



Hancock County Board of Supervisors

Regular Meeting Agenda

September 18, 2023 at 9:00 AM

Board Meeting Room

1. Call to Order

- A) Pledge of Allegiance
- B) Invocation

2. Roll Call

3. Amendments to the Agenda

- A) Motion to accept the agenda.

4. Bid Openings

5. Announcements

- A) The next regular scheduled Board of Supervisor's meeting will be held at 9:00 a.m. on Monday, October 2, 2023.**
- B) Biweekly payroll with check date September 15, 2023 totaled \$779,842.36.**

6. External Business Agenda

A) Port & Harbor Commission

- 1. Motion to accept the Hancock County Port and Harbor's Resolution #20230911-01, Claims Docket for September 11, 2023, in the amount of \$596,659.15 (GO \$177,024.66, RR \$135,951.08, IP \$206,759.99, AP \$70,397.94, FAA \$6,525.48).
- 2. Motion to accept the Hancock County Port and Harbor's Resolution #20230911-06 and authorize the Board President to execute the County

Tuition Assistance Program (CTAP) Memorandum of Understanding with Pearl River Community College and Southern Mississippi Planning and Development District, Inc. for FY24 and FY25 in the amount of \$80,000 per year.

B) Jeff Loftus – GRPC

1. Motion to approve and authorize the Board President to sign the FY2024 Amended Tidelands Application Derelict Pier and Vessel Removal to accommodate the \$200,000.00 award allocation.
2. Motion to approve and authorize the Board President to sign the MDEQ 2023 Solid Waste Assistance Grant Competitive Application requesting funding to support Hancock County's 2024 Household Hazardous Waste Collection Day Event.

C) Bruce Newton - Digital Engineering

7. Departmental Agendas

A) Emergency Management Agency

B) E-911/Dispatch

1. Motion to approve hiring Jolene Dougherty as a full-time exempt TAC Officer with an annual salary of \$40,000.00, effective September 24, 2023.
2. Motion to approve hiring Tracy Ladner as a full-time exempt Dispatch Coordinator with an annual salary of \$54,600.00, effective September 24, 2023.
3. Motion to approve the resignation of Trinity Sharkey, effective September 1, 2023 and remove from the payroll.
4. Motion to approve Rebecca Necaise to attend an 8 hour NECI Crimes in Progress Continuing Education Course at Stone County EMA, Wiggins, MS on October 17, 2023, at a cost of \$150.00, using credit with Gold-Line Training LLC to cover the costs.
5. Motion to approve Destiny Cuevas to attend an 8 hour NECI Stress Management Continuing Education Course at Stone County EMA, Wiggins, MS on October 19, 2023, at a cost of \$150.00, using credit with Gold-Line Training LLC to cover the costs.

C) Animal Shelter

1. Discussion regarding the grinder pumps at the Hancock County Animal Shelter and Kiln Water and Fire District.
2. Motion to accept a donation in the amount of \$5,000 for the Hancock County Animal Shelter for shelter needs and projects from Industrial Corrosion

Control, Inc. and spread the check and receipt on the Minutes.

D) Justice Court

E) IT Department

F) Purchasing

1. Motion to approve and spread on the Minutes, the Credit Card Report for September 8, 2023. This report reflects all credit card charges that are currently on the docket for payment.
2. Motion to ratify the County Administrator's Emergency Declaration letter dated July 19, 2023 regarding the Courthouse and spread the attached documentation on the Minutes.

G) Planning and Zoning

1. Motion to approve the Planning Commission Meeting Minutes held on August 17, 2023.

H) Parks & Recreation

1. Motion to approve hiring Gregory Ehret full-time for McLeod Park at a rate of pay of \$12.00 per hour, pending successful completion of a physical and drug screen.

I) Inventory Clerk

1. Motion to approve the removal of the attached Asset #7412 from inventory due to an automobile accident. The insurance company has taken possession of the vehicle.

J) Comptroller

1. Motion to ratify the additional payment made on September 8, 2023, in the amount of \$377.15 to Landmark Title & Escrow, for closing costs on the property located at 10060 Chapman Road, Bay St, Louis, MS 39520.
2. Motion to approve and authorize payment to a poll worker in the amount of \$125.00 for the primary runoff election held on August 29, 2023. This one was left off of the prior approved totals for payment.
3. Motion to approve the docket of claims for September 18, 2023 in the amount of \$300,215.43.
4. Motion to add to today's docket, an invoice payable to William Beckham in the amount of \$600.00. This was the land appraisal for the property on Chapman Road.

K) Board Secretary

1. Motion to approve and spread on the Minutes the Regular Meeting Minutes of Tuesday, September 5, 2023, the Public Hearing Minutes of Thursday, September 7, 2023 and the Thursday, September 14, 2023 Meeting to Adopt the Budget and Set Tax Levy.

8. Elected/Appointed Agendas

A) Sheriff's Office

1. Motion to spread on the Minutes the following personnel changes:
 - a. Adjusting Alex Kenney and Gabriel Lee's pays to \$16.00 per hour, they have completed the academy, effective September 24, 2023;
 - b. Remove full-time RN Brittany Simon from payroll, effective September 04, 2023;
 - c. Add to the payroll, LPN Pamela Dickinson full-time at a rate of pay of \$27.81 per hour, effective October 01, 2023;
 - d. Transfer Clay Necaise from part-time to full-time Deputy, at a rate of pay of \$20.60, effective October 01, 2023.
2. Motion to spread on the Minutes the fully executed Access Agreement between Rock 99 Media, LLC and the Hancock County Sheriff's Office.

