



Hancock County Board of Supervisors

Regular Meeting Agenda

May 1, 2023 at 9:00 AM

Board Meeting Room

1. Call to Order

- A) Pledge of Allegiance
- B) Invocation

2. Roll Call

3. Amendments to the Agenda

- A) Motion to accept the agenda.

4. Announcements

- A) The next regular scheduled Board of Supervisor's meeting will be held at 9:00 a.m., on Monday, May 15, 2023.
- B) Biweekly payroll for the ending date of April 22, 2023 with the check date of April 28, 2023 totaled \$818,636.25.
- C) The Hancock County Board of Supervisors, Hancock County, Mississippi, have postponed the bid opening for the construction of removal and replacement of damaged concrete rail and roadway along Beach Blvd in Hancock County, Mississippi for a distance of approximately 1 mile, Federal Aid Project No. ER-0023-00(056)LPA /108754-701000, until Monday, June 5, 2023, no later than 10:00 a.m.
- D) The Hancock County Board of Supervisors will be accepting sealed bids for Beach Vending Sites W-2,N-1, C-1, L-1 through L-5 until this morning at 10:00 AM, local time.

5. External Business Agenda

A) Port & Harbor Commission

1. Motion to accept the Hancock County Port and Harbor's Resolution #20230424-08, Docket of Claims for April 24, 2023, in the amount of \$1,645,977.13(GO:\$158,151.65 RR:\$50,452.14 IP:\$85,270.07 AP:\$1,060,804.77 FAA:\$291,298.50).
2. Discussion regarding Hancock County Area Logo.

B) Jeff Loftus – GRPC

1. Motion to approve and authorize the Board President to sign the Grant Agreement for the Solid Waste Assistance Grant Award supporting the 2023 and 2024 HHWD Collection Day Events.
2. Discussion regarding GRPC assistance for the assessment of Kiln Delisle Road and Kapalama Drive Intersection.

C) Digital Engineering

1. Presentation of the Stormwater Program Project Status as of May 1, 2023.
2. Motion to authorize the Board President to sign contract documents with Apple Construction Company regarding Bayside Park Drainage Improvements, Phase 1, and spread the fully executed contract on the Minutes.
3. Motion to approve and authorize the Board President to sign the Certificate of Substantial Completion for the project on Lawrence Ladner Road.
4. Motion to authorize the Board President to sign contract documents with Chiniche Engineering & Surveying regarding Firetower Road Drainage Study and spread the fully executed contract on the Minutes.

6. Departmental Agendas

A) Emergency Management Agency

1. Motion to approve the updated list of Emergency Management Agency Volunteers to assist the EMA Office as needed and operate EMA vehicles/equipment.

B) E-911/Dispatch

1. Motion to accept the termination of Madison Sekinger as a full-time Dispatcher, effective April 17, 2023 and remove from payroll.
2. Motion to approve hiring Austin Welder as a full-time Dispatcher at the rate of pay of \$14.50, effective May 1, 2023, pending successful completion of a drug screen and physical and a 90 day probationary period.

C) Animal Shelter

1. Discussion regarding livestock placement at the Arena during hurricane season.

D) Justice Court

1. Motion to approve Catherine Garcia to attend the MS Justice Court Clerk Conference, May 17 - 19, 2023, at the Golden Nugget Casino. The total fee is \$114.98.

E) IT Department**F) Purchasing**

1. Motion to approve and spread on the Minutes, the Credit Card Report for May 1, 2023. This report reflects all credit card charges that are presently on the docket for payment.
2. Motion to approve the purchase of Harrow Sections from Ogden Metalworks, INC., in the amount of \$6,052.00 for the Seawall Department and spread both quotes on the Minutes.
3. Motion to approve the purchase of tires in the amount of \$14,550 from Pete's Tire Barns, Inc. for Road and Bridge.

G) Planning and Zoning

1. Motion to approve the Planning Commission Meeting Minutes held on April 6, 2023

H) Parks & Recreation**I) Inventory Clerk**

1. Motion to approve the removal and disposal of assets on the attached Exhibit A as they hold no value to the county due to all assets being broken beyond repair and will be discarded.
2. Motion to approve the removal and disposal of Asset Number 7548, Vin Number 1GNLCDEC4HR267123, due to a motor vehicle accident and the insurance company has taken possession.

J) Comptroller

1. Motion to approve the docket of claims for May 1, 2023, in the amount of \$2,325,113.84.
2. Motion to approve the budget amendments.

K) Board Secretary

1. Motion to approve the Regular Meeting Minutes of Monday, April 17, 2023 at

9:00 a.m.

