



Hancock County Board of Supervisors

Regular Meeting Agenda

July 7, 2025 at 9:00 AM

Board Meeting Room

1. Call to Order

- A) Pledge of Allegiance
- B) Invocation

2. Roll Call

3. Amendments to the Agenda

- A) Motion to accept the agenda.

4. Bid Openings

- A) Motion to spread on the Minutes the certified proof of publication regarding the Janitorial & Office Supplies 6-month term bids.
- B) Motion to open and take under advisement Bids received regarding Janitorial & Office Supplies 6 month-term bids.

5. Announcements

- A) **The next regular scheduled Board of Supervisor's meeting will be held at 9:00 a.m., on Monday, July 21, 2025.**
- B) **Biweekly payroll with a check date of June 20, 2025 totaled \$863,151.10.**
- C) **The Hancock County Board of Supervisors, Hancock County, Mississippi, will receive bids for the reconstruction of Texas Flat Road from Hwy 607 to Hwy 603 in Hancock County, Mississippi for a distance of approximately 6.5 miles, Federal Aid Project No. STP-11261-00(002)LPA /109415-711000 no later than 10:00 am local time, July 21, 2025, at 854 Highway 90, Suite B, Bay St. Louis, MS 39520. All bids received will be publicly opened and read**

aloud.

6. External Business Agenda

A) Port & Harbor Commission

1. Motion to Approve the Hancock County Port and Harbor Commission's Docket of Claims for June 23, 2025, in the Amount of \$2,947,428.93 (GO \$174,138.88, RR \$657,595.95, IP \$1,434,994.55, AP \$667,989.55, FAA \$12,710.00).
2. Motion to Approve the Hancock County Port and Harbor Commission's Sole Source Master's Services Agreement with DebtBook.

B) Jeff Loftus – GRPC

1. Motion to approve and authorize the Board President to sign Payment Request No. 4 for the FY23 McLeod Park Bulkhead Improvements.
2. Motion to approve and authorize the Board President to sign Payment Request No. 3 for the FY24 Derelict Pier and Vessel Removal Feasibility Study.

C) Bruce Newton - Digital Engineering

1. Discussion/Presentation of the Stormwater Program Project Status as of July 2, 2025.
2. Discussion/Motion to approve and authorize the Board President to sign Change Order No. 6 for Project 3.25, Firetower Road Drainage Improvements.

D) The Kind Hearts Organization

1. Presentation from Dannette Necaise with the Kind Hearts Organization.

7. Departmental Agendas

A) Emergency Management Agency

1. Motion to approve Holly Bilbo to attend the Mississippi State Fire Academy Plans Review Course on July 13-18 in Pearl, Mississippi, at a total cost of \$963.92 (\$0.00 tuition, \$340.00 per diem, \$723.92 lodging).
2. Motion to approve the 2025 Hancock County EMA Volunteer Roster.

B) E-911/Dispatch

1. Motion to amend the Agenda Item 7.B.8 from June 16, 2025, meeting to reflect the effective date of May 31, 2025, for Alexis Stehlin's payroll removal date instead of March 30, 2025.
2. Motion to spread the removal of Autumn Cox from the payroll as a full-time dispatcher, effective June 18, 2025, due to her resignation.

3. Motion to spread the removal of Jolene Dougherty from the payroll as a full-time dispatcher, effective June 24, 2025, due to her resignation.
4. Motion to approve the hiring of Stephanie Lore and Rose Foss as full-time dispatchers at the rate of \$14.85 per hour, pending successful completion of drug and physical screening with a one-year probationary period, effective July 7, 2025.

C) Animal Shelter

1. Motion to accept and spread on the Minutes a donation from Industrial Corrosion Control, Inc., in the amount of \$5,000 for shelter needs.

D) Justice Court

1. Motion to approve Catherine Garcia to attend the Justice Court Clerks Association Fall Conference on September 9-12, 2025, at the Imperial Palace in Biloxi, Mississippi.
2. Motion to approve Justice Court Clerk Association Dues be paid to the Mississippi Justice Court Clerks Association in the amount of \$750.00.

