



Hancock County Board of Supervisors

Regular Meeting Agenda

September 5, 2023 at 9:00 AM

Board Meeting Room

1. Call to Order

- A) Pledge of Allegiance
- B) Invocation

2. Roll Call

3. Amendments to the Agenda

- A) Motion to accept the agenda.

4. Bid Openings

5. Announcements

- A) The next regular scheduled Board of Supervisor's meeting will be held at 9:00 a.m., on September 18, 2023.**
- B) Biweekly payroll with check date September 1, 2023 totaled \$779,030.75.**
- C) The Board of Supervisors will hold a Public Hearing this morning at 10:30 a.m. to make corrections to the Road Registry regarding McKay Lane.**
- D) The Board of Supervisors will hold a Public Hearing this morning at 11:00 a.m. regarding the second batch of Homestead Exemption Objections.**
- E) The Board of Supervisors will hold a Public Hearing on Thursday, September 7, 2023 at 11:00 a.m. for discussion regarding the proposed FY2023/2024 budget.**
- F) The Board of Supervisors will hold a Public Hearing on Thursday,**

September 14, 2023 at 8:15 a.m. to adopt the FY2023/2024 budget and set tax levy.

6. External Business Agenda

A) Port & Harbor Commission

1. Motion to accept the Hancock County Port and Harbor Commission's Resolution #20230828-01, Claims Docket for August 28, 2023, in the amount of \$625,498.77 (GO\$126,043.08, RR \$112,079.82, IP \$34,747.10, AP \$91,807.36, FAA\$260,821.41).
2. Discussion regarding the Hancock County Tuition Assistance Program.

B) Jeff Loftus – GRPC

1. Motion to approve and authorize the Board President to sign the MDEQ Request for Reimbursement for the Solid Waste Assistance Grant #688 that supported Hancock County's 2023 Household Hazardous Waste Collection Day Event.

C) Bruce Newton - Digital Engineering

1. Presentation of Stormwater Program Project Status as of September 1, 2023.
2. Motion to spread on the Minutes, the approved request for a time extension with NRCS on Agreement #NR224423XXXXC042, Amendment #3.
3. Discussion/Motion to approve and authorize the Board President to sign the Certificate of Substantial Completion for Road 374 Drainage Improvements Project.
4. Discussion regarding a potential change order for the Pontiac Drive Drainage Improvements that was presented to the Board on August 7, 2023.

D) Monica Ladner - Safe Haven Baby Box

1. Presentation from Monica Lader regarding Safe Haven Baby Box locations.

E) John Brdecka - Hancock County Library System

1. Motion to authorize the Board President's signature on the Proclamation from the Hancock County Library System designating September 2023 as National Library Card Sign Up Month.

7. Departmental Agendas

A) Emergency Management Agency

B) E-911/Dispatch

1. Motion to accept the resignation of dispatcher Tyrell Whitfield-Roberson,

effective August 30, 2023 and remove from payroll.

2. Motion to authorize Brianna Page and Hallie Sherwood to attend the mandatory 16-hour telecommunications orientation course in Canton, MS on September 18-19, 2023, with hotel room for 2 nights along with reimbursement for mileage and meals.

C) Animal Shelter

1. Motion to remove Leslie Cruse from the Animal Shelter payroll, effective September 3, 2023.
2. Motion to hire Garrett Smith at the Animal Shelter, full-time, at a rate of pay of \$11.95 per hour, pending the successful completion of a physical and drug screen.

D) Justice Court

1. Motion to approve Judge Desmond Hoda, Judge Brian Necaie and Judge Eric Moran to attend the Mississippi Justice Court Judges Conference in Oxford Mississippi, October 4-6, 2023.

E) IT Department

F) Purchasing

1. Motion to approve and spread on the Minutes, the Credit Card Report for September 5, 2023. This report reflects all credit card charges that are currently on the docket for payment.
2. Motion to approve the low quote from Marine Systems to replace ECU for the Sheriff's Department in the amount of \$7,466.51 and spread both quotes on the Minutes.

G) Planning and Zoning

H) Parks & Recreation

1. Motion to remove Jeremy Brewer from McLeod Park's payroll due to his termination effective August 25, 2023.

I) Inventory Clerk

1. Motion to approve the removal of the attached assets as they are broken beyond repair and hold no value to the county.
2. Motion to approve the removal of Asset # 7260 from inventory due to an automobile accident. The insurance company has taken possession of the vehicle.

J) Comptroller

1. Motion to approve the following interfund transfers:
 - a. Transfer \$261,158.93 into the E911 Infrastructure debt service fund from the E911 fund.
 - b. Transfer \$250,000.00 into the General fund from the DAK Tax Increment Debt Service Fund.
2. Motion to approve the docket of claims for September 5, 2023 in the amount of \$1,714,024.07.
3. Motion to approve the attached budget amendments for September 5, 2023.
4. Motion to approve and authorize payment to poll workers in the amount of \$15,905.00 for the primary runoff election held on August 29, 2023.

