



Hancock County Board of Supervisors

Regular Meeting Agenda

December 4, 2023 at 9:00 AM

Board Meeting Room

1. Call to Order

- A) Pledge of Allegiance
- B) Invocation

2. Roll Call

3. Amendments to the Agenda

- A) Motion to accept the agenda.

4. Bid Openings

- A) Motion to open and take under advisement Bids received for Hancock County Term Bids.

5. Announcements

- A) **The next regular scheduled Board of Supervisor's meeting will be held at 9:00 a.m., on Monday, December 18, 2023.**
- B) **Biweekly payroll with check date November 24, 2023, totaled \$808,916.44.**

6. External Business Agenda

A) Port & Harbor Commission

- 1. Motion to accept the Hancock County Port and Harbor Commission's Resolution #20231127-01, Claims Docket for November 27, 2023, in the amount of \$343,226.47 (GO \$121,140,50, RR \$49,252.36, IP \$8,487.28, AP \$164,346.33).

B) Jeff Loftus – GRPC

C) Bruce Newton - Digital Engineering

1. Presentation of the Stormwater Program Project Status as of November 29, 2023.
2. Motion to spread on the Minutes, the approved request for a time extension with the Natural Resources Conservation Service "NRCS" on Agreement #NR224423XXXXC042, Amendment #4.
3. Motion to approve and authorize the Board President to sign the SF424 application for the NRCS funding increase request.

D) David Pitalo - Hancock County Utility Authority

1. Discussion/Update on the Hancock County Utility Authority Solar Project.

7. Departmental Agendas

A) Emergency Management Agency

B) E-911/Dispatch

1. Motion to approve Hope Hewlett, Sabrina Keppard, Leelah Finney and Shea Tovsland to attend the 40-Hour basic telecommunicators course held at the Hancock County EMA on January 22-26, 2024 at the reimbursable costs of \$1,090.00 for the class.

C) Animal Shelter

1. Motion to accept and spread on the Minutes the following donations for the Animal Shelter:
 - a. Krewe of Olympus in the amount of \$720.00 (shelter needs);
 - b. James M. Jones in the amount of \$600.00 (kittens/shelter needs);
 - c. Coastal Roadrunner Sams in the amount of \$400.00 (shelter needs).

D) Justice Court

E) IT Department

F) Purchasing

1. Motion to approve and spread on the Minutes, the Credit Card Report for December 4, 2023. This report reflects all credit card charges that are presently on the docket for payment.

G) Planning and Zoning

1. Discussion/Update regarding the blighted property located at 6048 Lark Street, Waveland, Mississippi.

H) Parks & Recreation

1. Discussion pertaining to the possible lease of the Hancock County Sports Complex.

I) Inventory Clerk

1. Motion to approve registration for Melissa Mesa to attend the Inventory Control Clerk certification training. The training will be held in January 2024, but the exact date will be set after the first of the year.

J) Comptroller

1. Motion to approve the docket of claims for December 4, 2023, in the amount of \$1,875,840.58.

K) Board Secretary

1. Motion to approve the Regular Meeting Minutes of Monday, November 20, 2023, at 9:00 a.m.

8. Elected/Appointed Agendas

A) Sheriff's Office

1. Motion to spread on the Minutes, acknowledgment of the receipt of the monthly inmate meal log from the Hancock County Adult Detention Center for the month of November 2023, as on file with the County Administrator, pursuant to Mississippi State Statute 19-25-74.
2. Motion to spread on the Minutes the following personnel changes:
 - a. The following need their pay adjusted to \$16.48 per hour, effective December 03, 2023; they graduated from the academy: Jordan Lee, Cody Barker, and Camron Dear;
 - b. Add Jonas Marnick and Melissa Prendergast to the payroll as part-time Deputies, at a rate of pay of \$12.00 per hour, effective December 04, 2023;
 - c. Remove Melissa Moran from the payroll, effective November 28, 2023;
 - d. Transfer Jim Sanderford from part-time to full-time Correction Officer, at a rate of pay of \$15.97 per hour, effective December 03, 2023.

B) Tax Assessor

1. Motion to spread on the Minutes Order of the Department of Revenue authorizing the county to expend the avails of the 1 mill levy collected for the 2023 tax roll and any previous years under the code.

C) Circuit Clerk

D) County Court

E) Youth Court/Family Treatment Court

1. MOU between Hancock County Family Treatment Court and the LSU School of Social Work (Intern), contingent upon County Attorney review and approval, commencing January 1, 2024 - December 31, 2024.

F) Chancery Clerk

G) County Engineer

1. Discussion/Motion to spread on the Minutes, the ROW Request from Telepak Networks to install underground conduit and fiber optic cable along Fred and Al Key Road, from Stennis Airport to Roscoe Turner Road.
2. Motion to approve and authorize the Board President to sign the Task Order Request No. 2 for the North Beach Boulevard Culvert Replacement Project.

H) Road Manager

1. Motion to approve the hiring of David Jaskowiak in the Road Department South as a Class III CDL Class A Truck Driver/Laborer at the rate of pay of \$14.75 per hour, effective upon successful completion of a physical and drug test.

I) Grant Administrator

J) County Administrator

1. Motion to approve and spread on the Minutes, the resignation of Stephanie Ladner from the Hancock County Election Commission, effective December 15, 2023.
2. Motion to approve and spread on the Minutes, the request from EMA Director, Brian T. Adam for the use of the Hancock County Arena on December 12, 2023, for the food drive.
3. Motion to approve and authorize the Board President to sign the quote for Coast Connect and spread all documents on the Minutes.
4. Motion to spread on the Minutes, the Mississippi Association of Supervisors' 2024 County Employee Scholarship Application Form. The deadline to receive applications is 4:00 p.m. on February 1, 2024; instructions can be found on the attached form or on the MAS website.

K) County Attorney

1. Motion to approve the Resolution of the Hancock County, Mississippi Board of Supervisors Respectfully Requesting that Mississippi's State and Federal Legislators Oppose any Louisiana Levee's that do not Provide Sufficient Studies or Scientific Information Demonstrating No Adverse Impacts on Mississippi.
2. Motion to spread on the Minutes, the Notice of Termination of the Agreement

with American Medical Services (AMR) to Provide Advance Life Support
Emergency Medical Services to Hancock County, Mississippi.

9. Supervisors Items

A) District 1

1. Motion to waive the fees for the Lakeshore Community Center on December 23, 2023 for a Christmas Toy Giveaway from Pastor Don A. Elbourne Jr. from the Lakeshore Baptist Church.
2. Motion to approve and spread on the Minutes, the appointment of Reba McCaleb as District 1 Election Commissioner, effective December 16, 2023, and authorize Mrs. McCaleb to attend the upcoming election training session that begins on January 24, 2024.

B) District 2

C) District 3

D) District 4

E) District 5

10. Public Comment

11. Executive Session

- A) Motion to enter into a closed session to determine the appropriateness of an executive session regarding the potential acquisition of real property.**
- B) Motion to enter into an executive session regarding the potential acquisition of real property.**
- C) Motion to exit the executive session.**

12. Adjourn/Recess