Hancock County Board of Supervisors

Regular Meeting Agenda

May 19, 2025 at 9:00 AM

Board Meeting Room

1. **Call to Order**

   A) Pledge of Allegiance

   B) Invocation

2. **Roll Call**

3. **Amendments to the Agenda**

   A) Motion to accept the agenda.

4. **Bid Openings**

5. **Announcements**

   A) The next regular scheduled Board of Supervisor's meeting will be held at 9:00 a.m., on June 2, 2025.

   B) Biweekly payroll with a check date May 9, 2025 totaled $869,280.94.

6. **External Business Agenda**

   A) Port & Harbor Commission

   1. Motion to approve Port & Harbor Commission's Docket of Claims for May 12, 2025, in the amount of $347,255.65 (GO $128,791.30, RR $13,404.33, IP $75,039.92, AP $130,020.10).

   2. Motion to Accept the Hancock County Port and Harbor Commission's approval of the Purchase and Sales Agreement with Trash Doctors, LLC for Property Located at 13233 Webre Road, Bay St. Louis, MS 39520 in the amount of $1,140,000.

3. Motion to Accept the Hancock County Port and Harbor Commission's FY24 Audit Report.

B) Jeff Loftus – GRPC

1. Motion to approve and authorize the Board President to sign the SW1489 Solid Waste Assistance Grant Agreement for $15,902.87 to support the 2026 Household Hazardous Waste Day Event.
2. Discussion regarding FY2027 Tidelands Applications, due July 1, 2025.

C) Bruce Newton - Digital Engineering

1. Motion to spread on the Minutes, the executed Certificate of Substantial Completion for Project 3.25, Firetower Road Drainage Improvements.
2. Motion to spread on the Minutes, the executed Change Order No. 4 for Project 3.25, Firetower Road Drainage Improvements.
3. Discussion/Motion to approve and authorize the Board President to sign Change Order No. 5 for Project 3.25, Firetower Road Drainage Improvements.

7. Departmental Agendas

A) Emergency Management Agency

1. Motion to approve sending miscellaneous portable and mobile radios and accessories to auction using GovDeals (See Attachment).
2. Motion to approve sending miscellaneous new vehicle parts that are no longer of use to the EMA to auction using GovDeals. (See Attached List)

B) E-911/Dispatch

1. Motion to adjust Shaena Ladner's pay to $18.04 per hour due to promotion to Shift Supervisor effective May 18, 2025.
2. Motion to approve the hiring of Autumn Cox as a full-time Dispatcher at the rate of $14.85 per hour, pending successful completion of drug and physical screening with a one-year probationary period beginning May 19, 2025.
3. Motion to terminate Emily Treakle as a full-time dispatcher effective May 8, 2025.
4. Motion to approve a job title change for Michelle Cuevas to Administrative Assistant with a $2.00 per hour raise effective May 19, 2025, and authorize the necessary budget amendment.
5. Motion to approve the sole source purchase from Motorola Solutions and authorize a budget amendment, in the amount of $61,277.50, for the installation of the UPS replacement along with related electrical work to return the Crown Castle tower site to fully operational and to avoid manufacturer

price increases effective June 1, 2025.

C) Animal Shelter

1. Motion to accept and spread on the Minutes a $5,000 donation from Industrial Corrosion Control for shelter needs as well as a $3,600 donation from the Cool Cats of Diamondhead Club.

D) Justice Court

1. Motion to request the approval of Constable Terry Necaise, John Ladner and Guy Graham to attend the 2025 MCA Convention and Training Seminar in Gulfport, Mississippi, on June 8-13, 2024. Training Seminar/ Convention Fee & 2024-2025 Association Dues are $450.00.

E) IT Department

F) Purchasing

1. Motion to approve and spread on the Minutes, the Credit Card Report for May 19, 2025. This report reflects all credit card charges that are on the docket for payment.
2. Motion to approve the purchase of four (4) sets of Turnout Gear in the amount of $14,782.84 from BFA for the Diamondhead Fire Department and spread both quotes on the Minutes.

