Hancock County Board of Supervisors

Regular Meeting Minutes

November 21, 2022 at 9:00 a.m.

Board Meeting Room

1. Call to Order

A. Pledge of Allegiance
B. Invocation

2. Roll Call

Attendee Name	Title	Status	Arrived
Theresa Ryan	District 1	Present	
Greg Shaw	District 2	Present	
Kodie Koenenn	District 3	Present	
Scotty Adam	District 4	Present	
Darrin Bo Ladner	District 5	Present	

3. Amendments to the Agenda

5.B.1. - Presentation from Steve Pittman with Government Consultants.

5.B.2. - Presentation from Frank Bordeaux

6.B.2. - Motion to approve hiring Dana Kluczkowski as a full time dispatcher at the rate of pay of $14.00 per hour, effective November 21, 2022, pending successful completion of a physical and drug screen and a 90 day probationary period.

6.F.8. - Motion to approve Advertising for Newspaper Publications Services Beginning January 1, 2023 through December 31, 2023.

7.I.7. - Motion to spread on the Minutes the Proposals for Engineering Services and rating sheets from HCPHC for the Aircraft Packaging Hangar and Taxilane Sierra KCDBG projects.

7.K.1. Discussion regarding invoice from Todd Thriffiley

A. **Motion to:** Motion to accept the agenda.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Greg Shaw, District 2
SECONDER:	Kodie Koenenn, District 3
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

4. Announcements

A. The next regular scheduled Board of Supervisor's meeting will be held at 9:00 a.m. on Monday, December 5, 2022.

B. Biweekly payroll for ending date November 5, 2022 with a check date November 11, 2022 totaled $782,849.14.

C. The Board of Supervisors will be in session for a Workshop on Monday, December 5, 2022, to begin at approximately 11:00 a.m., following the Regular Meeting for Hancock County Road Plan website training.

D. The Board of Supervisors will be in session for a Public Hearing on Monday, December 5, 2022 at 1:30 p.m., regarding Petitions to adopt or abandon certain roads within Hancock County.

5. External Business Agenda

A. Port & Harbor Commission

1. Motion to accept the Hancock County Port & Harbor Commission's Resolution #20221114-01, approving the November 14, 2022 Docket of Claims.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Darrin Bo Ladner, District 5
SECONDER:	Kodie Koenenn, District 3
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

2. Motion to accept the Hancock County Port and Harbor Commission’s Resolution #20221114-02, approving the Final Fiscal Year 2022, Amended Budget.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Greg Shaw, District 2
SECONDER:	Theresa Ryan, District 1
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

3. Motion to accept the Hancock County Port and Harbor Commission's Resolution #20221114-03 FY2023 Budget Amendment #1 for increases to the Capital Budget.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Kodie Koenenn, District 3
SECONDER:	Greg Shaw, District 2
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

4. Motion to accept Hancock County Port and Harbor Commission's Resolution #20221114-11, accepting and spreading on the Minutes, the Renewal of Lease Agreements HSCG82-10-L-8YX005 and HSCG82-19-1-0004, with United States Coast Guard for a period of October 1, 2022 - September 30, 2023.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Greg Shaw, District 2
SECONDER:	Theresa Ryan, District 1
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

5. Motion to accept Hancock County Port & Harbor Commission's Resolution #20221114-20, authorizing Execution of Professional Services Agreement with Neon Cloud Productions, LLC, for Marketing and Video Services, digital content creation work is complete, $25,180.00.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Darrin Bo Ladner, District 5
SECONDER:	Theresa Ryan, District 1
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

6. Motion to accept Hancock County Port & Harbor Commission's Resolution #20221114-22, authorizing Execution of Professional Services Agreements with Databank for the implementation, design, and support of OnBase for an amount, not to Exceed of $191,025.00.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Kodie Koenenn, District 3
SECONDER:	Darrin Bo Ladner, District 5
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

7. Motion to approve Hancock County Port & Harbor Commission's Resolution #20221114-14, Right of Refusal with Goodnight Terminal Services for Warehouse One in Port Bienville Industrial Park for the sum of 2 years of $100.00.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Greg Shaw, District 2
SECONDER:	Darrin Bo Ladner, District 5
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

8. Motion to approve Hancock County Port & Harbor Commission's Resolution #20221114-16, Temporary Right of Entry to Cure Land for Timber Harvesting.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Theresa Ryan, District 1
SECONDER:	Darrin Bo Ladner, District 5
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

9. Approve Hancock County Port & Harbor Commission's Resolution #20221114-19, recommending Neel-Schaffer for KCDBG Project Engineering on the Taxilane Sierra Overlay Project AP2212 and also the Packaging Hangar Project AP2208.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Theresa Ryan, District 1
SECONDER:	Kodie Koenenn, District 3
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

10. Motion to approve Resolution #20221114-21, authorizing Execution of County Tuition Assistance Program (CTAP) MOU with PRCC & SMPDD for FY2023 ($60,000.00).

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Theresa Ryan, District 1
SECONDER:	Greg Shaw, District 2
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

11. Motion to approve Resolution #20221114-23 Authorizing Execution of Mississippi Development Authority Gulf Coast Restoration Fund Program with JALBTCX at Stennis Airport, Phase 1 Project, in the amount of $2,000,000 for project AP2205.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Greg Shaw, District 2
SECONDER:	Kodie Koenenn, District 3
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

12. Motion to approve Hancock County Port and Harbor Commission's Resolution #20221114-18 Authorizing the Purchase of Mitigations Credits Wetlands AP2004 Tech Park Site Project, Hancock County Port and Harbor for $2,000,000.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Theresa Ryan, District 1
SECONDER: Kodie Koenenn, District 3
AYES: Ryan, Shaw, Koenenn, Adam, Ladner

B. Steve Pittman - Government Consultants

1. Presentation from Steve Pittman with Government Consultants

RESULT: **NO ACTION TAKEN**

C. Frank Bordeaux - Cadence Insurance

1. Presentation from Frank Bordeaux with Cadence Insurance

RESULT: **NO ACTION TAKEN**

6. Departmental Agendas

A. Emergency Management Agency

B. E-911/Dispatch

1. Motion to approve Dora Jones to attend the TAC Course at the CIC in Pearl, Mississippi on January 16-20, 2023 with a hotel room at the cost of $96.00 per night for 5 nights and a meal and mileage reimbursement.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Theresa Ryan, District 1
SECONDER: Kodie Koenenn, District 3
AYES: Ryan, Shaw, Koenenn, Adam, Ladner

2. Motion to approve hiring Dana Kluczkowski as a full time dispatcher at the rate of pay of $14.00 per hour, effective November 21, 2022, pending successful completion of a physical and drug screen and a 90 day probationary period.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Darrin Bo Ladner, District 5
SECONDER:	Kodie Koenenn, District 3
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

C. Animal Shelter

D. Justice Court

E. IT Department

F. Purchasing

1. Motion to approve advertisement for County Semi-Annual Term Bids as follows: Office Supplies, Janitorial Supplies, Liquid Asphalt, Hot Bituminous in place & picked up, Cold Bituminous in place & picked up, Microsurfacing and Seals, Portable Toilet Service, Gravel & Sand, Limestone, Unprocessed Fill Dirt, Unprocessed Clay, Unprocessed Clay Gravel, Culverts & Couplings, Highway Signs, Portable Toilet Services, Pest Control Services and Highway Posts.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Greg Shaw, District 2
SECONDER:	Kodie Koenenn, District 3
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

2. Motion to approve and spread on the Minutes, the Credit Card Report for November 21, 2022. This report reflects all credit card charges that are presently on the docket for payment.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Scotty Adam, District 4
SECONDER:	Kodie Koenenn, District 3
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

3. Motion to approve and spread on the Minutes, the Term Bid price increases for S&L Janitorial and Office Supplies.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Greg Shaw, District 2
SECONDER:	Darrin Bo Ladner, District 5
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

4. Motion to approve the purchase of a RAM 1500 CREW 4X4 for the Coroner's Office on MS State Contract No. 8200065511, effective dates October 1, 2022 to March 31, 2023. Total contract price is $42,820.00 from KIRK AUTO WORLD and authorize a budget amendment in the amount of $7,820.00 to come from gaming.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Darrin Bo Ladner, District 5
SECONDER: Scotty Adam, District 4
AYES: Ryan, Shaw, Koenenn, Adam, Ladner

5. Motion to approve the purchase of 6000-gallon emulsion tank from B&D Distribution, LLC, in the amount of $66,502.00 for the Road and Bridge Department and spread both quotes on the Minutes. This purchase is budgeted.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Greg Shaw, District 2
SECONDER: Kodie Koenenn, District 3
AYES: Ryan, Shaw, Koenenn, Adam, Ladner

6. Motion to approve Advertising for Depository Services for the Two Year Period Beginning January 1, 2023 through December 31, 2024.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Darrin Bo Ladner, District 5
SECONDER: Kodie Koenenn, District 3
AYES: Ryan, Shaw, Koenenn, Adam, Ladner

7. Motion to approve the purchase of a Courtroom FTR Touch Recording Machine from Infoware in the amount of $6,440.00 for Youth Court, and spread both quotes on the Minutes.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Kodie Koenenn, District 3
SECONDER: Scotty Adam, District 4
AYES: Ryan, Shaw, Koenenn, Adam, Ladner

8. Motion to approve Advertising for Newspaper Publications Services, beginning January 1, 2023 through December 31, 2023.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Scotty Adam, District 4
SECONDER: Darrin Bo Ladner, District 5
AYES: Ryan, Shaw, Koenenn, Adam, Ladner

G. Planning and Zoning

1. Motion to approve the Planning Commission Special Meeting Minutes held on November 7, 2022.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Greg Shaw, District 2
SECONDER: Kodie Koenenn, District 3
AYES: Ryan, Shaw, Koenenn, Adam, Ladner

2. Motion to request a Life Safety Hazard Hearing for 5014 Cardinal St., Bay St. Louis, Mississippi 39520, and authorize setting hearing for Monday, December 19, 2022 at 1:00 p.m.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Scotty Adam, District 4
SECONDER: Theresa Ryan, District 1
AYES: Ryan, Shaw, Koenenn, Adam, Ladner

3. Motion to request County Attorney to send a letter to the Owner of 14191 Hickory Drive. Kiln, Mississippi 39556, regarding expiration of all permits pertaining to a structure that has not been completed according to the Permit that was issued to meet the Zoning District requirement.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Greg Shaw, District 2
SECONDER: Theresa Ryan, District 1
AYES: Ryan, Shaw, Koenenn, Adam, Ladner

H. Parks & Recreation

1. Discussion regarding Wi-Fi options for McLeod Park.

RESULT: **NO ACTION TAKEN**

2. Motion to authorize the Football League to add a lean-to roof at the Lakeshore Concession Stand, with the stipulation that a building permit is pulled per county ordinance, that the roof matches the current construction, and authorization of a waiver of any fees related to the building permit.

The record reflects the Discussion of this matter resulted in the Motion now reflected in the Motion Body.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Theresa Ryan, District 1
SECONDER: Greg Shaw, District 2
AYES: Ryan, Shaw, Koenenn, Adam, Ladner

I. Inventory Clerk

1. Motion to approve the inventory removal and disposal of the assets listed on the attached Exhibit A as they are no longer needed for county purposes.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Theresa Ryan, District 1
SECONDER:	Kodie Koenenn, District 3
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

J. Comptroller

1. Motion to approve the engagement letter and authorize Board President to sign the contract with Necaise and Company for the fiscal years 2022 & 2023 audits, at a fee of $45,680 per year.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Greg Shaw, District 2
SECONDER:	Darrin Bo Ladner, District 5
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

2. Motion to approve the docket of claims for November 21, 2022 in the amount of $110,678.09.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Scotty Adam, District 4
SECONDER:	Kodie Koenenn, District 3
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

3. Motion to authorize Board President to execute the audit contract with the Office of the State Auditor via DocuSign, once the document is uploaded to the state website.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Kodie Koenenn, District 3
SECONDER:	Darrin Bo Ladner, District 5
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

4. Motion to approve and authorize payment to poll workers in the amount of $19,675.00 for the general election held on November 8, 2022.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Theresa Ryan, District 1
SECONDER:	Kodie Koenenn, District 3
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

K. Board Secretary

1. Motion to approve Regular Meeting Minutes of Monday November 7th, 2022

RESULT:	**ACCEPTED [UNANIMOUS]**
MOVER:	Kodie Koenenn, District 3
SECONDER:	Greg Shaw, District 2
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

7. Elected/Appointed Agendas

A. Sheriff's Office

1. Motion to spread on the Minutes, the following personnel changes: a. Remove the following from payroll, effective November 21, 2022: • John Schwartz, • Jeffrey Hodnett, • Joshua Holland, • Kathleen Hughes, • Crystal Ford, • Amberly Clemente. b. Add the following to payroll as full time Correction Officers, at a rate of pay of $15.50 per hour, effective November 21, 2022: • Isaiah Marsh, • D'Angelo Donato. c. Adjust Allen Sekinger's pay to Sergeant pay, at a rate of pay of $17.50 per hour, effective November 20, 2022. d. Adjust Michael Guitreau pay to full time Deputy pay, at a rate of $20.00 per hour, effective November 20, 2022. e. Transfer Tempest Martin from E-911 to Sheriff's Office as a full-time Correction Officer, at a rate of pay of $15.50 per hour, effective November 21, 2022.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Theresa Ryan, District 1
SECONDER:	Scotty Adam, District 4
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

B. Tax Assessor

C. Circuit Clerk

D. County Court

E. Youth Court / Family Treatment Court

F. Chancery Clerk

G. County Engineer

1. Motion to approve and authorize Board President to sign Change Order No. 1 for Bayou Caddy Marina Electrical Repairs Project with an increase of an amount of $51,495.00, due to damaged infrastructure that is in need of repair/replace in order to complete the project. The record reflects a finding of commercially reasonable under Mississippi Section 31-17-13 d and allow the additional 60 days change for completion.

   The record reflects a finding of commercially reasonable under Mississippi Section 31-17-13 d and allow the additional 60 days change for completion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Theresa Ryan, District 1
SECONDER:	Scotty Adam, District 4
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

2. Motion to approve ROW request from AT&T for Intersection of Hwy 603 and Rocky Hill Dedeaux Road South and East along Rocky Hill Dedeaux Road.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Darrin Bo Ladner, District 5
SECONDER:	Kodie Koenenn, District 3
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

3. Motion to authorize Compton Engineering to advertise for South Railroad Bridge.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Theresa Ryan, District 1
SECONDER:	Scotty Adam, District 4
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

H. Road Manager

1. Motion to remove Lyle Bond from payroll due to his resignation in the Road and Bridge Department, North, effective November 10, 2022.
   The record reflects Items 1 and 2 were voted on in one consent block.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Theresa Ryan, District 1
SECONDER:	Kodie Koenenn, District 3
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

2. Motion to hire Zachary Hennessy in Road and Bridge Department, South as a Class lll Laborer, at a rate of pay of $12.50 per hour, effective upon successful completion of physical and drug test.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Theresa Ryan, District 1
SECONDER:	Kodie Koenenn, District 3
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

3. Further discussion regarding the replacement of a broken window in a 2017 Expedition belonging to Thomas McArthur damaged by county worker cutting grass on road shoulder. The record reflects an approval to pay Mr. McArthur directly at the approved price of $320.00, instead of the Glass Company previously approved at the last meeting.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Theresa Ryan, District 1
SECONDER:	Darrin Bo Ladner, District 5
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

I. Grant Administrator

1. Motion to approve and authorize Board President to sign the Agreement for Engineering Services contract with Neel Schaffer for KCDBG projects Taxilane Sierra and Aircraft Packaging Hangar as recommended by HCPHC contingent upon MDA compliance review.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Greg Shaw, District 2
SECONDER:	Kodie Koenenn, District 3
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

2. Motion to spread on the Minutes, the Quarterly Report as submitted to MOHS for the Cybersecurity Grant 20ES23.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Darrin Bo Ladner, District 5
SECONDER:	Kodie Koenenn, District 3
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

3. Motion to spread on the Minutes, the FY23 EMSOF Grant Application as submitted to Mississippi State Department of Health.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Scotty Adam, District 4
SECONDER:	Kodie Koenenn, District 3
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

4. Discussion concerning Bayside Park Drainage project scope and funding allocation. The record reflects the Discussion resulted in a Motion to move forward with Phase 1 of the project.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Theresa Ryan, District 1
SECONDER:	Scotty Adam, District 4
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

5. Discussion regarding BMA invoice for Bayside Park Drainage project
   The record reflects the invoice is for the design work only.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Theresa Ryan, District 1
SECONDER:	Scotty Adam, District 4
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

6. Motion to spread on the Minutes, the fully executed Design Agreement between The Department of the Army and Hancock County, Mississippi for Design for the Coast-Wide Beach and Dune Ecosystem Restoration Project.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Scotty Adam, District 4
SECONDER: Kodie Koenenn, District 3
AYES: Ryan, Shaw, Koenenn, Adam, Ladner

7. Motion to spread on the Minutes the Proposals for Engineering Services and rating sheets from HCPHC for the Aircraft Packaging Hangar and Taxilane Sierra KCDBG projects.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Scotty Adam, District 4
SECONDER: Kodie Koenenn, District 3
AYES: Ryan, Shaw, Koenenn, Adam, Ladner

J. County Administrator

1. Motion to approve David Depreo to attend the Veterans Service Officers training held at the Golden Nugget Casino in Biloxi from November 29 - December 2, 2022. There is no charge for the training, but it will require reimbursement for mileage.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Theresa Ryan, District 1
SECONDER: Darrin Bo Ladner, District 5
AYES: Ryan, Shaw, Koenenn, Adam, Ladner

2. Discussion regarding posting job opening for the IT Director position.
   The record reflects County Administrator, Jimmie Ladner will bring back recommendation at the first meeting in December.

RESULT: **NO ACTION TAKEN**

3. Motion to ratify and spread on the Minutes, letter of support for the Hancock County Port and Harbor Commission regarding Project Trojan.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Greg Shaw, District 2
SECONDER: Kodie Koenenn, District 3
AYES: Ryan, Shaw, Koenenn, Adam, Ladner

K. County Attorney

1. Discussion regarding invoice from Todd Thriffiley

The record reflects County Attorney has requested the Order from the matter regarding a Termination of Parental Rights and request the matter be set for a hearing.

RESULT: NO ACTION TAKEN

8. Supervisors Items

A. District 1

The record reflects a discussion regarding Park and Recreation Director moving forward with quotes for the Lakeshore Playground.

B. District 2

C. District 3

D. District 4

E. District 5

9. Public Comments

The record reflects Bryan Theriot spoke to the Board regarding change orders to contracts.

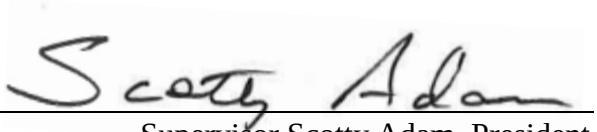
10. Executive Session

11. Adjourn/Recess

1. **Motion to:** Motion to adjourn the meeting at 10:28:29 AM.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Theresa Ryan, District 1
SECONDER:	Greg Shaw, District 2
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

The Minutes of the November 21, 2022 have been read and approved.



Supervisor Scotty Adam, President

Hancock County Port & Harbor Commission

Port & Harbor Commission

Staff Report

Date:	November 14, 2022
To:	Port & Harbor Commission
From:	Tonya Ladner, Comptroller
Subject:	RESOLUTION# 20221114-02
	APPROVING THE FINAL FISCAL YEAR 2022 AMENDED BUDGET

ATTACHED:
FINAL FY22 Amended Budget

Attachment: RESOLUTION #20221114-01 Docket of Claims 11.14.22 (11673 : Accept HCPHC November 14, 2022 Docket of Claims)

HANCOCK COUNTY PORT & HARBOR COMMISSION

RESOLUTION# 20221114-02

APPROVING THE FINAL FISCAL YEAR 2022 AMENDED BUDGET

BE IT RESOLVED, that the Hancock County Port and Harbor Commission Budget for 2021/2022 (FY 2022), amended by the amount of $18,801,131 (exclusive of interdepartmental transfers) as reflected in the copy attached hereto and made a part hereof, be and is hereby approved;

BE IT FURTHER RESOLVED, having received an affirmative vote from a majority of the members of the Commission, a copy of this resolution shall be forwarded to the Hancock County Board of Supervisors for their approval and/or appropriate action.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Aline Ward, Commissioner
SECONDER:	Michael Bennett, Secretary
AYES:	Swanson, Ward, Casano, Holman, Jordan, Bennett, Necaise
EXCUSED:	Robert Martin

Derek Necaise, President

ATTEST:

Michael Bennett,Secretary

ATTACHED:
FINAL FY22 Amended Budget

Attachment: RESOLUTION #20221114-01 Docket of Claims 11.14.22 (11673 : Accept HCPHC November 14, 2022 Docket of Claims)

HANCOCK COUNTY PORT AND HARBOR COMMISSION
FYE 2022 AMENDED BUDGET
CONSOLIDATED

	Total Budget	General Operating Budget	Railroad Budget	Industrial Park Budget	Airport Budget	FAA Budget	Original Budget	Notes
TOTAL RESOUCES IN								
Use of Money & Property	$ 7,535,400	$ -	$ 2,751,038	$ 2,024,573	$ 2,759,789	$ -	$ 7,460,560	
Charges for Services	7,088,920		6,932,427	156,494	-	-	6,503,445	1
Other Operating Revenue	386,803		(2,554)	53,742	335,616	-	428,185	2
Non Operating Revenue	93,568	69,163	21,985	925	1,495	-	33,976	3
Grant Revenues-Capital Projects	10,287,421	-	-	5,228,650	510,553	4,548,218	29,747,313	4
Appropriations from Prior Year								
Transfers In	2,274,515	2,270,207			4,308			
TOTAL RESOUCES IN	27,666,627	2,339,370	9,702,895	7,464,382	3,611,762	4,548,218	44,173,478	
TOTAL RESOURCES OUT								
Operating Supplies & Materials	450,701	59,867	316,423	8,737	65,674	-		
Other Services & Charges	3,600,785	820,107	505,612	585,798	1,689,268	-		
Personnel Services	2,957,495	1,459,396	1,034,142	228,756	235,201	-		
Non-Operating Expenses	437,352			437,352				
Capital Projects	3,292,596	-	810,030	860,947	1,621,619			
Additions to Fixed Assets (FAA Capital)	401,431					401,431		
Transfers Out	2,274,515		2,274,515					
Fund Balance	14,251,752		4,762,173	5,342,792		4,146,787		
TOTAL RESOURCES OUT	$ 27,666,627	$ 2,339,370	$ 9,702,895	$ 7,464,382	$ 3,611,762	$ 4,548,218		

Attachment: RESOLUTION #20221114-01 Docket of Claims 11.14.22 (11673 : Accept HCPHC November 14,

NOTES:

1 *Junction Settlements up $473k*
2 *GTS Litigation resolved*
3 *Treasury Bond Investment*
4 *Capital Projects in process, delayed or not executed in 2022 and carried over to 2023 include:*

FAA34-2020	*Airport Layout Plan*	*PB2102*	*Public Dock Mooring*
FAA2202	*N. Apron Expansion Ph. II*	*PB2104*	*Deconstruct Lift Station*
AP1805	*Aero Strip*	*PB2201*	*Property Prep - Site 1*
AP1902	*Spaceport*	*RR2104*	*Storage Yard*
AP2001	*ATCT AC Replacement & Platform*	*RR2105*	*Intermodal Yard*
AP2004	*Tech Park*	*RR2201*	*Rock & Timber Replacement*
AP2109	*5 Bay GA Hangars*	*RR2202*	*Vehicle Purchase*
AP2201	*Single GA Hangar (MM)*	*RR2203*	*Lower Bay Lead (MM)*
AP2205	*JABLTCX*	*RR2204*	*Drainage Improvements*
AP2212	*Taxilane S Improvements*		

$2M in Cash Reserves funded multiple projects including:

- *Deconstruct Lift Station*
- *Property Prep - Site 1*
- *JABLTCX*
- *ATCT AC Replacement & Platform*
- *Fuel Tank Recoatings*
- *Storage Yard*
- *Intermodal Yard*

Those projects funded with the over $10M in grant revenues above include:

FAA2102	*N. Apron Expansion Ph. I*
FAA2101	*Runway Airfield & Lighting*
PB1704	*New Dock Site 4*
RR2101	*Tail Track Upgrade*

Attachment: RESOLUTION #20221114-01 Docket of Claims 11.14.22 (11673 : Accept HCPHC November 14,

Hancock County Port & Harbor Commission

Port & Harbor Commission

Staff Report

Date:	November 14, 2022
To:	Port & Harbor Commission
From:	Tonya Ladner, Comptroller
Subject:	RESOLUTION# 20221114-02
	APPROVING THE FINAL FISCAL YEAR 2022 AMENDED BUDGET

ATTACHED:
FINAL FY22 Amended Budget

Attachment: RESOLUTION# 20221114-02 Approving the Final Fiscal Year Amended Budget, 11.14.22 (11674 : Accept Final Fiscal Year 2022

HANCOCK
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HANCOCK COUNTY PORT & HARBOR COMMISSION

RESOLUTION# 20221114-02

APPROVING THE FINAL FISCAL YEAR 2022 AMENDED BUDGET

BE IT RESOLVED, that the Hancock County Port and Harbor Commission Budget for 2021/2022 (FY 2022), amended by the amount of $18,801,131 (exclusive of interdepartmental transfers) as reflected in the copy attached hereto and made a part hereof, be and is hereby approved;

BE IT FURTHER RESOLVED, having received an affirmative vote from a majority of the members of the Commission, a copy of this resolution shall be forwarded to the Hancock County Board of Supervisors for their approval and/or appropriate action.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Aline Ward, Commissioner
SECONDER:	Michael Bennett, Secretary
AYES:	Swanson, Ward, Casano, Holman, Jordan, Bennett, Necaise
EXCUSED:	Robert Martin

Derek Necaise, President

ATTEST:

Michael Bennett,Secretary

ATTACHED:
FINAL FY22 Amended Budget

Attachment: RESOLUTION# 20221114-02 Approving the Final Fiscal Year Amended Budget, 11.14.22 (11674 : Accept Final Fiscal Year 2022

HANCOCK COUNTY PORT AND HARBOR COMMISSION
FYE 2022 AMENDED BUDGET
CONSOLIDATED

	Total Budget	General Operating Budget	Railroad Budget	Industrial Park Budget	Airport Budget	FAA Budget	Original Budget	Notes
TOTAL RESOUCES IN								
Use of Money & Property	$ 7,535,400	$ -	$ 2,751,038	$ 2,024,573	$ 2,759,789	$ -	$ 7,460,560	
Charges for Services	7,088,920		6,932,427	156,494	-	-	6,503,445	1
Other Operating Revenue	386,803		(2,554)	53,742	335,616	-	428,185	2
Non Operating Revenue	93,568	69,163	21,985	925	1,495	-	33,976	3
Grant Revenues-Capital Projects	10,287,421	-	-	5,228,650	510,553	4,548,218	29,747,313	4
Appropriations from Prior Year								
Transfers In	2,274,515	2,270,207			4,308			
TOTAL RESOUCES IN	27,666,627	2,339,370	9,702,895	7,464,382	3,611,762	4,548,218	44,173,478	
TOTAL RESOURCES OUT								
Operating Supplies & Materials	450,701	59,867	316,423	8,737	65,674	-		
Other Services & Charges	3,600,785	820,107	505,612	585,798	1,689,268	-		
Personnel Services	2,957,495	1,459,396	1,034,142	228,756	235,201	-		
Non-Operating Expenses	437,352			437,352				
Capital Projects	3,292,596	-	810,030	860,947	1,621,619			
Additions to Fixed Assets (FAA Capital)	401,431					401,431		
Transfers Out	2,274,515		2,274,515					
Fund Balance	14,251,752		4,762,173	5,342,792		4,146,787		
TOTAL RESOURCES OUT	$ 27,666,627	$ 2,339,370	$ 9,702,895	$ 7,464,382	$ 3,611,762	$ 4,548,218		

Attachment: RESOLUTION# 20221114-02 Approving the Final Fiscal Year Amended Budget, 11.14.22

NOTES:

1 *Junction Settlements up $473k*
2 *GTS Litigation resolved*
3 *Treasury Bond Investment*
4 *Capital Projects in process, delayed or not executed in 2022 and carried over to 2023 include:*

FAA34-2020	*Airport Layout Plan*	*PB2102*	*Public Dock Mooring*
FAA2202	*N. Apron Expansion Ph. II*	*PB2104*	*Deconstruct Lift Station*
AP1805	*Aero Strip*	*PB2201*	*Property Prep - Site 1*
AP1902	*Spaceport*	*RR2104*	*Storage Yard*
AP2001	*ATCT AC Replacement & Platform*	*RR2105*	*Intermodal Yard*
AP2004	*Tech Park*	*RR2201*	*Rock & Timber Replacement*
AP2109	*5 Bay GA Hangars*	*RR2202*	*Vehicle Purchase*
AP2201	*Single GA Hangar (MM)*	*RR2203*	*Lower Bay Lead (MM)*
AP2205	*JABLTCX*	*RR2204*	*Drainage Improvements*
AP2212	*Taxilane S Improvements*		

$2M in Cash Reserves funded multiple projects including:

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- *ATCT AC Replacement & Platform*
- *Fuel Tank Recoatings*
- *Storage Yard*
- *Intermodal Yard*

Those projects funded with the over $10M in grant revenues above include:

FAA2102	*N. Apron Expansion Ph. I*
FAA2101	*Runway Airfield & Lighting*
PB1704	*New Dock Site 4*
RR2101	*Tail Track Upgrade*

Attachment: RESOLUTION# 20221114-02 Approving the Final Fiscal Year Amended Budget, 11.14.22

Hancock County Port & Harbor Commission

Port & Harbor Commission

Staff Report

Date:	November 14, 2022
To:	Port & Harbor Commission
From:	Tonya Ladner, Comptroller
Subject:	RESOLUTION# 20221114-03
	FY2023 BUDGET- AMENDMENT #1 FOR INCREASES TO THE CAPITAL BUDGETS

ATTACHED:
2023 CAPITAL SUMMARY
SUMMARY BUDGET MODIFICATION #1

Attachment: RESOLUTION# 20221114-03 FY2023 Budget Amendment #1 for Increases to the Capital Budgets, 11.14.22 (11675 : Accept FY2023

Attachment: RESOLUTION# 20221114-03 FY2023 Budget Amendment #1 for Increases to the Capital Budgets, 11.14.22 (11675 : Accept FY2023

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HANCOCK COUNTY PORT & HARBOR COMMISSION

RESOLUTION# 20221114-03

FY2023 BUDGET- AMENDMENT #1 FOR INCREASES TO THE CAPITAL BUDGETS

WHEREAS, by Resolution 20220822-02 the Commission passed its FYE2023 Budget and associated 2022 WIP – 2025 Capital Improvement Plan;

WHEREAS, since the approval of the FY2023 Budget and 2022 WIP – 2025 Capital Improvement Plan (CIP), additional capital needs have come to the attention of the Commission;

WHEREAS, The Commission staff estimated expenditures for each capital project by fiscal year end. Due to delays in either receiving product or unforeseen circumstances with engineering and/or construction some of those costs need to be moved to FY2023 so as not to lose those budgeted dollars;

NOW THEREFORE BE IT RESOLVED, that the Hancock County Port and Harbor Commission hereby approves an increase in the Capital Budget of **$572,855** as shown on the Budget Amendment # 1 attached;

BE IT FURTHER RESOLVED, that the Hancock County Port and Harbor Commission hereby authorizes its President to execute such documents necessary to reflect said changes and authorizes its Comptroller to take such steps as are necessary to implement said changes;

BE IT FURTHER RESOLVED, having received an affirmative vote from a majority of the members of the Commission, a copy of this resolution shall be forwarded to the Hancock County Board of Supervisors for their approval and/or appropriate action.

ATTACHED:
2023 CAPITAL SUMMARY
SUMMARY BUDGET MODIFICATION #1

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Aline Ward, Commissioner
SECONDER:	Michael Bennett, Secretary
AYES:	Swanson, Ward, Casano, Holman, Jordan, Bennett, Necaise
EXCUSED:	Robert Martin

Derek Necaise, President

ATTEST:

Michael Bennett,Secretary

ATTACHED:
2023 CAPITAL SUMMARY
SUMMARY BUDGET MODIFICATION #1

Attachment: RESOLUTION# 20221114-03 FY2023 Budget Amendment #1 for Increases to the Capital Budgets, 11.14.22 (11675 : Accept FY2023

HANCOCK COUNTY PORT & HARBOR COMMISSION
2022 WIP - 2025 CAPITAL IMPROVEMENT PLAN
SUMMARY - USE & SOURCE OF FUNDS

PROJECT NAME	WIP 2021 & PRIOR	WIP FYE 2022	2023	2024	2025	TOTAL
Administration	$ -	$ -	$ -	$ -	$ -	$ -
Port Bienville Railroad	55,633	755,797	9,344,704	9,591,250	15,788,814	35,480,565
Port Bienville Industrial Park	36,405	708,869	7,378,884	3,546,400	-	11,634,153
Stennis International Airport	1,082,690	981,972	16,061,359	8,538,000	10,572,630	36,153,960
Total Uses of Funds	$ 1,174,728	$ 2,446,638	$ 32,784,946	$21,675,650	$26,361,444	$ 83,268,678

SOURCE OF FUNDS	WIP 2021 & PRIOR	WIP FYE 2022	2023	2024	2025	TOTAL
Federal Grants	$ 217,875	$ 173,324	$ 9,124,882	$ 8,869,100	$18,175,051	$ 36,342,357
State Grants	133,041	231,188	10,725,787	7,704,250	308,000	18,969,225
Use of Cash Balance	823,812	2,042,126	12,934,277	5,102,300	7,878,393	27,957,096
Total Sources of Funds	$ 1,174,729	$ 2,446,639	$ 32,784,946	$21,675,650	$26,361,444	$ 83,268,679

	2023	2024	2025
Audited Actual Cash & Cash Equivalents Balance FYE2021	**$ 21,025,103**	8,578,231	10,338,355
Forecast Excess Sources over Uses after Capital FYE 2022	(6,275,018)		
Customer Deposits and Unearned Revenue 2022	**(709,658)**	(609,658)	(509,658)
Forecast Net Operating & Non-Operating Income Projected EOY 2022	**7,472,082**	7,472,082	7,472,082
Capital Use of Funds BUDGET	**(12,934,277)**	(5,102,300)	(7,878,393)
Forecasted Ending Unrestricted Cash Balance	**$ 8,578,231**	**$10,338,355**	**$ 9,422,386**

Modification #1	***WIP FYE 2022***	***FY 2023***
RR	(360,446)	264,295
IP	(210,487)	175,031
AP/FAA	(153,061)	190,221
Total Adjustment	**$ (723,994)**	**$ 629,546**

Attachment: RESOLUTION# 20221114-03 FY2023 Budget Amendment #1 for Increases to the Capital

PORT BIENVILLE RAILROAD
2022 WIP - 2025 CAPITAL IMPROVEMENT PLAN
PORT BIENVILLE RAILROAD

PROJECT #	PROJECT NAME	PURPOSE *	WIP through FYE 2021	WIP through FYE 2022	2023	2024	2025	TOTAL
RR2102	Crossing Improvements	LCM	-	285,822	-	-	-	285,822
RR2104	Storage Yard	SI	55,353	283,646	6,403,250	-	-	6,742,250
RR2105	Intermodal Yard	SI	280	145,177	596,543	8,740,750	15,788,814	25,271,564
RR2201	Rock & Timber Replacement	LCM	-	6,331	309,292	-	-	315,623
RR2202	Vehicle Purchase	LCM	-	-	67,576	-	-	67,576
RR2203	Lower Bay Lead (MM)	SI	-	3,268	1,686,763	-	-	1,690,030
RR2204	Drainage Improvements	SI	-	31,552	281,280		-	312,833
RR2401	Site 11 Spur	SI	-	-	-	850,500	-	850,500
	Total Uses of Funds		$ 55,633	$ 755,797	$9,344,704	$ 9,591,250	$15,788,814	$35,536,197

SOURCE OF FUNDS	WIP through FYE 2021	WIP through FYE 2022	2023	2024	2025	TOTAL
Federal Grants	-	$ -	4,140,000	$ 6,992,600	$12,631,051	23,763,651
State Grants	-	-	400,000	400,000		800,000
Use of Cash Balance	55,633	755,797	4,804,704	2,198,650	3,157,763	10,972,546
Total Sources of Funds	$ 55,633	$ 755,797	$9,344,704	$ 9,591,250	$15,788,814	$35,536,197

**** PURPOSE CODE***

LCM	*Life Cycle Maintenance*
SA	*Safety*
SI	*Strategic Investment*

Modification #1		WIP FY22	FY23
RR2102	*Crossing Improvements*	(9,037)	(17,374)
RR2104	*Storage Yard*	(2,687)	63,234
RR2105	*Inermodal Yard*	(31,543)	31,543
RR2201	*Rock & Timber Replacement*	(139,579)	9,292
RR2203	*Lower Bay Lead (MM)*	(47,233)	47,233
RR2204	*Drainage Improvements*	(130,368)	130,368
	Total Adjustment	**$ (360,446)**	**$ 264,295**

Attachment: RESOLUTION# 20221114-03 FY2023 Budget Amendment #1 for Increases to the Capital

PORT BIENVILLE Industrial Park

2022 WIP - 2025 CAPITAL IMPROVEMENT PLAN

PORT BIENVILLE Industrial Park

PROJECT #	PROJECT NAME	PURPOSE *	WIP through FYE 2021	WIP through FYE 2022	2023	2024	2025	TOTAL
PB2102	Public Dock Mooring	SI	$ 36,405	$ 7,694	$ 1,076,850	$ -	$ -	$ 1,120,949
PB2104	Deconstruct Lift Station	SI	-	417,431	511,569	-	-	929,000
PB2201	Property Prep - Site 1	SI	-	283,743	266,602	-	-	550,345
PB2301	Water Improvements	SI	-	-	500,000	500,000	-	1,000,000
PB2302	Warehouse Development	SI	-	-	3,900,000	-	-	3,900,000
PB2303	Security	SA	-	-	205,500	200,000	-	405,500
PB2304	Barge Fleeting Area	SI	-	-	718,364	-	-	718,364
PB2305	SMA Property Prep	SI	-	-	200,000	-	-	200,000
PB2401	Warehouse Development Ph. 2	SI	-	-		2,846,400	-	2,846,400
	Total Uses of Funds		$ 36,405	$ 708,869	$ 7,378,884	$ 3,546,400	$ -	$ 11,670,558

SOURCE OF FUNDS		2022	2023	2024	2025	TOTAL
Federal Grants	$ -	$ -	-	$ -	$ -	$ -
State Grants	36,041	112,860	2,999,434	1,400,000	-	$ 4,548,335
Use of Cash Balance	364	596,009	4,379,450	2,146,400	-	$ 7,122,223
Total Sources of Funds	$ 36,405	$ 708,869	$ 7,378,884	$ 3,546,400	$ -	$ 11,670,558

**** PURPOSE CODE***

LCM	*Life Cycle Maintenance*
SA	*Safety*
SI	*Strategic Investment*

Modification #1		***WIP FY22***	***FY23***				
				-	-	-	-	-
PB2102	*Public Dock Mooring*	(358,806)	323,350				
PB2104	*Deconstruct Lift Station*	(35,220)	35,220				
PB2201	*Property Prep*	183,539	(183,539)				
	Total Adjustment	**$ (210,487)**	**$ 175,031**				

Attachment: RESOLUTION# 20221114-03 FY2023 Budget Amendment #1 for Increases to the Capital

STENNIS INTERNATIONAL AIRPORT

2022 WIP - 2025 CAPITAL IMPROVEMENT PLAN

STENNIS INTERNATIONAL AIRPORT

PROJECT #	PROJECT NAME	PURPOSE *	WIP through FYE 2021	WIP through FYE 2022	2023	2024	2025	TOTAL
FAA34-2020	Airport Layout Plan	SI	217,875	50,917	33,208			302,000
FAA2202	N. Apron Expansion Ph. II	Si	-	122,407	2,951,673	-	-	3,074,080
FAA2301	Taxilane Extension	SI	-	-	50,000	1,650,000	-	1,700,000
FAA2401	Main Apron Rehab	SA	-	-	-	435,000	6,160,000	6,595,000
AP1805	Aero Strip	SI	296,822	420	5,738,952	5,400,000	-	11,436,194
AP1902	Spaceport	SI	263,149	-	20,000	403,000	4,412,630	5,098,779
AP2001	ATCT AC Replacement & Platform	LCM	4,596	236,943	31,650	-	-	273,190
AP2004	Tech Park (Formerly site prep)	SI	203,500	16,353	283,208	-	-	503,061
AP2104	Fuel Tank Recoatings	LCM	-	105,182	195	-	-	105,377
AP2109	5 Bay GA Hangars	SI	96,749	46,581	16,000	400,000	-	559,329
AP2201	Single GA Hangar (MM)	SI	-	66,295	959,505	-	-	1,025,800
AP2205	JABLTCX	SI	-	260,166	4,789,836	-	-	5,050,002
AP2206	Drainage	LCM	-	-	320,000	-	-	320,000
AP2208	Packaging Hangar Improvements	LCM	-	-	1,500	-	-	1,500
AP2212	Taxilane S Improvements	LCM	-	56,708	145,631	-	-	202,339
AP2301	Corporate Hangar Buildout	SI	-	-	340,000	-	-	340,000
AP2302	Run Up Pad	SI	-	20,000	380,000	-	-	400,000
AP2401	Sweeper	LCM	-	-	-	250,000	-	250,000
	Total Uses of Funds		$1,082,690	$ 981,972	$ 16,061,359	$ 8,538,000	$ 10,572,630	$ 37,236,650

SOURCE OF FUNDS	2021	2022	2023	2024	2025	TOTAL
Federal Grants	217,875	$ 173,324	4,984,882	$ 1,876,500	$ 5,544,000	$ 12,796,580
State Grants	97,000	118,328	7,326,353	5,904,250	308,000	$ 13,753,931
Use of Cash Balance	767,815	690,320	3,750,124	757,250	4,720,630	$ 10,686,139
Other-Coop Energy	-	-	-	-	-	$ -
Other	-	-	-	-	-	$ -
Total Sources of Funds	$1,082,690	$ 981,972	$ 16,061,358	$ 8,538,000	$ 10,572,630	$ 37,236,650

Attachment: RESOLUTION# 20221114-03 FY2023 Budget Amendment #1 for Increases to the Capital

**** PURPOSE CODE***

LCM	*Life Cycle Maintenance*
SA	*Safety*
SI	*Strategic Investment*

Modification #1		***WIP FY22***	***FY23***
FAA34-2020 -	*ALP*	*(3,208)*	*3,208*
FAA2202	*N. Apron Expansion Ph II*	*(243,636)*	*243,636*
AP2212	*Taxilane S Improvements*	*(3,842)*	-
AP1805	*Aero Strip*	*335*	-
AP2001	*ATCT AC Replacement & Platf*	*68,290*	(71,350)
AP2004	*Tech Park (Formerly site prep)*	*950*	56,691
AP2104	*Fuel Tank Recoatings*	*14,930*	(14,806)
AP2109	*5 Bay Hangars*	*(13,619)*	-
AP2201	*Single GA Hangar*	*16,995*	(16,995)
AP2205	*JALBTCX*	*10,164*	(10,164)
AP1902	*Spaceport*	*(420)*	-
	Total Adjustment	***$ (153,061)***	**$ 190,221**

Attachment: RESOLUTION# 20221114-03 FY2023 Budget Amendment #1 for Increases to the Capital

HANCOCK COUNTY PORT & HARBOR COMMISSION

FY 2023 AMENDED BUDGET #1

CONSOLIDATED

	TOTAL BUDGET	GENERAL OPERATING	PORT BIENVILLE SHORT LINE RAILROAD	PORT BIENVILLE INDUSTRIAL PARK	STENNIS INTERNATIONAL AIRPORT	FAA
TOTAL RESOURCES IN						
Use of Property & Money	$ 7,315,169	$ -	$ 2,830,060	$ 1,777,365	$ 2,707,744	$ -
Charges for Services	6,490,123	-	6,356,123	134,000	-	-
Other Operating Revenue	455,957	-	18,440	88,648	348,869	-
Non Operating Revenue	50,583	24,033	25,000	1,000	550	-
Grant Revenues - Capital	19,911,378	-	4,540,000	2,999,434	9,387,063	2,984,881
Appropriations from Prior Year	10,810,321	-	10,810,321	-	-	-
Transfers In	9,630,056	2,984,511	-	3,797,444	2,798,101	50,000
TOTAL RESOURCES IN	**54,663,587**	**3,008,544**	**24,579,944**	**8,797,891**	**15,242,327**	**3,034,881**
TOTAL RESOURCES OUT						
Operating Supplies & Materials	566,020	138,770	319,600	13,050	94,600	-
Other Services & Charges	4,865,473	1,248,121	1,103,692	693,887	1,819,773	-
Personnel Services	3,338,902	1,621,653	1,253,703	212,070	251,476	-
Non-Operating Expense	500,000	-	-	500,000	-	-
Capital Projects	32,728,255	-	9,344,704	7,378,884	13,026,478	
Additions to Fixed Assets	3,034,881	-	-	-	-	3,034,881
Transfers Out	9,630,056	-	9,580,056	-	50,000	-
TOTAL RESOURCES OUT	**$ 54,663,587**	**$ 3,008,544**	**$ 24,579,944**	**$ 8,797,891**	**$ 15,242,327**	**$ 3,034,881**

Attachment: RESOLUTION# 20221114-03 FY2023 Budget Amendment #1 for Increases to the Capital

Hancock County Port & Harbor Commission

Port & Harbor Commission

Staff Report

Date:	November 14, 2022
To:	Port & Harbor Commission
From:	Obie McClure,
Subject:	RESOLUTION# 20221114-11
	ACCEPTING AND SPREADING ON THE MINUTES RENEWAL OF LEASE HSCG82-10-L-8YX005 AT $13,047.73/MONTH AND LEASE HSCG82-19-1-0004 AT $1,524.27/MONTH BY UNITED STATES COAST GUARD FOR PERIOD OF OCTOBER 1, 2022 - SEPTEMBER 30, 2023

ATTACHED:
SLA#3 HSCG82-19-1-0004-signed
SLA#5 HSCG82-10-L-8YX005-signed

Attachment: RESOLUTION# 20221114-11 Accepting and Spreading Renewal Lease HSCG82-10-L8YX005, 11.14.22 (11676 : Accept and spread

Attachment: RESOLUTION# 20221114-11 Accepting and Spreading Renewal Lease HSCG82-10-L8YX005, 11.14.22 (11676 : Accept and spread

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HANCOCK COUNTY PORT & HARBOR COMMISSION

RESOLUTION# 20221114-11

ACCEPTING AND SPREADING ON THE MINUTES RENEWAL OF LEASE HSCG82-10-L-8YX005 AT $13,047.73/MONTH AND LEASE HSCG82-19-1-0004 AT $1,524.27/MONTH BY UNITED STATES COAST GUARD FOR PERIOD OF OCTOBER 1, 2022 - SEPTEMBER 30, 2023

WHEREAS, the U.S. Coast Guard (the "USCG") and the Hancock County Port & Harbor Commission ("Commission") executed Lease HSCG82-10-L-8YX005 and HSCG82-19-1-0004 (the "Lease"), effective October 1, 2009, and as amended June 1, 2015, pursuant to which the USCG leases property at Stennis International Airport;

WHEREAS, on October 13, 2022, in accordance with Paragraph 3 of the Lease, the USCG provided a Notice of Exercise to Renew Lease to the Commission, a copy of which is attached hereto and incorporated herein by reference, exercising the USCG's option to renew the Leases and all conditions thereof for Fiscal Year 2023 (October 1, 2022 to September 30, 2023) The government through the U.S. Coast Guard is hereby exercising its options to renew these leases for the period between October 1, 2022 through September 30, 2023. The current rates and charges for improved land is $0.625 per square foot. The total square feet is 29,266. The lease is hereby renewed at a monthly rate of $1,524.27, effective October 1, 2022, and the warehouse lease is renewed at a monthly rate of $13,047.73;

NOW THEREFORE, BE IT RESOLVED, the Hancock County Port & Harbor Commission hereby accepts and authorizes the Chief Executive Officer of the Hancock County Port & Harbor Commission to execute the Lease Agreements with USCG extending these leases 1 additional year;

RESULT:	**CARRIED BY CONSENT VOTE [UNANIMOUS]**
MOVER:	Paula Jordan, Vice President
SECONDER:	David Holman, Commissioner
AYES:	Swanson, Ward, Casano, Holman, Jordan, Bennett, Necaise
EXCUSED:	Robert Martin

ATTACHED:
SLA#3 HSCG82-19-1-0004-signed
SLA#5 HSCG82-10-L-8YX005-signed

Derek Necaise, President

ATTEST:

Michael Bennett,Secretary

ATTACHED:
SLA#3 HSCG82-19-1-0004-signed
SLA#5 HSCG82-10-L-8YX005-signed

Attachment: RESOLUTION# 20221114-11 Accepting and Spreading Renewal Lease HSCG82-10-L8YX005, 11.14.22 (11676 : Accept and spread

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

1. CONTRACT ID CODE	PAGE	
HSCG82-19-1-0004	1	1

2. AMENDMENT/MODIFICATION NUMBER	3. EFFECTIVE DATE	4. REQUISITION/PURCHASE REQUISITION NUMBER	5. PROJECT NUMBER *(If applicable)*
SLA#3	10/13/2022		

6. ISSUED BY	CODE	7. ADMINISTERED BY *(If other than Item 6)*	CODE
Richard Razabdouski SILC-CEU-M Real Property USCG Civil Engineering Unit Miami 15608 SW 117th Avenue Miami, FL 33177-richard.a.razabdouski@uscg.mil			

8. NAME AND ADDRESS OF CONTRACTOR *(Number, street, county, State and ZIP Code)*

Hancock County Port and Harbor Commission

14054 Fred & A1 Key Road Kiln, MS 39556

CODE | FACILITY CODE

(X)

☐ 9A. AMENDMENT OF SOLICITATION NUMBER

9B. DATED *(SEE ITEM 11)*

☒ 10A. MODIFICATION OF CONTRACT/ORDER NUMBER

HSCG82-19-1-0004

10B. DATED *(SEE ITEM 13)*

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended. ☐ is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or electronic communication which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or electronic communication, provided each letter or electronic communication makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA *(If required)*

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NUMBER AS DESCRIBED IN ITEM 14.

CHECK ONE	
☐	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: *(Specify authority)* THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NUMBER IN ITEM 10A.
☐	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES *(such as changes in paying office, appropriation data, etc.)* SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
☒	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: 14 U.S.C. 501e
☐	D. OTHER *(Specify type of modification and authority)*

E. IMPORTANT: Contractor ☐ is not ☒ is required to sign this document and return 1 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (*Organized by UCF section headings, including solicitation/contract subject matter where feasible.*)

The government through the U.S. Coast Guard is hereby exercising its options to renew this lease for the period between October 1, 2022 through September 30, 2023.

The current rates and charges for improved land is $0.625 per square foot. The total square feet is 29,266.

The lease is hereby renewed at a monthly rate of $1,524.27, effective October 1, 2022.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER *(Type or print)*		16A. NAME AND TITLE OF CONTRACTING OFFICER *(Type or print)*	
		Richard Razabdouski/Real Property CEU-M	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA	16C. DATE SIGNED
(Signature of person authorized to sign)		RAZABDOUSKI.RICHARD.ALLEN.1204535821 Digitally signed by RAZABDOUSKI.RICHARD.ALLEN.1204535821 Date: 2022.10.17 09:23:32 -04'00' *(Signature of Contracting Officer)*	10/13/2022

Previous edition unusable

STANDARD FORM 30 (REV. 11/201

Prescribed by GSA FAR (48 CFR) 53.243

Attachment: RESOLUTION# 20221114-11 Accepting and Spreading Renewal Lease HSCG82-10-L8YX005, 11.14.22 (11676 : Accept and spread

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

1. CONTRACT ID CODE	PAGE	
HSCG82-10-L-8YX005	1	1

2. AMENDMENT/MODIFICATION NUMBER	3. EFFECTIVE DATE	4. REQUISITION/PURCHASE REQUISITION NUMBER	5. PROJECT NUMBER *(If applicable)*
SLA#5	10/13/2022		

6. ISSUED BY	CODE	7. ADMINISTERED BY *(If other than Item 6)*	CODE
Richard Razabdouski SILC-CEU-M Real Property USCG Civil Engineering Unit Miami 15608 SW 117th Avenue Miami, FL 33177-richard.a.razabdouski@uscg.mil			

8. NAME AND ADDRESS OF CONTRACTOR *(Number, street, county, State and ZIP Code)*	(X)	9A. AMENDMENT OF SOLICITATION NUMBER
Hancock County Port and Harbor Commission 14054 Fred & A1 Key Road Kiln, MS 39556	☐	9B. DATED *(SEE ITEM 11)*
	☒	10A. MODIFICATION OF CONTRACT/ORDER NUMBER HSCG82-10-L-8YX005
CODE / FACILITY CODE		10B. DATED *(SEE ITEM 13)*

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended. ☐ is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or electronic communication which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or electronic communication, provided each letter or electronic communication makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA *(If required)*

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NUMBER AS DESCRIBED IN ITEM 14.

CHECK ONE	
☐	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: *(Specify authority)* THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NUMBER IN ITEM 10A.
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☒	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: 14 U.S.C. 501e
☐	D. OTHER *(Specify type of modification and authority)*

E. IMPORTANT: Contractor ☐ is not ☒ is required to sign this document and return 1 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (*Organized by UCF section headings, including solicitation/contract subject matter where feasible.*)

The government through the U.S. Coast Guard is hereby exercising its options to renew this lease for the period between October 1, 2022 through September 30, 2023.

The lease is renewed at a monthly rate of $13,047.73, effective October 1, 2022.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER *(Type or print)*		16A. NAME AND TITLE OF CONTRACTING OFFICER *(Type or print)*	
		Richard Razabdouski/Real Property CEU-M	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA	16C. DATE SIGNED
(Signature of person authorized to sign)		RAZABDOUSKI.RICHARD.ALLEN.1204535821 Digitally signed by RAZABDOUSKI.RICHARD.ALLEN.1204535821 Date: 2022.10.17 14:24:11 -04'00' *(Signature of Contracting Officer)*	10/13/2022

Previous edition unusable

STANDARD FORM 30 (REV. 11/201

Prescribed by GSA FAR (48 CFR) 53.243

Attachment: RESOLUTION# 20221114-11 Accepting and Spreading Renewal Lease HSCG82-10-L8YX005, 11.14.22 (11676 : Accept and spread

Hancock County Port & Harbor Commission

Port & Harbor Commission

Staff Report

Date:	November 14, 2022
To:	Port & Harbor Commission
From:	Obie McClure,
Subject:	RESOLUTION# 20221114-20 AUTHORIZING EXECUTION OF PROFESSIONAL SERVICES AGREEMENT WITH NEON CLOUD PRODUCTIONS, LLC FOR MARKETING AND VIDEO SERVICES FOR $25,180.

ATTACHED:
Hancock County Port & Harbor Commission Service Agreement

Attachment: RESOLUTION# 20221114-20 Authorizing Execution of Professional Services Agreement Neon Cloud Productions, LLC Marketing

Attachment: RESOLUTION# 20221114-20 Authorizing Execution of Professional Services Agreement Neon Cloud Productions, LLC Marketing

HANCOCK
MISSISSIPPI
PORT • AIR • SPACE
HANCOCK COUNTY PORT & HARBOR COMMISSION

RESOLUTION# 20221114-20

AUTHORIZING EXECUTION OF PROFESSIONAL SERVICES AGREEMENT WITH NEON CLOUD PRODUCTIONS, LLC FOR MARKETING AND VIDEO SERVICES FOR $25,180.

WHEREAS, Neon Cloud Productions, LLC ("Consultant") has presented a Contractual Agreement (the Agreement) under which Neon Cloud Prodution,LLC will perform marketing and digital content creation related services for Hancock County Port & Harbor Commission ("Commission") ;

WHEREAS, Consultant will create digital media marketing content related to sites and assets located at Port Bienville Industrial Park and Stennis International Airport, and in the Hancock County community;

WHEREAS, the agreement shall be active on October 1, 2021, provided this engagement may be cancelled by either party at any time, effective thirty [30] days after receipt by the non-cancelling party of written notice of cancellation;

Whereas, the agreement for professional services is $25,180;

Whereas, all deliverables related to this service contract have been delivered to the Commission as of October 31st, 2022;

NOW THEREFORE, BE IT RESOLVED, the Hancock County Port & Harbor Commission hereby authorizes the Chief Executive Officer, William P. Cotter, or his delegee to execute the Contractual Agreement for marketing and digital content creation services with Neon Cloud Productions, LLC for $25,180.

ATTACHED:
Hancock County Port & Harbor Commission Service Agreement

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	David Holman, Commissioner
SECONDER:	Michael Bennett, Secretary
AYES:	Swanson, Ward, Casano, Holman, Jordan, Bennett, Necaise
EXCUSED:	Robert Martin

Derek Necaise, President

ATTEST:

Michael Bennett,Secretary

ATTACHED:
Hancock County Port & Harbor Commission Service Agreement

Attachment: RESOLUTION# 20221114-20 Authorizing Execution of Professional Services Agreement Neon Cloud Productions, LLC Marketing

NEON CLOUD PRODUCTIONS
SERVICES AGREEMENT

This **Services Agreement** (this "Agreement"), is entered into by and between **Hancock County Port and Harbor Commission**, "CLIENT"), and **NEON CLOUD PRODUCTIONS, LLC**, a Texas limited liability company ("COMPANY").

COMPANY shall provide certain services to and be compensated by CLIENT as specified and according to the terms and conditions of this Agreement.

Modifications to this Agreement deemed acceptable by both parties may be made only in writing, signed and dated by both parties, and added as an "Addendum" to this Agreement.

This Agreement shall specify the terms under which COMPANY is to provide the following services (collectively, the "Services") to CLIENT:

Details:

#	Item & Description	Qty	Rate	Amount
1	Day of Filming This is the 2nd Consecutive Day of filming added to the first day as listed in the Phase 1 contract. Includes: - up to 1 day (8'ish hours) of filming. - up to 15-ish locations. (A location consists of each filming area that requires the videographer to drive/walk to another location to film even if it is the same site but filming from a different corner/direction.) - the expertise of one videographer with over 7 years of unique and specialized filming experience, combined with our streamlined process, to capture dynamic footage at the predetermined locations. - hand-held videography. - aerial videography. ***If Client would like to include people in a few of the shots, the Client will arrange to have volunteers at the predetermined filming locations at specific time ranges.***	1	2,950.00	2,950.00
2	Motion Graphics These Motion Graphics can be added to the Overall Video as detailed in Estimate 000916 or the Topic Specific Videos listed in Line Item 2. Visually enhances your story using motion-tracked graphics to transform complicated concepts into simple ones and increase visual engagement by highlighting elements and creating the illusion of motion or rotation of your data in a unique and dramatic manner within the 3D space of the video.	8	690.00	5,520.00

Attachment: RESOLUTION# 20221114-20 Authorizing Execution of Professional Services Agreement Neon Cloud Productions, LLC Marketing

	- includes a maximum of 3 - 4 elements per motion graphic.			
3	Topic Specific Videos :45 - :90 second-ish each for topics such as: Port Bienville Industrial Park, Stennis International Airport Park, Quality of Life. Client will decide on the topics for the videos prior to filming. We will utilize footage from the main video as well as additional footage captured during the filming for line item 1, and will set the videos to one consistent music track. (These videos do NOT include new motion graphics, animated texts, or stylized texts but the previously created assets can be utilized.).	3	1,350.00	4,050.00
4	Social Media Clips :15 - :30 second-ish each which includes up to 5-ish clips each representing topics such as: Industry Clusters of: Aerospace and Defense Unmanned Systems Polymers and Chemicals Geospatial Technologies Advanced Manufacturing Distribution and Transportation Client will decide on the topics for the clips prior to filming. Includes: - editing, - music, - color-grading, - high-resolution, web-ready mp4 file. We will utilize footage from the main video as well as additional footage captured during the filming for the main video to create these clips. ***This pricing does NOT include new motion graphics, animated texts, or stylized texts, but the previously created assets can be reutilized when the video clips containing these assets are incorporated into a social media clip.***	6	535.00	3,210.00

Attachment: RESOLUTION# 20221114-20 Authorizing Execution of Professional Services Agreement Neon Cloud Productions, LLC Marketing

5	**Animated Text** These texts will allow each of the Social Media clips and Topic Specific Videos to utilize 1 Animated Text to clarify its focus. Draws the viewers' attention to key facts using special effects in a unique manner based on your branding.	9	360.00	3,240.00
6	**Social Media Loops** :06 - :10 second-ish each created using the map, animated logo, motion graphics, animated texts, and/or stylized texts from the main video, and edited so they will play on a continuous loop. Client will decide which loops after they are created.	5	130.00	650.00
7	**Photography Package (High-res Images)** Captured during filming at the predetermined shotlist locations for the main video. Includes: - basic editing. - color-correcting. - final .jpg image. - Client will determine which locations on the shotlist will require photos prior to filming. ($160.00 per additional photo.)	10	80.00	800.00

Attachment: RESOLUTION# 20221114-20 Authorizing Execution of Professional Services Agreement Neon Cloud Productions, LLC Marketing

8	Low-poly 3D Graphic This is an Estimated Cost for the Addition of a low-poly 3D image representing a facility such as a Hanger with tracking, shading, and placement of the facility to provide motion tracking for one angle within one motion graphic as detailed in Line Item 2 within the video. - The 3D asset to be added to the video will be purchased by the Client after details are discussed and an appropriate asset is jointly agreed upon. - The second half payment for this project will be adjusted accordingly for this line item to account for any difference in total actual cost based on the work involved in adding the graphic chosen by the client to the video and any additional requests made by the client. ***This 3D Graphic will be incorporated into one of the Motion Graphics being created for this project in Line Item 2 and does NOT include the creation of a separate Motion Graphic.	8	535.00	4,280.00
9	3D Boxes Additional 3D Boxes representing a building with tracking, shading, and placement of the facility to provide motion tracking for one angle within one motion graphic as detailed in Line Item 2 within the video. - Up to 3 boxes are included in the price in Line Item 2 for each Motion Graphic that is associated with a Site Plan or Available land as needed. - The boxes for this line item are in addition to the 3 boxes allotted per site plan/available land motion graphic. - These boxes are typically added to the Layered Vector File Site Plan provided by the client; however, boxes can be added to empty land as well if needed. ***These additional 3D Boxes will be incorporated into the Motion Graphics being created for this project in Line Item 2 and does NOT include the creation of separate Motion Graphics.	6	80.00	480.00

Sub Total $25,180.00

Total $25,180.00

Invoice Notes

This Additional Content identified as Phase 2 will be associated with video content as outlined in the Phase 1 Contract. The Additional Film Day listed above is for a consecutive day of filming with the film day as identified in the Phase 1 Contract.

