



Hancock County Board of Supervisors

Regular Meeting Minutes

November 20, 2023 at 9:00 AM

Board Meeting Room

1. Call to Order

A) Pledge of Allegiance

B) Invocation

2. Roll Call

3. Amendments to the Agenda

7.C.2. - Motion to remove Kenny Rodgers from the Animal Shelter payroll, effective November 26, 2023.

A) Motion to accept the agenda.

RESULT: **Approved (UNANIMOUS)**

MOVER: District 2 Supervisor Shaw

SECONDER: District 3 Supervisor Koenenn

AYES: Theresa Ryan, Greg Shaw, Kodie Koenenn, Scotty Adam,
DarrinBo Ladner

EXCUSED:

4. Bid Openings

A) Motion to open and award the bid proposals received for the Sheriff's Office reverse auction that was approved at the October 16, 2023 meeting and spread

the quote on the Minutes.

RESULT: Approved (UNANIMOUS)

MOVER: District 2 Supervisor Shaw

SECONDER: District 3 Supervisor Koenenn

AYES: Theresa Ryan, Greg Shaw, Kodie Koenenn, Scotty Adam,
DarrinBo Ladner

EXCUSED:

5. Announcements

A) The next regular scheduled Board of Supervisor's meeting will be held at 9:00 a.m., on December 4, 2023.

B) Biweekly payroll with check date November 10, 2023 totaled \$794,372.16.

6. External Business Agenda

A) Port & Harbor Commission

1. Motion to accept the Hancock County Port and Harbor Commission's Resolution #20231113-01, Claims Docket for November 13, 2023, in the amount of \$417,406.41 (GO \$186,323.17, RR \$66,081.69, IP \$66,855.29, AP \$88,046.76, FAA \$10,099.50).

RESULT: Approved (UNANIMOUS)

MOVER: District 1 Supervisor Ryan

SECONDER: District 3 Supervisor Koenenn

AYES: Theresa Ryan, Greg Shaw, Kodie Koenenn, Scotty Adam, DarrinBo Ladner

EXCUSED:

2. Motion to accept the Hancock County Port and Harbor Commission's Resolution #20231113-02, approving the Final Fiscal Year 2023 Amended Consolidated Budget in the amount of \$19,741,369.

RESULT: Approved (UNANIMOUS)

MOVER: District 1 Supervisor Ryan

SECONDER: District 2 Supervisor Shaw

AYES: Theresa Ryan, Greg Shaw, Kodie Koenenn, Scotty Adam, DarrinBo Ladner

EXCUSED:

B) Lisa Morrison - Neel Schaffer, Inc.

1. Presentation of the Hancock County Stormwater Training by Lisa Morrison.

RESULT: (UNANIMOUS)

MOVER: None

SECONDER: None

AYES: None

EXCUSED:

7. Departmental Agendas

A) Emergency Management Agency

B) E-911/Dispatch

1. Motion to amend Motion 7.B.1.c. from the November 6, 2023 meeting to hire Sabrina Barnes as an E-911 Dispatcher. Her name changed to Sabrina Keppard when she completed her paperwork on November 6, 2023.

RESULT: Approved (UNANIMOUS)

MOVER: District 5 Supervisor Ladner

SECONDER: District 1 Supervisor Ryan

AYES: Theresa Ryan, Greg Shaw, Kodie Koenenn, Scotty Adam, DarrinBo Ladner

EXCUSED:

2. Motion to approve and adjust the pay of the following Dispatchers due to completion of certification from \$14.42 per hour to \$14.92 per hour, effective November 5, 2023 for Miriam Perkins, Jalaya Lewis and Hayley Saucier.

RESULT: Approved (UNANIMOUS)

MOVER: District 3 Supervisor Koenenn

SECONDER: District 5 Supervisor Ladner

AYES: Theresa Ryan, Greg Shaw, Kodie Koenenn, Scotty Adam, DarrinBo Ladner

EXCUSED:

C) Animal Shelter

1. Motion to accept and spread on the Minutes a donation to the Hancock County Animal Shelter in the amount of \$5,000 from Industrial Corrosion Control, Inc.