G) Planning and Zoning

1. Motion to approve and spread on the Minutes, the Planning Commission Meeting Minutes held on May 1, 2025.

H) Parks & Recreation

1. Motion to approve the termination of Dale Cuevas and remove him from McLeod Park payroll effective May 14, 2025.
2. Motion to approve hiring Franklin Dougherty part-time for McLeod Park at the rate of pay of $11.00 per hour, pending successful completion of a drug screening and physical, effective May 19, 2025.
3. Motion to approve moving George Sullivan from part-time to full-time at McLeod Park at the rate of pay of $12.00 per hour, effective May 15, 2025.

I) Inventory Clerk

1. Motion to approve the removal of the attached assets as they are broken beyond repair, holds no value to the county, and will be discarded.
2. Motion to approve the removal of the attached assets as they will be sold at auction or will be a part of a buy-back program.

J) Comptroller

1. Motion to approve the docket of claims for May 19, 2025, in the amount of $485,965.51.

K) Board Secretary

1. Motion to approve the Regular Meeting Minutes of Monday, May 5, 2025 at 9:00 a.m.

8. Elected/Appointed Agendas

A) Sheriff's Office

1. Motion to spread on the Minutes the following personnel changes:
   a. Remove Scott Allee from the payroll, effective May 06, 2025,
   b. Add Jeffrey Horner to the payroll as a full-time Narcotics Agent, rate of pay of $22.81 per hour, effective May 19, 2025,
   c. Add Michael Williams to the payroll as a full-time Deputy, rate of pay $21.22 per hour, effective May 19, 2025.

B) Tax Assessor

1. Motion to void the attached Tax Sales.
2. Motion to approve and spread on the Minutes the hiring of Amelia Loper part-time at the rate of pay of $13.00 per hour, effective May 20, 2025, for the summer.
3. Motion to spread on the Minutes the Increase/Decrease of Assessments for March and April 2025 and have the Board President and Chancery Clerk to sign.
4. Motion to spread on the Minutes and authorize the Board President to sign the Resolutions for Calgon Carbon Corporation and Point Eight Power.

C) Circuit Clerk

D) County Court

E) Youth Court/Family Treatment Court

F) Chancery Clerk

1. Motion to approve and spread on the Minutes the following Eighth Chancery Court District of Mississippi for Harrison, Hancock, and Stone Counties; Orders Setting Salary for Support Staff:
   a. The annual salary of Chelsea Crittenden, Staff Attorney III, is hereby set at $107,200.00, plus benefits, effective July 1, 2025, and shall be funded from the support staff funds of the chancellors of the District,
   b. The annual salary of Jamie Cook, Staff Attorney III, is hereby set at

$107,200.00, plus benefits, effective July 1, 2025, and shall be funded from the support staff funds of the chancellors of the District,
c. The annual salary of Margaret McArthur, Staff Attorney III, is hereby set at $107,200.00, plus benefits, effective July 1, 2025, and shall be funded from the support staff funds of the chancellors of the District,
d. The annual salary of Lindsey Harris, Staff Attorney II, is hereby set at $107,200.00, plus benefits, effective July 1, 2025, and shall be funded from the support staff funds of the chancellors of the District,
e. The annual salary of Brooke Pollard, Court Administrator, is hereby set at $74,300.00, plus benefits, effective July 1, 2025, and shall be funded from the support staff funds of the chancellors of the District,
f. The annual salary of Joy Danzey, Court Administrator, is hereby set at $74,300.00, plus benefits, effective July 1, 2025, and shall be funded from the support staff funds of the chancellors of the District. If sufficient funds are not available from the support staff funds of the chancellors, said salary may be supplemented by the counties of the District in the percentages of Harrison County, Seventy-One Percent (71%), Hancock County, Twenty-Three Percent (23%), and Stone County, Six Percent (6%).

2. Motion to spread on the Minutes the Chancery Clerk's April Land Redemption Settlement Check in the amount of $12,100.59 to Hancock County, for the General Fund, and the Settlement Report.

G) County Engineer

1. Motion to Accept the Final Permit Package for Clermont Harbor Pier Extension Project.
2. Motion to Approve the Quote Recommendation for Repairs to Bridge SA23-022 on Lott McCarty Road in the amount of $74,500.00 to Ellis Dozer Services, LLC.