The Contract for the Phase 2 items must be signed prior to filming, but the first payment for this Additional Content will be deferred until October 1, 2021 and will be invoiced as items are completed for both Phase 1 and Phase 2 Contracts.

If you are Tax Exempt, please provide documentation of your tax exempt status.

Attachment: RESOLUTION# 20221114-20 Authorizing Execution of Professional Services Agreement Neon Cloud Productions, LLC Marketing

Additional 3D Graphics are Not included with this pricing, but will be quoted separately, if needed, after specific details are determined.

Terms & Conditions
Invoices will be sent as items are completed. Payment for each invoice is due upon receipt; net 30 days.

Client can make payment via ACH Direct Deposit, Check, or Credit Card using the online Pay Now link.

Remaining balance due at completion of project or within 6 months from contract signing, whichever comes first; net 30 days.

A $1500 fee will be charged if more than 20% of the total contract amount is changed after signing of contract or if the project completion is delayed by the client for more than a year from contract signing.

Includes up to 6 hours of total revisions for the entire project. Additional revisions billed at a rate of $85/hr for editing and $170/hr for Motion Graphics / Adobe After Effects editing thereafter.

Travel for 1 Billed Separately after the videographer submits receipts.

Confidentiality Statement: The estimate/invoice/contract is for the intended audience only, and should not be shared with competitors or other individuals outside the client's organization.

The Services marked above to be provided will be according to the terms of this Agreement and the specific individual Services and the Fees as defined herein and in **ATTACHMENT A**.

COMPANY reserves the right to utilize current or future employees, contractors, consultants or vendors to provide the Services under this Agreement.

2. FEES: $25,180.00 (without tax)

CLIENT agrees to pay to COMPANY one hundred (100%) percent upon signing of contract, with any additional amounts due (including but not limited to: implementation costs, reimbursement for expenses paid on behalf and with approval of CLIENT, late fees, interest charges and returned check fees, etc.) at completion of project or six months from the date of this Agreement, whichever comes first, and are past due on the fifth (5^{th}) day of each month. If CLIENT fails to pay Fees for Services within thirty (30) days of the invoice date, all such unpaid amounts shall accrue a penalty of five (5%) of the total amount due with all such unpaid amounts accruing interest from the invoice date at the lesser of one and one-half percent (1 1/2%) per month or the maximum rate allowed by law.

3. TAXES: $Tax Exempt

Taxes shall be added to the Fees, provided for in **ATTACHMENT A**, on the Services rendered or parts supplied pursuant hereto ("Taxes"). Taxes shall include state and local sales and use, privilege or excise taxes based on gross revenue and any taxes or amounts in lieu thereof paid or payable to COMPANY in respect of the foregoing, exclusive, however of margins taxes based on net income for the privilege of conducting business.

4. RIGHTS OF COMPANY AND EXCLUSIONS:

The Services rendered under this Agreement do not include ownership in COMPANY's software, licenses, drone or parts related to drones, including cameras and camera equipment. CLIENT agrees and acknowledges that COMPANY has and shall retain all rights in and to the raw footage and all intellectual property created during the providing of the Services. CLIENT shall have no right to edit or manipulate in any way the video in connection with the Services.

Attachment: RESOLUTION# 20221114-20 Authorizing Execution of Professional Services Agreement Neon Cloud Productions, LLC Marketing

5. TERMINATION:

- This Agreement shall be terminable with verifiable and reasonable cause by either party upon not less than thirty (30) days prior written notice to the other party. Each party agrees that a good faith effort must be made by both parties to rectify disputes over the Services before pursuing other avenues of recourse. All disputes and differences must be submitted in writing by the claiming party to the other party; and
- Further, COMPANY may terminate this Agreement at any time due to CLIENT's material breach of any provision of this Agreement, including without limitation, CLIENT's failure to timely pay COMPANY.

6. EFFECTIVE DATE: **September 16, 2021** (the "Effective Date").

7. DURATION: The term of this Agreement (the "Term") shall commence on the Effective Date and shall continue for a period as specified by **ATTACHMENT A**, until the date of completion of the Services unless earlier terminated by COMPANY pursuant to Section 5(b) of this Agreement. Thereafter, the Term of this Agreement shall renew on an annual basis unless either party elects to terminate this Agreement as set forth above.

8. CLIENT CONTACT:

Hancock County Port and Harbor Commission
Janel Carothers, Chief Development Officer
14054 Fred and Al Key Rd
Kiln, MS 39556
(228) 467-9231
jcarothers@hcphc.ms

9. COMPANY CONTACT:

Neon Cloud Productions LLC
Brian Aiken, President
2919 Commerce Street, Suite 164
Dallas,Texas 75226
469-919-5114
brian@neoncloudproductions.com

10. MARKETING: CLIENT agrees that during the term of this Agreement, COMPANY may publicly refer to CLIENT or video of and related to CLIENT in communications or statements, orally and in writing, as a CLIENT of COMPANY, including without limitation, the non-exclusive use of any logo or trademark of CLIENT as it relates to said video content. Any other reference to CLIENT by COMPANY shall require the additional prior written consent of CLIENT.

11. NON-SOLICITATION AGREEMENT: CLIENT shall tender no offer of employment to any employee or contractor of COMPANY during the duration of this Agreement and for one (1) year following the Agreement's termination. Remedy for violation of the terms of this section of this Agreement may include, but are not limited to, the following: direct and indirect damages from lost revenue, hiring and training of replacement employees, related attorney fees and court costs.

12. LIMITATION OF LIABILITY: Notwithstanding any other provision of this Agreement, COMPANY shall not be liable for special, incidental, or consequential damages in connection with video footage on behalf of CLIENT, including but not limited to loss of profits or revenue. The sole and exclusive remedy for any breach of contract or breach of warranty, whether express or implied, including the Services furnished under this Agreement and all other performance by COMPANY under or pursuant to this Agreement, shall be limited to (i) replacement value provided by COMPANY and (ii) the reimbursement of Fees paid by CLIENT to COMPANY, and shall in no event include any special, incidental or consequential damages.

13. REQUIRED TERMS: CLIENT hereby agrees and acknowledges all of required terms as more particularly described in **ATTACHMENT A** regarding the requisite service provided herein.

Attachment: RESOLUTION# 20221114-20 Authorizing Execution of Professional Services Agreement Neon Cloud Productions, LLC Marketing

14. MISCELLANEOUS: This Agreement shall be governed by the laws of the State of Mississippi. It, together with all Attachments hereto, constitutes the entire Agreement between CLIENT and COMPANY for Services listed in **ATTACHMENT A**. Its terms and conditions shall prevail should there be any variance with the terms and conditions of any order submitted by CLIENT.

COMPANY is not responsible for failure to render services due to circumstances beyond its control including, but not limited to, acts of God. No action, regardless of form, arising out of this Agreement, may be brought by either party more than two (2) years from the last date of payment.

COMPANY and CLIENT shall use reasonable efforts to protect the confidentiality of all information relating to the business and affairs of the other party that is identified as being confidential and that may be acquired in connection with COMPANY'S performance of the Services. Additionally, the terms and conditions of this Agreement shall be kept confidential and shall not be disclosed by either party.

COMPANY shall have the right to assign its rights hereunder to a third party without the consent of CLIENT.

15. COMMUNICATION: CLIENT agrees to utilize COMPANY'S online **Project Management System** for ALL communications upon signing of this contract in order to maintain a consistent and effective line of communication for all parties involved throughout the process.

16. ACCEPTANCE OF SERVICE AGREEMENT: This Agreement covers only those Services and equipment marked in Section 1 and listed in **ATTACHMENT A**. The addition of Services not marked in Section 1 and listed in **ATTACHMENT A** at the signing of this Agreement, if acceptable to COMPANY, shall result in an adjustment to the CLIENT final charges. CLIENT represents it has the requisite authority to enter into this Agreement.

As authorized agents of the parties entering into this Agreement, the undersigned acknowledges full contents of said Agreement as acceptable and binding.

Accepted by:

Hancock County Port and Harbor Commission

BY: _____

PRINTED NAME: Janel Carothers

TITLE: Chief Development Officer

DATE: 9/20/21

NEON CLOUD PRODUCTIONS

BY: Brian Aiken
Brian Aiken, President

DATE: Sep 22 2021 13:56 GMT

Attachment: RESOLUTION# 20221114-20 Authorizing Execution of Professional Services Agreement Neon Cloud Productions, LLC Marketing

Attachment: RESOLUTION# 20221114-20 Authorizing Execution of Professional Services Agreement Neon Cloud Productions, LLC Marketing

ATTACHMENT A

SERVICES AND FEES

Services and Fees: $25,180.00

Details:

#	Item & Description	Qty	Rate	Amount
1	Day of Filming This is the 2nd Consecutive Day of filming added to the first day as listed in the Phase 1 contract. Includes: - up to 1 day (8'ish hours) of filming. - up to 15-ish locations. (A location consists of each filming area that requires the videographer to drive/walk to another location to film even if it is the same site but filming from a different corner/direction.) - the expertise of one videographer with over 7 years of unique and specialized filming experience, combined with our streamlined process, to capture dynamic footage at the predetermined locations. - hand-held videography. - aerial videography. ***If Client would like to include people in a few of the shots, the Client will arrange to have volunteers at the predetermined filming locations at specific time ranges.***	1	2,950.00	2,950.00
2	Motion Graphics These Motion Graphics can be added to the Overall Video as detailed in Estimate 000916 or the Topic Specific Videos listed in Line Item 2. Visually enhances your story using motion-tracked graphics to transform complicated concepts into simple ones and increase visual engagement by highlighting elements and creating the illusion of motion or rotation of your data in a unique and dramatic manner within the 3D space of the video. - includes a maximum of 3 - 4 elements per motion graphic.	8	690.00	5,520.00

3	Topic Specific Videos :45 - :90 second-ish each for topics such as: Port Bienville Industrial Park, Stennis International Airport Park, Quality of Life. Client will decide on the topics for the videos prior to filming. We will utilize footage from the main video as well as additional footage captured during the filming for line item 1, and will set the videos to one consistent music track. (These videos do NOT include new motion graphics, animated texts, or stylized texts but the previously created assets can be utilized.).	3	1,350.00	4,050.00
4	Social Media Clips :15 - :30 second-ish each which includes up to 5-ish clips each representing topics such as: Industry Clusters of: Aerospace and Defense Unmanned Systems Polymers and Chemicals Geospatial Technologies Advanced Manufacturing Distribution and Transportation Client will decide on the topics for the clips prior to filming. Includes: - editing. - music. - color-grading. - high-resolution, web-ready mp4 file. We will utilize footage from the main video as well as additional footage captured during the filming for the main video to create these clips. ***This pricing does NOT include new motion graphics, animated texts, or stylized texts, but the previously created assets can be reutilized when the video clips containing these assets are incorporated into a social media clip.***	6	535.00	3,210.00

Attachment: RESOLUTION# 20221114-20 Authorizing Execution of Professional Services Agreement Neon Cloud Productions, LLC Marketing

5	Animated Text These texts will allow each of the Social Media clips and Topic Specific Videos to utilize 1 Animated Text to clarify its focus. Draws the viewers' attention to key facts using special effects in a unique manner based on your branding.	9	360.00	3,240.00
6	Social Media Loops :06 - :10 second-ish each created using the map, animated logo, motion graphics, animated texts, and/or stylized texts from the main video, and edited so they will play on a continuous loop. Client will decide which loops after they are created.	5	130.00	650.00
7	Photography Package (High-res Images) Captured during filming at the predetermined shotlist locations for the main video. Includes: - basic editing. - color-correcting. - final .jpg image. - Client will determine which locations on the shotlist will require photos prior to filming. ($160.00 per additional photo.)	10	80.00	800.00

Attachment: RESOLUTION# 20221114-20 Authorizing Execution of Professional Services Agreement Neon Cloud Productions, LLC Marketing

8	Low-poly 3D Graphic This is an Estimated Cost for the Addition of a low-poly 3D image representing a facility such as a Hanger with tracking, shading, and placement of the facility to provide motion tracking for one angle within one motion graphic as detailed in Line Item 2 within the video. - The 3D asset to be added to the video will be purchased by the Client after details are discussed and an appropriate asset is jointly agreed upon. - The second half payment for this project will be adjusted accordingly for this line item to account for any difference in total actual cost based on the work involved in adding the graphic chosen by the client to the video and any additional requests made by the client. ***This 3D Graphic will be incorporated into one of the Motion Graphics being created for this project in Line Item 2 and does NOT include the creation of a separate Motion Graphic.	8	535.00	4,280.00
9	3D Boxes Additional 3D Boxes representing a building with tracking, shading, and placement of the facility to provide motion tracking for one angle within one motion graphic as detailed in Line Item 2 within the video. - Up to 3 boxes are included in the price in Line Item 2 for each Motion Graphic that is associated with a Site Plan or Available land as needed. - The boxes for this line item are in addition to the 3 boxes allotted per site plan/available land motion graphic. - These boxes are typically added to the Layered Vector File Site Plan provided by the client; however, boxes can be added to empty land as well if needed. ***These additional 3D Boxes will be incorporated into the Motion Graphics being created for this project in Line Item 2 and does NOT include the creation of separate Motion Graphics.	6	80.00	480.00

Sub Total $25,180.00

Total $25,180.00

Attachment: RESOLUTION# 20221114-20 Authorizing Execution of Professional Services Agreement Neon Cloud Productions, LLC Marketing

Hancock County Port & Harbor Commission

Port & Harbor Commission

Staff Report

Date:	November 14, 2022
To:	Port & Harbor Commission
From:	Blaine LaFontaine,
Subject:	RESOLUTION# 20221114-22 AUTHORIZING EXECUTION OF PROFESSIONAL SERVICE AGREEMENT WITH DATABANK FOR THE IMPLEMENTATION, DESIGN, AND SUPPORT OF ONBASE FOR A NOT TO EXCEED AMOUNT OF $191,025.00

Item	Frequency	Year 1	Year 2	Year 3
Software Subscription Price	Annual	$30,000.00	$30,000.00	$30,000.00
Professional Services - Time & Materials	One-Time	$101,025.00	$0.00	$0.00
Total Investment		**$131,025.00**	**$30,000.00**	**$30,000.00**

ATTACHED:
Hancock_Port_and_Harbor_Commission_SOW_10-24-2022

Attachment: RESOLUTION# 20221114-22 Authorizing Execution of Professional Service Agreement Databank for Implementation, Design, and

Attachment: RESOLUTION# 20221114-22 Authorizing Execution of Professional Service Agreement Databank for Implementation, Design, and

HANCOCK
MISSISSIPPI
PORT • AIR • SPACE
HANCOCK COUNTY PORT & HARBOR COMMISSION

RESOLUTION# 20221114-22

AUTHORIZING EXECUTION OF PROFESSIONAL SERVICE AGREEMENT WITH DATABANK FOR THE IMPLEMENTATION, DESIGN, AND SUPPORT OF ONBASE FOR A NOT TO EXCEED AMOUNT OF $191,025.00

WHEREAS, the Hancock County Port & Harbor Commission ("Commission") seeks to implement OnBase, an Enterprise Content Management (ECM) solution to manage contracts and act as a static repository of commission records;

WHEREAS, the Commission would like to engage DataBank to provide services for a not to exceed amount of $191,025.00 for design, implementation, and support of OnBase, as more fully described in Databank Statement of Work, which is attached hereto and incorporated herein by reference;

WHEREAS, it is in the best interest of the Commission to purchase the OnBase software to better meet the Commission's contract, project, and records compliance needs;

NOW THEREFORE, BE IT RESOLVED, the Hancock County Port & Harbor Commission hereby authorizes its Chief Executive Officer to execute a Professional Services Agreement with Databank for a not to exceed amount of $191,025.00 of which FY2023 costs would be $131,025.00;

BE IT FURTHER RESOLVED, having received an affirmative vote from a majority of the members of the Commission, a copy of this resolution shall be forwarded to the Hancock County Board of Supervisors for their approval and/or appropriate action.

BE IT FURTHER RESOLVED, having received an affirmative vote from a majority of the members of the Commission, a copy of this resolution shall be forwarded to the Hancock County Board of Supervisors for their approval and/or appropriate action.

ATTACHED:
Hancock_Port_and_Harbor_Commission_SOW_10-24-2022

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Paula Jordan, Vice President
SECONDER:	Aline Ward, Commissioner
AYES:	Swanson, Ward, Casano, Holman, Jordan, Bennett, Necaise
EXCUSED:	Robert Martin

Derek Necaise, President

ATTEST:

Michael Bennett,Secretary

ATTACHED:
Hancock_Port_and_Harbor_Commission_SOW_10-24-2022

Attachment: RESOLUTION# 20221114-22 Authorizing Execution of Professional Service Agreement Databank for Implementation, Design, and

Hancock Port and Harbor Commission

Statement of Work

OnBase for Contract Management

October 24, 2022

DataBank
A KYOCERA GROUP COMPANY

Attachment: RESOLUTION# 20221114-22 Authorizing Execution of Professional Service Agreement Databank for Implementation, Design, and

October 24, 2022

Ms. Donna Rubio
Hancock Port and Harbor Commission
14054 Fred & Al Key Road
Kiln, MS 39556

Dear Ms. Rubio:

Thank you for the opportunity to present a process optimization recommendation for Hancock County Port an Harbor Commission. This recommendation is based upon the business case analysis surrounding the contrac management lifecycle we have explored together over the past discussions.

The following document serves as both a business case justification and investment summary for Hancock Count Port and Harbor Commission, which is composed of the following information:

- **DataBank Overview:** A brief overview of DataBank and its products, solutions, and services portfolio.
- **Executive Summary / Business Case:** For purposes of this proposal, a high-level overview the Commission's current pain points and the issues the business is currently experiencing as a result.
- **Proposed Solution:** An overview of the proposed solution DataBank will provide to address contract management and related business challenges.
- **Solution Benefits:** The expected benefits that the solution will provide.
- **Implementation Approach:** An outline of what would need to occur in order to extend the current contract management solution to address initiation, maintenance, versioning, and records retention.
- **Investment Overview:** A review of the costs associated with the proposed solution.
- **Appendix:** A collection of supporting documents addressing different parts of the solution recommendation, including the contracts necessary to execute on this project.

Thank you in advance for consideration of our recommendation and we look forward to working with you and your team in this very important transformative project.

Sincerely,

F. Torruellas

Francheska Torruellas
DataBank, A Kyocera Group Company
www.databankimx.com

Attachment: RESOLUTION# 20221114-22 Authorizing Execution of Professional Service Agreement Databank for Implementation, Design, and

THE DATABANK DIFFERENCE

Based on the conversations to-date, we know that the information presented in this proposal is extremely importar to Hancock Port and Harbor Commission. Please take a moment to consider the following in relation to hov DataBank solutions can deliver on these objectives.

- ✓ **Support for Future Growth:** DataBank solutions can scale across departments, or to the entire enterprise Oftentimes, our Client's will utilize our solutions to solve a particular business problem in a department, an then leverage that success onto subsequent areas.

- ✓ **Ease of Use:** DataBank solutions are the most flexible and easy-to-use on the market today. In a worc nimble. Tailored for departments but comprehensive for the enterprise.

- ✓ **Administration and Deployment:** DataBank provides solutions that are not solely dependent on ou consulting services, once your team is up to speed. That allows you to move forward with your own sta and not requiring an overabundance of programming and scripting to accomplish your goals.

- ✓ **No longer build vs. buy only:** Too many organizations are still evaluating a "build vs. buy" strategy, a though no other choices are present. Instead of investing heavily in development (build) or purchasing product that, only addressed a specific business requirement (buy), we provide an approach that allow organizations to build applications on a rapid development platform, ultimately providing the best of bot approaches.

- ✓ **Cost / Investment:** In almost every instance, selecting DataBank solutions will cost you less in the end. you are utilizing us for outsourced services, we can demonstrate a total cost of ownership and service leve agreement that justifies the investment. If you are utilizing us for technology, our solutions are cost-effectiv to install, configure, manage, integrate and upgrade. The total investment you make in DataBank over th life of your solution will be less than what you will pay for almost any legacy or traditional service or produc

- ✓ **Legacy System Replacement:** Many successful migrations from legacy systems, we routinely reduce th cost of ownership by one-third to one-half by consolidating legacy systems into one. With our prove methodology, you can be sure your project won't have any costly mistakes or missing information. W account and accrue for 100 percent of your documents – and report on everything.

  DataBank was founded in 1990 and has 500+ employees focusing on document management and proces improvement for our clients. DataBank is financially strong and constantly invests in people and resource to remain a leader in the Enterprise Content Management and Business Process Automation (BPA) industry DataBank has built a reputation for excellence in providing technology solutions that let customers capture store, manage and distribute documents across an entire enterprise. We have developed robust Documer and Content Management solutions for some of the largest government agencies in the country. Ou extensive experience and expertise in managing our customers' most valuable assets – their conten information, documents, people and processes are unsurpassed in the industry. DataBank prides ourselve on our core strengths, which will be key as a vendor-partner:

  ● Our Team – DataBank has over 500 highly trained professionals with several years of industry experienc and knowledge. We approach every client engagement with a focus to clearly understand their requirement and operate with transparency and open communication to ensure their success. DataBank's team include members with 20 + years' experience with document scanning, data automation and content managemer projects.

  ● Our Experience - Our team has over 30 years of experience as an industry leader in business proces improvement and technology consulting. We offer our clients a comprehensive suite of services an solutions – including document conversion, document management software, workflow software, digita

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transformation consulting, training and support services. This includes specific experience within local and state government agencies and processes.

● Our Approach - DataBank approaches our client engagements with a wide-angle lens to help meet all c their Enterprise Content Management needs. As a mature Business Process Improvement firm, we are abl to offer our clients - document conversion Services, digital transformation, software Implementations an professional services/IT consulting. This approach enables our clients to simplify and easily manage th vendor engagement for this project, allowing for a single point of responsibility and accountability.

● Our Technology – DataBank is constantly investing in our state-of-the-art production facilities an upgrading our technologies to offer our clients high quality and modern solutions. Our technolog investments are unparalleled in the market. We continuously review technology to automate capture and wi implement any technology that will save money and improve accuracy.

● Our Security – We recognize the importance of protecting and securing our client's data and informatior which is why we have achieved military-grade level security in our daily operations. Our national network c SOC II Type certified redundant production centers, along with our 24×365 monitoring, allows you to rela knowing that your data is in safe hands.

Our goal is to listen, leverage our knowledge, and recommend solutions that make a positive impac DataBank will support Hancock County Port and Harbor Commission with a dedicated team to ensur consistent, efficient project management within established timelines. DataBank will provide a Projec Implementation Plan to outline process, timeline, and KPI's. DataBank has an extensive and experience cadre of over 200 technical services professionals ready for assignment to new customer deployments. Ou Production Managers and teams are up to date with all training certifications and experienced in managin complex projects. They have subject matter expertise about digitization projects as they are based in ou production centers and provide technical expertise in these solutions.

DataBank continuously invests in people, process, and technology improvements that allow us to provid the highest levels of service to our clients and produce exceptional results that meet our customer objectives Our most recent major investment programs include SOC 2 Certification, HIPAA Compliance, PCI/DS Compliance and Certification. DataBank's national production facilities utilize a national, private wide-area network, secure computing infrastructure and digital telecommunications systems. To maintain such hig levels of certification, our processes and procedures are some of the most stringent in the industry and a such, our results are top notch.

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VERSION CONTROL

Document Attributes

Document Name	Statement of Work
Document Identifier	2022-10-24_Hancock Port and Harbor Commission_Contract Mgmt_SOW
Publish Date	10/24/2022
Current Revision Number	0.1

Version History

Version Number	Date	Responsibility (Author)	Description
0.1	10/24/2022	Lynn Bell	Initial draft

RACI Chart

Name	Position	*	R	A	S	C	I
Lee Meyerdirk	DataBank - Government Practice Director	X		X	X		X
Adam Herrmann	DataBank – VP, Professional Services			X	X		X
Brian Voss	DataBank - Government Professional Services Director				X		X
Lynn Bell	DataBank - Bid Manager		X				X
Scott Overby	DataBank – Solution Architect				X		X
Francheska Torruellas	DataBank - Business Development Director (IBR)				X		X
Blaine LaFonatine	Hancock Port and Harbor Commission – Chief Operating Officer	X				X	X
Donna Rubio	Hancock Port and Harbor Commission - Project Sponsor					X	X

Column Key	* – Authorize: This individual has ultimate signing authority for any changes to the document and will be responsible for signing the Master Agreement R – Responsible: Person responsible for creating this document. A – Accountable: Person accountable for accuracy of this document. S – Supports: Individuals providing supporting services in the production of this document. C – Consulted: Individuals providing input (interviewee, etc.). I – Informed: Individuals who must be informed of any changes.

Attachment: RESOLUTION# 20221114-22 Authorizing Execution of Professional Service Agreement Databank for Implementation, Design, and

EXECUTIVE SUMMARY

Hancock County Port & Harbor Commission (hereinafter “Customer” or “Client”) is seeking to implement a Enterprise Content Management (ECM) solution with advanced technology that is secure, accurate, manageable and auditable. The identified solution will provide the ability to manage contracts (Contract Management) an installed on premise. Contract Management will be implemented leveraging a workflow based contract processin business process, with a static repository of contracts. The overall project objectives include:

1. Initiation and maintenance of internal and external contract templates
2. Document versioning
3. Records retention standardization and execution

Customer will be leveraging DataBank IMX, a KYOCERA Group Company (hereinafter “DataBank”) to desigr implement, and support the solution.

SCOPE OF SERVICES

The scope of this project consists of planning, discovery, development, testing, training, and deployment activitie associated with the implementation of this project. Installation and/or configuration of OnBase components not liste or that exceed the documented numbers will require an approved change order.

The scope of this initiative will be limited to DataBank performing the following activities:

Activity	Description

Discovery & Design	▪ Conduct Discovery sessions with Customer Subject Matter Experts (SMEs) and technical experts from IT, interfaces, and applications to identify business and technical requirements.
	▪ Internal analysis of discovery
	▪ Research and consultation for solution designs
	▪ Draft a high level Solution Design Document (SDD) for the solution components identified during Discovery including:
	  ○ Documentation of the basic OnBase components
	  ○ Illustrate as is and to be Workflow processes, if applicable
	▪ Create the Solution Inventory spreadsheet
	▪ Review SDD with Customer and modify if needed
	  ○ This will include two (2) modifications.
	  ○ Additional modifications will require a Change Order.
	▪ Customer sign off on SDD

Solution Configuration	▪ OnBase Infrastructure Setup
	  ○ Microsoft Active Directory Integration
	▪ Basic OnBase Configuration
	  ○ Document type groups (up to 1)
	  ○ Document types (up to 15)
	  ○ Keywords (up to 20)
	  ○ User security (up to 5 groups)
	▪ Autofill Keyword Sets (up to 1)
	▪ Custom Queries (up to 2)
	▪ Reporting Dashboards (up to 1)
	▪ Outlook Integration
	▪ Unity Form for Contract Requests
	▪ Configure Foldering
	  ○ Up to (1) of Parent folders
	  ○ Up to (5) of Child folders

Attachment: RESOLUTION# 20221114-22 Authorizing Execution of Professional Service Agreement Databank for Implementation, Design, and

Activity	Description
	▪ Unity Form Configuration ▪ Workflow Configuration ○ Configure (2) Lifecycles with up to (15) Queues, (30) Ad-hoc tasks, (7) Notifications, and (10) Timers ▪ Development review and solution demonstrations
Testing	▪ Perform unit testing to test basic OnBase functionality such as user login, scanning, retrieval, and storage. ▪ Create test scripts for User Acceptance Testing (UAT) ▪ UAT assistance and issue resolution
Training	▪ UAT training ▪ Create end user training manual ▪ Admin training ▪ End user training

Production Deployment	▪ Migration of solution to Production
	▪ Go-live support
	▪ Admin handoff
	  ○ Create Customer system information document
	  ○ Final solution inventory
	▪ Transition to Support

Project Management	DataBank will assign a Project Manager who will manage the day-to-day activities of the project in conjunction with Customer Project Manager. Responsibilities include: ▪ Setup the project in the internal PSA system ▪ Coordinate DataBank technical team personnel and schedules ▪ Manage the project budget and invoicing ▪ DataBank will schedule a project kick-off meeting to introduce project resources and review the project plan with Customer ▪ Ongoing planning and coordination ▪ Lead weekly status meetings with the project team ▪ Preparation of weekly status reports ▪ Status reporting to Customer Project Manager ▪ Project Plan management ▪ Close management on project scope and limitation of Change Order Requests

The following items have been discussed but are considered out of scope for this project:

Activity	Description
Implementation of OnBase other than Contract Management	Activities related to the implementation of OnBase other than Contract Management are out of scope and will require an approved change order.
Data Conversion	Work outlined in this SOW does not include data conversion from existing or legacy systems to OnBase. Out of scope items would include, but not limited to: data related to integration, content stored in other repositories, etc. If this is desired, an approved change order will be required.

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Activity	Description
Custom Interfaces	Standard OnBase interfaces will be leveraged for this project. Customized web front-ends, applications, or web services are not in scope and will require an approved change order.
Integrations	Application integrations with OnBase will require a change order.
Activities not listed	Activities not listed in the in scope statement will require a change order.

COMPENSATION & PAYMENT SCHEDULE

DataBank will charge and bill services fees to Client for the Professional Services provided under this SOW in th following manner:

1. Time and Materials will be billed monthly

Other than when payment terms are specifically delineated in a Master Services Agreement, Customer agrees t pay for all Services and Products within thirty (30) days of receipt of an invoice from DataBank.

PRICING BREAKDOWN

Software/Maintenance

Description	Annual Subscription Price Per 3YR Term	Per	Total Year 1 Subscription Price	Total Year 2 Subscription Price	Total Year 3 Subscription Price
OnBase Standard Subscription	$90,000.00	YR	$30,000.00	$30,000.00	$30,000.00
Annual Totals:			**$30,000.00**	**$30,000.00**	**$30,000.00**

NOTE: The above subscription(s) may require a subscription agreement.

Professional Services Fees (Estimate) - Time & Materials

The following is a summary of the estimated costs for professional services by project stage. The services provided under this SOW will be delivered on a time and materials basis.

Phase	Hours	Rate	Consulting Fee	Travel and Expenses	Total Estimate
Discovery & Design	84.0	$225.00	$18,900.00	$0.00	$18,900.00
Solution Configuration	119.0	$225.00	$26,775.00	$0.00	$26,775.00
Testing	84.0	$225.00	$18,900.00	$0.00	$18,900.00
Training	42.0	$225.00	$9,450.00	$0.00	$9,450.00
Production Deployment	51.0	$225.00	$11,475.00	$0.00	$11,475.00
Project Management	69.0	$225.00	$15,525.00	$0.00	$15,525.00
Total	**449.0**	**$225.00**	**$101,025.00**	**$0.00**	**$101,025.00**

All estimates of fees or time required to complete the project are approximations of the anticipated amount of time needed to complete th

Attachment: RESOLUTION# 20221114-22 Authorizing Execution of Professional Service Agreement Databank for Implementation, Design, and

project. Client will be invoiced based on the amount of time actually required to complete the project. DataBank will bill monthly for services performed. Estimated hours are based on the total number of hours to complete the work identified in this SOW. Hours may shift between phases based on the requirements of the project.

It is important to note that scope can change throughout the lifecycle of a project requiring the use of DataBank's change order proces DataBank recommends Client add a contingency reserve of 20% of total project estimate to account for change orders and additional reques

Investment Summary

Item	Frequency	Year 1	Year 2	Year 3
Software Subscription Price	Annual	$30,000.00	$30,000.00	$30,000.00
Professional Services – Time & Materials	One-Time	$101,025.00	$0.00	$0.00
Total Investment		**$131,025.00**	**$30,000.00**	**$30,000.00**

SERVICES RENDERED & TIMELINE ESTIMATION

The parties agree that any services described in this SOW that have been performed prior to the execution of thi SOW by the parties nevertheless shall be covered by all terms and conditions of this SOW.

DATABANK POLICIES

Travel & Expense Policy

If travel is required, charges associated with travel and expenses are combined into one fixed price milestone pe onsite trip. The milestones are calculated at $500 per day per resource and include days of travel and days onsite

Travel requested less than 2 weeks before the planned visit will require a Change Order for additional costs.

Non-Standard Time Policy

Professional Services are considered non-standard time if they belong to one of the following situations:

- Work is being performed in the same time zone as DataBank Headquarters (CST) and the work falls outside of the standard business hours (Monday – Friday, 8:00 AM – 5:00 PM).
- Work is being performed in a different time zone other than that of DataBank Headquarters (CST) and the work falls outside the hours of (Monday – Friday, 8:00 AM – 5:00 PM) in said time zone.

In certain circumstances, DataBank will perform work outside of normal business hours. DataBank will only charg a premium when Client has requested that work be performed outside of standard business hours (see above fo location and/or hours details). Premium rates are billed at 1.50 times the quoted services rate.

Change Order Policy

Change Orders will be utilized for all scope changes not specifically stated in the in-scope section of this SOW, the schedule changes from the defined schedule in this SOW, or Project Assumptions listed in this SOW are nc met. This includes billable and non-billable project changes. Purchase Orders will be required for all mutually agree upon billable changes. Any Change Orders that are agreed upon during the deployment phase can affect the projec schedule. The Project Schedule will be updated and approved by Client as part of the Change Order Process.

Non-Solicitation of Employee(s) Policy

The parties agree that during the term of the agreement and for three years thereafter, they shall not solicit c encourage, or cause others to solicit or encourage, any of the other party's' employees or contractors or any affiliat to terminate their employment or engagement. Each party shall not, directly or indirectly, hire any then-current c

Attachment: RESOLUTION# 20221114-22 Authorizing Execution of Professional Service Agreement Databank for Implementation, Design, and

former employee or contractor of the others and shall not solicit any then-current Client or an affiliate or anv prospective Clients made known to it by the other party for any business relating to in anyway, the business of th party or otherwise interfere with the business relations between the party and any such Clients.

REQUIRED DOCUMENTATION

The following documents are required prior to DataBank scheduling the start of the project and prior to any wor being performed.

1. Purchase Order
2. Signed Statement of Work

Other than when payment terms are specifically delineated in a Master Services Agreement, Customer agrees t pay for all Services and Products within thirty (30) days of receipt of an invoice from DataBank.

CLIENT RESPONSIBILITIES

Client agrees that the following actions and project requirements will be solely owned and completed/provided b Client staff and Client resources. Failure to complete actions will directly impact the project start date, projec schedule and project success. Any requirements or Client responsibilities not provided during the project will resu in a change order to account for increased project schedule, increased resource expenses, and increased operatin expenses.

Required Prior to Project Start

DataBank resources will be assigned to the project and engaged in project activities beyond the initiation meeting once all of the following requirements have been met by the Client.

1. All applicable System Servers are installed, tested, and properly working
2. All applicable Operating Software is installed, tested, and working properly
3. A network account with rights to the network and hardware is set up and made available to DataBank for both onsite and remote work.
4. A work space will be made available for DataBank resources to perform the work described in this SOW. The space will be a physical space if work is performed on-site. The space will be remote machines if the work is performed remotely.
5. Client will provide project staff with access to all printed and electronic information relevant to this project at the beginning of the project.
6. Client will assign a Project Manager or Lead Resource to manage the day-to-day activities related to the project. This will include ongoing project planning, schedule coordination, and issue escalation in order to meet all milestones/requirements.

Required During Project

Client will provide the following during the project.

1. Client will maintain and keep available all line items listed as requirements prior to project start.
2. Client will manage/schedule its own resources during the project.
3. Client will test the deployed solution as defined within the Solution Design Document.
4. Client will document all issues/change requests as part of the Client testing process.

PROJECT ASSUMPTIONS

The following Assumptions are paramount to the defined scope and schedule for this project. Any variables in th project found to not match the listed assumptions will be documented by DataBank Project Manager as a projec risk. A change order will be required for any variables that do not match the Project Assumptions and that impac

Attachment: RESOLUTION# 20221114-22 Authorizing Execution of Professional Service Agreement Databank for Implementation, Design, and

the project deliverables, project schedule or project expenses.

1. DataBank resources will schedule a kickoff call within (2) weeks after both parties sign this SOW.
2. A schedule will be presented during the kickoff call and will be updated after discovery is complete. If Customer delays lead to gaps of more than (5) unplanned days, the currently assigned DataBank resources may be reassigned to other projects. If the currently assigned resources are reassigned to other projects, the costs associated with performing knowledge transfer to new resources will be the responsibility of Customer. The timing of project reinitiating with a new resource will be determined on the resources new project booking. Customer has the opportunity to pay a $6,500.00 a week resource hold fe during delays to retain resources and keep project schedules on track which will be issued through a change order.
3. A signed Solution Design Document is received by DataBank prior to scheduling development and deployment.
4. DataBank will deploy the solution as agreed upon in the final Solution Design Document, signed by all parties.
5. DataBank will deploy the solution in Customer's test environment, unless agreed upon by both parties pric to deployment.
6. An up-to-date test environment that closely resembles the production environment is in place prior to deployment. If Customer chooses not to establish a test environment, they understand that the system/solution will be deployed into their production environment.
7. DataBank will test the system to assure that it matches the final Solution Design Document prior to training.
8. DataBank will perform UAT training and assist with User Acceptance Testing (UAT) prior to formal training Any issues or project gaps must be identified, documented and communicated to DataBank Project Manager at the time of UAT.
9. Customer Test system will reflect permissions, system restrictions, user accounts, etc. identical to those implemented in the production environment.
10. DataBank will provide formal testing support for the number of hours and for the duration of time listed in this SOW. Any additional testing support requirements must be defined in the Solution Design Document.
11. During Customer testing, the only issues that will be considered to be addressed are those that impact system performance. All other changes will be evaluated at the completion of testing.
12. DataBank will deploy the system into production once it is functioning per the Solution Design Document and any negotiated Change Orders.
13. DataBank will manage/schedule its own resources during the project.
14. Both parties will attend up to 1 project status meeting per week throughout the duration of the project. Attendance will be via remote conference call unless other requirements are agreed upon by both parties prior to acceptance of the Solution Design Document. Additional Project Status requirements are subject t applicable Project Management fees.
15. DataBank assumes no liability or responsibility for any changes made in the production environment that are not made by a DataBank employee.
16. At the end of the agreed upon User Acceptance Testing schedule, DataBank will provide the Release to Production document. Customer will have 3 business days to contest the solution's readiness in writing. If no such contestation of readiness is provided, the solution is considered to have Customer's approval to move to the Production environment.
17. After completion of User Acceptance Testing, it is possible that additional issues may be identified. For a period of 15 business days (about 3 calendar weeks), the DataBank project team will be available to provide support for issues falling within the project scope. After the 15th business day, support for the solution will transition to the DataBank Support teams to provide primary assistance.
18. Customer agrees to provide payment to DataBank no later than 30 business days after the completion of the User Acceptance Testing process. Any additional time accrued after that mark will be billed in accordance with the rules identified in the SOW or in the Master Services Agreement between Customer and DataBank.

Attachment: RESOLUTION# 20221114-22 Authorizing Execution of Professional Service Agreement Databank for Implementation, Design, and

19. After the solution goes live, DataBank will coordinate a “handoff to Support”. Any issues identified after this handoff will be treated as Support Issues and fall under the DataBank Hardware/Software Maintenance agreement terms and conditions.
20. Software Manufacturers occasionally publish a schedule that indicates which versions or functionality is nc longer supported or being phased into an end-of-life status. DataBank assumes that Customer is taking responsibility for monitoring such end-of-life, deprecation, or sunset schedules and taking necessary precautions. If DataBank encounters a condition in the course of its project work that requires action or modification to resolve such an issue, it may result in a change order.
21. DataBank resources will perform work unimpeded by Customer staff monitoring, shadowing, or Customer driven remote technology where DataBank resources are limited by Customer staff availability. A request to monitor/shadow DataBank resources, while welcomed, does impede resource efficiency which has a direct impact on the duration of the project and time needed to complete the project. A change order will b required to cover the increased project time that results from resource monitoring.
22. Customer will download all applicable OnBase Software and place the software in a directory on the server(s) it will be installed on.
23. Formal Change Orders will be utilized for all scope changes not specifically stated in the in-scope section of this document. This includes billable and un-billable project changes. Purchase Orders will be required for all mutually agreed upon billable changes.
24. Any Change Orders that are agreed upon during the deployment phase can affect the project schedule. The Project Schedule will be updated and approved by Customer as part of the Change Order Process.

BINDING EFFECTS AND AGREEMENTS

This Statement of Work (“SOW”) is made and entered into effective as of the date that the last party to sign thi “SOW” has executed the same (as indicated by the date entered by such party with its signature below) (the “SOV Effective Date”) by and between DataBank IMX, A Kyocera Company (“DataBank”) and Hancock Port and Harbc Commission (“Customer” or “Client”) with a location at 14054 Fred and Al Key Road, Kiln, Mississippi 39556, i connection with a certain project (“Project”) pursuant to the Master Service and Confidentiality Agreement (“MSA between Customer and DataBank. The terms and conditions of the Agreement are hereby incorporated b reference, and any terms used but not defined herein shall have the meanings ascribed to them in the Agreemen Additional Agreements may be required as part of this SOW and are referenced in Attachment “A” (Supportin Agreements).

PROPRIETARY & CONFIDENTIAL STATEMENT

The enclosed materials are proprietary to DataBank. The terms, conditions, and information set forth herein ar confidential to DataBank and may not be disclosed in any manner to any person other than the addressee, togethe with its officers, employees, and agents who are directly responsible for evaluating the contents of these material for the limited purpose intended. These materials may not be used in any manner other than for such limite purpose. Any unauthorized disclosure, use, reproduction or transmission is expressly prohibited without the pric written consent of DataBank.

GENERAL TERMS AND CONDITIONS

The performance of the Services described in this Statement of Work ("SOW") by DataBank for the Customer i subject to and shall be governed by the following terms and conditions. If this SOW is made pursuant to a Maste Services Agreement ("MSA"), the terms and conditions set forth in such MSA are incorporated herein by referenc and made a part of this SOW. If this agreement is not made pursuant to a MSA, then the terms and conditions i DataBank’s standard MSA shall be incorporated herein by reference and made part of this SOW. The standar DataBank MSA will be provided upon request.

Customer agrees to provide to DataBank the information and assistance described in this SOW. Customer agree that if DataBank’s Employees are required to perform the Services at Customer’s facility, Customer shall provid

Attachment: RESOLUTION# 20221114-22 Authorizing Execution of Professional Service Agreement Databank for Implementation, Design, and

adequate working space, facilities and equipment for such Employees.

TERMINATION

This Agreement shall remain in force and payable according to this Agreement's Payment Terms. Upon 30 days written notice to DataBank, Customer may terminate this Agreement at any time without cause prior to th Agreement's Expiration Date and no refunds for amounts paid or credits against future payments due will be issue by DataBank. Customer shall provide at least 90-day written notice to DataBank prior to the expiration date if the wish to extend this Agreement beyond the initial term as identified in the Payment Terms section. Notwithstandin any other language in this Section, either Customer or DataBank may terminate this Agreement prior to th Agreement's expiration date for cause; that cause being a material breach of the Agreement.

Attachment: RESOLUTION# 20221114-22 Authorizing Execution of Professional Service Agreement Databank for Implementation, Design, and

ACCEPTANCE OF SOW

This SOW represents DataBank's offer to perform the project on the terms set forth herein; and this offer shall b accepted only upon Client signing and delivering this SOW to DataBank within 60 days from the date of thi document (the "Acceptance Deadline"). DataBank may withdraw this offer at any time prior to acceptance by Clien In any event, this offer shall be void, and shall for all purposes be deemed to have been withdrawn by DataBank, this offer is not accepted, in the manner provided above, by Client on or before the Acceptance Deadline.

For purposes of this SOW, a signed copy delivered by facsimile or electronically shall be treated by the parties a an original of this SOW and shall be given the same force and effect.

IN WITNESS WHEREOF, and intending to be legally bound, the parties have executed this SOW as of the date(s set forth with their respective signatures below.

DataBank IMX

Company Name ("DataBank")

By (Signature)

Printed Name and Title

___ / ___ / ___

Dated

Hancock Port and Harbor Commission

Company Name ("Customer")

By (Signature)

Printed Name and Title

___ / ___ / ___

Dated

Billing Information

Billing Contact and Title

Billing Email Address

Billing Address

Billing City, State, Zip

City, State, Zip

Attachment: RESOLUTION# 20221114-22 Authorizing Execution of Professional Service Agreement Databank for Implementation, Design, and

APPENDIX A – UAT ACCEPTANCE FORM

- Customer acknowledges that User Acceptance Testing (UAT) has been completed and that the solution has met th specifications identified within the solution design document and any subsequent, mutually-signed change orders No further solution changes will be required before the migration of the solution to the production environment.

Exceptions:

Comments/Reason:

Company Name (“Customer”)

Project Sponsor Name (Print)

Project Sponsor Signature Date

Attachment: RESOLUTION# 20221114-22 Authorizing Execution of Professional Service Agreement Databank for Implementation, Design, and

APPENDIX B - WORK ACCEPTANCE FORM

Date Submitted ___ / ___ / ___

Company: _____

Project Name _____

Deliverable/Milestone _____

Exceptions:

- ❑ Accept Deliverable
- ❑ Decline Deliverable

Comments/Reason:

_____
Company Name (“Customer”)

_____
Project Sponsor Name (Print)

_____
Project Sponsor Signature Date

Attachment: RESOLUTION# 20221114-22 Authorizing Execution of Professional Service Agreement Databank for Implementation, Design, and

ATTACHMENT A – SUPPORTING AGREEMENTS

The following agreements may be required as part of the solution represented in this Statement of Work and if executed are incorporated into this SOW by reference.

- Vendor EULA
- Other Vendor Agreements based on solution
- DataBank Subscription Agreement
- DataBank Hosting Agreement
- DataBank Maintenance and Support Agreement

Attachment: RESOLUTION# 20221114-22 Authorizing Execution of Professional Service Agreement Databank for Implementation, Design, and

Hancock County Port & Harbor Commission

Port & Harbor Commission

Staff Report

Date:	November 14, 2022
To:	Port & Harbor Commission
From:	Doris Sexton,
Subject:	RESOLUTION# 20221114-14 RIGHT OF FIRST REFUSAL WITH GOODNIGHT TERMINAL SERVICES FOR WAREHOUSE ONE IN PORT BIENVILLE INDUSTRIAL PARK FOR 2 YEARS FOR THE SUM OF $100.00

Licensee	Goodnight Terminal Services
Term	2 Years beginning November 1st, 2022
Price:	$100.00
Property:	Warehouse One Port Bienville Industrial Park

ATTACHED:
GTS Right of First Refusal Executed Mackey

Attachment: RESOLUTION# 20221114-14 Right of Refusal Good Night Terminal Warehouse No.1, 11.14.22 (11678 : Approve Hancock County

Attachment: RESOLUTION# 20221114-14 Right of Refusal Good Night Terminal Warehouse No.1, 11.14.22 (11678 : Approve Hancock County

HANCOCK
MISSISSIPPI
PORT • AIR • SPACE
HANCOCK COUNTY PORT & HARBOR COMMISSION

RESOLUTION# 20221114-14

RIGHT OF FIRST REFUSAL WITH GOODNIGHT TERMINAL SERVICES FOR WAREHOUSE ONE IN PORT BIENVILLE INDUSTRIAL PARK FOR 2 YEARS FOR THE SUM OF $100.00

WHEREAS, Goodnight Terminal Services entered into a Right of First Refusal Agreement with Hancock County Port & Harbor Commission ("Commission") for real property described as Warehouse One, located at 3484 Port and Harbor Drive, Bay St. Louis, MS 39520 in Port Bienville Industrial Park on November 1st, 2022;

WHEREAS, this is contingent upon numerous items contained within the contract, but namely the undersigned Parties recognize that the Property is currently occupied, and any obligations of Grantor under this Right of First Refusal are wholly contingent upon the current tenant vacating the Property during the Term hereinbelow and being made available for use by a third-party;

WHEREAS, the Right of First Refusal shall be effective from November 1st, 2022, and shall last until midnight on the two (02) year anniversary date from the effective date;

WHEREAS, the Commission grants the Right of First Refusal to Goodnight Terminal Services for payment in the sum of One Hundred and No/100 Dollars ($100.00) subject to the terms and conditions set forth in the agreement;

NOW THEREFORE, BE IT RESOLVED, the Hancock County Port & Harbor Commission hereby accepts and authorizes the Chief Executive Officer of the Hancock County Port & Harbor Commission to execute the attached Right of First Refusal Agreement for Goodnight Terminal Services.

BE IT FURTHER RESOLVED, having received an affirmative vote from a majority of the members of the Commission, a copy of this resolution shall be forwarded to the Hancock County Board of Supervisors for their approval and/or appropriate action.

ATTACHED:
GTS Right of First Refusal Executed Mackey

RESULT:	**CARRIED [6 TO 0]**
MOVER:	Michael Casano, Commissioner
SECONDER:	Aline Ward, Commissioner
AYES:	Swanson, Ward, Casano, Jordan, Bennett, Necaise
ABSTAIN:	David Holman
EXCUSED:	Robert Martin

Derek Necaise, President

ATTEST:

Michael Bennett,Secretary

ATTACHED:
GTS Right of First Refusal Executed Mackey

Attachment: RESOLUTION# 20221114-14 Right of Refusal Good Night Terminal Warehouse No.1, 11.14.22 (11678 : Approve Hancock County

Attachment: RESOLUTION# 20221114-14 Right of Refusal Good Night Terminal Warehouse No.1, 11.14.22 (11678 : Approve Hancock

RIGHT OF FIRST REFUSAL AGREEMENT

Right of First Refusal

Date: November 1, 2022

Grantor: Hancock County, Mississippi

Hancock County Port and Harbor Commission

Address:

14054 Fred and Al Key Road

Kiln, MS 39556

Hancock County, Mississippi

Grantee: Goodnight Terminal Services, Inc.

Address:

3480 Port and Harbor Drive, Suite B

Bay Saint Louis, MS 39520

Hancock County, Mississippi

Property: See **Exhibit "A"** attached hereto and incorporated herein by reference.

Recital: Grantor desires to grant to Grantee a right of first refusal to either purchase or lease the Property (herein the "**Right of First Refusal**") in the event Grantor should hereafter: (i) receive an offer to purchase or lease the Property and (ii) desire to accept such offer. The undersigned Parties recognize that the Property is currently occupied and any obligations of Grantor under this Right of First Refusal are wholly contingent upon the current tenant vacating the Property during the Term hereinbelow and being made available for use by a third-party.

Grant of Option: For the sum of $100.00 and other good and valuable consideration, the receipt and sufficiency of which are both hereby acknowledged, Grantor hereby grants, conveys, and transfers to Grantee the Right of First Refusal subject to the terms and conditions herein below:

1. Other Defined Terms.

"**Bona Fide Offer**" shall mean any offer received by Grantor from a third party to purchase or lease the Property that Grantor reasonably believes it intends to accept and pursuant to which it will sell or lease the Property to such third party. The Bona Fide Offer should include material terms such as rent, lease term, etc. The term Bona Fide Offer shall also include any subsequent bona fide offer to purchase or lease the Property that Grantor receives, and which Grantor reasonably believes it intends to accept and pursuant to which it will sell or lease the Property.

"**Offer Notice**" shall mean the written notice notifying Grantee of Grantor's receipt of a Bona Fide Offer. Immediately upon receipt of a Bona Fide Offer, Grantor shall send the Offer Notice to Grantee at the address specified hereinabove together with a correct and complete copy

of such Bona Fide Offer. The term Offer Notice shall also refer to any written notice from Grantor to Grantee which is given together with a copy of any subsequent Bona Fide Offer.

"**Election Notice**" shall mean the written notice from Grantee to Grantor notifying Grantor of its election to either unconditionally accept or reject the Right of First Refusal with respect to the material terms of the Bona Fide Offer accompanying the Offer Notice of Grantor. Grantee's Election Notice to either purchase or lease the Property shall be consistent with the nature of the transaction described in the Offer Notice. In other words, if the Offer Notice is to lease the Property then Grantee's Election Notice shall be limited to leasing the Property.

2. Term. The Right of Refusal shall be effective from the Effective Date and shall last until 12:00 am (midnight) on the second (2nd) year anniversary date from the Effective Date.

3. Requirement of Notice. In the event Grantor shall receive a Bona Fide Offer, it shall immediately send an Offer Notice to Grantee.

4. Right and Requirement of Election Notice. Upon receipt of an Offer Notice, Grantee shall have the option to either: (a) elect to exercise the Right of First Refusal as described herein and in the Offer Notice and purchase or lease the Property on precisely the same terms and conditions as contained in the initial Bona Fide Offer or (b) decline to exercise the Right of First Refusal with respect to the Offer Notice and the Bona Fide Offer described therein and surrender the Right of First Refusal.

5. Deadline to Exercise Right of First Refusal. Upon receipt of the Offer Notice (or any subsequent Offer Notice), Grantee shall have ten (10) days from the date of Grantee's receipt thereof within which to elect to exercise or decline the Right of First Refusal. Within such ten-day period, Grantee shall deliver its Election Notice to Grantor. In the event Grantor does not timely receive such Election Notice, Grantee will be deemed to have declined to exercise the Right of First Refusal with respect to this Offer Notice.

6. Election and Grantee's Obligations. If Grantee sends the Election Notice and elects to exercise the Right of First Refusal, Grantee shall consummate the transaction described in the then-applicable Bona Fide Offer (or a subsequent Bona Fide Offer, if applicable) according to the terms and conditions contained therein. In the event Grantee's performance in furtherance of the exercise the Bona Fide Offer shall vary from the terms contained therein or in the event Grantee shall not timely perform under the Bona Fide Offer as required, Grantor shall have the right to terminate Grantee's rights thereunder (and under this Right of First Refusal) in accordance with any notice and cure periods provided in the Bona Fide Offer.

7. Terms and Time of Closing. Grantee's obligations, once it has delivered its Election Notice, with respect to consummation of the transaction described in the Bona Fide Offer shall be precisely the same as those set forth for the purchaser named in the Bona Fide Offer.

8. Termination. Grantee's rights in and to the Right of First Refusal shall terminate in the following events: (a) the expiration of the Term provided hereinabove, (b) Grantee's

Attachment: RESOLUTION# 20221114-14 Right of Refusal Good Night Terminal Warehouse No.1, 11.14.22 (11678 : Approve Hancock

failure to timely deliver its Election Notice in accordance with Section 5 hereinabove or (c) Grantee's failure to timely consummate the transactions described in any Bona Fide Offer according to the terms and conditions thereof.

9. Revival of Right of First Refusal Upon Amendment. In the event that Grantor and the purchaser named in the Bona Fide Offer materially amend or otherwise vary the terms and conditions of such Bona Fide Offer (an "**Amended Offer**"), Grantor shall provide Grantee with a new Offer Notice together with a copy of the Amended Offer and allow Grantee the same rights to review and accept or reject the Right of First Refusal and transaction described in the Offer Notice and the Amended Offer as provided in Sections 4 and 5 hereinabove.

10. Restored Right of First Refusal Upon Termination of a Bona Fide Offer. In the event that Grantor and the purchaser named in the Bona Fide Offer or any subsequent Bona Fide Offer fail to consummate the transaction described therein, Grantee's Right of First Refusal shall be restored and Grantor shall be obligated to provide an Offer Notice to Grantee upon the receipt of a new Bona Fide Offer and Grantee shall have the same rights of review and election as provided in Sections 4 and 5 hereinabove.

11. Assignment; Successors and Assigns; Beneficiaries. This Right of First Refusal may not be assigned by Grantee. There are no third-party beneficiaries of this Right of First Refusal.

12. Notices. Any notice required by or permitted under this Right of First Refusal must be in writing. Any notice required by this Right of First Refusal will be deemed to be delivered on the second (2nd) business day (whether received or not) following its deposit with the United States Postal Service, postage prepaid, certified mail, return receipt requested, and addressed to the intended recipient at the address shown in this Right of First Refusal. Notice may also be given by regular mail, personal delivery, courier delivery, facsimile transmission, or other commercially reasonable means and will be effective when received provided evidence of receipt is obtained by the sender. Any address for notice may be changed by written notice delivered as provided herein

13. Entire Right of First Refusal; Counterparts. This Right of First Refusal, together with its exhibits, constitute the entire agreement of the parties concerning the subject matter hereof. The undersigned Parties recognize that the Property is currently occupied and any obligations of Grantor under this Right of First Refusal are wholly contingent upon the current tenant vacating the Property during the Term and being made available for use by a third-party. There are no oral representations, warranties, agreements, or promises pertaining to the sale of the Property not incorporated in writing in this Right of First Refusal. If this Right of First Refusal is executed in multiple counterparts, all counterparts taken together will constitute a single agreement.

14. Amendment. This Right of First Refusal may be amended only by a written document signed by Grantee and Grantor.

Attachment: RESOLUTION# 20221114-14 Right of Refusal Good Night Terminal Warehouse No.1, 11.14.22 (11678 : Approve Hancock

15. Choice of Law; Venue. This Right of First Refusal will be construed under the laws of the State of Mississippi, without regard to choice-of-law rules of any jurisdiction. Except as otherwise provided by applicable law, any legal proceeding commenced to enforce, construe, or interpret this Right of First Refusal shall be brought in a court of competent jurisdiction in the county in which the Property is located.

16. Severability. If any condition or covenant herein contained is held to be invalid or void by any court of competent jurisdiction, the same shall be deemed severable from the remainder of this Right of First Refusal and shall in no way affect any other covenant or conditions herein contained. If such condition, covenant, or other provision shall be deemed invalid due to its scope or breadth, such provision shall be deemed valid to the extent of the scope or breadth permitted by law.

17. Ambiguities Not to Be Construed Against Drafting Party. The rule of construction that ambiguities in a document will be construed against the party who drafted it will not be applied in interpreting this Right of First Refusal.

18. No Special Relationship. The parties' relationship is an ordinary commercial relationship, and they do not intend to create the relationship of principal and agent, partnership, joint venture, or any other special relationship.

19. Confidentiality. The parties will keep confidential this Right of First Refusal, this transaction, and all information learned during this transaction, except to the extent disclosure is required by law or court order or to enable third parties to advise or assist Grantee to investigate the Property or either party to close this transaction. Any public announcement of the consummation of the transaction described herein shall only be made upon the mutual Right of First Refusal of the parties. Grantee may, however, record a memorandum of this Right of First Refusal in the real property records of the county in which the Property is located.

20. Captions and Interpretations. Paragraph titles or captions contained herein are inserted as a matter of convenience and for reference, and in no way define, limit, extend or describe the scope of this Right of First Refusal or any provision hereof.

21. Time of Essence; Business Days. Time is of the essence with respect to the performance and observation of this Right of First Refusal; however, if the final date of any period for notice or other action which is set out in any provision of this Right of First Refusal falls on a day other than a business day on which banks in the State of Mississippi are generally open for a full day for business, such ending date shall automatically be extended to the next business day.

Attachment: RESOLUTION# 20221114-14 Right of Refusal Good Night Terminal Warehouse No.1, 11.14.22 (11678 : Approve Hancock

GRANTOR:

Hancock County, Mississippi

_____

Personally appeared before me, the undersigned authority in and for the said county and state, on this _____ day of _____, 2022, within my jurisdiction, the within named _____, who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed in the above and foregoing instrument and acknowledged that [she/he] executed the same in [her/his] representative capacity, and that by [her/his] signature on the instrument, and as the act and deed of the person or entity upon behalf of which [she/he] acted, executed the above and foregoing instrument, after first having been duly authorized so to do.

_____

Notary Public

Printed Name:_____

My commission expires:_____

Attachment: RESOLUTION# 20221114-14 Right of Refusal Good Night Terminal Warehouse No.1, 11.14.22 (11678 : Approve Hancock

GRANTEE:

Goodnight Terminal Services, Inc.