RESULT: Approved (UNANIMOUS)

MOVER: District 2 Supervisor Shaw

SECONDER: District 3 Supervisor Koenenn

AYES: Theresa Ryan, Greg Shaw, Kodie Koenenn, Scotty Adam, DarrinBo Ladner

EXCUSED:

2. Motion to remove Kenny Rodgers from the Animal Shelter payroll, effective November 26, 2023.

RESULT: **Approved (UNANIMOUS)**

MOVER: District 5 Supervisor Ladner

SECONDER: District 3 Supervisor Koenenn

AYES: Theresa Ryan, Greg Shaw, Kodie Koenenn, Scotty Adam, DarrinBo Ladner

EXCUSED:

D) Justice Court

E) IT Department

F) Purchasing

1. Motion to approve and spread on the Minutes, The Credit Card Report for November 20, 2023. This report reflects all credit card purchases that are currently on the docket for payment.

RESULT: **Approved (UNANIMOUS)**

MOVER: District 2 Supervisor Shaw

SECONDER: District 1 Supervisor Ryan

AYES: Theresa Ryan, Greg Shaw, Kodie Koenenn, Scotty Adam, DarrinBo Ladner

EXCUSED:

2. Motion to approve the low quote purchase of lights and sirens from Blue Line in the amount of \$6,480.00 for EMA and spread both quotes on the Minutes.

RESULT: **Approved (UNANIMOUS)**

MOVER: District 3 Supervisor Koenenn

SECONDER: District 5 Supervisor Ladner

AYES: Theresa Ryan, Greg Shaw, Kodie Koenenn, Scotty Adam, DarrinBo Ladner

EXCUSED:

3. Motion to approve the low quote for lights and equipment from Dana Safety Supply, in the amount of \$15,943.36 for the Sheriff's Office and spread both quotes on the Minutes.

RESULT: **Approved (UNANIMOUS)**

MOVER: District 4 Board President Adam

SECONDER: District 3 Supervisor Koenenn

AYES: Theresa Ryan, Greg Shaw, Kodie Koenenn, Scotty Adam, DarrinBo Ladner

EXCUSED:

4. Motion to approve the purchase of ammunition from Gulf States Distributors in the amount of \$12,284.52 for the Sheriff's Department. It is on State Contract (8200068063) effective dates June 1, 2020 - May 31, 2024 and spread the quote on the Minutes.

RESULT: **Approved (UNANIMOUS)**

MOVER: District 2 Supervisor Shaw

SECONDER: District 5 Supervisor Ladner

AYES: Theresa Ryan, Greg Shaw, Kodie Koenenn, Scotty Adam, DarrinBo Ladner

EXCUSED:

5. Motion to approve the purchase of ammunition from Precision Delta in the amount of \$11,965.77 for the Sheriff's Department. It is on State Contract (8200068065) with effective dates June 1, 2020 - May 31, 2024 and spread the quote on the Minutes.

RESULT: **Approved (UNANIMOUS)**

MOVER: District 4 Board President Adam

SECONDER: District 3 Supervisor Koenenn

AYES: Theresa Ryan, Greg Shaw, Kodie Koenenn, Scotty Adam, DarrinBo Ladner

EXCUSED:

6. Motion to approve advertising for the County's Annual Term Bids.

RESULT: **Approved (UNANIMOUS)**

MOVER: District 2 Supervisor Shaw

SECONDER: District 3 Supervisor Koenenn

AYES: Theresa Ryan, Greg Shaw, Kodie Koenenn, Scotty Adam, DarrinBo Ladner

EXCUSED:

7. Motion to approve advertising for the County's Six-Month Office and Janitorial Term Bids.

RESULT: **Approved (UNANIMOUS)**

MOVER: District 1 Supervisor Ryan

SECONDER: District 5 Supervisor Ladner

AYES: Theresa Ryan, Greg Shaw, Kodie Koenenn, Scotty Adam, DarrinBo Ladner

EXCUSED:

G) Planning and Zoning

1. Motion to approve the Planning Commission Meeting Minutes held on November 2, 2023.

RESULT: **Approved (UNANIMOUS)**

MOVER: District 4 Board President Adam

SECONDER: District 3 Supervisor Koenenn

AYES: Theresa Ryan, Greg Shaw, Kodie Koenenn, Scotty Adam, DarrinBo Ladner

EXCUSED:

H) Parks & Recreation

I) Inventory Clerk

J) Comptroller

1. Motion to approve the docket of claims for November 20, 2023 in the amount of \$104,385.03.

RESULT: **Approved (UNANIMOUS)**

MOVER: District 2 Supervisor Shaw

SECONDER: District 3 Supervisor Koenenn

AYES: Theresa Ryan, Greg Shaw, Kodie Koenenn, Scotty Adam, DarrinBo Ladner

EXCUSED:

2. Motion to approve and authorize payment to poll workers in the amount of \$32,075.00 for the general election held on November 7, 2023.

