



## **Hancock County Board of Supervisors**

Regular Meeting Agenda

March 18, 2024 at 9:00 AM

Board Meeting Room

### **1. Call to Order**

- A) Pledge of Allegiance
- B) Invocation

### **2. Roll Call**

### **3. Amendments to the Agenda**

- A) Motion to accept the agenda.

### **4. Bid Openings**

- A) Motion to spread on the Minutes the Certified Proof of Publication regarding the Reverse Auction Bid for the purchase of certain radio equipment re: FY 2023 COPS Technology and Equipment Program Invitational Solicitation.
- B) Motion to open and take under advisement the Un-Priced Bid Proposals Reverse Auction Bid for the purchase of certain radio equipment re: FY 2023 COPS Technology and Equipment Program Invitational Solicitation.
- C) Motion to spread on the Minutes, Addendum 1 in regard to the Hancock County, Mississippi's Notice of Reverse Auction Bid for Purchase of Certain Radio Equipment re: FY 2023 COPS Technology and Equipment Program Invitational Solicitation.

### **5. Announcements**

- A) **The next regular scheduled Board of Supervisor's meeting will be held at 9:00 a.m., on Monday, April 1, 2024.**

- B) The bi-weekly payroll with a check date of March 15, 2024, totaled \$791,448.52.**
- C) The Board of Supervisors will hold a Life Safety and Hazardous Property hearing at 11:00 a.m. on Monday, April 1, 2024, regarding the properties located at 6048 Lark Street, Bay St. Louis, MS and 5454 7th Avenue, Pearlington, MS.**
- D) The Hancock County Board of Supervisors will be accepting sealed proposals until 10:00 AM on Monday, April 1, 2024, for Emergency Medical Care and Ambulance Services for all of Hancock County, Mississippi.**
- E) The Hancock County Board of Supervisors will be accepting sealed proposals until 10:00 AM on Monday, April 15, 2024, regarding Lawn Maintenance of Various Hancock County Facilities.**

## **6. External Business Agenda**

### **A) Port & Harbor Commission**

1. Motion to accept the Hancock County Port and Harbor Commission's Resolution #20240311-01, Docket of Claims for March 11, 2024, in the amount of \$422,559.25 (GO \$205,450.69, RR \$22,668.22, IP \$50,989.43, AP \$143,450.91).
2. Motion to accept Hancock County Port and Harbor Commission Resolution #20240311-10, authorizing the Contract with Coastal Roofing, LLC for Hangar B-1 Roof Replacement at Stennis International Airport for an Amount Not to Exceed \$26,025.25.
3. Motion to accept the Hancock County Port and Harbor Commission's Resolution #20240311-12, authorizing the Contract with Coastal Roofing, LLC for Hutchinson Hangar Roof Replacement at Stennis International Airport for an Amount Not To Exceed \$46,412.82.

### **B) Jeff Loftus – GRPC**

1. Motion to approve and authorize the Board President to sign the Non-Competitive Household Hazardous Waste Day Application to support the 2024 and 2025 Household Hazardous Waste Day Collection Day Events.

### **C) Bruce Newton - Digital Engineering**

### **D) MSU Extension Services**

1. Presentation/Discussion from MSU Extension Services for introductions of Tim Ray, Camden Oglesby, Katie Mayfield, and Arianna Swetman.

### **E) Marshall Kyger - Hancock County Food Pantry**

1. Presentation of yearly update from Marshall Kyger, John Wittliff and Lisa

Cowand with the Hancock County Food Pantry.

**F) John Brdecka - Hancock County Library System**

1. Discussion/Motion to authorize the utilization of land next to the Pearlington Library to create a Community Garden.

**G) James Reghi - Veterans Tax Exemption**

1. Discussion/Presentation from James Reghi regarding veterans tax exemption.

**H) Alicia Lick - Road 374**

1. Discussion/Presentation from Alicia Lick regarding Road 374 bus safety and road maintenance guidelines.

**7. Departmental Agendas**

**A) Emergency Management Agency**

1. Motion to spread on the Minutes the Certified Proof of Publication regarding the Notice of Public Meeting for the Hancock County Local Hazard Mitigation and Strategy Plan held on March 13, 2024.
2. Motion to approve payment to KS StateBank from Bayside Fire Department 1/4 mil. money (117-253-710). This is the Fire District's portion of the yearly payment for the purchase of SCBA equipment in the amount of \$6,552.48 and place on the April 1, 2024, docket.
3. Motion to approve the MEMA District 9 Hazard Mitigation Plan.
4. Motion to spread on the Minutes, the executed renewal quote for ESRI licensing and maintenance for ArcGIS in the amount of \$2,330.00 for April 1, 2024, to March 31, 2025, as budgeted and approved by the Hancock County E-911 Commission.
5. Motion to approve the hiring of Megan Jordan as the EMA Administrative Assistant at the rate of pay of \$14.76 per hour, effective March 24, 2024, pending successful completion of a physical, drug screen, and a 90-day probationary period.

