



Hancock County Board of Supervisors

Regular Meeting Agenda

March 4, 2024 at 9:00 AM

Board Meeting Room

1. Call to Order

- A) Pledge of Allegiance
- B) Invocation

2. Roll Call

3. Amendments to the Agenda

- A) Motion to accept the agenda.

4. Bid Openings

- A) Motion to spread on the Minutes the Proof of Publication regarding the Invitation for Bids for Dump Trucks.
- B) Motion to open and take under advisement Bids received regarding Dump Trucks.

5. Announcements

- A) **The next regular scheduled Board of Supervisor's meeting will be held at 9:00 a.m., on March 18, 2024.**
- B) **Biweekly payroll with a check date of March 1, 2024, totaled \$849,038.15.**

6. External Business Agenda

A) Port & Harbor Commission

- 1. Motion to accept the Hancock County Port and Harbor Commission's

Resolution #20240226-02, Docket of Claims February 26, 2024, in the amount of \$546,617.31 (GO \$157,140.76, RR \$51,827.48, IP \$110,968.83, AP \$226,680.24).

2. Motion to accept the Hancock County Port and Harbor Commission's Resolution #20240226-10, authorizing the Execution of a Lease Agreement with Shell Offshore, Inc. for Corporate Hangar at Stennis International Airport for a Term of Five Years in the amount of \$193,250.04.

B) HUB International - Brenda Smith and Jim Casadaban

1. Presentation/Motion to approve and spread on the Minutes, the updated Health and other employee insurance renewal premiums as presented by HUB International.

C) Jeff Loftus – GRPC

1. Motion to approve the contract from Complete Environmental and Remediation to collect Household Hazardous Waste during the Household Hazardous Waste Collection Day Event.
2. Motion to approve the cost proposal from Nextech to collect Electronic Waste during the Household Hazardous Waste collection.

D) Bruce Newton - Digital Engineering

1. Presentation of the Stormwater Program Project Status as of February 29, 2024.
2. Discussion/Motion to approve and authorize the Board President to sign the Final Change Order No. 1 as part of the Close Out Package for Bayside Park Drainage Improvements, Phase 1.

E) Mississippi Department of Rehabilitation Services - Jackie Polk

1. Presentation/Discussion from Jackie Polk regarding services provided by the Mississippi Department of Rehabilitation Services (MDRS).

F) David Pitalo - Hancock County Utility Authority

1. Presentation/Discussion from David Pitalo with the Hancock County Utility Authority regarding an update on the HCUA Solar PV Project.

7. Departmental Agendas

A) Emergency Management Agency

1. Motion to approve and advertise the Public Hearing for the 2024 Hazard Mitigation Plan on March 13, 2024, at 9:00 a.m. located at the Hancock County Emergency Operations Center.
2. Motion to approve and spread on the Minutes, the Mississippi Hurricane

Evacuation Studies, Behavioral, Shelter and Transportation Analysis Reports.

3. Motion to approve advertising the job opening for an EMA Administrative Assistant position.

B) E-911/Dispatch

1. Motion to approve the following E911 Personnel Changes:
 - a. Motion to remove Destiny Cuevas from payroll, effective February 21, 2024,
 - b. Motion to approve the hiring of Chantelle Green as a full-time Dispatcher at the rate of pay of \$14.42 per hour, effective March 4, 2024, pending successful completion of physical and drug screening, with a 90-day probationary period,
 - c. Motion to approve the transfer of Ashley Ladner from EMA to E-911 Dispatch Supervisor at the rate of pay of \$17.51 per hour, effective March 24, 2024, with a 90-day probationary period.

C) Animal Shelter

D) Justice Court

E) IT Department

F) Purchasing

1. Motion to approve and spread on the Minutes, the Credit Card Report for March 4, 2024. This report reflects all credit card charges that are on the docket for payment.
2. Motion to approve the purchase of Body Armor from Mid South Uniform & Supply in the amount of \$8,288.61 for the Sheriff's Department. This purchase is on MS State Contract 8200071299 with effective dates of October 1, 2023- September 30, 2024.
3. Motion to approve the purchase of twenty (20) Draeger SCBA's from NAFECO in the amount of \$17,800 for Post 58 VFD. This purchase is on MS State Contract 8200070298, effective dates 10/01/2023- 09/30/2024.

G) Planning and Zoning

H) Parks & Recreation

I) Inventory Clerk

1. Motion to approve the removal of the attached assets as they are broken beyond repair hold no value to the county and will be discarded.

J) Comptroller

1. Motion to approve the attached budget amendments.
2. Motion to approve the following Interfund Transfers:
 - a. Transfer into Fleet Maintenance \$50,000, of that \$14,000 from the general

fund, \$33,000 from the road fund, and \$3,000 from the seawall fund.

3. Motion to approve the docket of claims for March 4, 2024, in the amount of \$3,270,997.57.

K) Board Secretary

1. Motion to approve the Regular Meeting Minutes of Tuesday, February 20, 2024, at 9:00 a.m.

8. Elected/Appointed Agendas

A) Sheriff's Office

1. Motion to spread on the Minutes, acknowledgment of the receipt of the monthly inmate meal log from the Hancock County Adult Detention Center for the month of February 2024, as on file with the County Administrator, pursuant to Mississippi State Statute 19-25-74.
2. Motion to spread on the Minutes the following personnel changes:
 - a. Motion to remove the following from payroll: Andrew Greenwood, effective February 21, 2024, and Alex Kenney, effective March 08, 2024.
 - b. Add Dustyn Franklin to the payroll as a full-time Deputy, at a rate of pay of \$20.60 per hour, effective March 04, 2024.

