



Hancock County Board of Supervisors

Regular Meeting Agenda

April 1, 2024 at 9:00 AM

Board Meeting Room

1. Call to Order

- A) Pledge of Allegiance
- B) Invocation

2. Roll Call

3. Amendments to the Agenda

- A) Motion to accept the agenda.

4. Bid Openings

- A) Motion to spread on the Minutes the Certified Proof of Publication regarding Request for Proposals for Emergency Medical Care and Ambulance Services for all of Hancock County, Mississippi.
- B) Motion to open and take under advisement proposals received regarding Ambulance Services for all of Hancock County, Mississippi.

5. Announcements

- A) **The next regular scheduled Board of Supervisor's meeting will be held at 9:00 a.m., on April 15, 2024.**
- B) **The biweekly payroll with a check date of March 29, 2024, totaled \$735,076.67.**
- C) **The Board of Supervisors will hold a Life Safety and Hazardous Property hearing at 11:00 AM, this morning, regarding the properties located at 6048**

Lark Street, Bay St. Louis, MS and 5454 7th Avenue, Pearlinton, MS.

D) The Hancock County Board of Supervisors will be accepting sealed proposals until 10:00 AM, this morning, for Emergency Medical Care and Ambulance Services for all of Hancock County, Mississippi.

E) The Hancock County Board of Supervisors will be accepting sealed proposals until 10:00 AM on Monday, April 15, 2024, regarding Lawn Maintenance of Various Hancock County Facilities.

6. External Business Agenda

A) Port & Harbor Commission

1. Motion to accept the Hancock County Port and Harbor Commission's Resolution #20240325-01, Docket of Claims March 25, 2024, in the amount of \$1,073,243.67 (GO \$133,092.05, RR \$457,899.10, IP \$243,312.50, AP \$238,940.02).
2. Motion to accept the Hancock County Port and Harbor Commission's Resolution #20240325-09, authorizing the Lease Agreement with Gulf Coast Aviation for Hangar B-1, Suite 102 at the Stennis International Airport for a Term of Two Years in the Amount of \$10,654.80 Annually.
3. Motion to accept the Hancock County Port and Harbor Commission's Resolution 20240325-12, authorizing the Sole Source Purchase for PB2303 Security Project to State of the Art Systems in the amount of \$161,251.00.
4. Motion to accept the Hancock County Port and Harbor Commission's Resolution #20240325-08, authorizing the Amendment to the Rail Services Special Contract with Polychemie, Inc.

B) Jeff Loftus – GRPC

C) Bruce Newton - Digital Engineering

1. Presentation of the Stormwater Program Project Status as of March 26, 2024.
2. Discussion/Motion to approve and authorize the Board President to sign the Final Change Order No. 4 as part of the Close Out Package for Texas Flat Road and Pontiac Drive Drainage Improvements.
3. Motion to approve payment and add to today's docket invoice #25651 from BMA in the amount of \$4,923.89 (due to the increase in BMA's final basic service fees according to final construction cost-Texas Flat Road).
4. Motion to approve payment and add to today's docket invoice #25652 from BMA in the amount of \$2,200.58 (due to the increase in BMA's final basic service fees according to final construction cost-Pontiac Drive).

D) CASA - Myron Labat, Sr. - April Child Abuse Awareness and Prevention

Month

1. Motion to accept a Proclamation from CASA of Hancock County naming April 2024, Child Abuse Awareness and Prevention Month.

7. Departmental Agendas

A) Emergency Management Agency

1. Motion to approve the appointment of Mr. Thomas Koger to the Diamondhead Fire Protection District Board of Commissioners to fill the unexpired term of Mrs. Michelle Crowley, due to her resignation. Mr. Kroger's term will be effective April 1, 2024, and expires on October 3, 2025.
2. Motion to authorize payment of \$7,457.04 to Hancock Whitney Bank for Bayside VFD Engine 23 Pierce Pumper Tanker from Insurance Rebate Money (112-253-711). This payment will cover 2 monthly contract payments of \$3,728.52 ea.
3. Motion to approve the MOHS FY24 Homeland Security Grant Program Grant Application and authorize Board President to sign.

B) E-911/Dispatch

1. Motion to approve the following E911 Personnel Changes:
 - a. Adjust the pay of the following dispatchers due to completion of certification from \$14.42 per hour to \$14.92 per hour, effective March 24, 2024: Hope Hewlett and Leelah Finney.
 - b. Approve Cabrina Levens to attend the Terrorism Awareness 16-Hour Class on April 29-30, 2024 at the Gulfport Police Department, 2220 15th Street, Gulfport, MS. The cost for the class is \$300.00, plus overtime if deemed necessary. The reimbursement cost to the County will be \$300.00 for the class.
 - c. Approve the hiring of Travis Necaise as a full-time Dispatcher at the rate of pay of \$14.42 per hour, effective April 1, 2024, pending successful completion of physical and drug screening, with a 90-day probationary period.

C) Animal Shelter

1. Motion to remove Shelby Villarreal from the Animal Shelter payroll, effective March 23, 2024.
2. Motion to move Jeremy Elliott from part-time cat technician to full-time dog technician at a rate of \$12.31 per hour, effective April 1, 2024.

