



Hancock County Board of Supervisors

Regular Meeting Agenda

March 17, 2025 at 9:00 AM

Board Meeting Room

1. Call to Order

- A) Pledge of Allegiance
- B) Invocation

2. Roll Call

3. Amendments to the Agenda

- A) Motion to accept the agenda.

4. Bid Openings

- A) Motion to spread on the Minutes the certified proof of publication regarding the re-bid for CRS-2.
- B) Motion to open and take under advisement Bids received for the CRS-2 rebid.

5. Announcements

- A) The next regular scheduled Board of Supervisor's meeting will be held at 9:00 a.m., on Monday, April 7, 2025.**
- B) Biweekly payroll with a check date March 14, 2025 totaled \$879,157.98.**

6. External Business Agenda

A) Port & Harbor Commission

- 1. Motion to approve the Hancock County Port & Harbor Commission's Docket of Claims for March 10, 2025, in the amount of \$1,057,383.62 (GO \$229,812.43,

RR \$461,043.67, IP \$106,259.09, AP \$260,268.433).

B) Bruce Newton - Digital Engineering

1. Discussion/Motion to approve and authorize the Board President to sign Change Order No. 2 for Project 3.25, Firetower Road Drainage Improvements.

C) Jeff Loftus – GRPC

1. Motion to approve the contract from Complete Environmental and Remediation to collect Household Hazardous Waste during the Household Hazardous Waste Collection Day Event.
2. Motion to approve the contract from Magnolia Data Solutions to collect Electronic Waste during the Household Hazardous Waste Collection Day Event.

D) David Pitalo - Hancock County Utility Authority

1. Discussion/Update from David Pitalo the Solar Project.

E) Wanda Hilliard - Boys and Girls Club

1. Presentation/Request from the Boys and Girls Club to conduct their annual bike rodeo at the Farmer's Market parking lot on Wednesday, April 16, 2025.

F) Jill Allison - Friends of the Animal Shelter

1. Friends of the Animal Shelter update from Jill Allison.

G) Von Biggs - Animal Overpopulation in Hancock County

1. Presentation from Von Biggs regarding animal overpopulation in Hancock County.

7. Departmental Agendas

A) Emergency Management Agency

1. Motion to approve attached list of assets to be auctioned with GovDeals.
2. Motion to approve sending left over scrap metal from the EOC Tower construction to auction due to no longer being of use.

B) E-911/Dispatch

1. Motion to approve the transfer of employee Curtis Broughton from the Hancock County Sheriff's Office to Hancock County E-911 Dispatch Center as the new E-911 Communications Director with a yearly salary of \$65,000 with 1-year probationary period, effective March 23, 2025.
2. Motion to approve and spread on the Minutes the following E-911 personnel changes:

- a. Remove from payroll Mya Hartley, effective March 12, 2025,
 - b. Accept the resignation and remove from payroll, Benjamin Johnson II, effective March 30, 2025.
3. Motion to approve Sheana Ladner to attend the following training classes for re-certification purposes:
 - a. NECI Stress Management Class in Gulfport, Mississippi on March 24, 2025, at a total cost of \$150.00 for tuition,
 - b. Street Cop Spanish - Dispatcher's Edition Class in Biloxi, Mississippi on April 3-4, 2025, at a total cost of \$300.00 for tuition, and
 - c. Never Secure & Always Ready Class in Columbia, MS on April 5, 2025, at a total cost of \$150.00 for tuition.

C) Animal Shelter

1. Motion to spread on the Minutes a donation for the Animal Shelter in the amount of \$5,000 from Industrial Corrosion Control, Inc.
2. Motion to approve the hiring of Steven Scott Ladner as a Kennel Technician at the rate of pay of \$12.68 per hour, effective March 13, 2025.
3. Motion to approve a rate increase for Jason Mosca as a lead Kennel Technician and Vaccine/Medicine Monitor from \$12.68 per hour to \$13.43 per hour, effective March 17, 2025.