Personally appeared before me, the undersigned authority in and for the said county and state, on this 4th day of November, 2022, within my jurisdiction, the within named MaryJane Mackey who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed in the above and foregoing instrument and acknowledged that [she/he] executed the same in [her/his] representative capacity, and that by [her/his] signature on the instrument, and as the act and deed of the person or entity upon behalf of which [she/he] acted, executed the above and foregoing instrument, after first having been duly authorized so to do.

Notary Public

Printed Name: Allison M. Hess

My commission expires: 2.25.25

STATE OF MISSISSIPPI NOTARY PUBLIC ID # 280204 ALLISON M. HESS Commission Expires Feb. 25, 2025 HANCOCK COUNTY

Attachment: RESOLUTION# 20221114-14 Right of Refusal Good Night Terminal Warehouse No.1, 11.14.22 (11678 : Approve Hancock

Exhibit A

Description of Property

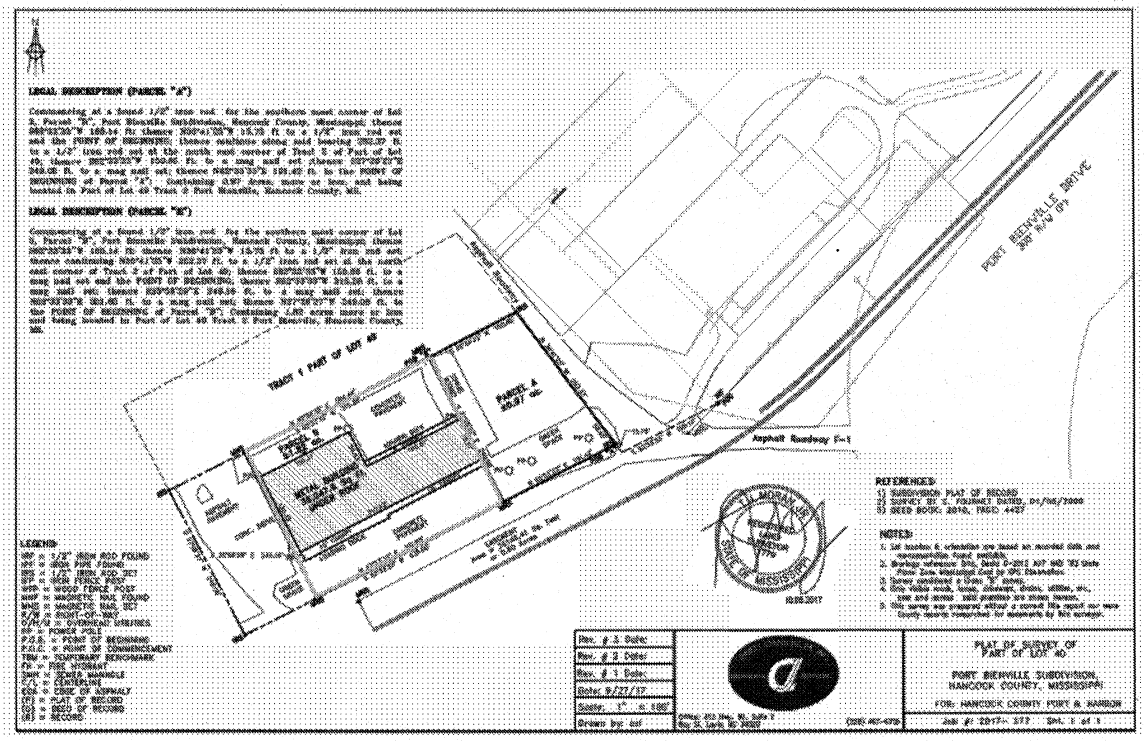
Parcel Number:

Address: 3484 Port and Harbor Drive, Bay St. Louis, MS 39520.

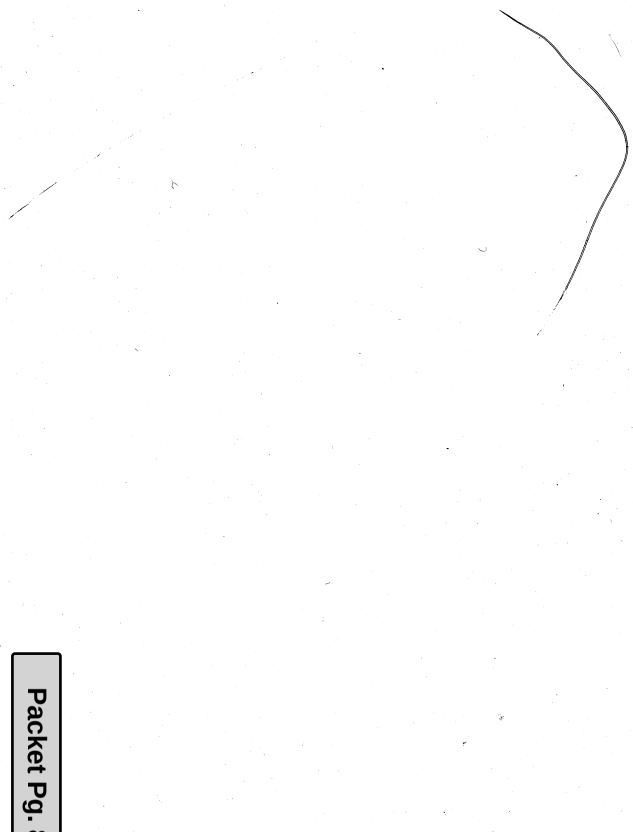
May also be known as: Warehouse One

Commonly referred to as: Warehouse One

Shown below as Parcel A:



Attachment: RESOLUTION# 20221114-14 Right of Refusal Good Night Terminal Warehouse No.1, 11.14.22 (11678 : Approve Hancock



Hancock County Port & Harbor Commission

Port & Harbor Commission

Staff Report

Date:	November 14, 2022
To:	Port & Harbor Commission
From:	Doris Sexton,
Subject:	RESOLUTION# 20221114-16
	TEMPORARY RIGHT OF ENTRY AGREEMENT WITH CURE LAND COMPANY FOR TIMBER HARVESTING

ATTACHED:
Bayou Caddy_20221104_133645 (1)
Bayou Caddy_20221104_133645 (1)

Attachment: RESOLUTION# 20221114-16 Temporary Right of Entry Agreement Cure Land for Timber Harvesting, 11.14.22 (11681 :

HANCOCK COUNTY PORT & HARBOR COMMISSION

RESOLUTION# 20221114-16

TEMPORARY RIGHT OF ENTRY AGREEMENT WITH CURE LAND COMPANY FOR TIMBER HARVESTING

WHEREAS, the Hancock County Port & Harbor Commission (Commission) desires to enter into a Temporary Right Of Entry Agreement with Cure Land Company, L.L.C. for the purpose of Mr. Cure harvesting timber on his property adjacent to Lower Bay Road;

WHEREAS, Hancock County Port & Harbor Commission grants Temporary Right Of Entry Agreement with Cure Land Company, L.L.C., shall commence on the 15th day of November, 2022 and automatically terminate on the 13th day of February, 2023;

WHEREAS, the Commission has determined that it is in its best interest to enter into the Temporary Right Of Entry Agreement, for purposes of ingress and egress to adjacent property owned by Licensee for timber harvesting;

NOW THEREFORE, BE IT RESOLVED, the Hancock County Port & Harbor Commission hereby authorizes the Chief Executive Officer, William P. Cotter, to execute a Temporary Right Of Entry Agreement with Cure Land Company, L.L.C for the purpose of harvesting timber during the time frame of November 15th, 2022 through February 13th, 2023.

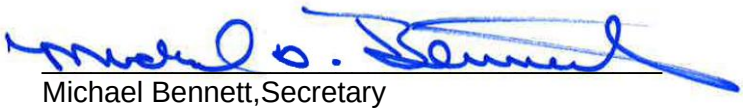
RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	David Holman, Commissioner
SECONDER:	Michael Casano, Commissioner
AYES:	Swanson, Ward, Casano, Holman, Jordan, Bennett, Necaise
EXCUSED:	Robert Martin

Derek Necaise, President

ATTACHED:
Bayou Caddy_20221104_133645 (1)
Bayou Caddy_20221104_133645 (1)

Attachment: RESOLUTION# 20221114-16 Temporary Right of Entry Agreement Cure Land for Timber Harvesting, 11.14.22 (11681 :

ATTEST:



Michael Bennett,Secretary

Attachment: RESOLUTION# 20221114-16 Temporary Right of Entry Agreement Cure Land for Timber Harvesting, 11.14.22 (11681 :

ATTACHED:
Bayou Caddy_20221104_133645 (1)
Bayou Caddy_20221104_133645 (1)

TEMPORARY RIGHT OF ENTRY AGREEMENT

This Temporary Right of Entry Agreement (this "**Agreement**") is made as of November 15th, 2022, between HANCOCK COUNTY PORT & HARBOR COMMISSION, a County Port & Harbor Commission organized under the laws of the State of Mississippi, by and through its Board of Commissioners, acting for and on behalf of HANCOCK COUNTY, MISSISSIPPI (hereinafter collectively called "**HCPHC**"), and CURE LAND COMPANY, L.L.C., a Mississippi limited liability company ("**Licensee**"). HCPHC and Licensee are sometimes referred to herein individually as a "**Party**" and collectively as the "**Parties**".

BACKGROUND

HCPHC owns certain real property located in Hancock County, Mississippi, and Licensee desires to utilize an existing woods road located thereon being access from Lower Bay Road, which is depicted by a yellow line on the attached aerial photograph in **Exhibit "A"** attached hereto and by reference made a part hereof (the "**Property**"), for purposes of ingress and egress to adjacent property owned by Licensee for timber harvesting (the "**Activity**"). HCPHC is willing to grant Licensee a non-exclusive license to use the Property for the Activity, subject to the terms and conditions set forth in this Agreement.

Accordingly, the Parties agree as follows:

TERMS AND CONDITIONS

1. Right of Entry

On the terms and subject to the conditions set forth herein, HCPHC hereby grants to Licensee and Licensee hereby accepts from HCPHC a non-exclusive license to access the Property for the purpose of conducting the Activity. Licensee agrees to utilize the Property in such a manner as will not interfere with HCPHC's activities and facilities. Licensee accepts the Property in its present condition and agrees that the Property may not be suitable for the uses intended by Licensee and further that the Property may not be in a safe or proper condition for such uses described hereinabove. Licensee, its agents, subcontractors, licensees, and invitees, are strictly prohibited from crossing the railroad right-of-way under any circumstances.

2. Gate Installation

Prior to any timber harvesting, Licensee shall, at its own expense, install permanent heavy-duty gates at both ends of the woods road to HCPHC's reasonable satisfaction. At all times not otherwise in use, Licensee shall keep or cause both gates to be kept closed and securely fastened and locked to prevent trespassers from accessing the Property.

3. Priority of Rights

Attachment: RESOLUTION# 20221114-16 Temporary Right of Entry Agreement Cure Land for Timber Harvesting, 11.14.22 (11681 :

Licensee agrees that the use of the Property as herein provided shall in no way affect the validity of HCPHC's existing property rights and shall in no way modify or restrict the use or rights of HCPHC, its successors or assigns, in and to the Property. Licensee acknowledges HCPHC's right and title to the Property and the priority of HCPHC's right to use the Property and hereby agrees not to resist or assail said rights.

4. Hazardous Substances

The Licensee shall not place or store, nor permit to be placed or stored, any Hazardous Substances (as defined in 42 U.S.C. Sections 9601, *et seq.*), petroleum products or other pollutants, toxic substances or environmental hazards on or under the Property. In the event such substances are inadvertently drained or spilled upon the Property, the Licensee shall be responsible for all costs attributable to or arising from the removal and clean-up of said substances, to the satisfaction of HCPHC, from the Property.

5. Compliance with Laws

The Licensee shall comply with all federal, state, and local laws and ordinances. The Licensee may not permit any individual to work on behalf of the Licensee within the Property unless the individual has executed a general release in a form approved by HCPHC. The Licensee shall maintain such releases at Licensee's offices and, upon request, deliver them to HCPHC for review and inspection.

6. Insurance

The Licensee shall maintain or cause to be maintained insurance coverage and shall require that its contractors acquire and maintain insurance that is sufficient to protect against and cover any claims, whether in contract, tort or otherwise, that may be made under this Agreement, and any damages that may be awarded pursuant to such claims. Such insurance will not be less than $2,000,000 per occurrence and in the aggregate for bodily injury, $1,000,000 per occurrence for property damage, and excess liability umbrella coverage of $3,000,000, bringing total coverage to $6,000,000. Upon execution of this Agreement, the Licensee shall provide HCPHC with a certificate of insurance evidencing such coverage.

7. Indemnification

The Licensee shall indemnify, save harmless and defend, and hereby releases, HCPHC from the payment of any sum of money to any person (including third persons, subcontractors, the Licensee, HCPHC and their respective employees) on account of any claim or suit resulting from injuries to persons (including death) including payments made under any Workers' Compensation law or any plan for employees' disability or death benefits or damage to property (including property of HCPHC) in any way attributable to or arising out of the use of the Property by the Licensee as herein provided, including (but without limiting the generality of the foregoing) all liens, garnishments, attachments, claims, suits, judgments, costs, attorney's fees, cost of investigation and of defense, and

Attachment: RESOLUTION# 20221114-16 Temporary Right of Entry Agreement Cure Land for Timber Harvesting, 11.14.22 (11681 :

including any claim resulting from the contributory negligence of HCPHC. The foregoing obligation will not apply to the extent the personal injury and property damage claimed have been caused by the sole negligence or the willful or intentional misconduct of HCPHC, its agents or employees. The Licensee having accepted the Property in its present condition and having agreed that said Property may not be suitable for the uses intended by the Licensee and further that the Property may not be in a safe or proper condition for such uses described hereinabove, if the liability to HCPHC arises due to the condition of the Property or the suitability of said Property for the uses intended in this Agreement, such shall not be deemed the sole negligence of HCPHC.

8. Liens

The Licensee may not permit any mechanics' or materialmen's or other liens to be filed or placed against the Property by reason of work, services or materials supplied to or claimed to have been supplied to the Licensee and if any such lien should at any time be filed against the Property, the Licensee shall cause the same to be discharged of record by paying the amount claimed to be due, by deposit in court or by posting bond within ten (10) days of the date of such filing. If the Licensee shall fail to discharge said lien within such period, in addition to any other rights or remedies of HCPHC, HCPHC may, but shall not be obligated to, discharge same either by paying the amount claimed to be due or by posting bond. Any amount paid by HCPHC for any of the aforesaid purposes or for the satisfaction of any other lien caused by the Licensee and all reasonable expenses of HCPHC in defending any such action or procuring the discharge of such lien, including reasonable attorney's fees, shall be repaid by the Licensee to HCPHC on demand.

9. Expenses and Restoration

The use of the Property by Licensee shall be at the sole expense of Licensee, and Licensee shall reimburse HCPHC for all costs and expenses for any damage to the Property resulting from Licensee's use of the Property.

If rutting or other damage occurs as a result of Licensee's use of the Property, or Licensee's agents, subcontractors, licensees, or invitees, Licensee shall timely repair and restore such damaged areas. If Licensee does not restore the damaged areas as described above, then HCPHC may restore the same at Licensee's sole cost and expense, and Licensee shall reimburse HCPHC for HCPHC's costs associated with such restoration within thirty (30) days of receipt of an invoice from HCPHC. HCPHC reserves the right to temporarily halt access to the Property if conditions are such that Licensee is causing unreasonable damage to improvements, soils or timber located on the Property.

10. Trees, Brush or other Vegetation along Woods Road

Licensee shall have the right to cut and keep clear all tree limbs, brush, undergrowth and other vegetation, now or hereafter growing, along the existing woods road located on the Property as is reasonably necessary for the purposes of widening the road for enjoyment of the rights and privileges herein granted; provided that in the exercise of this right, Licensee

Attachment: RESOLUTION# 20221114-16 Temporary Right of Entry Agreement Cure Land for Timber Harvesting, 11.14.22 (11681 :

shall not permit: (i) any trees, tops, limbs, brush, undergrowth or other similar debris, hereinafter called "debris," to fall or be placed in any stream or (ii) any accumulations of debris which might at some later date result in blocking or lowering the quality of the water in a stream; provided further, that the right of way shall at all times be maintained in a clean and orderly condition. Licensee, at its sole cost and expense, shall clean up or otherwise dispose of all slashings and debris created by Licensee on the Property as soon as practicable, and in such manner and at such times as provided by law and in accordance with best industry practices.

11. Term; Termination

Licensee's access rights under this Agreement shall commence on the 15th day of November, 2022, and automatically terminate on the 13th day of February, 2023. Notwithstanding the foregoing, HCPHC shall have the right to terminate this Agreement at any time should Licensee or its contractors, agents or employees fail to strictly comply with all terms of this Agreement.

12. Notice

Licensee and its agents, representatives, contractors and consultants shall give no less than forty-eight (48) hours prior notice to HCPHC (given personally, and not by voicemail to Shane Lafontaine at (228) 467-9231 x 402)) before commencing the Activity contemplated herein. HCPHC, at its option, may have an authorized representative of HCPHC accompany Licensee and its agents, representatives and consultants during the Activity.

13. Assignment

The Licensee may not assign any right or obligation under this Agreement, except with the prior written consent of HCPHC.

14. Severability

To the extent legally permissible, the Parties will replace any illegal, invalid or unenforceable provision with a valid provision that will carry out the intention of the parties. If the Parties are unable to replace any provision that is not essential to the commercial purpose of this Agreement, then the remaining provisions will remain in full force and effect.

15. Governing Law

Mississippi law will govern the validity, interpretation and performance of this Agreement. The exclusive venue and jurisdiction for any litigation will be in the courts of competent jurisdiction sitting in Hancock County, Mississippi. Each party hereby consents to personal jurisdiction in such courts and waives forum non conveniens.

16. Complete Agreement

Attachment: RESOLUTION# 20221114-16 Temporary Right of Entry Agreement Cure Land for Timber Harvesting, 11.14.22 (11681 :

This Agreement (including any and all exhibits) constitutes the full and complete agreement between the Parties hereto with respect to all matters contained herein, and evidence of any prior or contemporaneous oral agreement or understanding shall be inadmissible to alter the terms of this Agreement.

17. Binding Effect

This Agreement and the covenants and conditions contained herein shall be binding upon and inure to the benefit of each of the Parties hereto and their respective successors, assigns and successors in title.

18. Counterparts.

This Agreement may be executed in several counterparts, and any such counterpart shall be binding upon and inure to the benefit of the Parties hereto, their respective, heirs, administrators, successors, and assigns. All counterparts shall be construed together and shall constitute one instrument.

[*Signatures appear on the following page*]

Attachment: RESOLUTION# 20221114-16 Temporary Right of Entry Agreement Cure Land for Timber Harvesting, 11.14.22 (11681 :

IN WITNESS WHEREOF, this Agreement is executed on the date of the acknowledgment below but shall be effective for all purposes as of the Effective Date.

HANCOCK COUNTY PORT AND HARBOR COMMISSION

By:_____
Name: William P. Cotter
Title: Chief Executive Officer

STATE OF MISSISSIPPI

COUNTY OF HANCOCK

PERSONALLY APPEARED BEFORE ME, the undersigned authority in and for the aforesaid County and State, within my jurisdiction, the within named William P. Cotter, who, acknowledged to and before me that he is the Chief Executive Officer for the **HANCOCK COUNTY PORT AND HARBOR COMMISSION**, and that he signed and delivered the above and foregoing instrument for and on behalf of the **HANCOCK COUNTY PORT AND HARBOR COMMISSION**, after being duly authorized to do so.

SWORN TO AND SUBSCRIBED BEFORE ME, this the ___ day of _____, 2022.

_____
NOTARY PUBLIC

[SEAL]

My Commission Expires: _____

17064732.1

Attachment: RESOLUTION# 20221114-16 Temporary Right of Entry Agreement Cure Land for Timber Harvesting, 11.14.22 (11681 :

EXHIBIT "A"

17064732.1

Attachment: RESOLUTION# 20221114-16 Temporary Right of Entry Agreement Cure Land for Timber Harvesting, 11.14.22 (11681 :

IN WITNESS WHEREOF, this Agreement is executed on the date of the acknowledgment below but shall be effective for all purposes as of the Effective Date.

CURE LAND COMPANY, L.L.C.,
a Mississippi limited liability company

By: _____
Printed Name: Mike Cure
Title: President

STATE OF Mississippi

COUNTY OF Hancock

Personally, appeared before me, the undersigned authority in and for the said county and state, on this 4 of November, 2022, within my jurisdiction, the within named Michael D. Cure, Sr., who acknowledged to me that he/she is the President of Cure Land Company, L.L.C., a limited liability company, and that for and on behalf of said limited liability company, and as the act and deed of said limited liability company, he/she executed the above and foregoing instrument, after first having been duly authorized by said limited liability company so to do.

Given under my hand this the 4 day of November, 2022.

_____
NOTARY PUBLIC
My Commission Expires: March 25, 2025

STATE OF MISSISSIPPI
ASHLEY DONOHOE
NOTARY PUBLIC
ID No. 89333
Commission Expires
March 25, 2025
HANCOCK COUNTY

Attachment: RESOLUTION# 20221114-16 Temporary Right of Entry Agreement Cure Land for Timber Harvesting, 11.14.22 (11681 :

TEMPORARY RIGHT OF ENTRY AGREEMENT

This Temporary Right of Entry Agreement (this "**Agreement**") is made as of November 15th, 2022, between HANCOCK COUNTY PORT & HARBOR COMMISSION, a County Port & Harbor Commission organized under the laws of the State of Mississippi, by and through its Board of Commissioners, acting for and on behalf of HANCOCK COUNTY, MISSISSIPPI (hereinafter collectively called "**HCPHC**"), and CURE LAND COMPANY, L.L.C., a Mississippi limited liability company ("**Licensee**"). HCPHC and Licensee are sometimes referred to herein individually as a "**Party**" and collectively as the "**Parties**".

BACKGROUND

HCPHC owns certain real property located in Hancock County, Mississippi, and Licensee desires to utilize an existing woods road located thereon being access from Lower Bay Road, which is depicted by a yellow line on the attached aerial photograph in **Exhibit "A"** attached hereto and by reference made a part hereof (the "**Property**"), for purposes of ingress and egress to adjacent property owned by Licensee for timber harvesting (the "**Activity**"). HCPHC is willing to grant Licensee a non-exclusive license to use the Property for the Activity, subject to the terms and conditions set forth in this Agreement.

Accordingly, the Parties agree as follows:

TERMS AND CONDITIONS

1. Right of Entry

On the terms and subject to the conditions set forth herein, HCPHC hereby grants to Licensee and Licensee hereby accepts from HCPHC a non-exclusive license to access the Property for the purpose of conducting the Activity. Licensee agrees to utilize the Property in such a manner as will not interfere with HCPHC's activities and facilities. Licensee accepts the Property in its present condition and agrees that the Property may not be suitable for the uses intended by Licensee and further that the Property may not be in a safe or proper condition for such uses described hereinabove. Licensee, its agents, subcontractors, licensees, and invitees, are strictly prohibited from crossing the railroad right-of-way under any circumstances.

2. Gate Installation

Prior to any timber harvesting, Licensee shall, at its own expense, install permanent heavy-duty gates at both ends of the woods road to HCPHC's reasonable satisfaction. At all times not otherwise in use, Licensee shall keep or cause both gates to be kept closed and securely fastened and locked to prevent trespassers from accessing the Property.

3. Priority of Rights

Attachment: RESOLUTION# 20221114-16 Temporary Right of Entry Agreement Cure Land for Timber Harvesting, 11.14.22 (11681 :

Licensee agrees that the use of the Property as herein provided shall in no way affect the validity of HCPHC's existing property rights and shall in no way modify or restrict the use or rights of HCPHC, its successors or assigns, in and to the Property. Licensee acknowledges HCPHC's right and title to the Property and the priority of HCPHC's right to use the Property and hereby agrees not to resist or assail said rights.

4. Hazardous Substances

The Licensee shall not place or store, nor permit to be placed or stored, any Hazardous Substances (as defined in 42 U.S.C. Sections 9601, *et seq.*), petroleum products or other pollutants, toxic substances or environmental hazards on or under the Property. In the event such substances are inadvertently drained or spilled upon the Property, the Licensee shall be responsible for all costs attributable to or arising from the removal and clean-up of said substances, to the satisfaction of HCPHC, from the Property.

5. Compliance with Laws

The Licensee shall comply with all federal, state, and local laws and ordinances. The Licensee may not permit any individual to work on behalf of the Licensee within the Property unless the individual has executed a general release in a form approved by HCPHC. The Licensee shall maintain such releases at Licensee's offices and, upon request, deliver them to HCPHC for review and inspection.

6. Insurance

The Licensee shall maintain or cause to be maintained insurance coverage and shall require that its contractors acquire and maintain insurance that is sufficient to protect against and cover any claims, whether in contract, tort or otherwise, that may be made under this Agreement, and any damages that may be awarded pursuant to such claims. Such insurance will not be less than $2,000,000 per occurrence and in the aggregate for bodily injury, $1,000,000 per occurrence for property damage, and excess liability umbrella coverage of $3,000,000, bringing total coverage to $6,000,000. Upon execution of this Agreement, the Licensee shall provide HCPHC with a certificate of insurance evidencing such coverage.

7. Indemnification

The Licensee shall indemnify, save harmless and defend, and hereby releases, HCPHC from the payment of any sum of money to any person (including third persons, subcontractors, the Licensee, HCPHC and their respective employees) on account of any claim or suit resulting from injuries to persons (including death) including payments made under any Workers' Compensation law or any plan for employees' disability or death benefits or damage to property (including property of HCPHC) in any way attributable to or arising out of the use of the Property by the Licensee as herein provided, including (but without limiting the generality of the foregoing) all liens, garnishments, attachments, claims, suits, judgments, costs, attorney's fees, cost of investigation and of defense, and

Attachment: RESOLUTION# 20221114-16 Temporary Right of Entry Agreement Cure Land for Timber Harvesting, 11.14.22 (11681 :

including any claim resulting from the contributory negligence of HCPHC. The foregoing obligation will not apply to the extent the personal injury and property damage claimed have been caused by the sole negligence or the willful or intentional misconduct of HCPHC, its agents or employees. The Licensee having accepted the Property in its present condition and having agreed that said Property may not be suitable for the uses intended by the Licensee and further that the Property may not be in a safe or proper condition for such uses described hereinabove, if the liability to HCPHC arises due to the condition of the Property or the suitability of said Property for the uses intended in this Agreement, such shall not be deemed the sole negligence of HCPHC.

8. Liens

The Licensee may not permit any mechanics' or materialmen's or other liens to be filed or placed against the Property by reason of work, services or materials supplied to or claimed to have been supplied to the Licensee and if any such lien should at any time be filed against the Property, the Licensee shall cause the same to be discharged of record by paying the amount claimed to be due, by deposit in court or by posting bond within ten (10) days of the date of such filing. If the Licensee shall fail to discharge said lien within such period, in addition to any other rights or remedies of HCPHC, HCPHC may, but shall not be obligated to, discharge same either by paying the amount claimed to be due or by posting bond. Any amount paid by HCPHC for any of the aforesaid purposes or for the satisfaction of any other lien caused by the Licensee and all reasonable expenses of HCPHC in defending any such action or procuring the discharge of such lien, including reasonable attorney's fees, shall be repaid by the Licensee to HCPHC on demand.

9. Expenses and Restoration

The use of the Property by Licensee shall be at the sole expense of Licensee, and Licensee shall reimburse HCPHC for all costs and expenses for any damage to the Property resulting from Licensee's use of the Property.

If rutting or other damage occurs as a result of Licensee's use of the Property, or Licensee's agents, subcontractors, licensees, or invitees, Licensee shall timely repair and restore such damaged areas. If Licensee does not restore the damaged areas as described above, then HCPHC may restore the same at Licensee's sole cost and expense, and Licensee shall reimburse HCPHC for HCPHC's costs associated with such restoration within thirty (30) days of receipt of an invoice from HCPHC. HCPHC reserves the right to temporarily halt access to the Property if conditions are such that Licensee is causing unreasonable damage to improvements, soils or timber located on the Property.

10. Trees, Brush or other Vegetation along Woods Road

Licensee shall have the right to cut and keep clear all tree limbs, brush, undergrowth and other vegetation, now or hereafter growing, along the existing woods road located on the Property as is reasonably necessary for the purposes of widening the road for enjoyment of the rights and privileges herein granted; provided that in the exercise of this right, Licensee

Attachment: RESOLUTION# 20221114-16 Temporary Right of Entry Agreement Cure Land for Timber Harvesting, 11.14.22 (11681 :

shall not permit: (i) any trees, tops, limbs, brush, undergrowth or other similar debris, hereinafter called "debris," to fall or be placed in any stream or (ii) any accumulations of debris which might at some later date result in blocking or lowering the quality of the water in a stream; provided further, that the right of way shall at all times be maintained in a clean and orderly condition. Licensee, at its sole cost and expense, shall clean up or otherwise dispose of all slashings and debris created by Licensee on the Property as soon as practicable, and in such manner and at such times as provided by law and in accordance with best industry practices.

11. Term; Termination

Licensee's access rights under this Agreement shall commence on the 15th day of November, 2022, and automatically terminate on the 13th day of February, 2023. Notwithstanding the foregoing, HCPHC shall have the right to terminate this Agreement at any time should Licensee or its contractors, agents or employees fail to strictly comply with all terms of this Agreement.

12. Notice

Licensee and its agents, representatives, contractors and consultants shall give no less than forty-eight (48) hours prior notice to HCPHC (given personally, and not by voicemail to Shane Lafontaine at (228) 467-9231 x 402)) before commencing the Activity contemplated herein. HCPHC, at its option, may have an authorized representative of HCPHC accompany Licensee and its agents, representatives and consultants during the Activity.

13. Assignment

The Licensee may not assign any right or obligation under this Agreement, except with the prior written consent of HCPHC.

14. Severability

To the extent legally permissible, the Parties will replace any illegal, invalid or unenforceable provision with a valid provision that will carry out the intention of the parties. If the Parties are unable to replace any provision that is not essential to the commercial purpose of this Agreement, then the remaining provisions will remain in full force and effect.

15. Governing Law

Mississippi law will govern the validity, interpretation and performance of this Agreement. The exclusive venue and jurisdiction for any litigation will be in the courts of competent jurisdiction sitting in Hancock County, Mississippi. Each party hereby consents to personal jurisdiction in such courts and waives forum non conveniens.

16. Complete Agreement

Attachment: RESOLUTION# 20221114-16 Temporary Right of Entry Agreement Cure Land for Timber Harvesting, 11.14.22 (11681 :

This Agreement (including any and all exhibits) constitutes the full and complete agreement between the Parties hereto with respect to all matters contained herein, and evidence of any prior or contemporaneous oral agreement or understanding shall be inadmissible to alter the terms of this Agreement.

17. Binding Effect

This Agreement and the covenants and conditions contained herein shall be binding upon and inure to the benefit of each of the Parties hereto and their respective successors, assigns and successors in title.

18. Counterparts.

This Agreement may be executed in several counterparts, and any such counterpart shall be binding upon and inure to the benefit of the Parties hereto, their respective, heirs, administrators, successors, and assigns. All counterparts shall be construed together and shall constitute one instrument.

[*Signatures appear on the following page*]

Attachment: RESOLUTION# 20221114-16 Temporary Right of Entry Agreement Cure Land for Timber Harvesting, 11.14.22 (11681 :

IN WITNESS WHEREOF, this Agreement is executed on the date of the acknowledgment below but shall be effective for all purposes as of the Effective Date.

HANCOCK COUNTY PORT AND HARBOR COMMISSION

By:_____
Name: William P. Cotter
Title: Chief Executive Officer

STATE OF MISSISSIPPI

COUNTY OF HANCOCK

PERSONALLY APPEARED BEFORE ME, the undersigned authority in and for the aforesaid County and State, within my jurisdiction, the within named William P. Cotter, who, acknowledged to and before me that he is the Chief Executive Officer for the **HANCOCK COUNTY PORT AND HARBOR COMMISSION**, and that he signed and delivered the above and foregoing instrument for and on behalf of the **HANCOCK COUNTY PORT AND HARBOR COMMISSION**, after being duly authorized to do so.

SWORN TO AND SUBSCRIBED BEFORE ME, this the ___ day of _____, 2022.

_____
NOTARY PUBLIC

[SEAL]

My Commission Expires: _____

17064732.1

Attachment: RESOLUTION# 20221114-16 Temporary Right of Entry Agreement Cure Land for Timber Harvesting, 11.14.22 (11681 :

EXHIBIT "A"

17064732.1

Attachment: RESOLUTION# 20221114-16 Temporary Right of Entry Agreement Cure Land for Timber Harvesting, 11.14.22 (11681 :

IN WITNESS WHEREOF, this Agreement is executed on the date of the acknowledgment below but shall be effective for all purposes as of the Effective Date.

CURE LAND COMPANY, L.L.C.,
a Mississippi limited liability company

By: _____
Printed Name: Mike Cure
Title: President

STATE OF Mississippi

COUNTY OF Hancock

Personally, appeared before me, the undersigned authority in and for the said county and state, on this 4 of November, 2022, within my jurisdiction, the within named Michael D. Cure, Sr., who acknowledged to me that he/she is the president of Cure Land Company, L.L.C., a limited liability company, and that for and on behalf of said limited liability company, and as the act and deed of said limited liability company, he/she executed the above and foregoing instrument, after first having been duly authorized by said limited liability company so to do.

Given under my hand this the 4 day of November, 2022.

_____
NOTARY PUBLIC
My Commission Expires: March 25, 2025

STATE OF MISSISSIPPI
ASHLEY DONOHOE
NOTARY PUBLIC
ID No. 89333
Commission Expires
March 25, 2025
HANCOCK COUNTY

17064732.1

Attachment: RESOLUTION# 20221114-16 Temporary Right of Entry Agreement Cure Land for Timber Harvesting, 11.14.22 (11681 :

Hancock County Port & Harbor Commission

Port & Harbor Commission

Staff Report

Date:	November 14, 2022
To:	Port & Harbor Commission
From:	Maureen Anderson, Project Manager
Subject:	RESOLUTION# 20221114-19
	RECOMMEND Neel-Schaffer FOR KCDBG PROJECT ENGINEERING ON THE TAXILANE SIERRA OVERLAY PROJECT AP2212 AND ALSO THE PACKAGING HANGAR PROJECT AP2208.

Attachment: RESOLUTION# 20221114-19 Recommend Neel Schaffer for KCDBG Project Engineering Taxilane Sierra Overlay Project AP2212

HANCOCK
MISSISSIPPI
PORT • AIR • SPACE
HANCOCK COUNTY PORT & HARBOR COMMISSION

RESOLUTION# 20221114-19

RESOLUTION# 20221114-19 : RECOMMEND NEEL SCHAFFER FOR KCDBG PROJECT ENGINEERING

WHEREAS, Hancock County (County) and Hancock County Port and Harbor Commission (Commission) applied for and received, with the County as owner, two grant applications for Katrina Community Development Block Grant Projects (KCDBG), namely the Taxilane Sierra Overlay and Packaging Hangar projects, in the respective amounts of $2,029,559.95 and $2,659,265.25;

WHEREAS, by **Resolution 20221010-07** the Hancock County Board of Supervisors approved a Memorandum of Understanding (MOU) with the Commission to follow all State and Federal requirements for the procurement for construction and engineering services for both Project AP2212 Taxilane Sierra Overlay and AP2208 Packaging Hangar;

WHEREAS, the Hancock County Port and Harbor staff have received proposals and scored and selected them according to relative categories provided in the request and hereby recommend selection of Neel Schaffer to perform the professional engineering services under the two KCDBG grants;

NOW THEREFORE, the Hancock County Port and Harbor Commission authorizes this recommendation of Neel Schaffer and requests that the Hancock County Board of Supervisors approve and ratify on their minutes said firm and their forthcoming contract.

BE IT FURTHER RESOLVED, having received an affirmative vote from a majority of the members of the Commission, a copy of this resolution shall be forwarded to the Hancock County

Board of Supervisors for their approval and/or appropriate action.

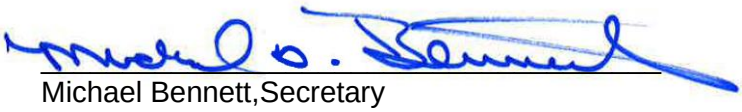
RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Aline Ward, Commissioner
SECONDER:	Michael Bennett, Secretary
AYES:	Swanson, Ward, Casano, Holman, Jordan, Bennett, Necaise
EXCUSED:	Robert Martin

Derek Necaise

Attachment: RESOLUTION# 20221114-19 Recommend Neel Schaffer for KCDBG Project Engineering Taxilane Sierra Overlay Project AP2212

Derek Necaise, President

ATTEST:



Michael Bennett,Secretary

Attachment: RESOLUTION# 20221114-19 Recommend Neel Schaffer for KCDBG Project Engineering Taxilane Sierra Overlay Project AP2212

Hancock County Port & Harbor Commission

Port & Harbor Commission

Staff Report

Date:	November 14, 2022
To:	Port & Harbor Commission
From:	Doris Sexton,
Subject:	RESOLUTION# 20221114-21 AUTHORIZING EXECUTION OF COUNTY TUITION ASSISTANCE PROGRAM (CTAP) MOU WITH PRCC & SMPDD FOR FY2023($60,000.00)

ATTACHED:
MOU TAP PRCC SMPDD FY23

Attachment: RESOLUTION# 20221114-21 Authorizing Execution of County Tuition Assistance Program(CTAP) MOU with PRCC & SMPDD for

HANCOCK MISSISSIPPI PORT • AIR • SPACE
HANCOCK COUNTY PORT & HARBOR COMMISSION

RESOLUTION# 20221114-21

AUTHORIZING EXECUTION OF COUNTY TUITION ASSISTANCE PROGRAM (CTAP) MOU WITH PRCC & SMPDD FOR FY2023($60,000.00)

WHEREAS, by **RESOLUTION 20210712-06** the Commission entered into a Memorandum of Understanding (MOU) with Southern Mississippi Planning & Development District, Inc. (SMPDD) and PRCC, and Hancock County Board of Supervisors (Supervisors). That MOU was for FY 2021 and 2022. Those funds have been expended and the MOU expired;

WHEREAS, this MOU allocation of $60,000 for FY2023 will transfer from the Commission to SMPDD through the Supervisors and then distributed by SMPDD to PRCC to be used for a specified economic development program, i.e., tuition assistance to eligible participants who reside in Hancock County, in accordance with authorizing statutes, including but not limited to, Mississippi Code 17-19-1. See also Mississippi Attorney General's opinion 2011-00078. Supervisors can provide funds to the SMPDD through Miss. Code Section 19-9-111.

WHEREAS, execution of the MOU is in the best interest of the Commission and Hancock County;

NOW THEREFORE, BE IT RESOLVED, that the Hancock County Port & Harbor Commission hereby authorizes the Chief Executive Officer to execute a Memorandum of Understanding with SMPDD & PRCC for the County Tuition Assistance Program (CTAP).

BE IT FURTHER RESOLVED, having received an affirmative vote from a majority of the members of the Commission, a copy of this resolution shall be forwarded to the Hancock County Board of Supervisors for their approval and/or appropriate action.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Aline Ward, Commissioner
SECONDER:	Bob Swanson, Commissioner
AYES:	Swanson, Ward, Casano, Holman, Jordan, Bennett, Necaise
EXCUSED:	Robert Martin

Derek Necaise

ATTACHED:
MOU TAP PRCC SMPDD FY23

Attachment: RESOLUTION# 20221114-21 Authorizing Execution of County Tuition Assistance Program(CTAP) MOU with PRCC & SMPDD for

Derek Necaise, President

ATTEST:

Michael Bennett,Secretary

ATTACHED:
MOU TAP PRCC SMPDD FY23

Attachment: RESOLUTION# 20221114-21 Authorizing Execution of County Tuition Assistance Program(CTAP) MOU with PRCC & SMPDD for

Attachment: RESOLUTION# 20221114-21 Authorizing Execution of County Tuition Assistance Program(CTAP) MOU with PRCC & SMPDD for

MEMORANDUM OF UNDERSTANDING

This document constitutes a MEMORANDUM OF UNDERSTANDING (MOU) made and entered into, among Pearl River Community College, herein referred to as PRCC, the Hancock County Port and Harbor Commission, herein referred to as HCPHC, the Hancock County, Mississippi Board of Supervisors ("Supervisors") and Southern Mississippi Planning and Development District, Inc., herein referred to as SMPDD.

The MOU promotes higher education opportunities at PRCC for eligible participants who reside in the Hancock County. The FY2023 allocation shall not exceed a total of $60,000 which will be sent from the HCPHC to SMPDD through the Supervisors and then to PRCC to be used for a specified economic development program, i.e., tuition assistance to eligible participants who reside in Hancock County, in accordance with authorizing statutes, including but not limited to, Mississippi Code 17-19-1. See also Mississippi Attorney General's opinion 2011-00078.
Supervisors can provide funds to the SMPDD through Miss. Code Section 19-9-111.

The PRCC County Tuition Assistance Program (CTAP) will provide tuition for four consecutive semesters of higher education at PRCC. Through the CTAP program, applicants may pursue any degree or certificate offered at PRCC. There will be no income requirement on the grant being offered. Non-tuition related expenses such as supplies, books, fees and room and board are not included in the tuition assistance program. SMPDD shall serve as a fiscal agent for the CTAP program, with no other programmatic or administrative duties.

1. Outstanding Tuition Balance Assistance Program- $60,000.00 for the FY 2023 upon Commission and Board of Supervisors approval.

High School Equivalency (HSE) certificate recipients that are residents of Hancock County are also eligible. These students must matriculate into the credit bearing classes during the semester immediately following the completion of the HSE certificate or the very next semester when the desired program is scheduled to begin. Proof of residency may be required. Participation in this program is contingent upon the availability of program funding. Award amounts are subject to change. The CTAP amount is a possible maximum of the current cost of tuition.

All students must complete the CTAP application prior to receiving any tuition assistance. All CTAP awards will be based on other aid received and are subject to CTAP program guidelines.

Southern Mississippi Planning And Development District along with Pearl River Community College, will forward reporting metrics to the Hancock County Port and Harbor Commission each semester after the distribution of funds to students. Those metrics will include:

- Student home zip code
- Student Age
- Student Major
- Amount of CTAP Funds Awarded to Individual Student
- Total Number of Funds Awarded to Individual City or County Area (i.e. Bay. St. Louis, Diamondhead, Waveland, Unincorporated Hancock County)
- Remaining CTAP Fund Balance
- Year Over Year Comparison of Funds Awarded (example – Fall 2022 CTAP Distribution Amount vs. Fall 2021 CTAP Distribution Amount)

This Memorandum of Understanding shall be effective upon the signatures of all parties.

_____ _____
Adam Breerwood, President Date
Pearl River Community College

_____ _____
Leonard Bentz, Executive Director Date
Southern Mississippi Planning & Development District

_____ _____
William P. Cotter Date
Hancock County Port & Harbor Commission

_____ _____
Scotty Adam, President Date
Hancock County Board of Supervisors

Attachment: RESOLUTION# 20221114-21 Authorizing Execution of County Tuition Assistance Program(CTAP) MOU with PRCC & SMPDD for

MEMORANDUM OF UNDERSTANDING

This document constitutes a MEMORANDUM OF UNDERSTANDING (MOU) made and entered into, among Pearl River Community College, herein referred to as PRCC, the Hancock County Port and Harbor Commission, herein referred to as HCPHC, the Hancock County, Mississippi Board of Supervisors ("Supervisors") and Southern Mississippi Planning and Development District, Inc., herein referred to as SMPDD.

The MOU promotes higher education opportunities at PRCC for eligible participants who reside in the Hancock County. The FY2023 allocation shall not exceed a total of $60,000 which will be sent from the HCPHC to SMPDD through the Supervisors and then to PRCC to be used for a specified economic development program, i.e., tuition assistance to eligible participants who reside in Hancock County, in accordance with authorizing statutes, including but not limited to, Mississippi Code 17-19-1. See also Mississippi Attorney General's opinion 2011-00078.
Supervisors can provide funds to the SMPDD through Miss. Code Section 19-9-111.

The PRCC County Tuition Assistance Program (CTAP) will provide tuition for four consecutive semesters of higher education at PRCC. Through the CTAP program, applicants may pursue any degree or certificate offered at PRCC. There will be no income requirement on the grant being offered. Non-tuition related expenses such as supplies, books, fees and room and board are not included in the tuition assistance program. SMPDD shall serve as a fiscal agent for the CTAP program, with no other programmatic or administrative duties.

1. Outstanding Tuition Balance Assistance Program- $60,000.00 for the FY 2023 upon Commission and Board of Supervisors approval.

High School Equivalency (HSE) certificate recipients that are residents of Hancock County are also eligible. These students must matriculate into the credit bearing classes during the semester immediately following the completion of the HSE certificate or the very next semester when the desired program is scheduled to begin. Proof of residency may be required. Participation in this program is contingent upon the availability of program funding. Award amounts are subject to change. The CTAP amount is a possible maximum of the current cost of tuition.

All students must complete the CTAP application prior to receiving any tuition assistance. All CTAP awards will be based on other aid received and are subject to CTAP program guidelines.

Attachment: MOU with PRCC and SMPDD - County Tuition Assistance Program - signed (11688 : Approve authorizing Execution of County

Southern Mississippi Planning And Development District along with Pearl River Community College, will forward reporting metrics to the Hancock County Port and Harbor Commission each semester after the distribution of funds to students. Those metrics will include:

- Student home zip code
- Student Age
- Student Major
- Amount of CTAP Funds Awarded to Individual Student
- Total Number of Funds Awarded to Individual City or County Area (i.e. Bay. St. Louis, Diamondhead, Waveland, Unincorporated Hancock County)
- Remaining CTAP Fund Balance
- Year Over Year Comparison of Funds Awarded (example – Fall 2022 CTAP Distribution Amount vs. Fall 2021 CTAP Distribution Amount)

This Memorandum of Understanding shall be effective upon the signatures of all parties.

Adam Breerwood, President
Pearl River Community College

Date

Leonard Bentz, Executive Director
Southern Mississippi Planning & Development District

Date

William P. Cotter
Hancock County Port & Harbor Commission

Date: 11/21/22

Scotty Adam, President
Hancock County Board of Supervisors

Date

Attachment: MOU with PRCC and SMPDD - County Tuition Assistance Program - signed (11688 : Approve authorizing Execution of County

Southern Mississippi Planning And Development District along with Pearl River Community College, will forward reporting metrics to the Hancock County Port and Harbor Commission each semester after the distribution of funds to students. Those metrics will include:

- Student home zip code
- Student Age
- Student Major
- Amount of CTAP Funds Awarded to Individual Student
- Total Number of Funds Awarded to Individual City or County Area (i.e. Bay. St. Louis, Diamondhead, Waveland, Unincorporated Hancock County)
- Remaining CTAP Fund Balance
- Year Over Year Comparison of Funds Awarded (example – Fall 2022 CTAP Distribution Amount vs. Fall 2021 CTAP Distribution Amount)

This Memorandum of Understanding shall be effective upon the signatures of all parties.

Adam Breerwood, President
Pearl River Community College

Date

Leonard Bentz, Executive Director
Southern Mississippi Planning & Development District

Date

William P. Cotter
Hancock County Port & Harbor Commission

Date

Scotty Adam, President
Hancock County Board of Supervisors

11-21-2022
Date

BOARD OF SUPERVISORS HANCOCK COUNTY, MS

Attachment: MOU with PRCC and SMPDD - County Tuition Assistance Program - signed (11688 : Approve authorizing Execution of County

Hancock County Port & Harbor Commission

Port & Harbor Commission

Staff Report

Date:	November 14, 2022
To:	Port & Harbor Commission
From:	Doris Sexton,
Subject:	RESOLUTION# 20221114-23 MOTION TO AUTHORIZE THE EXECUTION OF MISSISSIPPI DEVELOPMENT AUTHORITY GULF COAST RESTORATION FUND PROGRAM GRANT AGREEMENT FOR AP2205 FOR JALBTCX AT STENNIS AIRPORT PHASE I PROJECT IN THE AMOUNT OF $2,000,000

Attachment: RESOLUTION# 20221114-23 Motion to Authorize the Execution of Mississippi Development Authority Gulf Coast Restoration Fund

Attachment: RESOLUTION# 20221114-23 Motion to Authorize the Execution of Mississippi Development Authority Gulf Coast Restoration Fund

HANCOCK
MISSISSIPPI
PORT • AIR • SPACE
HANCOCK COUNTY PORT & HARBOR COMMISSION

RESOLUTION# 20221114-23

MOTION TO AUTHORIZE THE EXECUTION OF MISSISSIPPI DEVELOPMENT AUTHORITY GULF COAST RESTORATION FUND PROGRAM GRANT AGREEMENT FOR AP2205 FOR JALBTCX AT STENNIS AIRPORT PHASE I PROJECT IN THE AMOUNT OF $2,000,000

WHEREAS, the Gulf Coast Restoration Fund, Section 57-119-1, Mississippi Code of 1972, as amended, was created for the purpose of funding programs or projects that are located in the Gulf Coast Region as defined in the federal RESTORE Act, or twenty five (25) miles of the northern boundaries of the three coastal counties of Hancock, Harrison, Jackson, but not limited to expand beyond the boundaries of Hancock, Harrison, Jackson, Pearl River, Stone and George Counties; and

WHEREAS, these funds are provided for assistance to local units of government, nongovernmental organizations, institutions of higher learning, community colleges, ports, airports, public-private partnerships, private for profit entities, nonprofit entities and local economic development entities; and

WHEREAS, based upon the Application and other relevant factors, MDA has agreed to provide the Hancock County Port & Harbor Commission with a grant under the Gulf Coast Restoration Fund in the amount of $2,000,000 for project AP2205 the for JALBTCX at Stennis Airport Phase I;

NOW THEREFORE, BE IT RESOLVED, that the Hancock County Port & Harbor Commission authorizes its Chief Executive Officer to execute the Grant Agreement with the Mississippi Development Authority Gulf Coast Restoration Fund Program in the amount of $2,000,000 for project AP2205 the for JALBTCX at Stennis Airport Phase I.

BE IT FURTHER RESOLVED, having received an affirmative vote from a majority of the members of the Commission, a copy of this resolution shall be forwarded to the Hancock County Board of Supervisors for their approval and/or appropriate action.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	David Holman, Commissioner
SECONDER:	Michael Bennett, Secretary
AYES:	Swanson, Ward, Casano, Holman, Jordan, Bennett, Necaise
EXCUSED:	Robert Martin

Derek Necaise, President

ATTEST:

Michael Bennett,Secretary

Attachment: RESOLUTION# 20221114-23 Motion to Authorize the Execution of Mississippi Development Authority Gulf Coast Restoration Fund

Hancock County Port & Harbor Commission

Port & Harbor Commission

Staff Report

Date:	November 14, 2022
To:	Port & Harbor Commission
From:	Maureen Anderson, Project Manager
Subject:	RESOLUTION# 20221114-18
	AUTHORIZE PURCHASE OF MITIGATION CREDITS FROM WETLAND'S SOLUTIONS FOR AP2004 TECH PARK SITE PREP PROJECT FOR $239,582.07.

ATTACHED:
Letter of Recommendation-Wetlands Solutions

Attachment: RESOLUTION# 20221114-18 Authorize Purchase Mitigation Credits Wetlands Solutions AP2004 Tech Park Site Prep Project,

HANCOCK
MISSISSIPPI
PORT • AIR • SPACE
HANCOCK COUNTY PORT & HARBOR COMMISSION

RESOLUTION# 20221114-18

AUTHORIZE PURCHASE OF MITIGATION CREDITS FROM WETLAND'S SOLUTIONS FOR AP2004 TECH PARK SITE PREP PROJECT FOR $239,582.07.

WHEREAS, by Resolution 20220822-02 the Hancock County Port & Harbor Commission ("Commission") adopted its FYE 2023 Budget and associated 2022 WIP- 2025 Capital Improvement Plan;

WHEREAS, the FYE 2023 Budget and associated 2022 WIP- 2025 Capital Improvement Plan includes Project **AP2004 Tech Park Site Prep Development** in the amount of $226,517.00;

WHEREAS, pursuant to authority delegated in Resolution 20210712-08, the Hancock County Port & Harbor Commission ("Commission") executed a master services agreement (the "Agreement") with Compton Engineering, Inc for professional services associated with Docks and Waterways projects at Port Bienville Industrial Park;

WHEREAS, by Resolution 20221010-04 the Commission spread on its minutes the executed Task Order #6 for Compton Engineering for an amount not to exceed $2,400.00 for **AP2004 Tech Park Site Prep Development**;

WHEREAS, on November 3, 2022 at 10:00a.m., the Hancock County Port and Harbor staff received only one (1) proposal for the procured credit purchase, from Wetland's Solutions in the amount of $239,582.07;

WHEREAS, on November 3, 2022, Compton Engineering reviewed and recommended Wetlands Solutions, LLC as the most responsive and qualified proposer;

NOW THEREFORE, BE IT RESOLVED, that the Hancock County Port & Harbor Commission hereby authorize the purchase of all 41.79 credits from Wetlands Solutions LLC in the amount of $239,582.07 for **AP2004 Tech Park Site Prep Development.**

ATTACHED:
Letter of Recommendation-Wetlands Solutions

Attachment: RESOLUTION# 20221114-18 Authorize Purchase Mitigation Credits Wetlands Solutions AP2004 Tech Park Site Prep Project,

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Michael Bennett, Secretary
SECONDER:	Aline Ward, Commissioner
AYES:	Swanson, Ward, Casano, Holman, Jordan, Bennett, Necaise
EXCUSED:	Robert Martin

Derek Necaise, President

ATTEST:

Michael Bennett,Secretary

ATTACHED:
Letter of Recommendation-Wetlands Solutions

Attachment: RESOLUTION# 20221114-18 Authorize Purchase Mitigation Credits Wetlands Solutions AP2004 Tech Park Site Prep Project,

COMPTON ENGINEERING, INC.

ENGINEERING, SURVEYING & ENVIRONMENTAL SERVIC

3036 Longfellow Drive
P.O. Box 2795
Bay St. Louis, MS 39521

Phone: 228.467.2770
Fax: 228.467.2720

comptonengineering.com

PASCAGOULA

BILOXI

BAY ST. LOUIS

November 3, 2022

Hancock County Port and Harbor Commission
14054 Fred and Al Key Road
Kiln, MS 39556
Attn: Mr. Maureen Anderson, Project Manager

Re: Hancock Technology Center Wetlands Mitigation Credit Purchase
CE Project Number (221-039.006)

Dear Maureen Anderson:

Attached please find a copy of the estimated costs associated with the proposals accepted on November 3, 2022 at 10:00 A.M. for the above-referenced project. Only one proposal (i.e., Wetland Solutions) was submitted for the project. The tabulation, which totals $239,582.07, is based on the unit price cost of $5,733.00 credit to purchase 41.79 credits to complete mitigation in accordance with the approved permit.

After completing our evaluation of the consultant's qualifications and experience, we recommend awarding the Contract for the purchase of 41.79 credits to Wetland Solutions, of Gulfport, MS.

Should you have any questions or need additional information, please contact us.

Sincerely,

COMPTON ENGINEERING, INC.

Robert A. Escher

Bob Escher, P.E.

M:\2021\221-039 - HCPHC - Support Services Docks and Waterways\006 - Hanc Co. Tech Center Wetland Mitig. Credit Purchase\EnvirPermitting\Reports\Letter of Recommendation .doc

Attachment: RESOLUTION# 20221114-18 Authorize Purchase Mitigation Credits Wetlands Solutions AP2004 Tech Park Site Prep Project,

BID TABULATION
Provide Migitation Credits for Hancock Tech Center
HANCOCK COUNTY BOARD OF SUPERVISORS
BID OPENING 10:00 A.M. November 3, 2022

Bid Schedule	✓		
Bidder Certification	✓		
Evidence of curent quanity and type avail.	✓		
tion supporting future credit release schedule Evidence illustrating service area	✓		
	Wetland Solutions 14231 Seaway Road, Suite 7007 Gulfport, Mississippi 39507		
Base Bid	239,582.07		

Bid Schedule			
Bidder Certification			
Evidence of curent quanity and type avail.			
tion supporting future credit release schedule Evidence illustrating service area			
	No other bidders Submitted via mail/delivery or electronically		
Base Bid			
Alternate No. 3			
Alternate No. 4			

10:07 AM
11/3/2022

Attachment: RESOLUTION# 20221114-18 Authorize Purchase Mitigation Credits Wetlands Solutions

Proposal for Wetland Mitigation Hancock Tech Center,
Hancock County, Mississippi
Wetlands Solutions, LLC
Maureen Anderson
Project Manager
Hancock County Port and Harbor Commission
14054 Fred and Al Key Road
Kiln, MS 39556
(228) 467-9239 phone
(228) 467-9341 fax
manderson@hcphc.ms

RECEIVED NOV 03 2022

Attachment: RESOLUTION# 20221114-18 Authorize Purchase Mitigation Credits Wetlands Solutions AP2004 Tech Park Site Prep Project,

Exhibit 'A', Bid Schedule

Wetland Credits for Hancock County Tech Center Development Project

Bidders shall fill-in all blank spaces for each item offered for sale within each category. If a Bidder desires to offer credits from more than one mitigation bank, then Bidder must complete a separate Bid Schedule for each mitigation bank. Note: All Banks offered must be approved as having six lower Mississippi Counties as their primary service area.

Bank Name: George County Mitigation Bank
Contact Name: Brandon Pike
Phone #: (228) 990-8870
Email: bpike@wetlandssolutions.com

Category 1 — Bid Data: Wetland Credits currently available and offered for sale:

	Number of credits offered:	Unit price per credit ($x.xx):	Bid Amount this lot (# x unit $ = $x.xx)
a.	41.79	$5,733.00	$239,582.07

2 — Wetland Credits scheduled for future release and offered for sale (list by release date):

	Scheduled Release Date:	Number of Credits Offered:	Unit price per credit ($x.xx)	Bid Amount this lot (# x unit $ = $x.xx)
a.				
b.				
c.				

Attachment: RESOLUTION# 20221114-18 Authorize Purchase Mitigation Credits Wetlands Solutions AP2004 Tech Park Site Prep Project,

Exhibit B
Bidder Certification and Non-Collusion Affidavit

Under Executive Order 12549 individuals or organizations debarred from participation in Federal Assistance Programs may not receive an assistance award under a federal program or subagreement there under for $25,000 or more. Accordingly, each recipient of a Federally-Funded contract or subcontract exceeding $25,000 must complete the following certification (see 40 CFR 32.510). The prime bidder shall attach the copies of this certification to his bid.

The prospective participant certifies to the best of their knowledge and belief that it and its principals:

(a) Have not either directly or indirectly entered into any agreement, participated in any collusion; or otherwise taken any action in restraint of free competitive bidding in connection with this contract; nor have any of its officials, partners, employees or principal owners;

(b) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;

(c) Have not within a three year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(d) Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and

(e) Have not within a three year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

I understand that a false statement on this certification may be grounds for rejection of this proposal or termination of the award. In addition, under 18 U.S.C. Subsection 1001, a false statement may result in a fine of up to $10,000 or imprisonment for up to 5 years, or both.

Wetland Credits for Hancock County Tech Center Development Project
Title of Project or Subcontract

Brandon Pike, Wetlands Solutions, LLC — 11/1/2022
Prime or Subcontractor's Name — Signature/Date

( ) I am unable to certify to the above statements. Attached is my explanation.

Attachment: RESOLUTION# 20221114-18 Authorize Purchase Mitigation Credits Wetlands Solutions AP2004 Tech Park Site Prep Project,

RIBITS
Regulatory In-lieu Fee and Bank Information Tracking System

George County Mitigation Bank

Chair:	USACE
USACE District:	Mobile
FWS Field Office:	Jackson
NOAA Fisheries Region:	Southeast
State:	Mississippi
County:	George [MS]
USACE Permit/Tracking No.:	SAM-2004-1074-MBM
Total Acres:	1,337.00
Status/Date:	Approved 11/02/2005
Establishment Date:	11/02/2005
Type:	Private Commercial
Comments:	Ratio Method, Bottomland Hardwood, Low 1:2, Medium 1:3, High 1:5 Service areais six coastal counties without multiplier, use of proximity factor, 1 acre = 1 credit

OpenLayers Map

Show Service Area Footprint

Rank Primary

Bank Credit Classifications

Wetland
- Bottomland Hardwood

Contact Information

Bank Sponsor
Wetland Solutions Holdings LLC
14231 Seaway Rd Suite 7007
Gulfport, MS 39503

Bank Sponsor POC
Brandon A Pike
14231 Seaway Rd Suite 7007
Gulfport, MS 39503
Phone: (228) 575-7747
Fax: (228) 897-1779

Regulatory Bank Manager
Michael B Moxey
Inland Team Leader/IRT Chair
109 St. Joseph Street
Mobile, AL 36602
Email: Michael.B.Moxey@usace.army.mil
Phone: (251) 694-3771
Fax: (251) 690-2660

Credit Ledger Summary

Last Transaction: Aug 15, 2022

ATTENTION
Credit reservations and pending transactions are **NOT** reflected in the Available Credits total. Potential purchasers **MUST** contact the Sponsor to verify credit availability.

Credit Classification	Available Credits	Withdrawn Credits	Released Credits	Potential Credits
Wetland				
Bottomland Hardwood	93.724	774.556	868.28	1207

NOTICE TO BIDDERS

Sealed bids will be received by the Board of Supervisors of Hancock County, Bay St. Louis, MS, until **10:00 a.m., December 5th, 2022** and shortly thereafter publicly opened for providing the following to Hancock County, for a period of six months beginning at bid acceptance until June 30, 2022 or until a new bid is accepted: **Office Supplies & Janitorial Supplies**, as well as, anything vendor feels the County may need throughout the year.

