



Hancock County Board of Supervisors

Regular Meeting Agenda

July 1, 2024 at 9:00 AM

Board Meeting Room

1. Call to Order

- A) Pledge of Allegiance
- B) Invocation

2. Roll Call

3. Amendments to the Agenda

- A) Motion to accept the agenda.

4. Announcements

- A) **The next regular scheduled Board of Supervisor's meeting will be held at 9:00 a.m., on July 15, 2024.**
- B) **The biweekly payroll with a check date of June 21, 2024, totaled \$763,292.00.**
- C) **The Hancock County Board of Supervisors will receive bids until 10:00 a.m., this morning, for the construction of the leveling and overlay of Lakeshore Road from Lower Bay Road to North of the CSX Railroad Crossing in Hancock County, Mississippi, Federal Aid Project No. STP-0101-00(154)LPA/108785-701000.**
- D) **The Hancock County Board of Supervisors will be receiving sealed bids until 10:00 a.m., this morning, for a period of six months beginning at bid acceptance until December 31, 2024, for the following: Office & Janitorial Supplies, as well as anything the vendor feels the County may need throughout the year.**

- E) The Hancock County Board of Supervisors will be receiving electronic or sealed bids for the construction of the “BAYSIDE PARK DRAINAGE IMPROVEMENTS, PHASE II” until 10:00 a.m., July 15, 2024, and then publicly read aloud.**
- F) The Hancock County Board of Supervisors, Hancock County, Mississippi, will receive sealed proposals at the Board Office, 854 Highway 90, Bay Saint Louis, Mississippi, until 10:00 a.m. (CST) on Monday, July 15, 2024, and then publicly read aloud regarding the following: EMERGENCY, DISASTER, OR PROVISIONAL DEBRIS REMOVAL AND DISPOSAL SERVICES.**
- G) The Hancock County Board of Supervisors will be receiving sealed bids until 10:00 a.m., on Monday, July 15, 2024, and then publicly read aloud, regarding the Hancock County Arena Development Project.**

5. Bid Openings

- A) Motion to spread on the Minutes, the following proofs of publications regarding the construction of the leveling and overlay of Lakeshore Road in Hancock County, Mississippi, Federal Aid Project No. STP-0101-00(154)LPA/108785-701000:
 - a. Proof of Publication in the Sea Coast Echo,
 - b. Proof of Publication in the Clarion Ledger,
 - c. MPTAP Publication.
- B) Motion to spread on the Minutes, the Proof of Publication in the Sea Coast Echo for the Six Month Term Bids for Office & Janitorial Supplies.
- C) Motion to open and take under advisement bids received regarding the construction of the leveling and overlay of Lakeshore Road in Hancock County, Mississippi, Federal Aid Project No. STP-0101-00(154)LPA/108785-701000.
- D) Motion to open and take under advisement bids received regarding the Six Month Term Bids for Office & Janitorial Supplies.

6. External Business Agenda

A) Jeff Loftus – GRPC

- 1. Motion to approve and authorize the Board President to sign the Amended FY25 Bulkhead Improvements and Amenities Tidelands Application.
- 2. Motion to approve and authorize the Board President to sign the Bulkhead Improvements and Amenities FY26 Tidelands Application.
- 3. Motion to approve and authorize the Board President to sign the Clermont Harbor Pier Expansion FY26 Tidelands Application.
- 4. Motion to approve and authorize GRPC’s Jeff Loftus to submit the FY26

applications electronically via DMR's new Application Web Portal.

5. Motion to approve and authorize the Board President to sign the following Request for Reallocation of funds from FY20-P610-01 McLeod Park RV Expansion (\$35,312.76) to FY23 -P610-05 McLeod Park Bulkhead Improvements.
6. Motion to approve and authorize the Board President to sign the following Request for Reallocation of funds from FY21-P610-02 Bayou Caddy Marina Expansion(\$44,897) to FY23 -P610-05 McLeod Park Bulkhead Improvements.
7. Motion to approve and authorize the Board President to sign the following Request for Reallocation of funds from FY22-P610-04 Clermont Harbor Pier Expansion(\$139,377.33) to FY23 -P610-05 McLeod Park Bulkhead Improvements.
8. Motion to approve and authorize the Board President to sign the following Request for Reallocation of funds from FY24 Derelict Piers & Vessel Removal (\$125,000) to FY23 -P610-05 McLeod Park Bulkhead Improvements.

B) Bruce Newton - Digital Engineering

1. Presentation of the Stormwater Program Status Report as of June 26, 2024.

7. Departmental Agendas

A) Emergency Management Agency

1. Motion to ratify and spread on the Minutes, the execution of the FEMA License Use Agreement and Amendment #1 of the License Use Agreement between the Federal Emergency Management Agency, Department of Homeland Security, and Hancock County for the use of the Storm Preparedness Center.