D) Justice Court

E) IT Department

F) Purchasing

1. Motion to approve and spread on the Minutes, the Credit Card Report for March 17, 2025. This report reflects all credit card charges that are on the docket for payment.
2. Motion to approve the purchase of optic sights for handguns in the amount of \$6,950.00 from The Southern Connection for the Sheriff's Department and spread both quotes on the Minutes.
3. Motion to approve the purchase of Hi-lite Carriers in the amount of \$5,440.75 from The Southern Connection for the Sheriff's Department. This purchase is on MS State Contract 8200076991 with an effective date of October 1, 2024 - September 30, 2025.
4. Motion to approve the purchase of a 2025 Nissan Frontier in the amount of \$33,569.00 from Brookway Corporation for EMA. This purchase is on MS State Contract #8200077384 with an effective date of October 1, 2024 - September 30, 2025.
5. Motion to approve and authorize the Board President to sign the 48-month rental/lease of Canon Multifunctional Copiers with a monthly maintenance

agreement from MS State Contract #8200074155, with effective dates May 1, 2024–April 30, 2025, are as follows:

- a. Circuit Clerk \$326.00
 - b. Animal Shelter \$119.00
 - c. MS State Extension \$259.00
 - d. County Maintenance \$119.00
 - e. Planning and Zoning \$209
 - f. Board Office \$326.00
 - g. EMA \$310.00
 - h. McLeod Park \$78.97
 - i. Tax Office Kiln \$159.00
 - j. Jail Booking (Main Jail) \$249.00
 - k. Tax Collection(BSL) \$282.00
 - l. Circuit Clerk (Main St) \$282.00
 - m. Chancery Clerk (Main St.) \$282.00
 - n. Tax (Bookeeping) \$209.00
 - o. Chancery Vault (Hwy 90) \$202.00.
6. Motion to approve and have the Board President sign the Sole Source purchase of a Cloud Gavel subscription from FusionStak in the amount of \$6,000.00 for the Sheriff's Department and spread the agreement on the Minutes.
 7. Motion to re-advertise for the Cold Bituminous annual term bid, rejecting all previously received bids.

G) Planning and Zoning

1. Motion to approve the Planning Commission Meeting Minutes held on February 20, 2025.
2. Motion to approve Anthony Cuevas to attend the Association of Floodplain Managers of Mississippi Spring Conference April 8-10, 2025 in Natchez, Mississippi with registration fee of \$195.00 and lodging not to exceed \$500.00 with travel in a County Vehicle.

H) Parks & Recreation

I) Inventory Clerk

1. Motion to approve the removal of the attached assets as they are broken beyond repair hold no value to the county and will be discarded.

J) Comptroller

1. Motion to approve the docket of claims for March 17, 2025, in the amount of \$105,571.08.

K) Board Secretary

1. Motion to approve the Regular Meeting Minutes of Monday, March 3, 2025 at 9:00 a.m.

8. Elected/Appointed Agendas

A) Sheriff's Office

1. Motion to spread on the Minutes, acknowledgment of the receipt of the monthly inmate meal log from the Hancock County Adult Detention Center for the month of February 2025, as on file with the County Administrator, pursuant to Mississippi State Statute 19-25-74.
2. Motion to spread on the Minutes the following personnel changes:
 - a. Remove the following from payroll: Michael Williams, effective March 09, 2025, Michael Gatwood, effective March 21, 2025,
 - b. Add Rachell Vicknair to the payroll as a part-time clerical, at a rate of pay of \$15.00 per hour, effective March 17, 2025,
 - c. Add Christopher Lowe to the payroll as a part-time Narcotics Agent, rate of pay of \$15.00 per hour, effective March 17, 2025, and
 - d. Move Benjamin Bowden from part-time to full-time deputy, at a rate of pay of \$21.22, effective March 23, 2025.
3. Motion to spread on the Minutes the donation from JIB LLC in the amount of \$2,000.00 for police equipment.

B) Tax Assessor

C) Circuit Clerk

1. Motion to spread on the Minutes the Certificate of Attendance for Continuing Education of Kendra Necaie, Circuit Clerk, Hancock County, Mississippi.
2. Motion to spread on the Minutes the Final Report of the August 2024 Term Grand Jury.
3. Motion to spread on the Minutes the Circuit Clerk's fee settlement check in the amount of \$35,750.62 for calendar year 2024.