Bid specifications are available, upon request, from Brittney Johnson of the Hancock County Purchasing Department, 854 Hwy 90, Suite A, Bay St. Louis, MS 39520 or by calling 228-395-1506, or by visiting:
https://hancockcounty.ms.gov/departments/purchasing/

All envelopes must be marked on the outside of the envelope **"BID ENCLOSED"** and listing the bid item and bid opening date.

All envelopes must be date and time stamped and filed in the Hancock County Board of Supervisors Office, 854 Hwy 90, Suite A, Bay St. Louis, MS 39520 **before 10:00 a.m. on the day of the bid opening.**

The Board reserves the right to reject any and all bids.

Published by Order of the Board of Supervisors of Hancock County, Mississippi, on the 23rd day of November, 2022.

Scotty Adam, President
Board of Supervisors
Hancock County, Mississippi

By/Valerie Fitts, D.C.
Publish Dates:
November 23, 2022
November 30, 2022

Attachment: NOTICE TO BIDDERS 6 MONTHS 2022 (11695 : Advertise for Term Bids)

NOTICE TO BIDDERS

Sealed bids will be received by the Board of Supervisors of Hancock County, Bay St. Louis, MS, until **9:00 a.m., December 5, 2022** and shortly thereafter publicly opened for providing the following to Hancock County, for a period of one year beginning at bid acceptance until December 31, 2023 or until a new bid is accepted: Cold Bituminous Picked Up, Culverts & Couplings, Double Bituminous Surface Treatment, Gravel & Sand, High Polymer Micro Surfacing, Hot Bituminous In Place & Picked Up, Limestone, Liquid Asphalt, Micro-Surfacing & Seals, Portable Toilet Services, Pest Control Services, Highway Signs & Highway Posts, Unprocessed Clay, Unprocessed Clay Gravel and Unprocessed Fill Dirt, as well as, anything vendor feels the County may need throughout the year.

Bid specifications are available, upon request, from Brittney Johnson of the Hancock County Purchasing Department, 854 Hwy 90, Suite A, Bay St. Louis, MS 39520 or by calling 228-395-1506, or by visiting:
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The Board reserves the right to reject any and all bids.

Published by Order of the Board of Supervisors of Hancock County, Mississippi, on the 23rd day of November, 2022.

Scotty Adam, President
Board of Supervisors
Hancock County, Mississippi

By/Valerie Fitts, D.C.
Publish Dates:
November 23, 2022
November 30, 2022

Attachment: NOTICE TO BIDDERS 12 Months 2022 (11695 : Advertise for Term Bids)

CREDIT CARD REPORT
November 21, 2022

CARD		EXPENSES
COUNTY P-CARD		
VISA ***0055	**$810.03**	**Balance**
TAX OFFICE: EXAM	$320.00	IAAO ORG
SHERIFF	$150.46	AMAZON
IT: SUPPORT SUBSCRITION RENEWAL	$79.99	GoDaddy
SHERIFF:NP/RN RENEWAL	$206.44	BOARD OF NURSING
SHERIFF:CONTROLLED SUBSTANCE FACILITY RENEWA	$53.14	BOARD OF PHARMACY
COUNTY TRAVEL		
VISA ***4987	**$783.39**	**Balance**
EMA: Conference	$366.39	Silver Star Hotel
Tax Office: Conference	$417.00	Lryic Hotel
SHERIFF-TRAVEL		
VISA*0647**	**$0.00**	**Balance**
Sheriff Office		
SHERIFF-TRAVEL		
VISA ***1363	**$0.00**	**Balance**
SHERIFF-TRAVEL		
VISA***0654	**$0.00**	**Balance**

Attachment: 11212022 CREDIT CARD REPORT (11669 : Approve the Credit Card Report for November 21, 2022)

HC Resubmitted Awarded Bid Items
S&L Office Supplies
11.8.22

Description	UOM	S&L Office Supplies Awarded Bid Price	NEW Bid Price
File folder, legal, 1/3 cut, manila, 100EA/BX	BX	$11.85	$13.48
Envelopes, gummed, white, 500/BX	BX	$13.76	$17.41
Staples, 5000/BX	BX	$0.61	$0.76
Paper Clips, small, 100/BX	BX	$0.18	$0.22
Paper Clips, jumbo, 100/BX	BX	$0.48	$0.57
Binder Clips, small, 12EA/BX	BX	$0.26	$0.29
Binder clips, medium, 12EA/BX	BX	$0.60	$0.64
Binder clips, large, 12EA/BX	BX	$1.57	$1.71
Pad, 8.5x14, canary, 12PD/PK	PK	$14.20	$19.30
Pad, 8.5x14, white, 12PD/PK	PK	$14.20	$19.30
Pad, 8.5x11, canary, 12PD/PK	PK	$10.18	$12.64
Pad, 8.5x11, white, 12PD/PK	PK	$10.18	$12.64
Pad, 5x8, junior, canary, 12PD/PK	PK	$6.81	$8.56
Pad, 5x8, junior, white, 12PD/PK	PK	$6.81	$8.56

Description	UOM	S&L Office Supplies Awarded Bid Price	NEW Bid Price
Paper towels, hard wound, 8" x 350', natural/brown, 12RL/CT	CT	$14.02	$14.72
Paper towels, hard wound, 8" x 350', white, 12RL/CT	CT	$17.58	$18.46
Towel, multifold, white, 250EA/PK, 16PK/CT	CT	$19.95	$23.58
Cups, foam, 8 oz., 1000EA/CT	CT	$34.35	$38.05
toilet bowl brush	EA	$3.05	$3.13

Attachment: HC Submitted Increased Bid Prices 11.8.22 (11668 : Approve Term Bid price increases for S&L Janitorial and Office supplies)

Last Update: 11.8.22

STATE OF MISSISSIPPI

VENDOR INFORMATION

Vendor Number : 3100018216
Vendor :
KIRK AUTO WORLD INC
SUNSET CHRYSLER DODGE JEEP
PO BOX 1267
GRENADA MS 38902-1267

Contact Name : KIRK AUTO WORLD INC KIRK AUTO WORLD INC
Tel Number : (601) 226-5124
Fax Number :
Email : wes@kirkautomotive.com

CONTRACT INFORMATION

Contract Number	: 8200065511
Agency Contract Identifier	: 1130-23-C-SWCT-00421-V002
Contract Type	: Statewide Contract
Contract Description	: N/A
Contract Valid Dates	: 10/01/2022 - 03/31/2023
Total Value	: N/A
Distributors	: None
Delivery Days	: 0

SHIPPING ADDRESS

BUYER INFORMATION

Contact Person : ASHLEY HARRELL
Telephone : (601) 961-4119
Fax :
E-mail : ASHLEY.HARRELL@DFA.MS.GOV

Notice to Vendor :
Automobiles, Vans, Trucks, and SUV's State of MS 2022-2023 Contract for Kirk Auto World Inc.

Item	Qty	Unit	Price Per Unit	Description	Delivery / Required Date
		Retention	Product Number/ Supplier Product	Discount	Amount
# 2	N/A	EA	$ 35,198.00	TRUCK STD CREW CAB 2 WHEEL DR 8CYL	-
		0.00 %	7048523109 / DS1L98	0.00	N/A
# 3	N/A	EA	$ 38,767.00	TRUCK, STD CREW CAB 4 WHEEL DR 8CYL	-
		0.00 %	7048523110	0.00	N/A
# 4	N/A	EA	$ 28,515.00	PICK-UP, STNDRD, RC, SHORT WB, 2WD	-
		0.00 %	7048522556 / DS1L61	0.00	N/A
# 5	N/A	EA	$ 36,334.00	PICK-UP .5 TON EX CAB 4WD 4.6 L 8 CYL	-
		0.00 %	7048523018 / 07047	0.00	N/A
# 7	N/A	EA	$ 0.00	options	-
		0.00 %		0.00	N/A

Attachment: SYN_CTR_FORM_8200065511_V4 (11672 : Approve purchase of a RAM 1500 CREW 4X4 for the Coroner's Office)

STANDARD/OPTIONAL EQUIPMENT FORM **2022-2023 State Fleet Contract**

DESCRIPTION: TRUCK STD CREW CAB 4 WHEEL DR 8CYL
VENDOR: KIRK AUTO WORLD
ITEM NO.: **070-48523110**
MAKE/MODEL RAM 1500 CREW 4X4
ENGINE: 3.6L V-6
PRICE INCLUDING TITLE FEE: **$38,767.00**

Miles Per Gallon	
City	18
Hwy	23
Combined	21

Contract No:	8200065511
Contact Person	WES HERRING/RANDY SMART
Phone:	901-606-8976
Toll Free:	601-503-4534
Fax:	

LIST FACTORY COLORS AVAILABLE AT **NO** CHARGE: FLAME RED WHITE BLACK

LIST FACTORY COLORS AT **ADDITIONAL** CHARGE: SILVER BLUE GRANITE DELMONTICO RED
PRICE $ 190

ITEM		OPTION CODE	DEALER COST	REQ. OPTION CODE
List optional engines:				
V-6				
V-8		26B	$2,756	
Air Conditioner:Factory installed w/ tinted glass		INC		
Bumper: standard front; heavy duty step type rear		INC		
Tires-GVWR; Conventional Spare		INC		
Power Brakes		INC		
Power Steering		INC		
Radio, AM/FM		INC		
Transmission: Automatic		INC		
Power windows and door locks		INC		
Tilt/Cruise Control		INC		
Keyless Entry		INC		
Axle, Standard- 2 WD; locking type 4WD; min limited slip axe				
TRAILER HITCH		XFH	$317	
trailer brake		xhc	$272	
AT TIRES		TBB	$231	
6.5' Bed Length		L91	$287	26B

In an effort to be more efficient in government spending and to save taxpayer dollars, this year's contract does not provide for any options other than the ones listed on the Standard Equipment Form. Any vehicles purchased that deviate from this list will be in violation of State Contract bid requirements. If you need any equipment other than what is listed on this form, you will need to follow normal purchasing procedures.

$42,820.00

Attachment: Dodge Ram State Contract Kirk (11672 : Approve purchase of a RAM 1500 CREW 4X4 for the

B&D Distribution, LLC

10840 Riverview Nursery Roadd
Theodore, AL 36582
Phone (601) 591-3444 Email david@bd-distribution.com

Quotation

DATE: 11/4/2022
QUOTE # 711510
Salesman David Sitton

QUOTE TO:

NAME: Leroy Lee
COMPANY: Hancock County Board of Supervisors
ADDRESS: 18382 Hwy. 43
CITY: Kiln
STATE/ ZIP: MS 39556
PHONE: 228-493-1584

DuraPatcher

FOR: Quote for 6000 gallon Emulsion Tank

ITEM	DESCRIPTION	PART NO.	QTY	LIST PRICE	DISC. 1	DISC. 2	EXT. PRICE
1	Model T6 6000 gallon DuraTank	408301	1	$ 113,935.00			$ 66,502.00
2	Extended stand legs						Included
3	12' loader hose						Included
	Includes: Delivery, Set up assistance & Training						
	One Year Warranty						
	Delivery before year end						

NOTES:

Terms: Net 30 days

SUBTOTAL	$ 66,502.00
SALES TAX	
FREIGHT	
TOTAL	$ 66,502.00

This Quotation is valid for 10 days from above date

Manager Signature: David Sitton

THANK YOU FOR THE OPPORTUNITY TO PROVIDE YOU WITH A QUOTE.

Attachment: 6000 Gallon Emulsion Tank (11694 : Approve the purchase of a 6000 Gallon Emulsion Tank for the Road and Bridge Department)

TOTAL PATCHER
T7500 SPRAY INJECTION BY WARREN

Hancock County
Mississippi
Quote 11-01-2022

6000 Gallon
Emulsion Storage Tank

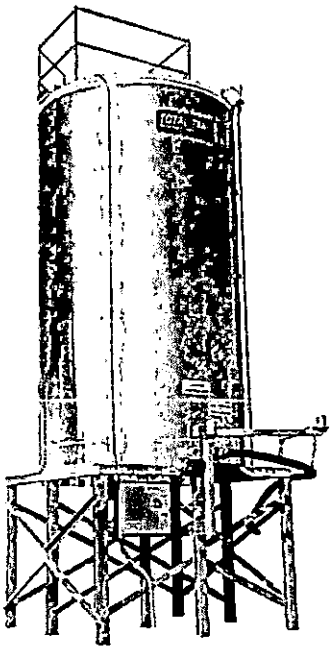
Vertical Emulsion Storage Tank

Included Equipment & Features
Level Gauge reading in feet and inches
Internal Over Flow Pipe
Safety caged ladder and top rails
Single NEMA weather tight electrical panel
On-site training and assembly
See attached spec sheet for other standard features

Warranty Coverage
1-year

►Tank..... $55,900.00◄
►8' base..... $4915.00◄
►Cat Walk..... $1734.00◄
►Hose Boom..... $1525.00◄
►Freight..... $2835.00◄

►Total..... $66,909.00◄



Customer responsibilities:
Concrete pad
100 amp 220v single phase service
Crane for erection.

Total Patcher: 4614 East 1000 North: Pittsboro, IN
Phone 317-892-4737 Fax 317-892-5196
www.totalpatcher.com

Attachment: 6000 Gallon Emulsion Tank (11694 : Approve the purchase of a 6000 Gallon Emulsion Tank for the Road and Bridge Department)

NOTICE OF INVITATION FOR BIDS

Sealed bids will be received by the Board of Supervisors of Hancock County, Mississippi, until 10:00 a.m. on Monday, December 5, 2022, and said bids are to be opened and read aloud in the Board of Supervisors' Meeting Room located at 854 Highway 90, Suite A, Bay St. Louis, MS 39520, regarding the following:

BIDS WILL BE RECEIVED FROM ANY AND ALL BANKS LOCATED IN HANCOCK COUNTY OR ANY OTHER QUALIFIED DEPOSITORY FOR THE PRIVILEGE OF KEEPING ANY OR ALL HANCOCK COUNTY FUNDS OR ANY FUNDS OF OTHER DEPARTMENTS, AGENCIES OR OFFICIALS ASSOCIATED WITH HANCOCK COUNTY, AS AUTHORIZED BY SECTIONS 27-105-305 AND 27-105-315, MISSISSIPPI CODE OF 1972, ANNOTATED, FOR A PERIOD OF TWO YEARS THROUGH DECEMBER, 2024.

Financial institutions desiring to be a County depository must meet the requirements of Sections 27-105-305 and 27-105-315, Mississippi Code of 1972, Annotated.

Bid specifications may be obtained from the Hancock County Board of Supervisors' Office, 854 Highway 90, Suite A, Bay St. Louis, MS 39520.

All bids must be on file with the Secretary of the Board on or prior to the hour and date first mentioned above, and must be sealed and clearly marked on the outside of the envelope: **"Bid for keeping Hancock County Funds, to be opened December 5, 2022."** Envelopes not so marked are submitted at the risk of the bank submitting said bids, and the County assumes no responsibility for premature opening of same by any County employee.

Bids sent through the U.S. Mail are done so at the risk of the bank submitting said bid and should be addressed to the Board of Supervisors, 854 Highway 90, Suite A, Bay St. Louis, MS 39520.

Bids may be delivered to Hancock County Board of Supervisors, 854 Highway 90, Suite A, Bay St. Louis, MS 39520, no later than **DECEMBER 5, 2022, AT 10:00 A.M.** The Board reserves the right to reject any and all bids, to waive any informalities and to award in the best interest of Hancock County.

Published by Order of the Board of Supervisors of Hancock County, Mississippi, this the 21th day of November, 2022.

Scotty Adam, President
Board of Supervisors
Hancock County, MS

Attachment: Bank Depositories Notice of Invitation For Bids 2023-2024 (11700 : Approve Depository Advertisement)

Infoware
Network Data Solutions

509 Cobblestone Court, Madison, MS 39110

Voice 601-853-2301
FAX 601-605-2152

November 2, 2022

Hancock County Youth Court
c/o Candace Payne-Johnson, Court Administrator
126 Court St.
Bay St. Louis, MS 39520

Dear Ms. Payne-Johnson;

Infoware, Inc. has a special offer from FTR to trade-in the 9-year-old FTR Touch for the new FTR Touch 7.6. Infoware has over 160 Courtrooms with FTR Courtroom products installed in Mississippi Courts and is considered the standard for the State of Mississippi.

Per Courtroom Price- Youth Court		**Unit**	**Extended**	**State of MS**
Quantity	**Description**	**Price**	**Prices**	**Courts Price**
One (1)	New FTR Touch V. 7.2	$5,995	$5,995	$5,995
One (1)	8-Channel/8 Mic Recording Controller	$700	$700	$700
	Less Trade-in of FTR ReporterDeck2		-$300	- $300
Unlimited	FTR PlayerPlus V. 7.2	free	free	free
One (1)	FTR Annotator (Note)	$375	$375	included
One (1)	Headset	$50	$50	included
One (1)	DVD/CD-R unit (plus 32GB thumb drive)	$45	$45	$45
On-Site Installation and Training Cost		$500	$500	included
Turnkey Cost			$6,090	
(Mississippi Courts Discount $1,095)	***Turn-key Cost***			***$6,440***
Optional – (New) Omni-directional microphones		**$375 each**	**(4 mics total $1,500)**	**$8,290**

Current Infoware Hardware and Software Maintenance
Existing Support Agreement will be transfer to new equipment. The renewal date remains the same.

Infoware Annual Maintenance ***$1,200***
Less State of Mississippi FTR Quantity Discount 25% New Special Price ***$900***
Additional Option Google Cloud Storage Service- no charge first year- thereafter annual $300

We have technical people that can assist you remotely through WiFi. Infoware will provide on-site installation and training. Freight cost is included. This price is good to December 31, 2022. If you have any questions, please feel free to call us at 601-853-2301.

Sincerely,

Ray Lenow
President

Attachment: Court recording quotes (11703 : Approve Courtroom FTR Touch Recording Machine)

ADS ANALOG DIGITAL SOLUTIONS

849 Bluffcreek Dr., Ste 100
Fuquay-Varina, North Carolina 27526

Phone: 1-855-849-8550
919-567-5316

Website: www.analogdigital.com

Capturing Voice & Video

November 16, 2022

Hancock County Youth Court
Ms. Candace Payne-Johnson, Court Administrator
126 Court St.
Bay St. Louis, MS 39520

Dear Ms. Payne-Johnson;

We have a special offer to trade-in the old FTR Touch for the new FTR Touch 7.X.

Per Courtroom Price- Youth Court		**Unit**	**Extended**
Quantity	**Description**	**Price**	**Prices**
One (1)	New FTR Touch V. 7.2	$6,295	$6,295
One (1)	8-Channel/8 Mic Recording Controller	$795	$795
	Less Trade-in of FTR ReporterDeck2	-$300	-$300
Unlimited	FTR PlayerPlus V. 7.2	free	free
One (1)	FTR Annotator (Note)	$395	$395
One (1)	Headset	$55	$55
One (1)	DVD/CD-R unit (plus 32GB thumb drive)	$55	$55
On-Site Installation and Training Cost		$900	$900
Turn-key Cost			***$8,195***

Optional Omni-directional mics $395 each. (4) equal $1,580.

Hardware and Software Support Agreement

Annual Maintenance	***$1,200***
Additional Option Cloud Backup Storage Service- annual	***$350***
Total Annual Support	***$1,500***

We will provide on-site installation and training. This price is good to December 31, 2022. Please contact us if you have any questions.

Sincerely,

James H Mills Jr

James H. Mills, Jr.
President

Attachment: Court recording quotes (11703 : Approve Courtroom FTR Touch Recording Machine)

NOTICE OF INVITATION FOR BIDS

Sealed bids will be received by the Board of Supervisors of Hancock County, MS, Hancock County Government Annex, 854 Highway 90, Suite A, Bay St. Louis, MS 39520, until 10:00 a.m. on Monday, December 5, 2022, and said bids are to be opened and read aloud in the Board of Supervisors' Meeting Room for furnishing the following services:

NEWSPAPER PUBLICATION SERVICES – BIDS FOR PUBLISHING PROCEEDINGS OF THE BOARD OF SUPERVISORS AND ALL LEGAL NOTICES FOR THE COUNTY FOR CALENDAR YEAR 2021, AS REQUIRED BY LAW.

All bids must be on file with the Secretary of the Board on or prior to the hour and date first mentioned above, and must be sealed and clearly marked on the outside of the envelope: "**Bid for Newspaper Publication Services, to be opened December 5, 2022.**

Bids sent through the U.S. Mail are done so at the risk of the Bidder and should be addressed to the Board of Supervisors, 854 Highway 90, Suite A, Bay St. Louis, MS 39520.

Bids may be delivered to Hancock County Board of Supervisors, 854 Highway 90, Suite A, Bay St. Louis, MS 39520, no later than **DECEMBER 5, 2022, AT 10:00 A.M.**
The Board reserves the right to reject any and all bids, to waive any informalities and to award in the best interest of Hancock County.

Published by order of the Board of Supervisors of Hancock County, Mississippi, this the 21ST day of November, 2022.

Scotty Adam, President
Board of Supervisors
Hancock County, MS

Attachment: NEWSPAPER PUBLICATIONS NOTICE OF INVITATION FOR BIDS FOR 2022 (11701 : Approve Publication Advertisement)

Special Meeting of the Hancock County Planning Commission held on November 7, 2022

Those Present: Mays, Farve and Ladner

Also Present
Anthony Cuevas, Director of Planning & Zoning

Dereck Decker-Mini Subdivision

The Commission considered the application of Dereck Decker requesting to divide 2.50 acres of property into two separate parcels of property. The property is located at 12039 Caesar Necaise Rd. Picayune, MS 39466. The parcel number for the property is 029 -0-30-001.004. The property is currently zoned A-1 General Agricultural.

Mr. Decker was present at the meeting and explained to the Commission that he has a buyer for the division of the property that includes the storage facility buildings. He also explained that the sell of the storage buildings will help him make improvements to his home and help financially.

After discussion on the matter it was unanimously adopted on the motion of Commissioner Mays to recommend approval of the proposed subdivision as a mini subdivision based on the findings that said division meets the previously established criteria for a mini subdivision and that formal compliance with the requirements of the Subdivision Regulations is not necessary, but subject to the stipulations and on the condition that the applicant files an affidavit of subdivision in the public land records along with a certified survey showing new parcels with the legal descriptions.

Meeting Adjourned at 5:04 p.m.

Mike Farve 11-17-22
Chairman

Attachment: 11-7-22 P&Z Minutes Special Meeting (11698 : Approve November 7, 2022 P&Z Minutes Special Meeting)

139K-0-32-098.000

Parcel Number: 139K-0-32-098.000
Owner Name: CAMARDELLE ALLEN J
Owner Address: P O BOX 23506
Owner City, State ZIP: NEW ORLEANS, LA 70183-3506
Physical Address: 5014 CARDINAL ST
Improvement Type: RES
Year Built: 2006
Base Area: 1222
Adjusted Area: 1593
Actual Total Value: 0
Taxable Total Value: 102403
Estimated Tax: 1462.89000000
Homestead Exemption: No
Deed Book: 2013
Deed Page: 14278
Legal Description 1: 41 & 42 BLK 738 SHORELINE PA
Legal Description 2: RK UNIT # 11, ADD. # 1 Z-3-
Legal Description 3:
Legal Description 4:
Legal Description 5:
Legal Description 6:
Longitude: -89.41891656
Latitude: 30.30554719
Square Footage: 17042.86

Attachment: 5014 Cardinal St Property Info (11699 : Request Life Safety Hazard hearing for 5014 Cardinal St. Bay St. Louis MS)

GCT
Copyright © 2014 GCT, LLC

Attachment: 5014 Cardinal St Property Info (11699 : Request Life Safety Hazard hearing for 5014 Cardinal St. Bay St. Louis MS)

Attachment: 5014 Cardinal St pic2 (11699 : Request Life Safety Hazard hearing for 5014 Cardinal St. Bay St. Louis MS)

Attachment: 14191 Hickory DR. Pic and Permits (11702 : Zoning Violation regarding 14191 Hickory Dr.)

HANCOCK COUNTY
BUILDING & ZONING
854 HIGHWAY 90 SUITE A

P-228-467-4157
F-228-466-4744

BUILDING PERMIT

ISSUE DATE 3/ 5/2020
EXPIRATION DATE 9/ 5/2020
PERMIT NUMBER 0020200068

ISSUED TO: WHELAN,RANDY

PROPERTY INFORMATION:
PARCEL: 133D-0-06-123.000
14191 HICKORY DR
KILN MS 39556

FLOOD ZONES: X/AE
OCC/LOC TYPE: RESIDENTIAL
ZONING: R2
SUBDIVISION:
MH REG NO:

PROPERTY OWNER:
WHELAN,RANDY
4212 TRANSCONTINENTAL DRIVE
METAIRIE LA 70006
Phone 504-259-7263

CONTRACTOR:

License No

CLASS OF WORK: NEW X ADDITION ALTERATION REPAIR MOVE REMOVE

WORK DESCRIPTION
BUILD 3600 SQ FT METAL BLDG W/ LIVING BUILDOUT AND LEAN TOO

LEGAL DESC
LOT 35-37 BLK 9 JOURDAN RIVER OAKS

APPROVED BY: GBOUCHIE
APPROVAL DATE: 3/ 5/2020

GBouchie 3/5/2020
SIGNATURE OF OFFICIAL DATE

Heated Area	Non-Heated
3600	720

Valuation of Work: $	144588.00
Permit Fee: $	645.00
Paid: $	645.00
Due: $	

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

SIGNATURE OF CONTRACTOR OR AUTHORIZED AGENT (DATE)

SIGNATURE OF OWNER (IF OWNER BUILDER) (DATE)

HANCOCK COUNTY, MS BUILDING & ZONING

Attachment: 14191 Hickory DR. Pic and Permits (11702 : Zoning Violation regarding 14191 Hickory Dr.)

HANCOCK COUNTY
BUILDING & ZONING
854 HIGHWAY 90 SUITE A

P-228-467-4157
F-228-466-4744

BUILDING PERMIT

ISSUE DATE 4/12/2021
EXPIRATION DATE 10/12/2021
PERMIT NUMBER 0020200068

ISSUED TO: WHELAN,RANDY

Renewal

PROPERTY INFORMATION:
PARCEL: 133D-0-06-123.000
14191 HICKORY DR
KILN MS 39556

FLOOD ZONES: X/AE
OCC/LOC TYPE: RESIDENTIAL
ZONING: R2
SUBDIVISION:
MH REG NO:

PROPERTY OWNER:
WHELAN,RANDY
4212 TRANSCONTINENTAL DRIVE
METAIRIE LA 70006
Phone 504-259-7263

CONTRACTOR:

License No

HANCOCK COUNTY MS BUILDING & ZONING

CLASS OF WORK: NEW X | ADDITION | ALTERATION | REPAIR | MOVE | REMOVE

WORK DESCRIPTION
BUILD 3600 SQ FT METAL BLDG W/ LIVING BUILDOUT AND LEAN TOO

LEGAL DESC
LOT 35-37 BLK 9 JOURDAN RIVER OAKS

APPROVED BY: ACUEVAS
APPROVAL DATE: 4/12/2021

Heated Area	Non-Heated
3600	720

Valuation of Work: $
Permit Fee: $ 26.00
Paid: $ 26.00
Due: $

TONeal 4-12-21
SIGNATURE OF OFFICIAL DATE

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

X 4-12-21
SIGNATURE OF CONTRACTOR OR AUTHORIZED AGENT (DATE)

SIGNATURE OF OWNER (IF OWNER BUILDER) (DATE)

Attachment: 14191 Hickory DR. Pic and Permits (11702 : Zoning Violation regarding 14191 Hickory Dr.)

HANCOCK COUNTY
BUILDING & ZONING
854 HIGHWAY 90 SUITE A

P-228-467-4157
F-228-466-4744

BUILDING PERMIT

ISSUE DATE 2/ 3/2022
EXPIRATION DATE 8/ 3/2022
PERMIT NUMBER 0020200068

ISSUED TO: WHELAN,RANDY

RENEWALS

PROPERTY INFORMATION:
PARCEL: 133D-0-06-123.000
14191 HICKORY DR
KILN MS 39556

FLOOD ZONES: X/AE
OCC/LOC TYPE: RESIDENTIAL
ZONING: R2
SUBDIVISION:
MH REG NO:

PROPERTY OWNER:
WHELAN,RANDY
4212 TRANSCONTINENTAL DRIVE
METAIRIE LA 70006
Phone 504-259-7263

CONTRACTOR:

License No

CLASS OF WORK: NEW X ADDITION ALTERATION REPAIR MOVE REMOVE

WORK DESCRIPTION
BUILD 3600 SQ FT METAL BLDG W/ LIVING BUILDOUT AND LEAN TOO

LEGAL DESC
LOT 35-37 BLK 9 JOURDAN RIVER OAKS

APPROVED BY: GBOUCHIE
APPROVAL DATE: 2/ 3/2022

Heated Area	Non-Heated	
3600	720	

Valuation of Work: $
Permit Fee: $ 26.00
Paid: $ 26.00
Due: $

GBouchie 2/3/2022
SIGNATURE OF OFFICIAL DATE

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

SIGNATURE OF CONTRACTOR OR AUTHORIZED AGENT (DATE)

SIGNATURE OF OWNER (IF OWNER BUILDER) (DATE)

HANCOCK COUNTY BUILDING & ZONING

Attachment: 14191 Hickory DR. Pic and Permits (11702 : Zoning Violation regarding 14191 Hickory Dr.)

EXHIBIT A

Inventory Control Agenda
HANCOCK COUNTY BOARD OF SUPERVISORS MEETING
NOVEMBER 21, 2022

*The assets will be disposed in trash

DEPARTMENT: SHERIFF'S OFFICE			
COUNTY DECAL	**ASSET NUMBER**	**DESCRIPTION**	**SERIAL NO.**
20210324	20210324	SAMSUNG PHONE	352945782804934

*The assets will be disposed in trash

DEPARTMENT: IT			
COUNTY DECAL	**ASSET NUMBER**	**DESCRIPTION**	**SERIAL NO.**
20210231	20210231	HP WORKSTATION	2UA51322WJ

Attachment: 11212022 Inventory Disposals (11670 : Approve Inventory Removal & Disposals)

Necaise & company, PLLC
Certified Public Accounting Firm

November 21, 2022

Hancock County Board of Supervisors
Mr. Timothy Kellar, Chancery Clerk
Mr. Jimmie Ladner, County Administrator

Hancock County, Mississippi
854 Highway 90, Ste. A
Bay St. Louis, MS 39520

We are pleased to confirm our understanding of the services we are to provide for Hancock County for the years ended September 30, 2022, and September 30, 2023.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information, including the disclosures, which collectively comprise the basic financial statements, of Hancock County as of and for the years ended September 30, 2022 and 2023. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Hancock County's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Hancock County's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

1) Management's Discussion and Analysis.

2) Budgetary Comparison Schedule

We have also been engaged to report on supplementary information other than RSI that accompanies Hancock County's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole in a separate written report accompanying our auditor's report on the financial statements or in a report combined with our auditor's report on the financial statements.

1) Schedule of expenditures of federal awards.

In connection with our audit of the basic financial statements, we will read the following other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

1) Schedule of Surety Bonds

12199 Highway 49, Ste. 400, Gulfport MS 39503
(228) 236-3622

Ty J. Necaise, MBA, CPA
ty@necaiseco.com

3590 Rocky Hill Dedeaux Road, Kiln MS 39556
(228) 255-6451

Attachment: Engagement Letter Hancock County Unsigned (11664 : Approve Fiscal Year 2022 and 2023 Audit Engagement and Contracts)

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinions about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP, and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. The objectives also include reporting on:

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

Auditor's Responsibilities for the Audit of the Financial Statements and Single Audit

We will conduct our audit in accordance with GAAS; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

We have identified the following significant risk(s) of material misstatement as part of our audit planning:

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- Misstatements due to a new software implementation.

We may, from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Our audit of financial statements does not relieve you of your responsibilities.

Audit Procedures—Internal Control

We will obtain an understanding of the government and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Hancock County's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of Hancock County's major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on Hancock County's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Other Services

We will also assist in preparing the financial statements, schedule of expenditures of federal awards, and related notes of Hancock County in conformity with accounting principles generally accepted in the United States of America and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will

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perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for the financial statements, schedule of expenditures of federal awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, the schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, the schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Responsibilities of Management for the Financial Statements and Single Audit

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with accounting principles generally accepted in the United States of America; and for compliance with applicable laws and regulations (including federal statutes), rules, and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are also responsible for making drafts of financial statements, schedule of expenditures of federal awards, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance; (3) additional information that we may request for the purpose of the audit; and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. You are also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and

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prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be available for our review on April 30, 2023.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received, and COVID-19-related concepts, such as lost revenues, if applicable) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains, and indicates that we have reported on, the schedule of expenditures of federal awards. You also agree to [include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon OR make the audited financial statements readily available to intended users of the schedule of expenditures of federal awards no later than the date the schedule of expenditures of federal awards is issued with our report thereon]. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles (GAAP). You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to [include the audited financial statements with any presentation of the supplementary information that includes our report thereon OR make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon]. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period.

We will provide copies of our reports to the Office of the State Auditor; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Necaise & Company PLLC and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the Office of the State Auditor or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Necaise & Company PLLC personnel. Furthermore, upon

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request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the [Name of Cognizant Agency, Oversight Agency for Audit, or Pass-through Entity]. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Ty Necaise is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. We expect to begin our audit on approximately May 15, 2023. Completion of the audit is expected within 120 days. Any significant delays will be brought to management's attention upon discovery.

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, will not exceed $45,680. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will keep you informed of any problems we encounter and our fees will be adjusted accordingly.

Reporting

We will issue written reports upon completion of our Single Audit. Our reports will be addressed to Hancock County Board of Supervisors of Hancock County. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

We appreciate the opportunity to be of service to Hancock County and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us.

Very truly yours,

Necaise & Company PLLC

RESPONSE:

This letter correctly sets forth the understanding of Hancock County, MS.

County Administrator: _____

Date: _____

Board President: _____

Date: _____

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Hancock County Board of Supervisors

PRELIMINARY ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CHECK RUN: 11212022 11/21/2022
DUE DATE: 11/21/2022

CASH ACCOUNT: 999 1002 CASH IN BANK

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
7618	AT&T	0000		INV	11/21/2022	1276369983			

ACCOUNT DETAIL					LINE AMOUNT
1	001151	5502	BLDS/GRNDS	TELEPHONE	52.77
					52.77
				CHECK TOTAL	**52.77**

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
7867	AT&T	0000		INV	11/21/2022	NOV 1, 2022			

ACCOUNT DETAIL					LINE AMOUNT
1	001151	5502	BLDS/GRNDS	TELEPHONE	812.62
					812.62
				CHECK TOTAL	**812.62**

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
7867	AT&T	0001		INV	11/21/2022	NOV 1,2022			

ACCOUNT DETAIL					LINE AMOUNT
1	001151	5502	BLDS/GRNDS	TELEPHONE	52.26
2	001101	5502	CHANC CLK	TELEPHONE	13.83
3	001151	5502	BLDS/GRNDS	TELEPHONE	39.63
4	001151	5502	BLDS/GRNDS	TELEPHONE	79.26
5	001630	5502	SOIL CONS	TELEPHONE	79.95
6	001151	5502	BLDS/GRNDS	TELEPHONE	315.35
7	001200	5502	SHERIFF	TELEPHONE	49.65
8	001105	5502	TAX/COL	TELEPHONE	60.86
9	001163	5502	YOUTH CT	TELEPHONE	24.54
10	001105	5502	TAX/COL	TELEPHONE	3.00
11	001151	5502	BLDS/GRNDS	TELEPHONE	170.35
12	001151	5502	BLDS/GRNDS	TELEPHONE	34.35
13	001151	5502	BLDS/GRNDS	TELEPHONE	41.49
14	001168	5502	DA OFFICE	TELEPHONE	13.83
15	001200	5502	SHERIFF	TELEPHONE	200.00
16	001151	5502	BLDS/GRNDS	TELEPHONE	92.83
17	001260	5502	EMA	TELEPHONE	71.96
18	001630	5502	SOIL CONS	TELEPHONE	41.35
19	001151	5502	BLDS/GRNDS	TELEPHONE	2.50
20	001151	5502	BLDS/GRNDS	TELEPHONE	13.92
21	001168	5504	DA OFFICE	INTERNET	68.44
22	001102	5504	CIRC CLK	INTERNET	68.44
					1,537.79
				CHECK TOTAL	**1,537.79**

Attachment: 11212022 docket (11705 : Approve docket of claims for November 21, 2022)

Hancock County Board of Supervisors

PRELIMINARY ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CHECK RUN: 11212022 11/21/2022
DUE DATE: 11/21/2022

CASH ACCOUNT: 999 1002 CASH IN BANK

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
9737	C SPIRE BUSINESS	0001		INV	11/21/2022	3000609325-2			
	ACCOUNT DETAIL						**LINE AMOUNT**		
	1 001125 5544		INFO TECH	MNT AG			300.00		
							300.00		
9737	C SPIRE BUSINESS	0001		INV	11/21/2022	0000689768-46			
	ACCOUNT DETAIL						**LINE AMOUNT**		
	1 097110 5504		EMER 911	INTERNET			270.00		
	2 001631 5504		CNTY AGENT	INTERNET			370.00		
	3 150300 5504		RD MNT	INTERNET			137.74		
	4 001411 5504		ANIM SHLT	INTERNET			339.84		
	5 001530 5504		MCLEOD PK	INTERNET			478.84		
	6 001200 5504		SHERIFF	INTERNET			270.00		
	7 001151 5504		BLDS/GRNDS	INTERNET			123.12		
							1,989.54		
						CHECK TOTAL	**2,289.54**		
2425	C SPIRE WIRELESS	0000		INV	11/21/2022	10-8 TO 11-7-2022			
	ACCOUNT DETAIL						**LINE AMOUNT**		
	1 096153 5502		MAPPING	TELEPHONE			362.39		
							362.39		
						CHECK TOTAL	**362.39**		
8164	CITY OF WAVELAND - RE	0001		INV	11/21/2022	062790015 OCT22			
	ACCOUNT DETAIL						**LINE AMOUNT**		
	1 001333 5510		MARINA	HEAT LIGHT			2,617.00		
							2,617.00		
						CHECK TOTAL	**2,617.00**		
299	COAST ELECTRIC POWER	0001		INV	11/21/2022	504420-038 OCT22			
	ACCOUNT DETAIL						**LINE AMOUNT**		
	1 001411 5510		ANIM SHLT	HEAT LIGHT			635.44		
							635.44		
299	COAST ELECTRIC POWER	0001		INV	11/21/2022	15070-053 OCT22			
	ACCOUNT DETAIL						**LINE AMOUNT**		
	1 001220 5510		IMP EXP	HEAT LIGHT			52.89		
							52.89		

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299	COAST ELECTRIC POWER	0001		INV	11/21/2022	15070-068 OCT22			
	ACCOUNT DETAIL						**LINE AMOUNT**		
	1 001530 5510		MCLEOD PK HEAT LIGHT				1,238.18		
							1,238.18		
299	COAST ELECTRIC POWER	0001		INV	11/21/2022	15070-070 OCT22			
	ACCOUNT DETAIL						**LINE AMOUNT**		
	1 001530 5510		MCLEOD PK HEAT LIGHT				1,025.34		
							1,025.34		
299	COAST ELECTRIC POWER	0001		INV	11/21/2022	15070-050 OCT22			
	ACCOUNT DETAIL						**LINE AMOUNT**		
	1 001530 5510		MCLEOD PK HEAT LIGHT				207.83		
							207.83		
299	COAST ELECTRIC POWER	0001		INV	11/21/2022	15070-052 OCT22			
	ACCOUNT DETAIL						**LINE AMOUNT**		
	1 001531 5510		RECREATION HEAT LIGHT				19.30		
							19.30		
299	COAST ELECTRIC POWER	0001		INV	11/21/2022	114147-001 OCT22			
	ACCOUNT DETAIL						**LINE AMOUNT**		
	1 001530 5510		MCLEOD PK HEAT LIGHT				285.20		
							285.20		
299	COAST ELECTRIC POWER	0001		INV	11/21/2022	116043-001 OCT22			
	ACCOUNT DETAIL						**LINE AMOUNT**		
	1 001530 5510		MCLEOD PK HEAT LIGHT				79.13		
							79.13		
299	COAST ELECTRIC POWER	0001		INV	11/21/2022	116043-012 OCT22			
	ACCOUNT DETAIL						**LINE AMOUNT**		
	1 001530 5510		MCLEOD PK HEAT LIGHT				46.03		
							46.03		
299	COAST ELECTRIC POWER	0001		INV	11/21/2022	3000821-015 OCT22			
	ACCOUNT DETAIL						**LINE AMOUNT**		
	1 001531 5510		RECREATION HEAT LIGHT				875.07		
							875.07		
299	COAST ELECTRIC POWER	0001		INV	11/21/2022	80846-001 OCT22			
	ACCOUNT DETAIL						**LINE AMOUNT**		
	1 001530 5510		MCLEOD PK HEAT LIGHT				82.85		
							82.85		

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Hancock County Board of Supervisors

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299	COAST ELECTRIC POWER	0001		INV	11/21/2022	96022-001 OCT22			
	ACCOUNT DETAIL						**LINE AMOUNT**		
	1 001530 5510		MCLEOD PK	HEAT LIGHT			102.20		
							102.20		
299	COAST ELECTRIC POWER	0001		INV	11/21/2022	100314-001 OCT22			
	ACCOUNT DETAIL						**LINE AMOUNT**		
	1 001530 5510		MCLEOD PK	HEAT LIGHT			526.36		
							526.36		
299	COAST ELECTRIC POWER	0001		INV	11/21/2022	100315-001 OCT22			
	ACCOUNT DETAIL						**LINE AMOUNT**		
	1 001530 5510		MCLEOD PK	HEAT LIGHT			966.83		
							966.83		
299	COAST ELECTRIC POWER	0001		INV	11/21/2022	3000821-011 oct22			
	ACCOUNT DETAIL						**LINE AMOUNT**		
	1 001151 5510		BLDS/GRNDS	HEAT LIGHT			396.31		
							396.31		
299	COAST ELECTRIC POWER	0001		INV	11/21/2022	78496-004 OCT22			
	ACCOUNT DETAIL						**LINE AMOUNT**		
	1 154523 5510		ARENA	HEAT LIGHT			53.44		
							53.44		
299	COAST ELECTRIC POWER	0001		INV	11/21/2022	78496-003 OCT22			
	ACCOUNT DETAIL						**LINE AMOUNT**		
	1 154523 5510		ARENA	HEAT LIGHT			65.24		
							65.24		
299	COAST ELECTRIC POWER	0001		INV	11/21/2022	78496-002 OCT22			
	ACCOUNT DETAIL						**LINE AMOUNT**		
	1 154523 5510		ARENA	HEAT LIGHT			51.69		
							51.69		
299	COAST ELECTRIC POWER	0001		INV	11/21/2022	99774-001 OCT22			
	ACCOUNT DETAIL						**LINE AMOUNT**		
	1 154523 5510		ARENA	HEAT LIGHT			296.58		
							296.58		
299	COAST ELECTRIC POWER	0001		INV	11/21/2022	77472-001 OCT22			
	ACCOUNT DETAIL						**LINE AMOUNT**		
	1 154523 5510		ARENA	HEAT LIGHT			175.50		
							175.50		

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Hancock County Board of Supervisors

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VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
299	COAST ELECTRIC POWER	0001		INV	11/21/2022	100314-002 OCT22			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 001530 5510		MCLEOD PK	HEAT LIGHT		367.10			
							367.10		
						CHECK TOTAL	**7,548.51**		
8744	DISTRICT ATTORNEY'S O	0000		INV	11/21/2022	ND-274-1-2018			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 115200 5599		DRUG TASK	OTHER CONT		2,200.00			
							2,200.00		
						CHECK TOTAL	**2,200.00**		
4728	FEDEX	0001		INV	11/21/2022	7-941-43028			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 096153 5501		MAPPING	POSTAGE AN		7.54			
							7.54		
4728	FEDEX	0001		INV	11/21/2022	7-934-16399			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 096153 5501		MAPPING	POSTAGE AN		18.65			
							18.65		
						CHECK TOTAL	**26.19**		
4242	FLEETCOR TECHNOLOGIES	0000		INV	11/21/2022	NP63229594			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 001200 5671		SHERIFF	GASOLINE		8,672.93			
							8,672.93		
4242	FLEETCOR TECHNOLOGIES	0000		INV	11/21/2022	NP63229713			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 096153 5671		MAPPING	GASOLINE		266.08			
							266.08		
4242	FLEETCOR TECHNOLOGIES	0000		INV	11/21/2022	NP63229828			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 001675 5671		BLDG DEPT	GASOLINE		68.86			
							68.86		
4242	FLEETCOR TECHNOLOGIES	0000		INV	11/21/2022	NP63273822			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 096153 5671		MAPPING	GASOLINE		250.92			
							250.92		

Attachment: 11212022 docket (11705 : Approve docket of claims for November 21, 2022)

Hancock County Board of Supervisors

PRELIMINARY ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CHECK RUN: 11212022 11/21/2022
DUE DATE: 11/21/2022

CASH ACCOUNT: 999 1002 CASH IN BANK

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
4242	FLEETCOR TECHNOLOGIES	0000		INV	11/21/2022	NP63273938			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 001101 5671		CHANC CLK	GASOLINE		46.75			
	2 001675 5671		BLDG DEPT	GASOLINE		116.78			
							163.53		
						CHECK TOTAL	**9,422.32**		
4242	FLEETCOR TECHNOLOGIES	0000		INV	11/21/2022	NP63273702			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 001163 5671		YOUTH CT	GASOLINE		43.69			
	2 001200 5671		SHERIFF	GASOLINE		8,962.83			
							9,006.52		
						CHECK TOTAL	**9,006.52**		
2862	HANCOCK COUNTY WATER	0000		INV	11/21/2022	101270 OCT22			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 001151 5510		BLDS/GRNDS	HEAT LIGHT		40.00			
							40.00		
2862	HANCOCK COUNTY WATER	0000		INV	11/21/2022	109982 OCT22			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 001220 5510		IMP EXP	HEAT LIGHT		12,003.30			
							12,003.30		
2862	HANCOCK COUNTY WATER	0000		INV	11/21/2022	104467 OCT22			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 150300 5510		RD MNT	HEAT LIGHT		84.70			
							84.70		
2862	HANCOCK COUNTY WATER	0000		INV	11/21/2022	110293 oct22			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 001151 5510		BLDS/GRNDS	HEAT LIGHT		105.00			
							105.00		
2862	HANCOCK COUNTY WATER	0000		INV	11/21/2022	110291 OCT22			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 001531 5510		RECREATION	HEAT LIGHT		105.00			
							105.00		
2862	HANCOCK COUNTY WATER	0000		INV	11/21/2022	110289 OCT22			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 001333 5510		MARINA	HEAT LIGHT		78.00			
							78.00		

Attachment: 11212022 docket (11705 : Approve docket of claims for November 21, 2022)

Hancock County Board of Supervisors

PRELIMINARY ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CHECK RUN: 11212022 11/21/2022
DUE DATE: 11/21/2022

CASH ACCOUNT: 999 1002 CASH IN BANK

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
2862	HANCOCK COUNTY WATER	0000		INV	11/21/2022	108970 OCT22			
	ACCOUNT DETAIL						**LINE AMOUNT**		
	1 001151 5510		BLDS/GRNDS	HEAT LIGHT			77.50		
							77.50		
2862	HANCOCK COUNTY WATER	0000		INV	11/21/2022	110125 OCT22			
	ACCOUNT DETAIL						**LINE AMOUNT**		
	1 001151 5510		BLDS/GRNDS	HEAT LIGHT			77.50		
							77.50		
2862	HANCOCK COUNTY WATER	0000		INV	11/21/2022	103076 OCT22			
	ACCOUNT DETAIL						**LINE AMOUNT**		
	1 001151 5510		BLDS/GRNDS	HEAT LIGHT			78.00		
							78.00		
						CHECK TOTAL	**12,649.00**		
9478	INDUSTRIAL WELDING SU	0000		INV	11/21/2022	37327537			
	ACCOUNT DETAIL						**LINE AMOUNT**		
	1 150300 5699		RD MNT	OTH CNS			176.68		
							176.68		
						CHECK TOTAL	**176.68**		
10064	JAMIE LYNN MUNNS	0000	22003638	INV	11/21/2022	201.1			
	ACCOUNT DETAIL						**LINE AMOUNT**		
	1 001240 5920		AMB SVCS	F&E>5000			48,500.00		
							48,500.00		
						CHECK TOTAL	**48,500.00**		
913	KILN UTILITY & FIRE D	0000		INV	11/21/2022	010042090 OCT22			
	ACCOUNT DETAIL						**LINE AMOUNT**		
	1 001530 5510		MCLEOD PK	HEAT LIGHT			727.09		
							727.09		
913	KILN UTILITY & FIRE D	0000		INV	11/21/2022	010042100 OCT22			
	ACCOUNT DETAIL						**LINE AMOUNT**		
	1 001530 5510		MCLEOD PK	HEAT LIGHT			1,990.86		
							1,990.86		
913	KILN UTILITY & FIRE D	0000		INV	11/21/2022	010061800 OCT22			
	ACCOUNT DETAIL						**LINE AMOUNT**		
	1 154523 5510		ARENA	HEAT LIGHT			1,692.99		
							1,692.99		

Attachment: 11212022 docket (11705 : Approve docket of claims for November 21, 2022)

Hancock County Board of Supervisors

PRELIMINARY ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CHECK RUN: 11212022 11/21/2022
DUE DATE: 11/21/2022

CASH ACCOUNT: 999 1002 CASH IN BANK

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
						CHECK TOTAL	**4,410.94**		
9848	Language Line Service	0001		INV	11/21/2022	10673488			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 097110 5502		EMER 911	TELEPHONE		29.40			
							29.40		
						CHECK TOTAL	**29.40**		
99998	UPS	0000		INV	11/21/2022	00007274X8452			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 001200 5501		SHERIFF	POSTAGE AN		16.75			
							16.75		
						CHECK TOTAL	**16.75**		
1167	MISSISSIPPI POWER COM	0000		INV	11/21/2022	OCTOBER 2022			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 156331 5510		SEAWALL	HEAT LIGHT		1,032.21			
	2 001151 5510		BLDS/GRNDS	HEAT LIGHT		3,597.24			
							4,629.45		
						CHECK TOTAL	**4,629.45**		
7201	MOBILE MONITORING FLE	0000		INV	11/21/2022	2642383			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 001220 5599		IMP EXP	OTHER CONT		367.30			
							367.30		
7201	MOBILE MONITORING FLE	0000		INV	11/21/2022	2642688			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 096153 5599		MAPPING	OTHER CONT		145.95			
							145.95		
						CHECK TOTAL	**513.25**		
9612	MS DEPT OF REVENUE	0000		INV	11/21/2022	NOV 21,2022			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 001200 5669		SHERIFF	LIC TAGS		162.25			
							162.25		
						CHECK TOTAL	**162.25**		

Attachment: 11212022 docket (11705 : Approve docket of claims for November 21, 2022)

Hancock County Board of Supervisors

PRELIMINARY ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CHECK RUN: 11212022 11/21/2022
DUE DATE: 11/21/2022

CASH ACCOUNT: 999 1002 CASH IN BANK

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
9825	Quadient Leasing USA,	0000		INV	11/21/2022	59671116			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 001166 5533		JUST CT	RENT-OFF		179.85			
							179.85		
						CHECK TOTAL	**179.85**		
8031	STANDARD DEDEAUX WATE	0000		INV	11/21/2022	090005925 OCT 22			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 001531 5510		RECREATION	HEAT LIGHT		25.00			
							25.00		
8031	STANDARD DEDEAUX WATE	0000		INV	11/21/2022	2090001135 OCT22			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 001151 5510		BLDS/GRNDS	HEAT LIGHT		25.00			
							25.00		
8031	STANDARD DEDEAUX WATE	0000		INV	11/21/2022	080014380 OCT22			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 001151 5510		BLDS/GRNDS	HEAT LIGHT		25.00			
							25.00		
8031	STANDARD DEDEAUX WATE	0000		INV	11/21/2022	080012230 OCT22			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 001151 5510		BLDS/GRNDS	HEAT LIGHT		25.00			
							25.00		
						CHECK TOTAL	**100.00**		
4646	TEC	0000		INV	11/21/2022	1059286			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 097110 5502		EMER 911	TELEPHONE		101.96			
	2 001105 5502		TAX/COL	TELEPHONE		3.20			
	3 001102 5502		CIRC CLK	TELEPHONE		15.17			
							120.33		
						CHECK TOTAL	**120.33**		
8364	THOMSON REUTERS-WEST	0000		INV	11/21/2022	847266171			
	ACCOUNT DETAIL					**LINE AMOUNT**			
	1 001200 5609		SHERIFF	SOFTWARE		1,649.12			
							1,649.12		
						CHECK TOTAL	**1,649.12**		

Attachment: 11212022 docket (11705 : Approve docket of claims for November 21, 2022)

Hancock County Board of Supervisors

PRELIMINARY ACCOUNTS PAYABLE CHECK RUN REPORT

Detail Invoice List

CHECK RUN: 11212022 11/21/2022
DUE DATE: 11/21/2022

CASH ACCOUNT: 999 1002 CASH IN BANK

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
9281	UTILITY SERVICES,LLC	0001		INV	11/21/2022	070024001 SEPT/OCT22			

ACCOUNT DETAIL					LINE AMOUNT
1	001531	5510	RECREATION	HEAT LIGHT	72.00
					72.00
				CHECK TOTAL	**72.00**

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
9716	VISA	0000		INV	11/21/2022	11-14 TO 11-17-2022			

ACCOUNT DETAIL					LINE AMOUNT
1	001260	5476	EMA	MEALS/LDG	366.39
2	096153	5476	MAPPING	MEALS/LDG	417.00
					783.39
				CHECK TOTAL	**783.39**

VENDOR		REMIT	PO	TYPE	DUE DATE	INVOICE	AMOUNT	VOUCHER	CHECK
9716	VISA	0001		INV	11/21/2022	OCTOBER 2022			

ACCOUNT DETAIL					LINE AMOUNT
1	096153	5571	MAPPING	DUES AND S	320.00
2	001222	5556	INM MED	PROF FEES	206.44
3	001222	5556	INM MED	PROF FEES	53.14
4	001220	5644	IMP EXP	SMALL TOOL	150.46
5	001125	5544	INFO TECH	MNT AG	79.99
					810.03
				CHECK TOTAL	**810.03**

67	INVOICES	WARRANT TOTAL	110,678.09	110,678.09
		CASH ACCOUNT BALANCE		53,758,264.56

Attachment: 11212022 docket (11705 : Approve docket of claims for November 21, 2022)

Hancock County Board of Supervisors

PRELIMINARY ACCOUNTS PAYABLE CHECK RUN REPORT

Preliminary Check Run Summary

CHECK RUN: 11212022 11/21/2022
DUE DATE: 11/21/2022

FUND	ORG		ACCOUNT		AMOUNT	AVLB BUDGET
001	001101	CHANCERY CLERKS DEPAR	001-10-101-00-000-5502-	TELEPHONE SERVICE	13.83	53.36
001	001101	CHANCERY CLERKS DEPAR	001-10-101-00-000-5671-	GASOLINE	46.75	431.05
001	001102	CIRCUIT CLERK'S DEPAR	001-10-102-00-000-5502-	TELEPHONE SERVICE	15.17	99.04
001	001102	CIRCUIT CLERK'S DEPAR	001-10-102-00-000-5504-	INTERNET SERVICES	68.44	0.78
001	001105	TAX ASSESSOR/COLLECTO	001-10-105-00-000-5502-	TELEPHONE SERVICE	67.06	174.99
001	001125	IT DEPARTMENT	001-10-125-00-000-5544-	MAINTENANCE AGREEMENT	379.99	8,884.36
001	001151	MAINT OF BUILDING & G	001-10-151-00-000-5502-	TELEPHONE SERVICE	1,707.33	13,934.22
001	001151	MAINT OF BUILDING & G	001-10-151-00-000-5504-	INTERNET SERVICES	123.12	4,830.10
001	001151	MAINT OF BUILDING & G	001-10-151-00-000-5510-	HEAT LIGHT POWER GAS	4,446.55	47,003.01
001	001163	YOUTH COURT	001-10-163-00-000-5502-	TELEPHONE SERVICE	24.54	1,872.02
001	001163	YOUTH COURT	001-10-163-00-000-5671-	GASOLINE	43.69	0.00
001	001166	JUSTICE COURT	001-10-166-00-000-5533-	RENTAL OF OFFICE EQUI	179.85	596.56
001	001168	DISTRICT ATTORNEY'S O	001-10-168-00-000-5502-	TELEPHONE SERVICE	13.83	18.09
001	001168	DISTRICT ATTORNEY'S O	001-10-168-00-000-5504-	INTERNET SERVICES	68.44	28.72
001	001200	SHERIFF	001-20-200-00-000-5501-	POSTAGE AND BOX RENT	16.75	43.55
001	001200	SHERIFF	001-20-200-00-000-5502-	TELEPHONE SERVICE	249.65	50.04
001	001200	SHERIFF	001-20-200-00-000-5504-	INTERNET SERVICES	270.00	433.58
001	001200	SHERIFF	001-20-200-00-000-5609-	SOFTWARE	1,649.12	1,032.94
001	001200	SHERIFF	001-20-200-00-000-5669-	LICENSE TAGS	162.25	18.25
001	001200	SHERIFF	001-20-200-00-000-5671-	GASOLINE	17,635.76	39,711.73
001	001220	IMPRISONMENT EXPENSE	001-20-220-00-000-5510-	HEAT LIGHT POWER GAS	12,056.19	155.61
001	001220	IMPRISONMENT EXPENSE	001-20-220-00-000-5599-	OTHER CONTRACTUAL SER	367.30	6,312.23
001	001220	IMPRISONMENT EXPENSE	001-20-220-00-000-5644-	SMALL TOOLS	150.46	169.35
001	001222	INMATE MEDICAL	001-20-222-00-000-5556-	PROFESSIONAL FEES & O	259.58	342.62
001	001240	AMBULANCE SERVICES	001-20-240-00-000-5920-	FURNITURE & EQUIP > $	48,500.00	3,395.00
001	001260	EMERGENCY MANAGEMENT	001-20-260-00-000-5476-	MEALS AND LODGING	366.39	413.00
001	001260	EMERGENCY MANAGEMENT	001-20-260-00-000-5502-	TELEPHONE SERVICE	71.96	270.86
001	001333	MARINA	001-30-333-00-000-5510-	HEAT LIGHT POWER GAS	2,695.00	559.94
001	001411	ANIMAL SHELTER	001-40-411-00-000-5504-	INTERNET SERVICES	339.84	3.08
001	001411	ANIMAL SHELTER	001-40-411-00-000-5510-	HEAT LIGHT POWER GAS	635.44	1,001.31
001	001530	MCLEOD PARK	001-50-530-00-000-5504-	INTERNET SERVICES	478.84	815.54
001	001530	MCLEOD PARK	001-50-530-00-000-5510-	HEAT LIGHT POWER GAS	7,645.00	56.05
001	001531	RECREATION DEPARTMENT	001-50-531-00-000-5510-	HEAT LIGHT POWER GAS	1,096.37	451.04
001	001630	SOIL CONSERVATION	001-60-630-00-000-5502-	TELEPHONE SERVICE	121.30	359.64
001	001631	COUNTY AGENT	001-60-631-00-000-5504-	INTERNET SERVICES	370.00	492.38
001	001675	BUILDING DEPARTMENT	001-70-675-00-000-5671-	GASOLINE	185.64	87.29
				FUND TOTAL	**102,521.43**	

CASH ACCOUNT 999 1002 **BALANCE 53,758,264.56**

Report generated: 11/17/2022 13:50:11
User: Nancy Kelly (NKelly)
Program ID: apwarrnt

Attachment: 11212022 docket (11705 : Approve docket of claims for November 21, 2022)

Hancock County Board of Supervisors

PRELIMINARY ACCOUNTS PAYABLE CHECK RUN REPORT

096	096153	REAPPRAISAL & MAPPING	096-10-153-00-000-5476-	MEALS AND LODGING	417.00	56.79
096	096153	REAPPRAISAL & MAPPING	096-10-153-00-000-5501-	POSTAGE AND BOX RENT	26.19	13,984.62
096	096153	REAPPRAISAL & MAPPING	096-10-153-00-000-5502-	TELEPHONE SERVICE	362.39	1.38
096	096153	REAPPRAISAL & MAPPING	096-10-153-00-000-5571-	DUES AND SUBSCRIPTION	320.00	56.50
096	096153	REAPPRAISAL & MAPPING	096-10-153-00-000-5599-	OTHER CONTRACTUAL SER	145.95	617.56
096	096153	REAPPRAISAL & MAPPING	096-10-153-00-000-5671-	GASOLINE	517.00	3,739.90
				FUND TOTAL	**1,788.53**	

CASH ACCOUNT 999 1002 BALANCE 53,758,264.56

097	097110	EMERGENCY 911	097-10-110-00-000-5502-	TELEPHONE SERVICE	131.36	6,803.10
097	097110	EMERGENCY 911	097-10-110-00-000-5504-	INTERNET SERVICES	270.00	20.18
				FUND TOTAL	**401.36**	

CASH ACCOUNT 999 1002 BALANCE 53,758,264.56

115	115200	DRUG TASK FORCE-SHERI	115-30-200-00-000-5599-	OTHER CONTRACTUAL SER	2,200.00	2,562.60
				FUND TOTAL	**2,200.00**	

CASH ACCOUNT 999 1002 BALANCE 53,758,264.56

150	150300	ROAD MAINTENANCE FUND	150-30-300-00-000-5504-	INTERNET SERVICES	137.74	427.76
150	150300	ROAD MAINTENANCE FUND	150-30-300-00-000-5510-	HEAT LIGHT POWER GAS	84.70	568.38
150	150300	ROAD MAINTENANCE FUND	150-30-300-00-000-5699-	OTHER CONSUMABLE SUPP	176.68	1,526.18
				FUND TOTAL	**399.12**	

CASH ACCOUNT 999 1002 BALANCE 53,758,264.56

154	154523	MULTIPURPOSE ARENA	154-50-523-00-000-5510-	HEAT LIGHT POWER GAS	2,335.44	1,312.51
				FUND TOTAL	**2,335.44**	

CASH ACCOUNT 999 1002 BALANCE 53,758,264.56

156	156331	SEAWALL	156-30-331-00-000-5510-	HEAT LIGHT POWER GAS	1,032.21	4,892.37
				FUND TOTAL	**1,032.21**	

CASH ACCOUNT 999 1002 BALANCE 53,758,264.56

WARRANT SUMMARY TOTAL	**110,678.09**
GRAND TOTAL	**110,678.09**

Attachment: 11212022 docket (11705 : Approve docket of claims for November 21, 2022)

GENERAL ELECTION
11/08/2022

DISTRICT 1	STEPHANIE LADNER		
LAST	FIRST		AMT
CARTER	KRISTILLE	$	159.00
CROWE	JENNIFER	$	169.00
GARCIA	BEVERLY	$	149.00
GODCHAUX	BARBARA	$	159.00
GREEN	DARLENE	$	149.00
GREEN	CRISTEN	$	169.00
GREEN	MARIE	$	149.00
KEYS	JOSEPH	$	149.00
MERANTO	AMBER	$	169.00
MORAN	MARISA	$	159.00
PACK	TAYLOR	$	149.00
PETERSON	STARLYN	$	149.00
VERDIN	TAMMY	$	159.00
VERDIN	ELIZABETH	$	169.00

TOTAL	$	2,206.00

Attachment: ELECTION 11.8.2022 (11671 : Authorize payment to poll workers for general election)

GENERAL ELECTION
11/08/2022

DISTRICT 2	SANDRA HENLEY		
LAST	FIRST		AMT
BIELSTEIN	DANA	$	149.00
COPLEY	TEDDY	$	149.00
CUEVAS	JUNE	$	149.00
CUEVAS	DINAH	$	149.00
FERGUSON	IDA LOU	$	159.00
GARCIA	BRIDGET	$	125.00
KENNEDY	JESSICA	$	149.00
LADNER	ELENA LAURA	$	169.00
LADNER	VELMA	$	169.00
LEE	RYAN	$	159.00
LEE	SHELLY	$	159.00
LEWIS	JOHN	$	125.00
LONG	BARBARA	$	159.00
MARTIN	PATRICIA	$	169.00
MITCHELL	CYNTHIA	$	149.00
PEPPERMAN	WILLIAM	$	125.00
SEAL	RENEE	$	149.00
SEALS	CHERYL LYNN	$	149.00
SHAW	SUZETTE	$	149.00
SHETTER	MARY	$	169.00
SPIERS	ALICE	$	145.00
SPIERS	TOMMIE	$	135.00
TARTAVOULLE	CHARLOTTE	$	145.00
TARTAVOULLE	TERRY	$	135.00
TOMKINS	SUSAN	$	149.00

TOTAL	$	3,737.00

Attachment: ELECTION 11.8.2022 (11671 : Authorize payment to poll workers for general election)

GENERAL ELECTION
11/08/2022

DISTRICT 3	E.J. BICE		
LAST	FIRST		AMT
BOUDOIN	EILEEN		$ 149.00
CARBO	PRISCILLA		$ 149.00
CATONE	YVONNE		$ 149.00
CHAMBLEY	JEAN		$ 149.00
COWAND	MAC		$ 149.00
CUEVAS	RENEE		$ 149.00
CWIKLIK	DEBRA		$ 149.00
GARCIA	SARA		$ 169.00
HATEM	SANDRA		$ 169.00
ISAACS	MARK		$ 159.00
LADNER	CYNTHIA		$ 149.00
LAWS	MARY JUNE		$ 169.00
MANNING	WILLIAM		$ 159.00
MIZELL	MARY		$ 159.00
PETERSON	TINA		$ 149.00
SLATTERY	RON		$ 149.00
TRIBBLE	NATALIE		$ 169.00
TRIBBLE	BRITTANY		$ 159.00
TOTAL			$ 2,802.00

Attachment: ELECTION 11.8.2022 (11671 : Authorize payment to poll workers for general election)

GENERAL ELECTION
11/08/2022

DISTRICT 4	DONNA HENRY		
LAST	FIRST		AMT
ALFONSO	RAYMOND	$	159.00
ARNOLD	VICKI	$	149.00
BLANKENSHIP	SHERRY	$	149.00
BOURGEOIS	DONNA	$	149.00
BRIGGS	LESLIE	$	149.00
BROCATO	SUE	$	169.00
COLE	JANITA	$	169.00
CURRY	EVELYN	$	159.00
ENGOLIA	ANTHONY	$	169.00
ENGOLIA	BRIDGETTE	$	159.00
FAIRCONNETUE	GOLDEN	$	149.00
FAIRCONNETUE	PAULA	$	169.00
FAIRCONNETUE	RUSSELL	$	149.00
GERALD	FRANCES	$	24.00
GOMEZ	CYNTHIA	$	159.00
HANEY	ALTHEA	$	149.00
LADNER	DAWN	$	169.00
LADNER	CHRISTINE	$	149.00
LEWIS	ROSE	$	149.00
LOMBARDO	CONNIE	$	149.00
MATTHEWS	MARY LOU	$	149.00
MIRAMBELL	CYNTHIA	$	159.00
MOYNAN	NANCY	$	169.00
MURPHY	MARY ELLEN	$	149.00
NICHOLS	LYLIE	$	169.00
PRICE	SANDRA	$	149.00
ROELING	MYLES	$	159.00
RUSHING	BETTY	$	149.00
STROEHMAN	KAY	$	149.00
THOMAS	JOAN	$	159.00
TOTAL		$	4,555.00

Attachment: ELECTION 11.8.2022 (11671 : Authorize payment to poll workers for general election)

GENERAL ELECTION
11/08/2022

DISTRICT 5	JOE PETTIGREW		
LAST	FIRST		AMT
BARNES	HELEN	$	149.00
BICE	BREEZY	$	149.00
BOUDREAUX	JULIE	$	169.00
ELLITT	LOIS	$	149.00
FAVRE	MARCELLA SUE	$	159.00
FRENCH	EDITH	$	159.00
GARRETT	TERRIE	$	159.00
GARRETT	ROBERT	$	149.00
GARRIGA	LOTTIE	$	149.00
GOLUS	CYNTHIA	$	159.00
HARRISON	DEANNA	$	149.00
HARRISON	CHARLES	$	149.00
JARREAU	SHIRLEY	$	169.00
JOHNSTON	KAREN	$	169.00
LADNER	MYRA	$	169.00
LASSUS	NAOMIE	$	149.00
LAYEL	RONALD	$	149.00
LEE	HEATHER	$	149.00
MANUEL	BRIDGET	$	149.00
ROBERTS	TANIA	$	159.00
SHOLAR	JAELYN	$	149.00
STRONG	SALISTA	$	169.00
TAYLOR	BELINDA	$	149.00
WILTZ	SIMONE	$	149.00

TOTAL		$	3,726.00

Attachment: ELECTION 11.8.2022 (11671 : Authorize payment to poll workers for general election)

GENERAL ELECTION
11/08/2022

CIRCUIT CLERK	KENDRA NECAISE		
LAST	FIRST	AMT	
BERRY	RACHELLE	$	125.00
BESANCON	LESLIE	$	125.00
BURLETTE	HALI	$	125.00
JOHNSON	BRITTNEY	$	125.00
LADNER	VALERIE	$	125.00
MOODY	BRITNI	$	125.00
POYADOU	GRETCHEN	$	125.00
SHIYOU	JEREMY	$	125.00
SHIYOU	APRIL	$	125.00
SHIYOU	JASON	$	125.00
THERIOT	CIARA	$	125.00
JONES	LYNN	$	125.00
BURNETT	CALISTA	$	125.00
GALBRAITH	MACKENZIE	$	125.00
HAYNES	MYRA	$	125.00
HERRON	BRANDY	$	125.00
KARL	KAYE	$	125.00
LADNER	JESSICA	$	125.00
SHIYOU	IDA	$	125.00
THERIOT	NICHOLAS	$	125.00
WATSON	LINDA	$	149.00
TOTAL		$	2,649.00
	GRAND TOTAL	**$**	**19,675.00**

Attachment: ELECTION 11.8.2022 (11671 : Authorize payment to poll workers for general election)

Hancock County Board of Supervisors

Regular Meeting Minutes

November 7, 2022 at 9:00 a.m.

