



## **Hancock County Board of Supervisors**

Regular Meeting Agenda

January 2, 2024 at 9:00 AM

Board Meeting Room

### **1. Call to Order**

- A) Pledge of Allegiance
- B) Invocation

### **2. Roll Call**

### **3. Amendments to the Agenda**

- A) Motion to accept the agenda.

### **4. Appointment of President and Vice President for 2024**

- A) Appointment of \_\_\_\_\_ for the 2024 Board President of the Board of Supervisors.
- B) Appointment of \_\_\_\_\_ for the 2024 Vice-President of the Board of Supervisors.

### **5. Re-Appointments for 2024**

- A) Re-Appoint Jimmie Ladner, Jr. as County Administrator for 2024.
- B) Re-Appoint Gary Yarborough as the Hancock County Attorney for the Board of Supervisors for 2024.
- C) Re-Appoint Vic Johnson as the Hancock County Road Manager for 2024.
- D) Re-Appoint Alex Davis as the Hancock County Engineer for 2024.
- E) Re-Appoint all Current County Employees to their Current Positions and with their

Current Salaries.

F) Re-Appoint Brian Adam as the Hancock County EMA Director for 2024.

## **6. Bid Openings**

## **7. Announcements**

**A) The next regular scheduled Board of Supervisor's meeting will be held at 9:00 a.m., on Tuesday, January 16, 2024.**

**B) Biweekly payroll for ending date \_\_\_\_\_ with check date \_\_\_\_\_ totaled \$\_\_\_\_\_.**

**C) The Bid Opening for Unprocessed Gravel and Pest Control previously scheduled for today, Tuesday, January 2, 2024, has been extended until Monday, February 5, 2024, at 10:00 a.m., due to a publication issue with the newspaper.**

## **8. External Business Agenda**

### **A) Port & Harbor Commission**

1. Motion to accept Hancock County Port and Harbor Commission's Resolution #20231228-01, Docket of Claims for December 28, 2023, in the amount of \$2,137,406.14 (GO \$1,73,725.24, RR \$70,096.06, IP \$60,853.20, AP \$1,832,731.64).

### **B) Jeff Loftus – GRPC**

### **C) Bruce Newton - Digital Engineering**

1. Discussion/Presentation of the Stormwater Program Project Status as of December 28, 2023.

## **9. Departmental Agendas**

### **A) Emergency Management Agency**

1. Motion to approve the Facility Use Agreement with the American Red Cross for the Hancock County Shelters beginning January 2, 2024 and ending January 1, 2026 and Authorize Board President to sign. This Agreement will allow the Red Cross to provide shelter operation services in Hancock County Shelters during a disaster.
2. Motion to approve the renewal of an agreement between CodeRED and Hancock County Emergency Management Agency for the period of January 1, 2024, through December 31, 2024, at a total cost of \$8,513.24 and authorize the Board President to sign.

### **B) E-911/Dispatch**

1. a. Motion to approve Hope Hewlett, Leelah Finney and Shea Tovsland to attend the 16-Hour Orientation E-Telecommunications on February 25-27, 2024 at the Standards and Training Building-Training Room at 152 Watford Parkway Drive, Canton, Mississippi, and approve lodging, mileage and meals reimbursement. Tuition for the class is at no cost to the county.  
b. Motion to approve Jolene Dougherty, Angela Freeman, Desirae Necaise and Kelsey Saldiveri to attend the Behind the Badge 16-Hour class on February 12-13, 2024 at Pass Christian Police Range, 401 Espy Avenue. The cost per student is \$300.00, plus overtime if deemed necessary. The reimbursement cost of \$1,200.00 for the class.

#### **C) Animal Shelter**

1. Motion to approve hiring Jeremy Elliott, part-time, at the Animal Shelter, at a rate of pay of \$12.00 per hour, effective January 8, 2024, pending successful completion of a physical and drug screening.
2. Motion to accept and spread on the Minutes the following Animal Shelter donations:
  - a. Industrial Corrosion Control, Inc. - \$5,000 - shelter needs;
  - b. Mark Edward Jensen DDS or Stephanie L. Jacobs - \$1,500 - shelter needs;
  - c. Downman Family Foundation - \$1,000 - shelter needs.

#### **D) Justice Court**

#### **E) IT Department**

#### **F) Purchasing**

1. Motion to approve and spread on the Minutes, the Credit Card Report for January 2, 2024. This report reflects all credit card charges that are on the docket for payment.
2. Motion to ratify Motion Number 7.F.4. from the December 18, 2023, meeting, approving the low quote from Puckett Rents for a Mini Excavator in the amount of \$36,231.38, which includes trade in for Recreation, and spread both quotes on the Minutes.
3. Motion to approve the low quote from Hancock Plumbing to repair the Diamondhead Library in the amount of \$8,700.00 and spread both quotes on the Minutes.

#### **G) Planning and Zoning**

1. Motion to approve the Planning Commission Meeting Minutes held on December 7, 2023.

#### **H) Parks & Recreation**

#### **I) Inventory Clerk**

1. Motion to approve the removal and disposal of the attached assets as they hold no value to the county, as they are broken beyond repair and will be discarded.

#### **J) Comptroller**

1. Motion to spread on the Minutes an approved list of requisition writers for Hancock County.
2. Motion to approve the removal of Timothy Kellar from all accounts at The First Bank and add Tiffany Lee Cowman to those same accounts.
3. Motion to approve the docket of claims for January 2, 2024, in the amount of \$1,512,617.07.
4. Motion to approve the attached budget amendments.
5. Motion to approve the following Interfund Transfers:
  - a. Transfer into Fleet Maintenance \$50,000, of that \$14,000 from the general fund, \$33,000 from the road fund, and \$3,000 from the seawall fund.

