



Hancock County Board of Supervisors

Regular Meeting Agenda

June 2, 2025 at 9:00 AM

Board Meeting Room

1. Call to Order

- A) Pledge of Allegiance
- B) Invocation

2. Roll Call

3. Amendments to the Agenda

- A) Motion to accept the agenda.

4. Bid Openings

5. Announcements

- A) **The next regular scheduled Board of Supervisor's meeting will be held at 9:00 a.m., on Monday, June 16, 2025.**
- B) **Biweekly payroll with a check date May 23, 2025 totaled \$869,858.23.**

6. External Business Agenda

A) Southern Mississippi Planning and Development District

- 1. Presentation from SMPDD regarding the following:
 - a. Southern Mississippi Planning and Development District Scholarships Presentation,
 - b. Southern Mississippi Planning and Development District Annual Services Report.

B) Port & Harbor Commission

- 1. Motion to Approve the Hancock County Port and Harbor Commission's Docket

of Claims for May 27, 2025, in the amount of \$2,047,279.31 (GO \$241,054.50, RR \$1,079,847.50, IP \$112,346.58, AP \$611,056.73, FAA \$2,974.00).

2. Motion to Approve the Hunting Lease Agreement between the Hancock County Port and Harbor Commission and the Devil Swamp Hunting Club for Approximately 955 Acres, at the Sum of \$5,739.55 per Year, with a Three-Year Term Beginning July 1, 2025.
3. Motion to Authorize the Board President to Sign Any and All Documents Necessary to Sell 0.39 Acres Of Non-Exclusive Right-Of-Way Easement at 174 -0-17-001.000 To Cure Land Company For the Appraised Amount of \$905.00.

C) Jeff Loftus – GRPC

D) Bruce Newton - Digital Engineering

1. Discussion/Presentation of the Stormwater Program Project Status as of May 28, 2025.
2. Motion to spread on the Minutes, the engineers revised basic service fee, based on final construction cost, for the Bayside Park Drainage Improvements, Ph. II.

E) David Kenny - Hancock County Farmer's Market

1. Update from David Kenny regarding the Farmer's Market.

7. Departmental Agendas

A) Emergency Management Agency

1. Motion to approve the resignation of Ashley Hoffman as Fire Commissioner for the Bayside Fire Protection District as of May 19, 2025.

B) E-911/Dispatch

1. Motion to amend the May 5, 2025, Agenda Item 7.B.3. (2025-830) approval for telecommunicators attending the 40-hour basic telecommunicator course to remove Emily Treacle and send Karielle Thurman in her place.
2. Motion to approve Curtis Broughton to attend the MS ESAP Conference from September 3 – 5, 2025 at the Golden Nugget, Biloxi, Mississippi with tuition cost of \$200, membership fee of \$50, and mileage reimbursement.
3. Motion to approve Autumn Cox and Stephanie Lore to attend the IAED 40-hour basic training course at the Perry County Sheriff's Department from July 7 – 11, 2025 at the tuition cost of \$395 per person with mileage reimbursement, all reimbursable by the State.
4. Motion to approve Shaena Ladner to attend the IAED ETC Instructor Course at the Madison County EOC from September 8-10, 2025, at a tuition cost of \$655

plus hotel along with meals and mileage reimbursement (all refunded by the State except for \$130 of the tuition fee).

5. Motion to approve Miriam Perkins attend the Officer Involved Shooting & Critical Incidents training from June 20-21, 2025, in Gulfport, Mississippi at the cost of \$300 plus mileage reimbursement, all of which is reimbursable by the State.
6. Motion to approve Hayley Saucier to attend the Active Shooter & Workplace Violence training from June 23-24, 2025, in Gulfport, Mississippi at the cost of \$300 plus mileage reimbursement, all of which is reimbursable by the State.

C) Animal Shelter

1. Motion to accept and spread on the Minutes an anonymous donation in the amount of Ten Thousand Dollars (\$10,000) for the Animal Shelter.

D) Justice Court

E) IT Department

F) Purchasing

1. Motion to approve and spread on the Minutes, the Credit Card Report for June 2, 2025. This report reflects all credit card charges that are currently on the docket for payment.
2. Motion to approve advertising for the County's six (6) month Term Bids.

G) Planning and Zoning

H) Parks & Recreation

I) Inventory Clerk

1. Motion to approve the removal of the attached assets as they are broken beyond repair, hold no value to the county and will be discarded.

J) Comptroller

1. Motion to approve the budget amendments for June 2, 2025.
2. Motion to approve the docket of claims for June 2, 2025, in the amount of \$1,367,384.54.