Board Meeting Room

Minutes Acceptance: Minutes of Nov 7, 2022 9:00 AM (Board Secretary)

1. Call to Order

A. Pledge of Allegiance
B. Invocation

2. Roll Call

The record reflects, at the call of the Meeting, County Administrator/Tax Assessor, Jimmie Ladner, County Attorney, Gary Yarborough, Chancery Clerk, Tim Kellar, County Engineer, Geoff Clemens, Road Manager, Vic Johnson, Grant Administrator, April Shiyou, Planning and Zoning Director, Anthony Cuevas, Parks and Recreation Director, Kevin Ladner, Comptroller, Nancy Kelly, and Board Secretary/Deputy Chancery Clerk, Valerie Fitts were all present in the Board Meeting Room. Sheriff Ricky Adam joined via remote access.

Attendee Name	Title	Status	Arrived
Theresa Ryan	District 1	Present	
Greg Shaw	District 2	Present	
Kodie Koenenn	District 3	Present	
Scotty Adam	District 4	Present	
Darrin Bo Ladner	District 5	Present	

3. Amendments to the Agenda

5.C.4. - Discussion/Motion to authorize Digital Engineering to advertise for the Lawrence Ladner Road Drainage Improvements project, with Bid opening Monday, December 19, 2022.

6.C.1. Motion to accept the hiring of Weston Liesch, full time, for the Animal Shelter, at a rate of pay of $11.95 per hour, effective October 30, 2022. Mr. Liesch has already started working and successfully completed his drug screen and physical.

7.I.4. - Motion to approve Board President to sign the cover letter that will be attached to the environmental exempt form to submit to MDA for the CDBG projects Taxilane Sierra and Aircraft Packaging Hangar.

7.K.2. - Remove from the Agenda.

7.K.3. - Motion to spread on the Minutes, email from Bryce Ladner, dated Friday, November 4, 2022 at 4:14 p.m., withdrawing appeal regarding application from Chandler Residential Co., LLC for subdivision known as Saddle Ridge, and authorize a refund check to be cut in the amount of $250.00.

A. **Motion to:** Motion to accept the agenda.**Adopted**

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Greg Shaw, District 2
SECONDER:	Kodie Koenenn, District 3
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

4. Announcements

A. The next regular scheduled Board of Supervisor's meeting will be held at 9:00 a.m., on Monday, November 21, 2022.

B. Biweekly payroll for ending date October 22, 2022 with a check date October 28, 2022 totaled $784,050.94.

C. The Krewe of Nereids Mermaids Arts and Crafts Show will be held at the Bay St. Louis Historic Train Depot on Saturday, November 12, from 9:00 a.m. - 5:00 p.m. and Sunday, November 13, 2022 from 10:00 a.m. - 4:00 p.m.

5. External Business Agenda

A. Port & Harbor Commission

1. Motion to accept the Hancock County Port & Harbor Commission's Resolution #20221024-01, approving the October 24, 2022 Docket of Claims.**Approved**

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Kodie Koenenn, District 3
SECONDER:	Greg Shaw, District 2
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

2. Motion to accept Hancock County Port & Harbor Commission's Resolution #20221024-03, authorizing execution of the 2nd Amendment to the Lease agreement with The Beta Group.**Approved**

Minutes Acceptance: Minutes of Nov 7, 2022 9:00 AM (Board Secretary)

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Theresa Ryan, District 1
SECONDER:	Greg Shaw, District 2
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

3. Motion to accept the Hancock County Port & Harbor Commission's Resolution #20221024-04, authorizing the execution of the 1st Amended Lease Agreement with National Oceans and Applications Research Center NOARC - leasing Suite 206 of the Stennis International Airport Terminal Building for one year at $14,054.80 annually.**Approved**

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Darrin Bo Ladner, District 5
SECONDER:	Theresa Ryan, District 1
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

4. Motion to accept the Commission's Resolution #20221024-05, authorizing execution of a 12-month professional services agreement with the Cornerstone Government Services for governmental affairs and general consulting services at $10,000 monthly.**Approved**

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Greg Shaw, District 2
SECONDER:	Theresa Ryan, District 1
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

5. Motion to accept the Hancock County Port & Harbor Commission's Resolution #20221024-06, authorizing Execution of Intergovernmental Sale and Transfer of Goods and Services Agreement for a truck in order to transfer it to the West Hancock County Fire and Rescue for daily operations at Port Bienville.**Approved**

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Theresa Ryan, District 1
SECONDER:	Kodie Koenenn, District 3
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

6. Motion to accept Hancock County Port & Harbor Commission's Resolution #20221024-07, authorizing its Chief Executive Officer or his delegee to execute the Second Amended and Restated ACE Fund Program Request For Payment to Relativity Space in the amount of $80,000 for Road Improvement Project at Stennis.**Approved**

Minutes Acceptance: Minutes of Nov 7, 2022 9:00 AM (Board Secretary)

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Darrin Bo Ladner, District 5
SECONDER:	Theresa Ryan, District 1
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

7. Motion to accept Hancock County Port & Harbor Commission's Resolution #20221024-09, authorizing execution of Right of First Refusal with Lazy Magnolia Brewery for Warehouse1 located at 14110 Fred & Al Key Road.**Approved**

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Scotty Adam, District 4
SECONDER:	Kodie Koenenn, District 3
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

8. Motion to accept Hancock County Port & Harbor Commission's Resolution #20221024-13, authorizing execution of HyStor Energy's Option Agreement for the Lease of Real Property and Right of First Refusal of Property at Port Bienville Industrial Park.**Approved**

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Greg Shaw, District 2
SECONDER:	Theresa Ryan, District 1
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

9. Motion to accept the Commission's Resolution #20221024-14, authorizing execution of professional services agreement with NVision Solutions, Inc., for the Community Rating System (CRS), not to exceed $40,880.00.**Approved**

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Scotty Adam, District 4
SECONDER:	Kodie Koenenn, District 3
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

10. Motion to accept HCPHC's Resolution #20221024-15, authorizing Execution of Lease Agreement with Neel-Schaffer, Inc., for Suite 200 of the Technology Building at Stennis International Airport for $1,562.50 per month.**Approved**

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Greg Shaw, District 2
SECONDER:	Kodie Koenenn, District 3
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

11. Motion to accept the Hancock County Port and Harbor Commission’s Resolution #20221024-16, authorizing Execution of A Lease Agreement with Teledyne Optech for 6,500 sq. ft. of office space known as Suites 300 and 400 in the Technology Building located at Stennis International Airport for $109,737.12 annually.**Approved**

Minutes Acceptance: Minutes of Nov 7, 2022 9:00 AM (Board Secretary)

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Darrin Bo Ladner, District 5
SECONDER:	Kodie Koenenn, District 3
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

B. GRPC - Jeff Loftus

1. Motion to rescind Motion 11349 that approved Payment Request 12 for FY20 McLeod Park RV Park Expansion and Pier Construction during the September 6, 2022 Board of Supervisors Meeting.**Approved**

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Scotty Adam, District 4
SECONDER:	Darrin Bo Ladner, District 5
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

2. Motion to approve and authorize Board President to sign Payment Request 12a for FY20 McLeod Park RV Park Expansion and Pier Construction.**Approved**

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Scotty Adam, District 4
SECONDER:	Kodie Koenenn, District 3
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

3. Motion to approve and authorize Board President to sign Payment Request 12b for FY20 McLeod Park RV Park Expansion and Pier Construction.**Approved**

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Darrin Bo Ladner, District 5
SECONDER:	Kodie Koenenn, District 3
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

C. Digital Engineering - Bruce Newton and Mike Prine

1. Motion to approve and authorize Board President to sign Closeout Package for Project No. 3.04 Kapalama Drive at Vic Faye Road.**Approved**

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Kodie Koenenn, District 3
SECONDER:	Darrin Bo Ladner, District 5
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

2. Discussion/Motion to authorize Digital Engineering to advertise for the Pontiac Drive and Texas Flat Road Subdivision Drainage Improvements, with Bid opening Monday, December 19, 2022.**Approved**

Minutes Acceptance: Minutes of Nov 7, 2022 9:00 AM (Board Secretary)

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Scotty Adam, District 4
SECONDER: Darrin Bo Ladner, District 5
AYES: Ryan, Shaw, Koenenn, Adam, Ladner

3. Presentation/Discussion from Bruce Newton regarding Stormwater Program status updates dated November 1, 2022.**No Action Taken**

RESULT: **NO ACTION TAKEN**

4. Discussion/Motion to authorize Digital Engineering to advertise for the Lawrence Ladner Road Drainage Improvements, with Bid opening Monday, December 19, 2022.**Approved**

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Scotty Adam, District 4
SECONDER: Theresa Ryan, District 1
AYES: Ryan, Shaw, Koenenn, Adam, Ladner

D. Mississippi State University Extension Service - Christian Stephenson

1. Presentation/Discussion from Christian Stephenson regarding an update on Mississippi State University Extension Service activities in Hancock County, and to announce his resignation as County Agent, and spread on the Minutes, Board President's signature on the Pro-Forma Order.**Approved**

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Scotty Adam, District 4
SECONDER: Kodie Koenenn, District 3
AYES: Ryan, Shaw, Koenenn, Adam, Ladner

E. My Gulf Coast Home Revisted - Ken Murphy

1. Presentation from Ken Murphy and Rick Dobbs regarding My South Coast Home Revisited.**No Action Taken**

RESULT: **NO ACTION TAKEN**

F. SMPDD Hancock County Pavement Plan - Kristyn Gunter

1. Presentation from SMPDD regarding Hancock County Pavement Plan and discussion regarding setting date and time for the website training workshop.**No Action Taken**

Minutes Acceptance: Minutes of Nov 7, 2022 9:00 AM (Board Secretary)

RESULT: **NO ACTION TAKEN**

6. Departmental Agendas

A. Emergency Management Agency

1. Motion to amend Motion #11538 to allow Brian "Hooty" Adam and John Albert Evans to travel to the MCDEMA Mid-Winter Conference on November 14, 2022 at an additional cost of $210.00 ($46.00 per diem & $59.00 hotel per person).**Approved**

   RESULT: **APPROVED [UNANIMOUS]**
   MOVER: Greg Shaw, District 2
   SECONDER: Theresa Ryan, District 1
   AYES: Ryan, Shaw, Koenenn, Adam, Ladner

2. Motion to approve Holly Bilbo to attend the National Emergency Management Basic Academy Science of Disaster and Planning classes in Pearl, Mississippi, on December 12-16, 2022, at a total cost of $761.31 ($392.00 Lodging, $184.00 Per Diem, and $185.31 mileage).**Approved**

   RESULT: **APPROVED [UNANIMOUS]**
   MOVER: Greg Shaw, District 2
   SECONDER: Kodie Koenenn, District 3
   AYES: Ryan, Shaw, Koenenn, Adam, Ladner

B. E-911/Dispatch

1. Motion to accept the resignation of Kristen Bennett as a full time dispatcher and remove from payroll, effective November 3, 2022.**Approved**

   RESULT: **APPROVED [UNANIMOUS]**
   MOVER: Theresa Ryan, District 1
   SECONDER: Kodie Koenenn, District 3
   AYES: Ryan, Shaw, Koenenn, Adam, Ladner

2. Motion to approve hiring Rachel Warner as a full time dispatcher, at the rate of pay of $14.00 per hour, effective November 7, 2022, pending successful completion of drug screen, physical and 90 days probation period.**Approved**

   RESULT: **APPROVED [UNANIMOUS]**
   MOVER: Kodie Koenenn, District 3
   SECONDER: Darrin Bo Ladner, District 5
   AYES: Ryan, Shaw, Koenenn, Adam, Ladner

3. Motion to approve Destiny Cuevas and Rachel Warner to attend the NECI Liability and Legal Issues course on December 12, 2022 at Gulfport Police

Minutes Acceptance: Minutes of Nov 7, 2022 9:00 AM (Board Secretary)

Department. Total cost will be $0.00 due to a course credit from the Instructor, meal and mileage reimbursement will be needed.**Approved**

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Scotty Adam, District 4
SECONDER:	Kodie Koenenn, District 3
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

4. Motion to approve Destiny Cuevas and Rachel Warner to attend the NECI Crimes In Progress on December 13, 2022 at Gulfport Police Department. Total cost will be $150.00 per person, along with meal and mileage reimbursement.**Approved**

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Darrin Bo Ladner, District 5
SECONDER:	Kodie Koenenn, District 3
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

C. Animal Shelter

1. Motion to accept the hiring of Weston Liesch, full time, for the Animal Shelter, at a rate of pay of $11.95 per hour, effective October 30, 2022. Mr. Liesch has already started working and successfully completed his drug screen and physical.**Approved**

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Theresa Ryan, District 1
SECONDER:	Scotty Adam, District 4
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

2. Motion to accept donation to the Animal Shelter in an amount of $1,000 from Anne Marie Bonnette to be allocated towards heartworm medications for shelter dogs.**Approved**

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Scotty Adam, District 4
SECONDER:	Kodie Koenenn, District 3
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

3. Motion to approve hiring Sierra Rich, part time, for the Animal Shelter, at a rate of pay of $10.93 per hour, effective November 7, 2022. Sierra Rich has already started working and successfully completed her drug screen and physical.**Approved**

Minutes Acceptance: Minutes of Nov 7, 2022 9:00 AM (Board Secretary)

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Theresa Ryan, District 1
SECONDER:	Darrin Bo Ladner, District 5
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

D. Justice Court

1. Motion to spread on the Minutes, the Oath of Office for Hancock County Justice Court Deputy Clerks for November 2022.**Approved**

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Greg Shaw, District 2
SECONDER:	Kodie Koenenn, District 3
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

2. Motion to spread on the Minutes, the designation of Lisa Hicks as Justice Court's Receiving Clerk, she is replacing Anna Lacoste-Morace.**Approved**

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Scotty Adam, District 4
SECONDER:	Theresa Ryan, District 1
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

E. IT Department

1. Motion to approve the quote in the amount of $18,984.12 for hardware support renewal from DellEMC for the County's server hardware appliances for the next six months. After six months, we will explore 3rd party support.**Approved**

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Theresa Ryan, District 1
SECONDER:	Scotty Adam, District 4
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

F. Purchasing

1. Motion to approve the purchase of Body Armor from Mid South Uniform & Supply for the Sheriff's Department on MS State Contract No. 8200065174, effective dates October 1, 2022 - September 30, 2023. Total contract price is $10,161.76.**Approved**

Minutes Acceptance: Minutes of Nov 7, 2022 9:00 AM (Board Secretary)

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Greg Shaw, District 2
SECONDER: Darrin Bo Ladner, District 5
AYES: Ryan, Shaw, Koenenn, Adam, Ladner

2. Motion to approve Purchase of Pre-Trained Drug Detection Dog from Southern Coast K-9 Inc., in the amount of $10,800 for the Sheriff's Department, and spread both quotes on the Minutes.**Approved**

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Scotty Adam, District 4
SECONDER: Kodie Koenenn, District 3
AYES: Ryan, Shaw, Koenenn, Adam, Ladner

3. Motion to approve the purchase of two John Deere 5115M Utility Tractors from SunSouth, LLC in the total amount of $163,046.52. MS State Contract No. 8200061319, effective dates March 1, 2022-February 28, 2023.**Approved**

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Darrin Bo Ladner, District 5
SECONDER: Kodie Koenenn, District 3
AYES: Ryan, Shaw, Koenenn, Adam, Ladner

4. Motion to approve the purchase of two Alamo Versa side mowers from SunSouth, LLC in the total amount of $80,054.00. MS State Contract No. 8200061215 effective dates March 1, 2022-February 28, 2023. This is budgeted in Road and Bridge.**Approved**

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Greg Shaw, District 2
SECONDER: Theresa Ryan, District 1
AYES: Ryan, Shaw, Koenenn, Adam, Ladner

5. Motion to approve the purchase of a Dodge Ram 1500 4x4 truck from Kirk Auto World in the amount of $43,830.00 MS State Contract No. 8200065511, effective dates October 1, 2022 - March 31, 2023. This is budgeted.**Approved**

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Scotty Adam, District 4
SECONDER: Kodie Koenenn, District 3
AYES: Ryan, Shaw, Koenenn, Adam, Ladner

6. Motion to approve the purchase of a 2023 Dodge Ram 1500 4x4 in the amount of $43,930.00 from Kirk Auto World for Road & Bridge Department. MS State Contract No. 8200065511, effective dates October 1, 2022 - March 31, 2023. This is budgeted.**Approved**

Minutes Acceptance: Minutes of Nov 7, 2022 9:00 AM (Board Secretary)

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Scotty Adam, District 4
SECONDER:	Kodie Koenenn, District 3
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

7. Motion to approve the purchase of a Dodge Ram 1500 2WD for Buildings & Grounds department from Cannon CDJR LLC in the amount of $36,594.00. MS State Contract No. 8200065507 effective dates October 1, 2022 - March 31, 2023. This is budgeted.**Approved**

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Theresa Ryan, District 1
SECONDER:	Darrin Bo Ladner, District 5
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

8. Motion to approve the purchase of a Dodge Ram 1500 2WD from Kirk Auto World in the amount of $40,717.00. MS State Contract No. 8200065511, effective dates October 1, 2022 - March 31, 2023.**Approved**

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Kodie Koenenn, District 3
SECONDER:	Darrin Bo Ladner, District 5
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

9. Motion to approve bid advertisement for Mid Size Excavator and Dozer for the Road and Bridge Department.**Approved**

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Greg Shaw, District 2
SECONDER:	Theresa Ryan, District 1
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

10. Motion to approve and spread on the Minutes, the Credit Card Report for November 7. 2022. The report reflects all credit card charges that are presently on the docket today for payment.**Approved**

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Scotty Adam, District 4
SECONDER:	Kodie Koenenn, District 3
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

G. Planning and Zoning

1. Motion to accept the Planning Commission Meeting Minutes held on October 6, 2022.**Approved**

Minutes Acceptance: Minutes of Nov 7, 2022 9:00 AM (Board Secretary)

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Darrin Bo Ladner, District 5
SECONDER:	Scotty Adam, District 4
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

2. Motion to approve the Planning Commission Meeting Minutes held on October 20, 2022.**Approved**

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Scotty Adam, District 4
SECONDER:	Kodie Koenenn, District 3
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

3. Motion to approve Building Permit refund to Dilan Arcement in the amount of $675.00, due to not constructing a house and placing a Mobile Home on property instead.**Approved**

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Scotty Adam, District 4
SECONDER:	Theresa Ryan, District 1
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

H. Parks & Recreation

The record reflects Parks and Recreation Director, Kevin Ladner will bring back proposal to next Board Meeting regarding WiFi at McLeod Park.

I. Inventory Clerk

1. Motion to approve the inventory removal and disposal of the assets listed on the attached Exhibit A as they are no longer needed for county purposes.**Approved**

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Greg Shaw, District 2
SECONDER:	Scotty Adam, District 4
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

J. Comptroller

1. Motion to approve the following Interfund Transfer: Transfer into the Fire Marshall Training Fund $12,902.47 from the Insurance Rebate Fund.**Approved**

Minutes Acceptance: Minutes of Nov 7, 2022 9:00 AM (Board Secretary)

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Theresa Ryan, District 1
SECONDER:	Kodie Koenenn, District 3
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

2. Motion to approve the attached budget amendments.**Approved**

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Darrin Bo Ladner, District 5
SECONDER:	Kodie Koenenn, District 3
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

3. Motion to approve the docket of claims for November 7, 2022 in the amount of $2,412,376.69.**Approved**

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Darrin Bo Ladner, District 5
SECONDER:	Kodie Koenenn, District 3
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

4. Motion to ratify the payment to US Federal Contractors in the amount of $599.00. This is Hancock County's SAMS registration, which is required in order to receive federal funding.**Approved**

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Scotty Adam, District 4
SECONDER:	Greg Shaw, District 2
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

5. Motion to spread on the Minutes, the September, 2022 Financial Statements for Post 58 Fire Protection District, Kiln, Mississippi.**Approved**

Minutes Acceptance: Minutes of Nov 7, 2022 9:00 AM (Board Secretary)

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Kodie Koenenn, District 3
SECONDER:	Darrin Bo Ladner, District 5
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

K. Board Secretary

1. Motion to approve Regular Meeting Minutes of Monday October 17th, 2022**Accepted**

RESULT:	**ACCEPTED [UNANIMOUS]**
MOVER:	Theresa Ryan, District 1
SECONDER:	Greg Shaw, District 2
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

7. Elected/Appointed Agendas

A. Sheriff's Office

1. Motion to approve the advertisement for a reverse auction on (4) 2023 Chevrolet Tahoe's.**Approved**

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Theresa Ryan, District 1
SECONDER:	Kodie Koenenn, District 3
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

2. Motion to approve six employees to go to the 2023 Street Cop Interdiction and Investigations Seminar in Nashville Tennessee, on April 23 – 28, 2023, and authorize a check for tuition and hotel stay.**Approved**

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Scotty Adam, District 4
SECONDER:	Theresa Ryan, District 1
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

3. Motion to approve all part time Correction Officers pay change from $10.61 to $12.00 per hour, effective November 06, 2022.**Approved**

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Darrin Bo Ladner, District 5
SECONDER:	Scotty Adam, District 4
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

4. Motion to spread on the Minutes, acknowledgement of the receipt of the monthly inmate meal log from the Hancock County Adult Detention Center for the month of October 2022, as on file with the County Administrator, pursuant to Mississippi State Statute 19-25-74.**Approved**

Minutes Acceptance: Minutes of Nov 7, 2022 9:00 AM (Board Secretary)

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Greg Shaw, District 2
SECONDER:	Kodie Koenenn, District 3
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

5. Motion to spread on the Minutes, the following personnel changes: a. Remove the following from payroll: • George Bryan - effective October 18, 2022, • Nathanael Floyd – effective October 21, 2022, • Kayla Hill – effective October 31, 2022, • Johnnie McGee III – effective October 31, 2022, • Taylor Bourgeois – effective October 31, 2022. b. Adjust Jonathan Thompson pay to DUI pay, at a rate of $21.50 per hour, effective November 06, 2022. c. The following are moving from full time to part time Correction Officers, at a rate of pay of $12.00 per hour: • Jagade Chifici Jr.- effective November 05, 2022, • Charles Payne - effective November 19, 2022. d. Transfer Marques McGee and Christopher Russell II from Correction Officer to Deputy, at a rate of pay of $20.00 per hour, effective November 06, 2022. e. Add Mackenzie Burton to payroll as part time Correction Officer, at a rate of pay of $12.00 per hour, effective November 07, 2022. f. Add the following to payroll as full time Correction Officers, at a rate of pay of $15.50 per hour, effective November 07, 2022: • Jeffrey Hodnett, • Gabriel Lee. g. Adjust Kyle Malley and Carl Gipson's pay to Sergeant pay, at a rate of $21.00 per hour, effective November 06, 2022. h. Add Benjamin Casuccio to payroll as part time Internal Analyst Civilian employee, at a rate of pay of $12.00 per hour, effective November 07, 2022. i. Add Mason Hopper to payroll as part time deputy, rate of pay $12.00 per hour, effective November 07, 2022.**Approved**

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Greg Shaw, District 2
SECONDER:	Darrin Bo Ladner, District 5
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

B. Tax Assessor

1. Motion to accept increase in base pay for Sandra Hoda from $18.24 to $19.74, effective November 6, 2022.**Approved**

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Greg Shaw, District 2
SECONDER:	Kodie Koenenn, District 3
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

2. Motion to approve and authorize Board President to sign the attached Assessment Roll 2022.**Approved**

Minutes Acceptance: Minutes of Nov 7, 2022 9:00 AM (Board Secretary)

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Scotty Adam, District 4
SECONDER:	Theresa Ryan, District 1
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

3. Motion to approve and request the Board of Supervisors to void the attached tax sales.**Approved**

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Scotty Adam, District 4
SECONDER:	Theresa Ryan, District 1
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

4. Motion to approve and authorize Board President and Chancery Clerk to sign the Increase/Decrease in Assessment forms.**Approved**

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Kodie Koenenn, District 3
SECONDER:	Theresa Ryan, District 1
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

C. Circuit Clerk

D. County Court

E. Youth Court / Family Treatment Court

1. Motion to approve the judicial pay raise for Judge Trent Favre to $157,000.00 per year, effective January 1, 2023, and spread House Bill 1423 on the Minutes.**Approved**

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Theresa Ryan, District 1
SECONDER:	Darrin Bo Ladner, District 5
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

F. Chancery Clerk

1. Motion to spread on the Minutes, the Chancery Clerk's October Land Redemption Settlement Check in the amount of $22,556.61 to the General Fund, and the Settlement Report.**Approved**

Minutes Acceptance: Minutes of Nov 7, 2022 9:00 AM (Board Secretary)

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Scotty Adam, District 4
SECONDER:	Kodie Koenenn, District 3
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

G. County Engineer

1. Motion to approve and authorize Board President to sign Closeout Documents related to Renourishment and Repairs of Hancock County Beach and Walking Path Repairs.**Approved**

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Theresa Ryan, District 1
SECONDER:	Scotty Adam, District 4
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

2. Motion to approve and authorize Board President to sign the Amended Task Order Request 221-076.011 for Preliminary Design and Fairground Development at Hancock County Fairgrounds.**Approved**

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Darrin Bo Ladner, District 5
SECONDER:	Kodie Koenenn, District 3
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

H. Road Manager

1. Motion to approve hiring Andrew Bennett in the Fleet Maintenance Department as a Class II Mechanic/Laborer at a rate of pay of $17.25 per hour, with a possible pay raise after a 90 day probationary period, effective upon successful completion of physical and drug screen.**Approved**

   The record reflects Motion Items 1-4 were all voted on in one consent block.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Theresa Ryan, District 1
SECONDER:	Darrin Bo Ladner, District 5
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

2. Motion to hire Trevor Abadie in Buildings and Grounds Department as a Class lll Grounds Keeper/Laborer at a rate of pay of $12.50 per hour, effective upon successful completion of physical and drug test.**Approved**

Minutes Acceptance: Minutes of Nov 7, 2022 9:00 AM (Board Secretary)

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Theresa Ryan, District 1
SECONDER:	Darrin Bo Ladner, District 5
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

3. Motion to approve hiring Terry Moakley as a Class lll Laborer in the Road and Bridge Department North, at a rate of pay of $12.50 per hour, effective upon successful completion of physical and drug test.**Approved**

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Theresa Ryan, District 1
SECONDER:	Darrin Bo Ladner, District 5
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

4. Motion to remove Tom Guidry from payroll in the Road and Bridge Department South, effective Oct. 17, 2022, due to him retiring, and request a commendation for the same.**Approved**

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Theresa Ryan, District 1
SECONDER:	Darrin Bo Ladner, District 5
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

5. Discussion regarding the replacement of a broken window in a 2017 Expedition belonging to Thomas McArthur damaged by county worker cutting grass on road shoulder. The low quote being $320.00 from Graham's Auto Glass LLC, and spread quotes on the Minutes.**Approved**

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Theresa Ryan, District 1
SECONDER:	Scotty Adam, District 4
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

I. Grant Administrator

1. Motion to approve and authorize Board President to sign the Tire Grant WT702 request to the Mississippi Department of Environmental Quality for reimbursement in the amount of $7,100.00.**Approved**

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Scotty Adam, District 4
SECONDER:	Kodie Koenenn, District 3
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

2. Motion to spread on the Minutes, the signed Environmental Review Exempt form for the two CDBG projects: Taxilane Sierra and Packaging Hangar.**Approved**

Minutes Acceptance: Minutes of Nov 7, 2022 9:00 AM (Board Secretary)

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Scotty Adam, District 4
SECONDER:	Darrin Bo Ladner, District 5
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

3. Motion to spread on the Minutes, the Request for Qualifications for Engineering Services, Addendum No. 1 and Proof of Publication for the CDBG projects, Taxilane Sierra & Packaging Hangar.**Approved**

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Darrin Bo Ladner, District 5
SECONDER:	Kodie Koenenn, District 3
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

4. Motion to approve Board President to sign the cover letter that will be attached to the environmental exempt form to submit to MDA for the CDBG projects Taxilane Sierra and Aircraft Packaging Hangar.**Approved**

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Scotty Adam, District 4
SECONDER:	Kodie Koenenn, District 3
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

J. County Administrator

1. Motion to accept increase in pay for April Shiyou from $21.57 to $24.07 per hour, effective November 6, 2022.**Approved**

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Scotty Adam, District 4
SECONDER:	Kodie Koenenn, District 3
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

2. Motion to accept increase in pay for David Depreo from $17.43 to $19.11 per hour, due to completion of State Certifications, effective November 6, 2022.**Approved**

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Darrin Bo Ladner, District 5
SECONDER:	Kodie Koenenn, District 3
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

3. Motion to accept the resignation of Dawn Malley from the Hancock County Tourism Board, and approve the appointment of Markie Garcia to fill the open seat. Mr. Garcia's three year appointment begins October 1, 2022 and runs through September 30. 2025, and spread all documents on the Minutes.**Approved**

Minutes Acceptance: Minutes of Nov 7, 2022 9:00 AM (Board Secretary)

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Theresa Ryan, District 1
SECONDER:	Greg Shaw, District 2
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

4. Motion to approve the Pauper Declaration for Randall Laws.**Approved**

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Theresa Ryan, District 1
SECONDER:	Scotty Adam, District 4
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

5. Motion to approve and authorize signatures on the following 16th Section Land Matters: a. Linda Seal - Residential - Addendum; b. Thomas McArthur - Residential - Amendment; c. Clarence Cosse/Chyna Cosse Adams - Recreational - New Lease; d. Thomas Zanca - Recreational - New Lease; e. Mississippi Power - Easement/Right of Way - New Lease; f. Mississippi Power - Substation Easement - New Lease; g. S&S Hunting Lands, LLC - Hunting and Fishing - Bid Lease; h. Michael Ebeyer - Agriculture - Bid Lease and i. Hancock County School District Correspondence.**Approved**

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Scotty Adam, District 4
SECONDER:	Kodie Koenenn, District 3
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

6. Motion to spread on the Minutes, Governor Tate Reeves' s Proclamation declaration of legal holidays in the State of Mississippi for Thanksgiving 2022, Christmas 2022 and New Year's Day 2023.**Approved**

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Greg Shaw, District 2
SECONDER:	Darrin Bo Ladner, District 5
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

7. Motion to spread on the Minutes, American Medical Response's September 2022 Hancock County All Zones Report.**Approved**

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Scotty Adam, District 4
SECONDER:	Greg Shaw, District 2
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

8. Discussion regarding the St. Tammany Levee Board meeting.**No Action Taken**

Minutes Acceptance: Minutes of Nov 7, 2022 9:00 AM (Board Secretary)

RESULT: **NO ACTION TAKEN**

9. Discussion regarding the Courthouse and Annex grounds. The record reflects the Discussion resulted in the following Motion: Motion to authorize Road Department to remove hill and level ground out side of the Annex.**Approved**

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Kodie Koenenn, District 3
SECONDER:	Theresa Ryan, District 1
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

10. Discussion regarding having a deep cleaning done of county buildings.**Approved**

    The record reflects County Administrator will get quotes and bring back to next meeting.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Scotty Adam, District 4
SECONDER:	Kodie Koenenn, District 3
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

11. Discussion regarding Hancock County Library appropriations.**No Action Taken**

RESULT: **NO ACTION TAKEN**

12. Discussion regarding some ARPA funding projects that were not approved**No Action Taken**

RESULT: **NO ACTION TAKEN**

K. County Attorney

1. Motion to approve and authorize signatures on Photo Licensing Agreements with Gregg Martel Photography for new county website design.**Approved**

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Theresa Ryan, District 1
SECONDER:	Scotty Adam, District 4
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

2. Motion to spread on the Minutes, email from Bryce Ladner, dated Friday, November 4, 2022 at 4:14 p.m., withdrawing appeal regarding application from Chandler Residential Co., LLC for subdivision known as Saddle Ridge, and authorize a refund check to be cut in the amount of $250.00.**Approved**

Minutes Acceptance: Minutes of Nov 7, 2022 9:00 AM (Board Secretary)

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Scotty Adam, District 4
SECONDER:	Kodie Koenenn, District 3
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

8. Supervisors Items

A. District 1

B. District 2

C. District 3

1. Motion to approve the appointment of Mr. Jeff Crawford to the Hancock County Planning and Zoning Commission.**Approved**

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Kodie Koenenn, District 3
SECONDER:	Theresa Ryan, District 1
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

D. District 4

E. District 5

9. Public Comments

The record reflects Rhonda Lipp submitted documents to the Board regarding the Misfits Off-Road Park.

Clarence Harris also spoke to the Board regarding two Kabota tractors at the Waveland Fire Station.

1. Documents provided to the Board at Public Comments from Rhonda Lipp regarding Misfits Off-Road.**No Action Taken**

Minutes Acceptance: Minutes of Nov 7, 2022 9:00 AM (Board Secretary)

RESULT: **NO ACTION TAKEN**

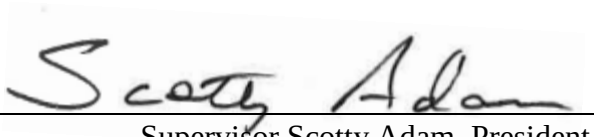
10. Executive Session

11. Adjourn/Recess

1. **Motion to:** Motion to adjourn the meeting at _____.**Adopted**

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Darrin Bo Ladner, District 5
SECONDER:	Theresa Ryan, District 1
AYES:	Ryan, Shaw, Koenenn, Adam, Ladner

The Minutes of the November 7, 2022 have been read and approved.



Supervisor Scotty Adam, President

Minutes Acceptance: Minutes of Nov 7, 2022 9:00 AM (Board Secretary)

SECTION 00943-01
CHANGE ORDER NO. 1

Date of Issuance: November 22, 2022 Effective Date: November 22, 2022

Project: Bayou Caddy Marina Electrical Repairs	Owner: Hancock County Board of Supervisors	Funding Agent's Contract No.: N/A
Contract: Bayou Caddy Marina Electrical Repairs		Date of Contract: March 29, 2022
Contractor: Floore Industrial Contractors		Engineer's Project No.: 221-076.004
4401-4 Wilson Springs Road		
Moss Point, MS 39562		

The Contract Documents are modified as follows upon execution of this Change Order:

Description: This Change Order is requested because of damaged infrastructure that is in need of repair/replacement in order to complete the project as intended. The work included is to replace eight (8) electrical pull boxes and to replace sections of conduit that have been damaged and will prevent the installation of new wire. The cost for the installation of the new conduit also includes all labor, equipment and materials needed for restoration of the affected areas.

Attachments: Attachment No. 1 to Change Order No. 1

CHANGE IN CONTRACT PRICE:

Original Contract Price:

$269,763.00

Contract Price prior to this Change Order:

$269,763.00

Change resulting from this Change Order:

$51,495.00

Contract Price incorporating this Change Order:

$321,258.00

CHANGE IN CONTRACT TIMES:

Original Contract Times: ☐ Working days ■ Calendar days

Substantial completion (date): February 19, 2023

Ready for final payment (date): March 21, 2023

Contract Times prior to this Change Order:

Substantial completion (date): February 19, 2023

Ready for final payment (date): March 21, 2023

Change of this Change Order:

Substantial completion (days): 60 days

Ready for final payment (days): 60 days

Contract Times with all approved Change Orders:

Substantial completion (date): April 20, 2023

Ready for final payment (date): May 20, 2023

RECOMMENDED:	ACCEPTED:	ACCEPTED:
By: Robert A. Fischer	By:	By: Bruce Howell
Engineer (Authorized Signature)	Owner (Authorized Signature)	Contractor (Authorized Signature)
Date: 11-14-22	Date:	Date: 11-15-22

This Change Order (CO) constitutes full and mutual accord and satisfaction for all time and costs related to this change. By acceptance of this CO, the contractor hereby agrees that the modification is an equitable adjustment to the contract, and waives all right to file any future claims arising out of this change.

To be effective, this CO must be approved by the Funding Agency if it changes the scope or objective of the PROJECT, or as may otherwise be required by the SUPPLEMENTARY GENERAL CONDITIONS.

Attachment: Bayou Caddy Change Order No. 1 (CE - Contractor) (11686 : Approve Bayou Caddy Marina Electrical)

ATTACHMENT TO CHANGE ORDER NO. 1

PROJECT NO. 221-076.004

Item No.	Description	Qty	Units	Unit Price	Ext. Total	Quantity this C.O.	Unit Price	Extension this C.O.	Revised Contract Quantity	Revised Contract Extension
Base Bid										
1	Mobilization	LS	1	$6,897.00	$6,897.00		$ 6,897.00	$ -	1.0	$ 6,897.00
2	Demolition	LS	1	$4,171.00	$4,171.00		$ 4,171.00	$ -	1.0	$ 4,171.00
3	Remove and Replace power pedestals Utilize Existing Stands	EA	18	$2,936.00	$52,848.00		$ 2,936.00	$ -	18.0	$ 52,848.00
4	Electrical Panel Termination	EA	1	$1,391.00	$1,391.00		$ 1,391.00	$ -	1.0	$ 1,391.00
5	Electrical Feeders and Conduit	LS	1	$60,443.00	$60,443.00		$ 60,443.00	$ -	1.0	$ 60,443.00
	Total Bid				$125,750.00					$ 125,750.00
Alternate Bid No. 1										
1	Demolition	LS	1	$4,171.00	4,171.00		$ 4,171.00	$ -	1.0	$ 4,171.00
2	Remove and Replace power pedestals Utilize Existing Stands	EA	14	$3,043.00	42,602.00		$ 3,043.00	$ -	14.0	$ 42,602.00
3	Electrical Panel Termination	EA	1	$1,391.00	1,391.00		$ 1,391.00	$ -	1.0	$ 1,391.00
4	Electrical Feeders and Conduit	LS	1	$39,830.00	39,830.00		$ 39,830.00	$ -	1.0	$ 39,830.00
	Total Alternate No. 1				$87,994.00					$ 87,994.00
Alternate Bid No. 2										
1	Demolition	LS	1	$4,171.00	$4,171.00		$ 4,171.00	$ -	1.0	$ 4,171.00
2	Remove and Replace power pedestals Utilize Existing Stands	EA	9	$3,154.00	$28,386.00		$ 3,154.00	$ -	9.0	$ 28,386.00
3	Electrical Panel Termination	EA	1	$1,391.00	$1,391.00		$ 1,391.00	$ -	1.0	$ 1,391.00
4	Electrical Feeders and Conduit	LS	1	$22,071.00	$22,071.00		$ 22,071.00	$ -	1.0	$ 22,071.00
	Total Bid				$56,019.00					$ 56,019.00
Total Original Contract Amount					$269,763.00					$ 269,763.00
Change Order No. 1										
1	Replace 12"x24"x30" electrical junction box (includes all fittings and necessary timber framing to support the boxes)	EA				8.0	$ 4,800.63	$ 38,405.00	8.0	$ 38,405.00
2	Replace 4" electrical conduit beneath the limestone parking area (includes all backfill and limestone surface restoration)	LF				150.0	$ 34.30	$ 5,145.00	150.0	$ 5,145.00
3	Replace 4" electrical conduit beneath the asphalt area (includes backfill, limestone and asphalt surface restoration)	LF				60.0	$ 132.42	$ 7,945.00	60.0	$ 7,945.00
Total Change Order No. 1										$ 51,495.00
Total Revised Contract Amount										$ 321,258.00

Attachment: Bayou Caddy Change Order No. 1 (CE - Contractor) (11686 : Approve Bayou Caddy Marina Electrical)

SECTION 00943-01
CHANGE ORDER NO. 1

Date of Issuance: November 22, 2022 Effective Date: November 22, 2022

Project: Bayou Caddy Marina Electrical Repairs	Owner: Hancock County Board of Supervisors	Funding Agent's Contract No.: N/A
Contract: Bayou Caddy Marina Electrical Repairs		Date of Contract: March 29, 2022
Contractor: Floore Industrial Contractors		Engineer's Project No.: 221-076.004
4401-4 Wilson Springs Road		
Moss Point, MS 39562		

The Contract Documents are modified as follows upon execution of this Change Order:

Description: This Change Order is requested because of damaged infrastructure that is in need of repair/replacement in order to complete the project as intended. The work included is to replace eight (8) electrical pull boxes and to replace sections of conduit that have been damaged and will prevent the installation of new wire. The cost for the installation of the new conduit also includes all labor, equipment and materials needed for restoration of the affected areas.

Attachments: Attachment No. 1 to Change Order No. 1

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price:	Original Contract Times: ☐ Working days ■ Calendar days
	Substantial completion (date): February 19, 2023
$269,763.00	Ready for final payment (date): March 21, 2023
Contract Price prior to this Change Order:	Contract Times prior to this Change Order:
	Substantial completion (date): February 19, 2023
$269,763.00	Ready for final payment (date): March 21, 2023
Change resulting from this Change Order:	Change of this Change Order:
	Substantial completion (days): 60 days
$51,495.00	Ready for final payment (days): 60 days
Contract Price incorporating this Change Order:	Contract Times with all approved Change Orders:
	Substantial completion (date): April 20, 2023
$321,258.00	Ready for final payment (date): May 20, 2023

RECOMMENDED:
By: Robert A. Fischer
Engineer (Authorized Signature)
Date: 11-14-22

ACCEPTED:
By: Scott Ad
Owner (Authorized Signature)
Date: 11-21-2022

ACCEPTED:
By: Bruce Howell
Contractor (Authorized Signature)
Date: 11-15-22

BOARD OF SUPERVISORS HANCOCK COUNTY, MS

This Change Order (CO) constitutes full and mutual accord and satisfaction for all time and costs related to this change. By acceptance of this CO, the contractor hereby agrees that the modification is an equitable adjustment to the contract, and waives all right to file any future claims arising out of this change.

To be effective, this CO must be approved by the Funding Agency if it changes the scope or objective of the PROJECT, or as may otherwise be required by the SUPPLEMENTARY GENERAL CONDITIONS.

Attachment: Change Order No. 1 Bayou Caddy Marina Electrical Repairs - signed (11686 : Approve Bayou Caddy Marina Electrical)

ATTACHMENT TO CHANGE ORDER NO. 1

PROJECT NO. 221-076.004

Item No.	Description	Qty	Units	Unit Price	Ext. Total	Quantity this C.O.	Unit Price	Extension this C.O.	Revised Contract Quantity	Revised Contract Extension
Base Bid										
1	Mobilization	LS	1	$6,897.00	$6,897.00		$ 6,897.00	$ -	1.0	$ 6,897.00
2	Demolition	LS	1	$4,171.00	$4,171.00		$ 4,171.00	$ -	1.0	$ 4,171.00
3	Remove and Replace power pedestals Utilize Existing Stands	EA	18	$2,936.00	$52,848.00		$ 2,936.00	$ -	18.0	$ 52,848.00
4	Electrical Panel Termination	EA	1	$1,391.00	$1,391.00		$ 1,391.00	$ -	1.0	$ 1,391.00
5	Electrical Feeders and Conduit	LS	1	$60,443.00	$60,443.00		$ 60,443.00	$ -	1.0	$ 60,443.00
	Total Bid				$125,750.00					$ 125,750.00
Alternate Bid No. 1										
1	Demolition	LS	1	$4,171.00	4,171.00		$ 4,171.00	$ -	1.0	$ 4,171.00
2	Remove and Replace power pedestals Utilize Existing Stands	EA	14	$3,043.00	42,602.00		$ 3,043.00	$ -	14.0	$ 42,602.00
3	Electrical Panel Termination	EA	1	$1,391.00	1,391.00		$ 1,391.00	$ -	1.0	$ 1,391.00
4	Electrical Feeders and Conduit	LS	1	$39,830.00	39,830.00		$ 39,830.00	$ -	1.0	$ 39,830.00
	Total Alternate No. 1				$87,994.00					$ 87,994.00
Alternate Bid No. 2										
1	Demolition	LS	1	$4,171.00	$4,171.00		$ 4,171.00	$ -	1.0	$ 4,171.00
2	Remove and Replace power pedestals Utilize Existing Stands	EA	9	$3,154.00	$28,386.00		$ 3,154.00	$ -	9.0	$ 28,386.00
3	Electrical Panel Termination	EA	1	$1,391.00	$1,391.00		$ 1,391.00	$ -	1.0	$ 1,391.00
4	Electrical Feeders and Conduit	LS	1	$22,071.00	$22,071.00		$ 22,071.00	$ -	1.0	$ 22,071.00
	Total Bid				$56,019.00					$ 56,019.00
Total Original Contract Amount					$269,763.00					$ 269,763.00
Change Order No. 1										
1	Replace 12"x24"x30" electrical junction box (includes all fittings and necessary timber framing to support the boxes)	EA				8.0	$ 4,800.63	$ 38,405.00	8.0	$ 38,405.00
2	Replace 4" electrical conduit beneath the limestone parking area (includes all backfill and limestone surface restoration)	LF				150.0	$ 34.30	$ 5,145.00	150.0	$ 5,145.00
3	Replace 4" electrical conduit beneath the asphalt area (includes backfill, limestone and asphalt surface restoration)	LF				60.0	$ 132.42	$ 7,945.00	60.0	$ 7,945.00
Total Change Order No. 1										$ 51,495.00
Total Revised Contract Amount										$ 321,258.00

Attachment: Change Order No. 1 Bayou Caddy Marina Electrical Repairs - signed (11686 : Approve Bayou

COMPTON ENGINEERING, INC.
ENGINEERING, SURVEYING & ENVIRONMENTAL SERVIC

3036 Longfellow Drive
P.O. Box 2795
Bay St. Louis, MS 39521

Phone: 228.467.2770
Fax: 228.467.2720

comptonengineering.com

November 15, 2022

Hancock County Board of Supervisors
854 Highway 90
Bay St. Louis, MS 39520

RE: AT&T
ROW Occupancy Request
Intersection of Hwy 603 and Rocky Hill Dedeaux Rd South and East along Rocky Hill Dedeaux Rd.

Dear Board Members:

We have received a right-of -way permit application (attached) from AT&T.

We recommend approval of the attached permit application with the following conditions:

1) All proposed FOC shall be located as far back on the ROW as practical.
2) Any road crossing installation shall occur at a 90° angle to the roadway.
3) Any FOC installed under a roadway shall have a minimum depth of 48". Any FOC installed under a ditch bottom shall have a minimum depth of 36".
4) Any disturbed areas shall be dressed and resodded.
5) Permit is not valid until proper construction notice is given and work is verified. Permit will not be executed by County Engineer until referenced notice is given.
6) Applicant shall also provide a 48-hour notice to County Engineer prior to work being performed.

Our fee for county billing per Board of Supervisors authorization is attached.

If you have any questions, please advise.

Sincerely,

COMPTON ENGINEERING, INC.

Geoffrey Clemens. D. Malley

Geoffrey F. Clemens, P.E.
County Engineer

Attachments

Pc: Anthony Cuevas, Hancock County Building Official

PASCAGOULA
BILOXI
BAY ST. LOUIS

Attachment: Letter to HCBOS - AT&T ROW 11-15-22 (11687 : Approve ROW Request AT&T)

HANCOCK COUNTY BUILDING OFFICE
854 HIGHWAY 90 SUITE A
BAY ST. LOUIS, MS. 39520
(228) 467-4157

RECEIVED
NOV 08 2022
BY:

November 8, 2022

Geoffrey Clemens
County Engineer

Re: ROW Occupancy Request

AT&T Mississippi
1723 22nd Ave.
Gulfport, MS 30501

Buried Fiber Optic Communications Cable

Geoff,
I have received a Right of Way Request to place buried fiber optic cable that extends from the intersection of Hwy 603 and Rocky Hill Dedeaux Rd. south and east along Rocky Hill Dedeaux Rd. to a handhole in front of an existing cell tower location.

The Utility Contractor has agreed to the fees associated with the complete review of the Right of Way Request. Please provide an invoice once complete.

Thanks,

Anthony Cuevas
Hancock County Building Office

HANCOCK COUNTY, MS
BUILDING & ZONING

Attachment: Letter to HCBOS - AT&T ROW 11-15-22 (11687 : Approve ROW Request AT&T)

FORM-SAD ROW-U2

PERMIT APPLICATION FOR USE AND OCCUPANCY AGREEMENT FOR THE CONSTRUCTION OR ADJUSTMENT OF A UTILITY WITHIN ROAD OR HIGHWAY RIGHT-OF-WAY

FACILITY ALONG OR ACROSS ROCKY HILL DEDEAUX RD COUNTY ROAD

PROJECT NUMBER A02G1G5 COUNTY OF HANCOCK

UTILITY NAME AT&T MISSISSIPPI BY _____

ADDRESS 1723 22ND AVE, GULFPORT, MS 39501 herein called APPLICANT

proposes to construct BURIED FIBER OPTIC COMMUNICATIONS CABLE Utility Facility

along or across ROCKY HILL DEDEAUX RD County Road, said facility to be

installed between Station _____ and Station _____

on Project Number A02G1G5 and within road or highway right-of-way, and hereby makes application to the County for the construction permit. Attached hereto are drawings or plans for the construction, which will not be changed or altered without approval of the Board of Supervisors, or its authorized representative.

WHEREAS, the Legislature of Mississippi has heretofore granted to the Applicant the right to locate its facilities upon, across, under, over and along public highways and streets within the State of Mississippi; Applicant agrees to comply with applicable provisions of S.O.P. Number SAD II-2-8, Policy for the Accommodation of Utility Facilities within the Rights-of-Ways of County Federal Aid and State Aid Highways (hereinafter referred to as the "Policy"), promulgated by the State Aid Engineer and dated January 1, 1983, and which is hereby made a part of this Application Agreement, and agrees to perform the construction according to the applicable industry code and according to the plans and specifications for the Project.

The Applicant shall be responsible for future maintenance and repair of the facilities. The Applicant shall make future adjustments in, or relocate, the facilities located within road or highway right-of-way when required for highway widening or other highway construction, and its right to reimbursement of its costs, if any, shall be in accordance with State law in effect at the time such adjustment or relocation is made. Further, any maintenance, repair, or construction shall be done in such a manner as to occasion no unreasonable interference with the normal flow and safety of traffic.

Attachment: Letter to HCBOS - AT&T ROW 11-15-22 (11687 : Approve ROW Request AT&T)

A general description of the size, type, nature, and extent of the Utility work to be done is as follows:

PLACE BURIED FIBER OPTIC CABLE FROM EXISTING HANDHOLE WEST OF HWY 603 11' TO POLE LINE THAT ENDS AT NORTH INTERSECTION OF HWY 603 AND ROCKY HILL DEDEAUX RD THEN SOUTH AND EAST ACROSS ROCKY HILL DEDEAUX RD TO A HANDHOLE IN FRONT OF CELL TOWER.

The Applicant understands and agrees that, except as herein granted, no right, title, claim, or easement to said road right-of-way is granted by the issuance of this permit and that if this Utility Facility is not placed within the allowable horizontal and vertical limits as listed in the general provisions of the Policy, it will be adjusted to comply with same without cost to the County, unless the variance from the Policy has been approved by the granting of the Permit pursuant to this Application.

The Applicant further understands that the Utility's engineering, plant, or other personnel will be responsible for the staking and construction supervision of the work set out above and as shown on the attached plans.

HANCOCK County agrees to the following stipulations:

1) To cooperate with the Utility Company in every way to avoid conflicts in the location, construction, and maintenance of the County Highway and Utility Facility.

2) To pursue any and all legal means to see that Policy Standards, except to the extent of any variance shown on the plans filed herewith and approved, are complied with in the facility installation.

3) If the County Engineer or other authorized representative of the Board of Supervisors approved the drawings, sketches, and plans submitted by the Applicant, he shall so indicate by signing and dating the Permit Approval at the end of this Application, and the Applicant may proceed with the installation; if the drawings, sketches, and plans are not approved, he shall promptly notify the Applicant, and advise it of the reason or reasons. He will also act as the duly appointed representative of the Board of Supervisors and will give his approval to the completed work as being in compliance with the location and standards shown in the Policy and in this Agreement for the installation.

4) That all joint highway construction and utility adjustment or relocation operations will comply with the requirements of Section S-105.06 and Section S-107.18, Mississippi Standard Specifications for State Aid Road and Bridge Construction, 1989 edition (or current edition).

5) Should any term or provision of this Applicant Agreement conflict with the law of the State of Mississippi, the Mississippi Constitution, or the United States Constitution,

Attachment: Letter to HCBOS - AT&T ROW 11-15-22 (11687 : Approve ROW Request AT&T)

or impair or deny to the Applicant or the County any right protected thereby, it shall be deemed amended to conform to said law or Constitution.

