



Hancock County Board of Supervisors

Regular Meeting Agenda

May 15, 2023 at 9:00 AM

Board Meeting Room

1. Call to Order

- A) Pledge of Allegiance
- B) Invocation

2. Roll Call

3. Amendments to the Agenda

- A) Motion to accept the agenda.

4. Announcements

- A) The next regular scheduled Board of Supervisor's meeting will be held at 9:00 a.m., on Monday, June 5, 2023.
- B) Biweekly payroll with check date May 12, 2023 totaled \$818,772.41.
- C) The Board of Supervisors will receive bids for the construction of safety improvements at various locations, Countywide, Federal Aid Project No. STP-0023-00(056)LPA /106743-702000 this morning, no later than 10:00 a.m.
- D) The Hancock County Board of Supervisors will receive bids for the construction of removal and replacement of damaged concrete rail and roadway along Beach Blvd., in Hancock County, Mississippi for a distance of approximately 1.8 miles, Federal Aid Project No. ER-0023-00(056)LPA /108754-701000 no later than 10:00 a.m., local time, June 5, 2023.
- E) The Hancock County Board of Supervisors will receive bids for the construction of the Hancock County Drainage Improvements, Rotten Bayou

Road, no later than 10:00 a.m., local time, on June 5, 2023.

5. External Business Agenda

A) Port & Harbor Commission

1. Motion to accept the Hancock County Port and Harbor Commission's Resolution #20230508-01, Claims Docket for May 8, 2023, in the amount of \$2,118,545.86 (GO:\$1,258,110.72 RR:\$159,060.44 IP:\$64,730.48 AP:\$64,111.52 FAA:\$572,532.70).
2. Motion to accept Hancock County Port and Harbor Commission Resolution #20230424-09, Authorizing the Execution of a Rail Services Special Contract with Sabic Innovative Plastics US, LLC for a Five Year Term Beginning May 1, 2023.

B) American Medical Response - Dana Thrower

1. Motion to spread on the Minutes and presentation of the Proclamation designating the week of May 21 - 27, 2023, Emergency Medical Services Week in honor of American Medical Response, and Announcement of new EMS Medical Director, Dr. Mark Stavros.

C) Mississippi State Extension - Tim Ray

1. Presentation/Introduction of new Extension Agricultural Agent, Camden Ogelsby.

6. Departmental Agendas

A) Emergency Management Agency

1. Motion to authorize payment of \$19,133.60 to KS Statebank for West Hancock VFD Engine 981 Sutphen Custom Pumper from Insurance Rebate Money (112-255-711) and place on June 5, 2023 Docket.
2. Motion to approve the Memorandum of Agreement between the Mississippi Department of Health and Hancock County Emergency Management Agency regarding the use of the non-ambulatory evacuation bus stretcher conversion kits beginning May 15, 2023 and ending May 14, 2024, and authorize EMA Director to sign.

B) E-911/Dispatch

1. Motion to approve Hayley Saucier to attend the mandatory 16-hour training in Canton, Mississippi, on June 12-13, 2023, with hotel room costs of \$96 per night for 2 nights with meal and mileage reimbursement.
2. Motion to approve Miriam Perkins and Christopher Webb to attend the mandatory 16-hour training in Canton, Mississippi, on June 15-16, with two hotel rooms costs of \$96 per night for 2 nights with meal and mileage

reimbursement.

C) Animal Shelter

D) Justice Court

E) IT Department

F) Purchasing

1. Motion to approve and spread on the Minutes, the Credit Card Report for May 15, 2023. This report reflects all credit card charges that are presently on the docket for payment.

G) Planning and Zoning

1. Motion to approve the Planning Commission Meeting Minutes held on April 20, 2023.
2. Motion to recommend Purchasing to get quotes to demolish 5014 Cardinal St., Bay St. Louis, MS 39520, Parcel Number 139K-0-32-098.00. The property was declared a public health and safety menace to the community and the owner was granted permission to remove the structure but has not done so in a timely manner.