E) IT Department

F) Purchasing

1. Motion to approve and spread on the Minutes the purchase of a 2025 Chevrolet Tahoe from Walt Massey in the amount of \$58,964.00 for the Sheriff's Department and spread both quotes on the Minutes.
2. Motion to approve the purchase of a 2025 Ram 1500 Crew Cab in the amount of \$42,772.00 from Kirk Auto Group for E-911 and spread both quotes on the Minutes.
3. Motion to approve and spread on the Minutes, The Credit Card Report for July 7, 2025. This report reflects all Credit Card charges that are on the docket for payment.
4. Motion to approve and authorize the Board President's signature on a Canon Fax Board monthly maintenance agreement for Jail Booking that was approved at the May 5, 2025, meeting. The contract number has changed and requires initials next to the new state contract number.

G) Planning and Zoning

1. Motion to waive the fees at the Lakeshore Community Center on Thursday, September 11, 2025, for the First Responders Ceremony.
2. Motion to waive the fees for the use of the Bayou Phillips Community Center for a Celebration of Life for Ms. Alice Spiers on Sunday, July 20, 2025.
3. Motion to approve the Planning Commission Meeting Minutes held on June 5,

2025.

4. Motion to approve the Planning Commission Meeting Minutes held on June 19, 2025.
5. Motion to waive fees for the use of the Pearlinton Recovery Center for a community meeting on Saturday, January 24, 2026, and Sunday, January 25, 2026, as requested by Wade Rathke.

H) Parks & Recreation

1. Motion to approve the quote for two gates at the Dedeaux ballfield as requested by District 3 Supervisor, Chuck Clark, and spread the quotes on the Minutes, authorizing a budget amendment from Board Capital.

I) Inventory Clerk

1. Motion to approve the removal of the attached assets as they are broken beyond repair, hold no value to the county and will be discarded.

J) Comptroller

1. Motion to spread on the Minutes an updated list of requisition writers for Hancock County.
2. Motion to spread on the Minutes the transfer of the narcotics petty cash fund from Casey Favre to Ray Bell.
3. Motion to approve the budget amendments for July 7, 2025.
4. Motion to approve the docket of claims for July 7, 2025, in the amount of \$2,406,314.56.

K) Board Secretary

1. Motion to approve the Regular Meeting Minutes of Monday, June 16, 2025, at 9:00 a.m.

8. Elected/Appointed Agendas

A) Sheriff's Office

1. Motion to spread on the Minutes, acknowledgment of the receipt of the monthly inmate meal log from the Hancock County Adult Detention Center for the month of June 2025, as on file with the County Administrator, pursuant to Mississippi State Statute 19-25-74.
2. Motion to spread on the Minutes the following personnel changes:
 - a. Move the following deputies to part-time. The rate of pay is \$15.00 per hour: Clay Necaie, effective July 11, 2025, David Hart, effective July 12, 2025.
 - b. Transfer James Barton Jr. from Corrections to Patrol, rate of pay \$21.22 per hour, effective July 13, 2025.

- c. Add the following to the payroll as full-time Correction Officers, rate of pay \$16.45 per hour, effective July 07, 2025: Zackery Bingham, Jayson Serpas and Caleb Burch.
 - d. Sean Beck moved from part-time to full-time Correction Officer, rate of pay \$16.45 per hour, effective July 13, 2025.
 - e. Remove James Hill and Christopher Duff from payroll, effective July 01, 2025.
- 3. Motion to spread on the Minutes the Sheriff's Office budget request, for FY2025/2026.
 - 4. Motion to spread on the Minutes the corrected closeout documents for JAG Agreement No. 23LB1231.

B) Tax Assessor

- 1. Motion to spread on the Minutes the 2025 Land Roll Affidavits, Assessor Recapitulation, and Clerk's Certificates of the Land Roll.
- 2. Motion to spread on the Minutes the 2025/2026 budget for the Tax Assessor/Collector's Office.

C) Circuit Clerk

- 1. Motion to spread on the Minutes the Order of the Second Circuit Court District of the State of Mississippi, Harrison, Hancock, and Stone Counties Court Terms for 2026.
- 2. Motion to spread on the Minutes the rejection of transfer agreements regarding the 75 electronic poll books to be donated to Yazoo, Newton, and Chickasaw Counties and withdrawal of Hancock County's consent to the Intergovernmental Transfer that was originally approved at the February 18, 2025, meeting.

D) County Court

E) Youth Court/Family Treatment Court

F) Chancery Clerk

- 1. Motion to spread on the Minutes the Chancery Clerk's June Land Redemption Settlement Check in the amount of \$12,662.08 to Hancock County, for the General Fund, and the Settlement Report.

