from Kiln Utility Fire District to install water service by connection to a 6-inch water main located at 18035 Runnymede Road, Kiln, Mississippi.

H) Road Manager

1. Motion to spread on the Minutes to remove Donald Necaise from the payroll, effective July 31, 2025, due to his retirement and request for an accommodation certificate.

I) Grant Administrator

1. Motion to spread on the Minutes the fully executed Project Partnership Agreement with the Department of the Army for the Hancock County Beach and Dune Ecosystem Restoration Project.
2. Motion to spread the following on the Minutes:
 - a. Notice to Proceed to Neel-Schaffer for Construction Engineering and Inspection for Texas Flat Road Reconstruction.
 - b. Release of Maintenance to J.L. McCool Contractors for Safety Improvements Phase II.
 - c. Consent to Contractor for Full and Final Settlement for Safety Improvements Phase II.
3. Motion to approve and authorize the Board President to execute Request for Cash No. 22 for the Aircraft Packaging Hangar in the amount of \$216,681.58.
4. Motion to approve and authorize the Board President to execute Request for Cash No. 18 for the Taxilane Sierra Project in the amount of \$173,076.83.

J) County Administrator

1. Motion to approve use of the Hancock County Government Annex on Saturday, March 28, 2026, for CASA's annual Touch-a-Truck community giveback event. This year's event was the largest yet with over 3,200 families

in attendance.

2. Motion to spread on the Minutes the Mosquito Report for June 2025 from Vector Disease Control Incorporated (VDCI).
3. Motion to spread on the Minutes and authorize the Board President to sign the Computer Software Support Agreement with Delta Computer Systems, Inc.
4. Motion to approve and authorize any appropriate signatures on the following 16th Section Land Matters:
 - a. Frances Gordy - Hunting & Fishing - New Lease - Parcel #065-0-16-010.000,
 - b. Pearlington Christian Church - Residential - Amendment - Parcel #185E-1-16-003.000,
 - c. Justia Headricks - Residential - Cancellation - Parcel #185D-1-16-016.000,
 - d. Nathaniel Graves & Maci Ladner - Residential - Amendment - Parcel #055-0-16-028.000,
 - e. Hancock County School District Correspondence.

K) County Attorney

1. Motion to authorize a sublease agreement between Ochsner and Diamondhead pursuant to the Second Amendment to the Sublease Agreement.

9. Supervisors Items

A) District 1

B) District 2

C) District 3

D) District 4

E) District 5

10. Public Comment

11. Executive Session

12. Adjourn/Recess

[MEET_FOOT]