



Hancock County Board of Supervisors

Regular Meeting Agenda

February 3, 2025 at 9:00 AM

Board Meeting Room

1. Call to Order

- A) Pledge of Allegiance
- B) Invocation

2. Roll Call

3. Amendments to the Agenda

- A) Motion to accept the agenda.

4. Bid Openings

5. Announcements

- A) **The next regular scheduled Board of Supervisor's meeting will be held at 9:00 a.m., on Tuesday, February 18, 2025.**

- B) **Biweekly payroll with a check date January 31, 2025 totaled \$791,925.33.**

6. External Business Agenda

A) Port & Harbor Commission

- 1. Motion to accept the Hancock County Port and Harbor Commission's Resolution #20250127-01, Docket of Claims for January 27, 2025, in the amount of \$1,533,026.60 (GO \$158,483.04, RR \$244,045.37, IP \$175,410.13, AP \$955,088.06).

B) Jeff Loftus – GRPC

C) Bruce Newton - Digital Engineering

1. Presentation of Stormwater Program Project Status as of January 29, 2025.
2. Discussion/Motion to approve and authorize the Board President to sign Change Order No. 1 for Project 3.25, Firetower Road Drainage Improvements.

7. Departmental Agendas

A) Emergency Management Agency

1. Motion to authorize payment of \$64,063.06 to U.S. Bancorp Government Leasing and Finance, Inc for Diamondhead Fire Department Ladder Truck from Insurance Rebate Money (112-254-711) and place on February 24, 2025 Docket.
2. Motion to approve the renewal agreement between OnSolve and the Hancock County Emergency Management Agency for the period of January 01, 2025, through December 31, 2025, at a total cost of \$9,221.69 and authorize the Board President to sign.

B) E-911/Dispatch

1. Motion to approve and spread on the Minutes the following E-911 personnel changes:
 - a. Approve the resignation and removal from payroll for Jena-Rae Chasteen effective, January 19, 2025,
 - b. Approve the hiring of Karielle Thurman and Tywanna Kaigler as full-time dispatchers at the rate of pay of \$14.85 per hour, effective February 3, 2025, pending successful completion of physical and drug screening, with a 90-day probationary period,
 - c. Approve and adjust the pay for Dispatcher Hayley Saucier due to her two years of service from \$15.37 per hour to \$15.91 per hour effective January 17, 2025,
 - d. Approve and adjust the pay of Dispatcher Miriam Perkins due to her two years of service from \$15.37 per hour to \$15.91 per hour effective February 6, 2025.

C) Animal Shelter

D) Justice Court

E) IT Department

F) Purchasing

1. Motion to approve and spread on the Minutes, the Credit Card Report for February 3, 2025. This report reflects all credit card charges that are on the docket for payment.
2. Motion to ratify and approve the modified acceptance of Imperial, and Sun

Coast as the lowest and best bidders for the highlighted attached bid tab for Janitorial Supply bids, amending the list of selected items from the January 6, 2025, Agenda. The attached highlighted item corrects scrivener errors and indicates the bidder is deemed the lowest and best bid for that respective item. The Board of Supervisors finds that for each of those respective items, those listed bidders provided the lowest and best bid, in that its bid is substantially similar to other bids, and it best indicates the ability to timely and completely provide the required supplies to the County.

3. Motion to accept the following annual Term Bids; DBST, Unprocessed Gravel, Pest Control, Limestone, Cold Mix, and spread the Bid Tabulations on the Minutes.
4. Motion to accept The First Bank for Depository Services for a period of two years ending December 31, 2025.
5. Motion to accept the Sea Coast Echo for Publication Services for a period of one (1) year.
6. Motion to approve the purchase of an Excavator from Puckett Rents in the amount of \$114,806.32 as they are the lowest and best proposal and spread the bid tabulations on the Minutes.
7. Motion to approve and authorize the Board President to sign the 48 month rental/lease of a Canon ImageRunner Advance DX 4945i digital copier with monthly maintenance agreement for The Tax Office. The Copier is on MS State Contract No.8200074155 effective dates May 1, 2024 - April 30, 2025. The total monthly contract price is \$179 from Canon, and spread the Rental Agreement on the Minutes.

G) Planning and Zoning

H) Parks & Recreation

I) Inventory Clerk

J) Comptroller

1. Motion to ratify the interest payment to First Security Bank in the amount \$38,699.38. This was the interest payment due on the \$7,000,000 general obligation bond.
2. Motion to approve the following interfund loan:
Loan \$165,742.50 from the Road Maintenance Fund to the Bay St. Louis Road maintenance fund.
3. Motion to approve the budget amendments for February 3, 2025.
4. Motion to approve the docket of claims for February 3, 2025, in the amount of \$2,391,592.90.

