



Hancock County Board of Supervisors

Regular Meeting Agenda

November 6, 2023 at 9:00 AM

Board Meeting Room

1. Call to Order

- A) Pledge of Allegiance
- B) Invocation

2. Roll Call

3. Amendments to the Agenda

- A) Motion to accept the agenda.

4. Bid Openings

5. Announcements

- A) The next regular scheduled Board of Supervisor's meeting will be held at 9:00 a.m., on November 20, 2023.**
- B) Biweekly payroll with a check date of October 27, 2023 totaled \$777,705.56.**

6. External Business Agenda

A) Port & Harbor Commission

- 1. Motion to accept the Hancock County Port and Harbor Commission's Resolution #20231023-01, Claims Docket for October 23, 2023, in the amount of \$546,041.39 (GO \$195,245.23, RR \$71,206.88, IP \$101,118.27, AP \$178,471.01).
- 2. Motion to accept the Hancock County Port and Harbor Commission's Resolution #20231023-02, approving the Audit Engagement Letter for Fiscal

Year 2023 with Alexander, Van Loon, Sloan, Levens & Favre, PLLC.

3. Motion to accept the Hancock County Port and Harbor Commission's Resolution #20231023-06, authorizing the Execution of a Lease Agreement with Skydweller US, Inc. for Suite 200 of the Technology Building at Stennis International Airpark for a term of One Year in the amount of \$18,750 Annually.

B) Jeff Loftus – GRPC

1. Motion to approve and authorize the Board President to sign the Grant Agreement for the Tidelands FY24 Derelict Pier and Vessel Removal Grant Award.
2. Motion to approve and authorize the Board President to sign the Request for Project Extension for the Tidelands FY16 Washington Street Waterfront Improvements Project. (ADA Pier and Pedestrian Access Project).
3. Motion to approve and authorize the Board President to sign the renewal of the Gulf Regional Planning Commission Service Agreement to assist Hancock County with the Tidelands Administration.
4. Motion to approve and authorize the Board President to sign the renewal of the Gulf Regional Planning Commission General Planning Service Agreement to assist Hancock County with general services as needed.

C) Bruce Newton - Digital Engineering

1. Presentation of Stormwater Program Project Status as of November 3, 2023.
2. Discussion/Motion to approve and authorize the Board President to sign the Final Change Order No. 1 as part of the Close Out Package for Hancock County Drainage Improvements for Rotten Bayou Road.
3. Motion to ratify the Board President's signature on the Work Change Directive No. 1 for Pontiac Drive & Texas Flat Road Drainage Improvements, issued October 18, 2023, and spread Work Change Directive No. 1 on the Minutes.

D) Allison Anderson - Friends of Valena C. Jones School

1. Motion to approve and authorize the Board President's signature on a Proclamation by the Hancock County Board of Supervisors Recognizing the Alumni and Teachers of Valena C. Jones School in Hancock County, Mississippi.

7. Departmental Agendas

A) Emergency Management Agency

1. Motion to spread on the Minutes, the 2024 Emergency Management Performance Grant Program Agreement and authorize EMA Director to sign as the Certifying Official and Board President to sign.

2. Motion to approve the following Fire Investigator Appointments for 2024 from Sheriff Ricky Adam: Brian T. Adam, John Albert Evans, Holly Bilbo, and Daniel Sullivan.

B) E-911/Dispatch

1. Motion to approve the following E-911 personnel changes:
 - a. Motion to accept the resignations of Rachel Warner and Brianna Page, effective October 21, 2023;
 - b. Motion to accept the resignation of Tempest Martin, effective October 25, 2023; and
 - c. Motion to approve the hiring of Sabrina Barnes, Leelah Finney, and Shea Tovsland, effective November 6, 2023, as Dispatchers at a rate of pay of \$14.42 per hour, pending successful completion of physical and drug screening, with a 90 day probationary period.
2. Motion to approve the quote from AT&T for Solacom Guardian Hardware Refresh for 6 positions, Caliber CAD Hardware Refresh for 6 positions and TXT2911 in the upfront amount of \$261,700 with a monthly maintenance cost of \$3,431 for five years with an autorenewal term.

C) Animal Shelter

D) Justice Court

E) IT Department

F) Purchasing

1. Motion to approve and spread on the Minutes, the Credit Card Report for November 6, 2023. This report reflects all credit card charges that are currently on the docket for payment.
2. Motion to approve the low quote from R.E.S Contracting to purchase lights for the Dedeaux and Kiln baseball fields in the amount of \$59,500.00 and spread both quotes on the Minutes.
3. Motion to approve the sole source subscription purchase from Cellebrite for the Sheriff's Department in the amount of \$6,450.00 and spread the letter on the Minutes.