B) E-911/Dispatch

1. Motion to approve the following E911 personnel changes:
 - a. Approve the resignation and removal from payroll for Brennan Hayward effective, June 16, 2024, and Jadyn Olson, effective June 18, 2024,
 - b. Approve the hiring of Cody Barker as a full-time dispatcher at the rate of pay of \$14.42 per hour, effective, July 1, 2024, pending successful completion of physical and drug screening, with a 90-day probationary period.

C) Animal Shelter

1. Motion to accept and spread on the Minutes, a donation from Industrial Corrosion Control, Inc., for shelter needs.

D) Justice Court

E) IT Department

F) Purchasing

1. Motion to approve and spread on the Minutes, the Credit Card Report for July 1, 2024. This report reflects all chargers on the docket for payment.
2. Motion to approve the low quote purchase of a 2023 Ford Police Interceptor Utility in the amount of \$51,505.00 from Pine Belt Auto Group for the Sheriff's Department and spread both quotes on the Minutes.
3. Motion to approve the low quote purchase of a Side by Side in the amount of \$14,900.00 from Motohouse for the Sheriff's Department and spread both quotes on the Minutes.
4. Motion to approve the repair of the Annex Generator in the amount of \$10,238.86 from Kirt Aracana for Buildings and Grounds, and spread both quotes on the Minutes.

G) Planning and Zoning

1. Motion to approve the Planning Commission Meeting Minutes held on June 6, 2024.

H) Parks & Recreation

I) Inventory Clerk

1. Motion to approve the removal of the attached assets as they are broken beyond repair and hold no value to the county. Two of these assets were returned to the vendor.

J) Comptroller

1. Motion to release the City of Diamondhead's road and bridge funds, in the amount of \$153,907.39, per their attached request.
2. Motion to approve the budget amendments, as attached, for July 1, 2024.
3. Motion to approve the docket of claims for July 1, 2024, in the amount of \$2,079,952.40.

K) Board Secretary

1. Motion to approve the Regular Meeting Minutes of Monday, June 17, 2024 at 9:00 a.m.

8. Elected/Appointed Agendas

A) Sheriff's Office

1. Motion to spread on the Minutes, acknowledgment of the receipt of the monthly inmate meal log from the Hancock County Adult Detention Center for the month of June 2024, as on file with the County Administrator, pursuant to

Mississippi State Statute 19-25-74.

2. Motion to spread on the Minutes, the Sheriff's Office Budget for 2024/2025.
3. Motion to approve the following items to be auctioned with GovDeals and upon auction, remove items from inventory. (See Attachment)
4. Motion to spread on the Minutes the following personnel changes:
 - a. Remove the following from payroll:
Katharine Ordoyne, effective June 21, 2024
Michael Brooks, effective June 27, 2024
 - b. Add the following to the payroll as full-time Deputies, at a rate of pay of \$20.60 per hour, effective July 1, 2024, Kimberly Jordan and Lacey Cheramie.
 - c. Add Colton Poché to payroll as full-time deputy, rate of pay \$20.60 per hour, effective June 27, 2024.
 - d. Add Troy Bordelon to the payroll as a full-time Sergeant, at a rate of pay of \$21.63 per hour, effective July 01, 2024,
 - e. Add Brett Bocian to the payroll as a full-time Investigator, at a rate of pay of \$22.15 per hour, effective July 01, 2024,
 - f. Adjust the following rates of pay, Reed Verdin to \$22.15 per hour and Michael Gatwood to \$22.66 per hour, effective July 01, 2024.
5. Motion to spread on the Minutes, the 25CA1231 TRIAD Subgrant Application to be submitted to the MS Department of Public Safety.
6. Motion to spread on the Minutes, the close out packages for 24CA1231 TRIAD grant and 22IL1231 JAG grant.
7. Motion to authorize the County Road Department to fix ruts on a property located at 1033 Road 390 Kiln, Mississippi.

B) Tax Assessor

1. Motion to spread on the Minutes, the resignation of Brooke Armes, effective July 12, 2024.
2. Motion to spread the 2024 Land Roll on the Minutes.
3. Motion to approve voiding the attached tax sale.
4. Motion to spread on the Minutes the Increase/Decrease in Assessment and have the Board President and Chancery Clerk to sign.
5. Motion to spread on the Minutes the 2024/2025 Assessor/Tax Collector budget.
6. Motion to spread on the Minutes the salary increase for Brianna Palmer to \$19.90 per hour, effective June 30, 2024.
7. Motion to spread on the Minutes, the hiring of Johna Necaise at a rate of pay of \$12.00 per hour, effective July 8, 2024 for the Tax Collector's office.

8. Motion to spread on the Minutes, the hiring of Starr Adams for the Tax Collector's office at a rate of pay of \$12.00 per hour, effective June 24, 2024.

