



Hancock County Board of Supervisors

Regular Meeting Agenda

March 20, 2023 at 9:00 AM

Board Meeting Room

1. Call to Order

- A) Pledge of Allegiance
- B) Invocation

2. Roll Call

3. Amendments to the Agenda

- A) Motion to accept the agenda.

4. Announcements

- A) The next regular scheduled Board of Supervisor's meeting will be held at 9:00 a.m., on Monday, April 3, 2023.
- B) Biweekly payroll for ending date March 11, 2023 with check date March 17, 2023 totaled \$816,109.38.
- C) The Board of Supervisors will be receiving proposals for the Hancock County Hazardous Waste Collection Day event until 10:00 a.m., this morning.
- D) Electronic or Sealed bids for the construction of the Bayside Park Drainage Improvement, Phase 1, will be received by the Hancock County Board of Supervisors, 854 Highway 90, Suite A, Bay St. Louis, MS, until Monday, April 3, 2023 at 10:00 a.m.
- E) The Board of Supervisors will be receiving Bids for the Construction of safety improvements at various locations, Countywide, Federal Aid Project

No. STP-0023-00(056)LPA /106743-702000 no later than 10:00 a.m., CST, on April 17, 2023, in the Board of Supervisor's Meeting Room.

5. External Business Agenda

A) Port & Harbor Commission

1. Motion to accept the Hancock County Port and Harbor Commission's Resolution #20230313-09, authorizing Execution of Access Easement with Cure Land Company, LLC, for the Property Located at Port Bienville Industrial Park.
2. Motion to accept the Hancock County Port and Harbor Commission's Resolution #20230313-10, authorizing Execution and Closing of the Purchase and Sale Agreement for Approximately 3.07 Acres at Port Bienville Industrial Park for \$7,000.
3. Motion to accept the Hancock County Port and Harbor Commission's Resolution #20230313-11, authorizing Execution and Closing of the Purchase and Sale Agreement for Approximately 1.0 Acres at Port Bienville Industrial Park for \$7,500.
4. Motion to accept the Hancock County Port and Harbor Commission's Resolution #20230313-02, Docket of Claims for March 13, 2023, in the amount of \$1,183,075.05 (GO: \$672,392.37; RR: \$119,226.62; IP: \$44,039.15; AP: \$343,914.41; FAA \$3,502.50).

B) Jeff Loftus – GRPC

1. Motion to approve advertisement and spread on the Minutes, the authority to advertise from MDOT for STP-0023-00(56)LPA/106743-702000, Safety Projects on Various Routes in Hancock County.
2. Motion to spread on the Minutes, the Certified Proof of Publication seeking proposals from qualified Contractors for the HHWD Collection Day.
3. Motion to open Bids received for the HHWD 2023, and Motion for the Board to consider awarding the contract to _____ for the HHWD 2023 upon review and compliance, contingent upon execution of the contract.

C) Hancock County Food Pantry - John Wittliff, Marshall Kyger, and Lisa Cowand

1. Presentation and update from Hancock County Food Pantry.

D) Gulfside Assembly - Cheryl Thompson

1. Presentation regarding Gulfside Assembly's 100th Anniversary Celebration Events.

E) Mississippi State University Extension Office - Tim Ray

1. Motion to spread on the Minutes, the letter of resignation of Marisha Nores, Office Associate, with the Mississippi State Extension Office, and authorize the Board President to sign the Pro-Forma Order approving the hiring of a replacement.

6. Departmental Agendas

A) Emergency Management Agency

1. Motion to spread on the Minutes, the letter from EMA Director, Brian Adam, regarding temporary EMA Operations.
2. Motion to approve EMA Deputy Director, John Albert Evans, to write purchase requisitions in the absence of the EMA Director.

B) E-911/Dispatch

C) Animal Shelter

D) Justice Court

1. Motion to approve and authorize the Board President to sign the Bad Debt Collection Services Proposal with Southern Financial Systems, Inc., contingent upon Board Attorney's review and final approval, and spread the Agreement and Credentials on the Minutes.

E) IT Department

F) Purchasing

1. Motion to approve the purchase of K9 kennels and door pops in the amount of \$17,589.65 from low quote provider Elite K-9 Inc., and spread both quotes in the Minutes.
2. Motion to approve the purchase of a 2023 Chevrolet Tahoe LS for \$51,130.00 from Rogers-Dabbs Chevrolet, Inc., and spread both quotes on the Minutes.
3. Motion to approve the purchase of a Bituminous Applicator in the amount of \$8,545.00 from Trantex for the Road Department, and spread both quotes on the Minutes.
4. Motion to approve and spread on the Minutes, the Credit Card Report for March 20, 2023. This report reflects all credit card charges that are presently on the docket for payment.
5. Motion to spread on the Minutes, Brittney Johnson's Purchase Clerk Certificate from the State Auditor's Office.
6. Motion to approve the purchase of uniforms for the Coroner's Office.

