



Hancock County Board of Supervisors

Regular Meeting Agenda

October 16, 2023 at 9:00 AM

Board Meeting Room

1. Call to Order

- A) Pledge of Allegiance
- B) Invocation

2. Roll Call

3. Amendments to the Agenda

- A) Motion to accept the agenda.

4. Bid Openings

5. Announcements

- A) The next regular scheduled Board of Supervisor's meeting will be held at 9:00 a.m., on November 6, 2023.
- B) Biweekly payroll with check date October 13, 2023 totaled \$782,573.90.

6. External Business Agenda

A) Port & Harbor Commission

- 1. Motion to approve the Hancock County Port and Harbor Commission's Resolution #20231009-01, Claims Docket for October 9, 2023, in the amount of \$660,360.50 (GO \$187,375.63, RR \$164,394.22, IP \$189,222.21, AP \$112,919.89, FAA \$6,448.55).

B) Jeff Loftus – GRPC

1. Discussion regarding traffic analysis for Kiln Delisle Road at Kapalama Drive and Edwin Ladner Road.

C) Katie Mayfield - Mississippi State University Extension

1. Discussion/Motion to authorize ATV usage at the Hancock County fairgrounds for an ATV Safety class on Friday, November 10, 2023 for 6 youth participants.

D) Steve Barney - Director, Bay St. Louis Creative Arts Center

1. Presentation/Discussion by Steve Barney regarding a project with Mississippi Public Broadcasting for a new PBS television series: "The Potter's Challenge: Unleashing the Secrets of Clay".

E) Bruce Newton - Digital Engineering

7. Departmental Agendas

A) Emergency Management Agency

1. Motion to spread the following E-911 Commission election results on the Minutes: Brian Adam as E-911 Commission Chairman, Bob Armstrong as E-911 Commission Vice Chairman, Michelle Cuevas as E-911 Commission Secretary and Heather Smith as E-911 Commission Attorney for the October 2023 to September 2024 term.
2. Motion to authorize payment of \$20,000.00 to Central Bank for Leetown VFD Engine 1 from Insurance Rebate Money (112-258-711) and place on November 6, 2023 Docket.

B) E-911/Dispatch

1. Motion to rescind hiring Jennifer Calhoun due to her not being able to take the job at this time.
2. Motion to approve the transfer of Taylor Holston from the jail to E-911 Dispatch as a full-time Dispatcher at a rate of \$14.42 per hour, effective October 16, 2023.

C) Animal Shelter

1. Motion to accept and spread on the Minutes a donation to the Hancock County Animal Shelter in the amount of \$5,000.00 from Industrial Corrosion Control, Inc. to be used for miscellaneous shelter needs.
2. Motion to rescind Motion 7.C.2. from the October 2, 2023 meeting to hire Kenny M. Bevan at the Animal Shelter.
3. Motion to approve hiring Kenneth Booner full-time at the Animal Shelter at a rate of pay of \$11.95 per hour, pending successful completion of a physical and drug screening.
4. Motion to approve moving Crystal Cooley from part-time to full-time cat

technician at a rate of pay of \$12.31 per hour, effective October 22, 2023.

D) Justice Court

E) IT Department

F) Purchasing

1. Motion to approve and spread on the Minutes, the Credit Card Report for October 16, 2023. This report reflects all credit card charges that are currently on the docket for payment.
2. Motion to approve the low quote from Champion to purchase a motor for EMA in the amount of \$6,776.10 and spread both quotes on the Minutes.
3. Motion to approve the low quote purchase of Apex Private Cloud from Design for the IT Department for the monthly amount of \$9,399.00 and spread both quotes on the Minutes. These are the new servers to replace the old servers.
4. Motion to approve the purchase of two (2) Kubotas lawn mowers from Parish Tractor in the total amount of \$33,618.36 for McLeod Park. These are on MS State Contract 820006733; effective dates March 1, 2023 - February 29, 2024.

G) Planning and Zoning

1. Motion to approve the Planning Commission Meeting Minutes held on September 21, 2023.

H) Parks & Recreation

I) Inventory Clerk

1. Motion to approve the removal of the attached assets, as they are broken beyond repair and hold no value to the county.

J) Comptroller

1. Motion to spread on the Minutes the final amended budget for FY 2022-2023.
2. Motion to approve the docket of claims for Monday, October 16, 2023 in the amount of \$242,393.67.

K) Board Secretary

1. Motion to approve the Special Meeting Minutes of Friday, September 29, 2023 at 11:00 a.m. and the Regular Meeting Minutes of Monday, October 2, 2023.

8. Elected/Appointed Agendas

A) Sheriff's Office

1. Motion to approve and authorize the Board President to sign the agreement

with Magnet Forensics, in the amount \$4,000.00 for a 1-year term.

2. Motion to spread on the minutes the following personnel changes:
Remove part-time Correction Officer Jagade Chifici from payroll, effective October 04, 2023.
3. Motion to spread on the Minutes, the FY23 MOHS Sub-Grantee Closeouts for the 402 Occupant Protection Grant and the 154 Alcohol FY23 Grant.
4. Motion to approve the advertisement for a reverse auction to purchase 4 - 2023 Ford Explorers.