RESULT: **Approved (UNANIMOUS)**

MOVER: District 5 Supervisor Ladner

SECONDER: District 1 Supervisor Ryan

AYES: Theresa Ryan, Greg Shaw, Kodie Koenenn, Scotty Adam, DarrinBo Ladner

EXCUSED:

K) Board Secretary

1. Motion to approve the Regular Meeting Minutes of Monday, November 6, 2023, at 9:00 a.m.

RESULT: **Approved (UNANIMOUS)**

MOVER: District 2 Supervisor Shaw

SECONDER: District 5 Supervisor Ladner

AYES: Theresa Ryan, Greg Shaw, Kodie Koenenn, Scotty Adam, DarrinBo Ladner

EXCUSED:

8. Elected/Appointed Agendas

A) Sheriff's Office

1. Motion to spread on the Minutes the following personnel changes:
 - a. Add Michael Thomas to the payroll as a full-time Deputy, at a rate of pay of \$20.60 per hour, effective November 20, 2023;
 - b. Add Damon Vanbuskirk to the payroll as a part-time Deputy, at a rate of pay of \$12.00 per hour, effective November 20, 2023;
 - c. Remove Brooke Archer-Shee from the payroll, effective November 17, 2023.

RESULT: Approved (UNANIMOUS)

MOVER: District 4 Board President Adam

SECONDER: District 3 Supervisor Koenenn

AYES: Theresa Ryan, Greg Shaw, Kodie Koenenn, Scotty Adam, DarrinBo Ladner

EXCUSED:

2. Motion to approve and authorize the Board President to sign the FY2022 JAG Local Law grant application.

RESULT: Approved (UNANIMOUS)

MOVER: District 1 Supervisor Ryan

SECONDER: District 2 Supervisor Shaw

AYES: Theresa Ryan, Greg Shaw, Kodie Koenenn, Scotty Adam, DarrinBo Ladner

EXCUSED:

B) Tax Assessor

1. Motion to approve the attached void tax sales dated November 15, 2023.

RESULT: Approved (UNANIMOUS)

MOVER: District 5 Supervisor Ladner

SECONDER: District 2 Supervisor Shaw

AYES: Theresa Ryan, Greg Shaw, Kodie Koenenn, Scotty Adam, DarrinBo Ladner

EXCUSED:

2. Motion to spread on the Minutes the outstanding checks for the Tax Collector's Office.

RESULT: Approved (UNANIMOUS)

MOVER: District 2 Supervisor Shaw
SECONDER: District 3 Supervisor Koenenn
AYES: Theresa Ryan, Greg Shaw, Kodie Koenenn, Scotty Adam, DarrinBo Ladner

EXCUSED:

3. Motion to spread on the Minutes the hiring of Cheyenne Castoro at a rate of pay of \$12.00 per hour, effective November 20, 2023.

RESULT: Approved (UNANIMOUS)

MOVER: District 4 Board President Adam

SECONDER: District 2 Supervisor Shaw

AYES: Theresa Ryan, Greg Shaw, Kodie Koenenn, Scotty Adam, DarrinBo Ladner

EXCUSED:

C) Circuit Clerk

1. Motion to remove Ciara Theriot from the Circuit Clerk's payroll, effective November 13, 2023.

RESULT: Approved (UNANIMOUS)

MOVER: District 4 Board President Adam

SECONDER: District 3 Supervisor Koenenn

AYES: Theresa Ryan, Greg Shaw, Kodie Koenenn, Scotty Adam, DarrinBo Ladner

EXCUSED:

2. Motion to add Jessica Ladner to the Circuit Clerk's payroll at a rate of pay of \$14.60 per hour, effective November 20, 2023.

RESULT: Approved (UNANIMOUS)

MOVER: District 3 Supervisor Koenenn

SECONDER: District 5 Supervisor Ladner

AYES: Theresa Ryan, Greg Shaw, Kodie Koenenn, Scotty Adam, DarrinBo Ladner

EXCUSED:

D) County Court

E) Youth Court/Family Treatment Court

F) Chancery Clerk

1. Motion to spread on the Minutes, the Chancery Clerk's Records Management

Claim for November 2023.

