



Hancock County Board of Supervisors

Regular Meeting Agenda

October 7, 2024 at 9:00 AM

Board Meeting Room

1. Call to Order

- A) Pledge of Allegiance
- B) Invocation

2. Roll Call

3. Amendments to the Agenda

- A) Motion to accept the agenda.

4. Bid Openings

5. Announcements

- A) **The next regular scheduled Board of Supervisor's meeting will be held at 9:00 a.m., on Monday, October 21, 2024.**
- B) **The biweekly payroll with a check date September 27, 2024, totaled \$817,459.39.**

6. External Business Agenda

A) Port & Harbor Commission

- 1. Motion to accept Hancock County Port and Harbor Resolution #202240923-01 Docket of Claims September 23, 2024, in the Amount of \$1,213,079.09 (GO \$229,529.91, RR \$42,814.79, IP \$308,999.87, AP \$631,734.52).
- 2. Motion to accept Hancock County Port and Harbor Commission Resolution #20240923-07, authorizing Hancock County Port and Harbor Commission, Its

Staff, and Counsel, to Acquire by Purchase, Donation, or Eminent Domain Proceedings Certain Real Property Interests Located in Hancock County, Mississippi for the Purpose of Industrial Expansion.

B) Jeff Loftus – GRPC

1. Motion to approve and authorize the Board President to sign the first Payment Request for the FY23 McLeod Park Bulkhead Improvements.
2. Motion to approve and authorize the Board President to sign the renewal of the Gulf Regional Planning Commission Service Agreement to assist Hancock County with the Tidelands Administration.
3. Motion to approve and authorize the Board President to sign the renewal of the Gulf Regional Planning Commission General Planning Service Agreement to assist Hancock County as needed.

C) Bruce Newton - Digital Engineering

1. Presentation of the Stormwater Program Project Status as of October 1, 2024.
2. Motion to ratify the Board President's signature on the Notice to Proceed for Bayside Park, Ph II Drainage Improvements, issued September 17, 2024, and spread the Notice to Proceed on the Minutes.

D) Andries Butler - River Recycling Gulfport

1. Presentation regarding retrofit procedures for the proper disposal of florescence lights.

7. Departmental Agendas

A) Emergency Management Agency

1. Motion to spread on the Minutes, the 2024 Emergency Management Performance Grant Program Agreement and authorize EMA Director Brian Adam to sign as the Sub-recipient's Designated Applicant's Agent.
2. Motion to approve Chris Albrektson to attend the GIS annual conference in Long Beach, Mississippi, October 10th and 11th, 2024, at a total cost of \$75.00.
3. Motion to approve Brian Adam and Holly Bilbo to attend the 2024 MCDEMA Mid-Winter Emergency Management education conference in Biloxi, Mississippi, November 19th-21st, 2024, at a total cost of \$550.00.
4. Motion to approve Chris Albrektson to attend the G300 ICS class in Pearl River County November 1st - 8th, 2024, and G400 ICS class in Pearl River County December 3rd - 6th at no cost to the county.

B) E-911/Dispatch

1. Motion to approve the following E-911 personnel changes:
 - a. Motion to approve the hiring of Jena-Rae Chasteen as a full-time dispatcher at the rate of pay of \$14.85 per hour, effective October 14, 2024, pending successful completion of physical and drug screening, with a 90-day probationary period,
 - b. Motion to approve the resignation and removal from payroll of Deairiel Chambers, effective, September 16, 2024, Brandy Danis, effective September 20, 2024, and Savannah Valladares, effective September 25, 2024,
 - c. Motion to amend the Motion from the August 19, 2024, meeting to replace Gabrielle Marshall at the 16-Hour Orientation Class in Canton, Mississippi on October 20-22, 2024, with Benjamin Johnson II. Gabrielle can no longer attend the class.

C) Animal Shelter

1. Motion to remove Virginia Stowe from the Animal Shelter payroll, effective October 2, 2024.
2. Motion to accept and spread on the Minutes, a donation from Industrial Corrosion Control, Inc., in the amount of \$5,000.00 for Shelter Needs.

D) Justice Court

E) IT Department

F) Purchasing

1. Motion to approve and spread on the Minutes, the Credit Card Report for October 7, 2024. This report reflects all credit card charges on the docket for payment.
2. Motion to approve and authorize the Board President to sign the renewal of a License Subscription in the amount of \$9,700.00 from Cellebrite for the Sheriff's Department and spread the quote on the Minutes.
3. Motion to approve the purchase a 2025 Ford Explorer in the amount of \$37,900.00 from Premier Ford of Waveland for the Sheriff's Department, and spread both quotes on the Minutes.
4. Motion to approve the repair and replacement of the Arena gate in the amount of \$8,105.00 from Can't Be Beat Fence and spread both quotes on the Minutes. This purchase will require a budget amendment.
5. Motion to approve the rebuild of the Pole Barn in the amount of \$21,000.00 from MM&C for EMA and spread both quotes on the Minutes.