**B) E-911/Dispatch**

1. Motion to approve the resignations of Shea Tovsland effective, February 17, 2024, Paula Hefley effective, February 29, 2024 and January Tucker effective, March 12, 2024.

**C) Animal Shelter**

1. Motion to approve hiring Shelby Villarreal full-time at the Animal Shelter at a rate of pay of \$12.31 per hour, effective March 18, 2024, pending successful completion of a drug screen and physical.

#### **D) Justice Court**

1. Motion to approve Constable Guy Graham and Constable John Ladner to attend the Mississippi Constable Association Training. This training will be held at the Mississippi Delta Community College Law Enforcement Training Academy in Morehead, MS April 1-5 and April 8-12, 2024.

#### **E) IT Department**

#### **F) Purchasing**

1. Motion to approve and spread on the Minutes, the Credit Card Report for March 18, 2024. This report reflects all charges that are on the docket for payment.
2. Motion to approve a tractor transmission repair in the amount of \$7,196.38 from SunSouth for the Road and Bridge Department and spread the quote on the Minutes.
3. Motion to award TruckWorx the Kenworth Dump Trucks bid, in the amount of \$1,380,000.00. This purchase will require a budget amendment.

#### **G) Planning and Zoning**

1. Motion to approve the Planning Commission Meeting Minutes held on February 15, 2024.

#### **H) Parks & Recreation**

#### **I) Inventory Clerk**

1. Motion to approve the removal of the attached assets as they are broken beyond repair and hold no value to the county.

#### **J) Comptroller**

1. Motion to approve the March 18, 2024, Docket of Claims in the amount of \$372,435.41.
2. Motion to approve and authorize payment to poll workers in the amount of \$40,706.00, for the Primary Election held on March 12, 2024.

#### **K) Board Secretary**

1. Motion to approve the Regular Meeting Minutes of Monday, March 4, 2024, at 9:00 a.m.

### **8. Elected/Appointed Agendas**

#### **A) Sheriff's Office**

1. Motion to approve the following Facial Recognition/Temperature Scanners to

be auctioned with GovDeals and upon auction, remove items from inventory. Asset #'s 9189, 9194, 9196, 9198, 9200, 9201, and 9202.

2. Motion to approve the Boston Whaler Boat, Asset #8049, to be auctioned with GovDeals and upon auction, remove the item from inventory.
3. Motion to spread on the Minutes the following personnel changes:
  - a. Add Stephanie Taylor to the payroll as a part-time deputy, on an as-needed basis at a rate of pay of \$12.00 per hour, effective March 18, 2024. There will be no compensation until the completion of FTO training.
  - b. Add the following to the payroll as full-time Correction Officers, at a rate of pay of \$15.97 per hour, effective March 18, 2024: Myi'kel Charles, Savanna Smith and Tammy Lopez.
  - c. Remove Holli Cuevas from the payroll, effective March 23, 2024.
  - d. Adjust the following pay rates, effective March 24, 2024 (both are budgeted positions): Clay Necaise to Investigator pay at a rate of \$22.15 per hour, and Shane Jordan to Captain's pay at a rate of \$23.69 per hour.
4. Motion to approve Patrick Crowe, Scottie Byrd and Diran Donigan to attend the 2024 Street Cop Annual Conference in Orlando, Florida on April 28 – May 03, 2024. They will be traveling on April 28 and May 04, 2024. Tuition \$699.00 per person, per diem \$448.50 per person, lodging not to exceed over \$3,200.00. This will be paid by DOJ.
5. Motion to approve contractual services of Daniel Gilkerson to train and certify Hancock County Canines at a rate not to exceed \$875.00 per month, effective March 18, 2024. This will be funded from drug seizure funds.

#### **B) Tax Assessor**

1. Motion to void the attached tax sales.
2. Motion to spread on the Minutes and authorize the Chancery Clerk to sign the Order approving the 2023 Assessment Rolls.
3. Motion to spread on the Minutes and authorize the Board President and Chancery Clerk to sign the Increase/Decrease in Assessments for Real and Personal Property.

#### **C) Circuit Clerk**

1. Motion to spread on the Minutes the Circuit Clerk's fee settlement check in the amount of \$43,840.00 for Calendar Year 2023.

#### **D) County Court**

#### **E) Youth Court/Family Treatment Court**

1. Motion to approve and authorize the Board president to sign the grant Writer Independent Contract for Youth Court with Brooke Ellen LLC, Brooke O'Byrne, Grant Writer, for a one-year position, effective March 1, 2024, and continuing

through July 31, 2024. The Grant Consultant will be compensated at a rate of \$99 per hour and is not to exceed \$5,000 for the total project and authorize any necessary budget amendments.