RESULT: Approved (UNANIMOUS)

MOVER: District 3 Supervisor Koenenn

SECONDER: District 2 Supervisor Shaw

AYES: Theresa Ryan, Greg Shaw, Kodie Koenenn, Scotty Adam, DarrinBo Ladner

EXCUSED:

G) County Engineer

H) Road Manager

1. Motion to approve hiring Clifton Gilkerson in the Buildings and Grounds Department as a Class III Laborer at a rate of pay of \$12.50 per hour, effective upon successful completion of physical and drug testing.

RESULT: Approved (UNANIMOUS)

MOVER: District 1 Supervisor Ryan

SECONDER: District 5 Supervisor Ladner

AYES: Theresa Ryan, Greg Shaw, Kodie Koenenn, Scotty Adam, DarrinBo Ladner

EXCUSED:

I) Grant Administrator

1. Motion to spread on the Minutes, the FY 2024 Emergency Medical Services Operating Funds grant application as submitted to MS Dept of Health.

RESULT: Approved (UNANIMOUS)

MOVER: District 2 Supervisor Shaw

SECONDER: District 3 Supervisor Koenenn

AYES: Theresa Ryan, Greg Shaw, Kodie Koenenn, Scotty Adam, DarrinBo Ladner

EXCUSED:

2. Motion to amend motion 2023-2729 to replace and spread on the Minutes, the final request for cash with the attached.

RESULT: Approved (UNANIMOUS)

MOVER: District 4 Board President Adam

SECONDER: District 2 Supervisor Shaw

AYES: Theresa Ryan, Greg Shaw, Kodie Koenenn, Scotty Adam, DarrinBo Ladner

EXCUSED:

3. Motion to spread on the Minutes the applications submitted for the MS Outdoor Stewardship Trust for McLeod Park Bulkhead, Mobile Restroom for Marina, and the Clermont Pier extension.

RESULT: Approved (UNANIMOUS)

MOVER: District 1 Supervisor Ryan

SECONDER: District 2 Supervisor Shaw

AYES: Theresa Ryan, Greg Shaw, Kodie Koenenn, Scotty Adam, DarrinBo Ladner

EXCUSED:

J) County Administrator

1. Motion to spread on the Minutes, Governor Tate Reeves Proclamation dated November 8, 2023 authorizing the following office closures for the Thanksgiving, Christmas and New Years Holidays: Thursday, November 23, 2023, Friday, November 24, 2023, Monday, December 25, 2023, Tuesday, December 26, 2023, and Monday, January 1, 2024.

RESULT: Approved (UNANIMOUS)

MOVER: District 2 Supervisor Shaw

SECONDER: District 1 Supervisor Ryan

AYES: Theresa Ryan, Greg Shaw, Kodie Koenenn, Scotty Adam, DarrinBo Ladner

EXCUSED:

2. Motion to approve and authorize the Board President to sign the Resolution designating county road department workers as First Responders pursuant to Miss. Code Ann. § 25-15-403.

RESULT: Approved (UNANIMOUS)

MOVER: District 1 Supervisor Ryan

SECONDER: District 3 Supervisor Koenenn

AYES: Theresa Ryan, Greg Shaw, Kodie Koenenn, Scotty Adam, DarrinBo Ladner

EXCUSED:

3. Motion to approve and authorize travel, registration and hotel accommodations for any county officials interested in attending the NACo Conference in Washington, DC on February 10-13, 2024.

RESULT: Approved (UNANIMOUS)

MOVER: District 2 Supervisor Shaw

SECONDER: District 4 Board President Adam

AYES: Theresa Ryan, Greg Shaw, Kodie Koenenn, Scotty Adam, DarrinBo Ladner

EXCUSED:

4. Motion to spread on the Minutes, American Medical Response's October 2023 response time report and monthly newsletter.

RESULT: **Approved (UNANIMOUS)**

MOVER: District 4 Board President Adam

SECONDER: District 3 Supervisor Koenenn

AYES: Theresa Ryan, Greg Shaw, Kodie Koenenn, Scotty
Adam, DarrinBo Ladner

EXCUSED:

5. Discussion regarding a potential resolution to our Federal Legislation Delegation Representatives regarding Louisiana levees. The record reflects a Motion to authorize the County Attorney to draft the Resolution and amend the Motion to also include the State Delegation.