C) Circuit Clerk

1. Motion to approve and spread on the Minutes, the Contract for Services between the City of Bay St. Louis, Mississippi and the Hancock County Circuit Clerk regarding duties necessary to implement the Redistricting Plan adopted for the City of Bay St. Louis.

D) County Court

E) Youth Court/Family Treatment Court

1. Motion to approve the new 2024 Contract for Drug Treatment Services between Tulane Addiction Medicine and the Hancock County Family Treatment Court. This contract will replace the current contract starting July 1, 2024.
2. Motion to approve the Family Treatment Court to hire Ashley Holland LMSW, as a full-time Recovery Specialist. Her salary will be \$53,000 paid out of the OJJDP Grant funds (2020 grant) 010-164, July 1, 2024.

F) Chancery Clerk

1. Motion to spread on the Minutes a check for the General Fund in the amount of \$283.98 for the interest on the Mineral Account.

G) County Engineer

1. Motion/Discussion to reject and re-advertise/re-bid Aircraft Packaging Hangar Rehabilitation Project No. AP2208 at Stennis International Airport.
2. Motion to spread on the Minutes, Addendum No. 1 for Hancock County Arena Development Project.
3. Motion to spread on Minutes, Addendum No.1 for Lakeshore Road from Lower Bay Road North of CSX Railroad Crossing STP-0101-00(154) LPA 108785/701000.

H) Road Manager

1. Motion to accept John Favaloro's resignation with regret and remove from payroll, effective June 28, 2024.
2. Motion to approve the petition from E911 to name a private road off of Dummyline Road, "Autumn Place".
3. Motion to approve the School bus turnaround list for 2024-2025 as presented by the Hancock County School District.
4. Discussion regarding adding a stop sign at the intersection of Cypress Drive

East and Lake Cypress Drive in White Cypress Lakes subdivision.

5. Discussion regarding the replacement of a broken windshield in a 2020 Nissan belonging to Myra Peterson at 22579 Fenton Dedeaux Road, broken by an employee cutting grass on the road shoulder, the low quote being from Graham's Auto Glass LLC in the amount of \$325.00.
6. Discussion regarding a broken rear window in a 2006 Toyota Highlander belonging to Roxanne Perrin at 6068 Copia Street, broken by an employee cutting grass on the road shoulder. Roxanne has had the window replaced and is asking to be reimbursed, the price being \$331.70.

I) Grant Administrator

1. Motion to approve and authorize the Board President to execute Request for Cash No. 11 for the Aircraft Packaging Hangar in the amount of \$2,880.00.
2. Discussion regarding the use of unobligated ARPA funds for the North Beach Boulevard project.
3. Motion to approve and authorize the Board President's signature on the Final Estimate Package for ER-0023-00(056)LPA (Beach Blvd Repairs) and add to today's docket.

J) County Administrator

1. Motion to approve and authorize Breezy Bice to attend the Summer Election Commissioner's training for District 5 as the current Election Commissioner, Joe Pettigrew is retiring at the end of this year.
2. Motion to approve Election Commissioners' ECAM Annual Summer Training at the Golden Moon Hotel, Philadelphia, MS from August 21-22, 2024, to include registration, travel, and hotel accommodations for Donna L. Henry, Reba McCaleb, and Breezy Bice in the amount of \$200 each for a total amount of \$600.
3. Motion to approve the Order of the Board of Supervisors regarding Real and Personal Property Assessment Rolls, advertising in the Sea Coast Echo, and setting a Public Hearing for any objections from taxpayers of Hancock County regarding the real and personal property assessment rolls of 2024, and authorize the Clerk of the Board to sign the Order setting the Public Hearing. The deadline for submitting objections is 5:00 p.m., on August 1, 2024, with the Public Hearing being scheduled for August 19, 2024, at 11:00 a.m.

K) County Attorney

1. Motion to spread on the Minutes, Letter to City of Bay St. Louis, Mississippi regarding Murphy Land Holdings, LLC's construction of a wooden deck at the junction of Main Street and Beach Boulevard.

9. Supervisors Items

A) District 1

B) District 2

C) District 3

1. Motion to request two 15 MPH speed limit signs to be placed on Rue La Terre Road.

D) District 4

1. Discussion regarding Nikki Moon's replacement on the Coastal Tourism Board.

E) District 5

10. Public Comment

11. External Business Agenda Continued

A) Port & Harbor Commission

1. Motion to accept Hancock County Port and Harbor Commission's Resolution #20240624-01, Docket of Claims June 24, 2024, in the amount of \$693,557.60 (GO \$132,805.39, RR \$72,925.24, IP \$255,439.26, AP \$232,387.71).

12. Executive Session

A) Motion to Consider the appropriateness of an Executive Session regarding Opioid Litigation, as well as potential litigation and economic development.

B) Motion to Enter an Executive Session regarding Opioid Litigation, as well as potential litigation and economic development.

C) Motion to Exit the Executive Session

13. Adjourn/Recess