



Hancock County Board of Supervisors

Regular Meeting Agenda

December 16, 2024 at 9:00 AM

Board Meeting Room

1. Call to Order

- A) Pledge of Allegiance
- B) Invocation

2. Roll Call

3. Amendments to the Agenda

- A) Motion to accept the agenda.

4. Bid Openings

- A) Motion to spread on the Minutes the Certified Proof of Publication for six month term bids regarding Office Supplies and Janitorial Supplies.
- B) Motion to open and take under advisement bids received regarding six month term bids for Office Supplies and Janitorial Supplies.
- C) Motion to spread on the Minutes the Certified Proof of Publication for a period of one year beginning at bid acceptance until December 31, 2025, or until a new bid is accepted for the following: Cold Bituminous delivered, Culverts & Couplings, Double Bituminous Surface Treatment, Gravel & Sand, High Polymer Micro Surfacing, Hot Bituminous In Place & Picked Up, Limestone, Liquid Asphalt, Micro-Surfacing & Seals, Portable Toilet Services, Pest Control Services, Highway Signs & Highway Posts, Unprocessed Clay, Unprocessed Clay Gravel and Unprocessed Clay Gravel and Unprocessed Fill Dirt.
- D) Motion to open and take under advisement Bids received regarding the following: Cold Bituminous delivered, Culverts & Couplings, Double Bituminous Surface

Treatment, Gravel & Sand, High Polymer Micro Surfacing, Hot Bituminous In Place & Picked Up, Limestone, Liquid Asphalt, Micro-Surfacing & Seals, Portable Toilet Services, Pest Control Services, Highway Signs & Highway Posts, Unprocessed Clay, Unprocessed Clay Gravel and Unprocessed Clay Gravel and Unprocessed Fill Dirt.

5. Announcements

A) The next regular scheduled Board of Supervisor's meeting will be held at 9:00 a.m., on Monday, January 6, 2025.

B) Biweekly payroll with a check date of December 6, 2024 totaled \$893,378.87.

6. External Business Agenda

A) Port & Harbor Commission

1. Motion to accept the Hancock County Port and Harbor Commission's Resolution #20241209-01, Docket of Claims for December 9, 2024, in the amount of \$488,045.11 (GO \$214,920.33, RR \$27,679.69, IP \$110,798.17, AP 134,646.92).
2. Motion to accept the Hancock County Port and Harbor Commission's Resolution #20241209-14, authorizing the Lease Agreement with National Oceans and Applications Research Center (NOARC) for a Term of Two Years in the Amount of \$14,910.72 Annually.

B) Jeff Loftus – GRPC

1. Motion to approve and authorize the Board President to sign the FY23-P610-05 McLeod Park Bulkhead Improvements Payment Request 2 for Engineering Services.
2. Motion to approve and authorize the Board President to sign the SWC629 Solid Waste Assistance Grant Agreement to support the 2025 HHWD Event.

C) Bruce Newton - Digital Engineering

7. Departmental Agendas

A) Emergency Management Agency

1. Motion to approve the following Fire Investigator for 2025 Appointment by Sheriff Ricky Adam: Megan M. Jordan.
2. Motion to approve the MOU from Rebecca Powell with University of Southern Mississippi Gulf Scholars Programs.
3. Motion to approve updated EMA Director, Deputy Director, Operations Officer, and Administrative Job Descriptions.

B) E-911/Dispatch

1. Motion to approve the hiring of Regina Rogers as a full-time dispatcher at the rate of pay of \$14.85 per hour effective December 16, 2024, pending successful completion of physical and drug screening, with a 90-day probationary period.

C) Animal Shelter

1. Motion to approve hiring Jason Mosca at the Animal Shelter as a full-time Dog Technician/Floater at a rate of pay of \$12.68 per hour, effective Monday, December 16, 2024, pending successful completion of a physical and drug screening.

D) Justice Court

E) IT Department

F) Purchasing

1. Motion to approve the purchase of ammunition from Precision Delta in the amount of \$14,442.30 for the Sheriff's Department. This purchase is on MS State Contract #8200073861 with effective date June 1, 2024 - May 31, 2025.
2. Motion to approve and spread on the Minutes, the Credit Card Report for December 16, 2024. This report reflects all credit card charges that are on the docket for payment.
3. Motion to approve the purchase of a 2024 Ford F150 from Pine Belt Auto Group in the amount of \$55,385.00 for the Sheriff's Department and spread both quotes on the Minutes. This purchase will require a budget amendment.
4. Motion to approve the purchase of Turnout Gear for Kiln Fire Department from EEP in the amount of \$35,537.86. This purchase is on MS State Contract (#s 8200073156, 8200072927, 8200072845, with Effective Dates of March 1, 2025– April 28, 2025.)

G) Planning and Zoning

H) Parks & Recreation

I) Inventory Clerk

1. Motion to approve the removal of the attached assets as they are broken beyond repair and hold no value to the county. The assets will be discarded or returned to the vendor.

J) Comptroller

1. Motion to approve payment in the amount of \$26,350.00, for poll workers in the November 26, 2024 General Runoff Election.
2. Motion to approve the docket of claims for December 16, 2024, in the amount

\$82,279.66.

