



Hancock County Board of Supervisors

Regular Meeting Agenda

August 19, 2024 at 9:00 AM

Board Meeting Room

1. Call to Order

- A) Pledge of Allegiance
- B) Invocation

2. Roll Call

3. Amendments to the Agenda

- A) Motion to accept the agenda.

4. Bid Openings

5. Announcements

- A) The next regular scheduled Board of Supervisor's meeting will be held at 9:00 a.m., on September 3, 2024.**
- B) Biweekly payroll with a check date of August 16, 2024, totaled \$811,566.55.**

6. External Business Agenda

A) Port & Harbor Commission

- 1. Motion to Approve Hancock County Port and Harbor Commission's Resolution #20240812-01, Docket of Claims August 12, 2024, in the amount of \$\$2,402,915.75 (GO \$290,545.93, RR \$647,902.03, IP \$844,172.90, AP \$620,294.89).
- 2. Motion to Approve Hancock County Port and Harbor Commission's Resolution #20240812-03, Adoption of Hancock County Port and Harbor Commission's

FY2025 Budget in the amount of \$50,498,956

3. Motion to approve the Hancock County Port and Harbor's Resolution #20240722-09, Authorizing the Employment Contract with Compensation Adjustment for Blaine G. LaFontaine.

B) Jeff Loftus – GRPC

C) Bruce Newton - Digital Engineering

D) Von Biggs and Laurie Johnson - Overpopulation of cats and dogs in Hancock County

1. Discussion/Presentation regarding overpopulation of cats and dogs in Hancock County.

E) Jay Ladner - Refuge Church

1. Presentation/Discussion from Jay Ladner regarding Refuge Church property.

7. Departmental Agendas

A) Emergency Management Agency

B) E-911/Dispatch

1. Motion to approve the following personnel changes:
 - a. Motion to approve the resignation and removal from payroll for Kelsey Saldiveri, effective, August 31, 2024,
 - b. Motion to approve the hiring of Gretchen Lederer as a full-time dispatcher at the rate of pay of \$14.42 per hour, effective August 26, 2024, pending successful completion of physical and drug screening, with a 90-day probationary period,
 - c. Motion to approve the hiring of Halle Nardyz as a full-time dispatcher at the rate of pay of \$14.42 per hour, effective August 19, 2024, pending successful completion of physical and drug screening, with a 90-day probationary period.
2. Motion to approve Gabrielle Marshall and Kealen Beavers to attend the 16-Hour Orientation Course on October 20-22, 2024, at 152 Watford Parkway Drive, Canton, Mississippi and approve lodging, mileage and meals reimbursement. Tuition for the class is at no cost to the County.

C) Animal Shelter

1. Motion to accept and spread on the Minutes, the donation to the Animal Shelter from Industrial Corrosion Control, Inc., in the amount of \$5,000.

D) Justice Court

E) IT Department

F) Purchasing

1. Motion to approve and spread on the Minutes, the Credit Card report for August 19, 2024. This report reflects all credit card charges that are on the docket for payment.
2. Motion to approve the purchase of a 2024 Toyota Tundra for the amount of \$52,312.25 from Toyota of Slidell for the Sheriff's Department and spread both quotes on the Minutes. This purchase will require a budget amendment.
3. Motion to approve the purchase of helmets in the amount of \$8,628.00 from Gulf States Distributors for the Sheriff's Office and spread both quotes on the Minutes.
4. Motion to approve the renewal of NinjaOne in the amount of \$12,117.58 from iT1 for the IT Department.
5. Motion to approve, authorize signatures, and spread on the Minutes, the amended Cleaning Service Contract with Family Floor and More Janitorial with a price increase in the amount of \$25,920.00 for the Seawall Department.
6. Motion to approve the purchase of Medical Supplies in the amount of \$23,091.62 from MTR for the EMSOF Grant, and spread the quotes on the Minutes. This purchase will require a budget amendment.
7. Motion to approve the Sole Source purchase of Bleeding Control Kits in the amount of \$11,918.00 from North American Rescue for the EMSOF Grant and spread the quote and letter on the Minutes. This purchase will require a budget amendment.
8. Motion to approve the Sole Source purchase of Medical Supplies in the amount of \$6,889.00 from Stop the Bleed for the EMSOF grant, and spread the quote and letter on the Minutes. This purchase will require a budget amendment.
9. Motion to authorize the refinishing of kennel flooring for the Sheriff's Office with epoxy floors for the low quote of \$13,822.00 to Omega Concrete Coatings and spread the quotes on the Minutes. This is a budgeted expense.