#### **K) Board Secretary**

1. Motion to approve the Regular Meeting Minutes of Monday, December 18, 2023, at 9:00 a.m.

### **10. Elected/Appointed Agendas**

#### **A) Sheriff's Office**

1. Motion to spread on the Minutes, acknowledgment of the receipt of the monthly inmate meal log from the Hancock County Adult Detention Center for the month of December 2023, as on file with the County Administrator, pursuant to Mississippi State Statute 19-25-74.
2. Motion to approve the yearly Renewal of LEADS Online agreement in the amount \$3,626.00.
3. Motion to approve Edward Walley to go to the Law Enforcement Fitness Training Program in Austin, Texas on January 8 – 19, 2024. He will need advance payment for meals at a cost of \$768.00 and \$2,191.99 for his hotel stay.
4. Motion to spread on the Minutes the following personnel changes:
  - a. Adjust Cody Fayard's pay from \$22.15 to \$20.60 per hour, effective December 31, 2023,
  - b. Adjust Luke Taylor's pay to Deputy's pay at a rate of \$20.60 per hour, effective December 31, 2023,
  - c. Adjust the following pays effective January 01, 2024, these positions will be 100% reimbursed by HIDTA: Stella Broder's pay to \$22.23 an hour and Emily Burk's pay to \$20.07 per hour.

**B) Tax Assessor**

1. Motion to Reappoint all Deputy Tax Collectors and Deputy Tax Assessors at their current rate of pay.
2. Motion to approve and authorize the Board President to sign the Interlocal Agreement with the City of Diamondhead for the Collection of Solid Waste Fees as well as the Interlocal Agreements with the Cities of Bay St. Louis, Waveland, Diamondhead, and Picayune for the Collection of Taxes.

**C) Circuit Clerk**

1. Motion to approve Kendra Necaise as County Registrar for her elected term pursuant to Mississippi Election Code 23-15-225.

**D) County Court**

**E) Youth Court/Family Treatment Court**

**F) Chancery Clerk**

**G) County Engineer**

**H) Road Manager**

1. Motion to remove Shawn Ladner from the payroll, effective December 21, 2023, due to his resignation.
2. Motion to remove William Morgan from the payroll, effective December 29, 2023, due to his retirement and request a commendation for the same.

**I) Grant Administrator**

**J) County Administrator**

1. Motion to approve the reinstatement of Mark Carter as a Youth Court Prosecutor, effective February 1, 2024, with an annual salary of \$64,000, due to his honorable discharge from Military Service and spread the discharge papers on the Minutes.
2. Motion to hire Isabella Thoennes as the Accounts Payable Clerk, effective January 8, 2024, at a rate of pay of \$18.00 per hour, pending successful completion of a drug screen and physical.
3. Motion to spread on the Minutes, the American Medical Response's November 2023 response time report and monthly newsletter.
4. Motion to approve travel for Jeff Hair to attend the Mississippi Coroner Medical Examiner Association Winter Conference on January 17-19, 2024 with lodging at the Hilton Garden Inn in Flowood, Mississippi at a rate of \$119.00 per night for 2 nights. The cost for the winter conference is \$250.00, plus \$200.00 membership dues, with a check cut in advance in the amount of \$688.00;

Jonathan Favre, Deputy Coroner, will need a check cut in advance in the amount of \$200.00 for his membership dues.

**K) County Attorney**

1. Motion to approve the Interlocal Agreement with Hancock County municipalities for years 2024-2027.
2. Motion to approve the Legal Retainer Agreement with Yarborough Law Firm, PLLC.
3. Motion to approve and spread on the Minutes, the Resolution Authorizing the Extension of the Interlocal Cooperation Agreement between Hancock County and the City of Diamondhead for Police Protection Services and other purposes through September 30, 2025

**11. Supervisors Items**

**A) District 1**

1. Motion to approve and authorize signatures on the Resolution regarding District 1's recommendation for the appointment of Mr. Robert Martin to the Hancock County Port and Harbor Commission, effective January 2, 2024.

**B) District 2**

1. Motion to approve and authorize signatures on the Resolution regarding District 2's recommendation for the reappointment of Paula Jordan to the Hancock County Port and Harbor Commission, effective January 2, 2024.

**C) District 3**

1. Motion to approve and authorize signatures on the Resolution regarding District 3's recommendation for the appointment of Mr. Ron Weatherly to the Hancock County Port and Harbor Commission, effective January 2, 2024.

**D) District 4**

1. Motion to approve the Resolution of the Hancock County Board of Supervisors for the Reappointment of Cathy Pitalo to the County Library Board of Trustees. Mrs. Pitalo's new term will expire on September 30, 2028.
2. Motion to approve and authorize signatures on the Resolution regarding District 4's recommendation for the reappointment of Mr. David Holman to the Hancock County Port and Harbor Commission, effective January 2, 2024.

**E) District 5**

1. Motion to approve the Resolution of the Hancock County Board of Supervisors for the Amendment of the Appointment of Linda McKay to the County Library Board of Trustees. Mrs. McKay's term is amended to expire on September 30, 2024.

2. Motion to approve and authorize signatures on the Resolution regarding District 5's recommendation for the appointment of Mr. Derek Necaise to the Hancock County Port and Harbor Commission, effective January 2, 2024.
3. Presentation/Discussion from Joshua Hutchison with Narrow Path Ministries regarding community services.

**12. Public Comment**

**13. Executive Session**

**14. Adjourn/Recess**