



Hancock County Board of Supervisors

Regular Meeting Agenda

September 3, 2024 at 9:00 AM

Board Meeting Room

1. Call to Order

- A) Pledge of Allegiance
- B) Invocation

2. Roll Call

3. Amendments to the Agenda

- A) Motion to accept the agenda.

4. Bid Openings

5. Announcements

- A) The next regular scheduled Board of Supervisor's meeting will be held at 9:00 a.m., on Monday, September 16, 2024.
- B) The Hancock County Board of Supervisors will hold a public hearing on its proposed budget and proposed tax levies for fiscal year 2024-2025 on September 6, 2024, at 8:30 a.m. at the County Boardroom located at 854 Highway 90, Bay St. Louis, Mississippi, and proposed budget adoption on September 13, 2024, at 8:30 a.m. at the same location.
- C) Biweekly payroll with a check date August 30, 2024, totaled \$741,784.92.

6. External Business Agenda

A) Port and Harbor Commission

- 1. Motion to accept the Hancock County Port & Harbor Commission's Resolution

#20240826-01, Docket of Claims for August 26, 2024, in the amount of \$1,098,237.75(GO \$124,942.93, RR \$70,614.07, IP \$591,426.90, AP \$310,172.85, FAA \$1,081.00).

2. Motion to accept Resolution #20240826-09, Hancock County Port and Harbor Commission's Authorizing of special contract pricing of wharfage and dockage with Jindal Tubular, LLC for a term of three years beginning Oct. 1, 2024, and rescinding agreement approved by Resolution #202414-14.

B) Jeff Loftus – GRPC

C) Bruce Newton - Digital Engineering

1. Presentation of the Stormwater Program Status Report as of August 28, 2024.
2. Motion to approve and spread on the Minutes, the engineers revised basic service fee for Project 1.10.2, Bayside Park Drainage Improvement, Ph. II.
3. Motion to spread on the Minutes, the executed contracts for Project 3.25, Firetower Road Drainage Improvements and Project 1.10.2, Bayside Park Drainage Improvements, Ph. II.
4. Motion to approve and authorize the Board President to sign the Notice To Proceed to Twin L Construction, Inc. for Project 3.25 Firetower Road Drainage Improvements.

7. Departmental Agendas

A) Emergency Management Agency

B) E-911/Dispatch

1. Motion to spread on the Minutes the following E911 personnel changes:
 - a. Motion to approve the hiring of Shaena Ladner as a full-time dispatcher at the rate of pay of \$14.42 per hour, effective September 4, 2024, pending successful completion of physical and drug screening, with a 90 probationary period,
 - b. Motion to approve the resignation and removal from payroll of Jillian Callaway, effective, August 26, 2024,
 - c. Motion to approve and adjust the pay of the following dispatchers due to completion of certification from \$14.42 per hour to \$14.92 per hour, effective August 25, 2024: Christina Berry and Hallie Sherwood.

C) Animal Shelter

D) Justice Court

1. Motion to approve Justice Court Judge Desmond Hoda, Brian Necaise and Eric Moran to attend the Mississippi Justice Court Judges Fall 2024 Conference at the IP Resort & Spa from October 2-4, 2024. Judge Desmond Hoda will attend October 1-4, 2024, as a board member. Judge Brian Necaise

and Judge Eric Moran will attend October 2-4, 2024.

E) IT Department

F) Purchasing

1. Motion to approve and spread on the Minutes, the Credit Card Report for September 3, 2024. This report reflects all credit card charges that are on the docket for payment.
2. Motion to approve the purchase of Barracuda Software in the amount of \$9,234.50 from Howard Technology Solutions for the IT Department, and spread both quotes on the Minutes.

G) Planning and Zoning

H) Parks & Recreation

I) Inventory Clerk

1. Motion to approve the removal of the attached assets as they are broken beyond repair and hold no value to the county and will be discarded. One of the attached assets will be returned to the vendor.

J) Comptroller

1. Motion to approve the budget amendments for September 3, 2024.
2. Motion to approve the docket of claims for September 3, 2024, in the amount of \$1,373,726.97.

