

**MINUTES OF THE
HANCOCK COUNTY REGIONAL SOLID WASTE
MANAGEMENT AUTHORITY
July 12, 2021**

The Board of Directors of the Hancock County Regional Solid Waste Management Authority held its regular meeting at the City of Bay St. Louis Conference Center at 8:30 a.m.

Call to Order

The meeting of the Board of Directors convened at 8:30 A.M. July 12, 2021 at the Bay St. Louis Conference Center Located at 598 Main Street, Bay Saint Louis, MS.

Board Members physically present at the start of the meeting were Jeremy Burke, Greg Shaw, Mike Reso, Jeffrey Reed, Theresa Ryan, and Mike Favre. Nancy Depreo on Phone Conference Call.

Board Attorney Heather Smith was on phone conference.
Compton Engineering, Inc., Administrator, Dawn Malley present.

It was determined there was a quorum and the following proceedings were held.

MOTION TO APPROVE MINUTES DATED JUNE 14, 2021

Motion was made by Director Greg Shaw seconded by Director Mike Favre to approve minutes dated June 14, 2021.

The following roll call vote was taken.

VOTING YEA: Directors Jeremy Burke, Greg Shaw, Mike Reso, Nancy Depreo, Jeffrey Reed, Theresa Ryan, and Mike Favre.

VOTING NAY: None

ABSENT AND NOT VOTING: Director Mike Smith

Motion was declared carried.

**MOTION TO ACCEPT THE STATEMENT OF REVENUE AND EXPENSE SHEET
AND BALANCE SHEET DATED JUNE 16, 2021**

Motion was made by Director Greg Shaw seconded by Director Mike Favre to accept the Statement of Revenue and Expense Sheet and Balance Sheet dated for June 16, 2021.

The following roll call was taken.

VOTING YEA: Directors Jeremy Burke, Greg Shaw, Mike Reso, Nancy Depreo, Jeffrey Reed, Theresa Ryan, and Mike Favre.

**MINUTES OF THE
HANCOCK COUNTY REGIONAL SOLID WASTE
MANAGEMENT AUTHORITY
July 12, 2021**

VOTING NAY: None

ABSENT AND NOT VOTING: Director Mike Smith

Motion was declared carried. A copy of the sheet is attached hereto as Exhibit A.

ORDER TO APPROVE DOCKET DATED JULY 12, 2021

Motion was made by Director Greg Shaw seconded by Director Mike Favre to approve the docket dated July 12, 2021 in the amount of \$311,082.41.

The following roll call was taken.

VOTING YEA: Directors Jeremy Burke, Greg Shaw, Mike Reso, Nancy Depreo, Jeffrey Reed, Theresa Ryan, and Mike Favre.

VOTING NAY: None

ABSENT AND NOT VOTING: Director Mike Smith

Motion was declared carried. A copy of the Attachment A docket is attached hereto as Exhibit B.

**MOTION TO SPREAD ON MINUTES THE SWEARING INTO OFFICE OF
DIRECTOR THERESA RYAN REPRESENTATIVE OF HANCOCK COUNTY BOARD
OF SUPERVISORS BY CHANCERY CLERK TIM KELLAR**

Motion was made by Director Greg Shaw seconded by Director Mike Favre to spread on minutes the swearing into office was Director Theresa Ryan representative of Hancock County Board of Supervisors by Chancery Clerk, Tim Kellar.

The following roll call was taken.

VOTING YEA: Directors Jeremy Burke, Greg Shaw, Mike Reso, Nancy Depreo, Jeffrey Reed, Theresa Ryan and Mike Favre.

VOTING NAY: None

ABSENT AND NOT VOTING: Director Mike Smith

Motion was declared carried. A copy of the Oath of Office is attached hereto as Exhibit C.

**MINUTES OF THE
HANCOCK COUNTY REGIONAL SOLID WASTE
MANAGEMENT AUTHORITY
July 12, 2021**

**MOTION TO APPROVE HANCOCK COUNTY SOLID WASTE AUTHORITY
BUDGET AMENDMENT NO. 1 FOR FY 2021**

Motion was made by Director Greg Shaw seconded by Director Mike Favre to approve the Hancock County Solid Waste Authority Budget Amendment No. 1 for FY 2021.