Attachment: Letter to HCBOS - AT&T ROW 11-15-22 (11687 : Approve ROW Request AT&T)

WITNESS the signature of the Applicant this the 25th day of August 2021.

By: Dylan Bond

Title: Specialist-OSP Facility Design

AGREED TO AND APPROVED BY

_____ COUNTY

BOARD OF SUPERVISORS

By: _____ _____
(County Engineer) (Month) (Day) (Year)

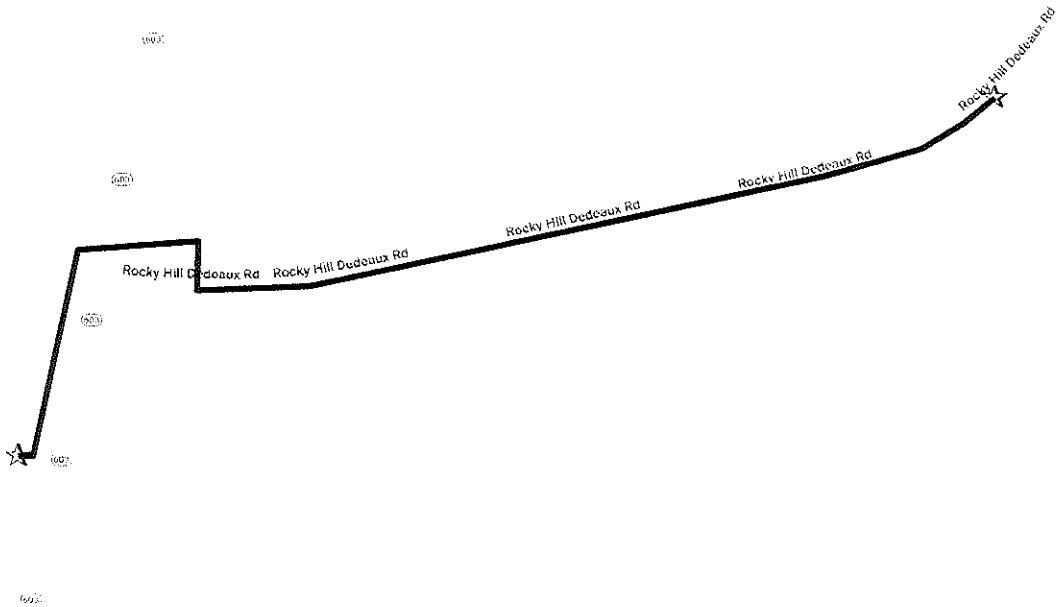
BY ORDER OF THE BOARD OF SUPERVISORS, Dated the ___ day of _____,

2021, of _____ County, Mississippi. The permit for the installation or adjustment of the utility applied for above is granted.

Attachment: Letter to HCBOS - AT&T ROW 11-15-22 (11687 : Approve ROW Request AT&T)

Area Map

COUNTY: HANCOCK
MUNICIPALITY: KILN
= WORK LOCATION



ATTSE

PROPOSED TELEPHONE FACILITIES
ON RIGHT OF WAY OF
HANCOCK COUNTY

ROCKYHILL DEDEAUX RD

Exchange: 228255

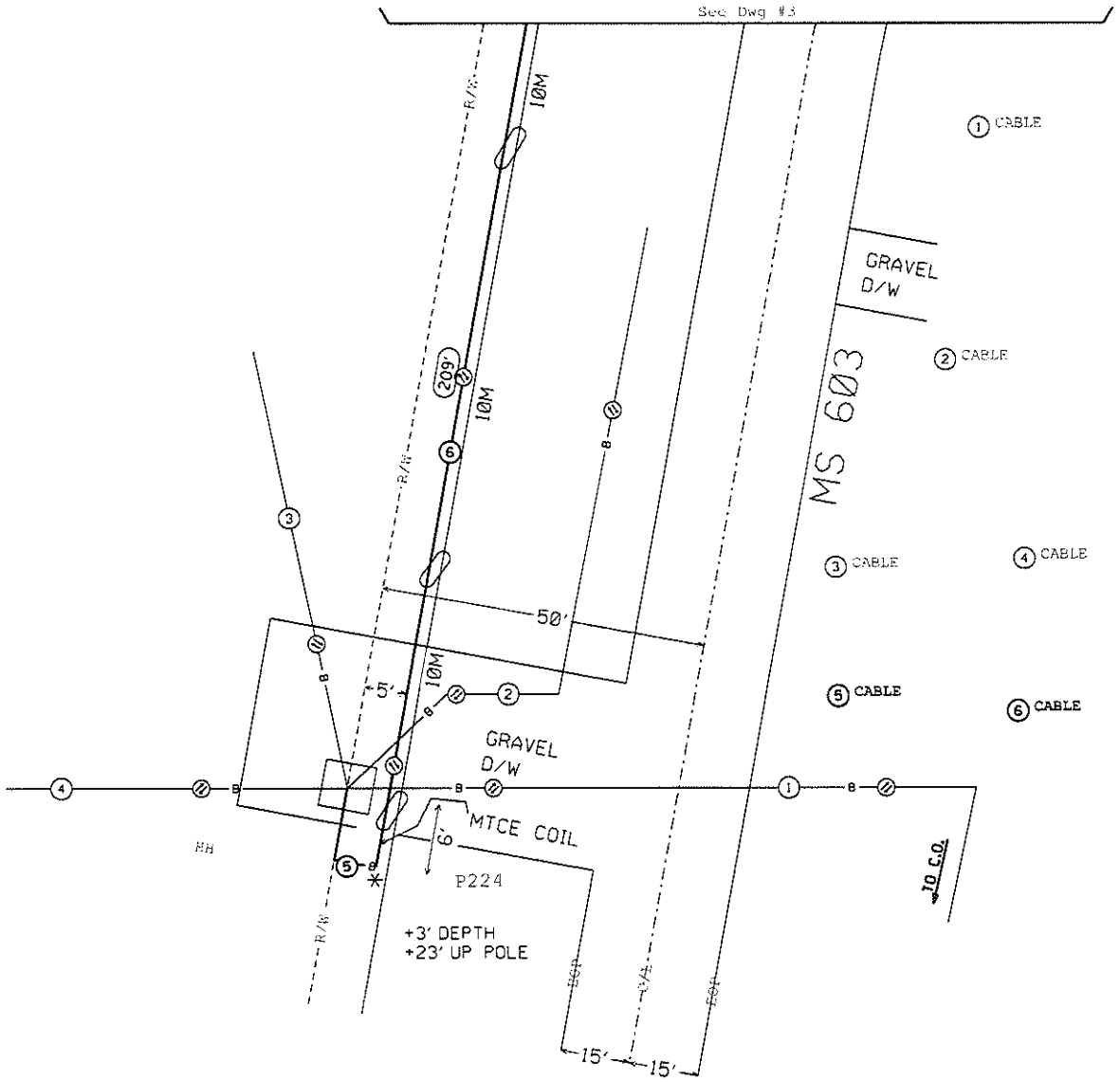
Designer: DYLAN BOND

Phone: 228-868-5049

Authorization: A02GIG5

Dwg. 1 of 6

Attachment: Letter to HCBOS - AT&T ROW 11-15-22 (11687 : Approve ROW Request AT&T)



ATTSE

PROPOSED TELEPHONE FACILITIES
ON RIGHT OF WAY OF
HANCOCK COUNTY

5657
ROCKYHILL DEDEAUX RD

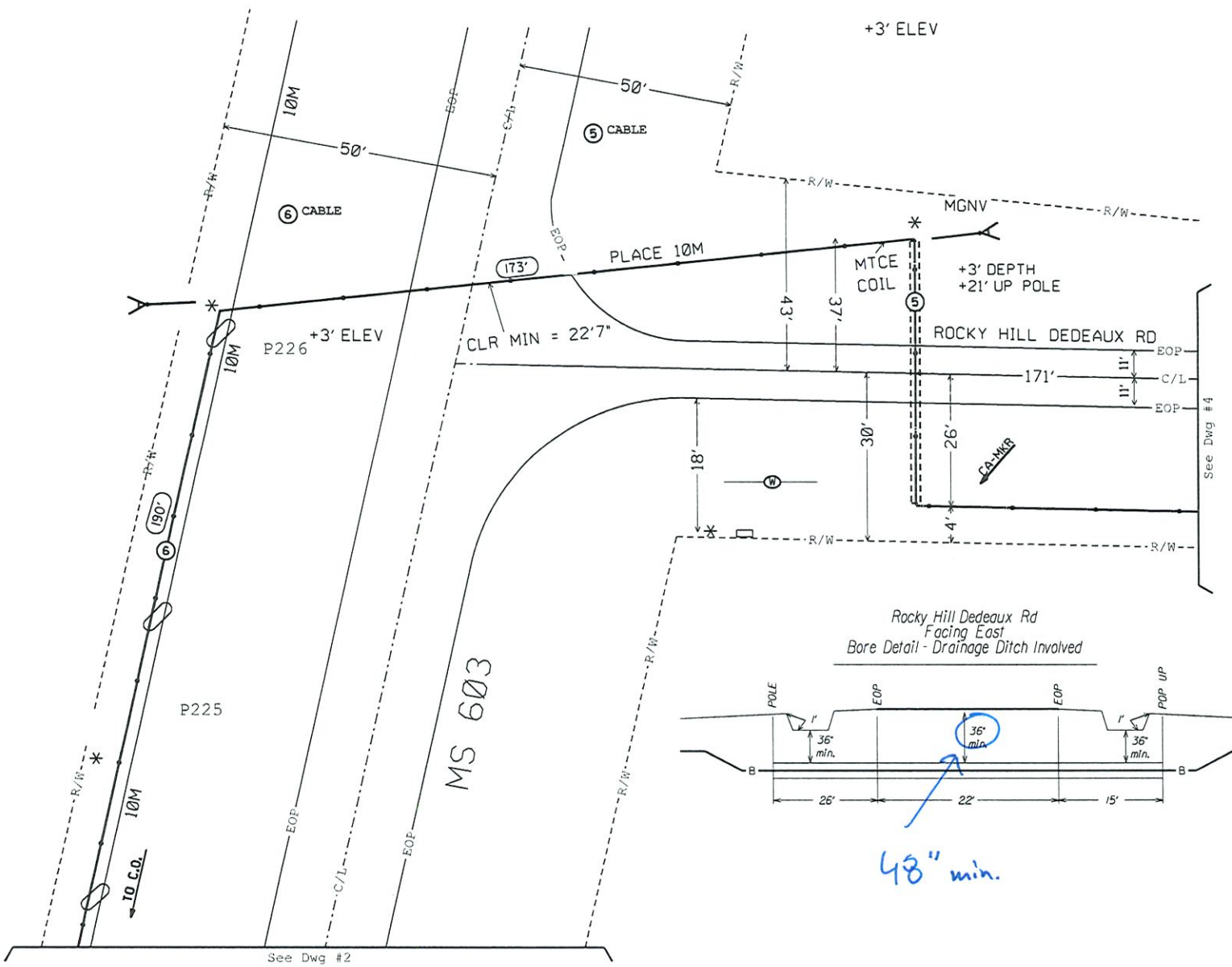
Exchange: 228255

Designer: DYLAN BOND

Phone: 228-868-5049

Authorization: A02GIG5

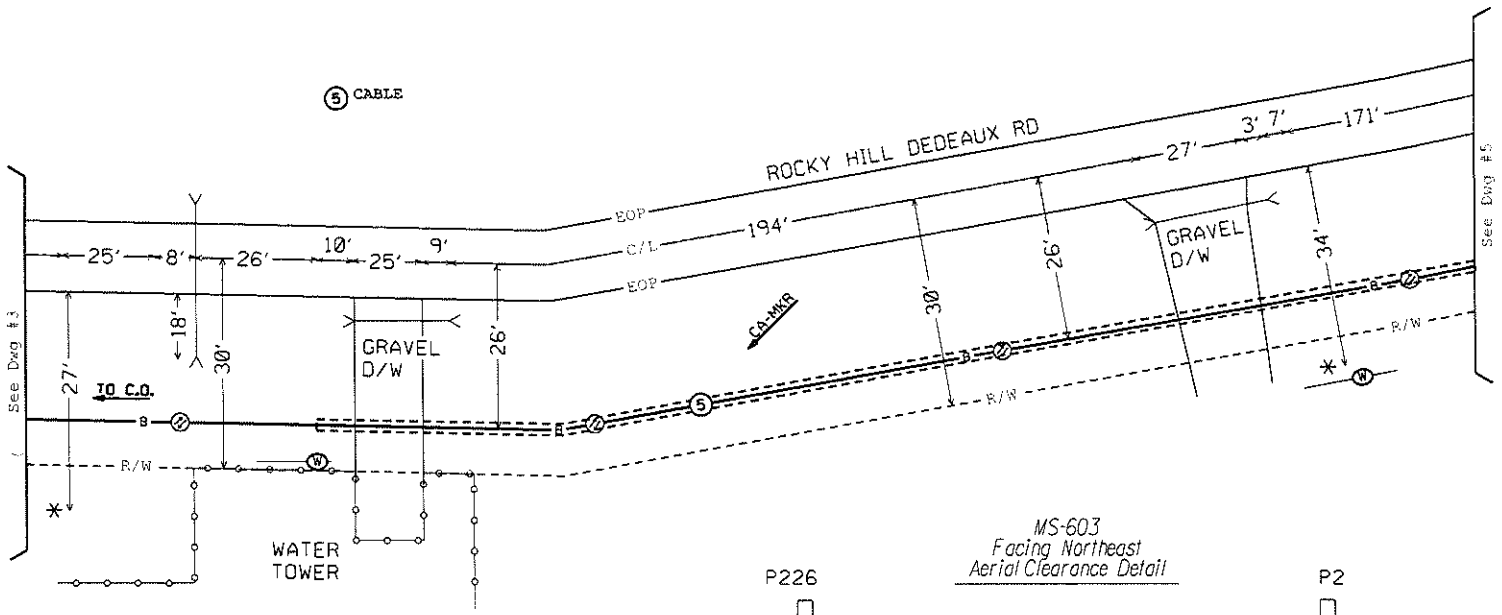
Dwg. 2 of 6

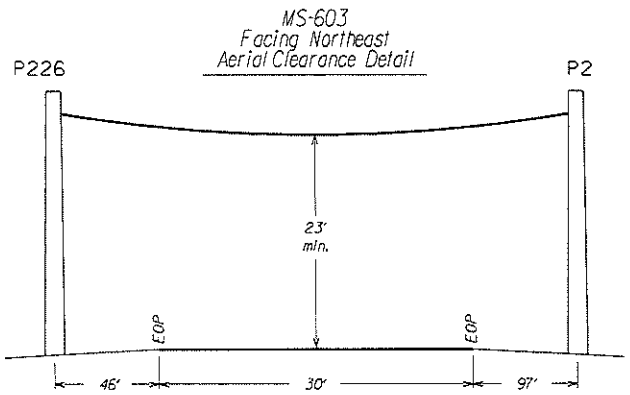


Rocky Hill Dedeaux Rd
Facing East
Bore Detail - Drainage Ditch Involved

48" min.

ATTSE
PROPOSED TELEPHONE FACILITIES ON RIGHT OF WAY OF HANCOCK COUNTY 5657 ROCKYHILL DEDEAUX RD
Exchange: 228255
Designer: DYLAN BOND
Phone: 228-868-5049
Authorization: A02GIG5
Dwg. 3 of 6





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HANCOCK COUNTY

5657
ROCKYHILL DEDEAUX RD

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Phone: 228-868-5049

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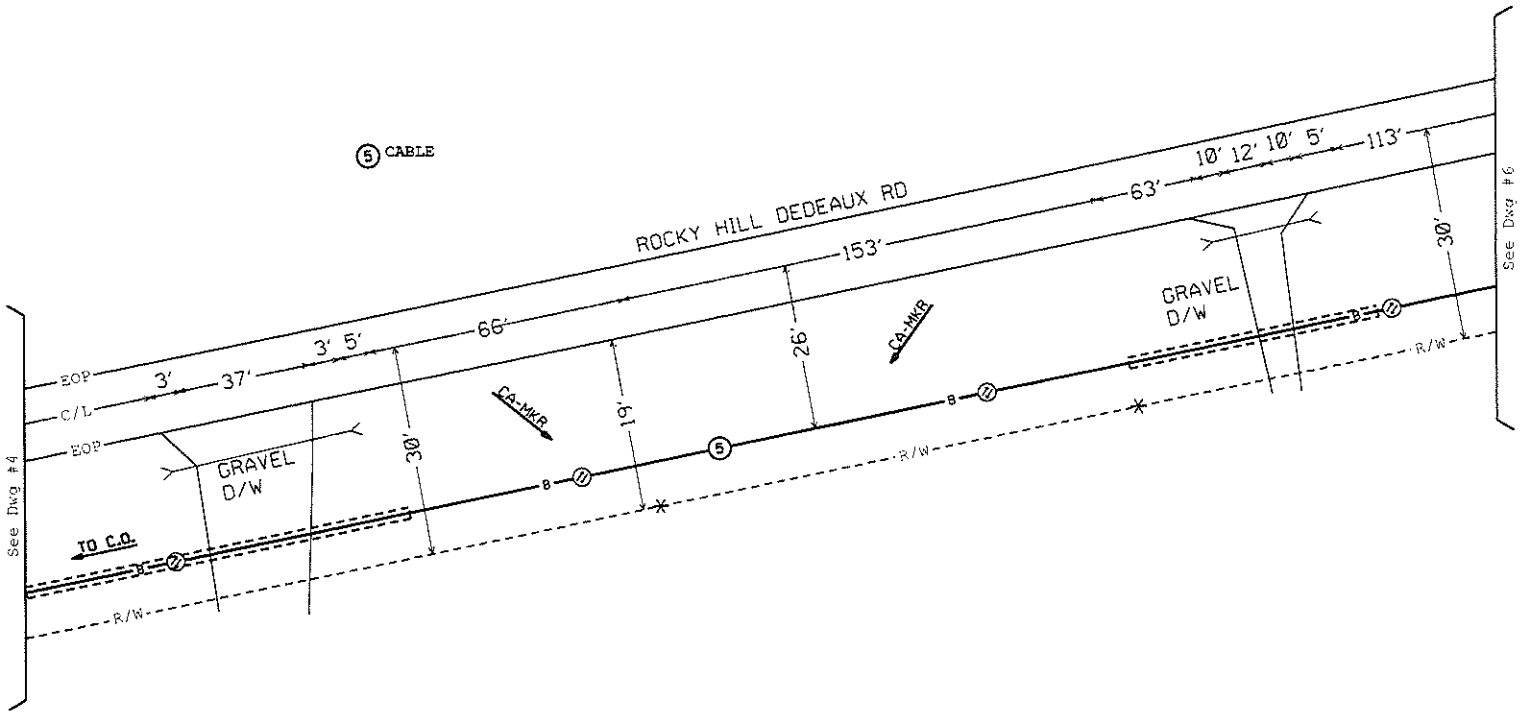
Dwg. 4 of 6



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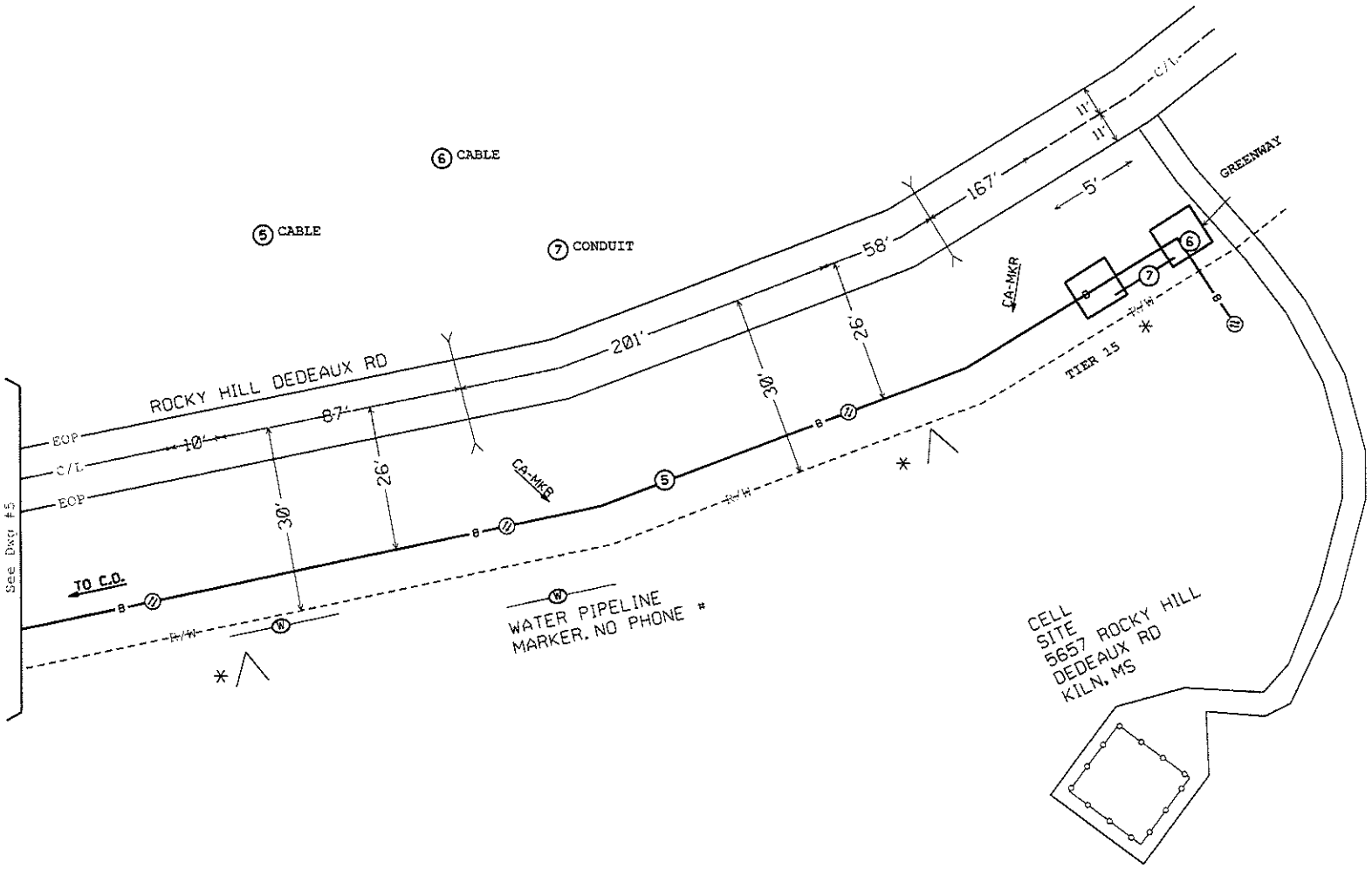
Dwg. 5 of 6

Attachment: Letter to HCBOS - AT&T ROW 11-15-22 (11687 : Approve ROW Request AT&T)



ATTSE

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HANCOCK COUNTY

5657
ROCKYHILL DEDEAUX RD

Exchange: 228255

Designer: DYLAN BOND

Phone: 228-868-5049

Authorization: AO2GIG5

Dwg. 6 of 6

Compton Engineering
P.O. Box 686
Pascagoula, MS 39568-0686
(228) 762-3970

Hancock County Board of Supervisors (HCBOS)
854 Highway 90
Bay St. Louis, MS 39520

Invoice number 222-010.006-1
Date 11/15/2022

Project 222-010.006 ROW OCCUPANCY REQUEST - AT&T (INTERSECTION OF 603 & ROCKY HILL DEDEAUX RD. SO.)

Period of Service: November 15, 2022

ROW OCCUPANCY REQUEST - AT&T - INTERSECTION OF 603 AND ROCKY HILL DEDEAUX ROAD SOUTH AND EAST ALONG ROCKY HILL, HANCOCK CO., MS

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
ROW Request	1,430.00	100.00	0.00	1,430.00	1,430.00
Total	1,430.00	100.00	0.00	1,430.00	1,430.00

Invoice total 1,430.00

Attachment: Letter to HCBOS - AT&T ROW 11-15-22 (11687 : Approve ROW Request AT&T)

AGREEMENT FOR ENGINEERING SERVICES FOR AIRCRAFT PACKAGING HANGAR REHABILITATION PROJECT BY AND BETWEEN THE HANCOCK COUNTY BOARD OF SUPERVISORS AND NEEL-SCHAFFER, INC.

This AGREEMENT made this _____day of _____ 2022, by and between the Hancock County Board of Supervisors, hereafter called "OWNER", and Neel-Schaffer, Inc., hereafter called the "ENGINEER".

I. DESCRIPTION OF BASIC SERVICES:

OWNER intends to engage the ENGINEER to provide professional engineering services for the Aircraft Packaging Hangar Rehabilitation Project. A description of the project is described in Exhibit A – Project Description. The ENGINEER will comply with all requirements of Exhibit G – Special Provisions and Regulations Stipulated by the HUD CDBG Program.

Professional Services Scope of Work: Professional services will be provided as detailed in Exhibit B – Professional Services Scope of Work. Hangar Rehabilitation Project will be designed in accordance with appropriate Federal Aviation Standards and local building codes.

PAYMENT FOR SERVICES

Compensation for professional services shall be in accordance with Exhibit D – Payments to the Engineer.

II. TERMS AND ACCEPTANCE

This AGREEMENT shall remain in effect until completion of project closeout. This AGREEMENT, along with the below listed exhibits represents the complete AGREEMENT between OWNER and ENGINEER and may only be amended, supplemented, modified or canceled by a duly executed written instrument.

Exhibit A – Project Description
Exhibit B – Professional Services Scope of Work
Exhibit C – Rate Schedule
Exhibit D – Payments to the Engineer
Exhibit E – Project Schedule
Exhibit F– General Terms and Conditions
Exhibit G – Special Provisions and Regulations Stipulated by the HUD CDBG Program
Exhibit H – Appendix II to Part 200 - Contract Provisions for Non-Federal Entity Contracts Under Federal Awards

Attachment: CDBG Aircraft Packaging Hangar Rehab Project_NS Contract prepared 11 18 22 (11689 : Approve Neel Schaffer contract for

IN WITNESS WHEREOF, the parties hereto have made and executed this AGREEMENT as of the day and year first above written.

HANCOCK COUNTY BOARD OF SUPERVISORS	**NEEL-SCHAFFER, INC.**
BY: _____	**BY:** _____
TITLE: _____	**TITLE:** Project Manager
DATE: _____	**DATE:** 11/17/2022

Attachment: CDBG Aircraft Packaging Hangar Rehab Project_NS Contract prepared 11 18 22 (11689 : Approve Neel Schaffer contract for

Exhibit A

Project Description

Aircraft Packaging Hangar Rehabilitation Project

The Aircraft Packaging Hangar is located north of the main terminal at Stennis International Airport. It is connected to airfield by a crushed stone and grass apron. Hurricane Katrina caused wind and flooding damage to the structure. During storm recovery, emergency operations used the grassy area for staging personnel, equipment, and supplies. The prolonged and non-standard use led to soil compaction which has caused drainage issues, making airfield access to the hangar impossible. The hangar has not been repaired or rehabilitated since incurring damage from Hurricane Katrina. This project will include a concrete apron connecting the hangar to the airfield and rehabilitate the structure.

Attachment: CDBG Aircraft Packaging Hangar Rehab Project_NS Contract prepared 11 18 22 (11689 : Approve Neel Schaffer contract for

Exhibit B

Scope of Work for Professional Services

Aircraft Packaging Hangar Rehabilitation Project

PROJECT DESCRIPTION

The Aircraft Packaging Hangar is located north of the main terminal at Stennis International Airport. It is connected to airfield by a crushed stone and grass apron. Hurricane Katrina caused wind and flooding damage to the structure. During storm recovery, emergency operations used the grassy area for staging personnel, equipment, and supplies. The prolonged and non-standard use led to soil compaction which has caused drainage issues, making airfield access to the hangar impossible. The hangar has not been repaired or rehabilitated since incurring damage from Hurricane Katrina. This project will include a concrete apron connecting the hangar to the airfield and rehabilitate the structure.

The following tasks shall be included:

Topographic Surveys
ENGINEER shall prepare a topographic survey at the location of the project. Topographic survey is intended to provide accurate elevation information, site features and detailed horizontal location information that will be used in the planning, layout and preliminary design of the project.

Geotechnical Investigation
CONSULANT shall prepare a geotechnical investigation at the project site to identify existing soil conditions, evaluate pertinent physical properties of the soils encountered and to develop guideline recommendations based on design capacity of existing soils for foundation and pavement design.

Preliminary Engineering
ENGINEER shall review OWNER's proposed development program and assist OWNER in developing a proposed budget, schedule, and project requirements. ENGINEER will attend a Project Kickoff Meeting with OWNER and stakeholders to discuss project alternatives.

OWNER shall provide ENGINEER with proposed design aircraft.

ENGINEER shall prepare exhibits describing airport planning criteria for aircraft access using design aircraft provided by OWNER, hangar dimensions, and aircraft door sizes and alternatives.

Attachment: CDBG Aircraft Packaging Hangar Rehab Project_NS Contract prepared 11 18 22 (11689 : Approve Neel Schaffer contract for

Exhibit B

ENGINEER shall work with administrator on providing documents and exhibits to assist with the environmental document as required by the funding agency.

Construction Documents

ENGINEER shall prepare necessary design calculations, construction drawings, contract documents, and technical specifications for the project.

ENGINEER shall prepare construction drawings, contract documents, and technical specifications. Construction documents shall include Civil, Structural, Architectural, Electrical, and Mechanical drawings and specifications as required by the project scope.

ENGINEER shall prepare Construction Documents for review by OWNER at 60% and 90% progress completion. ENGINEER shall provide three (3) hard copies and one (1) electronic copy of each submittal. ENGINEER shall attend a progress review meeting with OWNER with each progress completion submittal. OWNER shall provide ENGINEER with comments for each progress submittal and shall submit construction documents to appropriate review / permitting agency.

ENGINEER shall prepare FAA submittals for the building height through the FAA OE AAA Online Portal.

ENGINEER shall provide 100% Bid Documents after addressing comments provided by OWNER to the 90% progress submittal.

Bidding

ENGINEER shall prepare bid package for the proposed project as outlined in the Mississippi Katrina Supplemental CDBG Program Application for the Aircraft Packaging Hangar Rehabilitation Project.

ENGINEER shall assist OWNER in preparation of a Notice to Contractors for advertisement of each bid package. Bid Packages are anticipated to run concurrently, with pre-bid meetings and bid openings occurring on the same day.

ENGINEER shall schedule and attend a pre-bid conference for each Bid Package to discuss the scope of the proposed work with interested bidders. ENGINEER shall respond to written questions from interested bidders and issue necessary addenda to the bid documents to make modifications and/or clarifications to the documents. ENGINEER shall tabulate and analyze bids received and issue a finding to OWNER regarding content of the bid packages received and apparent compliance with the requirements of the bid documents. OWNER shall make a final determination of the award, if any, of the projects.

Attachment: CDBG Aircraft Packaging Hangar Rehab Project_NS Contract prepared 11 18 22 (11689 : Approve Neel Schaffer contract for

Exhibit B

Construction Phase

ENGINEER shall provide construction phase engineering services to support OWNER during construction of the project. Construction time for the project is anticipated to be twelve (12) months. This work shall include all basic services rendered after the award of the construction contract, including the following activities:

- Providing interpretations and clarifications of the Contract Documents to the OWNER during all phases of construction.
- Represent the OWNER at the preconstruction conferences.
- Attend bi-weekly progress meetings during the project to review the overall project schedule, weather or other unforeseen delays, work completed during the previous period, discuss work phasing and safety requirements for the upcoming period, and review test reports and estimated quantities.
- Engineer shall observe the work in progress periodically and provide reports to the OWNER.
- Review and approve shop drawings submitted by the Contractors for compliance with the design concept.
- Review, analyze, and approve laboratory testing reports of material and equipment used in the work.
- Prepare and negotiate change orders and supplemental agreements related to the original scope of work for construction.
- Observe or review performance tests required by the specifications.
- Review and approve periodic (monthly) requests for partial payment submitted by the Contractor for work performed.
- Make a substantial completion inspection and final inspection and prepare a punch list and report of work performed to the OWNER and Contractor.
- Receive and review “Record Drawings” from the Contractor and transmit them to the Airport.
- Other services as may be required by the provisions of the Prime Agreement.

Construction Phase Engineering services are based on a total construction contract time of 365 calendar days, plus 30 calendar days prior to construction for contracting and other pre-construction activities and 60 calendar days after contract time for final pay applications and construction closeout.

Attachment: CDBG Aircraft Packaging Hangar Rehab Project_NS Contract prepared 11 18 22 (11689 : Approve Neel Schaffer contract for

Exhibit B

Resident Project Representation (RPR)

ENGINEER shall provide a Resident Project Representative (RPR) during construction. The estimated time for construction is 365 Calendar Days. ENGINEER anticipates providing RPR during critical periods of construction averaging 20 hours per week for the 365 Calendar Day Contract Time. If the Contractor elects to work multiple shifts or excessive overtime, ENGINEER reserves the right to request a supplemental agreement to provide RPR services during these periods of work. RPR services shall include the following services for those periods of time while on the site:

- On sight observation of critical (pouring of foundations, wall erection, pouring of concrete, earthwork, and construction of pavements.
- Observation of finish portions will be done based on completion of portions of work. Example: sheet rock installation, installation of plumbing fixtures, lighting installations, review of painting, ceiling installation, and other interior finishes.
- Coordination with the Engineer regarding quality of construction and Contractor's compliance with the contract documents.
- Prepare a report of daily construction activities performed while on site.
- Document quantities of materials.
- Examination of periodic requests for partial payment and confirmation of in place quantities.

Attachment: CDBG Aircraft Packaging Hangar Rehab Project_NS Contract prepared 11 18 22 (11689 : Approve Neel Schaffer contract for

Exhibit C
NEEL-SCHAFFER, INC.
2022 RATE SCHEDULE FOR PROFESSIONAL SERVICES

EMPLOYEE CLASSIFICATION	POSITION	HOURLY RATE
P-8, P-9	Officer, Senior Engineer Manager or Survey Manager	$250.00
P-7	Engineer Manager/Professional IV	$225.00
P-6	Senior Project Manager/Professional III	$195.00
P-5	Project Manager/Professional II	$160.00
P-4	Professional I	$135.00
P-1, P-2, P-3	Professional Intern	$115.00
T-6	Senior Certified Engineering Technician	$150.00
T-5	Certified Engineering Technician/Supervisory Technician	$130.00
T-4	Technician IV/ Inspector IV/ Surveyor IV	$115.00
T-3	Technician III/Inspector III//Survey Crew Chief	$105.00
T-2	Technician II/Inspector II/Survey Instrument Person	$90.00
T-1	Technician I/Inspector I/Survey Assistant	$80.00
T-1	Student Intern	$45.00
A-4	Senior Administrative	$90.00
A-3	Senior Clerical	$85.00
A-2	Clerical	$65.00
A-1	Assistant Clerical	$55.00
	Three-Member Survey Party	$205.00
	Two-Member Survey Party	$160.00
	One-Member Survey Party	$125.00

"Professional" positions include engineer, architect, geologist, scientist, landscape architect, and planner.

"Technician" positions include engineering, soil, architecture, planning, GIS and information technology.

REIMBURSABLE EXPENSE SCHEDULE

EXPENSE	COST
Vehicle Mileage	$0.56/mile

All other expenses, including contract reproduction/printing, travel and subsistence, parking, communications, equipment rental, postage and overnight mail, and supplies will be reimbursed at actual cost.
Use State or Federal Rates for mileage, travel and subsistence where necessary and/or required.

The hourly rates as shown on this rate schedule shall be subject to equitable adjustment on an annual basis due to increased costs and the rate of inflation.

Attachment: CDBG Aircraft Packaging Hangar Rehab Project_NS Contract prepared 11 18 22 (11689 : Approve Neel Schaffer contract for

EXHIBIT D

PAYMENTS TO ENGINEER

1. BASIC SERVICES:

Owner will pay **ENGINEER** monthly for percentage completed of the lump sum for each task in the following amounts:

1.1	Engineering Design and Bidding	$205,080.00
1.2	Construction Phase Services	$159,920.00
	Total:	$365,000.00

Attachment: CDBG Aircraft Packaging Hangar Rehab Project_NS Contract prepared 11 18 22 (11689 : Approve Neel Schaffer contract for

EXHIBIT E

PROJECT SCHEDULE

The time periods for performance of Basic Services specified in Section 1 are anticipated to be as indicated below:

1.1 Survey services is scheduled to be completed within six (6) weeks of the execution of this agreement.

1.2 Preliminary Design services is scheduled to be completed within three (3) months following the completion of the survey.

1.3 Environmental Review and Permitting is schedule to be completed within 18 months of the review of the Preliminary Design Document.

1.4 Final Design services is scheduled to be completed within three (3) months following **OWNER**'s receipt of the Permitting Documents.

1.5 Advertisement, Bidding, Award, and Notice to Proceed is scheduled to be completed within four (4) months.

1.6 Construction Contract and CEI services is scheduled for twelve (12) months

1.7 Project closeout services is scheduled for two (2) months

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1. **Relationship between Consultant and Client**. Neel Schaffer, Inc. ("Consultant") shall serve as the Client's professional consultant in those phases of the Project to which this Agreement applies. The relationship is that of a buyer and seller of professional services and it is understood that the parties have not entered into any joint venture or partnership with the other. Consultant shall not be considered to be the agent or fiduciary of the Client.

2. **Responsibility of Consultant**. Consultant will perform services under this Agreement in a manner consistent with that standard of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions (the "Standard of Care"). No other representation, warranty or guarantee, express or implied, is included or intended in this Agreement or in any report, opinion, document, or otherwise.

3. **Responsibility of the Client**. Client shall provide all information and criteria as to its requirements for the Project, including budgetary limitations. Client shall arrange for Consultant to enter upon public and private property and obtain all necessary approvals required from all governmental authorities having jurisdiction over the Project. Client shall give prompt written notice to Consultant whenever Client observes or otherwise becomes aware of any development that affects the scope or timing of Consultant's services.

   The Client shall promptly report to the Consultant any defects or suspected defects in the Consultant's services of which the Client becomes aware, so that Consultant may take measures to minimize the consequences of such a defect. Should legal liability for the defects exist, failure by the Client to notify the Consultant shall relieve the Consultant of any liability for costs of remedying the defects above the sum such remedy would have cost had prompt notification been given when such defects were first discovered.

4. **Construction Phase Services**. If Consultant's scope of services includes the observation and monitoring of work performed by Client's separate contractors, Consultant shall provide personnel to observe and monitor the work in accordance with the Standard of Care in order to ascertain that it is being performed, in general, in accordance with the plans and specifications. Consultant shall not supervise, direct, or have control over the contractor's work. Consultant shall not have authority over or responsibility for construction means, methods, techniques, sequences or procedures or for safety precautions and programs in connection with the work of the contractor. Consultant does not guarantee the performance of the construction contract by the contractor and does not assume responsibility for the contractor's failure to furnish and perform its work in accordance with the plans and specifications.

   In the event Consultant's scope of services does not include the observation and monitoring of work performed by Client's separate contractors, the Client assumes all responsibility for construction observation, and Client waives any claims against Consultant arising therefrom.

5. **Designation of Authorized Representatives**. Each party shall designate one or more persons to act with authority on its behalf with respect to appropriate aspects of the Project. The persons designated shall review and respond promptly to all communications received from the party.

6. **Ownership of Documents**. All reports, notes, drawings, specifications, data, calculations, and other documents, including those in electronic form prepared by Consultant are instruments of Consultant's service that shall remain Consultant's property. The Client agrees not to use Consultant generated documents for projects other than the project for which the documents were prepared by Consultant, or for future modifications to the Project, without Consultant's express written permission. Any reuse or distribution to third parties without such express written permission or project-specific adaptation by Consultant will be at the Client's sole risk and without liability to Consultant or its employees, subsidiaries, and subconsultants.

7. **Opinion of Costs**. When required as a part of its scope of services, Consultant will furnish opinions or estimates of construction cost on the basis of Consultant's experience and qualifications, but Consultant does not guarantee the accuracy of such estimates. The parties recognize that Consultant has no control over the cost of labor, material, equipment, or services furnished by others or over market conditions or contractors' methods of determining prices.

8. **Changes or Delays**. In the event new developments or circumstances beyond the control of Consultant require a change in the scope of services or schedule, Consultant shall be entitled to an equitable adjustment to the fee and/or schedule. Such events include, but are not limited to, unreasonable delays caused by Client's failure to provide specified direction or information, delays caused by Client's other contractors or consultants, or if Consultant's failure to perform is due to any act of God, labor shortage, fire, inclement weather, act of governmental authority, failure of transportation, accident, power failure, or interruption or any other cause beyond the reasonable control of Consultant.

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9. **Suspension of Services**. Client may, at any time, by written notice, suspend further services by Consultant. Upon receipt of such notice, Consultant shall take all reasonable steps to mitigate costs allocable to the suspended services. Client, however, shall pay all reasonable and necessary costs associated with such suspension including the cost of assembling documents, personnel and equipment, rescheduling or reassignment costs necessary to maintain continuity and the staff required to resume the services upon expiration of the suspension. Consultant will not be obligated to provide the same personnel in the event the period of any suspension exceeds 30 days.

10. **Termination**. This Agreement may be terminated by either party upon 30 days' written to the other party. Upon such termination, Client shall pay Consultant for all services performed up to the date of termination. If Client is the terminating party, Client shall pay Consultant all reasonable cost and expenses incurred by Consultant in effecting the termination, including but not limited to non-cancellable commitments and demobilization costs, if any.

11. **Indemnification**. Consultant shall indemnify and hold harmless Client from and against those damages and costs (including reasonable attorneys' fees) that Client incurs as a result of third party claims for personal injury or property damage to the extent caused by the negligent acts, errors or omissions of Consultant.

    To the fullest extent permitted by law, Client shall indemnify and hold harmless Consultant from and against those damages and costs (including reasonable attorneys' fees) that Consultant incurs as a result of third party claims for personal injury or property damage to the extent caused by the negligent acts, errors or omissions of Client.

12. **Legal Proceedings**. In the event Consultant or its employees are required by Client to provide testimony, answer interrogatories, produce documents or otherwise provide information in relation to any litigation, arbitration, proceeding or other inquiry arising out of Consultant's services, where Consultant is not a party to such proceeding, Client will compensate Consultant for its services and reimburse Consultant for all related direct costs incurred in connection with providing such testimony or information. This provision shall not apply in the event Client engages Consultant to provide expert testimony or litigation support, which services shall be the subject of a separate agreement or an amendment to this Agreement.

13. **Successors and Assigns**. The terms of this Agreement shall be binding upon and inure to the benefit of the parties and their respective successors and assigns; provided however, that neither party shall assign this Agreement in whole or in part without the prior written consent of the other party.

14. **Insurance**. Consultant agrees to maintain the following insurance coverage with the following limits of insurance during the performance of Consultant's work hereunder:

    (a) Commercial General Liability insurance with standard ISO coverage and available limits of $1,000,000 per occurrence and $2,000,000 general aggregate;
    (b) Automobile Liability insurance with standard ISO coverage and available combined single limits of $1,000,000 per accident;
    (c) Worker's Compensation insurance with limits as required by statute and Employer's Liability insurance with limits of $1,000,000 per employee for bodily injury by accident/$1,000,000 per employee for bodily injury by disease/$1,000,000 policy limit for disease; and
    (d) Professional Liability insurance covering Consultant's negligent acts, errors, or omissions in the performance of professional services with available limits of $1,000,000 per claim and annual aggregate.

    Consultant shall provide evidence of procuring the above insurance coverages by delivering a certificate of insurance to Client prior to the start of Consultant's work and annually upon renewal of coverage. Consultant shall cause Client to be named as an additional insured on Consultant's commercial general liability policy, which shall be primary and noncontributory.

15. **Information Provided by the Client.** Consultant shall be entitled to rely upon, without liability, the accuracy and completeness of any and all information provided by Client, without the obligation of independent verification.

16. **Consequential Damages**. Neither Client nor Consultant shall be liable to the other or shall make any claim for any special, incidental, indirect or consequential damages arising out of, or connected in any way to the Project or this Agreement. This mutual waiver includes, but is not limited to, damages related to loss of use, loss of profits, loss of income, loss of reputation, loss of business or diminution of property value and shall apply regardless of legal theory such damages are alleged including negligence, strict liability, breach of contract and breach of warranty.

17. **Payment.** Unless agreed to otherwise, Consultant shall submit monthly invoices to the Client. Payment in full

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shall be due upon receipt of the invoice. Payment of any invoices by the Client shall be taken to mean that the Client is satisfied with the Consultant's services to the date of the payment and is not aware of any deficiencies in those services. If payments are delinquent after 30 days from invoice date, the Client agrees to pay interest on the unpaid balance at the rate of one percent (1%) per month. If the Client fails to make payments; then Consultant, after giving seven (7) days written notice to the Client, may suspend services until the Client has paid in full all amounts due for services, expenses, and other related charges without recourse to the Client for loss or damage caused by such suspension. The Client waives any and all claims against the Consultant for any such suspension. Payment for Consultant's services is not contingent on any factor, except the Consultant's ability to provide services in a manner consistent with that Standard of Care. Payment of invoices shall not be subject to any discounts, set-offs or back-charges unless agreed to in writing by both parties. If the Client contests an invoice, the Client may withhold only that portion so contested and shall pay the undisputed portion, after the Client has notified Consultant in writing within 30 days of receiving the invoice and shall identify the specific cause of the disagreement and the amount in dispute.

18. **Force Majeure**. Neither Client nor Consultant shall be liable for any fault or delay caused by any contingency beyond their control, including but not limited to, acts of God, wars, strikes, walkouts, fires, natural calamities, or demands or requirements of governmental agencies.

19. **Compliance with Laws**. To the extent they apply to its employees or its services, Consultant shall exercise due professional care to comply with all applicable laws, including ordinances of any political subdivisions or governing agencies.

20. **Invalid Terms**. If any provisions of this Agreement are held to be invalid or unenforceable, the remaining provisions shall be valid and binding as if the unenforceable provisions were never included in the Agreement.

21. **Governing Law**. This Agreement shall be governed by and construed in accordance with the laws of the state where the services are performed.

22. **Dispute Resolution.** All disputes, controversies or claims, of whatever kind or character, between the Parties, their agents and/or principals, arising out of or in connection with the subject matter of this Agreement shall be litigated in a court of competent jurisdiction.

23. **Additional Services.** Consultant shall be entitled to an equitable adjustment of its fee for services resulting from significant changes in the general scope, extent or character of the Project or its design including, but not limited to, changes in size, complexity, Client's schedule, construction schedule, character of construction or method of financing; and revising previously accepted studies, reports, design documents or other documents when such revisions are required by changes in laws, rules, regulations, ordinances, codes or orders enacted subsequent to the preparation of such studies, reports or documents, or are due to any other causes beyond Consultant's control.

24. **Amendment**. This Agreement may only be amended in writing and where such amendment is executed by a duly authorized representatives of each party.

25. **Entire Understanding of Agreement**. This Agreement represents and incorporates the entire understanding of the parties hereto, and each party acknowledges that there are no warranties, representations, covenants or understandings of any kind, matter or description whatsoever, made by either party to the other except as expressly set forth herein. Client and Consultant hereby agree that any purchase orders, invoices, confirmations, acknowledgments or other similar documents executed or delivered with respect to the subject matter hereof that conflict with the terms of this Agreement shall be null, void and without effect to the extent they conflict with the terms of this Agreement.

26. **Survival of Provisions.** The provisions of this Agreement shall continue to be binding upon the parties hereto notwithstanding termination of this Agreement for any reason.

27. **Nonwaiver**. No waiver by a party of any provision of this Agreement shall be deemed to have been made unless in writing and signed by such party.

28. **Identity of Project Owner**. Within ten (10) days of the entry of this Agreement, Client, if Client is not the Project Owner, shall provide to Consultant the Project Owner's full legal name; Project Owner's physical address; Project Owner's mailing address; and the name, physical address and mailing address of the Client's point of contact with the Owner for the Project.

29. **Conflicting Terms**. In the event that there are multiple agreements with varying or conflicting terms and conditions between Client and Consultant, the terms and conditions contained in this Agreement shall supersede and have precedence over any other conflicting terms and conditions contained in any other written or oral agreement.

30. **Course of Dealing**. Client and Consultant agree that these General Terms and Conditions establish a course of dealing between them and shall apply to this and all

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other services, projects, agreements or dealings between the them, unless Client or Consultant gives the other written notice of objection to any term or condition before commencement of performance in connection with any other provision of services or projects involving the two of them.

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SPECIAL PROVISIONS AND REGULATIONS STIPULATED BY THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

For the purpose of clarification, "Contracted Party" shall refer to the Subrecipient or Subgrantee and to all individuals, firms, companies, businesses, firms or related entities in relationship with it, contractual or otherwise, for this Contract.

1. Access of MDA, State of Mississippi, HUD and Others to CDBG Documents, Papers, and Books

The Contracted Party agrees to allow MDA, the State of Mississippi, HUD, the Comptroller General of the United States, and any of their duly authorized representatives, at all reasonable times, access to and the right to inspect, copy, audit, and examine all such books, records, and other documents of the Contracted Party which are directly pertinent to the CDBG Program for the purpose of making audits, examinations, excerpts, and transcriptions until the completion of all close-out procedures respecting this grant and the final settlement and conclusion of all issues arising out of this grant. Furthermore, the Contracted Party shall allow any of the aforesaid parties, at all reasonable times, access to any portion of the project in which the Contracted Party is involved until the completion of all close-out procedures respecting this grant.

2. Termination of Contract For Cause

If, through any cause, the Contracted Party fails to fulfill in a timely, proper and satisfactory manner its obligations under this Contract, or if it violates any of the covenants, agreements, or stipulations of this Contract, MDA shall thereupon have the right to terminate this Contract by giving written notice to the Contracted Party of such termination and specifying the effective date of such termination. In such event, all finished or unfinished documents, data, studies, and reports prepared by the Contracted Party shall entitle the Contracted Party's receipt of just and equitable compensation for any satisfactory work completed on such documents.

Notwithstanding the above, the Contracted Party shall not be relieved of liability to MDA for damages sustained by virtue of any breach of the Contract by the Contracted Party. MDA may withhold any payments to the Contracted Party for the purpose of set off until such time as the exact amount of damages due MDA from the Contracted Party is determined.

3. Termination for Convenience of the Grantee

MDA may terminate this Contract any time by providing a written notice from MDA to the Contracted Party giving the effective date of the termination. If the Contract is terminated by MDA as provided herein, the Contracted Party will be paid an amount which bears the same ratio to the total compensation as the services actually performed bear to the total services of the Contracted Party covered by this Contract, less payments of compensation previously made, provided that if less than sixty percent (60%) of the services covered by this Contract have been performed upon the effective date of such termination, the Contracted Party shall be reimbursed (in addition to the above payment) for that portion of actual out-of-pocket expenses (not otherwise reimbursed under this Contract) incurred by the Contracted Party during the Contract period which are directly attributable to the incomplete portion of the services covered by this Contract.

4. Changes

MDA may, from time to time, request changes in the scope of the services of the Contracted Party to be performed hereunder. Such changes, including any increase or decrease in the

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amount of the Contracted Party's compensation which are mutually agreed upon by and between the parties, shall be incorporated in written amendments to this Contract.

5. Cost Overruns

The Contracted Party agrees to and understands that the CDBG award is limited to the amount under this agreement. Any cost overruns will be the sole responsibility of the Contracted Party.

6. Compliance with Office of Management and Budget

The parties agree to comply with the regulations, policies, guidelines, and requirements of OMB Circulars A-95, A-102, and A-54, as they relate to the use of Federal funds under this contract.

7. Records

The Contracted Party shall maintain all books, records, and other documents required by the federal regulations specified in 24 CFR 570.506 that are pertinent to the activities to be funded under this agreement. Such records shall include, but not limited to, the following as applicable:

a. Records providing a full description of each activity undertaken;
b. Records demonstrating that each activity undertaken meets one of the National Objectives of the CDBG program;
c. Records required to determine the eligibility of activities;
d. Records required to document the acquisition, improvement, use or disposition of real property acquired or improved with CDBG assistance;
e. Records documenting compliance with the equal opportunity components of the CDBG program;
f. Financial records as required by 24 CFR 570.502 and 24 CFR 84.21-28; and,
g. Other records necessary to document compliance with Subpart K of 24 CFR Part 570.

All records required to be kept on the project shall be maintained for at least three years after final payments and until all other pending matters under the grant are closed.

8. Personnel

The Contracted Party represents that it has or will secure all personnel required in performing the services under this Contract. Such personnel shall not be employees of or have any contractual relationship with MDA.

All the services required hereunder will be performed by the Contracted Party or under its supervision, and all personnel engaged in the work shall be fully qualified and shall be authorized or permitted under State and local law to perform such services.

No person who is serving a sentence in a penal or correctional institution shall be employed on work under this Contract.

9. Anti-Kickback Rules

Salaries of personnel performing work under this Contract shall be paid unconditionally and not less often than once a month without payroll deduction or rebate on any account except only such payroll deductions as are mandatory by law or permitted by the applicable regulations issued by the Secretary of Labor pursuant to the "Anti-Kickback Act" of June 13, 1934 (48 Stat. 948; 62 Stat. 740; 63 Stat. 108; Title 18 U.S.C. 874; and Title 40 U.S.C. 276c). The Contracted Party shall comply with all applicable "Anti-Kickback" regulations and shall insert appropriate provisions in all subcontracts covering work under this contract to insure compliance by the

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subcontractors with such regulations, and shall be responsible for the submission of affidavits required of subcontractors thereunder except as the Secretary of Labor may specifically provide for variations of or exemptions from the requirements thereof.

10. Withholding of Salaries

If, in the performance of this Contract, there is any underpayment of salaries by the Contracted Party or by any subcontractors working on this project, MDA shall withhold from the Contracted Party out of payment due to him an amount sufficient to pay to employees underpaid the difference between the salaries required thereby to be paid and the salaries actually paid such employees for the total number of hours worked. The amounts withheld shall be disbursed by MDA for and on account of the contracted party or subcontractor to the respective employees to whom they are due.

11. Davis-Bacon Act Requirements

The Contracted Party will comply with Section 110 of the Housing and Community Development Act of 1974, as amended, which requires that all laborers and mechanics employed by contractors or subcontractors on construction work assisted under the Act shall be paid at rates not less than those prevailing on similar construction in the locality as determined by the Secretary of Labor in accordance with the Davis-Bacon Act, as amended 40 U.S.C. 276a-276-a5), and it will comply with the Contract Work Hours and Safety Standards Act (40 U.S.C. 327 *et seq.*). However, these requirements apply to the rehabilitation of residential property only if such property is designed for residential use of eight or more families.

12. Claims and Disputes Pertaining to Salary Rates

Claims and disputes pertaining to salary rates or to classifications of professional staff or technicians performing work under this Contract shall be promptly reported in writing by the Contracted Party to MDA for the latter's decision which shall be final with respect thereto.

13. Equal Employment Opportunity

During the performance of this Contract, the Contracted Party agrees to comply with Executive Order 11246, and the regulations issued pursuant thereto (24 CFR 130 and 41 CFR Chapter 60), which provides that no person shall be discriminated against on the basis of race, color, religion, gender, or national origin in all phases of employment during the performance of Federal or Federally assisted construction contracts, contractors and subcontractors on Federal and Federally assisted construction contracts shall take affirmative action to ensure fair treatment in employments, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination, rates or pay or other forms of compensation and selection for training apprenticeship.

14. Anti-Discrimination Clauses

In operation of the project to which this grant relates, no individual shall be excluded from participation in, denied the benefits of, subjected to discrimination under, or denied employment in the administration of or in connection with, any such program or activity because of race, color, religion, national origin, age, disability, or political affiliation or belief.

Therefore, the Contracted Party will comply with the following clauses:

a) Title VI of the Civil Rights Act of 1964 (PL 88-352), and the regulations issued pursuant thereto (24 CFR 1), which provides that no person in the United States shall on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for

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which the Applicant receives Federal financial assistance and will immediately take any measures necessary to effectuate this assurance. If any real property or structure thereon is provided or improved with the aid of Federal financial assistance extended to the applicant, this assurance shall obligate the applicant, or in the case of any transfer of such property, any transferee, for the period during which the real property or structure is used for a purpose for which the Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits;

b) Title VIII of the Civil Rights Act of 1968 (PL 90-284), as amended, administering all programs and activities relating to housing and community development in a manner to affirmatively further fair housing, and taking action to affirmatively further fair housing in the sale or rental of housing, the financing of housing, and the provision of brokerage services; and,

c) Executive Order 11063, as amended by Executive Order 12259, on equal opportunity in housing and nondiscrimination in the sale or rental of housing built with Federal assistance Section 109 of the Housing and Community Development Act of 1974, as amended which requires that no person in the United States shall on the grounds of race, color, national origin, or gender be excluded from participation in, be denied the benefits or be subjected to discrimination under, any program or activities funded in whole or in part with community development funds made available pursuant to the Act. Section 109 further provides that any prohibition against discrimination on the basis of age under the Age Discrimination Act of 1975 (42 U.S.C. 6101 et seq.) or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 796) shall also apply to any such program or activity.

15. Section 3 Clause

The Contracted Party and any/all subcontractors will comply with Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. § 1701u) ("Section 3") and with the requirements of 24 C.F.R. Part 75.

Section 3 requires that, to the greatest extent feasible, employment and training opportunities arising in connection with the Section 3 project are provided to Section 3 workers within the area in which the project is located. Where feasible, the Contracted Party shall give priority for opportunities and training to Section 3 workers residing in the service area or in the neighborhood of the project and to participants in YouthBuild Programs.

Additionally, the Contracted Party shall, to the greatest extent feasible, ensure that contracts for work awarded in connection with this Section 3 project are provided to business concerns that provide economic opportunities to Section 3 workers. In the event that the Contracted Party enters into any subcontracts for work covered under this Contract, the Section 3 requirements applicable to the Contracted Party will also be applicable to its subcontractor(s).

16. Discrimination Because of Certain Labor Matters

No person employed on the work covered by this Contract shall be discharged or in any way discriminated against because he has filed any complaint or instituted or caused to be instituted any proceeding or has testified or is about to testify in any proceeding under or relating to the labor standards applicable hereunder to his employer.

17. Health and Safety Standards

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All parties participating in this project agree to comply with Section 107 of the Contract Work Hours and Safety Standards Act. Section 107 of the Act is applicable to construction work and provides that no laborer or mechanic shall be required to work in surroundings or under working conditions, which are unsanitary, hazardous, or dangerous to his health and safety as determined under construction, safety, and health standards promulgated by the Secretary of Labor. These requirements do not apply to the purchase of supplies or materials or articles ordinarily available on the open market, or contracts for transportation.

18. Compliance with Local Laws

The Contracted Party shall comply with all applicable laws, ordinances, and codes of the state and local governments, and shall commit no trespass on any public or private property in performing any of the work embraced by this Contract.

19. Compliance with the Mississippi Employment Protection Act

The Contracted Party represents and warrants that it will ensure its compliance with the Mississippi Employment Protection Act (Senate Bill 2988 from the 2008 Regular Legislative Session) and will register and participate in the status verification system for all newly hired employees. The term “employee” as used herein means any person that is hired to perform work within the State of Mississippi. As used herein, “status verification system” means the Illegal Immigration Reform and Immigration Responsibility Act of 1996 that is operated by the United States Department of Homeland Security, also known as the E-Verify Program, or any other successor electronic verification system replacing the E-Verify Program. The Contracted Party agrees to maintain records of such compliance and, upon request of the State, to provide a copy of each such verification to the State. The Contracted Party further represents and warrants that any person assigned to perform services hereunder meets the employment eligibility requirements of all immigration laws of the State of Mississippi. The Contracted Party understands and agrees that any breach of these warranties may subject it to the following: (a) termination of this Agreement and ineligibility for any state or public contract in Mississippi for up to three (3) years, with notice of such cancellation/termination being made public, or (b) the loss of any license, permit, certification or other document granted to the Contracted Party by an agency, department or governmental entity for the right to do business in Mississippi for up to one (1) year, or (c) both. In the event of such termination/cancellation, the Contracted Party would also be liable for any additional costs incurred by the State due to contract cancellation or loss of license or permit.

20. Compliance with the Mississippi Jobs First Initiative

The Contracted Party represents and warrants that it will ensure its compliance with the Mississippi Jobs First Initiative, Senate Bill 2622 of the 2012 Mississippi State Legislature General Session (Section 31-5-37 Mississippi Code Annotated, as amended). The Initiative requires contractors that are awarded bids for public works projects that utilize funds received by State or local entities resulting from a federally declared disaster or a spill of national significance to register and list job opportunities with the Mississippi Department of Employment Security (MDES).

21. Subcontracting

None of the services covered by this Contract shall be subcontracted without prior written consent of MDA. The Contracted Party shall be as fully responsible to MDA for the acts and omissions of his subcontractors and of persons either directly or indirectly employed by him. The Contracted Party shall insert in each subcontract appropriate provisions requiring compliance with all applicable regulatory provisions of this Contract.

22. Assignability

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The Contracted Party shall not assign any interest in this Contract, and shall not transfer any interest in the same (whether by assignment or novation) without prior written approval of MDA provided that claims for money due or to become due the Contracted Party from MDA under this Contract may be assigned to a bank, trust company, or other financial institution, or to a Trustee in Bankruptcy, without such approval. Notice of any such assignment or transfer shall be furnished promptly to MDA.