G) Planning and Zoning

1. Motion to approve the Planning Commission Meeting Minutes held on March 2, 2023.
2. Motion to attend the Association of Floodplain Managers of Mississippi Annual Conference in Natchez, Mississippi from May 2, 2023 to May 4, 2023, with a conference fee of \$195.00, three nights of lodging at the Natchez Grand Hotel not to exceed \$480.00, with travel in a County Vehicle.
3. Motion to declare the property located at 15268 Highway 90, Pearlinton, Mississippi 39572, Parcel Number 185H-1-37-001.000, a menace to the public health and safety of the community due to the state of uncleanliness, pursuant to Mississippi Code 19-5-105 and have the County Attorney set a public hearing date.

H) Parks & Recreation

I) Inventory Clerk

1. Motion to spread on the Minutes, April Shiyou's Inventory Control Clerk Certificate from the State Auditor's office.
2. Motion to approve the removal and disposal of assets on the attached Exhibit A as they hold no value to the county due to all assets being broken beyond repair and will be discarded.

J) Comptroller

1. Motion to release Diamondhead's road and bridge funds as of January 31, 2023, in the amount of \$267,646.78, per their attached request.
2. Motion to approve the docket of claims for March 20, 2023, in the amount of \$395,003.52.

K) Board Secretary

1. Motion to approve the Regular Meeting Minutes of Monday, March 2, 2023.

7. Elected/Appointed Agendas

A) Sheriff's Office

1. Motion to approve the advancement pay for meals in the amount of \$336.00, per person, for the 2023 Street Cop Interdiction and Investigations Seminar in Nashville, Tennessee, on April 23 – 28, 2023. The Seminar was approved by the Board in November 2022, at Motion 11610:
 - a. Casey Favre
 - b. Darryl Russell
 - c. William Cotter
 - d. Marcus Jassby
 - e. Ryan Fife
 - f. Michael Moran

- g. Adam Landrum
- h. Cody Fayard

2. Motion to approve Brandon Zeringue and Edward Walley to attend a four-day Less Lethal ICP Instructor Course in Lafayette, Louisiana on April 25 – 28, 2023. They will need a check for tuition in the amount of \$995.00, hotel stay and advancement pay in the amount of \$184.00 each.
3. Authorize Deputy Adam Landrum to attend the associated five-week canine handler course in the amount of \$3,950, and on-site lodging in the amount of \$1,500.00, from the low quote provider US-K9 Unlimited in Abbeville, Louisiana, and authorize Deputy Adam Landrum to receive 25 days of per diem advance pay at a rate of \$46.00 per day for a total of \$1,150.00 for May 1, 2023 through June 2, 2023. All to be paid from 114 DOT Forfeitures.
4. Motion to authorize the purchase of one (1) dual purpose canine for \$16,500.00 from the low quote provider US-K9 Unlimited. This will be paid from 114 DOT Forfeitures.
5. Motion to spread on the Minutes, the following personnel changes:
 1. Remove the following from payroll:
 - a. Jordan Jones, effective March 24, 2023,
 - b. Shelby Fayette, effective March 31, 2023,
 - c. Noah Cuevas, effective April 03, 2023.
 2. Add Bryce Walker to the payroll as a part-time deputy, at a rate of pay of \$12.00 per hour, effective March 21, 2023.
 3. Add the following to the payroll as full-time Correction Officers, at a rate of pay of \$15.50 per hour, effective March 20, 2023:
 - a. Ty Peterson,
 - b. Dillion Strahan.
 4. Adjust the following pays, effective March 26, 2023:
 - a. Mark Barraclough to Deputy pay at a rate of pay of \$20.00 per hour,
 - b. Colin Ladner to Sergeant's pay at a rate of pay of \$21.00 per hour.

B) Tax Assessor

C) Circuit Clerk

1. Motion to spread on the Minutes, the Certificate of Attendance for Kendra Necaise to attend the 2023 Circuit Court Clerks Continuing Education Course.

D) County Court

E) Youth Court/Family Treatment Court

F) Chancery Clerk

1. Motion to spread on the Minutes the fully executed Rental Agreement (renewal/upgrade) between the Hancock County Chancery Clerk and Quadient Inc., for two postage machines. The rental agreements were originally spread

on the Minutes on January 17, 2023. The machines have now been delivered and installed.