K) Board Secretary

1. Motion to approve and spread on the Minutes, the Regular Meeting Minutes of Monday, August 21, 2023 at 9:00 a.m.

8. Elected/Appointed Agendas

A) Sheriff's Office

1. Motion to spread on the Minutes, acknowledgement of the receipt of the monthly inmate meal log from the Hancock County Adult Detention Center for the month of August 2023, as on file with the County Administrator, pursuant to Mississippi State Statute 19-25-74.
2. Motion to approve and authorize the Board President to sign the agreement for Pearl River County to purchase the following vans for \$1,000.00 each:

2009 Ford 3SD VIN – 1FTSS34L19DA49349
 2009 Ford 3SD VIN – 1FTSS34L89DA49350
3. Motion to remove Michael Boutte's assigned duty weapon asset #5936 Glock 21 Serial number TUC830 from inventory and allow his family to purchase his weapon for \$1.00. This is a state statute 45-9-131 (See attachment)
4. Motion to spread on the Minutes, the following personnel changes:
 1. Remove the following from the payroll:
 - a. Teresa Osbourn – effective August 21, 2023,
 - b. Bailey Ordoyne – effective August 24, 2023,
 - c. Leonard Ladner – effective September 9, 2023.
 2. Add Douglas Parker Jr. to the payroll as a full-time deputy at a rate of pay of \$20.00 per hour, effective September 11, 2023.
 3. Add Melissa Martin as a full-time clerical at a rate of pay of \$16.00 per hour, effective September 05, 2023.
5. Motion to approve the School Resource Officer Agreement with the Hancock County School District and to authorize the Board President and Sheriff to execute and spread the executed agreement on the Minutes.

B) Tax Assessor

1. Motion to approve and authorize the Board President to sign the ESRI renewal quote.

C) Circuit Clerk

D) County Court

E) Youth Court/Family Treatment Court

1. Motion to accept the Order Appointing Youth Court Pro Tempore Prosecutor, Edward Gibson, effective September 5, 2023, with a prorated salary of \$42,700.00 over a fixed term of 8 months.

F) Chancery Clerk

G) County Engineer

1. Motion to spread on Minutes the ROW Request from AT&T Mississippi to place 138 feet of buried cable along Standard Dedeaux Road, location being at or near 27228 Standard Dedeaux Road.

H) Road Manager

1. Discussion regarding a request from HCPHC requesting assistance with the reopening of a portion of Fred Haise Road from the Road Department.
2. Motion to approve the transfer of Lawrence Wendell from the Sand Beach/Seawall to Road Department South as a Class III Grader Operator/Laborer at the same rate of pay, effective September 10, 2023.
3. Motion to approve the transfer of Earl Terry from the Road Department to the Sandbeach/Seawall Department as a Class III Laborer at the same rate of pay, effective September 10, 2023.
4. Motion to approve the application of the Road Manager to condemn two dangerous trees, and authority to request removal from owners, or assess the value and otherwise comply with Miss. Code Section 65-7-9.

I) Grant Administrator

1. Motion to approve and authorize the Board President to sign the GOMESA Bond Request 23-DGT for Reimbursement from Hancock Bank in the amount of \$260,834.07.
2. Motion to approve and authorize the Board President to execute the preliminary engineering contract with Neel-Schaffer for Santa Rosa Pathway in the amount of \$133,502.62, pending MDOT concurrence.

J) County Administrator

1. Motion to approve the Hancock County Coroner's request to list Mr. John Trepagnier who passed away on August 8, 2023 as an Unclaimed Body, and request the county to assist with the costs of the cremation to be directed by Riemann Funeral Home, Gulfport, MS 39501. The fee will be \$800.00.
2. Motion to approve the purchase of water shut offs for the Bayside Park drainage project.
3. Motion to ratify and spread on the Minutes, the Hancock County Burn Ban Press Release issued by the Hancock County Board of Supervisors and the Hancock County Emergency Management Agency, extending the Burn Ban from Friday, September 1, 2023 through Saturday, September 30, 2023 as well as the Mississippi Forestry Commission's Request for Outdoor Burn Ban documentation.
4. Motion to spread on the Minutes, the American Medical Response's July 2023 response time report.

K) County Attorney

1. Motion to ratify the date change for the Public Hearing regarding the 2023/2024 Budget to Thursday, September 7, 2023 at 11:00 a.m. and the Meeting date to Adopt the 2023/2024 Budget and Set the Tax Levy to Thursday, September 14, 2023 at 8:15 a.m.
2. Motion to spread on the Minutes, the Public Notice from the Mississippi Environmental Quality Permit Board regarding the proposed modification of the Permit to Construct Air Emissions Equipment issued to Relativity Space, Inc., public notice start date of August 25, 2023.

9. Supervisors Items

A) District 1

B) District 2

1. Discussion/Motion to waive the fees for the use of the Dedeaux Ball Fields on October 13 - 14, 2023 for a Softball Tournament to benefit 2-year-old Warner Trace Ford diagnosed with Leukemia.

C) District 3

D) District 4

E) District 5

1. Motion to reappoint Linda McKay to the Library Board of Trustees for a new 5 year term, effective October 1, 2023 through September 30, 2028.

10. Public Comment

11. Executive Session

12. Recess

13. Public Hearing - Correct Road Registry - 10:30 a.m.

- A) Motion to correct the Road Registry regarding McKay Lane from 220 feet to 385 feet.**

14. Public Hearing - Homestead Exemption Objections - 11:00 a.m.

- A) Motion to spread on the Minutes, the Notice Certifications and Notice of Homestead Exemption Objection Hearing letters regarding the following:
 - a. Mr. David M. Doll, 15008 Pontiac Place, Kiln, MS, Parcel #069M-2-31-015.000, and
 - b. Mr. Glendon L. Estes, Jr., 7716 Mamalu Place, Diamondhead, MS 39525, Parcel #067K-2-36-047.000.

15. Adjourn