G) Planning and Zoning

1. Motion to approve the Planning Commission Meeting Minutes held on October 5, 2023.
2. Motion to approve the Planning Commission Meeting Minutes held on October 19, 2023.

H) Parks & Recreation

1. Motion to approve a refund for Ellis Smith Sr. for \$233.55. He paid for a reservation in cash and later cancelled.
2. Motion to approve the termination of Kristian Caspolich and remove him from McLeod Park payroll, effective October 31, 2023.

I) Inventory Clerk

1. Motion to approve the removal of the attached assets. They are broken and were sent back to the vendor.

J) Comptroller

1. Motion to approve the attached budget amendments for November 6, 2023.
2. Motion to approve the docket of claims for Monday, November 6, 2023 in the amount of \$2,564,748.56.
3. Motion to approve the following Interfund Transfers:
 - a. Transfer into Fleet Maintenance \$50,000, of that \$14,000 from the general fund, \$33,000 from the road fund, and \$3,000 from the seawall fund.

K) Board Secretary

1. Motion to approve the Regular Meeting Minutes of Monday, October 16, 2023 at 9:00 a.m.

8. Elected/Appointed Agendas

A) Sheriff's Office

1. Motion to spread on the Minutes, acknowledgement of the receipt of the monthly inmate meal log from the Hancock County Adult Detention Center for the month of October 2023, as on file with the County Administrator, pursuant to Mississippi State Statute 19-25-74.
2. Motion to approve and authorize the Board President's signature on the 24CA1231 TRIAD Grant Agreement.
3. Motion to approve the following vehicle and trailer to be auctioned with GovDeals and, upon auction, remove items from inventory:
 - a. Asset 20230215 - 2015 Infiniti VIN#JN8CS1MU9FM381539
 - b. Asset 20070234 - 2005 Homemade Trailer VIN# 5HABH14295NO48940.
4. Motion to spread on the Minutes the following personnel changes:
 - a. Add the following to the payroll as full-time deputies, at a rate of pay of \$20.60 per hour, effective November 06, 2023: Reed Verdin, Joshua Stroud, and Michael Williams;
 - b. Add Robert Rogers to the payroll as full-time Investigator, at a rate of pay of \$22.15 per hour, effective November 06, 2023;
 - c. Move Benjamin Bowden from part-time to full-time Deputy, at a rate of pay

- of \$20.60 per hour, effective November 05, 2023;
d. Add AJ Gambino to the payroll as a part-time Deputy, at a rate of pay of \$12.00 per hour, effective November 06, 2023;
e. Remove Britney Johnston from the payroll, effective November 03, 2023;
f. Move Kristiyana Washington from part-time to full-time Correction Officer, at a rate of pay of \$15.97 per hour, effective November 05, 2023.

5. Motion to approve and authorize the Board President to sign as Secondary Signatory Official for the MOHS 154AL and Occupant Protection Grant.

B) Tax Assessor

1. Motion to approve and authorize the Board President and Chancery Clerk to sign the Notice to Increase the Assessment of Real Property.
2. Motion to spread on the Minutes the resignation of Ashley Bush Andry and remove from payroll, effective October 9, 2023.
3. Motion to amend Brooke Armes' statutory pay for CR1 pay, effective October 1, 2023.

C) Circuit Clerk

1. Motion to pay poll workers an additional \$75.00 per election for a total of \$200.00 plus an additional \$25.00 for picking up and returning ballot boxes, pursuant to Mississippi Code § 23-15-227.

D) County Court

E) Youth Court/Family Treatment Court

F) Chancery Clerk

1. Motion to spread on the Minutes the Chancery Clerk's October Land Redemption Settlement Check in the amount of \$39,017.17 to the General Fund, and the Settlement Report.

G) County Engineer

1. Discussion/Motion to approve and authorize the Board President to sign the Sub-Contractors Request No. 2 in the amount of \$46,080.00 to Gills's Crane and Dozer Service, Inc. for South Railroad Street Bridge Replacement LSBP-23(11). (Hot Mix Asphalt – Gibson Maintenance, LLC).
2. Motion to approve and authorize the Board President to sign the Sub-Contractors Request No. 1 in the amount of \$48,932.50 to Landmark Contracting, Inc. for Hurricane Zeta Repairs to Beach Boulevard ER-0023-00(056) LPA/108754-701000. (Mobilization, Hydroseeding, Silt Fence, Wattles – Gulf Coast Solutions, LLC)
3. Discussion/Motion to approve and authorize the Board President to sign the

Local Public Agency Projects MDOT Form LPA-100 for Santa Rosa Pathway STP-0023-00(058) LPA.