G) County Engineer

- 1. Motion to spread on the Minutes the report regarding Road 541 under 65-7-57.
- 2. Motion to approve and authorize the Board President to sign the Board Order and Acceptance Letter for Kiln Delisle Road Bridge SAP-23(30).
- 3. Motion to spread on the Minutes a ROW Request from AT&T to install fiber

optic cable along Bayou LaCroix Road.

H) Road Manager

1. Discussion regarding damage to a vehicle owned by Clyde Fricke Jr. The truck owner claimed that debris from a roadside grass cutter damaged his truck. The accident report and estimates are attached with a low quote from Caliber Collision in the amount of \$1,246.00.
2. Discussion regarding a streetlight at the intersection of Dogwood Lane and Highway 53 and spread on the Minutes an email from Coast Electric regarding the ownership and re-connection of the streetlight.
3. Discussion regarding the Girl Scouts installing beach clean-up stations for a project, with the first one being located at the Washington Street Pavilion/Comfort station area and spread on the Minutes the letter and pictures describing the project.
4. Discussion regarding damage to a vehicle owned by Katherine Daniels. The owner claimed it was damaged at the Fenton Community Center by the Building and Grounds grass-cutting crew. Accident report and quotes are attached with the lowest quote being from Graham Auto Glass in the amount of \$265.00.

I) Grant Administrator

1. Motion to approve and authorize the Board President to sign the GOMESA Bond Request 29-DGT for Reimbursement from Hancock Bank in the amount of \$153,980.00.
2. Motion to spread on the Minutes the letter received from MS Department of Wildlife, Fisheries, and Parks regarding missing LWCF signs, and the response letter submitted on June 16, 2025.
3. Motion to ratify and spread on the Minutes the Single Audit Certification for Fiscal Year 2024 as submitted to MDOT.
4. Motion to approve and authorize the Board President's signature on the following quarterly reports:
 - a. MCWI Agreement No. 276-2-SW-5.6,
 - b. House Bill 603 Infrastructure Improvements.
5. Motion to approve and authorize the Board President to execute the following documents for House Bill 1131:
 - a. Memorandum of Understanding,
 - b. Contact Form,
 - c. Verification Form.

J) County Administrator

1. Motion to authorize appropriate signatures and spread on the Minutes the

following 16th Section Land Matters:

- a. Annie Dobson, Residential, Parcel #036-0-24-14.000, Assignment,
 - b. Brittaney Earl, Residential, Parcel #185C-1-16-014.000, Assignment,
 - c. Laurence Stockstill, Residential, Parcel #029-0-29-007.000, New Lease,
 - d. Hancock County School District Correspondence dated June 18, 2025.
2. Motion to spread on the Minutes the hiring of Jason Weaver for the Veterans Service Officer position, effective July 7, 2025. Mr. Weaver's starting pay will be \$18.95 per hour.
 3. Motion to approve renewing the Mosquito Contract with VDCI, effective July 1, 2025, contingent upon County Attorney review and approval.
 4. Motion to reappoint Jimmie Ladner, Jr. to the Coastal Mississippi Tourism Board of Commissioners for a new five-year term effective July 1, 2025, through June 30, 2030.
 5. Motion to approve the Order of the Board of Supervisors regarding Real and Personal Property Assessment Rolls, advertising in the Sea Coast Echo, and setting a Public Hearing for any objections from taxpayers of Hancock County regarding the real and personal property assessment rolls of 2025 and authorizing the Clerk of the Board to sign the Order setting the Public Hearing. The deadline for submitting objections is 5:00 p.m., on August 1, 2025, with the Public Hearing being scheduled for August 19, 2025, at 10:30 a.m.

K) County Attorney

1. Motion to ratify the Board President's signature on the Agreement between B&H Lawn Service and Hancock County Board of Supervisors, Mississippi and B & H Lawn Service, and spread the Contract on the Minutes.
2. Motion to approve and spread on the Minutes the Circuit Court Staff Attorneys and Court Administrator Salary Budget for 2025-2026 for Harrison, Hancock and Stone County and authorize a Certified Board Order of the Minutes to be returned to Judge Dodson.

9. Supervisors Items

A) District 1

B) District 2

C) District 3

D) District 4

E) District 5

10. Public Comment

11. Executive Session

12. Adjourn/Recess

[MEET_FOOT]