



Hancock County Board of Supervisors

Regular Meeting Agenda

April 21, 2025 at 9:00 AM

Board Meeting Room

1. Call to Order

- A) Pledge of Allegiance
- B) Invocation

2. Roll Call

3. Amendments to the Agenda

- A) Motion to accept the agenda.

4. Bid Openings

- A) Motion to spread on the Minutes the Certified Proof of Publication for the rebid for Cold Bituminous Delivered.
- B) Motion to open and take under advisement Bids received for the rebid for Cold Bituminous Delivered.
- C) Motion to spread on the Minutes the Certified Proof of Publication for beach vending sites.
- D) Motion to open and take under advisement Bids received regarding beach vending sites.

5. Announcements

- A) The next regularly scheduled Board of Supervisors' meeting will be held at 9:00 a.m., on Monday, May 5, 2025.
- B) The biweekly payroll with a check date of April 11, 2025 totaled \$868,168.55.

6. External Business Agenda

A) Commendation - Bay High Powerlifting

1. Presentation of Commendation to Millie Lane Brignone.

B) Port & Harbor Commission

1. Motion to approve the Hancock County Port and Harbor Commission's Docket of Claims for April 14, 2025, in the amount of \$2,799,388.57 (GO \$213,275.81, RR \$69,262.49, IP \$114,242.86, AP \$2,399,102.41, FAA \$3,505.00).
2. Motion to accept the Hancock County Port and Harbor Commission's approval of a Purchase and Sale Agreement with Cat Flea, LLC for RR2504 Interchange Property in the amount of \$101,778.42.

C) Jeff Loftus – GRPC

D) Joey Everett - Power Pole Issues

1. Presentation/Discussion regarding Mr. Everett's issues with a power pole.

E) Pearlington Water and Sewer District

1. Presentation from the Pearlington Water and Sewer District

7. Departmental Agendas

A) Emergency Management Agency

1. Motion to approve Carolyn Greenwald as a Commissioner for the Bayside Fire Department Commissioner's Board.

B) E-911/Dispatch

1. Motion to approve the hiring of Megan Mosley and Kimberly Sutton as full-time dispatchers at the rate of pay of \$14.85 per hour, effective April 21, 2025, pending successful completion of physical and drug screening, with a one-year probationary period.
2. Motion to approve the hiring of Shannon Tackett as a full-time dispatcher at the rate of pay of \$16.45 (for 10+ years of experience) per hour, effective April 21, 2025, pending successful completion of physical and drug screening, with a one-year probationary period.
3. Motion to approve the lateral transfer of Kealen Beavers from EMA to E-911 as a full-time dispatcher at the rate of \$15.91 per hour effective April 23, 2025.
4. Motion to approve moving Jessica Railey from Dispatch Supervisor at a rate of pay of \$18.04 an hour to full-time dispatcher at a rate of pay of \$16.45, effective April 17, 2025.

C) Animal Shelter

1. Motion to accept and spread on the Minutes a donation from Industrial

Corrosion Control, Inc. in the amount of \$5,000 for the Animal Shelter.

D) Justice Court

1. Motion to spread on the Minutes the Oath of Office for Hancock County Justice Court Deputy Clerks.

E) IT Department

F) Purchasing

1. Motion to approve and spread on the Minutes, the Credit Card Report for April 21, 2025. This report reflects all credit cards charges that are on the docket for payment.
2. Motion to approve the purchase of a 2025 Ram 1500 Crew Cab from Kirk Automotive for \$39,970.00 for Fleet Maintenance. This purchase is on MS State contract # 8200077396 (effective dates 10.1.24–9.30.25.)
3. Motion to approve the purchase of Storm Pipe from Coast Hardware in the amount of \$13,500.00 for the Road Department and spread both quotes on the Minutes.
4. Motion to approve the following purchases for the Circuit Clerk using HAVA Funds (\$81,954.54) and MS Modernization Act Funds (\$47,311.24). They will require a budget amendment, and the funds will be reimbursed after purchase.
 - a. Voting Machines in the amount of \$80,055.00 from ES&S using HAVA Funds.
 - b. Document Scanner in the amount of \$1,429.25 from CDW using HAVA Funds.
 - c. Election Supplies in the amount of \$4,040.00 from ES&S using MVMGP Funds.
 - d. Election Supplies in the amount of \$11, 369.00 from Absolute Solutions using MVMGP Funds.
 - e. Election Supplies in the amount of \$2,083.40 from It1 using MVMGP Funds.
 - f. Rolling Bags and Seals in the amount of \$14,265.69 from A Rifken using MVMGP. Sole Source letter attached.