The following roll call was taken.

VOTING YEA: Directors Jeremy Burke, Greg Shaw, Nancy Depreo, Mike Reso, Jeffrey Reed, Theresa Ryan, and Mike Favre.

VOTING NAY: None

ABSENT AND NOT VOTING: Director Mike Smith

Motion was declared carried. A copy of the document is attached hereto as Exhibit D.

**MOTION TO APPROVE HANCOCK COUNTY SOLID WASTE AUTHORITY
BUDGET FOR FY 2022**

Motion was made by Director Greg Shaw seconded by Director Mike Favre to approve Hancock County Solid Waste Authority Budget for FY 2022.

The following roll call was taken.

VOTING YEA: Directors Jeremy Burke, Greg Shaw, Nancy Depreo, Mike Reso, Jeffrey Reed, Theresa Ryan, and Mike Favre.

VOTING NAY: None

ABSENT AND NOT VOTING: Director Mike Smith

Motion was declared carried. A copy of the document is attached hereto as Exhibit E.

**MOTION TO ACCEPT CLASS I AND CLASS II RUBBISH BID FROM KING
CONSTRUCTION, LLC IN THE AMOUNT OF \$4.75 CUBIC YARD**

Motion was made by Director Greg Shaw seconded by Director Mike Favre to accept Class I and Class II bid from King Construction, LLC in the amount of \$4.75 cubic yard.

The following roll call was taken.

VOTING YEA: Directors Jeremy Burke, Greg Shaw, Nancy Depreo, Mike Reso, Jeffrey Reed, Theresa Ryan, and Mike Favre.

VOTING NAY: None

**MINUTES OF THE
HANCOCK COUNTY REGIONAL SOLID WASTE
MANAGEMENT AUTHORITY
July 12, 2021**

ABSENT AND NOT VOTING: Director Mike Smith

Motion was declared carried. A copy of the document is attached hereto as Exhibit F.

ORDER TO AUTHORIZE COMPTON ENGINEERING AND ATTORNEY HEATHER SMITH FOR PREPARATION OF BID DOCUMENTS FOR COLLECTION HAUL SERVICES FOR HANCOCK COUNTY

Motion was made by Director Greg Shaw seconded by Director Jeremy Burke to authorize Compton Engineering and Attorney Heather Smith for preparation of bid documents for Collection Haul Services in Hancock County.

The following roll call was taken.

VOTING YEA: Directors Jeremy Burke, Greg Shaw, Nancy Depreo, Mike Reso, Jeffrey Reed, Theresa Ryan, and Mike Favre.

VOTING NAY: None

ABSENT AND NOT VOTING: Director Mike Smith

Motion was declared carried.

ORDER TO HAVE CHAIRMAN JEREMY BURKE EXECUTE CLASS I AND CLASS II RUBBISH SERVICE CONTRACT WITH KING CONSTRUCTION, LLC

Motion was made by Director Nancy Depreo seconded by Director Greg Shaw to authorize Chairman, Jeremy Burke to Execute Contracts for Class I and Class II Rubbish with King Construction, LLC.

The following roll call was taken.

VOTING YEA: Directors Jeremy Burke, Greg Shaw, Nancy Depreo, Mike Reso, Jeffrey Reed, Theresa Ryan, and Mike Favre.

VOTING NAY: None

ABSENT AND NOT VOTING: Director Mike Smith

Motion was declared carried.

**MINUTES OF THE
HANCOCK COUNTY REGIONAL SOLID WASTE
MANAGEMENT AUTHORITY
July 12, 2021**

MOTION TO ADJOURN

Motion was made by Director Jeffrey Reed seconded by Director Nancy Depreo to adjourn.

The following roll call was taken:

VOTING YEA: Directors Jeremy Burke, Greg Shaw, Mike Reso, Nancy Depreo, Jeffrey Reed, Theresa Ryan, and Mike Favre.

VOTING NAY: None

ABSENT AND NOT VOTING: Director Mike Smith

Motion was declared carried.

Minutes of the July 12, 2021 meeting.

Approved by:

	Chairman	
Jeremy Burke	Title	Date

**MINUTES OF THE
HANCOCK COUNTY REGIONAL SOLID WASTE
SPECIAL MEETING
MANAGEMENT AUTHORITY
July 26, 2021**

The Board of Directors of the Hancock County Regional Solid Waste Management Authority held its special meeting at the City of Bay St. Louis Conference Center at 8:30 a.m.