D) Justice Court

E) IT Department

F) Purchasing

1. Motion to approve and spread on the Minutes, the Credit Card Report for April 1, 2024. This report reflects all charges that are on the docket for payment.
2. Motion to approve the low quote purchase of striping paint in the amount of \$16,095.00 from Crown USA, INC for the Road Department and spread the quotes on the Minutes.
3. Motion to approve the purchase of Turnout Gear in the amount of \$30,373.00 from Sunbelt Fire, INC for the Bayside VFD. This purchase is on MS State Contract #8200072883, with effective dates March 1, 2024- February 28, 2024.
4. Motion to approve the purchase of two (2) Nissan Rouges in the amount of \$57,376.00 from Brookway Corporation for the Sheriff's Department. This purchase is on MS State Contract #8200071290, with effective dates October 1, 2023- September 30, 2024.
5. Motion to approve the low quote purchase of Sound Delete Panels in the amount of \$6,100.00 from AOS for the Sheriff's Department and spread both quotes on the Minutes.
6. Motion to approve the low quote purchase of Engineered Wood Mulch, in the amount of \$14,240.00 from Zeager Bros, Inc., for Parks and Recreation, and spread both quotes on the Minutes.
7. Motion to approve the repair of the Fire Pump System at Dedeaux Storm Shelter for Buildings and Grounds, in the amount of \$29,000.00 from Southern Fire and attach the quote to the Minutes. This repair will require a Budget Amendment.

G) Planning and Zoning

1. Motion to approve the Planning Commission Meeting Minutes held on March 7, 2024.

H) Parks & Recreation

1. Motion to approve the resignation of Frankie Dougherty, Jr. and remove from McLeod Park payroll, effective March 25, 2024.
2. Motion to approve hiring Brandon Buras for McLeod Park full-time at the rate of pay of \$12.00 per hour, effective April 1, 2024, pending physical and drug screening.
3. Motion to approve hiring Gatlyn Herron part-time for McLeod Park at the rate of pay of \$11.00 per hour, effective April 1, 2024, pending physical and drug screen.

I) Inventory Clerk

1. Motion to approve the removal of the attached assets as they are broken

beyond repair and hold no value to the county.

J) Comptroller

1. Motion to accept and spread on the Minutes the following Second Circuit Court District Orders:
 - a. Order Appointing and Setting Salary for Support Staff Constance Q. Jordan at \$83,400.00, plus benefits, to be funded from the support staff funds of Judge Lisa P. Dodson, effective April 1, 2024;
 - b. Order Setting Salary for Court Administrator Christie Kessler at \$56,650.00, per year, plus benefits, effective March 1, 2024.
2. Motion to approve the attached budget amendments for April 1, 2024.
3. Motion to approve the following interfund transfers:
 - a. Transfer into the Road Maintenance fund \$20,930.04, from the Diamondhead Road Maintenance fund.
 - b. Transfer into the Multipurpose Arena fund \$88,757.00, from the General fund.
4. Motion to approve the docket of claims for April 1, 2024, in the amount of \$3,503,823.85.

K) Board Secretary

1. Motion to approve the Regular Meeting Minutes of Monday, March 18, 2024, at 9:00 a.m.

8. Elected/Appointed Agendas

A) Sheriff's Office

1. Motion to spread on the Minutes, acknowledgment of the receipt of the monthly inmate meal log from the Hancock County Adult Detention Center for the Month of March 2024, as on file with the County Administrator, pursuant to Mississippi State Statute 19-25-74.
2. Motion to approve Darryl Russell to attend the 2024 Street Cop Annual Conference in Orlando, Florida on April 28 – May 03, 2024. There is no cost to the County.
3. Motion to spread on the Minutes the following Personnel Changes:
 - a. Remove the following from the payroll: Shari Rouse, effective March 16, 2024, Madeline Pingleton, effective March 23, 2024, Michael Burkett, effective April 19, 2024, Holli Cuevas, effective April 20, 2024.
 - b. Add Joshua Fudge to the payroll as a full-time Correction Officer at a rate of pay of \$15.97 per hour, effective April 01, 2024.
 - c. Adjust the following pay, effective April 07, 2024: Lauralyn Yager, to \$21.63 per hour, Scottie Byrd to \$22.15 per hour, Dillion Strahan to \$16.48 per hour, and Jonathan Hicks to \$16.48 per hour.

4. Motion to approve asset 6221 and 7360 to be auctioned with GovDeals and upon auction, remove items from inventory.

B) Tax Assessor

1. Motion to void the attached tax sales.

C) Circuit Clerk

D) County Court

E) Youth Court/Family Treatment Court

F) Chancery Clerk

1. Motion to spread on the Minutes the Chancery Clerk's February Land Redemption Settlement Check in the amount of \$13,308.48 to the General Fund, and the Settlement Report.
2. Motion to spread on the Minutes the following:
 - a. The resignation of Judge Person's Chancery Court reporter Judi Schultz,
 - b. The Order appointing Karee Mulholland as the new Chancery Court reporter, effective April 1, 2024, for a term of two (2) years and nine (9) months.
 - c. Approve payment of Hancock County's portion of Karee Mulholland's salary, which remains the same.