G) Planning and Zoning

1. Motion to remove Item Number 7.G.3. from April 7, 2025, Board of Supervisors meeting, the request to set a hearing for the property located at 4421 Kiln Delisle Rd Kiln, Mississippi 39556 with parcel number 068T-0-28-053.000 due to the owner removing the damaged mobile home.
2. Motion to approve Anthony Cuevas to attend the Building Officials Association of Mississippi 2025, Summer Conference to be held at Centennial Plaza in Gulfport on June 9-13, 2025, with a conference fee of \$275.00 and travel back and forth each day in a County Vehicle.

H) Parks & Recreation

I) Inventory Clerk

1. Motion to approve the removal of the attached assets as they are broken beyond repair and hold no value to the county and will be discarded.
2. Motion to approve the removal of the attached Sheriff's office weapons as they will be a part of a buy-back program.

J) Comptroller

1. Motion to approve the wire transfer from Hancock County to Hancock Whitney Bank for the Gomesa Bond payment in the amount of \$1,966,677.94 and authorize the necessary budget amendment.
2. Motion to approve sending the yearly letters to the cities requesting a list of their proposed Road and Bridge Fund Projects for FY 2025/2026.
3. Motion to approve the docket of claims for April 21, 2025, in the amount of \$146,201.11.

K) Board Secretary

1. Motion to approve the Regular Meeting Minutes of Monday, April 7, 2025, at 9:00 a.m.

8. Elected/Appointed Agendas

A) Sheriff's Office

1. Motion to approve and authorize travel and lodging for Harley Caughlin to go to the 35th Annual National School Safety Conference in Gaylord, Texas on July 05 – 11, 2025. She will need advancement pay of \$495.00, tuition and hotel paid with the credit card.
2. Motion to spread on the Minutes the following personnel changes:
 - a. Transfer James Barton Jr. to Corrections, at a rate of pay of \$16.45 per hour, effective April 20, 2025,
 - b. Add James Hill and Kristi Ortiz to the payroll as part-time Deputies, at a rate of pay of \$15.00 per hour, effective April 21, 2025.
 - c. Add Phalba Holmes to the payroll as a full-time Clerical, at the rate of pay of \$16.97 per hour, effective May 05, 2025,
 - d. Remove the following from the payroll: Christopher Kiddy, effective April 18, 2025; Marques McGee, Duane Caughlin, Mason Hopper and Brandon Normand, effective April 21, 2025.
3. Motion to approve digitizing public records pursuant to Mississippi Statute 19-15-3 and the document "Recommended Practices for Digitizing Public Records" issued by the Mississippi Department of Archives and History, the Board of Supervisors authorizes the electronic archival of all applicable

Sheriff's Office records; certifies that these electronic reproductions are true and correct copies of the original records; and authorizes destruction of the original paper records once an electronic back-up copy has been created and is confirmed.

