



Hancock County Board of Supervisors

Regular Meeting Agenda

August 21, 2023 at 9:00 AM

Board Meeting Room

1. Call to Order

- A) Pledge of Allegiance
- B) Invocation

2. Roll Call

3. Amendments to the Agenda

- A) Motion to accept the agenda.

4. Bid Openings

5. Announcements

- A) The next regular scheduled Board of Supervisor's meeting will be held at 9:00 a.m., on Tuesday, September 5, 2023.
- B) Biweekly payroll with check date August 18, 2023, totaled \$804,258.09.
- C) The Board of Supervisors will hold a Public Hearing this morning at 11:00 a.m. to hear Objections to the Real and Personal Property Assessment Rolls.
- D) The Board of Supervisors will hold a Public Hearing for the purpose of correcting the Road Registry regarding McKay Lane on Tuesday, September 5, 2023 at 10:30 a.m.
- E) The Board of Supervisors will have a FY2023-2024 budget workshop this morning immediately following the 11:00 Public Hearing regarding the Real

and Personal Property Assessment Rolls.

6. External Business Agenda

A) Port & Harbor Commission

1. Motion to accept the Hancock County Port and Harbor Commission's Resolution #20230814-01, Claims Docket for August 14, 2023 in the amount of \$621,209.21 (GO \$277,847.08, RR \$79,653.37, IP \$210,855.43, AP \$52,853.33).
2. Motion to accept the Hancock County Port and Harbor Commission's Resolution #20230814-02, Adoption of Hancock County Port and Harbor Commission's FY2024 Budget in the amount of \$44,843,026.
3. Motion to accept the Hancock County Port and Harbor Commission's Resolution #20230814-11, and Authorize the Board President to Execute the Covenant of Purpose, Use, and Ownership for Project AP2205 Tech Park Phase I in favor of the U.S. Department of Treasury, Office of Gulf Coast Restoration.
4. Motion to accept Hancock County Port and Harbor Commission's Resolution #20230814-12, Authorizing the Execution of MDOT Multi-Modal PMM-24 (003) Grant Agreement for PB2402 South Road Overlay in the Amount of \$556,170.
5. Motion to accept the Hancock County Port and Harbor Commission's Resolution #20230814-13, Authorizing the Execution of the MARAD Grant Agreement for RR2104 Storage Yard in the Amount of \$4,140,000.
6. Motion to accept the Hancock County Port and Harbor Commission's Resolution #20230724-12, and Authorize the County Attorney to Execute the FAA Grant Agreement for Replacement of Air Traffic Control Tower Equipment at Stennis International Airport.

B) Jeff Loftus – GRPC

C) Bruce Newton - Digital Engineering

D) Judy Young, CEO - Coastal Mississippi

1. Presentation of budget and program of work from Coastal Mississippi Tourism.

E) Southern Mississippi Planning & Development District - Leonard Bentz

1. Presentation of the Annual County Services Report from Leonard Bentz with SMPDD.

7. Departmental Agendas

A) Emergency Management Agency

B) E-911/Dispatch

C) Animal Shelter

1. Motion to approve hiring Robyn Bruchey full-time at the Animal Shelter at a rate of pay of \$11.95 per hour, effective August 21, 2023, pending successful completion of a drug screen and physical.
2. Motion to accept a donation in the amount of \$5,000 for shelter needs from Industrial Corrosion Control, Inc.

D) Justice Court

1. Motion to approve National Constables and Marshals Association annual membership dues for Constable Terry Necaise in the amount of \$60.00.

E) IT Department

F) Purchasing

1. Motion to approve and spread on the Minutes, the Credit Card report for August 21, 2023. This report reflects all charges that are presently on the docket for payment.
2. Motion to approve and authorize the Board President to sign the renewal agreement from Uniti Fiber for the county's internet and intra-office connectivity.
3. Motion to approve the purchase of an Air Bottle for the amount of \$17,808.00 from the low quote NAFECO for the Leetown Volunteer Fire Department and spread both quotes on the Minutes.
4. Motion to approve the low quote from Performance Rescue in the amount of \$9,435.00 for the Leetown Fire Department and spread both quotes on the Minutes.
5. Motion to approve the purchase of vehicle equipment from Daktech in the amount of \$5,097.00 on MS EPL 3760 (expires September 20, 2024) for the Sheriff's Department and spread the quotes on the Minutes and authorize a budget amendment from Sheriff's Gaming.

G) Planning and Zoning

1. Motion to approve the Planning Commission Meeting Minutes held on August 3, 2023.

H) Parks & Recreation

1. Motion to approve purchasing a new controller for the Rocky Hill Splashpad for the amount of \$1,603.73. This will require a budget amendment.
2. Motion to approve the purchase of a new pump for the Rocky Hill Splashpad in the amount of \$2,800.00 from Bay Pool Company. This will require a budget amendment.

3. Motion to approve purchasing replacement drums for the playground at Rocky Hill in the amount of \$1,325.05 from Great Southern Recreation. This will require a budget amendment.
4. Motion to approve purchasing an A/C unit for the Pearlington gym in the amount of \$2,225.00 from Southern Pipe. This will require a budget amendment.

I) Inventory Clerk

1. Motion to approve the removal and disposal of the asset on the attached Exhibit A, as it holds no value to the county due to being broken beyond repair and will be discarded.
2. Motion to authorize the Board President to sign the attached lost or stolen property affidavit to adjust asset #20210592.