RESULT: **Approved (UNANIMOUS)**

MOVER: District 4 Board President Adam

SECONDER: District 2 Supervisor Shaw

AYES: Theresa Ryan, Greg Shaw, Kodie Koenenn, Scotty
Adam, DarrinBo Ladner

EXCUSED:

K) County Attorney

1. Motion to spread on the Minutes, the MOU with Hancock County Water and Sewer District regarding ARPA funding previously approved at the August 7, 2023 meeting.

RESULT: **Approved (UNANIMOUS)**

MOVER: District 2 Supervisor Shaw

SECONDER: District 3 Supervisor Koenenn

AYES: Theresa Ryan, Greg Shaw, Kodie Koenenn, Scotty
Adam, DarrinBo Ladner

EXCUSED:

2. Motion to approve agreement with Balch and Bingham for subdivision of Library/Diamondhead Hospital Clinic parcel for an amount not to exceed \$3,500.

RESULT: **Approved (UNANIMOUS)**

MOVER: District 4 Board President Adam

SECONDER: District 3 Supervisor Koenenn

AYES: Theresa Ryan, Greg Shaw, Kodie Koenenn, Scotty
Adam, DarrinBo Ladner

EXCUSED:

9. Supervisors Items

A) District 1

B) District 2

1. Motion to ratify and spread on the Minutes, the Resolution Appointing Gloria Byrd to the Hancock County Human Resource Agency that was approved at the November 6, 2023 meeting.

RESULT: **Approved (UNANIMOUS)**

MOVER: District 2 Supervisor Shaw

SECONDER: District 5 Supervisor Ladner

AYES: Theresa Ryan, Greg Shaw, Kodie Koenenn, Scotty Adam, DarrinBo Ladner

EXCUSED:

C) District 3

D) District 4

1. Discussion regarding blighted property in the Bayou Phillips Community located at 6048 Lark Street off of Harbor Drive and a property between I-10 (Exit 2) in Waveland.

The record reflects the Hancock County Building Official, Anthony Cuevas will start the process of reviewing the property and bring back a report of his findings to the December 4, 2023 meeting.

E) District 5

10. Public Comment

Mr. Clarence Harris - thank you for the Proclamation regarding Valena C. Jones school.

11. Executive Session

A) Motion to enter into a closed session to determine the appropriateness of an executive session regarding the following:

- a. Litigation regarding Darrell Hughes;
- b. Litigation regarding Belleavance/MAC, LLC.

RESULT: **Approved (UNANIMOUS)**

MOVER: District 2 Supervisor Shaw

SECONDER: District 1 Supervisor Ryan

AYES: Theresa Ryan, Greg Shaw, Kodie Koenenn, Scotty Adam,

DarrinBo Ladner

EXCUSED:

B) Motion to enter into an executive session regarding the following:

- a. Litigation regarding Darrell Hughes;**
- b. Litigation regarding Belleavance/MAC, LLC.**

RESULT: Approved (UNANIMOUS)

MOVER: District 1 Supervisor Ryan

SECONDER: District 2 Supervisor Shaw

AYES: Theresa Ryan, Greg Shaw, Kodie Koenenn, Scotty Adam,
DarrinBo Ladner

EXCUSED:

C) Motion to exit the executive session with action taken.

RESULT: Approved (UNANIMOUS)

MOVER: District 4 Board President Adam

SECONDER: District 3 Supervisor Koenenn

AYES: Theresa Ryan, Greg Shaw, Kodie Koenenn, Scotty Adam,
DarrinBo Ladner

EXCUSED:

D) Motion to approve the final settlement agreement and authorize payment to Darrell Hughes and Russell S. Gill, P.L.L.C. as payees in the amount of \$3,500 and spread the Settlement Agreement and General Release on the Minutes.

RESULT: Approved (UNANIMOUS)

MOVER: District 4 Board President Adam

SECONDER: District 1 Supervisor Ryan

AYES: Theresa Ryan, Greg Shaw, Kodie Koenenn, Scotty Adam,
DarrinBo Ladner

EXCUSED:

12. Adjourn/Recess

RESULT: Approved (UNANIMOUS)

MOVER: District 4 Board President Adam

SECONDER: District 3 Supervisor Koenenn

AYES: Theresa Ryan, Greg Shaw, Kodie Koenenn, Scotty Adam,
DarrinBo Ladner

EXCUSED:

The Minutes of the November 20, 2023 meeting have been read and approved.

Scotty Adam

Supervisor Scotty Adam, President