G) County Engineer

1. Motion to spread on the Minutes the ROW Request from AT&T, to relocate buried cable on Fred Haise Drive to Roscoe Turner.
2. Motion to authorize the Board President to sign the Mississippi Department of Marine Resources Agent Authorization for Alex Davis to represent Hancock County for N. Beach Boulevard Box Culvert Project.
3. Motion to request to Advertise for SAP-23 (33) Stennis Airport Road Project Pending Final Approval from OSARC.

H) Road Manager

1. Motion to approve the petition from E911 to name two private roads off Road 528, one being Lazy Oaks Way and the other Lazy Oaks Trail.
2. Motion to accept the 2024 Employee Pay Scale list and spread on the Minutes.
3. Motion to approve the March 2024 Position Based Pay Changes, effective March 24, 2024, and authorize any necessary budget amendments.
4. Discussion regarding Samoa Road drainage easement requested by Jeremiah Abbott.

I) Grant Administrator

1. Motion to authorize the Board President's signature and spread on the Minutes, the quarterly report to be submitted to the Department of Finance and Administration for the Infrastructure Improvements project.
2. Motion to spread on the minutes, the Local Assistance and Tribal Consistency Fund 2023 Annual Report.

J) County Administrator

1. Motion to approve and authorize travel (air, county vehicle, and/or personal vehicle), registration, and meals and mileage per diem, and hotel accommodations for any county officials interested in attending the 2024 NACo Annual Conference & Expedition in Tampa, Florida on July 12-15, 2024.
2. Motion to approve and authorize county officials to attend the MAS 2024 Annual Convention in Biloxi, Mississippi on June 10 - 13, 2024.
3. Motion to spread on the Minutes, the correction of the Chancery Clerk's FY 2023 settlement. The previous settlement amount that was spread was \$127,914.37, but that included a payment the county would make to PERS on behalf of the Chancery Clerk. The corrected fee settlement for FY 2023 is \$93,411.37.
4. Discussion regarding the Hancock County School District's offer to "promise to pay" unto to \$7,500 for the lean-up of the following properties:
 - a. Parcel #055-0-16-005.005 - Residential - Section 16-6S-16W - Lease #210171;
 - b. Parcel #055-0-16-017.000 - Residential - Section 16-6S-16W - Lease #220053;
 - c. Parcel #055-0-16-006.000 - Residential - Section 16-6S-14W - Lease #62484.
5. Motion to allow the Housing Authority to put a kiosk machine in the Hancock County Youth Court lobby.
6. Discussion regarding possible land acquisition.
7. Motion to approve the Coroner's request to give Bradford-O'keefe Funeral Homes authorization to make final disposition and burial of the following remains: Randall Laws (Date of Death October 5, 2022), John Johnson (Date of Death January 23, 2023), and William McGarry (Date of Death July 8, 2022).
8. Motion to approve and spread on the Minutes the following 16th Section Land Matters:
 - a. Rose Necaise, Johnathan and Mercedes Bonner - #64254 - Residential - Section 16-6S-14W - Amendment,

- b. Cassie Doucette Thompson and Michael Thompson - #240008 - Easement - Section 16-7S-14W - New Lease,
- c. Veronica and Shaun Stallings - #240006 - Easement - Section 16-7S-14W - New Lease,
- d. Lana Stallings and Elliott Nolan - #240007 - Easement - Section 16-7S-14W - New Lease.

- 9. Motion to approve the Resolution Opposing any Judicial Redistricting that would separate Hancock County, Harrison County and Stone County.
- 10. Motion to approve and authorize a check to be cut to the Hancock Community Development Foundation in the amount of \$1,300.00 for Leadership Hancock Legacy Benches.
- 11. Discussion/Motion to approve the property tax exemption from Point Eight Power and spread the letter and spreadsheet on the Minutes.

K) County Attorney

- 1. Motion to amend the Resolution appointing Timothy Cameron to the Kiln Utility and Fire District Board, correcting Mr. Cameron's appointment to end on December 31, 2024, as well as moving his seat from District 5 to District 4 when the term ends on December 31, 2024. This will balance out the Districts; District 5 will have two appointments, District 2 will have 1 appointment and District 4 will have two appointments.

9. Supervisors Items

A) District 1

B) District 2

C) District 3

D) District 4

- 1. Motion to approve and spread on the Minutes the Resolution of the Hancock County Board of Supervisors for the Appointment of John Wiebmer to fill the unexpired term of Cathy Pitale on the County Board of Trustees.

E) District 5

10. Public Comment

11. Executive Session

12. Adjourn/Recess

13. Life Safety and Hazardous Property Hearing

A) Motion to spread on the Minutes the Proof of Mailings and Posting on the

**Properties regarding the Life Safety & Hazardous Property hearing
regarding 6048 Lark Street, Bay St. Louis, MS 39520, and 5454 7th Avenue,
Pearlington, MS 39572.**

14. Adjourn