7. Elected/Appointed Agendas

A) Sheriff's Office

1. Motion to spread on the Minutes, acknowledgement of the receipt of the monthly inmate meal log from the Hancock County Adult Detention Center for the month of April 2023, as on file with the County Administrator, pursuant to Mississippi State Statute 19-25-74.
2. Motion to approve the following Court awarded items to be added to the Sheriff's Office inventory and approve to be sent to auction: Sig Sauer, .22 Caliber Semi-Automatic handgun, Serial # F297108, and Bushmaster AR-15 style, .223 Caliber Rifle, Serial # BF1482039, Mod: XM15-E2.
3. Motion to spread on the Minutes, the following personnel changes:
 - a. Increase the rate of pay for Gabrielle Lauga and Lauralyn Yager to \$21.50 per hour as DUI Officers, effective April 23, 2023.
 - b. Decrease the rate of pay for Jonathan Thompson to \$21.00 per hour as Sergeant, effective April 23, 2023.
 - c. Remove the following from the payroll, effective May 13, 2023: Christine Fortune, Cindy Emmet, and Lyonna Winters.
 - d. Remove Dalton Daigle from payroll, effective April 21, 2023.
 - e. Add to the payroll Brittany Simon as a full-time Registered Nurse at a rate of pay of \$32.00 per hour, effective May 02, 2023.
 - f. Add Adam Penton to the payroll as a full-time Deputy at a rate of pay of \$20.00 per hour, effective May 01, 2023.

B) Tax Assessor

C) Circuit Clerk

D) County Court

E) Youth Court/Family Treatment Court

1. Motion to spread on the Minutes, the termination of Attorney Bennett Rimmer as full-time Youth Court Parent Representative, effective April 19, 2023, and remove from payroll.

F) Chancery Clerk

G) County Engineer

1. Motion to approve and authorize the Board President and Clerk of the Board to sign the Board Order and the Contract Agreement covering payment from State Aid Funds for the Engineering Services performed on State Aid Projects.
2. Motion to approve and authorize the Board President to sign the Federal

Addendum to the State Aid Engineering Contract.

3. Motion to approve and authorize the Board President and Clerk of the Board to sign the Board Order and the Contract Agreement covering payment from State Aid Funds for the Engineering Services Performed on Local System Bridge and Rehabilitation (LSBP) Projects.
4. Motion to approve and authorize the Board President and Clerk of Board to sign the Board Order and the Contract Agreement covering payment from State Aid Funds for Sampling and Testing Services performed on State Aid Projects.
5. Motion to approve and authorize the Board President to sign the Agreement for Engineering Services by and between the Hancock County Board of Supervisors and Neel-Schaffer, Inc., as Hancock County Engineer.

H) Road Manager

1. Motion to remove Kevin Sevin from payroll in the Road Department South due to his resignation, effective April 19, 2023.
2. Discussion regarding a street light request at the intersection of Poinset & Beach Boulevard.
3. Motion to approve replacing a broken driver's rear window in a 2014 Nissan Versa belonging to Vernon Spiers, who is a Road Department North employee. The window was broken by Buildings & Grounds' crew cutting grass. The low quote was \$185.00 from Graham's Auto Glass LLC and spread both quotes on the Minutes.

I) Grant Administrator

J) County Administrator

1. Motion to authorize "Jeepin the Coast" to hold their annual Beach Crawl event on Friday, June 2, 2023 from 10:00 a.m. - 2:00 p.m., at Washington Street and South Beach Boulevard, during the 2023 Jeepin the Coast event, being held from Wednesday, May 31, 2023, until Sunday, June 4, 2023, and spread letter from Jennifer Moran on the Minutes.
2. Motion to spread on the Minutes, letter dated April 14, 2023 from Neel-Schaffer regarding the purchase of CE Group, Inc.
3. Motion to spread on the Minutes, letter dated April 21, 2023, from the Harrison County Utility Authority as well as Notice of Public Hearing Concerning Modification to Local Solid Waste Management Plan of Harrison County Utility Authority, expansion of a 21-acre nonhazardous Class I Rubbish disposal site, Hurricane Creek Rubbish and Recycling formally Don Williams Landfill and Notice of Public Hearing Concerning Modification to Local Solid Waste Management Plan of Harrison County Utility Authority, expansion of a 46.1

acre nonhazardous Class II Rubish disposal site, Lamey Brothers, Inc., Class II Rubish Landfill.

4. Motion to authorize county officials' travel and hotel accommodations for the MAS 2023 Annual Convention scheduled for June 12 - 15, 2023. The convention is being held at the MS Coast Convention Center located at 2350 Beach Boulevard, Biloxi, MS 39531.
5. Motion to spread on the Minutes, letters from William G. Cheney, Jr., Public Lands Division, regarding Consent to Entry on State-Owned Property as well as a listing of Parcels that the State was unable to issue a Consent of Entry.

K) County Attorney

1. Motion to approve the Resolution Establishing West Hancock Fire Grading District.

8. Supervisors Items

A) District 1

B) District 2

C) District 3

D) District 4

E) District 5

9. Public Comment

10. Executive Session

11. Bid Openings

- A) Motion to spread on the Minutes, the Certified Proof of Publication for Beach Vending Sites W-2,N-1, C-1, L-1 through L-5.
- B) Motion to open and take under advisement Bids received for Beach Vending Sites W-2,N-1, C-1, L-1 through L-5.

12. Adjourn/Recess