K) Board Secretary

1. Motion to approve the Regular Meeting Minutes of Monday, August 19, 2024 at 9:00 a.m.

8. Elected/Appointed Agendas

A) Sheriff's Office

1. Motion to spread on the Minutes, acknowledgment of the receipt of the monthly inmate meal log from the Hancock County Adult Detention Center for the month of August 2024, as on file with the County Administrator, pursuant to Mississippi State Statute 19-25-74.
2. Motion to approve the two-year agreement with Power DMS by NEOGOV for policy, training and time clock management software, in the amount of \$46,099.50. This agreement is to be paid for by drug seizure funds.
3. Motion to spread on the Minutes the following personnel changes:
 - a. Move Benjamin Bowden from full-time to part-time Deputy, at a rate of pay of \$12.00 per hour, effective August 25, 2024,

- b. Remove Colin Ladner from the payroll, effective August 25, 2024,
 - c. Adjust Savanna Smith's pay to \$16.48 per hour, effective September 08, 2024,
 - d. Move Mackenzie Burton to full-time Correction Officer, at a rate of pay of \$15.97 per hour, effective August 25, 2024.
 - e. Add Danielle Sullivan to payroll as full-time Correction Officer, rate of pay \$15.48 per hour, effective September 03, 2024.
4. Motion to approve and authorize the Board President's signature on the FY25 154 Alcohol and Occupant Protection Grant Agreements.

B) Tax Assessor

1. Motion to spread on the Minutes the resignation of Brock Peterson, effective August 26, 2024.

C) Circuit Clerk

D) County Court

E) Youth Court/Family Treatment Court

1. Motion to approve an updated contract between Brooke O'Byrne and the Hancock County Family Treatment Court that includes increased job duties and new monthly pricing. This will only apply to the OJJDP Grant 15PJDP-23-GG-03544-COAP. (010-171)

F) Chancery Clerk

G) County Engineer

- 1. Motion to spread on Minutes the ROW Request from Kiln Utility and Fire District for a bore under Runnymede Road to place a 2-inch encasement at 18023 Runnymede Road.
- 2. Motion to spread on Minutes the Notice of Award for Project STP-0101-00(154)LPA/108785-701000, Construction of Lakeshore Road Resurfacing Project.
- 3. Motion to reject all bids received on August 12, 2024, for the Hancock County Arena Development Project.
- 4. Motion to spread on Minutes the Notice of Award to Samuel B. Day Construction, Inc., for Aircraft Packaging Hangar Rehabilitation Project.

H) Road Manager

- 1. Motion to Rescind Motion 8-H-3 made at the August 19, 2024, meeting to hire Matthew Johnson; he did not show up for his physical.
- 2. Motion to remove Damon Peterson from the payroll in the Road Department North due to his termination, effective August 22, 2024.

3. Motion to approve hiring Tyler Whitney in the Road Department North as a Class III Laborer at a rate of pay of \$12.50 per hour, effective upon successful completion of a physical and drug screening.
4. Motion to approve hiring Xavier Walters in the Road Department North as a Class III Laborer at a rate of pay of \$12.50 per hour, effective upon successful completion of a physical and drug screening.
5. Discussion regarding drainage issues at 16064 Sister Mary Ellen Road.

I) Grant Administrator

1. Motion to spread the following on the Minutes the following:
 - a. Executed MCWI Modification No. 1 MDEQ Agreement No. 276-2-SW-5.6 (Crazy Horse to Bayside Phase II),
 - b. MCWI satisfaction regarding Corrective Action Letter #1 for Texas Flat (411-2-SW-5.6) and Pontiac (404-2-SW-5.6).
2. Motion to approve and authorize the Board President to execute Request for Cash No. 10 for the Taxilane Sierra Project in the amount of \$8,386.96.
3. Motion to approve and authorize the Board President to execute the MCWI Closeout Package for Subaward No. 411-2-SW-5.6 (Texas Flat) and 404-2-SW-5.6 (Pontiac).

J) County Administrator

1. Motion to approve waiving the fees for the rental and use of the Kiln Shelter by the Diamondhead Cub Scouts on Mondays.
2. Motion to spread on the Minutes the Hancock County Library System Audited Financial Statements and Special Reports for FY2023.
3. Discussion regarding the Pearlington Impact Association using the Pearlington gymnasium.
4. Motion to approve and authorize signatures on the following 16th Section Land Matters:
 - a. Joseph Necaise - Residential Addendum - Parcel #185E-1-16-022.000;
 - b. Hunting Island Hunting Club/Danny White - New Lease - Parcel #125-0-16-001.000;
 - c. Corey Dean Necaise - Residential Assignment - Parcel #055-0-16-031.000.
5. Motion to spread on the Minutes, the following executed forms regarding Viewpoint with Dennis Quaid:
 - a. Shoot Confirmation,
 - b. Viewpoint Project Admin Information.

K) County Attorney

9. Supervisors Items

A) District 1

B) District 2

1. Motion to spread on the Minutes the resignation letter from Paula Jordan from the Hancock County Port and Harbor Commission, effective August 31, 2024, as well as a Proclamation for her outstanding service and dedication to the Commission since September 30, 2016.

C) District 3

D) District 4

E) District 5

10. Public Comment

11. Executive Session

12. Adjourn/Recess