H) Parks & Recreation

I) Inventory Clerk

1. Motion to approve the removal and disposal of assets in the attached Exhibit A as they hold no value to the county due to all assets being broken beyond repair and will be discarded.

J) Comptroller

1. Motion to approve the docket of claims for May 15, 2023, in the amount of \$112,513.25.

K) Board Secretary

1. Motion to approve the Regular Meeting Minutes of Monday, May 1, 2023 at 9:00 a.m.

7. Elected/Appointed Agendas

A) Sheriff's Office

1. Motion to approve and authorize appropriate signatures on the Non-Compensated Special Contract, Investigator Contract, by and between the Mississippi Bureau of Narcotics, Tony Sauro, and the Hancock County Sheriff's Office, and spread the Contract on the Minutes, pending County Attorney's review and approval.

2. Motion to spread on the Minutes, the following personnel changes:
 - a. Add Cody Barker to the payroll as full-time Correction Officer, at a rate of \$15.50 per hour, effective May 15, 2023.
 - b. Add John King to payroll as part time deputy, rate of pay \$12.00 per hour, effective May 15, 2023.
 - c. Remove the following from the payroll:
 - i. Gabrielle Lauga effective May 01, 2023,
 - ii. Charles Shoulders effective May 04, 2023.
3. Motion to amend agenda item 7.A.3.c. from Monday, May 1, 2023, meeting that removed Christine Fortune from payroll; she is going part-time at the same rate of pay, effective May 13, 2023.

B) Tax Assessor

1. Motion to request the Board of Supervisors to void the attached tax sale.
2. Motion to approve and authorize the Board President and Chancery Clerk to sign the Increase/Decrease in Assessments for March, 2023 and April, 2023.
3. Motion to approve the contract with GovEase and have the Board President sign for the upcoming tax sale.
4. Motion to approve the Free Port Warehouse License for Polychemie Inc.
5. Motion to accept the resignation of Lily Copeland, effective May 19, 2023.

C) Circuit Clerk

1. Motion to approve and spread on the Minutes, the Order Appointing and Setting Salary for Support Staff, Constance Q. Jordan, in the amount of \$75,870.00, plus benefits, to be funded from the support staff funds of Judge Lisa P. Dodson of the Second Circuit Court District.
2. Motion to spread on the Minutes, the Appointments of Jury Commissioners' John Baxter, Lila Taylor, and Eddie Favre for the years 2023 - 2027.
3. Motion to approve and spread on the Minutes, the Order Appointing and Setting Salary for Court Administrator in the Second Circuit Court District of Mississippi, for the re-appointment of Christie Kessler as Deputy Court Administrator for the District in the amount of \$51,500.00, plus benefits, effective May 1, 2023. Said salary shall remain in effect until further order of the Court.

D) County Court

E) Coroner

1. Motion to approve the purchase of a 2023 GMC Sierra 4WD Crew Cab from Mandal Buick/GMC in the amount of \$49,334.00 and spread both quotes on the Minutes. This purchase will require a budget amendment to increase

vehicles in the county gaming fund by \$6,514.00.

F) Youth Court/Family Treatment Court

G) Chancery Clerk

1. Motion to spread on the Minutes, the Chancery Clerk's April Land Redemption Settlement Check in the amount of \$5,658.96 to the General Fund, and the Settlement Report.

H) County Engineer

1. Motion to spread on the Minutes, the Formal Concurrence in the Award of the Contract for South Railroad Avenue Bridge LSBP-23(11) Project from Office of State Aid Road Construction.

I) Road Manager

1. Motion to approve the hiring of Kristille Carter in the Road Department South as a Class III laborer, at a rate of pay of \$12.50 per hour, effective upon successful completion of a physical and drug test.
2. Motion to approve the hiring of Earl Terry in the Road Department South as a Class III laborer, at a rate of pay of \$9.00 per hour, effective upon successful completion of a physical and drug test.
3. Motion to approve and authorize the Board President to sign the one-year maintenance agreement for generators at the Annex with Power Systems of Mississippi in the amount of \$2,925.00.
4. Discussion regarding a request from David Dreher for a street light request along Kapalama Drive.
5. Motion to approve paving parking lot across from Courthouse cost being \$13,050.00 from Land Shaper INC. who has the term bid for SC1 asphalt.