G) Planning and Zoning

1. Motion to approve the Planning Commission Meeting Minutes held on September 5, 2024.

H) Parks & Recreation

1. Motion to approve accepting the resignation of Michael George and remove him from the McLeod Park's payroll, effective September 25, 2024.
2. Motion to approve hiring Dale Cuevas II for McLeod Park at the rate of pay of \$12.00 per hour, effective October 7, 2024, pending successful completion of a physical and drug screening.
3. Motion to approve a refund from McLeod Park for Tammy Lee in the amount of \$233.55 for a reservation cancelation and add to today's docket.

I) Inventory Clerk

1. Motion to approve the removal of the attached assets as they are broken beyond repair and hold no value to the county. The assets will be discarded or returned to the vendor.

J) Comptroller

1. Motion to approve the repayment of the following interfund loans:
Repay \$3,447,487.05 to the general fund, of that \$1,005,891.34 from the Hurricane Zeta Fund, \$1,715,910.70 from the Hurricane Ida Fund, \$272,890.49 from the USDA Fund, \$28,130.15 from the Solid Waste Assistance Grant Fund, \$13,761.37 from the Fleet Maintenance Fund, \$51,385.16 from the MDOT-Lakeshore Preservation Road Fund, and \$359,517.84 from the MDOT-Seawall Concrete Barrier Fund.
2. Motion to approve the budget amendments for October 7, 2024.
3. Motion to approve the docket of claims for October 7, 2024 in the amount of \$3,151,399.76.

K) Board Secretary

1. Motion to approve the Minutes from the September 13, 2024, Adopt 2024/2025 Budget and Set Tax Levy Meeting, the Minutes from the September 16, 2024, Regular Meeting Minutes, and the September 30, 2024, Special Meeting Minutes for the 2023/2024 Budget Closeout.

8. Elected/Appointed Agendas

A) Sheriff's Office

1. Motion to spread on the Minutes, acknowledgment of the receipt of the monthly inmate meal log from the Hancock County Adult Detention Center for the month of September 2024, as on file with the County Administrator, pursuant to Mississippi State Statute 19-25-74.
2. Motion to spread on the Minutes the hiring of Allen Weaver as a full-time Deputy for the Sheriff's Office at a rate of pay of \$21.22 per hour, effective

September 23, 2024.

3. Motion to spread on the Minutes the Court Awarded items (See attached order) to be added to inventory, Glock 9mm Serial Number BGTF136, Glock 9mm handgun Serial Number AFUM649, Glock 9mm Serial Number BRWE107.
4. Motion to spread on the Minutes the following Personnel Changes:
 - a. Remove the following from the payroll: Amanda Ahonen - effective August 02, 2024, Marcus Jassby and Everett Gilkerson - effective September 30, 2024, James Hill - effective October 02, 2024, Christopher Sholar - effective October 05, 2024, and Benjamin Casuccio - effective October 07, 2024,
 - b. Add Katharine Ordoyne to the payroll as full-time Deputy, at a rate of pay of \$21.22 per hour, effective October 07, 2024,
 - c. Change the rate of pay for John Nelson to \$22.81 per hour, effective October 06, 2024.
5. Motion to spread on the Minutes, the Court Awarded 2018 Gulfstream Coach, VIN 1NLIGTP23J1128666 to be added to inventory and then be auctioned with GOVDeals and upon auction, removed from inventory.
6. Motion to approve and authorize the Board President's signature on the 25CA1231 TRIAD Grant Agreement.
7. Motion to approve and authorize the Board President to sign the FY2023 JAG Local Law grant application.

B) Tax Assessor

1. Motion to void the attached tax sales.
2. Motion to spread on the Minutes the removal of the surplus plates from Series 2019 and the surplus placard cards from the 2018 series that have been destroyed, effective September 30, 2024.
3. Motion to spread on the Minutes and have the Board President and Chancery Clerk to sign the Increase/Decrease in Assessments.
4. Motion to spread on the Minutes the removal of Kylie Ladner from the payroll, effective October 7, 2024.

C) Circuit Clerk

D) County Court

E) Youth Court/Family Treatment Court

1. Motion to approve the salary increases for the following Hancock County Family Treatment Court, effective October 2024: Sarah Johnson- \$50,500.00 annually, and April Johnson- \$33,280.00 annually. Both salaries will require a budget amendment from the grant and will be paid out of the OJJDP 2023

Grant funds (010-171).