Call to Order

The meeting of the Board of Directors convened at 8:30 A.M. July 26, 2021 at the Bay St. Louis Conference Center Located at 598 Main Street, Bay Saint Louis, MS.

Board Members physically present at the start of the meeting were Jeremy Burke, Greg Shaw, Theresa Ryan, and Mike Smith and Nancy Depreo on Phone Conference Call were Mike Reso and Mike Favre.

Board Attorney Heather Smith was on phone conference.
Compton Engineering, Inc., Administrator, Dawn Malley present.

It was determined there was a quorum and the following proceedings were held.

**MOTION TO ACCEPT THE LETTER FROM WASTE MANAGEMENT NOTIFYING
THAT ESCAMBIA COUNTY FACILITY WHICH PROCESSES THE RECYCLABLE
MATERIALS FOR HANCOCK COUNTY SOLID WASTE AUTHORITY WAS
SIGNIFICANTLY DAMAGED BY FIRE**

Motion was made by Director Nancy Depreo and seconded by Director Mike Smith. to request for Waste Management to send the Authority a letter by 5:00pm on July 26, 2021, giving the Authority a date when the Escambia County Facility will be back operating and to have all recycle dumpster at each location to be picked up as soon as possible.

The following roll call was taken.

VOTING YEA: Directors Jeremy Burke, Greg Shaw, Mike Reso, Nancy Depreo, Theresa Ryan, Mike Smith, and Mike Favre.

VOTING NAY: None

ABSENT AND NOT VOTING: Director Jeffrey Reed

Motion was declared carried. A copy of the letter is attached hereto as Exhibit A.

MOTION TO ADJOURN

Motion was made by Director Nancy Depreo seconded by Director Greg Shaw to adjourn.

**MINUTES OF THE
HANCOCK COUNTY REGIONAL SOLID WASTE
SPECIAL MEETING
MANAGEMENT AUTHORITY
July 26, 2021**

The following roll call was taken:

VOTING YEA: Directors Jeremy Burke, Greg Shaw, Mike Reso, Nancy Depreo, Theresa Ryan, Mike Smith and Mike Favre.

VOTING NAY: None

ABSENT AND NOT VOTING: Director Jeffrey Reed

Motion was declared carried.

Minutes of the July 26, 2021 meeting.

Approved by:

	Chairman	
Jeremy Burke	Title	Date

9:27 AM

07/26/21

Accrual Basis

Hancock County Solid Waste Authority

Statement of Revenue & Expense

June 2021

	Jun 21	Budget	Oct '20 - Jun 21	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
Collection Fees					
City of Bay St. Louis					
Bulky Waste	5,088.92	5,081.25	44,879.01	45,731.25	60,975.00
Collection	41,983.59	41,999.00	370,789.24	377,991.00	503,988.00
Total City of Bay St. Louis	47,072.51	47,080.25	415,668.25	423,722.25	564,963.00
City of Diamondhead					
Bulky Waste	2,962.50	2,955.58	26,109.50	26,600.25	35,467.00
Cart Rental	3,634.00	3,634.00	32,706.00	32,706.00	43,608.00
Collection	33,930.50	33,928.58	299,568.00	305,357.25	407,143.00
Total City of Diamondhead	40,527.00	40,518.16	358,383.50	364,663.50	486,218.00
City of Waveland					
Bulky Waste	2,896.52	2,892.17	25,544.31	26,029.50	34,706.00
Collection	23,896.29	23,905.08	211,046.44	215,145.75	286,861.00
Total City of Waveland	26,792.81	26,797.25	236,590.75	241,175.25	321,567.00
Hancock County					
Bulky Waste	5,981.25	5,967.33	52,714.75	53,706.00	71,608.00
Cart Rental	7,337.00	7,337.00	66,033.00	66,033.00	88,044.00
Collection	59,892.25	59,918.17	529,156.45	539,263.50	719,018.00
Total Hancock County	73,210.50	73,222.50	647,904.20	659,002.50	878,670.00
Total Collection Fees	187,602.82	187,618.16	1,658,546.70	1,688,563.50	2,251,418.00
Dumpster Fees					
Bay St. Louis	2,169.28	1,250.00	9,158.74	11,250.00	15,000.00
Diamondhead	0.00	0.00	0.00	0.00	0.00
Waveland	163.34	321.00	1,968.14	2,889.00	3,852.00
Emergency Rolloffs	0.00	350.00	0.00	3,150.00	4,200.00
Hancock County	8,317.80	3,791.67	36,188.63	34,125.00	45,500.00
Total Dumpster Fees	10,650.42	5,712.67	47,315.51	51,414.00	68,552.00
Interest (Bank)	132.90	258.33	1,703.63	2,325.00	3,100.00
Total Income	198,386.14	193,589.16	1,707,565.84	1,742,302.50	2,323,070.00
Expense					
Collection and Dumpster Expense					
Garbage Collection	187,602.82	187,618.17	1,658,372.00	1,688,563.50	2,251,418.00
Dumpsters and Rolloffs	10,650.42	5,712.67	47,490.21	51,414.00	68,552.00
Total Collection and Dumpster Expense	198,253.24	193,330.84	1,705,862.21	1,739,977.50	2,319,970.00
Other Ordinary Expenses					
Administrator	1,700.00	1,700.00	15,300.00	15,300.00	20,400.00
Advertising	0.00	29.17	135.72	262.50	350.00
Attorney	0.00	2,250.00	18,000.00	20,250.00	27,000.00
Audit	0.00	708.33	0.00	6,375.00	8,500.00
Bookkeeping	150.00	166.67	1,425.00	1,500.00	2,000.00
Directors Fees	240.00	416.67	2,480.00	3,750.00	5,000.00
Engineering	30.00	1,250.00	570.00	11,250.00	15,000.00
Garbage Disposal	58,399.73	48,166.67	489,388.15	433,500.00	578,000.00
Insurance	0.00	1,500.00	8,923.24	13,500.00	18,000.00
Miscellaneous	0.00	25.00	230.51	225.00	300.00
Plan Amendment Expense	0.00	4,216.67	0.00	37,950.00	50,600.00
Public Notice Outreach	0.00	500.00	0.00	4,500.00	6,000.00
Recycling Dumpsters	15,270.85	14,833.33	128,568.05	133,500.00	178,000.00
Roll-Offs King Landfill	655.82	716.67	5,246.56	6,450.00	8,600.00
Rubbish Landfill	22,472.25	17,916.67	219,412.00	161,250.00	215,000.00
Seminars/Travel	0.00	16.67	0.00	150.00	200.00
SW Enforcement Officer	0.00	2,500.00	0.00	22,500.00	30,000.00
Total Other Ordinary Expenses	98,918.65	96,912.52	889,679.23	872,212.50	1,162,950.00
Total Expense	297,171.89	290,243.36	2,595,541.44	2,612,190.00	3,482,920.00

9:27 AM
07/26/21
Accrual Basis

Hancock County Solid Waste Authority

Statement of Revenue & Expense

June 2021

	<u>Jun 21</u>	<u>Budget</u>	<u>Oct '20 - Jun 21</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Net Ordinary Income	-98,785.75	-96,654.20	-887,975.60	-869,887.50	-1,159,850.00
Other Income/Expense					
Other Income					
Grant (SW Officer)	0.00	1,875.00	0.00	16,875.00	22,500.00
Grant (Public Notice Outreach)	0.00	500.00	0.00	4,500.00	6,000.00
Millage	96,912.50	96,912.50	868,123.42	872,212.50	1,162,950.00
Total Other Income	96,912.50	99,287.50	868,123.42	893,587.50	1,191,450.00
Net Other Income	96,912.50	99,287.50	868,123.42	893,587.50	1,191,450.00
Net Income	<u>-1,873.25</u>	<u>2,633.30</u>	<u>-19,852.18</u>	<u>23,700.00</u>	<u>31,600.00</u>