4. Discussion/Motion to approve and authorize the Board President to sign the Sub-Contractors Request No. 2 in the amount of \$196,355.00 to Landmark Contracting, Inc. for Hurricane Zeta Repairs to Beach Boulevard ER-0023-00(056) LPA/108754-701000. (Asphalt, concrete, Stone, Excavation – RJG Contracting, LLC)
5. Discussion/Motion to approve and authorize the Board President to sign the Sub-Contractors Request No. 3 in the amount of \$20,000.00 to Landmark Contracting, Inc. for Hurricane Zeta Repairs to Beach Boulevard ER-0023-00(056) LPA/108754-701000. (Concrete Railing– Eagle Rebar and Cable Co. Inc.)
6. Motion to spread on Minutes the following descriptions of road resurfacing regarding the Lakeshore Road Resurfacing Project and the Santa Rosa Pathway Project:
 - a. The limits of the Lakeshore Road Resurfacing Project STP-0101-00(154) LPA/108785-701000 will be along Lakeshore Road between Lower Bay Road and the railroad for approximately 5,700 feet.
 - b. The limits of the Santa Rosa Pathway Project STP-0023-00(058) LPA/109476-711000 will be along Fred and Al Key Road between Texas Flat Road and Stennis Airport Road.
7. Discussion: Removal of abandoned pilings north of Bay St. Louis Bridge.

H) Road Manager

1. Motion to adjust Earl Terry's pay in the Sand Beach/Seawall Department back to \$9.00 per hour effective October 8, 2023, per his request.
2. Discussion/Motion to approve the purchase of four (4) 48in culverts using ARPA funds in the amount of \$7,200.80 for the Nicola Road drainage project.
3. Discussion regarding request for Washington Street water access
4. Discussion regarding the request from the Hancock County School District asking the Board of Supervisors to assist with 16th Section property cleanup, estimated costs of approximately \$7,500 total.

I) Grant Administrator

1. Motion to approve and authorize the Board President to execute budget modification 4, final closeout package, and final invoice for Rolls Royce KCDBG project.
2. Motion to approve and authorize the Board President to sign the GOMESA Bond Request 24-DGT for Reimbursement from Hancock Bank in the amount of \$612,076.19.

3. Motion to approve and authorize the Board President to execute Request for Cash No. 8 for the Taxilane Sierra Project in the amount of \$19,520.00.
4. Discussion regarding stormwater project 3.25 Firetower Road funding for engineering services and procurement.
5. Motion to approve and authorize the Board President to sign the MCWI Grant Program Final Report for 412-1-SW-5.6 (2.03 Leetown).

J) County Administrator

1. Motion to spread on the Minutes, American Medical Response's All Zones Report for September 2023 as well as their October 2023 "Rapport".
2. Motion to spread on the Minutes, Proclamation by Governor Tate Reeves for the observance of Veterans Day on Friday, November 10, 2023; all county offices will be closed.
3. Motion to ratify and spread on the Minutes, letter to the Mississippi Department of Revenue regarding Bud & Burger's contest for a beer permit during Stennis Day in the Bay on November 11, 2023.
4. Motion to authorize travel for Jeff Hair and Jonathan Favre to attend the 40 hour training course in Flowood, Mississippi from December 11-15, 2023 to include lodging at Home2Suites in Jackson/Flowood, at the rate of \$630 for each room for a total of \$1,260. Per diem is needed for both Jeff Hair and Jonathan Favre.
5. Motion to spread on the Minutes the Warranty Deed and Title Insurance regarding the purchase of land from Richard D. Santiago as recorded in Book 2023, Page 13850, in the office of the Chancery Clerk.

K) County Attorney

1. Motion to approve and spread on the Minutes, the attached Circuit Court Staff Attorneys and Court Administrators Salary Budget for 2023-2024 prepared by Judge Dodson.
2. Discussion/Update regarding the status of land acquisitions for the elevation of the beach road project.

9. Supervisors Items

A) District 1

1. Motion to approve and authorize the Board President's signature on a Resolution of the Hancock County Board of Supervisors renaming the Clermont Harbor Pier as the "Lyonie Joseph 'Jeep' Lader, Sr. Memorial Pier".

B) District 2

1. Motion to approve the Dedication of Land for Private Cemetery for Lesa

Ladner Shaw and spread all documents on the Minutes.

2. Motion to approve District 2's appointment of Gloria Byrd to the Hancock County Human Resource Agency. Ms. Byrd's appointment will run from November 6, 2023 - November 6, 2027.

C) District 3

D) District 4

E) District 5

1. Discussion regarding changing the speed limit on Rue Laterre Road from 25 miles per hour to 15 miles per hour.

10. Public Comment

11. Executive Session

12. Adjourn/Recess