H) Road Manager

1. Motion to approve hiring Thaimmiyyi Gillum for the Building and Grounds Department as a part-time Custodian at a rate of pay of $13.27 per hour, effective May 19, 2025, pending successful completion of drug screening and physical.
2. Motion to approve hiring Kayleiah Haas for the Building and Grounds Department as a part-time Custodian at a rate of $13.27 per hour, effective May 19, 2025, pending successful completion of drug screening and physical.
3. Motion to rescind Motion ID 2025-187 (Agenda item 8. H.1.) from February 18, 2025, Discussion/Motion to approve the purchase of 2000 tons of crushed asphalt from the Port and Harbor Commission for the amount of $50,000.00 and authorize a budget amendment. The motion is approved contingent upon an executed intergovernmental transfer of assets under 31-7-13. M.6. with the Port and Harbor Commission and authorizing a budget amendment from Road

and Bridge Funds.

4. Motion to authorize transfer of 2000 tons of crushed asphalt milling to the Port and Harbor Commission, contingent upon an executed intergovernmental transfer of assets under 31-7-13.M.6, and contingent upon the Port and Harbor Commission paying the County $50,000 to reimburse it for the costs of that milling material under the County's Contract with Warren Paving, Taxilane Sierra Improvements Project, line item description Asphalt Millings (P-101-5.1 & P-101-5.2), and authorizing the County to direct delivery of the material to the Port from the Contractor.

5. Motion to remove Stephanie Desporte from the Building and Grounds Department payroll, effective May 16, 2025.

6. Motion to increase James Menner's pay to $13.77 as a Class II Laborer in the Seawall Department, effective May 18, 2025, and authorize any necessary budget amendment.

I) Grant Administrator

1. Motion to approve and authorize the Board President to execute the following for the KCDBG Aircraft Packaging Hangar project:
   a. Request for Cash No. 21 in the amount of $178,626.41,
   b. Budget Modification No. 1,
   c. Updated Section 3 Plan.

2. Motion to approve and authorize the Board President to execute the following for the Taxilane Sierra project.
   a. Request for Cash No. 16 in the amount of $300,215.61 ($276,465.61 CDBG + $23,750.00 Local),
   b. Budget Modification No. 1,
   c. Updated Section 3 Plan.

J) County Administrator

1. Motion to spread on the Minutes the VDCI Mosquito Control Monthly Report for April 2025.

2. Motion to spread on the Minutes the Hancock County Run Time Report from Pafford Ambulance Service for April 2025.

3. Discussion regarding the City of BSL putting up a couple of volleyball nets on the beach at Washington Street.

4. Motion to approve and spread on the Minutes the contract with SpyGlass Snapshot Audit Agreement and authorize the Board President sign.

5. Discussion on the purchase of the Coastal Developers' property.

6. Motion to authorize the Gulf Coast Running Club's use of the Seawall area across from OLG Church for the 11th Annual Bay St. Louis Triathlon on

Saturday, July 12, 2025, from 6:00 a.m. - 10:00 a.m. and spread the City of Bay St. Louis' Special Events Application on the Minutes.

K) County Attorney

1. Motion to spread on the Minutes the fully executed Fire Protection Agreement between the City of Diamondhead, Mississippi, the Hancock County Board of Supervisors, and the Diamondhead Fire District.
2. Motion to spread on the Minutes the letters to the Department of Revenue requesting the allowance of the Homestead Exemptions for the following:
   Mr. William Covington, Parcel #068R-2-31-090.000, 624 Kome Court, Diamondhead, MS 39525,
   Mr. Mark Mellon, Parcel #149E-0-29-088.000, 410 Carroll Avenue, Bay St. Louis, MS 39520,
   Mr. Larry Smith, Jr., Parcel #137K-1-44-092.000, 827 Old Spanish Trail, Bay St. Louis, MS 39520.
3. Discussion/Motion to approve the Franchise Agreement between Hancock County, MS and Mediacom Southeast LLC, contingent upon county attorney's review and approval.

9. Supervisors Items

A) District 1

B) District 2

C) District 3

D) District 4

E) District 5

10. Public Comment

11. Executive Session

12. Adjourn/Recess

[MEET_FOOT]