



Hancock County Board of Supervisors

Regular Meeting Agenda

October 21, 2024 at 9:00 AM

Board Meeting Room

1. Call to Order

- A) Pledge of Allegiance
- B) Invocation

2. Roll Call

3. Amendments to the Agenda

- A) Motion to accept the agenda.

4. Bid Openings

5. Announcements

- A) The next regular scheduled Board of Supervisor's meeting will be held at 9:00 a.m., on Monday, November 4, 2024.
- B) Biweekly payroll with a check date of October 11, 2024, totaled \$842,514.09.
- C) The Board of Supervisors of Hancock County, Mississippi, will receive bids for the construction of safety improvements at various locations, Countywide, Federal Aid Project No. STP-0023-00 (056)LPA / 106743-702000 no later than 10:00a.m, CST, Monday, November 18, 2024, in the Board Meeting Room of the Hancock County Government Annex located at 854 Highway 90, Bay St. Louis, Mississippi.
- D) Notice is hereby given that the Hancock County Board of Supervisors will hold a public hearing to consider having roads laid out or changed, or roads abandoned pursuant to Mississippi Code Sections 65-7-4, 65-7-57

and 65-7-121 at 10:30 a.m. on November 18, 2024, at the Board of Supervisors Boardroom located at 854 Highway 90, Bay Saint Louis, Mississippi 39520.

6. External Business Agenda

A) Port & Harbor Commission

1. Motion to accept the Hancock County Port and Harbor Commission's Resolution #20241014-01, Docket of Claims October 14, 2024, in the amount of \$1,820,433.54 (GO \$315,060.71, RR \$833,688.12, IP \$352,992.93, AP \$318,691.78).
2. Motion to accept the Hancock County Port and Harbor Commission's Resolution #20241014-11, Approving Audit Engagement Letter for Fiscal Year 2024 with Alexander, Van Loon, Sloan, Levens & Favre, PLLC. in the amount of \$36,600.

B) Jeff Loftus – GRPC

C) Bruce Newton - Digital Engineering

D) Zachary Ferry - Discussion

1. Discussion from Zachary Ferry regarding youth accountability and community safety.

E) David Pitalo - Hancock County Utility Authority

1. Hancock County Utility project update.

7. Departmental Agendas

A) Emergency Management Agency

1. Motion to spread on the Minutes the State of Mississippi Fiscal Year 2022 State and Local Cybersecurity Grant Program Interest Survey form.
2. Motion to authorize a payment of \$20,000.00 to Central Bank for Leetown VFD Engine 1 from Insurance Rebate Money (112-258-711) and place on November 4, 2024 Docket.

B) E-911/Dispatch

1. Motion to approve the following E-911 personnel changes training:
 - A. Motion to approve the hiring of Mya Hartley as a full-time dispatcher at the rate of pay of \$14.85 per hour, effective October 28, 2024, pending successful completion of physical and drug screening, with a 90-day probationary period.
 - B. Motion to approve the transfer of Kristi Aguilar from McLeod Park to E-911 Dispatch as a full-time certified dispatcher at the rate of pay of \$16.45 per hour, effective November 4, 2024, with a 90-day probationary period.

C. Motion to approve the resignation and removal from payroll of Gabrielle Marshall effective, October 16, 2024.

D. Motion to approve Jolene Dougherty, Rebecca Necaise, Alexia Stehlin and Ashley Ladner to attend the 16-Hour Leadership Training in Emergency Communication Course on December 1-3, 2024 at the Pearl Police Department, 2561 Old Brandon Road, Pearl, Mississippi, and approve lodging, mileage and meal reimbursement. The cost per student is \$300.00. The reimbursement cost of \$1,200.00 for the class.

E. Motion to rescind the motion from the August 19, 2024, meeting to approve Kealen Beavers to attend the 16-Hour Orientation Course October 20-22, 2024 in Canton, Ms. The course has been canceled.

F. Motion to rescind the motion from the October 7, 2024, meeting to approve Benjamin Johnson II to attend the 16-hour Orientation Course October 20-22, 2024 in Canton, Ms. The course has been canceled.

C) Animal Shelter

1. Motion to accept and spread on the Minutes a donation in the amount of \$5,000 from Industrial Corrosion Control, Inc., for shelter needs.

D) Justice Court

E) IT Department

F) Purchasing

1. Motion to approve and spread on the Minutes, the Credit Card Report for October 21, 2024. This report reflects all credit card charges on the docket for payment.
2. Motion to approve the installation of a Carrier Heat Pump System in the amount of \$12,110.12 from Air Masters Mechanical for EMA and spread both quotes on the Minutes.

G) Planning and Zoning

1. Motion to approve the Planning Commission Meeting Minutes held on September 19, 2024.
2. Motion to approve Anthony Cuevas to attend the Building Officials Association of Mississippi 2024 Winter Conference December 4–6 to be held in Natchez, Mississippi, with a conference fee of \$250.00 and three nights of lodging at the Natchez Grand Hotel not to exceed \$550.00 and travel in a County Vehicle.

