



Hancock County Board of Supervisors

Regular Meeting Agenda

December 18, 2023 at 9:00 AM

Board Meeting Room

1. Call to Order

- A) Pledge of Allegiance
- B) Invocation

2. Roll Call

3. Amendments to the Agenda

- A) Motion to accept the agenda.

4. Bid Openings

5. Announcements

- A) The next regular scheduled Board of Supervisor's meeting will be held at 9:00 a.m., on January 2, 2023.
- B) Biweekly payroll with a check date of December 8, 2023, totaled \$825,647.94.

6. External Business Agenda

A) Frank Bordeaux - Cadence Insurance

- 1. Discussion/Update from Frank Bordeaux with Cadence Insurance regarding the 2024 insurance proposal.

B) Port & Harbor Commission

- 1. Motion to accept the Hancock County Port and Harbor Commission's

Resolution #20231211-01, Docket of Claims December 11, 2023, in the amount of \$450,609.45 (GO \$282,878.93, RR \$95,608.24, IP \$34,265.16, AP \$37,857.12).

2. Motion to accept the Hancock County Port and Harbor Commission's Resolution #20231211-07, authorizing the Execution of a Lease Agreement with Cool Breeze Aviation for Suite 222 at Stennis International Airport for a term of two years in the amount of \$2,700, Annually.
3. Motion to accept the Hancock County Port and Harbor Commission's Resolution #20231211-12, Authorizing the Execution and Closing of the Purchase and Sale Agreement of the Hangar Property Including the Project and Hutchinson Hangar in the amount of \$1,360,000 and Authorizing the Board President to Execute the Settlement Statement.

C) Jeff Loftus – GRPC

1. Motion to authorize the Board President to sign the 2024 HHWD Service Agreement with the Gulf Regional Planning Commission.
2. Motion to authorize the County to advertise a Request for Proposals to solicit qualified contractors for the collection and disposal of Household Hazardous Waste collected during the 2024 Household Hazardous Waste Collection Day Event.

D) Penny L. Patterson - Southern Mississippi Planning and Development District

1. Presentation regarding the Bayou Caddy Marina Highest and Best Use Study.

7. Departmental Agendas

A) Emergency Management Agency

B) E-911/Dispatch

1. Motion to approve the following E911 personnel changes and travel:
 - a. Motion to rescind Sabrina Keppard from the 40-hour basic telecommunicator course from January 22-26, 2024 that was approved at the December 4, 2023, meeting, and accept her resignation, effective December 8, 2023. Gold -Line will provide a credit of \$395.00 for a future class.
 - b. Motion to approve the hiring of Paula Hefley as a full-time dispatcher at a rate of pay of \$14.42 per hour, effective December 18, 2023, pending successful completion of physical and drug screening, with a 90-day probationary period.
 - c. Motion to approve the hiring of Cabrina Levens as a full-time dispatcher, certified with three years' experience at the rate of pay of \$15.45, effective December 18, 2023, pending successful completion of physical and drug screening, with a 90-day probationary period.
 - d. Motion to accept the resignation of Hallie Sherwood, effective December 5,

2023, the resignation of Austin Welder, effective December 11, 2023, and the resignation of Shannon Levron, effective December 23, 2023.

e. Motion to approve Jolene Dougherty, Angela Freeman, Rebecca Necaise and Caylee Shaw to attend the Human Trafficking Course in Wiggins at Stone County E-911 Center, January 11, 2024. The cost per student is \$150.00 plus overtime if deemed necessary. The reimbursable cost of \$600.00 for the class.

F. Motion to approve Tracy Ladner and Jolene Dougherty to attend the TAC Class being held in Pearl, Mississippi, February 4-9, 2024 at CIC Facility 3891 Hwy 468 West, Pearl, MS and to approve lodging, meals, mileage and per-diem reimbursement. Tuition for this class is at no cost to the County.

C) Animal Shelter

D) Justice Court

E) IT Department

F) Purchasing

1. Motion to approve and spread on the Minutes, the Credit Card Report for December 18, 2023. This report reflects all credit card charges that are currently on the docket for payment.
2. Motion to approve re-advertising for Pest Control and Unprocessed Gravel.
3. Motion to accept the low and alternate for term bids that were opened at the December 4, 2023 meeting, and spread the bid tabulations.
4. Motion to approve the low quote from Puckett Rents for a Mini Excavator in the amount of \$36, 231.38 for Recreation, and spread both quotes on the Minutes.

G) Planning and Zoning

1. Motion to approve the Planning Commission Meeting Minutes held on November 16, 2023.

H) Parks & Recreation

I) Inventory Clerk

1. Motion to approve travel and hotel accommodations for Melissa Mesa to Jackson, Mississippi from January 16th -17th, 2024, for Inventory Control Clerk certification training. Costs for this training will be per diem for one (1) night (January 16th) and lodging.