K) Board Secretary

1. Motion to approve the Emergency Meeting Minutes for Monday, January, 27, 2025.

8. Elected/Appointed Agendas

A) Sheriff's Office

1. Motion to spread on the Minutes, acknowledgment of the receipt of the monthly inmate meal log from the Hancock County Adult Detention Center for the month of January 2025, as on file with the County Administrator, pursuant to Mississippi State Statute 19-25-74.
2. Motion to approve and authorize the Board President to sign the Preventive Maintenance Service Agreement for technical support services for the the Sheriff's Office with Powers of Mississippi, Inc. in the amount of \$4,200.00 for a 1-year term.
3. Motion to approve the attached vehicles to be auctioned with GovDeals and upon auction, remove items from inventory.
4. Motion to spread on the Minutes the following personnel changes:
 - a. Add Scott Allee to payroll as full time Deputy, at a rate of pay of \$21.22 per hour, effective February 03, 2025.

B) Tax Assessor

C) Circuit Clerk

1. Motion to spread on the Minutes, the Mississippi Department of Archives & History, Records Disposal Authorization for Abstracts of Judgment for date range 1970-2019.

D) County Court

E) Youth Court/Family Treatment Court

1. Motion to approve the Hancock County Family Treatment Court to host the 2nd Alumni Event on Sunday, February 9, 2025 at Park Ten Lanes Bowling Alley in Diamondhead. This event will be for all FTC Alumni and their children. The FTC will cover the cost of bowling and shoes. Family Treatment Court will be using SAMSHA grant funds to cover this event (bowling and shoes) for an estimated amount of \$785.00. (12 lanes/shoes- \$65.00 per lane) for around 60 people. Food and drinks for the event will be paid with "Donation Funds" in Youth Court, in an estimated amount of \$300.00. An invoice will be provided after the event with the exact total. Grant funds will not be used for food and drinks.

F) Chancery Clerk

G) County Engineer

1. Motion to approve and authorize the Hancock County Board of Supervisors to sign the Order Setting Forth for Lakeshore Road Bridge Replacement State Aid Bridge Project.
2. Motion to spread on Minutes the Notice to Proceed for North Beach Box Culvert Replacement Project.
3. Motion to approve and authorize the Board President to sign the MS4 Annual Storm Water Report.
4. Motion to spread on Minutes and authorize Board President to sign Task Order No. 11 for Pearlinton Water and Sewer District Financial Feasibility Study.
5. Motion to spread on Minutes and authorize Board President to sign Task Order No. 12 for Hancock County Mental Health Building Roof Evaluation.

H) Road Manager

1. Motion to increase Scott Bennett's pay in the Fleet Maintenance Department to an hourly rate of \$22.00 per hour, effective February 3, 2025, and move from a mechanic to Fleet Maintenance Foreman.
2. Motion to approve hiring William Smith in the Road Department South as a Class A Truck Driver at the rate of pay of \$15.19 per hour, pending successful completion of a drug screen and physical.
3. Discussion regarding White Cypress Lakes ALPR camera location.
4. Discussion regarding Washington Street Comfort Station, shutting down men's restroom for termite damage assessment and or repairs.

I) Grant Administrator

1. Motion to spread on the Minutes the Memorandum of Agreement for the following projects:
 - a. Turn Lanes at Hancock County Arena STP-0104-00(008)LPA / 109818-701000,
 - b. Lakeshore Road Resurfacing Phase II STP-0101-00(156)LPA / 109819-701000,
 - c. Texas Flat Road Resurfacing Phase II STP-1126-00(003)LPA / 109820-701000.
2. Motion to approve and authorize the Board President to sign the Memorandum of Understanding with Mississippi Cyber Unit for the Attack Surface Management Platform.
3. Motion to ratify and spread on the Minutes the Single Audit Certification Form as submitted to MDOT.
4. Motion to ratify listing April Shiyon as Authorized Representative in [Grants.gov](https://www.grants.gov)

and all related portals needed for grant related activities, applications and reporting.

J) County Administrator

1. Motion to approve and spread on the Minutes the following 16th Section Land Matters:
 - a. Gerald Veazey - Residential - Parcel #185C-1-16-003.000 - Cancellation,
 - b. Elvin & Melinda Walters - Residential - Parcel #185E-1-16-018.000 - Cancellation,
 - c. Elvin & Melinda Walters - Residential - Parcel #185C-1-16-018.000 - Assignment to Joshua Ritchie.
2. Discussion regarding land on Texas Flat Road and Hickory Street.
3. Motion to remove the 60 day contingency approved at the January 6, 2025 meeting and authorize adjusting the Road Manager's salary from \$75,000 per year to \$85,531.16, effective January 26, 2025.
4. Discussion/Motion to approve the request from the City of Bay St. Louis regarding assistance with cutting the roadway ditches back in Ward's 5 and 6 and spread the City Council Meeting Minutes of November 19, 2024 on the Board Minutes.

K) County Attorney

9. Supervisors Items

A) District 1

1. Motion to approve the Resolution Re-Appointing Mr. Clarence Harris to the Hancock County Human Resource Agency. Mr. Clarence's new term will expire on November 30, 2028.

B) District 2

1. Motion to spread on the Minutes the change of the Necaise Community Center from Dena Saucier to Dinah Cuevas.

C) District 3

D) District 4

E) District 5

10. Public Comment

11. Executive Session

12. Adjourn/Recess