B) Tax Assessor

C) Circuit Clerk

1. Motion to approve and authorize the Board President to sign the Contract for Services between the Hancock County Board of Supervisors and the Hancock County Circuit Clerk, Kendra Necaise, for the purpose of testing, programming and preparing the voting equipment for all Primary, General and any and all Special Elections.

D) County Court

E) Youth Court/Family Treatment Court

F) Chancery Clerk

1. Motion to spread on the Minutes the Chancery Clerk's August Land Redemption Settlement Check in the amount of \$31,264.87 to the General Fund, and the Settlement Report.

G) County Engineer

1. Motion to spread on the Minutes a ROW Request from AT&T Mississippi to install buried fiber optic cable along Port and Harbor Drive to 3310 Port and Harbor Drive.
2. Motion to spread on the Minutes the Letter Agreement Request No. 1 for Hurricane Zeta Repairs to Beach Boulevard Project No. ER-0023-00(056)LPA/108754-701000.

3. Motion to approve and authorize the Board President to sign Sub-Contractors Request No. 5 in the amount of \$39,360.00 for Kiln Delisle Road Bridge Replacement SAP-23(30).
4. Motion to approve and authorize the Board President to sign Sub-Contractors Request No. 1 in the amount of \$12,000.00 for South Railroad Street Bridge Replacement LSBP-23(11).

H) Road Manager

1. Motion to rescind Motion 8.H.3. made at the August 21, 2023 Board Meeting to hire Roger Baker for the Road Department South.
2. Motion to approve the hiring of James Ness as a Class III Laborer in the Road Department South at a rate of pay of \$12.50 per hour, effective upon successful completion of a physical and drug screening, with a probationary period of 90 days.
3. Motion to approve the hiring of Roger Giveans as a Class II Laborer in the Sand Beach Seawall Department at a rate of pay of \$12.50 per hour, effective upon the successful completion of physical and drug screening, including a probationary period of 90 days.
4. Discussion regarding Bay Saint Louis parking lot paving

I) Grant Administrator

1. Motion to spread on the Minutes the fully executed MOU for House Bill 603 Hancock County Infrastructure Improvements.
2. Motion to approve and authorize the Board President to execute Request for Cash No. 6 for the Taxilane Sierra Project in the amount of \$13,426.80.
3. Motion to approve and authorize the Board President to execute Request for Cash No. 6 for the Aircraft Packaging Hangar in the amount of \$43,070.00.
4. Motion to approve and authorize Board President to sign the Tire Grant WT702 request for reimbursement in the amount of \$2,000.00.
5. Motion to spread on the Minutes the fully executed Preliminary Engineering Services contract and Notice to Proceed with Neel-Schaffer, Inc. for Texas Flat Road Reconstruction.

J) County Administrator

1. Motion to spread on the Minutes the Settlement Statement regarding 10060 Chapman Road, Bay St. Louis, Mississippi.
2. Motion to approve and authorize the Board President's signature on the Resolution of the City of Diamondhead City Council Requesting the Donation of, or Long-Term Lease of, Real Property from the Hancock County Board of Supervisor's for a dog park and spread the Resolution on the Minutes.

3. Motion to approve and spread on the Minutes the following 16th Section Land Matters and authorize the Chancery Clerk to sign:
 - a. Lance Wedgeworth - Easement/Right of Way - Section 16-5S-14W - Assignment to Adam Bodie Craig and Randa Lee Craig;
 - b. Bobby Seals - Residential - Section 29-5S-15W - Parcel #029-0-29-001.000; and
 - c. Hancock County School District Correspondence dated September 12, 2023.
4. Motion to approve the closing of Beach Boulevard (from Washington Street to Main Street) on Wednesday, September 27 from 4:00 p.m. to 7:00 p.m. for Bay High School's Homecoming Parade.
5. Discussion regarding an invoice from Charlie Stroud Roofing & Sheetmetal LLC for roofing materials needed for work on the concession stand (HNCE Pee Wee Football Association).
6. Discussion regarding Hancock County Port and Harbor's request to Senator Wicker's office regarding \$10M in the next round of stormwater projects in Hancock County, which originated from the 2019 Waggoner Engineering Stormwater Comprehensive Study, and discussion regarding the payment of the 25% non-federal cost share from either Hancock County or Port and Harbor Commission.
7. Discussion to set date and time to hold a Special Meeting for the FY2022-2023 Budget Closeout.

K) County Attorney

1. Motion to approve and authorize the Board President to sign 2 copies of the following documents in regard to the Moonshot Solar project:
 - a. Moonshot Solar Lease Estoppel and Agreement;
 - b. Moonshot Solar Estoppel Affidavit Consents; and
 - c. Moonshot Solar Owner's Affidavit Gap Indemnity.
2. Discussion regarding Hancock County Ambulance Services

9. Supervisors Items

A) District 1

B) District 2

C) District 3

D) District 4

E) District 5

1. Discussion regarding light needed at the Dedeaux Ballfield Playground.

10. Public Comment

11. Executive Session

12. Adjourn/Recess