



Hancock County Board of Supervisors

Regular Meeting Agenda

May 5, 2025 at 9:00 AM

Board Meeting Room

1. Call to Order

- A) Pledge of Allegiance
- B) Invocation

2. Roll Call

3. Amendments to the Agenda

- A) Motion to accept the agenda.

4. Bid Openings

5. Announcements

- A) The next regular scheduled Board of Supervisor's meeting will be held at 9:00 a.m., on Monday, May 19, 2025.
- B) The biweekly payroll with a check date of April 25, 2025, totaled \$873,189.08.

6. External Business Agenda

A) Port & Harbor Commission

- 1. Motion to approve the Hancock County Port and Harbor Commission's Docket of Claims for April 28, 2025, in the Amount of \$750,793.45 (GO \$205,381.58, RR \$262,033.32, IP \$60,324.03, AP \$223,054.52).
- 2. Motion to approve and authorize the Board President's signature on the Estoppel and Consent Agreement between the Hancock County Port and Harbor Commission and Jindal Tubular, USA, LLC.

B) Jeff Loftus – GRPC

C) Bruce Newton - Digital Engineering

1. Discussion/Presentation of the Stormwater Program Project Status as of April 30, 2025.
2. Discussion/Motion to approve and authorize the Board President to sign the Final Change Order No. 1 as part of the Close Out Package for Project 1.10.2 Bayside Park Drainage Improvements, Phase II.
3. Discussion/Motion to approve and authorize the Board President to sign the Certificate of Substantial Completion for Project 3.25, Firetower Road Drainage Improvements.
4. Discussion/Motion to approve and authorize the Board President to sign Change Order No. 4 for Project 3.25, Firetower Road Drainage Improvements.

7. Departmental Agendas

A) Emergency Management Agency

1. Motion to approve the hiring of Tammy Hawthorne as the EMA Administrative Assistant at the rate of pay of \$15.20 per hour, effective June 1, 2025, pending successful completion of a physical, drug screen, and a 90-day probationary period.

B) E-911/Dispatch

1. Motion to approve Taylor Holston to attend Suicide Prevention Training in Pascagoula, Mississippi on May 12-13, 2025 with mileage reimbursement and tuition of \$300, all reimbursable.
2. Motion to approve Taylor Holston to attend NECI Crimes in Progress training on May 14, 2025, with mileage reimbursement and tuition of \$150, all reimbursable.
3. Motion to approve Kimberly Sutton, Emily Treacle, Wendy Kennedy and Megan Mosley to attend the 40-hour basic telecommunicator course on July 21 – 25, 2025 at Wiggins Police Department, with mileage reimbursement and tuition of \$395 (one dispatcher will be using a credit with the company), reimbursed by the State.
4. Motion to accept the resignation of Kristi Aguilar from E-911 Dispatch effective May 2, 2025.
5. Motion to remove Leelah Finney from the payroll effective April 6, 2025.

C) Animal Shelter

D) Justice Court

E) IT Department

F) Purchasing

1. Motion to approve and spread on the Minutes, the Credit Card Report for May 5, 2025. This report reflects all credit card charges that are on the docket for payment.
2. Motion to approve the purchase of a new entrance gate for McLeod Park and authorize a budget amendment in the amount of \$14,500.00 from Bohnenstiehl Electric, Inc and spread both quotes on the Minutes.
3. Motion to approve and authorize a budget amendment to purchase a Hot Water Heater in the amount of \$23,005.00 from Mechanical Services, LLC for EMA and spread both quotes on the Minutes.
4. Motion to approve and authorize the Board President to sign the 48- Month rental agreement for a Fax Board to the Jail Booking Copier in the amount of \$15.00 per month.

G) Planning and Zoning

H) Parks & Recreation

1. Motion to rescind Agenda Item 7.H.2. to hire Joan Rhode from the April 7, 2025 meeting.
2. Motion to approve hiring George Sullivan for McLeod Park part time at the rate of \$11.00 per hour pending physical and drug screen.

I) Inventory Clerk

J) Comptroller

1. Motion to approve the budget amendments for May 5, 2025, as attached.
2. Motion to ratify the payment to Arthur J. Gallagher Risk Management for the property at 819 Central Avenue, Bay St. Louis, Mississippi, in the amount of \$4,479.83.
3. Motion to approve the following Interfund Transfers:
 - a. Transfer into Fleet Maintenance \$50,000, of that, \$14,000 from the general fund, \$33,000 from the road fund, and \$3,000 from the seawall fund.
4. Motion to approve the docket of claims for May 5, 2025, in the amount of \$1,836,719.64.