23. Code of Standards of Conduct

The Contracted Party will establish a written Code of Standards of Conduct to prohibit any of its officers, employees, and agents from using his/her position in any manner or matter, which would have the purpose or effect of a conflict of interest, real or apparent. In order to properly implement this provision, it will fully comply with the requirements of 24 CFR, Part 85.36.

24. Interest of Members of Local Public Agency and Others

The Contracted Party agrees to establish safeguards to prohibit employees from using positions for a purpose that is or give the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have a family, business, or other tie.

The Contracted Party will comply with Section 25-4-105, Mississippi Code Annotated (1972), which prohibits any public servant from using his official position to obtain pecuniary benefits for himself other than compensation provided for by law or for any relative or business with which he is associated and which further provides that a public servant may not be interested, during the term for which he has been chosen, or within one (1) year thereafter, in any contract made or let by the governing authorities of such municipality for the construction or doing of any public work, or for the sale or purchase of any materials, supplies or property of any description, or for any other purpose whatsoever, or in any subcontract arising therefrom or connected therewith, or to receive, either directly or indirectly, any portion or share of any money or other thing paid for the construction or doing of any public work, or for the sale or purchase of any property, or upon any other contract made by the governing authorities of the municipality, or subcontract arising therefore or connected therewith.

The Contracted Party will also be aware of and avoid any violation of Sections 25-4-117 and 25-4-119, Mississippi Code Annotated (1972), which prescribes a criminal penalty for any public servant convicted of a violation of this Ethics in Government section.

25. Interest of Certain Federal Officers

No member of or delegate to the Congress of the United States and no Resident Commissioner, shall be admitted any share or part of this Contract or to any benefit to arise therefrom.

26. Interest of Contractor

The Contracted Party covenants that it presently has no interest and shall not acquire any interest direct or indirect in the above described project or any parcels therein or any other interest which would conflict in any manner or degree with the performance of the services hereunder. The Contracted Party further covenants that in the performance of this Contract no person having any such interest shall be employed.

27. Political Activity

The Contracted Party will comply with the provisions of the Hatch Act (5 U.S.C. 1501 et seq.), which limits the political activity of employees.

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28. Use of Influence

The chief executive officer certifies, to the best of his or her knowledge and belief, that:

a) No federally appropriated funds have been paid or will be paid, by or on behalf of the chief elected official, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

b) If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the chief elected official shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

c) The Contracted Party shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, Sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

29. Uniform Relocation Act Requirements

To the extent applicable, the Contracted Party will comply with all applicable requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (42 U.S.C. 4630), as amended, and the implementing regulations and related requirements (including the requirement to provide a certification that the recipient is following a residential anti-displacement and relocation assistance plan under Section 104(d)) of the Act).

30. Excessive Force

The Contracted Party will adopt and enforce a policy of prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in nonviolent civil rights demonstrations; and enforcing applicable state and local laws against physically barring entrance to or exit from a facility or location which is the subject of such nonviolent civil rights demonstrations within its jurisdiction.

31. Architectural Barriers Act and Americans with Disabilities

The Contracted Party will comply with the Architectural Barriers Act and the Americans with Disabilities as described in 24 CFR Sec 487 (e).

32. Environmental Compliance

Contracts, subcontracts, and subgrants of amounts in excess of $100,000.00 shall contain a provision which requires compliance with all applicable standards, orders, or requirements issued under Section 306 of the Clean Air Act (42 U.S.C. 1957 (h)), Section 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738, and Environmental Protection Agency (EPA) regulations (40 CFR, 15), which prohibit the use under nonexempt Federal contracts, grants, or loans of facilities included on the EPA List of Violating Facilities. The provisions shall require reporting of violations to the grantor agency and the U.S. EPA Assistant Administrator for Enforcement (EN-329). Therefore, the Contracted Party will:

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a) Comply with Section 104(f) of the Housing and Community Development Act of 1974, as amended, which requires compliance with the policies of the National Environmental Policy Act of 1969 ("NEPA") and other provisions of law which further the purposes of NEPA, as set forth in the regulations issued pursuant to Section 104(f) of the Housing and Community Development Act of 1974, as amended, and are contained in 24 CFR Part 58; and

b) Assume all of the responsibilities for environmental review, decision making, and action as specified and required in regulations issued by the HUD Secretary pursuant to Section 104(f) of the Housing and Community Development Act of 1974, as amended, and published in 24 CFR Part 58.

Its chief executive officer or other officer of applicant:

a) Consents to assume the status of a responsible federal official NEPA and other provisions of federal law, as specified in 24 CFR Part 58; and

b) Is authorized and consents on behalf of the applicant and himself/herself to accept the jurisdiction of the federal courts for the purpose of enforcement of his/her responsibilities as such an official.

It will, in connection with its performance of environmental assessments under NEPA, comply with Section 106 of the National Historic Preservation Act of 1966 (16 U.S.C. 470), Executive Order 11593, and the Preservation of Archeological and Historic Data Act of 1966 (16 U.S.C. 469 a-1, et seq) by:

a) Consulting with the State Historic Preservation Officer to identify properties listed in or eligible for inclusion in the National Register of Historic Places that are subject to adverse effects of the proposed activities; and

b) Complying with all requirements established by HUD to avoid or mitigate adverse effects upon such properties.

It will comply with Executive Order Number 12898, issued February 11, 1994, by:

a) Focusing attention on the environment and health conditions in minority and low-income communities; and

b) Fostering non-discrimination in federal programs that substantially affect human health and the environment; and

c) Providing minority and low-income communities with access to information on, and opportunities for public participation in, matters relating to human health and the environment.

33. <u>Flood Insurance Purchase Requirements</u>

To the extent applicable, the Contracted Party agrees to comply with the flood insurance purchase requirements of Section 102(2) of the Flood Disaster Protection Act of 1973, (PL 93-234, 87 Stat. 975) approved December 31, 1976. Section 102 (a) requires, on and after March 2, 1975, the purchase of flood insurance in communities where such insurance is available as a condition for the receipt of any federal financial assistance for construction or acquisition

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purposes for use in any area that has been identified by the HUD Secretary as an area having special flood hazards. The phrase, "federal financial assistance," includes any form of loan, grant, guaranty, insurance payment, rebate, subsidy, disaster assistance loan or grant, or any other form of direct or indirect federal assistance.

34. Energy Efficiency

All participants in the projects shall recognize mandatory standards and policies relating to energy efficiency, which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (PL 94-163).

35. Lead Based Paint

The Contracted Party will comply with Title IV of the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. 4831), which prohibits the use of lead-based paint in residential structures constructed or rehabilitated with federal assistance in any form.

36. Program Monitoring

The Contracted Party agrees to assist and cooperate with the federal grantor agency and the state grantor agency or their duly designated representatives in the monitoring of the project or projects to which this grant relates, and to provide in form and manner approved by the state grantor agency such monitoring reports, progress reports, and the like as may be required and to provide such reports at the times specified.

37. Confidential Findings

All of the reports, information, data, etc., prepared or assembled by the Contracted Party under this Contract are confidential, and the Contracted Party agrees that they shall not be made available to any individual or organization without prior written approval of MDA.

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Exhibit H

Appendix II to Part 200 –
Contract Provisions for Non-Federal Entity Contracts Under Federal Awards

(A) Contracts for more than the simplified acquisition threshold, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

(B) All contracts in excess of $10,000 must address termination for cause and for convenience by the non-Federal entity including the manner by which it will be effected and the basis for settlement.

(C) Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

(D) Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of $2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-

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Federal entity must report all suspected or reported violations to the Federal awarding agency.

(E) Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the non-Federal entity in excess of $100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

(F) Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of "funding agreement" under 37 CFR § 401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

(G) Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended - Contracts and subgrants of amounts in excess of $150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

(H) Debarment and Suspension (Executive Orders 12549 and 12689) - A contract award (see 2 CFR 180.220) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as

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well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

(I) Byrd Anti-Lobbying Amendment (31 U.S.C. 1352) - Contractors that apply or bid for an award exceeding $100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

(J) § 200.323 Procurement of recovered materials.

A non-Federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds $10,000 or the value of the quantity acquired during the preceding fiscal year exceeded $10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

(K) § 200.216 Prohibition on certain telecommunications and video surveillance services or equipment.

(a) Recipients and subrecipients are prohibited from obligating or expending loan or grant funds to:

(1) Procure or obtain;

(2) Extend or renew a contract to procure or obtain; or

(3) Enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. As described in Public Law 115-232, section 889, covered telecommunications equipment is telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities).

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(i) For the purpose of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities).

(ii) Telecommunications or video surveillance services provided by such entities or using such equipment.

(iii) Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country.

(b) In implementing the prohibition under Public Law 115-232, section 889, subsection (f), paragraph (1), heads of executive agencies administering loan, grant, or subsidy programs shall prioritize available funding and technical support to assist affected businesses, institutions and organizations as is reasonably necessary for those affected entities to transition from covered communications equipment and services, to procure replacement equipment and services, and to ensure that communications service to users and customers is sustained.

(c) See Public Law 115-232, section 889 for additional information.

(d) ***See also § 200.471. Telecommunication costs and video surveillance costs.***

(a) Costs incurred for telecommunications and video surveillance services or equipment such as phones, internet, video surveillance, cloud servers are allowable except for the following circumstances:

(b) Obligating or expending covered telecommunications and video surveillance services or equipment or services as described in § 200.216 to:

(1) Procure or obtain, extend or renew a contract to procure or obtain;

(2) Enter into a contract (or extend or renew a contract) to procure; or

(3) Obtain the equipment, services, or systems.

[85 FR 49570, Aug. 13, 2020]

(L) § 200.322 Domestic preferences for procurements.

(a) As appropriate and to the extent consistent with law, the non-Federal entity should, to the greatest extent practicable under a Federal award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the

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Exhibit H

United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this section must be included in all subawards including all contracts and purchase orders for work or products under this award.

(b) For purposes of this section:

(1) "Produced in the United States" means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.

(2) "Manufactured products" means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

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AGREEMENT FOR ENGINEERING SERVICES FOR TAXILANE SIERRA IMPROVEMENTS BY AND BETWEEN THE HANCOCK COUNTY BOARD OF SUPERVISORS AND NEEL-SCHAFFER, INC.

This AGREEMENT made this _____day of _____ 2022, by and between the Hancock County Board of Supervisors, hereafter called "OWNER", and Neel-Schaffer, Inc., hereafter called the "ENGINEER".

I. DESCRIPTION OF BASIC SERVICES:

OWNER intends to engage the ENGINEER to provide professional engineering services for the Taxilane Sierra Improvement project. A description of the project is described in Exhibit A – Project Description. The ENGINEER will comply with all requirements of Exhibit G – Special Provisions and Regulations Stipulated by the HUD CDBG Program.

Scope of Work for Professional Services: Professional services will be provided as detailed in Exhibit B. Taxiway improvements designed in accordance with appropriate Federal Aviation Standards.

PAYMENT FOR SERVICES

Compensation for professional services shall be in accordance with Exhibit D – Payments to the Engineer.

II. TERMS AND ACCEPTANCE

This AGREEMENT shall remain in effect until completion of project closeout. This AGREEMENT, along with the below listed exhibits represents the complete AGREEMENT between OWNER and ENGINEER and may only be amended, supplemented, modified, or canceled by a duly executed written instrument.

Exhibit A – Project Description

Exhibit B – Scope of Work for Professional Services

Exhibit C – Rate Schedule

Exhibit D – Payments to the Engineer

Exhibit E – Project Schedule

Exhibit F – General Terms and Conditions

Exhibit G – Special Provisions and Regulations Stipulated by the HUD CDBG Program

Exhibit H – Appendix II to Part 200 - Contract Provisions for Non-Federal Entity Contracts Under Federal Awards

Attachment: CDBG Taxilane Sierra Improvements Project_NS Contract (002) prepared 11 18 22 (11689 : Approve Neel Schaffer contract for

IN WITNESS WHEREOF, the parties hereto have made and executed this AGREEMENT as of the day and year first above written.

HANCOCK COUNTY BOARD OF SUPERVISORS	**NEEL-SCHAFFER, INC.**
BY: _____	**BY:** _____
TITLE: _____	**TITLE:** Project Manager
DATE: _____	**DATE:** 11/17/2022

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EXHIBIT A

PROJECT DESCRIPTION

TAXILANE SIERRA IMPROVEMENTS

Taxilane Sierra is a critical component of Stennis International Airport's infrastructure. It accommodates some of the heaviest aircraft that operate at the airport. Following Hurricane Katrina, the taxilane and associated ramp areas accommodated cargo aircraft as well as ground operations including trailers and temporary buildings, which for months were the staging area for emergency personnel, equipment, and supplies. Those disaster relief and recovery efforts caused excessive wear and tear on the taxilane.

The project includes the rehabilitation of the existing Taxilane S pavements between Taxiway D and the north apron. Rehabilitation is planned for the full 100' nominal width of the taxilane as much of the taxilane width is used to access the adjacent parking apron. To provide uniformity and create additional useable pavement surface, the southernmost 180' of the taxilane will be widened from 60' to 100'. The project scope also includes infield grading improvements to alleviate poor existing surface drainage conditions and improvements to the current taxilane edge lighting system.

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Attachment: CDBG Taxilane Sierra Improvements Project_NS Contract (002) prepared 11 18 22 (11689 : Approve Neel Schaffer contract for

Exhibit B

Scope of Work for Professional Services

"Taxilane "S" Sierra"

1.0 General / Project Description

Taxilane Sierra is a critical component of Stennis International Airport's infrastructure. It accommodates some of the heaviest aircraft that operate at the airport. Following Hurricane Katrina, the taxilane and associated ramp areas accommodated cargo aircraft as well as ground operations including trailers and temporary buildings, which for months were the staging area for emergency personnel, equipment, and supplies. Those disaster relief and recovery efforts caused excessive wear and tear on the taxilane.

The project includes the rehabilitation of the existing Taxilane S pavements between Taxiway D and the north apron. Rehabilitation is planned for the full 100' nominal width of the taxilane as much of the taxilane width is used to access the adjacent parking apron. To provide uniformity and create additional useable pavement surface, the southernmost 180' of the taxilane will be widened from 60' to 100'. The project scope also includes infield grading improvements to alleviate poor existing surface drainage conditions and improvements to the current taxilane edge lighting system.

2.0 Design Criteria

The FAA classifies airports by the types of aircraft that use the airport. These classifications are used to develop design standards. The FAA classification system includes a Runway Design Group (RDG) and a Taxiway Design Group (TDG). The RDG consists of three components: a letter designation related to approach speed, a Roman Numeral designation related to wingspan, and a numerical designation related to approach visibility minimums.

FAA AC 150/5320-5D recommends a design storm frequency of a five (5) year storm event with no encroachment of runoff on to runway or taxiway pavements. However, local regulations should also be considered regarding quantity and quality of stormwater runoff.

The following FAA Advisory Circulars are expected to be used in design:

AC 150/5300-13A	Airport Design
AC 150/5320-5D	Airport Drainage Design
AC 150/5370-2G	Operational Safety on Airports During Construction
AC 150/5370-10H	Standards for Specifying Construction on Airports

3.0 Schematic Design

Schematic Design Services Not Included in this Scope of Work

4.0 Preliminary Design

4.1 Site Visit

CONSULTANT shall conduct a site visit to review existing conditions and work area limits.

4.2 Preliminary Analysis

CONSULTANT shall compare local regulations with FAA recommendations, prepare a preliminary project layout and opinion of probable cost for OWNER review and input.

4.3 Preliminary Design Meeting

CONSULTANT shall attend one onsite meeting with OWNER to review preliminary project data, establish design controls and methodology, and establish priorities for design and bid alternates. OWNER shall provide CONSULTANT with a proposed fleet mix for pavement design, including aircraft type and frequency.

4.4 Preliminary Engineering Report

CONSULTANT will develop and update the Preliminary Engineering Report to outline the design criteria and project considerations developed in the preliminary design phase. ENGINEER shall prepare a summary report of the alternatives considered and selected alternative in report format. The report shall contain the following information:

- Project Description
- Description of Existing Conditions
- Photographs
- Environmental Permitting Requirements
- Design Standards Analysis and Recommendations
- Preliminary Drainage Calculations and Methodology
- Geotechnical Report (if applicable)
- Opportunities for Recycling / Reuse of Materials
- Material / Contractor Availability
- Pavement Marking Requirements
- Airfield Guidance Sign Requirements
- Airfield Lighting Requirements
- FAA Facilities Requirements
- Airport Facilities and Navigational Aids
- Identification of FAA / Non-FAA work
- Identification of proposed Modifications to Standards
- Construction Schedule

Attachment: CDBG Taxilane Sierra Improvements Project_NS Contract (002) prepared 11 18 22 (11689 : Approve Neel Schaffer contract for

- Preliminary Opinion of Probable Cost

4.5 Deliverables

Deliverable	Format
Preliminary Engineer's Report	Electronic copy in Adobe (pdf) format.
Preliminary Opinion of Probable Cost	Electronic copy in Adobe (pdf) format.

5.0 Geotechnical Investigation

Perform geotechnical bores and geotechnical analyses to determine general subsurface conditions and parameters for final design of the Project. The **OWNER** recognizes that even a comprehensive sampling and testing program implemented by trained and experienced personnel with appropriate equipment may fail to detect certain hidden conditions. **OWNER** also recognizes that actual environmental, geological and geotechnical conditions that the **ENGINEER** properly inferred to exist between sampling points may differ significantly from those that actually exist.

6.0 Topographic Survey

6.1 Project Area

OWNER shall provide CONSULTANT with existing mapping data related to underground utilities located within the project area. CONSULTANT, either through self-performance or through a SUBCONSULTANT, shall prepare a Topographic Survey of the project area.

6.2 Survey Control

A control survey is required to establish the primary and secondary control points. The horizontal datum used for all primary and secondary control shall be the North American Datum of 1983 (NAD 83) and use the latest adjustment of the NAD 83 control values, e.g., NAD 83 (2007). All coordinates will be reported in the Mississippi State Plane Coordinate System in either the East or West zones, as appropriate. The vertical datum will be the North American Vertical Datum of 1988 (NAVD 88). All records and documentation of the control work performed on the project shall be furnished as a deliverable.

6.2.1 Primary Control

A minimum of two primary control stations will be established by GPS survey observations. These stations shall be located within the airfield property, preferably outside of the anticipated work zone and limits of survey, and established and maintained for the horizontal and vertical control using the same permanent marks whenever practicable. The point identification of primary control points shall be permanently marked on the monument. For rod monuments this identification should be stamped on the cover ring. For disks, the identification should be applied to the disk.

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6.2.2 Secondary Control

Secondary additional control points shall be established either by GPS observations or conventional total station traverse procedures. Secondary controls shall be established at no more than 600' intervals along the survey on alternating sides. Secondary control points shall be numbered using a prefix and a sequential number system. The first secondary control point on a project should be numbered "CP-1" with subsequent points numbered in order. (CP-1, CP-2, CP-3, etc). This system is to be completely different from the system for primary control to make the type of control point readily apparent. This identification mark shall be applied permanently to the monument used for the point, but where this is not practical as a minimum the identification of the point should be clearly labeled on a stake placed near the point, by marking paint or other suitable means.

6.2.3 Maintenance and Reestablishment

The SUBCONSULTANT shall maintain all control points during preliminary survey work, and will re-establish the control points if damaged or destroyed one time prior to award of construction contract.

6.3 Preliminary Survey

The SUBCONSULTANT is responsible for notification and coordination with utility companies as necessary to ascertain an accurate location of all public and private utility infrastructure within the limits of the survey.

Topographic data shall be collected on all physical features within the survey limits including pavement, pavement end markers, pavement markings, drainage structures, signage, duct markers, lighting, utilities, etc. In addition to physical features, data shall be collected along all break lines (intersection of two planes) including but not limited to top or bottom of curb, bottom of ditch, top of ditch, shoulder line, pavement breaks and edge of pavement.

Cross Sections as required to establish a Digital Terrain Model will be collected at no further than 25 ft spacing, including all pavements and unpaved areas.

All topographic data shall conform to the accuracy as follows:

- Pavement grades - 0.05 ft. Horizontal and 0.02 ft. Vertical
- Ground and break line shots and other topographic features 0.20 ft. Horizontal and Vertical

Updating topographic survey and gathering supplemental survey data during preliminary and field review stages of plan development shall be responsibility of CONSULTANT.

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6.4 Staking

No staking will be required for points other than control points as described above. No control points located within the survey limits may be marked with monuments, stakes, etc. that extend more than 1½" above ground level.

6.5 Deliverables

All survey data shall be submitted electronically. Point code information shall be submitted with survey. AutoCAD is the electronic drafting package; the data shall be submitted in an AutoCAD compatible format. Line work for all topographic features shall be complete.

7.0 Construction Documents (Final Design)

7.1 Scope

CONSULTANT shall prepare final design, including necessary calculations, contract documents, technical specifications, construction drawings, opinion of probable cost, Construction Safety and Phasing Plan (CSPP), and Final Engineer's Report for an airport improvement project expected to include the referenced improvements.

As required by FAA, CONSULTANT shall prepare drainage calculations to determine if additional system capacity is required.

The project is expected to include:

- Milling of taxilane "S"
- Excavation and backfill of weak spot locations
- Demolition of pavement sections
- Various flexible pavement (asphalt) for final design
- Lighting improvements as necessary
- Stripping of taxilane
- Temporary and permanent erosion controls
- Development of Construction Safety and Phasing Plan

7.2 Construction Safety and Phasing

CONSULTANT shall coordinate with OWNER to determine requirements for aircraft access and develop a Construction Safety and Phasing Plan (CSPP) in accordance with FAA 150/5370-2G.

CONSULTANT shall upload the proposed CSPP to the FAA Obstruction Evaluation and Airspace Analysis (OE-AAA) Portal for review by FAA. The approved CSPP will be included in the Construction Documents.

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7.3 Reviews

CONSULTANT shall submit construction documents to OWNER at 90% completion. CONSULTANT shall attend a meeting to review and discuss OWNER comments for 90% submittal.

7.4 Construction Drawings

The following drawings are expected to be included in the Construction Drawings:

- Cover
- Index and Summary of Quantities
- General Notes
- Overall Site Plan
- Construction Safety Notes
- Construction Safety and Phasing Plans
- Construction Safety and Phasing Details
- Existing Conditions and Demolition Plans
- Erosion Control Plans
- Grading and Drainage Plan
- Drainage Plan and Profile Sheets
- Pavement Plan
- Pavement Plan and Profile
- Typical Section
- Drainage Details
- Striping Details
- Miscellaneous Details

8.5 Technical Specifications

CONSULTANT shall develop Technical Specifications for construction materials and methods using FAA AC 150/5370-10H, Standards for Specifying Construction on Airports. For construction items not included in this AC, CONSULTANT shall use MDOT standards or other acceptable standards to develop "Technical Supplements".

8.6 Contract Documents

CONSULTANT shall develop Contract Documents suitable for advertising the project for public bid. CONSULTANT shall use General Provisions found in FAA AC 150/5370-10H, Standards for Specifying Construction on Airports. In addition to the General Provisions and Technical Supplements, CONSULTANT shall develop the following:

- Notice To Contractors
- Instructions to Bidders
- Proposal Form

- Form of Bid Bond
- Form of Agreement
- Form of Payment Bond
- Form of Performance Bond
- Form of Insurance Certificate
- Form of Sponsor Attorney Certification
- Supplemental Safety Information
- Required Contract Provisions for Airport Improvement Program (AIP) Projects
- Mississippi Employment Protection Act
- Project Record Documents Requirements

7.7 Opinion of Probable Cost

CONSULTANT shall develop a final Opinion of Probable Cost based on the final design to establish a construction budget for the project.

7.8 Final Engineer's Report

CONSULTANT shall prepare a Final Engineer's Report based on the final design. The Engineer's Report shall contain an update of the items included in the Preliminary Engineer's Report.

7.9 Stormwater Pollution Protection Plan

CONSULTANT shall provide CONTRACTOR with required information to prepare a Small Construction Notice of Intent (SCNOI) for stormwater permitting in accordance with Mississippi Department of Environmental Quality (MDEQ) requirements.

7.10 Deliverables

Deliverable	Format
Contract Documents (90%)	3 hard copies (8 ½ x 11) and 1 electronic copy in Adobe (pdf) format.
Technical Specifications (90%)	3 hard copies (8 ½ x 11) and 1 electronic copy in Adobe (pdf) format.
Construction Drawings (90%)	3 hard copies (11 x 17) and 1 electronic copy in Adobe (pdf) format.
Contract Documents (Bid Set)	3 hard copies (8 ½ x 11) and 1 electronic copy in Adobe (pdf) format.
Technical Specifications (Bid Set)	3 hard copies (8 ½ x 11) and 1 electronic copy in Adobe (pdf) format.

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Construction Drawings (Bid Set)	3 hard copies (1-22 x 34 and 2-11 x17) and 1 electronic copy in Adobe (pdf) format.
CSPP	FAA OE AAA Submittal and 1 electronic copy in Adobe (pdf) format
Final Engineer's Report	3 hard copies (8 ½ x 11) and 1 electronic copy in Adobe (pdf) format.
Opinion of Probable Cost	3 hard copies (8 ½ x 11) and 1 electronic copy in Adobe (pdf) format.

8.0 Bidding

The work included in this phase includes the preparation of the necessary documents to assist OWNER to secure bids for construction of the project. CONSULTANT will schedule and attend a pre-bid conference to discuss the scope of the proposed work with interested bidders. CONSULTANT will also respond to written questions from prospective bidders and issue necessary addenda to the contract documents to make modifications and/or clarifications to the documents. CONSULTANT will tabulate and analyze bids received and issue a letter of findings to OWNER regarding the award of the contract.

9.0 Construction Phase Engineering

This phase of work shall include all basic services rendered after the award of a construction contract, including (but not limited to) the following activities:

- Providing consultation and advice to the OWNER during all phases of construction.
- Represent the OWNER at the preconstruction conference.
- Issue a written Notice-to-Proceed letter to the CONTRACTOR.
- Inspect the work in progress periodically (average of weekly or as required by site conditions) and providing appropriate reports to the OWNER.
- Attend weekly progress meetings with CONTRACTOR and OWNER.
- Review and approve submittals and shop drawings submitted by the CONTRACTOR for compliance with the design concept/contract documents.
- Coordinate with airfield utility owners (Maintenance, FAA, ANG, etc.).
- Review, analyze, and approve laboratory testing reports of material and equipment used in the work.
- Prepare and negotiate change orders and supplemental agreements related to the original scope of work for construction.
- Observe or review performance tests required by the specifications.

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- Prepare FAA Construction Progress and Inspection Reports weekly and provide to OWNER.
- Respond to all Request for Information Forms (RFIs) received from CONTRACTOR during the construction period.
- Issue Field Orders periodically to CONTRACTOR for minor changes in the scope of work.
- Review and compile a record of all Certified Payrolls received from CONTRACTOR and all SUBCONTRACTORS for compliance with the contract documents.
- Review and approve periodic (monthly) requests for partial payment submitted by the CONTRACTOR for work performed. Based on the scope of work for construction and the contract time, it is anticipated that the ENGINEER will review and approve up to three (3) requests for partial payment and one (1) request for final payment.
- Make a substantial completion and final completion inspection and prepare a punch list and report of work performed to the OWNER and CONTRACTOR.
- Prepare Project Closeout Package in accordance with Mississippi Katrina Supplemental CDBG Program.
- Review record drawings prepared by the CONTRACTOR and submit one hard copy and pdf copy to the OWNER.

Construction phase services are based on a construction contract time of 270 consecutive calendar days.

10.0 Resident Project Representation (RPR)

CONSULTANT will provide an on-site representative (RPR) during the 270 consecutive calendar day construction period. RPR services shall include the following services for those periods of time while on the site:

- Observation of construction.
- Prepare a report of daily construction activities performed while on site.
- Prepare MDOT and/or FAA reports of construction activities.
- Examine periodic requests for partial payment and confirmation of in-place quantities.
- Perform periodic employee interviews for conformance with minimum required wage rates established in the contract documents.

11.0 Quality Assurance Testing

CONSULTANT shall provide Quality Assurance Testing of construction materials during construction as required by the Technical Specifications and FAA.

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12.0 Exclusions

The following items are specifically excluded from the Scope of Work:

- Other services not specifically included in the Scope of Work

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Exhibit C
NEEL-SCHAFFER, INC.
2022 RATE SCHEDULE FOR PROFESSIONAL SERVICES

EMPLOYEE CLASSIFICATION	POSITION	HOURLY RATE
P-8, P-9	Officer, Senior Engineer Manager or Survey Manager	$250.00
P-7	Engineer Manager/Professional IV	$225.00
P-6	Senior Project Manager/Professional III	$195.00
P-5	Project Manager/Professional II	$160.00
P-4	Professional I	$135.00
P-1, P-2, P-3	Professional Intern	$115.00
T-6	Senior Certified Engineering Technician	$150.00
T-5	Certified Engineering Technician/Supervisory Technician	$130.00
T-4	Technician IV/ Inspector IV/ Surveyor IV	$115.00
T-3	Technician III/Inspector III//Survey Crew Chief	$105.00
T-2	Technician II/Inspector II/Survey Instrument Person	$90.00
T-1	Technician I/Inspector I/Survey Assistant	$80.00
T-1	Student Intern	$45.00
A-4	Senior Administrative	$90.00
A-3	Senior Clerical	$85.00
A-2	Clerical	$65.00
A-1	Assistant Clerical	$55.00
	Three-Member Survey Party	$205.00
	Two-Member Survey Party	$160.00
	One-Member Survey Party	$125.00

"Professional" positions include engineer, architect, geologist, scientist, landscape architect, and planner.

"Technician" positions include engineering, soil, architecture, planning, GIS and information technology.

REIMBURSABLE EXPENSE SCHEDULE

EXPENSE	COST
Vehicle Mileage	$0.56/mile

All other expenses, including contract reproduction/printing, travel and subsistence, parking, communications, equipment rental, postage and overnight mail, and supplies will be reimbursed at actual cost.
Use State or Federal Rates for mileage, travel and subsistence where necessary and/or required.

The hourly rates as shown on this rate schedule shall be subject to equitable adjustment on an annual basis due to increased costs and the rate of inflation.

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EXHIBIT D

PAYMENTS TO ENGINEER

1. BASIC SERVICES:

Owner will pay **ENGINEER** monthly for percentage completed of the lump sum for each task in the following amounts:

1.1	Engineering Design and Bidding		$112,000.00
1.2	Construction Phase Services		$115,500.00
		Total	$227,500.00

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EXHIBIT E

PROJECT SCHEDULE

The time periods for performance of Basic Services specified in Section 1 are anticipated to be as indicated below:

1.1 Survey, Geotechnical Investigation, and Preliminary Design services is scheduled to be completed within 2 months of the execution of this agreement. Final design and the **ENGINEER's** documentation and opinion of probable construction costs submitted within 18 months of the execution of this **Agreement.**

1.2 Final Design services is scheduled to be completed within one (1) months following **OWNER**'s review of Preliminary Design document.

1.3 Advertisement, Bidding, Award, and Notice to Proceed is scheduled to be completed within three (3) months.

1.4 Construction Contract and RPR services is scheduled for nine (9) months

1.5 Project closeout services is scheduled for two (2) months

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EXHIBIT F
GENERAL TERMS AND CONDITIONS
PROFESSIONAL SERVICES

1. **Relationship between Consultant and Client**. Neel Schaffer, Inc. ("Consultant") shall serve as the Client's professional consultant in those phases of the Project to which this Agreement applies. The relationship is that of a buyer and seller of professional services and it is understood that the parties have not entered into any joint venture or partnership with the other. Consultant shall not be considered to be the agent or fiduciary of the Client.

2. **Responsibility of Consultant**. Consultant will perform services under this Agreement in a manner consistent with that standard of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions (the "Standard of Care"). No other representation, warranty or guarantee, express or implied, is included or intended in this Agreement or in any report, opinion, document, or otherwise.

3. **Responsibility of the Client**. Client shall provide all information and criteria as to its requirements for the Project, including budgetary limitations. Client shall arrange for Consultant to enter upon public and private property and obtain all necessary approvals required from all governmental authorities having jurisdiction over the Project. Client shall give prompt written notice to Consultant whenever Client observes or otherwise becomes aware of any development that affects the scope or timing of Consultant's services.

   The Client shall promptly report to the Consultant any defects or suspected defects in the Consultant's services of which the Client becomes aware, so that Consultant may take measures to minimize the consequences of such a defect. Should legal liability for the defects exist, failure by the Client to notify the Consultant shall relieve the Consultant of any liability for costs of remedying the defects above the sum such remedy would have cost had prompt notification been given when such defects were first discovered.

4. **Construction Phase Services**. If Consultant's scope of services includes the observation and monitoring of work performed by Client's separate contractors, Consultant shall provide personnel to observe and monitor the work in accordance with the Standard of Care in order to ascertain that it is being performed, in general, in accordance with the plans and specifications. Consultant shall not supervise, direct, or have control over the contractor's work. Consultant shall not have authority over or responsibility for construction means, methods, techniques, sequences or procedures or for safety precautions and programs in connection with the work of the contractor. Consultant does not guarantee the performance of the construction contract by the contractor and does not assume responsibility for the contractor's failure to furnish and perform its work in accordance with the plans and specifications.

   In the event Consultant's scope of services does not include the observation and monitoring of work performed by Client's separate contractors, the Client assumes all responsibility for construction observation, and Client waives any claims against Consultant arising therefrom.

5. **Designation of Authorized Representatives**. Each party shall designate one or more persons to act with authority on its behalf with respect to appropriate aspects of the Project. The persons designated shall review and respond promptly to all communications received from the party.

6. **Ownership of Documents**. All reports, notes, drawings, specifications, data, calculations, and other documents, including those in electronic form prepared by Consultant are instruments of Consultant's service that shall remain Consultant's property. The Client agrees not to use Consultant generated documents for projects other than the project for which the documents were prepared by Consultant, or for future modifications to the Project, without Consultant's express written permission. Any reuse or distribution to third parties without such express written permission or project-specific adaptation by Consultant will be at the Client's sole risk and without liability to Consultant or its employees, subsidiaries, and subconsultants.

7. **Opinion of Costs**. When required as a part of its scope of services, Consultant will furnish opinions or estimates of construction cost on the basis of Consultant's experience and qualifications, but Consultant does not guarantee the accuracy of such estimates. The parties recognize that Consultant has no control over the cost of labor, material, equipment, or services furnished by others or over market conditions or contractors' methods of determining prices.

8. **Changes or Delays**. In the event new developments or circumstances beyond the control of Consultant require a change in the scope of services or schedule, Consultant shall be entitled to an equitable adjustment to the fee and/or schedule. Such events include, but are not limited to, unreasonable delays caused by Client's failure to provide specified direction or information, delays caused by Client's other contractors or consultants, or if Consultant's failure to perform is due to any act of God, labor shortage, fire, inclement weather, act of governmental authority, failure of transportation, accident, power failure, or interruption or any other cause beyond the reasonable control of Consultant.

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EXHIBIT F
GENERAL TERMS AND CONDITIONS
PROFESSIONAL SERVICES

9. **Suspension of Services**. Client may, at any time, by written notice, suspend further services by Consultant. Upon receipt of such notice, Consultant shall take all reasonable steps to mitigate costs allocable to the suspended services. Client, however, shall pay all reasonable and necessary costs associated with such suspension including the cost of assembling documents, personnel and equipment, rescheduling or reassignment costs necessary to maintain continuity and the staff required to resume the services upon expiration of the suspension. Consultant will not be obligated to provide the same personnel in the event the period of any suspension exceeds 30 days.

10. **Termination**. This Agreement may be terminated by either party upon 30 days' written to the other party. Upon such termination, Client shall pay Consultant for all services performed up to the date of termination. If Client is the terminating party, Client shall pay Consultant all reasonable cost and expenses incurred by Consultant in effecting the termination, including but not limited to non-cancellable commitments and demobilization costs, if any.

11. **Indemnification**. Consultant shall indemnify and hold harmless Client from and against those damages and costs (including reasonable attorneys' fees) that Client incurs as a result of third party claims for personal injury or property damage to the extent caused by the negligent acts, errors or omissions of Consultant.

    To the fullest extent permitted by law, Client shall indemnify and hold harmless Consultant from and against those damages and costs (including reasonable attorneys' fees) that Consultant incurs as a result of third party claims for personal injury or property damage to the extent caused by the negligent acts, errors or omissions of Client.

12. **Legal Proceedings**. In the event Consultant or its employees are required by Client to provide testimony, answer interrogatories, produce documents or otherwise provide information in relation to any litigation, arbitration, proceeding or other inquiry arising out of Consultant's services, where Consultant is not a party to such proceeding, Client will compensate Consultant for its services and reimburse Consultant for all related direct costs incurred in connection with providing such testimony or information. This provision shall not apply in the event Client engages Consultant to provide expert testimony or litigation support, which services shall be the subject of a separate agreement or an amendment to this Agreement.

13. **Successors and Assigns**. The terms of this Agreement shall be binding upon and inure to the benefit of the parties and their respective successors and assigns; provided however, that neither party shall assign this Agreement in whole or in part without the prior written consent of the other party.

14. **Insurance**. Consultant agrees to maintain the following insurance coverage with the following limits of insurance during the performance of Consultant's work hereunder:

    (a) Commercial General Liability insurance with standard ISO coverage and available limits of $1,000,000 per occurrence and $2,000,000 general aggregate;
    (b) Automobile Liability insurance with standard ISO coverage and available combined single limits of $1,000,000 per accident;
    (c) Worker's Compensation insurance with limits as required by statute and Employer's Liability insurance with limits of $1,000,000 per employee for bodily injury by accident/$1,000,000 per employee for bodily injury by disease/$1,000,000 policy limit for disease; and
    (d) Professional Liability insurance covering Consultant's negligent acts, errors, or omissions in the performance of professional services with available limits of $1,000,000 per claim and annual aggregate.

    Consultant shall provide evidence of procuring the above insurance coverages by delivering a certificate of insurance to Client prior to the start of Consultant's work and annually upon renewal of coverage. Consultant shall cause Client to be named as an additional insured on Consultant's commercial general liability policy, which shall be primary and noncontributory.

15. **Information Provided by the Client.** Consultant shall be entitled to rely upon, without liability, the accuracy and completeness of any and all information provided by Client, without the obligation of independent verification.

16. **Consequential Damages**. Neither Client nor Consultant shall be liable to the other or shall make any claim for any special, incidental, indirect or consequential damages arising out of, or connected in any way to the Project or this Agreement. This mutual waiver includes, but is not limited to, damages related to loss of use, loss of profits, loss of income, loss of reputation, loss of business or diminution of property value and shall apply regardless of legal theory such damages are alleged including negligence, strict liability, breach of contract and breach of warranty.

17. **Payment.** Unless agreed to otherwise, Consultant shall submit monthly invoices to the Client. Payment in full

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EXHIBIT F
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PROFESSIONAL SERVICES

shall be due upon receipt of the invoice. Payment of any invoices by the Client shall be taken to mean that the Client is satisfied with the Consultant's services to the date of the payment and is not aware of any deficiencies in those services. If payments are delinquent after 30 days from invoice date, the Client agrees to pay interest on the unpaid balance at the rate of one percent (1%) per month. If the Client fails to make payments; then Consultant, after giving seven (7) days written notice to the Client, may suspend services until the Client has paid in full all amounts due for services, expenses, and other related charges without recourse to the Client for loss or damage caused by such suspension. The Client waives any and all claims against the Consultant for any such suspension. Payment for Consultant's services is not contingent on any factor, except the Consultant's ability to provide services in a manner consistent with that Standard of Care. Payment of invoices shall not be subject to any discounts, set-offs or back-charges unless agreed to in writing by both parties. If the Client contests an invoice, the Client may withhold only that portion so contested and shall pay the undisputed portion, after the Client has notified Consultant in writing within 30 days of receiving the invoice and shall identify the specific cause of the disagreement and the amount in dispute.

18. **Force Majeure**. Neither Client nor Consultant shall be liable for any fault or delay caused by any contingency beyond their control, including but not limited to, acts of God, wars, strikes, walkouts, fires, natural calamities, or demands or requirements of governmental agencies.

19. **Compliance with Laws**. To the extent they apply to its employees or its services, Consultant shall exercise due professional care to comply with all applicable laws, including ordinances of any political subdivisions or governing agencies.

20. **Invalid Terms**. If any provisions of this Agreement are held to be invalid or unenforceable, the remaining provisions shall be valid and binding as if the unenforceable provisions were never included in the Agreement.

21. **Governing Law**. This Agreement shall be governed by and construed in accordance with the laws of the state where the services are performed.

22. **Dispute Resolution.** All disputes, controversies or claims, of whatever kind or character, between the Parties, their agents and/or principals, arising out of or in connection with the subject matter of this Agreement shall be litigated in a court of competent jurisdiction.

23. **Additional Services.** Consultant shall be entitled to an equitable adjustment of its fee for services resulting from significant changes in the general scope, extent or character of the Project or its design including, but not limited to, changes in size, complexity, Client's schedule, construction schedule, character of construction or method of financing; and revising previously accepted studies, reports, design documents or other documents when such revisions are required by changes in laws, rules, regulations, ordinances, codes or orders enacted subsequent to the preparation of such studies, reports or documents, or are due to any other causes beyond Consultant's control.

24. **Amendment**. This Agreement may only be amended in writing and where such amendment is executed by a duly authorized representatives of each party.

25. **Entire Understanding of Agreement**. This Agreement represents and incorporates the entire understanding of the parties hereto, and each party acknowledges that there are no warranties, representations, covenants or understandings of any kind, matter or description whatsoever, made by either party to the other except as expressly set forth herein. Client and Consultant hereby agree that any purchase orders, invoices, confirmations, acknowledgments or other similar documents executed or delivered with respect to the subject matter hereof that conflict with the terms of this Agreement shall be null, void and without effect to the extent they conflict with the terms of this Agreement.

26. **Survival of Provisions.** The provisions of this Agreement shall continue to be binding upon the parties hereto notwithstanding termination of this Agreement for any reason.

27. **Nonwaiver**. No waiver by a party of any provision of this Agreement shall be deemed to have been made unless in writing and signed by such party.

28. **Identity of Project Owner**. Within ten (10) days of the entry of this Agreement, Client, if Client is not the Project Owner, shall provide to Consultant the Project Owner's full legal name; Project Owner's physical address; Project Owner's mailing address; and the name, physical address and mailing address of the Client's point of contact with the Owner for the Project.

29. **Conflicting Terms**. In the event that there are multiple agreements with varying or conflicting terms and conditions between Client and Consultant, the terms and conditions contained in this Agreement shall supersede and have precedence over any other conflicting terms and conditions contained in any other written or oral agreement.

30. **Course of Dealing**. Client and Consultant agree that these General Terms and Conditions establish a course of dealing between them and shall apply to this and all

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other services, projects, agreements or dealings between the them, unless Client or Consultant gives the other written notice of objection to any term or condition before commencement of performance in connection with any other provision of services or projects involving the two of them.

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SPECIAL PROVISIONS AND REGULATIONS
STIPULATED BY
THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD)
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

For the purpose of clarification, "Contracted Party" shall refer to the Subrecipient or Subgrantee and to all individuals, firms, companies, businesses, firms or related entities in relationship with it, contractual or otherwise, for this Contract.

1. **Access of MDA, State of Mississippi, HUD and Others to CDBG Documents, Papers, and Books**

The Contracted Party agrees to allow MDA, the State of Mississippi, HUD, the Comptroller General of the United States, and any of their duly authorized representatives, at all reasonable times, access to and the right to inspect, copy, audit, and examine all such books, records, and other documents of the Contracted Party which are directly pertinent to the CDBG Program for the purpose of making audits, examinations, excerpts, and transcriptions until the completion of all close-out procedures respecting this grant and the final settlement and conclusion of all issues arising out of this grant. Furthermore, the Contracted Party shall allow any of the aforesaid parties, at all reasonable times, access to any portion of the project in which the Contracted Party is involved until the completion of all close-out procedures respecting this grant.

2. **Termination of Contract For Cause**

If, through any cause, the Contracted Party fails to fulfill in a timely, proper and satisfactory manner its obligations under this Contract, or if it violates any of the covenants, agreements, or stipulations of this Contract, MDA shall thereupon have the right to terminate this Contract by giving written notice to the Contracted Party of such termination and specifying the effective date of such termination. In such event, all finished or unfinished documents, data, studies, and reports prepared by the Contracted Party shall entitle the Contracted Party's receipt of just and equitable compensation for any satisfactory work completed on such documents.

Notwithstanding the above, the Contracted Party shall not be relieved of liability to MDA for damages sustained by virtue of any breach of the Contract by the Contracted Party. MDA may withhold any payments to the Contracted Party for the purpose of set off until such time as the exact amount of damages due MDA from the Contracted Party is determined.

3. **Termination for Convenience of the Grantee**

MDA may terminate this Contract any time by providing a written notice from MDA to the Contracted Party giving the effective date of the termination. If the Contract is terminated by MDA as provided herein, the Contracted Party will be paid an amount which bears the same ratio to the total compensation as the services actually performed bear to the total services of the Contracted Party covered by this Contract, less payments of compensation previously made, provided that if less than sixty percent (60%) of the services covered by this Contract have been performed upon the effective date of such termination, the Contracted Party shall be reimbursed (in addition to the above payment) for that portion of actual out-of-pocket expenses (not otherwise reimbursed under this Contract) incurred by the Contracted Party during the Contract period which are directly attributable to the incomplete portion of the services covered by this Contract.

4. **Changes**

MDA may, from time to time, request changes in the scope of the services of the Contracted Party to be performed hereunder. Such changes, including any increase or decrease in the

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amount of the Contracted Party's compensation which are mutually agreed upon by and between the parties, shall be incorporated in written amendments to this Contract.

5. Cost Overruns

The Contracted Party agrees to and understands that the CDBG award is limited to the amount under this agreement. Any cost overruns will be the sole responsibility of the Contracted Party.

6. Compliance with Office of Management and Budget

The parties agree to comply with the regulations, policies, guidelines, and requirements of OMB Circulars A-95, A-102, and A-54, as they relate to the use of Federal funds under this contract.

7. Records

The Contracted Party shall maintain all books, records, and other documents required by the federal regulations specified in 24 CFR 570.506 that are pertinent to the activities to be funded under this agreement. Such records shall include, but not limited to, the following as applicable:

a. Records providing a full description of each activity undertaken;
b. Records demonstrating that each activity undertaken meets one of the National Objectives of the CDBG program;
c. Records required to determine the eligibility of activities;
d. Records required to document the acquisition, improvement, use or disposition of real property acquired or improved with CDBG assistance;
e. Records documenting compliance with the equal opportunity components of the CDBG program;
f. Financial records as required by 24 CFR 570.502 and 24 CFR 84.21-28; and,
g. Other records necessary to document compliance with Subpart K of 24 CFR Part 570.

All records required to be kept on the project shall be maintained for at least three years after final payments and until all other pending matters under the grant are closed.

8. Personnel

The Contracted Party represents that it has or will secure all personnel required in performing the services under this Contract. Such personnel shall not be employees of or have any contractual relationship with MDA.

All the services required hereunder will be performed by the Contracted Party or under its supervision, and all personnel engaged in the work shall be fully qualified and shall be authorized or permitted under State and local law to perform such services.

No person who is serving a sentence in a penal or correctional institution shall be employed on work under this Contract.

9. Anti-Kickback Rules

Salaries of personnel performing work under this Contract shall be paid unconditionally and not less often than once a month without payroll deduction or rebate on any account except only such payroll deductions as are mandatory by law or permitted by the applicable regulations issued by the Secretary of Labor pursuant to the "Anti-Kickback Act" of June 13, 1934 (48 Stat. 948; 62 Stat. 740; 63 Stat. 108; Title 18 U.S.C. 874; and Title 40 U.S.C. 276c). The Contracted Party shall comply with all applicable "Anti-Kickback" regulations and shall insert appropriate provisions in all subcontracts covering work under this contract to insure compliance by the

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subcontractors with such regulations, and shall be responsible for the submission of affidavits required of subcontractors thereunder except as the Secretary of Labor may specifically provide for variations of or exemptions from the requirements thereof.

10. Withholding of Salaries

If, in the performance of this Contract, there is any underpayment of salaries by the Contracted Party or by any subcontractors working on this project, MDA shall withhold from the Contracted Party out of payment due to him an amount sufficient to pay to employees underpaid the difference between the salaries required thereby to be paid and the salaries actually paid such employees for the total number of hours worked. The amounts withheld shall be disbursed by MDA for and on account of the contracted party or subcontractor to the respective employees to whom they are due.

11. Davis-Bacon Act Requirements

The Contracted Party will comply with Section 110 of the Housing and Community Development Act of 1974, as amended, which requires that all laborers and mechanics employed by contractors or subcontractors on construction work assisted under the Act shall be paid at rates not less than those prevailing on similar construction in the locality as determined by the Secretary of Labor in accordance with the Davis-Bacon Act, as amended 40 U.S.C. 276a-276-a5), and it will comply with the Contract Work Hours and Safety Standards Act (40 U.S.C. 327 *et seq.*). However, these requirements apply to the rehabilitation of residential property only if such property is designed for residential use of eight or more families.

12. Claims and Disputes Pertaining to Salary Rates

Claims and disputes pertaining to salary rates or to classifications of professional staff or technicians performing work under this Contract shall be promptly reported in writing by the Contracted Party to MDA for the latter's decision which shall be final with respect thereto.

13. Equal Employment Opportunity

During the performance of this Contract, the Contracted Party agrees to comply with Executive Order 11246, and the regulations issued pursuant thereto (24 CFR 130 and 41 CFR Chapter 60), which provides that no person shall be discriminated against on the basis of race, color, religion, gender, or national origin in all phases of employment during the performance of Federal or Federally assisted construction contracts, contractors and subcontractors on Federal and Federally assisted construction contracts shall take affirmative action to ensure fair treatment in employments, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination, rates or pay or other forms of compensation and selection for training apprenticeship.

14. Anti-Discrimination Clauses

In operation of the project to which this grant relates, no individual shall be excluded from participation in, denied the benefits of, subjected to discrimination under, or denied employment in the administration of or in connection with, any such program or activity because of race, color, religion, national origin, age, disability, or political affiliation or belief.

Therefore, the Contracted Party will comply with the following clauses:

a) Title VI of the Civil Rights Act of 1964 (PL 88-352), and the regulations issued pursuant thereto (24 CFR 1), which provides that no person in the United States shall on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for

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which the Applicant receives Federal financial assistance and will immediately take any measures necessary to effectuate this assurance. If any real property or structure thereon is provided or improved with the aid of Federal financial assistance extended to the applicant, this assurance shall obligate the applicant, or in the case of any transfer of such property, any transferee, for the period during which the real property or structure is used for a purpose for which the Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits;

b) Title VIII of the Civil Rights Act of 1968 (PL 90-284), as amended, administering all programs and activities relating to housing and community development in a manner to affirmatively further fair housing, and taking action to affirmatively further fair housing in the sale or rental of housing, the financing of housing, and the provision of brokerage services; and,

c) Executive Order 11063, as amended by Executive Order 12259, on equal opportunity in housing and nondiscrimination in the sale or rental of housing built with Federal assistance Section 109 of the Housing and Community Development Act of 1974, as amended which requires that no person in the United States shall on the grounds of race, color, national origin, or gender be excluded from participation in, be denied the benefits or be subjected to discrimination under, any program or activities funded in whole or in part with community development funds made available pursuant to the Act. Section 109 further provides that any prohibition against discrimination on the basis of age under the Age Discrimination Act of 1975 (42 U.S.C. 6101 et seq.) or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 796) shall also apply to any such program or activity.

15. Section 3 Clause

The Contracted Party and any/all subcontractors will comply with Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. § 1701u) ("Section 3") and with the requirements of 24 C.F.R. Part 75.

Section 3 requires that, to the greatest extent feasible, employment and training opportunities arising in connection with the Section 3 project are provided to Section 3 workers within the area in which the project is located. Where feasible, the Contracted Party shall give priority for opportunities and training to Section 3 workers residing in the service area or in the neighborhood of the project and to participants in YouthBuild Programs.

Additionally, the Contracted Party shall, to the greatest extent feasible, ensure that contracts for work awarded in connection with this Section 3 project are provided to business concerns that provide economic opportunities to Section 3 workers. In the event that the Contracted Party enters into any subcontracts for work covered under this Contract, the Section 3 requirements applicable to the Contracted Party will also be applicable to its subcontractor(s).

16. Discrimination Because of Certain Labor Matters

No person employed on the work covered by this Contract shall be discharged or in any way discriminated against because he has filed any complaint or instituted or caused to be instituted any proceeding or has testified or is about to testify in any proceeding under or relating to the labor standards applicable hereunder to his employer.

17. Health and Safety Standards

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All parties participating in this project agree to comply with Section 107 of the Contract Work Hours and Safety Standards Act. Section 107 of the Act is applicable to construction work and provides that no laborer or mechanic shall be required to work in surroundings or under working conditions, which are unsanitary, hazardous, or dangerous to his health and safety as determined under construction, safety, and health standards promulgated by the Secretary of Labor. These requirements do not apply to the purchase of supplies or materials or articles ordinarily available on the open market, or contracts for transportation.

18. Compliance with Local Laws

The Contracted Party shall comply with all applicable laws, ordinances, and codes of the state and local governments, and shall commit no trespass on any public or private property in performing any of the work embraced by this Contract.

19. Compliance with the Mississippi Employment Protection Act

The Contracted Party represents and warrants that it will ensure its compliance with the Mississippi Employment Protection Act (Senate Bill 2988 from the 2008 Regular Legislative Session) and will register and participate in the status verification system for all newly hired employees. The term “employee” as used herein means any person that is hired to perform work within the State of Mississippi. As used herein, “status verification system” means the Illegal Immigration Reform and Immigration Responsibility Act of 1996 that is operated by the United States Department of Homeland Security, also known as the E-Verify Program, or any other successor electronic verification system replacing the E-Verify Program. The Contracted Party agrees to maintain records of such compliance and, upon request of the State, to provide a copy of each such verification to the State. The Contracted Party further represents and warrants that any person assigned to perform services hereunder meets the employment eligibility requirements of all immigration laws of the State of Mississippi. The Contracted Party understands and agrees that any breach of these warranties may subject it to the following: (a) termination of this Agreement and ineligibility for any state or public contract in Mississippi for up to three (3) years, with notice of such cancellation/termination being made public, or (b) the loss of any license, permit, certification or other document granted to the Contracted Party by an agency, department or governmental entity for the right to do business in Mississippi for up to one (1) year, or (c) both. In the event of such termination/cancellation, the Contracted Party would also be liable for any additional costs incurred by the State due to contract cancellation or loss of license or permit.

20. Compliance with the Mississippi Jobs First Initiative

The Contracted Party represents and warrants that it will ensure its compliance with the Mississippi Jobs First Initiative, Senate Bill 2622 of the 2012 Mississippi State Legislature General Session (Section 31-5-37 Mississippi Code Annotated, as amended). The Initiative requires contractors that are awarded bids for public works projects that utilize funds received by State or local entities resulting from a federally declared disaster or a spill of national significance to register and list job opportunities with the Mississippi Department of Employment Security (MDES).

21. Subcontracting

None of the services covered by this Contract shall be subcontracted without prior written consent of MDA. The Contracted Party shall be as fully responsible to MDA for the acts and omissions of his subcontractors and of persons either directly or indirectly employed by him. The Contracted Party shall insert in each subcontract appropriate provisions requiring compliance with all applicable regulatory provisions of this Contract.

22. Assignability

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The Contracted Party shall not assign any interest in this Contract, and shall not transfer any interest in the same (whether by assignment or novation) without prior written approval of MDA provided that claims for money due or to become due the Contracted Party from MDA under this Contract may be assigned to a bank, trust company, or other financial institution, or to a Trustee in Bankruptcy, without such approval. Notice of any such assignment or transfer shall be furnished promptly to MDA.

23. Code of Standards of Conduct

The Contracted Party will establish a written Code of Standards of Conduct to prohibit any of its officers, employees, and agents from using his/her position in any manner or matter, which would have the purpose or effect of a conflict of interest, real or apparent. In order to properly implement this provision, it will fully comply with the requirements of 24 CFR, Part 85.36.

24. Interest of Members of Local Public Agency and Others

The Contracted Party agrees to establish safeguards to prohibit employees from using positions for a purpose that is or give the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have a family, business, or other tie.

The Contracted Party will comply with Section 25-4-105, Mississippi Code Annotated (1972), which prohibits any public servant from using his official position to obtain pecuniary benefits for himself other than compensation provided for by law or for any relative or business with which he is associated and which further provides that a public servant may not be interested, during the term for which he has been chosen, or within one (1) year thereafter, in any contract made or let by the governing authorities of such municipality for the construction or doing of any public work, or for the sale or purchase of any materials, supplies or property of any description, or for any other purpose whatsoever, or in any subcontract arising therefrom or connected therewith, or to receive, either directly or indirectly, any portion or share of any money or other thing paid for the construction or doing of any public work, or for the sale or purchase of any property, or upon any other contract made by the governing authorities of the municipality, or subcontract arising therefore or connected therewith.

The Contracted Party will also be aware of and avoid any violation of Sections 25-4-117 and 25-4-119, Mississippi Code Annotated (1972), which prescribes a criminal penalty for any public servant convicted of a violation of this Ethics in Government section.

25. Interest of Certain Federal Officers

No member of or delegate to the Congress of the United States and no Resident Commissioner, shall be admitted any share or part of this Contract or to any benefit to arise therefrom.

26. Interest of Contractor

The Contracted Party covenants that it presently has no interest and shall not acquire any interest direct or indirect in the above described project or any parcels therein or any other interest which would conflict in any manner or degree with the performance of the services hereunder. The Contracted Party further covenants that in the performance of this Contract no person having any such interest shall be employed.

27. Political Activity

The Contracted Party will comply with the provisions of the Hatch Act (5 U.S.C. 1501 et seq.), which limits the political activity of employees.

Attachment: CDBG Taxilane Sierra Improvements Project_NS Contract (002) prepared 11 18 22 (11689 : Approve Neel Schaffer contract for

28. Use of Influence

The chief executive officer certifies, to the best of his or her knowledge and belief, that:

a) No federally appropriated funds have been paid or will be paid, by or on behalf of the chief elected official, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

b) If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the chief elected official shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

c) The Contracted Party shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, Sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

29. Uniform Relocation Act Requirements

To the extent applicable, the Contracted Party will comply with all applicable requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (42 U.S.C. 4630), as amended, and the implementing regulations and related requirements (including the requirement to provide a certification that the recipient is following a residential anti-displacement and relocation assistance plan under Section 104(d)) of the Act).

30. Excessive Force

The Contracted Party will adopt and enforce a policy of prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in nonviolent civil rights demonstrations; and enforcing applicable state and local laws against physically barring entrance to or exit from a facility or location which is the subject of such nonviolent civil rights demonstrations within its jurisdiction.

31. Architectural Barriers Act and Americans with Disabilities

The Contracted Party will comply with the Architectural Barriers Act and the Americans with Disabilities as described in 24 CFR Sec 487 (e).

32. Environmental Compliance

Contracts, subcontracts, and subgrants of amounts in excess of $100,000.00 shall contain a provision which requires compliance with all applicable standards, orders, or requirements issued under Section 306 of the Clean Air Act (42 U.S.C. 1957 (h)), Section 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738, and Environmental Protection Agency (EPA) regulations (40 CFR, 15), which prohibit the use under nonexempt Federal contracts, grants, or loans of facilities included on the EPA List of Violating Facilities. The provisions shall require reporting of violations to the grantor agency and the U.S. EPA Assistant Administrator for Enforcement (EN-329). Therefore, the Contracted Party will:

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a) Comply with Section 104(f) of the Housing and Community Development Act of 1974, as amended, which requires compliance with the policies of the National Environmental Policy Act of 1969 ("NEPA") and other provisions of law which further the purposes of NEPA, as set forth in the regulations issued pursuant to Section 104(f) of the Housing and Community Development Act of 1974, as amended, and are contained in 24 CFR Part 58; and

b) Assume all of the responsibilities for environmental review, decision making, and action as specified and required in regulations issued by the HUD Secretary pursuant to Section 104(f) of the Housing and Community Development Act of 1974, as amended, and published in 24 CFR Part 58.

Its chief executive officer or other officer of applicant:

a) Consents to assume the status of a responsible federal official NEPA and other provisions of federal law, as specified in 24 CFR Part 58; and

b) Is authorized and consents on behalf of the applicant and himself/herself to accept the jurisdiction of the federal courts for the purpose of enforcement of his/her responsibilities as such an official.

It will, in connection with its performance of environmental assessments under NEPA, comply with Section 106 of the National Historic Preservation Act of 1966 (16 U.S.C. 470), Executive Order 11593, and the Preservation of Archeological and Historic Data Act of 1966 (16 U.S.C. 469 a-1, et seq) by:

a) Consulting with the State Historic Preservation Officer to identify properties listed in or eligible for inclusion in the National Register of Historic Places that are subject to adverse effects of the proposed activities; and

b) Complying with all requirements established by HUD to avoid or mitigate adverse effects upon such properties.

It will comply with Executive Order Number 12898, issued February 11, 1994, by:

a) Focusing attention on the environment and health conditions in minority and low-income communities; and

b) Fostering non-discrimination in federal programs that substantially affect human health and the environment; and

c) Providing minority and low-income communities with access to information on, and opportunities for public participation in, matters relating to human health and the environment.

