



Hancock County Board of Supervisors

Regular Meeting Agenda

June 17, 2024 at 9:00 AM

Board Meeting Room

1. Call to Order

- A) Pledge of Allegiance
- B) Invocation

2. Roll Call

3. Amendments to the Agenda

- A) Motion to accept the agenda.

4. Bid Openings

5. Announcements

- A) The next regular scheduled Board of Supervisor's meeting will be held at 9:00 a.m., on July 1, 2024.
- B) Biweekly payroll with a check date of June 7, 2024, totaled \$812,367.00.
- C) The Hancock County Board of Supervisors will receive bids until 10:00 a.m. on Monday, July 1, 2024, for the construction of the leveling and overlay of Lakeshore Road from Lower Bay Road to North of the CSX Railroad Crossing in Hancock County, Mississippi, Federal Aid Project No. STP-0101-00(154)LPA/108785-701000.
- D) The Hancock County Board of Supervisors will be receiving sealed bids until 10:00 a.m. on Monday, July 1, 2024, for a period of six months beginning at bid acceptance until December 31, 2024, for the following: Office & Janitorial Supplies, as well as anything vendor feels the County

may need throughout the year.

- E) Electronic or Sealed bids for the construction of the “BAYSIDE PARK DRAINAGE IMPROVEMENTS, PHASE II” will be received by the Hancock County Board of Supervisors at 854 Highway 90, Suite A, Bay St. Louis, MS 39520, until 10:00 a.m., July 15, 2024, and then publicly read aloud.**
- F) The Hancock County Board of Supervisors, Hancock County, Mississippi, will receive sealed proposals at the Board Office, 854 Highway 90, Bay Saint Louis, Mississippi, until 10:00 a.m. (CST) on Monday, July 15, 2024, and then publicly read aloud regarding the following: EMERGENCY, DISASTER, OR PROVISIONAL DEBRIS REMOVAL AND DISPOSAL SERVICES.**

6. External Business Agenda

A) Port & Harbor Commission

- 1. Motion to accept the Hancock County Port and Harbor Commission's Resolution #20240610-01, Docket of Claims June 10, 2024, in the amount of \$1,062,623.02 (GO \$241,436.08, RR \$522,333.26, IP \$82,599.14, AP \$216,254.54).
- 2. Motion to accept the Hancock County Port and Harbor Commission's Resolution #20240528-12, authorizing a Lease Agreement with Tyonek Services Group, LLC for Management and Operation of a Sunshade Structure at Stennis International Airport.

B) Jeff Loftus – GRPC

C) Bruce Newton - Digital Engineering

- 1. Motion to authorize Digital Engineering to advertise for Project 3.25, Firetower Road Drainage Improvements, with the Bid Opening on August 5, 2024, at 10:00 AM, pending the approval of the Advertisement For Bids by County Attorney, Gary Yarborough.

D) David Pitale - Hancock County Utility Authority

- 1. Presentation/Update regarding the Solar Project.

E) John Brdecka - Hancock County Library System

- 1. Discussion regarding the library system's FY25 budget.

7. Departmental Agendas

A) Emergency Management Agency

- 1. Motion to approve and spread on the Minutes the Hancock County Emergency Management Volunteer Roster.

2. Motion to approve and spread on the Minutes the appointment of Chris Albrektson Sr. as the EMA Receiving Clerk.
3. Motion to approve Holly Bilbo to attend the Mississippi State Fire Academy Fire Inspector 1031-1 Class on July 8-18, 2024 in Pearl, Mississippi, at a total cost of \$2,213.00 (\$885.00 tuition, \$472.00 per diem, \$856.00 lodging). This will require a budget amendment for meals and lodging to the Fire Marshal Training budget.

B) E-911/Dispatch

1. Motion to approve and adjust the pay for Dispatcher Caylee Shaw due to her two years of service from \$14.94 per hour to \$15.45 per hour, effective June 20, 2024.

C) Animal Shelter

D) Justice Court

E) IT Department

F) Purchasing

1. Motion to approve and spread on the Minutes, the Credit Card Report for June 17, 2024. This report reflects all charges that are on the docket for payment.
2. Motion for discussion concerning BugPro Pest Control Services.