H) Parks & Recreation

1. Motion to approve hiring Peggy Bennett full-time for McLeod Park at the rate of \$12.00 per hour, effective November 4, 2024, pending successful completion of a physical and drug screening.

I) Inventory Clerk

1. Motion to approve the removal of the attached assets as they are broken beyond repair and hold no value to the county. The assets will be discarded or returned to the vendor.

J) Comptroller

1. Motion to approve the docket of claims for October 21, 2024, in the amount of \$63,524.28.
2. Motion to spread on the Minutes the final amended budget for FY 2023-2024.

K) Board Secretary

1. Motion to approve the Regular Meeting Minutes of Monday, October 7, 2024, at 9:00 a.m.

8. Elected/Appointed Agendas

A) Sheriff's Office

1. Motion to Spread on the Minutes the following personnel changes:
 - A. Adjust the following pay rates, effective October 20, 2024: Jeffrey Frye to Lieutenant's pay at a rate of pay of \$23.34 per hour, Lewis Boutwell and Harley Caughlin to Sergeant's pay at a rate of pay of \$22.28 per hour, Joshua Stroud to DUI pay at a rate of pay of \$22.81 per hour, Michael Moran to Interdiction Agent pay at a rate of pay of \$22.81 per hour.
 - B. Adjust the following pay rates to \$16.45 per hour, effective October 06, 2024: Roger Ford and Danielle Sullivan.
 - C. Move Kimberly Jordan to part-time deputy, at a rate of pay of \$15.00 per hour, effective October 20, 2024.
 - D. Add the following to the payroll as full-time deputies, at a rate of pay of \$21.22 per hour, effective October 21, 2024: Douglas Jackson and Andrew Tribble.
 - E. Add Frederick Eagan to the payroll as a full-time Narcotics Agent, at a rate of pay of \$22.81, effective October 21, 2024.
 - F. Remove Emily Burks from payroll, effective October 25, 2024.

B) Tax Assessor

1. Motion to void the attached tax sales.

C) Circuit Clerk

D) County Court

E) Youth Court/Family Treatment Court

1. Motion to approve a raise for Amy Dunn (Youth Court employee) in the amount of \$4,500.00 per year to be paid out of the Family Treatment Court OJJDP

010-171-5404 budget effective October 20, 2024.

2. Motion to remove Samuel Newman, Parent Attorney from the payroll, effective September 20, 2024.
3. Motion to accept hiring Eric Greer as a contract worker for the Hancock County Family Treatment Court, as a Peer Support Worker at a rate of pay of \$12.00 per hour, not to exceed 8 hours per week. Paid out of the SAMSHA Grant 010-173-5599, effective October 21, 2024.

F) Chancery Clerk

G) County Engineer

1. Motion to spread on the Minutes a ROW Request from Kiln Utility and Fire District to install a bore for a new water service at 19075 Clearwater Road, Kiln, Mississippi.
2. Motion to spread on the Minutes a ROW Request from Kiln Utility and Fire District to install a bore for a new water service at 19169 Clearwater Road, Kiln, Mississippi
3. Motion to spread on the Minutes a ROW Request from Kiln Utility and Fire District to install a bore for a new water service at 17420 Camellia Street, Kiln, Mississippi.
4. Motion to approve and authorize the Board President to Sign Task Order No. 8 for Hancock County Pier Evaluation.
5. Motion to approve and authorize the Board President to Sign Amendment No. 2 to the Task Order for the Hancock County Arena Development project.

H) Road Manager

1. Discussion regarding the request to survey Road 361.
2. Motion to spread on the Minutes a Drainage Maintenance Easement granted by Sandra Wicktom regarding Parcel Number 066-0-24-029.000.
3. Motion to approve a pay adjustment for Earl Terry in the Seawall Department from a Class II Laborer to a Class I Laborer with a rate of pay of 12.88 per hour and approve a budget amendment if necessary with an effective date of October 20, 2024.

I) Grant Administrator

1. Motion to spread on the Minutes the MCWI notice of approval of grant closeout for Texas Flat and Pontiac drainage projects.
2. Motion to approve and authorize the Board President to sign the project activation requests to MDOT for Lakeshore Road Phase II, Texas Flat Road Phase II, and Kiln Delisle Turn Lane projects.

J) County Administrator

1. Motion to approve a \$500 sponsorship to support the Gulf Coast Legislative Reception to be held on January 8, 2025.

K) County Attorney

1. Discussion regarding a request from Marc F. Eagan from the Bay-Waveland Yacht Club to remove fourteen derelict pilings located between the Bay Bridge and the Bay Saint Louis Yacht Club and spread the request letter on the Minutes.

9. Supervisors Items

A) District 1

B) District 2

1. Motion to waive the fees at the Bayou Phillips Community Center for the Bay Waveland Youth Football and Cheer League reception on Friday, November 1, 2024, from 5:30–7:30 PM.

C) District 3

D) District 4

E) District 5

10. Public Comment

11. Executive Session

12. Adjourn/Recess