K) Board Secretary

1. Motion to approve and spread on the Minutes the Regular Meeting Minutes of Monday, May 19, 2025, at 9:00 a.m.

8. Elected/Appointed Agendas

A) Sheriff's Office

1. Motion to spread on the Minutes, acknowledgment of the receipt of the monthly inmate meal log from the Hancock County Adult Detention Center for the month of May 2025, as on file with the County Administrator, pursuant to Mississippi State Statute 19-25-74.
2. Motion to spread on the Minutes the following personnel changes:
 - a. Remove the following from payroll:
 - i. Jade Derouen, effective May 20, 2025,
 - ii. Reed Verdin, effective May 31, 2025.
 - b. Add Jamie Nelson to the payroll as a full-time Investigator, rate of pay of \$22.81 per hour, effective June 2, 2025.
 - c. Add Cortnie Deschamp and Jason Mack as full-time Corrections Officers, rate of pay of \$16.45 per hour, effective June 2, 2025.
 - d. Adjusting Danielle Sullivan's pay to \$16.97 per hour, she has completed the Correction Academy, effective June 01, 2025.
 - e. Adjust Ray Bell's pay to Narcotics Commander Salary of \$68,096.08, effective June 1, 2025.
3. Motion to spread on the Minutes, Commander of Administration, Casey Favre, to work up to 16 hours of overtime per pay period to be paid out of 001-200-5427, in compliance with federal overtime laws, contingent upon these duties not being incident to or in conjunction with the current job description of the employee. Hours worked, are not to exceed 16 hours per two-week pay period in compliance with 553.212 of the FLSA.

B) Tax Assessor

C) Circuit Clerk

1. Motion to authorize travel for Election Commissioners Donna Henry, Reba McCaleb, Tad Shaw, and Breezy Bice to attend the Statewide Election Management System (SEMS) Basic Training on Tuesday, July 15– Wednesday, July 16, 2025, in Jackson, Mississippi. This will include an overnight hotel stay (3 rooms) at a rate of \$175.00 per room for a total of \$525.00 for Donna Henry, Reba McCaleb, and Breezy Bice only, mileage reimbursement for 2 vehicles, and per diem for all 4 Commissioners.
2. Motion to accept the pollbook charging station from Madison County, Mississippi's surplus for a fair market value of \$1.00, authorizing an Intergovernmental Transfer of Assets under Mississippi 31-7-13 (m), and spread on the Minutes the letter from the Hancock County Circuit Clerk and email from Jay Hilliard with the Madison County Board of Supervisors.

D) County Court

E) Youth Court/Family Treatment Court

1. Motion to approve and authorize signatures on the MOU between the Hancock County Family Treatment Court and the Hancock County Resource Center for

the Family Recovery Housing Program. The MOU will be funded through the SAMSHA Grant number 1H79TI087200- Line Item 010173-5599 for up to \$30,000.00 for the current fiscal year ending September 30, 2025.

F) Chancery Clerk

G) County Engineer

1. Motion to approve and authorize the Board President to sign Change Order Request No. 1 for Taxilane Sierra Improvements Project.

H) Road Manager

1. Motion to Rescind Agenda Item (8.h.1) from the May 19, 2025, meeting regarding the hiring of Thaimmiyyi Gillum for the Building and Grounds Department.
2. Motion to Rescind Agenda Item (8.H.2) from May 19, 2025, meeting regarding the hiring of Kayleiah Haas in the Building and Grounds Department.
3. Motion to approve hiring Diane Gilkerson for the Building and Grounds Department as a part-time Custodian at a rate of \$13.27 per hour effective June 2, 2025, pending successful completion of drug screening and physical.
4. Motion to approve hiring Dori Martin for the Building and Grounds Department as a part-time Custodian at a rate of \$13.27 per hour, effective June 2, 2025, pending successful completion of drug screening and physical.

I) Grant Administrator

1. Motion to approve and authorize the Board President to execute the Waste Tire Grant Agreement (WT785) with MS Department of Environmental Quality.
2. Motion to Ratify and spread on the Minutes the reimbursement and certification documents related to MCWI Agreement No. 276-2-SW-5.6 (Bayside Park Phase II Drainage Improvements) and authorize the Board President to execute related closeout documents.
3. Motion to spread on the Minutes the Notice of Intent to Stop Work letters received from MDOT & OSARC.

J) County Administrator

1. Motion Mr. Samuel Musico as an Unclaimed Body and to assist with the cremation directed by Edmond Fahey Funeral Home, Bay St. Louis, Mississippi, at a cost of \$800.00.
2. Motion to approve and spread on the Minutes the following 16th Section Land Matters:
 - a. Micah Jones, Hunting & Fishing, Parcel #055-0-16-019.000 - New Lease,
 - b. Latosha Lynn High, Residential, Parcel #055-0-16-001.001 - Cancellation,

c. Hancock County School District Correspondence.

K) County Attorney

1. Motion to spread on the Minutes the fully executed and recorded Estoppel and Consent Agreement between Hancock County, Mississippi and Jindal Tubular USA, LLC.
2. Motion to spread on the Minutes the fully executed Intergovernmental Transfer of Assets under Mississippi 31-7-13(m) between Hancock County and the Hancock County Port and Harbor Commission for the Kobelco Mini Excavator that was approved at the April 7, 2025, meeting.
3. Discussion/Motion to authorize the County Attorney and County Administrator to execute a Deed of Transfer to Lazy Magnolia.
4. Motion to approve, subject to County Attorney's review, a final contract with DRC Emergency Services for Emergency, Disaster, or Provisional Debris Removal and Disposal Services.
5. Motion to award and spread on the Minutes, the Bid from Flatfish Productions LLC D/B/A/ Bodega Adventure Rentals for the W-1 Beach Vending Site.

9. Supervisors Items

A) District 1

B) District 2

C) District 3

D) District 4

E) District 5

10. Public Comment

11. Executive Session

12. Adjourn/Recess

[MEET_FOOT]