2. Motion to accept Karen Warburton as a contract worker to administer Urine and Hair Follicle testing for the Hancock County Family Treatment Court and to provide clerical services pertaining to the drug testing. The rate of pay will be \$13.00 per hour, to not exceed 16 hours per week. She will invoice monthly for payment. Payment for her services will come out of the 2020 OJJDP Grant (164) (contractual services) (from February 21, 2024- September 30th, 2024).

#### **F) Chancery Clerk**

1. Motion to spread on the Minutes the Chancery Clerk's fee settlement check to Hancock County, in the amount of \$127,914.37, for the calendar year 2023.

#### **G) County Engineer**

1. Motion to spread on the Minutes the ROW Request from Southern Light LLC, to place bored fiber optic cable along Lower Bay Road, and under Gainesville Road.
2. Motion to approve and authorize the Board President to sign the Sub-Contractors Request Number 4 in the amount of \$19,360.00 to Landmark Contracting, Inc. for Hurricane Zeta Repairs to Beach Boulevard ER-0023-00(056) LPA/108754-701000. (Hot-Mix Asphalt, Track Coat, Mobilization) – Warren Paving, Inc.)

#### **H) Road Manager**

1. Motion to rescind Motion 8-H-4 made at the March 4, 2024 meeting to hire Donald Dwyer in the Road Department South did not show up for his physical.
2. Motion to approve the hiring of Wayne Hoffman in the Road Department North as a full-time Class II litter control/laborer at a rate of pay of \$12.50 per hour, effective upon successful completion of a physical and drug screening.
3. Motion to approve hiring Jacob Tapp in the Road Department North as a full-time Class III laborer at a rate of pay of \$12.50 per hour, effective upon successful completion of a physical and drug screening.
4. Motion to approve hiring William Halena in the Road Department North as a full-time Class III laborer at a rate of pay of \$12.50 per hour, effective upon successful completion of a physical and drug screening.
5. Motion to spread on the Minutes the actual costs to build the pass through road at Rotten Bayou Cemetery for the City of Diamondhead.
6. Discussion regarding a request for the Road Department to install a culvert at Stennis Airport from Hancock County Port & Harbor Commission.

7. Discussion regarding Samoa Road drainage easement requested by Jeremiah Abbott.
8. Discussion regarding diesel fuel additive provided by Certified at a cost of \$502.00 per month.
9. Motion to approve the Paving and Preservation list for 2024.

**I) Grant Administrator**

1. Motion to obligate \$100,000.00 of Local Assistance and Tribal Consistency Funds to the construction of Project 3.25 - Firetower Road Storm Water. The remainder of construction will be paid for with State Local Fiscal Recovery Funds (SLFRF- ARPA).
2. Motion to spread on the Minutes, the Transportation Improvement Program applications for Texas Flat Road Phase II, Lakeshore Road Phase II, and Kiln Delisle Turn Lane as submitted to Gulf Regional Planning Commission.
3. Motion to approve and authorize the Board President to execute Request for Cash No. 9 for the Aircraft Packaging Hangar in the amount of \$11,578.30.
4. Motion to approve and authorize the Board President's signature on the Engineer Progress Estimate Number 4 for ER-0023-00(056)LPA (Beach Blvd Repairs).

**J) County Administrator**

1. Motion to spread on the Minutes, letter to Andrew Robinson, RSI - Government Affairs Manager dated March 5, 2024, offering abatement and incentives to Relativity Space in support of a new manufacturing facility at Port Bienville.
2. Motion to spread on the Minutes the Oath of Office for James Butcher of the Bayside Fire Protection District.
3. Discussion regarding medical premiums increase.

**K) County Attorney**

1. Motion to approve and authorize the Board President to sign the Lease Estoppel and Agreement for the Solar Energy Ground Lease.
2. Motion to approve the Resolution Appointing Greg Shaw and Donald Wayne Graham to the Hancock County Regional Solid Waste Authority Board of Commissioners.
3. Motion to approve and authorize signatures on the following Interlocal Agreements:
  - a. Interlocal Agreement for the Collection of Taxes - City of Waveland;
  - b. Interlocal Agreement for the Collection of Taxes - City of Diamondhead;
  - c. Interlocal Agreement for the Collection of Taxes - City of Picayune;

d. Interlocal Agreement for the Collection of Solid Waste Fees - City of Diamondhead.

4. Motion to approve and execute the Memorandum of Understanding with Diamondhead Fire District for use of \$100,000 to partially reimburse for the purchase of a firetruck utilizing insurance rebate funds.

## **9. Supervisors Items**

**A) District 1**

**B) District 2**

**C) District 3**

**D) District 4**

1. Discussion regarding filling the unexpired term of Cathy Pitalo on the Library Board of Trustees.

**E) District 5**

## **10. Public Comment**

## **11. Executive Session**

## **12. Adjourn/Recess**