G) Planning and Zoning

1. Motion to approve the Planning Commission Meeting Minutes held on May 16, 2024.

H) Parks & Recreation

I) Inventory Clerk

1. Motion to approve the removal of the attached assets as they are broken beyond repair and hold no value to the county. The assets will be discarded, one asset will be returned to the vendor.
2. Motion to authorize the Board President to sign the attached lost or stolen property affidavit to adjust asset #20240071.

J) Comptroller

1. Motion to spread on the Minutes the Order Setting Salary for Court Administrator, Lisa M. Brawner being reappointed Deputy Court Administrator for the District, with salary set at \$56,650.00 per year, plus benefits, effective July 1, 2024.
2. Motion to approve the docket of claims for June 17, 2024 in the amount of

\$91,894.90.

K) Board Secretary

1. Motion to approve the Regular Meeting Minutes of Monday, June 3, 2024, at 9:00 a.m.

8. Elected/Appointed Agendas

A) Sheriff's Office

1. Motion to spread on the Minutes the following Personnel Changes:
Remove the following from the payroll: Cody Barker, effective June 02, 2024, and Gabriel Lee, effective June 17, 2024.
2. Motion to reappoint Sheriff Ricky Adam to the Hancock County E-911 Commission for another term of four years, expiring June 2028.

B) Tax Assessor

C) Circuit Clerk

D) County Court

E) Youth Court/Family Treatment Court

F) Chancery Clerk

1. Motion to spread on the Minutes the Chancery Clerk's May Land Redemption Settlement Check in the amount of \$11,132.69 to the General Fund, and the Settlement Report.

G) County Engineer

H) Road Manager

1. Motion to remove Destin Johnson of the Road Department South from the payroll due to his termination, effective June 4, 2024.
2. Motion to approve hiring Miles Lerner in the Road Department South as a Class III Laborer at a rate of pay of \$12.50 per hour, effective upon successful completion of a physical and drug test.
3. Discussion regarding the replacement of a broken rear window in a 2006 Chrysler minivan belonging to Ronda Douglas located at 1482 Rockyhill Dedeaux Road, broken by an employee cutting grass on the road shoulder, low quote being \$255.00 from Graham's Auto Glass LLC.
4. Discussion regarding a request from Taryn Rodgers at 1350 North Beach Boulevard requesting approval to cut the guardrail at the entrance to her pier.

I) Grant Administrator

1. Motion to approve and authorize the Board President to sign the GOMESA Bond Request 26-DGT for Reimbursement from Hancock Bank in the amount of \$357,137.18.
2. Motion to authorize April Shiyou to submit GOMESA FY25 application.
3. Motion to authorize April Shiyou to submit Gulf Coast Restoration Fund application.
4. Motion to approve the task orders from Neel-Schaffer for the 2024 Beach Survey and McLeod Park Bulkhead projects.

J) County Administrator

1. Motion to spread on the Minutes, Proclamation from Governor Tate Reeves authorizing the closing of all offices of the State of Mississippi on Thursday, July 4, 2024 and Friday, July 5, 2024 in observance of the 4th of July Holiday.
2. Motion to spread on the Minutes the Vector Disease Control International (VDCI) Monthly Report for May 2024.
3. Motion to approve the Board President's signature on the Agreement with Pioneer Production Services, LLC, Viewpoint with Dennis Quaid, and authorize Hancock County, Mississippi's funding requirement for underwriting and scheduling in the amount of \$25,900, as well as, a location fee in the amount of \$3,400.
4. Motion to approve and authorize the Board President's signature for the CivicPlus price increase, renewal quote, from \$11,477.55 to \$14,232.17, effective September 9, 2024, for twelve months.

K) County Attorney

1. Motion to approve the Addendum to the Bay Area Youth Soccer Lease extending the Lease for an additional ten (10) years from June 6, 2024, through June 6, 2034, and spread the Addendum on the Minutes.

9. Supervisors Items

A) District 1

B) District 2

C) District 3

D) District 4

E) District 5

10. Public Comment

11. Executive Session

12. Adjourn/Recess