G) Planning and Zoning

1. Motion to approve the Planning Commission Meeting Minutes held on August 1, 2024.
2. Discussion regarding the property located at 5510 Hwy 90, Bay St. Louis, MS, operating an Automotive Repair Facility with trash and automotive parts located all along the property.
3. Discussion regarding the property at 5224 Hwy 90, Bay St. Louis, MS, operating an Automotive Repair Facility with numerous dismantled vehicles located in the front of the facility.
4. Discussion regarding the property located at 5154 Hwy 90, Bay St. Louis, MS,

formerly known as TP Auto, has trash and construction debris along the front of the property.

H) Parks & Recreation

I) Inventory Clerk

1. Motion to approve the removal of the attached assets as they are broken beyond repair and hold no value to the county and will be discarded. Two of the attached assets are no longer needed by the county and will be returned to the vendor.
2. Motion to approve and sign an intergovernmental transfer agreement in pursuance of MS code 31-7-13M, and approval to add the assets to the counties inventory.

J) Comptroller

1. Motion to approve the docket of claims for August 19, 2024, in the amount of \$180,326.30.

K) Board Secretary

1. Motion to approve the Regular Meeting Minutes of Monday, August 5, 2024, and Monday, August 12, 2024.

8. Elected/Appointed Agendas

A) Sheriff's Office

B) Tax Assessor

1. Motion to approve the purchase of new computers for the Tax Collector/Assessor's office. Attached are two quotes with IT1 being the lower quote.
2. Motion to spread on the Minutes the Increase/Decrease in Assessments and authorize the Board President and Chancery Clerk to sign.

C) Circuit Clerk

1. Motion to spread on the Minutes the Final Report of the February 2024 Term Grand Jury.

D) County Court

E) Youth Court/Family Treatment Court

1. Motion to approve Psychology of Addiction Training by LCSW, Elizabeth Rogers, for the Youth Court and Family Treatment Court staff and FTC participants. This will be paid out of the OJJDP Grant 010-171-5480 training fund, \$1,000.00 training fee and \$63.24 for mileage.

2. Motion to authorize travel to the Mississippi Association Of Drug Court Professionals Conference in Natchez, Mississippi on September 18–20, 2024 for Sarah Johnson, S. Trent Favre, Cecile Tebo, April Johnson, Ashley Holland, Karen Warburton, Cindy Burney, and Sam Newman. A rental car is needed for travel for (6), and two will drive themselves. Travel and meal reimbursement will be turned in after the conference; payment for all costs will be paid out of OJJDP Grants 010-171 & 010-164.
3. Motion to spread on the Minutes the fully Executed Agreement between Tulane Medical and the Family Treatment Court.
4. Motion to authorize Sarah Johnson to travel to Oklahoma City, Oklahoma on September 23–27, 2024 to attend the All Rise Coordinators Training, requesting advanced meal payment in the amount of \$320.00 (64.00 per day). All costs will be paid from OJJDP grant funds 010-164 and 010-171.

F) Chancery Clerk

1. Motion to spread on the Minutes the Chancery Clerk's July Land Redemption settlement check in the amount of \$21,888.03 to the General Fund, and the Settlement Report.

G) County Engineer

1. Motion to spread on the Minutes a ROW Request from Kiln Utility and Fire District for a bore under Kiln Delisle Road to place a 2-inch encasement water service at 12700 Brave Harbor Drive, Kiln, Mississippi.
2. Motion to spread on the Minutes a ROW Request from Kiln Utility and Fire District for a bore under Runnymede Road to place a 2-inch encasement water service to 18015 Runnymede Road., Kiln, Mississippi.
3. Motion to spread on the Minutes a ROW Request from Kiln Utility and Fire District for a bore under Carnation Street to place a 2-inch encasement water service at 17059 Carnation Street, Kiln, Mississippi.
4. Motion to spread on the Minutes a ROW Request from Kiln Utility and Fire District for a bore under Pine Tree Drive to place a 2-inch encasement sewer service at 6069 Pine Tree Drive, Kiln.
5. Motion to approve the Letter of Recommendation to Twin L. Construction for the North Beach Boulevard Box Culvert Replacement project.
6. Motion to approve and authorize the Board President to sign Work Change Directive No. 1 for Hancock County Annex Landscaping Project with an increased amount of \$3,861.10.
7. Motion to spread on the Minutes the Proof of Publications for Aircraft Packaging Hangar Rehabilitation Project.
8. Motion to approve the Letter of Recommendation to Samuel B. Day

Construction, Inc. for Aircraft Packaging Hangar Rehabilitation Project, contingent upon MDA approval, execution of contract, and receipt of payment/performance bonds, applicable insurance certificates, and all other items required by the contract.