J) Grant Administrator

1. Motion to approve and authorize Board President to sign the Sub-Award Agreement with Mississippi Department of Environmental Quality Agreement No. 23-00123. This is the RESTORE award for Hancock County Fairgrounds Revitalization project in the amount of \$5,500,000.00.
2. Motion to spread on the Minutes, the Annual State and Local Fiscal Recovery Funds Compliance and Project & Expenditure Report as submitted to Treasury.
3. Motion to spread on the Minutes MDEQ Mississippi Municipality and County Water Infrastructure Grant Quarterly Progress Reports for projects 412-1-SW-5.6 (Leetown Road-2.03) and 410-1-SW-5.6 (Kapalama Drive-3.04).
4. Motion to spread on the Minutes, the time extension granted from FEMA for

DR4626 PW 170 and PW 65.

5. Motion to spread on the Minutes, the RESTORE application submitted for the Fairgrounds Revitalization project.
6. Motion to spread on the Minutes, the FEMA DR4528 Obligation Notification for PW 403 in the amount of \$24,501.68.
7. Motion to spread on the Minutes, the COPS grant application for Hancock County E-911 Radios as submitted to DOJ by Brian Adam, April Shiyou and Jimmie Ladner.
8. Motion to spread on the Minutes, the MDOT LPA Training & Certification for Vic Johnson and April Shiyou.
9. Motion to spread on the Minutes, the Tidelands Grant Award for FY24 - Derelict Pier and Vessel Removal.
10. Motion to spread on the Minutes, the RESTORE application submitted for Stennis Airport Road 4 lane project.
11. Motion to approve and authorize the Board President to sign the Memorandum of Agreement for STP-1126-00(002)LPA / 109415-701000 Texas Flat Road Reconstruction project.
12. Motion to approve and authorize the Board President to sign the Memorandum of Agreement for STP-0023-00(058)LPA / 109416-701000 Santa Rosa Pathway.

K) County Administrator

1. Motion to approve, authorize the appropriate signatures, and spread on the Minutes, the following 16th Section Land Matters:
 - a. Jeremy Lee - Hunting and Fishing - Section 30-5S-15W - Parcel #029-0-30-005.003 - Assignment;
 - b. Lucy Janet Seals and Micah Jones - Hunting and Fishing - Section 19-5S-15W - Parcel #024-0-19-001.000 - New Lease;
 - c. Rachel Martin - Residential - Section 16-6S-14W - Parcel #055-0-16-017.000 - Cancellation;
 - d. Hancock County School District Correspondence dated May 10, 2023.
2. Motion to hire April Johnson for the Family Treatment Court as a Peer Support Specialist, full-time, with a salary of \$30,000 per year at an hourly rate, effective May 15, 2023.
3. Motion to increase the salary of Sarah Johnson to \$46,000.00 per year as the Family Treatment Court Coordinator, effective May 15, 2023.

L) County Attorney

8. Supervisors Items

A) District 1

B) District 2

C) District 3

D) District 4

1. Discussion regarding the request to add a Veterans Discount for McLeod Park rentals.

E) District 5

1. Discussion/Motion to repair the parking lot at the Knights of Columbus (K.C.) Hall on Highway 603.

9. Public Comment

10. Executive Session

11. Bid Openings

A) Motion to spread on the Minutes, the Certified Proofs of Publication in the Sea Coast Echo and Clarion Ledger, as well as, the MPTAP Bid Submission Proof and Central Bidding Receipts (Amendment) for Federal Aid Project No. STP-0023-00(056)LPA /106743-702000.

B) Motion to open and take under advisement Bids received for Federal Aid Project No. STP-0023-00(056)LPA / 106743-702000.

12. Adjourn/Recess