J) Comptroller

1. Motion to approve and authorize payment to poll workers in the amount of \$26,270.00, for the primary election held on August 8, 2023.
2. Motion to approve the docket of claims for August 21, 2023, in the amount of \$79,941.11.

K) Board Secretary

1. Motion to approve the Regular Meeting Minutes of Monday, August 7, 2023 at 9:00 a.m.

8. Elected/Appointed Agendas

A) Sheriff's Office

1. Motion to approve and authorize the Board President's signature on the OP-2024-OP-12-31 FY2024 Grant Agreement.
2. Motion to spread on the Minutes the 23CA1231 TRIAD Subgrant Application to be submitted to the MS Department of Public Safety.
3. Motion to spread on the Minutes the following personnel changes:
 - a. Remove Ernest Taylor from payroll, effective August 21, 2023;
 - b. Add Christopher Charles to the payroll as a full-time Correction Officer, at a rate of pay of \$15.50 per hour, effective August 21, 2023;
 - c. Move Kristopher Robbins to Commander of CID with a salary of \$2,468.80 per pay period, effective August 27, 2023;
 - d. Adjust Colin Ladner's rate of pay to \$17.00 per hour, effective August 27, 2023.

B) Tax Assessor

C) Circuit Clerk

D) County Court

E) Youth Court/Family Treatment Court

F) Chancery Clerk

1. Motion to spread on the Minutes the Records Management Claim for August 2023.

G) County Engineer

H) Road Manager

1. Motion to approve and spread on the Minutes the School Bus turnaround list for the school year of 2023/2024.
2. Motion to Rescind Motion 8.H.8. made at the August 7, 2023 Board Meeting to hire David Winkles for the Road Department South.
3. Motion to approve the hiring of Roger Baker in the Road Department South as a Class III Truck Driver/Laborer at a rate of pay of \$14.00 per hour, effective upon successful completion of a physical and drug test and a 90 day probationary period.
4. Motion to remove Althea Haney from payroll due to her resignation, effective August 14, 2023.
5. Motion to approve a pay adjustment for Lawrence Wendell from a Class II to a Class I Laborer in the Sand Beach/Seawall Department at a rate of pay of \$13.50 per hour, effective August 13, 2023.
6. Motion to spread on the Minutes, the executed Consent to Work documents regarding 5690 Rockyhill Dedeaux Road.

I) Grant Administrator

1. Motion to authorize the Board President's signature on the Grant Agreement WT702 Modification No. M-1. This modification is to extend the waste tire grant until September 30, 2024.

J) County Administrator

1. Motion to approve and authorize the Board President to sign the Master Services Agreement with CivicPlus for the codification of the county's ordinances and spread the sole source letter and agreement on the Minutes.
2. Motion to approve and add to today's docket the purchase of property located at 10060 Chapman Road, Bay St. Louis, MS, payable to Richard Santiago, in the amount of \$100,000.
3. Motion to ratify and spread on the Minutes, the Hancock County Burn Ban Press Release issued by the Hancock County Board of Supervisors and the

Hancock County Emergency Management Agency, effective Monday, August 14, 2023 through Thursday, August 31, 2023 as well as the Mississippi Forestry Commission's Request for Outdoor Burn Ban documentation.

4. Motion to approve the appointment of _____ to the Coastal Mississippi Regional Tourism Board to fill the seat vacated by Blaine LaFontaine, effective September 1, 2023.
5. Motion to approve Valerie Fitts's acceptance to be appointed to the 2023-2024 Leadership Hancock County Program; registration is \$595.00.
6. Discussion/Motion to authorize advertising in the Sea Coast Echo for the public hearing on the proposed budget and proposed tax levies for Fiscal Year 2023-2024 and set dates.
7. Motion to approve and authorize the Board President to sign the Picayune School District's Amendment to Solar Site Evaluation Easement for the 16th Section Public School Trust Land.

K) County Attorney

1. Motion to spread on the Minutes, the fully executed Memorandum of Understanding between Hancock County, Mississippi and the Hancock County Utility Authority regarding ARPA funding approved at the August 7, 2023 meeting.

9. Supervisors Items

A) District 1

B) District 2

C) District 3

D) District 4

E) District 5

10. Public Comment

11. Executive Session

12. Adjourn/Recess

13. Public Hearing

- A) Motion to spread on the Minutes, the Certified Proof of Publication regarding the Real and Personal Property Assessment Rolls for the year 2023.
- B) Motion to spread on the Minutes, the following certified hearing notice letters and certified mail receipts regarding appeals to the Real and Personal Property Assessment Rolls for Year 2023:**

- a. Industrial Tax Consulting (ITC) - Stephen Shaw, Director of Property Tax;**
- b. KE Andrews - Cameron Morgan;**
- c. Ryan Innovative Solutions - Kyle Nelson.**

- C) Motion to approve and authorize Chancery Clerk to Certify the Order of the Board of Supervisors, Re: Real and Personal Property Assessment Rolls for the August 2023 Term.
- D) Motion to spread on the Minutes, withdrawal of protest letter for the 2023 tax year filed by KE Andrews for Gulf Coast Sand.

14. Budget Workshop

- A) Discussion/Workshop regarding the proposed FY2023-2024 budget.

15. Adjourn