K) Board Secretary

1. Motion to approve the Regular Meeting Minutes of Monday, April 21, 2025, at 9:00 a.m., and the Special Meeting Minutes of Wednesday, April 30, 2025, at 8:30 a.m.

8. Elected/Appointed Agendas

A) Sheriff's Office

1. Motion to spread on the Minutes, acknowledgment of the receipt of the monthly inmate meal log from the Hancock County Adult Detention Center for the month of April 2025, as on file with the County Administrator, pursuant to Mississippi State Statute 19-25-74.
2. Motion to spread on the Minutes the following personnel changes:
 - a. Add Courtney Favre to the payroll as a full-time Deputy, at a rate of pay of \$21.22 per hour, effective May 05, 2025,
 - b. Remove Robert Kessel from the payroll, effective April 24, 2025.
3. Motion to approve and authorize the Board President's signature on the FY23 JAG Local Law Close Out.
4. Motion to remove Robert Kessel's assigned duty weapon asset #6229, Glock 21, Serial number UNX899 from inventory and allow him to purchase his weapon for \$1.00. This is a state statute 45-9-131 (see attachment).
5. Motion to approve and authorize the Board President to sign the 1-year-term contract with Offender Watch.

B) Tax Assessor

C) Circuit Clerk

1. Motion to approve Election Commissioners' ECAM Annual Summer Training at the Golden Moon Hotel, Philadelphia, MS from June 24-25, 2025, to include registration, travel, hotel accommodations, and per diem advancement for Donna L. Henry, Reba McCaleb, and Breezy Bice in the amount of \$225 each for a total amount of \$675 from 001-180.

D) County Court

E) Hancock County Coroner

1. Motion to approve Jeff Hair and Jonathan Favre to attend the Mississippi Coroner Medical Examiner Association Summer Conference from June 24–27, 2025 in Gulfport, Mississippi. The cost for the Summer Conference is \$350.00 per person, for a total of \$700.00.

F) Youth Court/Family Treatment Court

1. To hire Louis Prendergast as a contract worker for the Hancock County Family Treatment Court to observe all male participants' urine drug screenings. No more than 6 hours per week at a rate of pay of \$15.00 per hour. Paying out the SAMSHA grant 010-173-5599.

G) Chancery Clerk

H) County Engineer

1. Motion to spread on the Minutes a ROW Request from AT&T to install buried fiber optic cable along Kiln Delisle Road and Kapalama.
2. Motion to spread on the Minutes a ROW Request from Standard Dedeaux Water to bore a 1" water service under Dummyline Road for 24100 Autumn Lane.
3. Motion to approve and authorize the Board President to sign Closeout Documents for North Beach Boulevard Box Culvert Replacement Project.

I) Road Manager

1. Motion to remove Jeanne Anderson from payroll in the Building and Grounds Department effective April 24, 2025

J) Grant Administrator

1. Motion to spread on the Minutes the following reports:
 - a. COPS Performance Report and approval,
 - b. SLFRF Annual Project and Expenditure Report.
2. Motion to spread on the Minutes the FY26 THUD CDS Request and letter of support as submitted to Senator Roger Wicker and Congressional representative Mike Ezell for Texas Flat Road.

K) County Administrator

1. Motion to spread on the Minutes the City of Bay St. Louis' Special Events Application giving approval to Good Earth Records for a free community event at the Washington Street Pier Pavilion on Friday, May 9, 2025, from 3:00–7:30 p.m.
2. Motion to approve and authorize the Board President to sign the Fire Protection Agreement between the City of Diamondhead, Mississippi, the Hancock County Board of Supervisors, and the Diamondhead Fire District.

L) County Attorney

9. Supervisors Items

A) District 1

B) District 2

C) District 3

D) District 4

E) District 5

1. Discussion regarding the Kiln Fire Department using the County bulldozer to spread dirt.

10. Public Comment

11. Executive Session

12. Adjourn/Recess

13. Public Hearing - 6026 W. Hinds Street - 10:30 a.m.

- A) Discussion/Motion to determine whether or not the real property located at 6026 W. Hinds Street is in such a state of uncleanness as to be a menace to the public health, safety, and welfare of the community.

[MEET_FOOT]