2. Motion to approve the following salary increases for Hancock County Family Treatment Court, effective October 1, 2024: Karen Warburton: \$31,200.00 annually, and Ashley Holland: \$58,000.00 annually. The salary increases require a budget amendment and will be paid out the new SAMSHA grant for the 2024/2025 grant year.

F) Chancery Clerk

1. Motion to spread on the Minutes, the letter from the Office of the State Auditor informing the county has been chosen to have a financial and compliance audit for fiscal year 2024 and any subsequent year thereafter, unless otherwise notified.
2. Motion to spread on the Minutes the September Land Redemption Settlement Check in the amount of \$1,228.28 to Hancock County, for the General Fund, and the settlement report.

G) County Engineer

1. Motion to approve and authorize the Board President to sign a Supplemental Agreement with Warren Paving Inc. for Stennis Airport Road SAP-23(33) for an amount of \$4,305.00 to add additional markers to the project.

H) Road Manager

1. Motion to remove James Ness from the payroll due to his resignation, effective September 20, 2024.
2. Motion to remove James Cuccia from payroll due to his resignation, effective September 30, 2024.
3. Motion to approve hiring Sean Peneguy Jr. in the Road Department South as a Class III Laborer at a rate of pay of \$12.50 per hour, effective upon successful completion of a physical and drug screening.
4. Motion to approve the E911 petition to name a private road off of Bud Ladner Road (Bully Ladner Road).
5. Discussion regarding Kapalama Road drainage.

I) Grant Administrator

1. Motion to spread the following on the Minutes:
 - a. Executed Waste Tire Grant Agreement modification WT702-M2.
 - b. 2024 MDOT Certification Form for Sub-Awards Executive Compensation Reporting for Transparency Act.
 - c. Cooperative Service Agreement with USDA regarding the 2025 Beaver Control Assistance Program (BCAP) approved on August 5, 2024.

2. Motion to approve and authorize the board president's signature on the following quarterly reports:
 - a. MCWI 276-2-SW-5.6 (Bayside Park Phase II),
 - b. HB603 Infrastructure Improvements.
3. Motion to approve advertising for STP-0023-00(056)LPA/106743-702000 Safety Improvements Phase II.
4. Motion to approve and authorize the Board President to execute Request for Cash No. 13 for the Aircraft Packaging Hangar in the amount of \$2,928.40.

J) County Administrator

1. Motion to approve Mark Morgan as an unclaimed body and to assist with the cremation directed by Riemann Funeral Home, Gulfport, MS 39501. The fee will be \$800.00.
2. Motion to approve the closure of Fred Haise Road during regular school hours for security reasons.
3. Motion to approve Harry Busby as an unclaimed body and assist in the cremation directed by Riemann Funeral Home, Gulfport, MS 39501. The fee will be \$800.00.
4. Motion to approve and spread on the Minutes the purchase of some portable and mobile radios by Perry County Emergency Management that have been removed from the Hancock County EMA's inventory for a fee of \$100.00 per radio.
5. Motion to spread on the Minutes and have the Board President sign the Hancock County, MS fiscal years 2021-2023 Continuing Disclosure Reporting for the attached Bond Issues.
6. Motion to spread on the Minutes the Hancock County Human Resource Agency Audited Financial Statements and Special Reports.
7. Motion to approve a pay rate change for Robert Gowens due to his certification, effective August 15, 2024, at a rate of pay of \$19.68 per hour, with retroactive pay from August 19, 2024.
8. Motion to approve and spread on the Minutes the following 16th Section Land Matters:
 - a. Robbie Burge - Residential - Parcel #055-0-16-012.000 - New Lease,
 - b. Ronnie Rodgers - Residential - Parcel #055-0-16-004.001 - Cancellation,
 - c. Nanette Dauzat - Residential - Parcel #055-0-16-004.001 - Assignment.
9. Motion to approve the employee compensation for FY2024-2025 for all county employees, except the EMA Director, as listed on the attached schedule.
These rates are effective with checks to be issued on October 11, 2024.
10. Motion to approve the employee compensation for FY2024-2025 for the EMA

Director, as listed on the attached schedule.

11. Discussion regarding the re-installation of the Leetown Playground in the amount of \$16,230.00 from Planet Recess for Parks and Recreation and spread both quotes on the Minutes.

K) County Attorney

9. Supervisors Items

A) District 1

B) District 2

C) District 3

D) District 4

E) District 5

1. Discussion/Motion to authorize Neel-Schaffer to survey a curve on Road 528.

10. Public Comment

11. Executive Session

12. Adjourn/Recess

13. Hancock High School History Club

- A) Discussions regarding the Keys to the Community Youth Program and group photo.
- B) Ian Baker - Chief Assistant District Attorney for Hancock, Harrison, and Stone County.**
- C) Judge Schloegel - Judge of the Mississippi 8th Chancery District Court.**