Hancock County Solid Waste Authority

Balance Sheet

As of June 30, 2021

	Jun 30, 21
ASSETS	
Current Assets	
Checking/Savings	
The First Checking	233,623.56
Total Checking/Savings	233,623.56
Accounts Receivable	
Accounts Receivable	397,994.68
Total Accounts Receivable	397,994.68
Other Current Assets	
Prepaid Insurance	9,577.34
Total Other Current Assets	9,577.34
Total Current Assets	641,195.58
TOTAL ASSETS	641,195.58
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	311,154.41
Total Accounts Payable	311,154.41
Total Current Liabilities	311,154.41
Total Liabilities	311,154.41
Equity	
Retained Earnings	349,893.35
Net Income	-19,852.18
Total Equity	330,041.17
TOTAL LIABILITIES & EQUITY	641,195.58

**DOCKET OF CLAIMS
8/9/2021**

	<u>AMOUNT</u>	<u>CHECK BALANCE</u>
The First BEGINNING CHECK BOOK BALANCE		\$92,629.48
DEPOSITS		
Interest July	\$ 372.09	\$93,001.57
City of Waveland (June 2021 Collection Billing)	\$ 26,956.15	\$119,957.72
City of Bay St. Louis (June 2021 Collection Billing)	\$ 47,072.51	\$167,030.23
City of Bay St. Louis (May/June2021 Dumpster Billing)	\$ 2,169.28	\$169,199.51
City of Diamondhead (June 2021 Collection Billing)	\$ 40,527.00	\$209,726.51
Hancock County (June 2021Collection Billing)	\$ 73,210.50	\$282,937.01
Hancock County (Millage July 2021)	\$ 96,912.50	\$379,849.51
Hancock County (May/June 2021Collection Billing)	\$ 8,317.80	\$388,167.31
	\$ -	\$388,167.31
	\$ -	\$388,167.31
	\$ -	\$388,167.31
Total		\$ 295,537.83
CHECKS		
Withdrawals/Payments		
		\$388,167.31
Ck# 3558 Jeremy Burke (Per Diem 7-12-21 & 7-26-21)	\$ 80.00	\$ 388,087.31
Ck# 3559 Greg Shaw (Per Diem 7-12-21 & 7-26-21)	\$ 80.00	\$ 388,007.31
Ck# 3560 Mike Reso (Per Diem 7-12-21 & 7-26-21)	\$ 80.00	\$ 387,927.31
Ck# 3561 Jeffrey Reed (Per Diem 7-12-21 & 7-26-21)	\$ 40.00	\$ 387,887.31
Ck# 3562 Theresa Ryan (Per Diem 7-12-21 & 7-26-21)	\$ 80.00	\$ 387,807.31
Ck# 3563 Mike Favre (Per Diem 7-12-21 & 7-26-21)	\$ 80.00	\$ 387,727.31
Ck# 3564 Mike Smith (Per Diem 7-26-21)	\$ 40.00	\$ 387,687.31
Ck# 3565 Gulf Coast Bookkeeping (Bookkeeping July 2021)	\$ 150.00	\$ 387,537.31
Ck# 3566 Void	\$ -	\$ 387,537.31
Ck# 3567 Compton Engineering (Admin. July 2021)	\$ 1,700.00	\$ 385,837.31
Ck# 3568 Butler Snow(Attorney Fees June 2021)	\$ 2,250.00	\$ 383,587.31
Ck# 3569 Butler Snow (Attorney Fees for Plan Amendment)	\$ 1,862.21	\$ 381,725.10
Ck# 3570 Waste Mang. Pecan Grove (Disposal July 2021)	\$ 56,625.64	\$ 325,099.46
Ck# 3571 King Construction (Landfill July 2021)	\$ 21,531.75	\$ 303,567.71
Ck# 3572 Waste Mang. (Collection/Bulky/Carts July 2021)	\$ 187,602.82	\$ 115,964.89
Ck# 3573 Waste Mang. (HC Rolloffs 4th of July event)	\$ 976.11	\$ 114,988.78
Ck# 3574 Waste Mang. (Recycle Dumpsters July 2021)	\$ 14,581.43	\$ 100,407.35
Ck# 3575 Waste Mang. (HC Dumpsters July 2021)	\$ 4,357.80	\$ 96,049.55
Ck# 3576 Waste Mang. (BSL Dumpsters July 2021)	\$ 926.74	\$ 95,122.81
Ck# 3577 Waste Mang. (Waveland Dumpsters July 2021)	\$ 229.27	\$ 94,893.54
\$ 293,273.77		