B) Tax Assessor

1. Motion to void the attached tax sales.
2. Motion to approve and authorize the Board President to sign the Quadient Inc. Rental Agreement for a new postage machine for the Tax Assessor's office.
3. Motion to approve and authorize the Board President and Chancery Clerk to sign the Petition for Reduction of Assessment and the Petition for Increase in Assessment for Real and Personal Property for the 2023 taxes.

C) Circuit Clerk

D) County Court

E) Youth Court/Family Treatment Court

1. Motion to approve Sarah Johnson and April Johnson to travel to Houston, Texas for the TBRI Conference from March 17-22, 2024. The hotel, airfare, and conference fees were paid out of the OJJDP Grant Funds (2023 grant). We need advance payments for meals, \$69.00 per day for a total of \$345.00 each and authorize the checks to be issued on March 4, 2024.
2. Motion to authorize the Board President, Scotty Adam, to execute all documents related to opening the ERA Commons Account and all required documentation to apply for the 2024 SAMSHA Grant for the Hancock County Family Treatment Court.

F) Chancery Clerk

G) County Engineer

1. Motion to authorize the Board President to sign the Mississippi Department of Marine Resources Agent Authorization for Alex Davis to represent Hancock County for McLeod Park Bulkhead Project.
2. Motion to request to advertise for Lawn Maintenance of various County Buildings (grass cutting, weed eating, weed control, edging, maintaining flower beds and miscellaneous), the advertisement will run on March 7, 2024, and March 14, 2024, with the bid opening on April 15, 2024.
3. Motion to approve and authorize the Hancock County Board of Supervisors to sign the Order Setting Forth the State Aid Project for the North Railroad Avenue Bridge Project.
4. Motion to spread on the Minutes, the quotes received for the construction of a Wire Fence at Kiln Delisle Bridge and accept the low quote from Southern Exteriors Fence Company in the amount of \$5,300.00.
5. Motion to spread on the Minutes, the Geotechnical Report for Bay St. Louis Municipal Harbor Soil Assessment and Authorize the County Engineer to send the Report to the City Bay St. Louis.

H) Road Manager

1. Motion to approve hiring Dixie Ramagoz in the Road Department South as a Class III Laborer full-time at the rate of pay of \$12.50 per hour, effective upon successful completion of a physical and drug screening.
2. Motion to approve hiring Destin Johnson in the Road Department South as a Class III Laborer full-time at a rate of pay of \$12.50 per hour, effective upon successful completion of physical and drug screening.
3. Motion to approve hiring Christian Bello in the Road Department South as a Class III Laborer full-time at a rate of pay of \$12.50 per hour, effective upon successful completion of a physical and drug screening.
4. Motion to approve hiring Donald Dwyer in the Road Department South as a Class III Laborer full-time at the rate of pay of \$12.50 per hour, effective upon successful completion of a physical and drug screening.
5. Motion to approve removing Dustin Necaie from the payroll in the Buildings & Grounds Department due to being terminated, effective February 12, 2024.
6. Motion to approve any county employee willing to work in the 2024 Hancock Hazardous Waste Day event their choice of either comp time or overtime pay.
7. Motion to accept and spread on the Minutes the 2024-2027 Four Year Road Plan.

8. Discussion/Motion regarding a Flashing Stop Sign at Dummyline Road.
9. Discussion regarding a request from someone wanting to place a bench seat on the beach.

I) Grant Administrator

1. Motion to approve and authorize the Board President's signature on the Engineering Progress Estimate No. 3 for ER-0023-00(056) LPA 108754-701000 (Hurricane Zeta Repairs to Beach Blvd).
2. Motion to approve and authorize the Board President to sign the Tire Grant WT702 request for reimbursement in the amount of \$3,400.00.

J) County Administrator

1. Motion to spread on the Minutes, the American Medical Response's January 2024 Monthly Response Time Report.
2. Motion to authorize the closure of Beach Boulevard from the Washington Street Pier to Main Street between the hours of 4:30 and 6:30 for the Bay High School Class of 2024 Senior Showcase Parade.
3. Motion to spread on the Minutes the 3% salary increase for Tracy Ladner, E-911 Dispatch Coordinator, to \$56,238.00, effective payroll ending date October 7, 2023.
4. Motion to spread on the Minutes the 3% salary increase for Jolene Dougherty, E-911 TAC Officer, E-911 to \$41,200.00, effective payroll ending date October 7, 2023.
5. Motion to spread on the Minutes, the Mississippi Coastal Map Revision Project acknowledgment letter to Kristyn Gunter, Director, Special Projects Division with SMPDD.
6. Motion to approve and spread on the Minutes the following Hancock County School District's 16th Section Land Matters:
 - a. Trellis Spencer - Residential - Parcel #185D-1-16-018.000 - Addendum,
 - b. Lester and Whitney Kuykendall - Residential - Parcel #029-0-29-003.000 - Release/Cancelation,
 - c. Quincy and Kathy Preston - Residential - Parcel #029-0-29-003.000 - Assignment.

K) County Attorney

1. Motion to spread on the Minutes, the Amended Covenant of Purpose, Use and Ownership with regard to the Hancock County Arena, which has been recorded in the Chancery Clerk's office on February 26, 2024.
2. Motion to approve moving funding for Scianna Lane to GOMESA from Local Fiscal Recovery Funds. (approved on October 18, 2021, agenda ID# 9929)

3. Motion to approve and authorize the Board President's signature on the MOU between Hancock County and the City of Bay Saint Louis for Storm Water Project 4.22-Scianna Lane.

9. Supervisors Items

A) District 1

B) District 2

C) District 3

D) District 4

E) District 5

1. Motion to waive the fees for a Memorial Service to be held at the Kiln Shelter on Saturday, March 9, 2024, for Mr. William Leo Busker.

10. Public Comment

11. Executive Session

12. Adjourn/Recess