K) Board Secretary

1. Motion to approve the Regular Meeting Minutes of Monday, December 2, 2024 at 9:00 a.m.

8. Elected/Appointed Agendas

A) Sheriff's Office

1. Motion to spread on the Minutes the following personnel changes:
 - a. Add William Morgan to the payroll as a part-time Deputy, at a rate of pay of \$15.00 per hour, effective December 16, 2024.
 - b. Transfer Shelby Fayette to Corrections, at a rate of pay of \$16.97 per hour, effective December 15, 2024.
 - c. Transfer Marques McGee to a part-time Deputy, at a rate of pay of \$15.00 per hour, effective January 01, 2025.

B) Tax Assessor

1. Motion to authorize the Board President and the Chancery Clerk to sign the Increase/Decrease in Assessments.
2. Motion to approve the attached tax sales to be voided.

C) Circuit Clerk

D) County Court

E) Youth Court/Family Treatment Court

F) Chancery Clerk

1. Motion to spread on the Minutes a check to the General Fund for \$10,742.12 for unsettled money from the 2023 Land Redemption Account.
2. Motion to spread on the Minutes a check to the General Fund for \$283.98 for the interest on the 2023 Mineral Account.
3. Motion to spread on the Minutes the Chancery Clerk's November Land Redemption Settlement Check for \$10,122.79, to Hancock County, for the General Fund, and the Settlement Report.

G) County Engineer

1. Motion to approve and authorize the Board President to sign Task Order No.10 Hancock County Courthouse (Conceptual).
2. Motion to accept Lazy Oaks Trail for County maintenance and add to the Hancock County Road Registry.
3. Motion to accept Lazy Oaks Way for County maintenance and add it to the

Hancock County Road Registry.

4. Motion to accept Mo's Road for County maintenance and add it to the Hancock County Road Registry.
5. Motion to accept Honey's Lane for County maintenance and add it to the Hancock County Road Registry.

H) Road Manager

I) Grant Administrator

1. Motion to approve and authorize the Board President to execute the Memorandum of Agreements with the Mississippi Department of Transportation for the following projects:
 - a. Turn Lanes at Hancock County Arena - STP-0104-00(008)LPA/109818-701000,
 - b. Texas Flat Road Resurfacing Phase II - STP-1126-00(003)LPA/109820-701000,
 - c. Lakeshore Road Resurfacing Phase II - STP-0101-00(156)LPA/109819-701000.
2. Motion to approve and authorize the Board President to execute the FY22 State and Local Cybersecurity Grant Agreement and Award Packet, Sub-Recipient Grant Award and FY24 SLCGP Award Appendix Documentation.
3. Motion to rescind Motion ID #8.H.3 from the November 4, 2024 meeting, and approve and spread on the minutes the Revised 2024 Use Tax Modernization money spreadsheet.
4. Motion to amend Motion ID #9.I.3 from the August 5, 2024, meeting to change the ARPA obligation for Texas Flat Road Reconstruction from \$550,000.00 to \$1,823,133.00.
5. Motion to approve and authorize the Board President to execute Request for Cash No. 16 for the Aircraft Packaging Hangar in the amount of \$102,257.80.
6. Motion to spread on the Minutes the following:
 - a. Fully executed Amendment No. 2 to the Master Services Agreement with DCMC Partners for pre-positioned disaster consulting services,
 - b. Request for small project final inspection for DR4528 (Covid) PWs: 53, 178, 204, 315 and 403,
 - c. Full and final settlement for ER-0023-00(056)LPA/108754-701000 (Beach Blvd ER Repairs-Zeta),
 - d. Notice to proceed issued to Chiniche Engineering for Countywide Safety Improvements Phase II, effective December 5, 2024,
 - e. MDOT letter regarding the authorized signers on estimates for Countywide Safety Improvements Phase II.
7. Motion to approve the Self-Certification of Financial Capability for Agreements

for the Beach and Dune Ecosystem Restoration project.

J) County Administrator

1. Motion to accept with much regret the retirement and resignation letter from Victor Johnson, Hancock County Road Manager.
2. Motion to ratify and spread on the Minutes a letter of support for Project Prometheus, a manufacturing plant considering a location at the Stennis Space Center.
3. Motion to spread on the Minutes the monthly report from VDCI for November 2024 for mosquito control.
4. Motion to spread on the Minutes the Mississippi Association of Supervisors' 2025 County Employee Scholarship Application Form. The deadline to apply is Saturday, February 1, 2025.
5. Motion to spread on the Minutes the Public Hearing notice from the Harrison County Utility Authority scheduled for January 16, 2025, regarding amendments to their Solid Waste Management Plan.
6. Motion to approve the Resolution from the City of Bay St. Louis to utilize Hancock County's current asphalt bid for the blacktopping of roads in Ward 6, authorizing the use of Road and Bridge funds normally returned to the City of Bay St. Louis for the payment of this project and spread the five quotes on the Minutes.

K) County Attorney

9. Supervisors Items

A) District 1

B) District 2

C) District 3

D) District 4

1. Motion to ratify the Board's signatures and spread on the Minutes, the Wreaths Across America Proclamation.
2. Motion to ratify the Board President's signature and spread on the Minutes a letter of support for Gulf Coast Business Council (GCBC) to submit an application to the MS Dev Authority Defense Community Support Program Grant.

E) District 5

1. Motion to approve and authorize signatures on the Resolution Appointing and Approving Hancock County Board of Supervisors' Appointment of Janine Lee

to the Hancock County Human Resource Agency.

10. Public Comment

11. Executive Session

12. Adjourn