2. Motion to spread on the Minutes, the Records Management Claim for March 2023.
3. Motion to spread on the Minutes, the Certified Proof of Publication of the Audit Synopsis for FY2021.

G) County Engineer

1. Motion to spread on the Minutes, the approval from the Office of State Aid Road Construction for Project No. SAP-23(33) Stennis Airport Road.
2. Motion to spread on Minutes, and approval of the Transfer Letter from CE Group, Inc., regarding Agreements between HCBOS and Compton Engineering, Inc, now CE Group, Inc.
3. Motion to spread on Minutes, the Approval of Transfer Letter from CE Group, Inc., regarding Resignation and Appointment of County Engineer.

H) Road Manager

1. Motion to remove Dakota Carver from payroll in the Sand Beach/Seawall Department due to his resignation, effective March 14, 2023.
2. Motion to approve hiring Odell Dedeaux III in the Road Department South as a Class III CDL A Truck Driver/Operator, at a rate of pay of \$16.50 per hour and a 90 evaluation period, effective upon successful completion of physical and drug test.
3. Motion to approve the paving of the Washington Pier parking and the Old Youth Court site parking lot, using term bid pricing from Land Shaper Inc., in the total amount of \$266,075.00 for both projects.

I) Grant Administrator

1. Motion to approve and authorize the Board President to execute Request for Cash No. 2 for the Taxilane Sierra Project in the amount of \$3,360.00.
2. Motion to approve and authorize the Board President to execute Request for Cash No. 2 for the Aircraft Packaging Hangar Project in the amount of \$18,778.25.
3. Motion to approve and authorize Board President to sign the U.S. Army Corps of Engineers Project Management Plan for the Coastwide Beach and Dune Ecosystem Restoration.
4. Motion to approve and authorize the Board President to sign the Establishment of Just Compensation Offers for the Elevating of Beach Boulevard project.
5. Motion to ratify the signed large construction notice of intent as submitted to

MDEQ for the Bayside Park drainage project.

6. Motion to spread on the Minutes, the Audit Suspension Removal received from MDOT.
7. Motion to approve and authorize Board President to sign the project activation request to MDOT for the Texas Flat Road Reconstruction project.
8. Motion to approve and authorize Board President to sign the project activation request to MDOT for the Texas Flat (Santa Rosa Pathway) project.
9. Motion to approve and authorize Board President to sign the MDEQ Mississippi Municipality and County Water Infrastructure Grant Subaward Agreement for Kapalama Drive at Vic Faye Road drainage project.

J) County Administrator

1. Motion to approve and accept the hiring of Heidi A. Raphael to fill the position of Receptionist/Clerical Assistant in the Board of Supervisor's office, full-time, at a rate of pay of \$15.50 per hour, effective Monday, March 20, 2023.
2. Motion to approve and accept the hiring of Melissa Mesa for the position of Inventory Clerk/Clerical Assistant in the Administrative Office, full-time, at a rate of pay of \$16.00 per hour, effective date Monday, April 3, 2023, contingent upon completion of physical and drug screening.
3. Motion to spread on the Minutes, letter from Circuit Clerk, Kendra Necaise regarding salary increase for Joleen Fore.
4. Discussion and Motion to spread on the Minutes, Letter dated March 10, 2023, from Shirley Valdez, Pageant Coordinator of the Mississippi Deep Sea Fishing Rodeo. The Rodeo will be held from July 1 - 4, 2023 at the Barksdale Pavilion at the Gulfport Harbor. Qualified candidates must submit their completed applications to the Board Office for review and consideration no later than Friday, March 31, 2023; Supervisors will need to make their selection and submit the Contestant Form to Ms. Valdez before the deadline of Friday, April 21, 2023.
5. Motion to approve and authorize the Board President to sign the Hancock County School District 16th Section Land Matters regarding Moonshot Solar, and spread on the Minutes, the Hancock County School District Letter as well as the following Moonshot Solar Action Items: Consent to Date, Grant of Access Easement, Lease Estoppel, Soil Affidavit, Ownership Affidavit, and Third Amendment of Ground Lease Agreement.
6. Discussion regarding Waveland Hospitality LLC requesting letters of Tax Abatement and TIFF to support the development and construction of a dual Marriott branded hotel in the City of Waveland, Mississippi.

K) County Attorney

8. Supervisors Items

A) District 1

B) District 2

1. Discussion regarding a Pavilion at the Necaise Playground.

C) District 3

D) District 4

E) District 5

1. Discussion regarding Magnolia Trees in the median on I-10.

9. Public Comment

10. Executive Session

11. Adjourn/Recess