D) County Court

E) Youth Court/Family Treatment Court

1. Motion to approve Eric Greer to attend the National Association of Drug Court Professionals conference in Kissimmee, Florida on May 27–31, 2025. Hotels and flights to be booked for Eric Greer. Registration costs are \$895.00. Meal reimbursement in the amount of \$80.00 per day (4 days), up to \$320.00, will be submitted after the conference with recipients. Mileage reimbursement/ Uber/ parking costs will be turned in after the conference. Payment will be covered by the OJJDP Grant 010171.

F) Chancery Clerk

1. Motion to spread on the Minutes the Chancery Clerk's February Land Redemption Settlement Check in the amount of \$18,460.46 to Hancock County, for the General Fund, and the Settlement Report.

G) Coroner

1. Motion to approve the request to consider Mr. Charles Getz, who passed away on February 20, 2025, as an unclaimed body, with cremation by Edmond Fahey Funeral Home for \$800.00 and spread the documents on the Minutes.

H) County Engineer

1. Motion to approve and authorize the Board President to sign Change Order Request No. 1 for Aircraft Packaging Hangar Rehabilitation Project. This Change Order is to incorporate extra work requested to be performed under this contract in the amount of \$29,502.80.
2. Motion to approve and authorize the Board President to sign Closeout Documents for BSL / Hancock County Library Roof Replacement Project.
3. Motion to spread on the Minutes a ROW Request from Kiln Utility and Fire District to install water service from an existing water main within N. Necaise Circle along 6040 Elmer Necaise Road., Kiln, Mississippi.

I) Road Manager

1. Discussion regarding Silver Slipper Casino installing and maintaining two park sitting benches on the beach on each side of the ramp going into the pavilion.
2. Motion to approve the petition from E911 to name a private road off Wendell Ladner Road with the name being Taulli Lane.
3. Motion to approve any county employee willing to work at the 2025 Hancock Hazardous Waste Day event to have their choice of either comp or overtime pay.

J) Grant Administrator

1. Motion to approve and authorize the Board President to execute the following:
 - a. Request for Cash No. 19 for Aircraft Packaging Hangar in the amount of \$220,430.44, and
 - b. Request for Cash No. 14 for Taxilane Sierra in the amount of \$621,258.59.
2. Motion to spread on the Minutes the following:
 - a. Notice To Proceed issued to J.L. McCool Contractors for Safety Improvements Phase II (STP-0023-00(056)/LPA 109743-702000 with a start date of April 1, 2025,.and
 - b. Local Assistance and Tribal Consistency Fund Annual Report.

K) County Administrator

1. Discussion regarding setting a Special Meeting for insurance renewal.
2. Motion to approve an increase in the salaries of the following public defenders to \$60,000 per year: Cindy Burney, Todd Thriffiley and Damian Holcomb.

L) County Attorney

1. Motion to approve and authorize signatures on the Resolution declaring the absence of any protest against authorizing and approving a Loan on behalf of Hancock County, Mississippi and the Hancock County Port and Harbor Commission for Stennis International Airport from the Mississippi Development Authority, in the Principal Amount Not To Exceed Two Million Dollars (\$2,000,000).
2. Motion to Authorize County Attorney and Board President to execute Deed of Transfer to Lazy Magnolia.
3. Discussion, and potential related motions, concerning preparation of a word version of the county zoning ordinance and/or amendments thereto.
4. Motion to approve and authorize the Board President to sign the Sublease Agreement by and between Ochsner Medical Center-Hancock, LLC, a Mississippi limited liability company ("Sublandlord") and the City of Diamondhead, Mississippi ("Subtenant").

9. Supervisors Items

A) District 1

B) District 2

C) District 3

D) District 4

1. Discussion regarding the criteria used for adopting roads into the County Road Registry.

E) District 5

10. Public Comment

11. Executive Session

12. Adjourn/Recess