J) Comptroller

1. Motion to approve the docket of claims for December 18, 2023, in the amount of \$143,449.01

2. Motion to spread on the Minutes the Second Circuit Court District Orders Appointing and Setting Salaries for 2023-2024.

K) Board Secretary

1. Motion to approve the Regular Meeting Minutes of Monday, December 4, 2023, at 9:00 a.m.

8. Elected/Appointed Agendas

A) Sheriff's Office

1. Motion to remove Brent Cuevas' assigned duty weapon, Asset #20230349, Glock 47, 9 mm, Serial Number CAMD614 from the Inventory, and allow him to purchase his weapon for \$1.00. This is a State Statue 45-9-131 (See attachment).
2. Motion to spread on the Minutes the following personnel changes:
 - a. Remove Brent Cuevas from payroll; he is retiring, effective December 31, 2023;
 - b. Remove Michael Thomas from payroll, effective December 10, 2023.
3. Motion to spread on the Minutes, the Award Letter for the MS Justice Assistance Grant in the amount of \$7,206.00 and authorize the Board President to execute the required contractual items.

B) Tax Assessor

C) Circuit Clerk

D) County Court

E) Youth Court/Family Treatment Court

1. Discussion regarding the additional inquiry from LSU requesting if the Hancock County Family Treatment Court is willing to amend Paragraph IV subsection Number 3 as approved at the December 4, 2023, meeting.

F) Chancery Clerk

1. Motion to spread on the Minutes the Chancery Clerk's Records Management Claim for December 2023.
2. Motion to approve and authorize the Board President to sign the 36-month rental/lease renewal of an RJ Young copier for the Court Department, Ricoh MPC307, total minimum payment \$65.00 per month, (cost based per copy) with maintenance and toner included.
3. Motion to spread on the Minutes, the Chancery Clerk's November Land Redemption Settlement Check for \$11,097.59 to the General Fund, and the Settlement Report.

G) County Engineer

1. Motion to request to Advertise for STP-0101-01(154)LPA 108785/701000 Lakeshore Road Resurfacing Project pending PS&E Approval from MDOT.

H) Road Manager

1. Motion to approve hiring James Menner in the Sand Beach/Seawall Department as a Class II Laborer, at a rate of pay of \$12.50 per hour, effective upon successful completion of a physical and drug test.

I) Grant Administrator

1. Motion to approve and authorize the Board President to sign the Tire Grant WT702 request for reimbursement in the amount of \$2,300.00.
2. Motion to approve the advertisement for a reverse auction to purchase E-911 Radios.
3. Motion to spread on the Minutes, the following:
 - a.MCWI Intergovernmental Review Certifications for ID No.: 404, 276, and 411;
 - b.MCWI Corrective Action Plan for ID No. 410 and 412, acknowledging acceptance of required actions and intention to seek reimbursement.

J) County Administrator

1. Motion to approve and spread on the Minutes the following 16th Section Land Matters:
 - a. Joseph & Yvette Earl - Residential - Parcel #185D-1-16-007.000 - Amendment;
 - b. Pleasant Freemand - Residential - Release -- Parcel #185C-1-010.001;
 - c. Matt Whitten - Residential - Cancellation - Parcel #055-0-16-001.002.
2. Motion to approve the request from Drew Bienvenu, 200 North Beach Restaurant, authorizing the closure of Beach Boulevard from Court Street to Demontluzin Street regarding the 2024 Bay St. Louis Oyster Drop event beginning at 3:00 a.m. on December 31, 2023, through January 1, 2024, at 1:00 a.m. Mayor Mike Favre has given his approval as well on behalf of the City.
3. The unveiling of the renaming of the Clermont Harbor Pier to the Lyonie Joseph "Jeep" Ladner, Sr. Memorial Pier will be this afternoon, Monday, December 18, 2023 at 2:00 p.m. at the Clermont Harbor Pier.

K) County Attorney

1. Motion to spread on the Minutes the following regarding tax sale property purchased by Ms. Karen Messick identified as Parcel 131C-1-13-1777.812:
 - a. Email dated December 8, 2023 from Board Attorney to P.J. Mauffray and Karen Messick;

- b. Submission by Karen Messick;
- c. Amount and enforcement of lien;
- d. Thoden v. Hallford;
- e. State of Mississippi - Opinion No. 2018-00370.

- 2. Motion to approve and authorize the Board President to execute Amendment No. 1 of the Master Services Agreement to extend the period of performance with DCMC Partners for Pre-Disaster Recovery Consulting Services.

9. Supervisors Items

A) District 1

B) District 2

C) District 3

D) District 4

E) District 5

10. Commendation Presentations

- A) Presentation of Commendations to Timothy A. Kellar, Supervisor Theresa Ryan and Supervisor Kodie Koenenn.

11. Public Comment

12. Executive Session

13. Adjourn/Recess