B) Tax Assessor

1. Motion to approve to void the attached tax sales.
2. Motion to approve the Petition for Reduction/Increase in Assessment for Real Property for August 2023 and authorize the Board President and Chancery Clerk to sign.
3. Motion to approve the Petition for Reduction/Increase in Assessment for Real Property for September 2023 and authorize the Board President and Chancery Clerk to sign.
4. Motion to approve the Petition for Reduction/Increase in Assessment for Personal Property for September 2023.
5. Motion to spread on the Minutes the hiring of Casey Sykes full-time at a rate of pay of \$12.00 per hour, October 10, 2023.
6. Motion to spread on the Minutes, the statutory payroll raise for Yolanda Sanders pursuant to her certificate of educational recognition.
7. Motion to spread on the Minutes, Brianna Palmer's new rate of pay of \$18.92 per hour, as the raise was inadvertently omitted from the October 2 meeting agenda.

C) Circuit Clerk

D) County Court

E) Youth Court/Family Treatment Court

1. Motion to approve and authorize the Board President to sign the Agreement for Housing of Juveniles at the Harrison County Youth Detention Center; the agreement shall commence on October 7, 2023 and shall terminate on December 31, 2028.
2. Motion to approve Grant Consultant Independent Contract for new OJJDP Grant Award number 15PJDP-23-GG-03544-COAP. This position is already budgeted and will be paid out of our OJJDP grant funds.

F) Chancery Clerk

1. Motion to spread on the Minutes the Chancery Clerk's September Land Redemption Settlement Check for \$686.03 to the General Fund, and the Settlement Report.

G) County Engineer

1. Motion to approve and authorize the Board President to sign the Supplemental Agreement No. 1 MDOT executed with Landmark Contracting, Inc. This agreement adds fifteen (15) more working days for Construction of Hurricane Zeta Repairs to Beach Boulevard.
2. Discussion: Phasing of Lakeshore Road Resurfacing Project STP-0101-00(154) LPA/108785-701000.
3. Discussion: Phasing of Santa Rosa Pathway Project STP-0023-00(058) LPA/109476-711000.

H) Road Manager

1. Motion to approve paying 2024 Road Manager Dues in the amount of \$200.00.
2. Motion to remove Roger Giveans from payroll in the Sand Beach/Seawall Department, effective October 5, 2023, due to his termination of employment.
3. Discussion regarding Rotten Bayou cemetery connecting road cost

I) Grant Administrator

1. Motion to approve and authorize the Board President to execute Request for Cash No. 7 for the Aircraft Packaging Hangar in the amount of \$2,945.50.
2. Motion to spread on the Minutes the MDOT Concurrence, fully executed Preliminary Engineering Services Contract and Notice to Proceed issued to Neel Schaffer, Inc. for the Santa Rosa Pathway STP-0023-00(058)LPA109476/71000.
3. Motion to authorize the Board President's signature and spread on the Minutes, the quarterly reports to be submitted to the Department of Finance and Administration for the Arena Fairgrounds Improvements and Infrastructure Improvements projects.
4. Motion to approve and authorize the Board President's signature on the Mississippi Fiscal Year 2022 State and Local Cybersecurity Grant Program Local Consent Agreement and Interest Survey Forms.

J) County Administrator

1. Motion to authorize the Krewe of Nereids to use the Annex parking lot to line up the marching units and Krewe of Nereids floats on Sunday, February 4, 2024 for the Krewe of Nereids Mardi Gras Parade and spread letter from Sue

Ashman, Parade Officer on the Minutes.

2. Discussion regarding funding source for the Pontiac Drive and Texas Flat Change Order No. 3 that was approved at the Monday, October 2, 2023 meeting.
3. Motion to spread on the Minutes, the Press Release from Partners for Stennis & Michoud regarding Stennis Day in the Bay set for Saturday, November 11, 2023 from 12:00 - 5:00 p.m. at the Historic Courthouse and Motion to approve a payment in the amount of \$2,500 for the Heritage Star honoring the 660 Hancock County families that paved the way for Space Exploration.
4. Discussion regarding the amended resolution of the Hancock County School District requesting assistance from the Board of Supervisors to clean the following blighted 16th Section properties with a promise to pay commitments of up to \$3,500 for all three properties and spread the correspondence on the Minutes:
 - a. Parcel #055-0-16-005.005 - Residential - Section 16-6S-16W - Lease #210171;
 - b. Parcel #055-0-16-017.000 - Residential - Section 16-6S-16W - Lease #220053;
 - c. Parcel #055-0-16-006.000 - Residential - Section 16-6S-14W - Lease #62484.
5. Motion to approve and authorize the Board President to sign the following 16th Section Land matter:
 - a. New Lease - Reinharddt Schuster - Section 29-5S-15W - Parcel #029-0-29-006.003.
6. Motion to authorize CASA of Hancock County to use the Hancock County Annex parking lot and public restrooms for the Touch A Truck event scheduled for Saturday, April 13, 2024 from 8:00 a.m. through 4:00 p.m.

K) County Attorney

1. Discussion regarding the request from Medicom to renew the franchise agreement with Hancock County, Mississippi.

9. Supervisors Items

A) District 1

B) District 2

C) District 3

D) District 4

1. Discussion regarding Wreaths Across America Day Proclamation.

E) District 5

10. Public Comment

11. Executive Session

12. Adjourn/Recess