9. Motion to spread on the Minutes the Proof of Publications for Taxilane Sierra Improvements Project.
10. Motion to approve the Letter of Recommendation to Warren Paving, Inc. for the Taxilane Sierra Improvements Project, contingent upon MDA approval, execution of contract, and receipt of payment/performance bonds, applicable insurance certificates, and all other items required by the contract.

H) Road Manager

1. Motion to remove Jacob Tapp in the Road Department North from payroll due to his resignation, effective August 5, 2024.
2. Motion to remove Michael Beaman in the Road Department North from payroll due to his termination, effective August 7, 2024.
3. Motion to approve hiring Matthew Johnson in the Road Department North as a Class III Laborer at a rate of pay of \$12.50 per hour, effective upon successful completion of a physical and drug test.
4. Motion to approve hiring Kelly Cuevas in the Road Department North as a Class II Sign Tech/Assistant at a rate of pay of \$12.50 per hour, effective upon successful completion of physical and drug test.
5. Motion to approve personnel pay adjustments, for Jerome Tribble to \$19.00 per hour, Tonya Bilbo to \$15.50 per hour, William Halena to \$12.88 per hour and Andrew Bennett to \$18.85 per hour, effective August 11, 2024.
6. Motion to accept and spread on the Minutes a listing of roads asking the Board to either accept maintenance or abandon and, if approved, set a hearing for the same.

I) Grant Administrator

1. Motion to spread on the Minutes the notice of approval of grant closeout received from MCWI for MDEQ Agreement Number: 412-1-SW-5.6 (Leetown).
2. Motion to spread on the Minutes the FY25 GCRF application.

J) County Administrator

1. Motion to approve and spread on the Minutes, Resolution and Order of the Board of Education of the Hancock County School District requesting an Ad Valorem Tax for the Support of the School District and Other Purposes for FY2024-2025.
2. Motion to spread on the Minutes the Monthly Report for July 2024 from Vector

Disease Control Incorporated for mosquito abatement.

3. Motion to approve the Hancock County 12% percentage in the amount of \$18,538.54 for the FY 2024-2025 Budget for Circuit County Staff Attorneys and Court Administration as well as the Hancock County 12% percentage for replacement steno machines for four (4) of the five (5) court reporters in the amount of \$2,541.60, and spread all supporting documentation on the Minutes.
4. Discussion regarding setting a date to approve the FY2024/2025 budget and setting millage rate.
5. Motion to spread on the Minutes the hiring of Robert Gowens at the rate of \$18.00 per hour, effective August 19, 2024.
6. Motion to authorize Robert Gowens, VSO to attend the Fall Veteran Service Officer training held on September 24-27, 2024 at Camp Shelby, Mississippi, with approval for lodging, mileage, and per diem.

K) County Attorney

1. Motion to spread on the Minutes and score, with potential authority to award or negotiate contract(s) with entities regarding the Emergency, Disaster or Provisional Debris Removal bids received on Monday, July 15, 2024.
2. Motion to spread on the Minutes the fully executed Extension of Lease Agreement between the Hancock County Board of Supervisors and Bay Area Youth Soccer, Inc.
3. Motion to approve an MOU between the County Board of Supervisors and the County Administrator, in his official capacity, concerning obligation and expenditure of ARPA funds prior to December 31, 2026, and Resolution approving that obligation and expenditure.
4. Motion to authorize selection of B & H Lawn Services as the lowest and best bidder for recreational field procurement, and authorize signature on and spreading the attached contract, effective September 1, 2024.

9. Supervisors Items

A) District 1

B) District 2

C) District 3

1. Discussion regarding 2 poles on Kapalama that do not have lights on them.

D) District 4

E) District 5

10. Public Comment

11. Executive Session

12. Homestead Exemption Disallowances Hearing - 10:30 a.m.

- A) Motion to spread on the Minutes the letter to Mr. Brian Henton, 8057 Harrison Street, Bay St. Louis, Mississippi, regarding his objection to the denial by the State Tax Commission regarding Parcels #163E-0-06-522.000 and #163E-0-06-515.000.

13. Public Hearing - Objections to Real and Personal Property Assessments Rolls - 11:00 a.m.

- A) **Motion to spread on the Minutes, the Certified Proof of Publication regarding the Real and Personal Property Assessment Rolls for the year 2024.**
- B) Motion to approve and authorize the Chancery Clerk to Certify the Order of the Board of Supervisors, Re: Real and Personal Property Assessment Rolls for the August 2024 Term.
- C) Motion to spread on the Minutes the objection letter on behalf of General Dynamics Information Technology, Inc., as well as the certified hearing notice letters and certified mail receipts regarding appeals to the Real and Personal Property Assessment Rolls for Year 2024:
 - a. Alston & Bird, Matthew P. Hedstrom regarding General Dynamics Information Technology, Inc.

14. Adjourn/Recess