B) Tax Assessor

1. Motion to spread on the Minutes the Tax Loss Reimbursement.

C) Circuit Clerk

1. Motion to approve and spread on the Minutes the following Second Circuit Court District Orders for Court Reporter Compensation:
 - a. Order Setting Compensation for Court Reporter Pamela Michele Woods, Official Court Reporter for the 2nd Circuit Court District, is set at \$76,800.00, which is to be prorated between Harrison, Hancock and Stone County, as attached in the Order,
 - b. Order Setting Compensation for Court Reporter Huey L. Bang, Official Court Reporter for the 2nd Circuit Court District, is set at \$76,800.00, which is to be prorated between Harrison, Hancock and Stone County, as attached in the Order,
 - c. Order Setting Compensation for Court Reporter Jennifer West Hermetz, Official Court Reporter for the 2nd Circuit Court District, is set at \$76,800.00, which is to be prorated between Harrison, Hancock and Stone County, as attached in the Order,
 - d. Order Setting Compensation for Court Reporter Robin Michelle Stewart, Official Court Reporter for the 2nd Circuit Court District, is set at \$76,800.00, which is to be prorated between Harrison, Hancock and Stone County, as attached in the Order,
 - e. Order Setting Compensation for Court Reporter Susie P. Davis, Official Court Reporter for the 2nd Circuit Court District, is set at \$76,800.00, which is to be prorated between Harrison, Hancock and Stone County, as attached in the Order.

D) County Court

E) Youth Court/Family Treatment Court

1. Motion to approve and authorize the Board President to sign the MOU and Business Associate Agreement between the Hancock County Family Treatment Court and Pine Belt Mental Healthcare.

F) Chancery Clerk

1. Motion to spread on the Minutes the Chancery Clerk's March Land Redemption Settlement Check in the amount of \$10,642.40 to Hancock County, for the General Fund, and the Settlement Report.
2. Motion to spread on the Minutes the Homestead Exemption Disallowances for

the reimbursement year 2024, signed by the Chancery Clerk, objections, and responses from the Mississippi Department of Revenue, and to authorize notice and set a hearing date.

G) County Engineer

H) Road Manager

1. Discussion/Motion to spread on the Minutes the following petitions for the road abandonment and petitions for accepting private roads and possibly scheduling a public hearing.
 - a. Eastridge Lane abandonment of 1,500' at the end of the road,
 - b. Road D abandonment of approximately 650' at the end of the road,
 - c. Petition to turn over Whitfield Drive with a length of 1.23 miles to the county for maintenance,
 - d. Petition to turn over Angelwood Lane with a length of 1,700 feet to the county for maintenance, and
 - e. Petition to accept the extension of Road 541.
2. Discussion regarding closing Bayou Lacroix Road between Sones Road and Hunter White Road to change crossover drainage culverts at some point in May, weather permitting, to last approximately 1 week to complete the work.

I) Grant Administrator

1. Motion to approve and authorize the Board President to execute Request for Cash No. 20 for the Aircraft Packaging Hangar in the amount of \$243,968.19.
2. Motion to approve and authorize the Board President to execute Request for Cash No. 15 for the Taxilane Sierra project in the amount of \$31,185.00.
3. Motion to approve and authorize the Board President's signature on the Transportation Improvements Program Resolution and the MPO Intersections Project Application for Kiln-Delisle turn lane on Kapalama Drive.
4. Motion to ratify and spread on the Minutes the quarterly report as submitted to DFA for HB603 (KUFD - Infrastructure Improvements).

J) Bruce Newton - Digital Engineering

1. Motion to spread on the Minutes, the executed Change Order No. 3 for Project 3.25, Firetower Road Drainage Improvements.

K) County Administrator

1. Motion to approve the closure of Beach Boulevard from Court Street to Carroll on Saturday, May 17, 2025, beginning at 5:00 p.m. for the Pirate Day in the Bay Parade and spread the event documentation on the Minutes.
2. Motion to spread on the Minutes the application for Premium Saver Insurance with AmFirst Insurance Company and have the Board President sign.

3. Motion to approve the following 16th Section Land Matters:
 - a. Cory Necaise - Residential - Parcel #055-0-16-019.000 - Assignments,
 - b. Laura Barrick - Residential - Parcel #055-0-16-001.000 - Addendum, and
 - c. Hancock County School District Correspondence.

L) County Attorney

9. Supervisors Items

A) District 1

1. Motion to approve and authorize the Board President to sign the Resolution Appointing Cheryl Bennett to the Pearlinton Water and Sewer District of Hancock County, for a five (5) year term.

B) District 2

C) District 3

D) District 4

E) District 5

10. Public Comment

11. Executive Session

12. Adjourn/Recess

[MEET_FOOT]