33. <u>Flood Insurance Purchase Requirements</u>

To the extent applicable, the Contracted Party agrees to comply with the flood insurance purchase requirements of Section 102(2) of the Flood Disaster Protection Act of 1973, (PL 93-234, 87 Stat. 975) approved December 31, 1976. Section 102 (a) requires, on and after March 2, 1975, the purchase of flood insurance in communities where such insurance is available as a condition for the receipt of any federal financial assistance for construction or acquisition

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purposes for use in any area that has been identified by the HUD Secretary as an area having special flood hazards. The phrase, "federal financial assistance," includes any form of loan, grant, guaranty, insurance payment, rebate, subsidy, disaster assistance loan or grant, or any other form of direct or indirect federal assistance.

34. Energy Efficiency

All participants in the projects shall recognize mandatory standards and policies relating to energy efficiency, which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (PL 94-163).

35. Lead Based Paint

The Contracted Party will comply with Title IV of the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. 4831), which prohibits the use of lead-based paint in residential structures constructed or rehabilitated with federal assistance in any form.

36. Program Monitoring

The Contracted Party agrees to assist and cooperate with the federal grantor agency and the state grantor agency or their duly designated representatives in the monitoring of the project or projects to which this grant relates, and to provide in form and manner approved by the state grantor agency such monitoring reports, progress reports, and the like as may be required and to provide such reports at the times specified.

37. Confidential Findings

All of the reports, information, data, etc., prepared or assembled by the Contracted Party under this Contract are confidential, and the Contracted Party agrees that they shall not be made available to any individual or organization without prior written approval of MDA.

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Exhibit H

Appendix II to Part 200 –
Contract Provisions for Non-Federal Entity Contracts Under Federal Awards

(A) Contracts for more than the simplified acquisition threshold, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

(B) All contracts in excess of $10,000 must address termination for cause and for convenience by the non-Federal entity including the manner by which it will be effected and the basis for settlement.

(C) Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

(D) Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of $2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-

Attachment: CDBG Taxilane Sierra Improvements Project_NS Contract (002) prepared 11 18 22 (11689 : Approve Neel Schaffer contract for

Federal entity must report all suspected or reported violations to the Federal awarding agency.

(E) Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the non-Federal entity in excess of $100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

(F) Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of "funding agreement" under 37 CFR § 401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

(G) Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended - Contracts and subgrants of amounts in excess of $150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

(H) Debarment and Suspension (Executive Orders 12549 and 12689) - A contract award (see 2 CFR 180.220) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as

Attachment: CDBG Taxilane Sierra Improvements Project_NS Contract (002) prepared 11 18 22 (11689 : Approve Neel Schaffer contract for

well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

(I) Byrd Anti-Lobbying Amendment (31 U.S.C. 1352) - Contractors that apply or bid for an award exceeding $100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

(J) § 200.323 Procurement of recovered materials.

A non-Federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds $10,000 or the value of the quantity acquired during the preceding fiscal year exceeded $10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

(K) § 200.216 Prohibition on certain telecommunications and video surveillance services or equipment.

(a) Recipients and subrecipients are prohibited from obligating or expending loan or grant funds to:

(1) Procure or obtain;

(2) Extend or renew a contract to procure or obtain; or

(3) Enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. As described in Public Law 115-232, section 889, covered telecommunications equipment is telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities).

Attachment: CDBG Taxilane Sierra Improvements Project_NS Contract (002) prepared 11 18 22 (11689 : Approve Neel Schaffer contract for

(i) For the purpose of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities).

(ii) Telecommunications or video surveillance services provided by such entities or using such equipment.

(iii) Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country.

(b) In implementing the prohibition under Public Law 115-232, section 889, subsection (f), paragraph (1), heads of executive agencies administering loan, grant, or subsidy programs shall prioritize available funding and technical support to assist affected businesses, institutions and organizations as is reasonably necessary for those affected entities to transition from covered communications equipment and services, to procure replacement equipment and services, and to ensure that communications service to users and customers is sustained.

(c) See Public Law 115-232, section 889 for additional information.

(d) ***See also § 200.471. Telecommunication costs and video surveillance costs.***

(a) Costs incurred for telecommunications and video surveillance services or equipment such as phones, internet, video surveillance, cloud servers are allowable except for the following circumstances:

(b) Obligating or expending covered telecommunications and video surveillance services or equipment or services as described in § 200.216 to:

(1) Procure or obtain, extend or renew a contract to procure or obtain;

(2) Enter into a contract (or extend or renew a contract) to procure; or

(3) Obtain the equipment, services, or systems.

[85 FR 49570, Aug. 13, 2020]

(L) § 200.322 Domestic preferences for procurements.

(a) As appropriate and to the extent consistent with law, the non-Federal entity should, to the greatest extent practicable under a Federal award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the

Attachment: CDBG Taxilane Sierra Improvements Project_NS Contract (002) prepared 11 18 22 (11689 : Approve Neel Schaffer contract for

Exhibit H

United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this section must be included in all subawards including all contracts and purchase orders for work or products under this award.

(b) For purposes of this section:

(1) "Produced in the United States" means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.

(2) "Manufactured products" means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

Attachment: CDBG Taxilane Sierra Improvements Project_NS Contract (002) prepared 11 18 22 (11689 : Approve Neel Schaffer contract for

AGREEMENT FOR ENGINEERING SERVICES
FOR
AIRCRAFT PACKAGING HANGAR REHABILITATION PROJECT
BY AND BETWEEN THE
HANCOCK COUNTY BOARD OF SUPERVISORS
AND
NEEL-SCHAFFER, INC.

This AGREEMENT made this 21 day of November 2022, by and between the Hancock County Board of Supervisors, hereafter called "OWNER", and Neel-Schaffer, Inc., hereafter called the "ENGINEER".

I. DESCRIPTION OF BASIC SERVICES:

OWNER intends to engage the ENGINEER to provide professional engineering services for the Aircraft Packaging Hangar Rehabilitation Project. A description of the project is described in Exhibit A – Project Description. The ENGINEER will comply with all requirements of Exhibit G – Special Provisions and Regulations Stipulated by the HUD CDBG Program.

Professional Services Scope of Work: Professional services will be provided as detailed in Exhibit B – Professional Services Scope of Work. Hangar Rehabilitation Project will be designed in accordance with appropriate Federal Aviation Standards and local building codes.

PAYMENT FOR SERVICES

Compensation for professional services shall be in accordance with Exhibit D – Payments to the Engineer.

II. TERMS AND ACCEPTANCE

This AGREEMENT shall remain in effect until completion of project closeout. This AGREEMENT, along with the below listed exhibits represents the complete AGREEMENT between OWNER and ENGINEER and may only be amended, supplemented, modified or canceled by a duly executed written instrument.

Exhibit A – Project Description
Exhibit B – Professional Services Scope of Work
Exhibit C – Rate Schedule
Exhibit D – Payments to the Engineer
Exhibit E – Project Schedule
Exhibit F– General Terms and Conditions
Exhibit G – Special Provisions and Regulations Stipulated by the HUD CDBG Program
Exhibit H – Appendix II to Part 200 - Contract Provisions for Non-Federal Entity Contracts Under Federal Awards

Attachment: CDBG Aircraft Packaging Hangar Rehab Project_NS Contract prepared 11 18 22 - signed (11689 : Approve Neel Schaffer contract

IN WITNESS WHEREOF, the parties hereto have made and executed this AGREEMENT as of the day and year first above written.

HANCOCK COUNTY BOARD OF SUPERVISORS	**NEEL-SCHAFFER, INC.**
BY: Scotty Ade	**BY:**
TITLE: Board President	**TITLE:** Project Manager
DATE: 11/21/2022	**DATE:** 11/17/2022

BOARD OF SUPERVISORS HANCOCK COUNTY, MS

Attachment: CDBG Aircraft Packaging Hangar Rehab Project_NS Contract prepared 11 18 22 - signed (11689 : Approve Neel Schaffer contract

Exhibit A

Project Description

Aircraft Packaging Hangar Rehabilitation Project

The Aircraft Packaging Hangar is located north of the main terminal at Stennis International Airport. It is connected to airfield by a crushed stone and grass apron. Hurricane Katrina caused wind and flooding damage to the structure. During storm recovery, emergency operations used the grassy area for staging personnel, equipment, and supplies. The prolonged and non-standard use led to soil compaction which has caused drainage issues, making airfield access to the hangar impossible. The hangar has not been repaired or rehabilitated since incurring damage from Hurricane Katrina. This project will include a concrete apron connecting the hangar to the airfield and rehabilitate the structure.

Attachment: CDBG Aircraft Packaging Hangar Rehab Project_NS Contract prepared 11 18 22 - signed (11689 : Approve Neel Schaffer contract

Exhibit B

Scope of Work for Professional Services

Aircraft Packaging Hangar Rehabilitation Project

PROJECT DESCRIPTION

The Aircraft Packaging Hangar is located north of the main terminal at Stennis International Airport. It is connected to airfield by a crushed stone and grass apron. Hurricane Katrina caused wind and flooding damage to the structure. During storm recovery, emergency operations used the grassy area for staging personnel, equipment, and supplies. The prolonged and non-standard use led to soil compaction which has caused drainage issues, making airfield access to the hangar impossible. The hangar has not been repaired or rehabilitated since incurring damage from Hurricane Katrina. This project will include a concrete apron connecting the hangar to the airfield and rehabilitate the structure.

The following tasks shall be included:

Topographic Surveys
ENGINEER shall prepare a topographic survey at the location of the project. Topographic survey is intended to provide accurate elevation information, site features and detailed horizontal location information that will be used in the planning, layout and preliminary design of the project.

Geotechnical Investigation
CONSULANT shall prepare a geotechnical investigation at the project site to identify existing soil conditions, evaluate pertinent physical properties of the soils encountered and to develop guideline recommendations based on design capacity of existing soils for foundation and pavement design.

Preliminary Engineering
ENGINEER shall review OWNER's proposed development program and assist OWNER in developing a proposed budget, schedule, and project requirements. ENGINEER will attend a Project Kickoff Meeting with OWNER and stakeholders to discuss project alternatives.

OWNER shall provide ENGINEER with proposed design aircraft.

ENGINEER shall prepare exhibits describing airport planning criteria for aircraft access using design aircraft provided by OWNER, hangar dimensions, and aircraft door sizes and alternatives.

Attachment: CDBG Aircraft Packaging Hangar Rehab Project_NS Contract prepared 11 18 22 - signed (11689 : Approve Neel Schaffer contract

Exhibit B

ENGINEER shall work with administrator on providing documents and exhibits to assist with the environmental document as required by the funding agency.

Construction Documents

ENGINEER shall prepare necessary design calculations, construction drawings, contract documents, and technical specifications for the project.

ENGINEER shall prepare construction drawings, contract documents, and technical specifications. Construction documents shall include Civil, Structural, Architectural, Electrical, and Mechanical drawings and specifications as required by the project scope.

ENGINEER shall prepare Construction Documents for review by OWNER at 60% and 90% progress completion. ENGINEER shall provide three (3) hard copies and one (1) electronic copy of each submittal. ENGINEER shall attend a progress review meeting with OWNER with each progress completion submittal. OWNER shall provide ENGINEER with comments for each progress submittal and shall submit construction documents to appropriate review / permitting agency.

ENGINEER shall prepare FAA submittals for the building height through the FAA OE AAA Online Portal.

ENGINEER shall provide 100% Bid Documents after addressing comments provided by OWNER to the 90% progress submittal.

Bidding

ENGINEER shall prepare bid package for the proposed project as outlined in the Mississippi Katrina Supplemental CDBG Program Application for the Aircraft Packaging Hangar Rehabilitation Project.

ENGINEER shall assist OWNER in preparation of a Notice to Contractors for advertisement of each bid package. Bid Packages are anticipated to run concurrently, with pre-bid meetings and bid openings occurring on the same day.

ENGINEER shall schedule and attend a pre-bid conference for each Bid Package to discuss the scope of the proposed work with interested bidders. ENGINEER shall respond to written questions from interested bidders and issue necessary addenda to the bid documents to make modifications and/or clarifications to the documents. ENGINEER shall tabulate and analyze bids received and issue a finding to OWNER regarding content of the bid packages received and apparent compliance with the requirements of the bid documents. OWNER shall make a final determination of the award, if any, of the projects.

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Exhibit B

Construction Phase

ENGINEER shall provide construction phase engineering services to support OWNER during construction of the project. Construction time for the project is anticipated to be twelve (12) months. This work shall include all basic services rendered after the award of the construction contract, including the following activities:

- Providing interpretations and clarifications of the Contract Documents to the OWNER during all phases of construction.
- Represent the OWNER at the preconstruction conferences.
- Attend bi-weekly progress meetings during the project to review the overall project schedule, weather or other unforeseen delays, work completed during the previous period, discuss work phasing and safety requirements for the upcoming period, and review test reports and estimated quantities.
- Engineer shall observe the work in progress periodically and provide reports to the OWNER.
- Review and approve shop drawings submitted by the Contractors for compliance with the design concept.
- Review, analyze, and approve laboratory testing reports of material and equipment used in the work.
- Prepare and negotiate change orders and supplemental agreements related to the original scope of work for construction.
- Observe or review performance tests required by the specifications.
- Review and approve periodic (monthly) requests for partial payment submitted by the Contractor for work performed.
- Make a substantial completion inspection and final inspection and prepare a punch list and report of work performed to the OWNER and Contractor.
- Receive and review "Record Drawings" from the Contractor and transmit them to the Airport.
- Other services as may be required by the provisions of the Prime Agreement.

Construction Phase Engineering services are based on a total construction contract time of 365 calendar days, plus 30 calendar days prior to construction for contracting and other pre-construction activities and 60 calendar days after contract time for final pay applications and construction closeout.

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Exhibit B

Resident Project Representation (RPR)

ENGINEER shall provide a Resident Project Representative (RPR) during construction. The estimated time for construction is 365 Calendar Days. ENGINEER anticipates providing RPR during critical periods of construction averaging 20 hours per week for the 365 Calendar Day Contract Time. If the Contractor elects to work multiple shifts or excessive overtime, ENGINEER reserves the right to request a supplemental agreement to provide RPR services during these periods of work. RPR services shall include the following services for those periods of time while on the site:

- On sight observation of critical (pouring of foundations, wall erection, pouring of concrete, earthwork, and construction of pavements.
- Observation of finish portions will be done based on completion of portions of work. Example: sheet rock installation, installation of plumbing fixtures, lighting installations, review of painting, ceiling installation, and other interior finishes.
- Coordination with the Engineer regarding quality of construction and Contractor's compliance with the contract documents.
- Prepare a report of daily construction activities performed while on site.
- Document quantities of materials.
- Examination of periodic requests for partial payment and confirmation of in place quantities.

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Exhibit C
NEEL-SCHAFFER, INC.
2022 RATE SCHEDULE FOR PROFESSIONAL SERVICES

EMPLOYEE CLASSIFICATION	POSITION	HOURLY RATE
P-8, P-9	Officer, Senior Engineer Manager or Survey Manager	$250.00
P-7	Engineer Manager/Professional IV	$225.00
P-6	Senior Project Manager/Professional III	$195.00
P-5	Project Manager/Professional II	$160.00
P-4	Professional I	$135.00
P-1, P-2, P-3	Professional Intern	$115.00
T-6	Senior Certified Engineering Technician	$150.00
T-5	Certified Engineering Technician/Supervisory Technician	$130.00
T-4	Technician IV/ Inspector IV/ Surveyor IV	$115.00
T-3	Technician III/Inspector III//Survey Crew Chief	$105.00
T-2	Technician II/Inspector II/Survey Instrument Person	$90.00
T-1	Technician I/Inspector I/Survey Assistant	$80.00
T-1	Student Intern	$45.00
A-4	Senior Administrative	$90.00
A-3	Senior Clerical	$85.00
A-2	Clerical	$65.00
A-1	Assistant Clerical	$55.00
	Three-Member Survey Party	$205.00
	Two-Member Survey Party	$160.00
	One-Member Survey Party	$125.00

- "Professional" positions include engineer, architect, geologist, scientist, landscape architect, and planner.

"Technician" positions include engineering, soil, architecture, planning, GIS and information technology.

REIMBURSABLE EXPENSE SCHEDULE

EXPENSE	COST
Vehicle Mileage	$0.56/mile

All other expenses, including contract reproduction/printing, travel and subsistence, parking, communications, equipment rental, postage and overnight mail, and supplies will be reimbursed at actual cost.
Use State or Federal Rates for mileage, travel and subsistence where necessary and/or required.

The hourly rates as shown on this rate schedule shall be subject to equitable adjustment on an annual basis due to increased costs and the rate of inflation.

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EXHIBIT D

PAYMENTS TO ENGINEER

1. BASIC SERVICES:

Owner will pay **ENGINEER** monthly for percentage completed of the lump sum for each task in the following amounts:

1.1	Engineering Design and Bidding	$205,080.00
1.2	Construction Phase Services	$159,920.00
	Total:	$365,000.00

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EXHIBIT E

PROJECT SCHEDULE

The time periods for performance of Basic Services specified in Section 1 are anticipated to be as indicated below:

1.1 Survey services is scheduled to be completed within six (6) weeks of the execution of this agreement.

1.2 Preliminary Design services is scheduled to be completed within three (3) months following the completion of the survey.

1.3 Environmental Review and Permitting is schedule to be completed within 18 months of the review of the Preliminary Design Document.

1.4 Final Design services is scheduled to be completed within three (3) months following **OWNER**'s receipt of the Permitting Documents.

1.5 Advertisement, Bidding, Award, and Notice to Proceed is scheduled to be completed within four (4) months.

1.6 Construction Contract and CEI services is scheduled for twelve (12) months

1.7 Project closeout services is scheduled for two (2) months

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EXHIBIT F
GENERAL TERMS AND CONDITIONS
PROFESSIONAL SERVICES

1. **Relationship between Consultant and Client**. Neel Schaffer, Inc. ("Consultant") shall serve as the Client's professional consultant in those phases of the Project to which this Agreement applies. The relationship is that of a buyer and seller of professional services and it is understood that the parties have not entered into any joint venture or partnership with the other. Consultant shall not be considered to be the agent or fiduciary of the Client.

2. **Responsibility of Consultant**. Consultant will perform services under this Agreement in a manner consistent with that standard of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions (the "Standard of Care"). No other representation, warranty or guarantee, express or implied, is included or intended in this Agreement or in any report, opinion, document, or otherwise.

3. **Responsibility of the Client**. Client shall provide all information and criteria as to its requirements for the Project, including budgetary limitations. Client shall arrange for Consultant to enter upon public and private property and obtain all necessary approvals required from all governmental authorities having jurisdiction over the Project. Client shall give prompt written notice to Consultant whenever Client observes or otherwise becomes aware of any development that affects the scope or timing of Consultant's services.

   The Client shall promptly report to the Consultant any defects or suspected defects in the Consultant's services of which the Client becomes aware, so that Consultant may take measures to minimize the consequences of such a defect. Should legal liability for the defects exist, failure by the Client to notify the Consultant shall relieve the Consultant of any liability for costs of remedying the defects above the sum such remedy would have cost had prompt notification been given when such defects were first discovered.

4. **Construction Phase Services**. If Consultant's scope of services includes the observation and monitoring of work performed by Client's separate contractors, Consultant shall provide personnel to observe and monitor the work in accordance with the Standard of Care in order to ascertain that it is being performed, in general, in accordance with the plans and specifications. Consultant shall not supervise, direct, or have control over the contractor's work. Consultant shall not have authority over or responsibility for construction means, methods, techniques, sequences or procedures or for safety precautions and programs in connection with the work of the contractor. Consultant does not guarantee the performance of the construction contract by the contractor and does not assume responsibility for the contractor's failure to furnish and perform its work in accordance with the plans and specifications.

   In the event Consultant's scope of services does not include the observation and monitoring of work performed by Client's separate contractors, the Client assumes all responsibility for construction observation, and Client waives any claims against Consultant arising therefrom.

5. **Designation of Authorized Representatives**. Each party shall designate one or more persons to act with authority on its behalf with respect to appropriate aspects of the Project. The persons designated shall review and respond promptly to all communications received from the party.

6. **Ownership of Documents**. All reports, notes, drawings, specifications, data, calculations, and other documents, including those in electronic form prepared by Consultant are instruments of Consultant's service that shall remain Consultant's property. The Client agrees not to use Consultant generated documents for projects other than the project for which the documents were prepared by Consultant, or for future modifications to the Project, without Consultant's express written permission. Any reuse or distribution to third parties without such express written permission or project-specific adaptation by Consultant will be at the Client's sole risk and without liability to Consultant or its employees, subsidiaries, and subconsultants.

7. **Opinion of Costs**. When required as a part of its scope of services, Consultant will furnish opinions or estimates of construction cost on the basis of Consultant's experience and qualifications, but Consultant does not guarantee the accuracy of such estimates. The parties recognize that Consultant has no control over the cost of labor, material, equipment, or services furnished by others or over market conditions or contractors' methods of determining prices.

8. **Changes or Delays**. In the event new developments or circumstances beyond the control of Consultant require a change in the scope of services or schedule, Consultant shall be entitled to an equitable adjustment to the fee and/or schedule. Such events include, but are not limited to, unreasonable delays caused by Client's failure to provide specified direction or information, delays caused by Client's other contractors or consultants, or if Consultant's failure to perform is due to any act of God, labor shortage, fire, inclement weather, act of governmental authority, failure of transportation, accident, power failure, or interruption or any other cause beyond the reasonable control of Consultant.

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EXHIBIT F
GENERAL TERMS AND CONDITIONS
PROFESSIONAL SERVICES

9. **Suspension of Services**. Client may, at any time, by written notice, suspend further services by Consultant. Upon receipt of such notice, Consultant shall take all reasonable steps to mitigate costs allocable to the suspended services. Client, however, shall pay all reasonable and necessary costs associated with such suspension including the cost of assembling documents, personnel and equipment, rescheduling or reassignment costs necessary to maintain continuity and the staff required to resume the services upon expiration of the suspension. Consultant will not be obligated to provide the same personnel in the event the period of any suspension exceeds 30 days.

10. **Termination**. This Agreement may be terminated by either party upon 30 days' written to the other party. Upon such termination, Client shall pay Consultant for all services performed up to the date of termination. If Client is the terminating party, Client shall pay Consultant all reasonable cost and expenses incurred by Consultant in effecting the termination, including but not limited to non-cancellable commitments and demobilization costs, if any.

11. **Indemnification**. Consultant shall indemnify and hold harmless Client from and against those damages and costs (including reasonable attorneys' fees) that Client incurs as a result of third party claims for personal injury or property damage to the extent caused by the negligent acts, errors or omissions of Consultant.

    To the fullest extent permitted by law, Client shall indemnify and hold harmless Consultant from and against those damages and costs (including reasonable attorneys' fees) that Consultant incurs as a result of third party claims for personal injury or property damage to the extent caused by the negligent acts, errors or omissions of Client.

12. **Legal Proceedings**. In the event Consultant or its employees are required by Client to provide testimony, answer interrogatories, produce documents or otherwise provide information in relation to any litigation, arbitration, proceeding or other inquiry arising out of Consultant's services, where Consultant is not a party to such proceeding, Client will compensate Consultant for its services and reimburse Consultant for all related direct costs incurred in connection with providing such testimony or information. This provision shall not apply in the event Client engages Consultant to provide expert testimony or litigation support, which services shall be the subject of a separate agreement or an amendment to this Agreement.

13. **Successors and Assigns**. The terms of this Agreement shall be binding upon and inure to the benefit of the parties and their respective successors and assigns; provided however, that neither party shall assign this Agreement in whole or in part without the prior written consent of the other party.

14. **Insurance**. Consultant agrees to maintain the following insurance coverage with the following limits of insurance during the performance of Consultant's work hereunder:

    (a) Commercial General Liability insurance with standard ISO coverage and available limits of $1,000,000 per occurrence and $2,000,000 general aggregate;
    (b) Automobile Liability insurance with standard ISO coverage and available combined single limits of $1,000,000 per accident;
    (c) Worker's Compensation insurance with limits as required by statute and Employer's Liability insurance with limits of $1,000,000 per employee for bodily injury by accident/$1,000,000 per employee for bodily injury by disease/$1,000,000 policy limit for disease; and
    (d) Professional Liability insurance covering Consultant's negligent acts, errors, or omissions in the performance of professional services with available limits of $1,000,000 per claim and annual aggregate.

    Consultant shall provide evidence of procuring the above insurance coverages by delivering a certificate of insurance to Client prior to the start of Consultant's work and annually upon renewal of coverage. Consultant shall cause Client to be named as an additional insured on Consultant's commercial general liability policy, which shall be primary and noncontributory.

15. **Information Provided by the Client.** Consultant shall be entitled to rely upon, without liability, the accuracy and completeness of any and all information provided by Client, without the obligation of independent verification.

16. **Consequential Damages**. Neither Client nor Consultant shall be liable to the other or shall make any claim for any special, incidental, indirect or consequential damages arising out of, or connected in any way to the Project or this Agreement. This mutual waiver includes, but is not limited to, damages related to loss of use, loss of profits, loss of income, loss of reputation, loss of business or diminution of property value and shall apply regardless of legal theory such damages are alleged including negligence, strict liability, breach of contract and breach of warranty.

17. **Payment.** Unless agreed to otherwise, Consultant shall submit monthly invoices to the Client. Payment in full

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EXHIBIT F
GENERAL TERMS AND CONDITIONS
PROFESSIONAL SERVICES

shall be due upon receipt of the invoice. Payment of any invoices by the Client shall be taken to mean that the Client is satisfied with the Consultant's services to the date of the payment and is not aware of any deficiencies in those services. If payments are delinquent after 30 days from invoice date, the Client agrees to pay interest on the unpaid balance at the rate of one percent (1%) per month. If the Client fails to make payments; then Consultant, after giving seven (7) days written notice to the Client, may suspend services until the Client has paid in full all amounts due for services, expenses, and other related charges without recourse to the Client for loss or damage caused by such suspension. The Client waives any and all claims against the Consultant for any such suspension. Payment for Consultant's services is not contingent on any factor, except the Consultant's ability to provide services in a manner consistent with that Standard of Care. Payment of invoices shall not be subject to any discounts, set-offs or back-charges unless agreed to in writing by both parties. If the Client contests an invoice, the Client may withhold only that portion so contested and shall pay the undisputed portion, after the Client has notified Consultant in writing within 30 days of receiving the invoice and shall identify the specific cause of the disagreement and the amount in dispute.

18. **Force Majeure**. Neither Client nor Consultant shall be liable for any fault or delay caused by any contingency beyond their control, including but not limited to, acts of God, wars, strikes, walkouts, fires, natural calamities, or demands or requirements of governmental agencies.

19. **Compliance with Laws**. To the extent they apply to its employees or its services, Consultant shall exercise due professional care to comply with all applicable laws, including ordinances of any political subdivisions or governing agencies.

20. **Invalid Terms**. If any provisions of this Agreement are held to be invalid or unenforceable, the remaining provisions shall be valid and binding as if the unenforceable provisions were never included in the Agreement.

21. **Governing Law**. This Agreement shall be governed by and construed in accordance with the laws of the state where the services are performed.

22. **Dispute Resolution.** All disputes, controversies or claims, of whatever kind or character, between the Parties, their agents and/or principals, arising out of or in connection with the subject matter of this Agreement shall be litigated in a court of competent jurisdiction.

23. **Additional Services.** Consultant shall be entitled to an equitable adjustment of its fee for services resulting from significant changes in the general scope, extent or character of the Project or its design including, but not limited to, changes in size, complexity, Client's schedule, construction schedule, character of construction or method of financing; and revising previously accepted studies, reports, design documents or other documents when such revisions are required by changes in laws, rules, regulations, ordinances, codes or orders enacted subsequent to the preparation of such studies, reports or documents, or are due to any other causes beyond Consultant's control.

24. **Amendment**. This Agreement may only be amended in writing and where such amendment is executed by a duly authorized representatives of each party.

25. **Entire Understanding of Agreement**. This Agreement represents and incorporates the entire understanding of the parties hereto, and each party acknowledges that there are no warranties, representations, covenants or understandings of any kind, matter or description whatsoever, made by either party to the other except as expressly set forth herein. Client and Consultant hereby agree that any purchase orders, invoices, confirmations, acknowledgments or other similar documents executed or delivered with respect to the subject matter hereof that conflict with the terms of this Agreement shall be null, void and without effect to the extent they conflict with the terms of this Agreement.

26. **Survival of Provisions.** The provisions of this Agreement shall continue to be binding upon the parties hereto notwithstanding termination of this Agreement for any reason.

27. **Nonwaiver**. No waiver by a party of any provision of this Agreement shall be deemed to have been made unless in writing and signed by such party.

28. **Identity of Project Owner**. Within ten (10) days of the entry of this Agreement, Client, if Client is not the Project Owner, shall provide to Consultant the Project Owner's full legal name; Project Owner's physical address; Project Owner's mailing address; and the name, physical address and mailing address of the Client's point of contact with the Owner for the Project.

29. **Conflicting Terms**. In the event that there are multiple agreements with varying or conflicting terms and conditions between Client and Consultant, the terms and conditions contained in this Agreement shall supersede and have precedence over any other conflicting terms and conditions contained in any other written or oral agreement.

30. **Course of Dealing**. Client and Consultant agree that these General Terms and Conditions establish a course of dealing between them and shall apply to this and all

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other services, projects, agreements or dealings between the them, unless Client or Consultant gives the other written notice of objection to any term or condition before commencement of performance in connection with any other provision of services or projects involving the two of them.

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SPECIAL PROVISIONS AND REGULATIONS
STIPULATED BY
THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD)
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

For the purpose of clarification, "Contracted Party" shall refer to the Subrecipient or Subgrantee and to all individuals, firms, companies, businesses, firms or related entities in relationship with it, contractual or otherwise, for this Contract.

1. **Access of MDA, State of Mississippi, HUD and Others to CDBG Documents, Papers, and Books**

The Contracted Party agrees to allow MDA, the State of Mississippi, HUD, the Comptroller General of the United States, and any of their duly authorized representatives, at all reasonable times, access to and the right to inspect, copy, audit, and examine all such books, records, and other documents of the Contracted Party which are directly pertinent to the CDBG Program for the purpose of making audits, examinations, excerpts, and transcriptions until the completion of all close-out procedures respecting this grant and the final settlement and conclusion of all issues arising out of this grant. Furthermore, the Contracted Party shall allow any of the aforesaid parties, at all reasonable times, access to any portion of the project in which the Contracted Party is involved until the completion of all close-out procedures respecting this grant.

2. **Termination of Contract For Cause**

If, through any cause, the Contracted Party fails to fulfill in a timely, proper and satisfactory manner its obligations under this Contract, or if it violates any of the covenants, agreements, or stipulations of this Contract, MDA shall thereupon have the right to terminate this Contract by giving written notice to the Contracted Party of such termination and specifying the effective date of such termination. In such event, all finished or unfinished documents, data, studies, and reports prepared by the Contracted Party shall entitle the Contracted Party's receipt of just and equitable compensation for any satisfactory work completed on such documents.

Notwithstanding the above, the Contracted Party shall not be relieved of liability to MDA for damages sustained by virtue of any breach of the Contract by the Contracted Party. MDA may withhold any payments to the Contracted Party for the purpose of set off until such time as the exact amount of damages due MDA from the Contracted Party is determined.

3. **Termination for Convenience of the Grantee**

MDA may terminate this Contract any time by providing a written notice from MDA to the Contracted Party giving the effective date of the termination. If the Contract is terminated by MDA as provided herein, the Contracted Party will be paid an amount which bears the same ratio to the total compensation as the services actually performed bear to the total services of the Contracted Party covered by this Contract, less payments of compensation previously made, provided that if less than sixty percent (60%) of the services covered by this Contract have been performed upon the effective date of such termination, the Contracted Party shall be reimbursed (in addition to the above payment) for that portion of actual out-of-pocket expenses (not otherwise reimbursed under this Contract) incurred by the Contracted Party during the Contract period which are directly attributable to the incomplete portion of the services covered by this Contract.

4. **Changes**

MDA may, from time to time, request changes in the scope of the services of the Contracted Party to be performed hereunder. Such changes, including any increase or decrease in the

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amount of the Contracted Party's compensation which are mutually agreed upon by and between the parties, shall be incorporated in written amendments to this Contract.

5. Cost Overruns

The Contracted Party agrees to and understands that the CDBG award is limited to the amount under this agreement. Any cost overruns will be the sole responsibility of the Contracted Party.

6. Compliance with Office of Management and Budget

The parties agree to comply with the regulations, policies, guidelines, and requirements of OMB Circulars A-95, A-102, and A-54, as they relate to the use of Federal funds under this contract.

7. Records

The Contracted Party shall maintain all books, records, and other documents required by the federal regulations specified in 24 CFR 570.506 that are pertinent to the activities to be funded under this agreement. Such records shall include, but not limited to, the following as applicable:

a. Records providing a full description of each activity undertaken;
b. Records demonstrating that each activity undertaken meets one of the National Objectives of the CDBG program;
c. Records required to determine the eligibility of activities;
d. Records required to document the acquisition, improvement, use or disposition of real property acquired or improved with CDBG assistance;
e. Records documenting compliance with the equal opportunity components of the CDBG program;
f. Financial records as required by 24 CFR 570.502 and 24 CFR 84.21-28; and,
g. Other records necessary to document compliance with Subpart K of 24 CFR Part 570.

All records required to be kept on the project shall be maintained for at least three years after final payments and until all other pending matters under the grant are closed.

8. Personnel

The Contracted Party represents that it has or will secure all personnel required in performing the services under this Contract. Such personnel shall not be employees of or have any contractual relationship with MDA.

All the services required hereunder will be performed by the Contracted Party or under its supervision, and all personnel engaged in the work shall be fully qualified and shall be authorized or permitted under State and local law to perform such services.

No person who is serving a sentence in a penal or correctional institution shall be employed on work under this Contract.

9. Anti-Kickback Rules

Salaries of personnel performing work under this Contract shall be paid unconditionally and not less often than once a month without payroll deduction or rebate on any account except only such payroll deductions as are mandatory by law or permitted by the applicable regulations issued by the Secretary of Labor pursuant to the "Anti-Kickback Act" of June 13, 1934 (48 Stat. 948; 62 Stat. 740; 63 Stat. 108; Title 18 U.S.C. 874; and Title 40 U.S.C. 276c). The Contracted Party shall comply with all applicable "Anti-Kickback" regulations and shall insert appropriate provisions in all subcontracts covering work under this contract to insure compliance by the

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subcontractors with such regulations, and shall be responsible for the submission of affidavits required of subcontractors thereunder except as the Secretary of Labor may specifically provide for variations of or exemptions from the requirements thereof.

10. Withholding of Salaries

If, in the performance of this Contract, there is any underpayment of salaries by the Contracted Party or by any subcontractors working on this project, MDA shall withhold from the Contracted Party out of payment due to him an amount sufficient to pay to employees underpaid the difference between the salaries required thereby to be paid and the salaries actually paid such employees for the total number of hours worked. The amounts withheld shall be disbursed by MDA for and on account of the contracted party or subcontractor to the respective employees to whom they are due.

11. Davis-Bacon Act Requirements

The Contracted Party will comply with Section 110 of the Housing and Community Development Act of 1974, as amended, which requires that all laborers and mechanics employed by contractors or subcontractors on construction work assisted under the Act shall be paid at rates not less than those prevailing on similar construction in the locality as determined by the Secretary of Labor in accordance with the Davis-Bacon Act, as amended 40 U.S.C. 276a-276-a5), and it will comply with the Contract Work Hours and Safety Standards Act (40 U.S.C. 327 *et seq.*). However, these requirements apply to the rehabilitation of residential property only if such property is designed for residential use of eight or more families.

12. Claims and Disputes Pertaining to Salary Rates

Claims and disputes pertaining to salary rates or to classifications of professional staff or technicians performing work under this Contract shall be promptly reported in writing by the Contracted Party to MDA for the latter's decision which shall be final with respect thereto.

13. Equal Employment Opportunity

During the performance of this Contract, the Contracted Party agrees to comply with Executive Order 11246, and the regulations issued pursuant thereto (24 CFR 130 and 41 CFR Chapter 60), which provides that no person shall be discriminated against on the basis of race, color, religion, gender, or national origin in all phases of employment during the performance of Federal or Federally assisted construction contracts, contractors and subcontractors on Federal and Federally assisted construction contracts shall take affirmative action to ensure fair treatment in employments, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination, rates or pay or other forms of compensation and selection for training apprenticeship.

14. Anti-Discrimination Clauses

In operation of the project to which this grant relates, no individual shall be excluded from participation in, denied the benefits of, subjected to discrimination under, or denied employment in the administration of or in connection with, any such program or activity because of race, color, religion, national origin, age, disability, or political affiliation or belief.

Therefore, the Contracted Party will comply with the following clauses:

a) Title VI of the Civil Rights Act of 1964 (PL 88-352), and the regulations issued pursuant thereto (24 CFR 1), which provides that no person in the United States shall on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for

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which the Applicant receives Federal financial assistance and will immediately take any measures necessary to effectuate this assurance. If any real property or structure thereon is provided or improved with the aid of Federal financial assistance extended to the applicant, this assurance shall obligate the applicant, or in the case of any transfer of such property, any transferee, for the period during which the real property or structure is used for a purpose for which the Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits;

b) Title VIII of the Civil Rights Act of 1968 (PL 90-284), as amended, administering all programs and activities relating to housing and community development in a manner to affirmatively further fair housing, and taking action to affirmatively further fair housing in the sale or rental of housing, the financing of housing, and the provision of brokerage services; and,

c) Executive Order 11063, as amended by Executive Order 12259, on equal opportunity in housing and nondiscrimination in the sale or rental of housing built with Federal assistance Section 109 of the Housing and Community Development Act of 1974, as amended which requires that no person in the United States shall on the grounds of race, color, national origin, or gender be excluded from participation in, be denied the benefits or be subjected to discrimination under, any program or activities funded in whole or in part with community development funds made available pursuant to the Act. Section 109 further provides that any prohibition against discrimination on the basis of age under the Age Discrimination Act of 1975 (42 U.S.C. 6101 et seq.) or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 796) shall also apply to any such program or activity.

15. Section 3 Clause

The Contracted Party and any/all subcontractors will comply with Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. § 1701u) ("Section 3") and with the requirements of 24 C.F.R. Part 75.

Section 3 requires that, to the greatest extent feasible, employment and training opportunities arising in connection with the Section 3 project are provided to Section 3 workers within the area in which the project is located. Where feasible, the Contracted Party shall give priority for opportunities and training to Section 3 workers residing in the service area or in the neighborhood of the project and to participants in YouthBuild Programs.

Additionally, the Contracted Party shall, to the greatest extent feasible, ensure that contracts for work awarded in connection with this Section 3 project are provided to business concerns that provide economic opportunities to Section 3 workers. In the event that the Contracted Party enters into any subcontracts for work covered under this Contract, the Section 3 requirements applicable to the Contracted Party will also be applicable to its subcontractor(s).

16. Discrimination Because of Certain Labor Matters

No person employed on the work covered by this Contract shall be discharged or in any way discriminated against because he has filed any complaint or instituted or caused to be instituted any proceeding or has testified or is about to testify in any proceeding under or relating to the labor standards applicable hereunder to his employer.

17. Health and Safety Standards

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All parties participating in this project agree to comply with Section 107 of the Contract Work Hours and Safety Standards Act. Section 107 of the Act is applicable to construction work and provides that no laborer or mechanic shall be required to work in surroundings or under working conditions, which are unsanitary, hazardous, or dangerous to his health and safety as determined under construction, safety, and health standards promulgated by the Secretary of Labor. These requirements do not apply to the purchase of supplies or materials or articles ordinarily available on the open market, or contracts for transportation.

18. Compliance with Local Laws

The Contracted Party shall comply with all applicable laws, ordinances, and codes of the state and local governments, and shall commit no trespass on any public or private property in performing any of the work embraced by this Contract.

19. Compliance with the Mississippi Employment Protection Act

The Contracted Party represents and warrants that it will ensure its compliance with the Mississippi Employment Protection Act (Senate Bill 2988 from the 2008 Regular Legislative Session) and will register and participate in the status verification system for all newly hired employees. The term "employee" as used herein means any person that is hired to perform work within the State of Mississippi. As used herein, "status verification system" means the Illegal Immigration Reform and Immigration Responsibility Act of 1996 that is operated by the United States Department of Homeland Security, also known as the E-Verify Program, or any other successor electronic verification system replacing the E-Verify Program. The Contracted Party agrees to maintain records of such compliance and, upon request of the State, to provide a copy of each such verification to the State. The Contracted Party further represents and warrants that any person assigned to perform services hereunder meets the employment eligibility requirements of all immigration laws of the State of Mississippi. The Contracted Party understands and agrees that any breach of these warranties may subject it to the following: (a) termination of this Agreement and ineligibility for any state or public contract in Mississippi for up to three (3) years, with notice of such cancellation/termination being made public, or (b) the loss of any license, permit, certification or other document granted to the Contracted Party by an agency, department or governmental entity for the right to do business in Mississippi for up to one (1) year, or (c) both. In the event of such termination/cancellation, the Contracted Party would also be liable for any additional costs incurred by the State due to contract cancellation or loss of license or permit.

20. Compliance with the Mississippi Jobs First Initiative

The Contracted Party represents and warrants that it will ensure its compliance with the Mississippi Jobs First Initiative, Senate Bill 2622 of the 2012 Mississippi State Legislature General Session (Section 31-5-37 Mississippi Code Annotated, as amended). The Initiative requires contractors that are awarded bids for public works projects that utilize funds received by State or local entities resulting from a federally declared disaster or a spill of national significance to register and list job opportunities with the Mississippi Department of Employment Security (MDES).

21. Subcontracting

None of the services covered by this Contract shall be subcontracted without prior written consent of MDA. The Contracted Party shall be as fully responsible to MDA for the acts and omissions of his subcontractors and of persons either directly or indirectly employed by him. The Contracted Party shall insert in each subcontract appropriate provisions requiring compliance with all applicable regulatory provisions of this Contract.

22. Assignability

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The Contracted Party shall not assign any interest in this Contract, and shall not transfer any interest in the same (whether by assignment or novation) without prior written approval of MDA provided that claims for money due or to become due the Contracted Party from MDA under this Contract may be assigned to a bank, trust company, or other financial institution, or to a Trustee in Bankruptcy, without such approval. Notice of any such assignment or transfer shall be furnished promptly to MDA.

23. Code of Standards of Conduct

The Contracted Party will establish a written Code of Standards of Conduct to prohibit any of its officers, employees, and agents from using his/her position in any manner or matter, which would have the purpose or effect of a conflict of interest, real or apparent. In order to properly implement this provision, it will fully comply with the requirements of 24 CFR, Part 85.36.

24. Interest of Members of Local Public Agency and Others

The Contracted Party agrees to establish safeguards to prohibit employees from using positions for a purpose that is or give the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have a family, business, or other tie.

The Contracted Party will comply with Section 25-4-105, Mississippi Code Annotated (1972), which prohibits any public servant from using his official position to obtain pecuniary benefits for himself other than compensation provided for by law or for any relative or business with which he is associated and which further provides that a public servant may not be interested, during the term for which he has been chosen, or within one (1) year thereafter, in any contract made or let by the governing authorities of such municipality for the construction or doing of any public work, or for the sale or purchase of any materials, supplies or property of any description, or for any other purpose whatsoever, or in any subcontract arising therefrom or connected therewith, or to receive, either directly or indirectly, any portion or share of any money or other thing paid for the construction or doing of any public work, or for the sale or purchase of any property, or upon any other contract made by the governing authorities of the municipality, or subcontract arising therefore or connected therewith.

The Contracted Party will also be aware of and avoid any violation of Sections 25-4-117 and 25-4-119, Mississippi Code Annotated (1972), which prescribes a criminal penalty for any public servant convicted of a violation of this Ethics in Government section.

25. Interest of Certain Federal Officers

No member of or delegate to the Congress of the United States and no Resident Commissioner, shall be admitted any share or part of this Contract or to any benefit to arise therefrom.

26. Interest of Contractor

The Contracted Party covenants that it presently has no interest and shall not acquire any interest direct or indirect in the above described project or any parcels therein or any other interest which would conflict in any manner or degree with the performance of the services hereunder. The Contracted Party further covenants that in the performance of this Contract no person having any such interest shall be employed.

27. Political Activity

The Contracted Party will comply with the provisions of the Hatch Act (5 U.S.C. 1501 et seq.), which limits the political activity of employees.

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28. Use of Influence

The chief executive officer certifies, to the best of his or her knowledge and belief, that:

a) No federally appropriated funds have been paid or will be paid, by or on behalf of the chief elected official, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

b) If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the chief elected official shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

c) The Contracted Party shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, Sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

29. Uniform Relocation Act Requirements

To the extent applicable, the Contracted Party will comply with all applicable requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (42 U.S.C. 4630), as amended, and the implementing regulations and related requirements (including the requirement to provide a certification that the recipient is following a residential anti-displacement and relocation assistance plan under Section 104(d)) of the Act).

30. Excessive Force

The Contracted Party will adopt and enforce a policy of prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in nonviolent civil rights demonstrations; and enforcing applicable state and local laws against physically barring entrance to or exit from a facility or location which is the subject of such nonviolent civil rights demonstrations within its jurisdiction.

31. Architectural Barriers Act and Americans with Disabilities

The Contracted Party will comply with the Architectural Barriers Act and the Americans with Disabilities as described in 24 CFR Sec 487 (e).

32. Environmental Compliance

Contracts, subcontracts, and subgrants of amounts in excess of $100,000.00 shall contain a provision which requires compliance with all applicable standards, orders, or requirements issued under Section 306 of the Clean Air Act (42 U.S.C. 1957 (h)), Section 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738, and Environmental Protection Agency (EPA) regulations (40 CFR, 15), which prohibit the use under nonexempt Federal contracts, grants, or loans of facilities included on the EPA List of Violating Facilities. The provisions shall require reporting of violations to the grantor agency and the U.S. EPA Assistant Administrator for Enforcement (EN-329). Therefore, the Contracted Party will:

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a) Comply with Section 104(f) of the Housing and Community Development Act of 1974, as amended, which requires compliance with the policies of the National Environmental Policy Act of 1969 ("NEPA") and other provisions of law which further the purposes of NEPA, as set forth in the regulations issued pursuant to Section 104(f) of the Housing and Community Development Act of 1974, as amended, and are contained in 24 CFR Part 58; and

b) Assume all of the responsibilities for environmental review, decision making, and action as specified and required in regulations issued by the HUD Secretary pursuant to Section 104(f) of the Housing and Community Development Act of 1974, as amended, and published in 24 CFR Part 58.

Its chief executive officer or other officer of applicant:

a) Consents to assume the status of a responsible federal official NEPA and other provisions of federal law, as specified in 24 CFR Part 58; and

b) Is authorized and consents on behalf of the applicant and himself/herself to accept the jurisdiction of the federal courts for the purpose of enforcement of his/her responsibilities as such an official.

It will, in connection with its performance of environmental assessments under NEPA, comply with Section 106 of the National Historic Preservation Act of 1966 (16 U.S.C. 470), Executive Order 11593, and the Preservation of Archeological and Historic Data Act of 1966 (16 U.S.C. 469 a-1, et seq) by:

a) Consulting with the State Historic Preservation Officer to identify properties listed in or eligible for inclusion in the National Register of Historic Places that are subject to adverse effects of the proposed activities; and

b) Complying with all requirements established by HUD to avoid or mitigate adverse effects upon such properties.

It will comply with Executive Order Number 12898, issued February 11, 1994, by:

a) Focusing attention on the environment and health conditions in minority and low-income communities; and

b) Fostering non-discrimination in federal programs that substantially affect human health and the environment; and

c) Providing minority and low-income communities with access to information on, and opportunities for public participation in, matters relating to human health and the environment.

33. Flood Insurance Purchase Requirements

To the extent applicable, the Contracted Party agrees to comply with the flood insurance purchase requirements of Section 102(2) of the Flood Disaster Protection Act of 1973, (PL 93-234, 87 Stat. 975) approved December 31, 1976. Section 102 (a) requires, on and after March 2, 1975, the purchase of flood insurance in communities where such insurance is available as a condition for the receipt of any federal financial assistance for construction or acquisition

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purposes for use in any area that has been identified by the HUD Secretary as an area having special flood hazards. The phrase, "federal financial assistance," includes any form of loan, grant, guaranty, insurance payment, rebate, subsidy, disaster assistance loan or grant, or any other form of direct or indirect federal assistance.

34. Energy Efficiency

All participants in the projects shall recognize mandatory standards and policies relating to energy efficiency, which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (PL 94-163).

35. Lead Based Paint

The Contracted Party will comply with Title IV of the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. 4831), which prohibits the use of lead-based paint in residential structures constructed or rehabilitated with federal assistance in any form.

36. Program Monitoring

The Contracted Party agrees to assist and cooperate with the federal grantor agency and the state grantor agency or their duly designated representatives in the monitoring of the project or projects to which this grant relates, and to provide in form and manner approved by the state grantor agency such monitoring reports, progress reports, and the like as may be required and to provide such reports at the times specified.

37. Confidential Findings

All of the reports, information, data, etc., prepared or assembled by the Contracted Party under this Contract are confidential, and the Contracted Party agrees that they shall not be made available to any individual or organization without prior written approval of MDA.

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Exhibit H

Appendix II to Part 200 –
Contract Provisions for Non-Federal Entity Contracts Under Federal Awards

(A) Contracts for more than the simplified acquisition threshold, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

(B) All contracts in excess of $10,000 must address termination for cause and for convenience by the non-Federal entity including the manner by which it will be effected and the basis for settlement.

(C) Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

(D) Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of $2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-

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Federal entity must report all suspected or reported violations to the Federal awarding agency.

(E) Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the non-Federal entity in excess of $100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

(F) Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of "funding agreement" under 37 CFR § 401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

(G) Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended - Contracts and subgrants of amounts in excess of $150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

(H) Debarment and Suspension (Executive Orders 12549 and 12689) - A contract award (see 2 CFR 180.220) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as

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well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

(I) Byrd Anti-Lobbying Amendment (31 U.S.C. 1352) - Contractors that apply or bid for an award exceeding $100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

(J) § 200.323 Procurement of recovered materials.

A non-Federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds $10,000 or the value of the quantity acquired during the preceding fiscal year exceeded $10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

(K) § 200.216 Prohibition on certain telecommunications and video surveillance services or equipment.

(a) Recipients and subrecipients are prohibited from obligating or expending loan or grant funds to:

(1) Procure or obtain;

(2) Extend or renew a contract to procure or obtain; or

(3) Enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. As described in Public Law 115-232, section 889, covered telecommunications equipment is telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities).

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(i) For the purpose of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities).

(ii) Telecommunications or video surveillance services provided by such entities or using such equipment.

(iii) Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country.

(b) In implementing the prohibition under Public Law 115-232, section 889, subsection (f), paragraph (1), heads of executive agencies administering loan, grant, or subsidy programs shall prioritize available funding and technical support to assist affected businesses, institutions and organizations as is reasonably necessary for those affected entities to transition from covered communications equipment and services, to procure replacement equipment and services, and to ensure that communications service to users and customers is sustained.

(c) See Public Law 115-232, section 889 for additional information.

(d) ***See also § 200.471. Telecommunication costs and video surveillance costs.***

(a) Costs incurred for telecommunications and video surveillance services or equipment such as phones, internet, video surveillance, cloud servers are allowable except for the following circumstances:

(b) Obligating or expending covered telecommunications and video surveillance services or equipment or services as described in § 200.216 to:

(1) Procure or obtain, extend or renew a contract to procure or obtain;

(2) Enter into a contract (or extend or renew a contract) to procure; or

(3) Obtain the equipment, services, or systems.

[85 FR 49570, Aug. 13, 2020]

(L) § 200.322 Domestic preferences for procurements.

(a) As appropriate and to the extent consistent with law, the non-Federal entity should, to the greatest extent practicable under a Federal award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the

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Exhibit H

United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this section must be included in all subawards including all contracts and purchase orders for work or products under this award.

(b) For purposes of this section:

(1) "Produced in the United States" means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.

(2) "Manufactured products" means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

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AGREEMENT FOR ENGINEERING SERVICES
FOR
TAXILANE SIERRA IMPROVEMENTS
BY AND BETWEEN THE
HANCOCK COUNTY BOARD OF SUPERVISORS
AND
NEEL-SCHAFFER, INC.

This AGREEMENT made this 21 day of November 2022, by and between the Hancock County Board of Supervisors, hereafter called "OWNER", and Neel-Schaffer, Inc., hereafter called the "ENGINEER".

I. DESCRIPTION OF BASIC SERVICES:

OWNER intends to engage the ENGINEER to provide professional engineering services for the Taxilane Sierra Improvement project. A description of the project is described in Exhibit A – Project Description. The ENGINEER will comply with all requirements of Exhibit G – Special Provisions and Regulations Stipulated by the HUD CDBG Program.

Scope of Work for Professional Services: Professional services will be provided as detailed in Exhibit B. Taxiway improvements designed in accordance with appropriate Federal Aviation Standards.

PAYMENT FOR SERVICES

Compensation for professional services shall be in accordance with Exhibit D – Payments to the Engineer.

II. TERMS AND ACCEPTANCE

This AGREEMENT shall remain in effect until completion of project closeout. This AGREEMENT, along with the below listed exhibits represents the complete AGREEMENT between OWNER and ENGINEER and may only be amended, supplemented, modified, or canceled by a duly executed written instrument.

Exhibit A – Project Description

Exhibit B – Scope of Work for Professional Services

Exhibit C – Rate Schedule

Exhibit D – Payments to the Engineer

Exhibit E – Project Schedule

Exhibit F – General Terms and Conditions

Exhibit G – Special Provisions and Regulations Stipulated by the HUD CDBG Program

Exhibit H – Appendix II to Part 200 - Contract Provisions for Non-Federal Entity Contracts Under Federal Awards

Attachment: CDBG Taxilane Sierra Improvements Project_NS Contract (002) prepared 11 18 22 - signed (11689 : Approve Neel Schaffer contract

IN WITNESS WHEREOF, the parties hereto have made and executed this AGREEMENT as of the day and year first above written.

HANCOCK COUNTY BOARD OF SUPERVISORS	**NEEL-SCHAFFER, INC.**
BY: Scotty Ade	**BY:**
TITLE: Board President	**TITLE:** Project Manager
DATE: 11/21/2022	**DATE:** 11/17/2022

BOARD OF SUPERVISORS HANCOCK COUNTY, MS

Attachment: CDBG Taxilane Sierra Improvements Project_NS Contract (002) prepared 11 18 22 - signed (11689 : Approve Neel Schaffer contract

EXHIBIT A

PROJECT DESCRIPTION

TAXILANE SIERRA IMPROVEMENTS

Taxilane Sierra is a critical component of Stennis International Airport's infrastructure. It accommodates some of the heaviest aircraft that operate at the airport. Following Hurricane Katrina, the taxilane and associated ramp areas accommodated cargo aircraft as well as ground operations including trailers and temporary buildings, which for months were the staging area for emergency personnel, equipment, and supplies. Those disaster relief and recovery efforts caused excessive wear and tear on the taxilane.

The project includes the rehabilitation of the existing Taxilane S pavements between Taxiway D and the north apron. Rehabilitation is planned for the full 100' nominal width of the taxilane as much of the taxilane width is used to access the adjacent parking apron. To provide uniformity and create additional useable pavement surface, the southernmost 180' of the taxilane will be widened from 60' to 100'. The project scope also includes infield grading improvements to alleviate poor existing surface drainage conditions and improvements to the current taxilane edge lighting system.

Attachment: CDBG Taxilane Sierra Improvements Project_NS Contract (002) prepared 11 18 22 - signed (11689 : Approve Neel Schaffer contract

Attachment: CDBG Taxilane Sierra Improvements Project_NS Contract (002) prepared 11 18 22 - signed (11689 : Approve Neel Schaffer contract

Exhibit B

Scope of Work for Professional Services

"Taxilane "S" Sierra"

1.0 General / Project Description

Taxilane Sierra is a critical component of Stennis International Airport's infrastructure. It accommodates some of the heaviest aircraft that operate at the airport. Following Hurricane Katrina, the taxilane and associated ramp areas accommodated cargo aircraft as well as ground operations including trailers and temporary buildings, which for months were the staging area for emergency personnel, equipment, and supplies. Those disaster relief and recovery efforts caused excessive wear and tear on the taxilane.

The project includes the rehabilitation of the existing Taxilane S pavements between Taxiway D and the north apron. Rehabilitation is planned for the full 100' nominal width of the taxilane as much of the taxilane width is used to access the adjacent parking apron. To provide uniformity and create additional useable pavement surface, the southernmost 180' of the taxilane will be widened from 60' to 100'. The project scope also includes infield grading improvements to alleviate poor existing surface drainage conditions and improvements to the current taxilane edge lighting system.

2.0 Design Criteria

The FAA classifies airports by the types of aircraft that use the airport. These classifications are used to develop design standards. The FAA classification system includes a Runway Design Group (RDG) and a Taxiway Design Group (TDG). The RDG consists of three components: a letter designation related to approach speed, a Roman Numeral designation related to wingspan, and a numerical designation related to approach visibility minimums.

FAA AC 150/5320-5D recommends a design storm frequency of a five (5) year storm event with no encroachment of runoff on to runway or taxiway pavements. However, local regulations should also be considered regarding quantity and quality of stormwater runoff.

The following FAA Advisory Circulars are expected to be used in design:

AC 150/5300-13A	Airport Design
AC 150/5320-5D	Airport Drainage Design
AC 150/5370-2G	Operational Safety on Airports During Construction
AC 150/5370-10H	Standards for Specifying Construction on Airports

3.0 Schematic Design

Schematic Design Services Not Included in this Scope of Work

4.0 Preliminary Design

4.1 Site Visit

CONSULTANT shall conduct a site visit to review existing conditions and work area limits.

4.2 Preliminary Analysis

CONSULTANT shall compare local regulations with FAA recommendations, prepare a preliminary project layout and opinion of probable cost for OWNER review and input.

4.3 Preliminary Design Meeting

CONSULTANT shall attend one onsite meeting with OWNER to review preliminary project data, establish design controls and methodology, and establish priorities for design and bid alternates. OWNER shall provide CONSULTANT with a proposed fleet mix for pavement design, including aircraft type and frequency.

4.4 Preliminary Engineering Report

CONSULTANT will develop and update the Preliminary Engineering Report to outline the design criteria and project considerations developed in the preliminary design phase. ENGINEER shall prepare a summary report of the alternatives considered and selected alternative in report format. The report shall contain the following information:

- Project Description
- Description of Existing Conditions
- Photographs
- Environmental Permitting Requirements
- Design Standards Analysis and Recommendations
- Preliminary Drainage Calculations and Methodology
- Geotechnical Report (if applicable)
- Opportunities for Recycling / Reuse of Materials
- Material / Contractor Availability
- Pavement Marking Requirements
- Airfield Guidance Sign Requirements
- Airfield Lighting Requirements
- FAA Facilities Requirements
- Airport Facilities and Navigational Aids
- Identification of FAA / Non-FAA work
- Identification of proposed Modifications to Standards
- Construction Schedule

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- Preliminary Opinion of Probable Cost

4.5 Deliverables

Deliverable	Format
Preliminary Engineer's Report	Electronic copy in Adobe (pdf) format.
Preliminary Opinion of Probable Cost	Electronic copy in Adobe (pdf) format.

5.0 Geotechnical Investigation

Perform geotechnical bores and geotechnical analyses to determine general subsurface conditions and parameters for final design of the Project. The **OWNER** recognizes that even a comprehensive sampling and testing program implemented by trained and experienced personnel with appropriate equipment may fail to detect certain hidden conditions. **OWNER** also recognizes that actual environmental, geological and geotechnical conditions that the **ENGINEER** properly inferred to exist between sampling points may differ significantly from those that actually exist.

6.0 Topographic Survey

6.1 Project Area

OWNER shall provide CONSULTANT with existing mapping data related to underground utilities located within the project area. CONSULTANT, either through self-performance or through a SUBCONSULTANT, shall prepare a Topographic Survey of the project area.

6.2 Survey Control

A control survey is required to establish the primary and secondary control points. The horizontal datum used for all primary and secondary control shall be the North American Datum of 1983 (NAD 83) and use the latest adjustment of the NAD 83 control values, e.g., NAD 83 (2007). All coordinates will be reported in the Mississippi State Plane Coordinate System in either the East or West zones, as appropriate. The vertical datum will be the North American Vertical Datum of 1988 (NAVD 88). All records and documentation of the control work performed on the project shall be furnished as a deliverable.

6.2.1 Primary Control

A minimum of two primary control stations will be established by GPS survey observations. These stations shall be located within the airfield property, preferably outside of the anticipated work zone and limits of survey, and established and maintained for the horizontal and vertical control using the same permanent marks whenever practicable. The point identification of primary control points shall be permanently marked on the monument. For rod monuments this identification should be stamped on the cover ring. For disks, the identification should be applied to the disk.

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6.2.2 Secondary Control

Secondary additional control points shall be established either by GPS observations or conventional total station traverse procedures. Secondary controls shall be established at no more than 600' intervals along the survey on alternating sides. Secondary control points shall be numbered using a prefix and a sequential number system. The first secondary control point on a project should be numbered "CP-1" with subsequent points numbered in order. (CP-1, CP-2, CP-3, etc). This system is to be completely different from the system for primary control to make the type of control point readily apparent. This identification mark shall be applied permanently to the monument used for the point, but where this is not practical as a minimum the identification of the point should be clearly labeled on a stake placed near the point, by marking paint or other suitable means.

6.2.3 Maintenance and Reestablishment

The SUBCONSULTANT shall maintain all control points during preliminary survey work, and will re-establish the control points if damaged or destroyed one time prior to award of construction contract.

6.3 Preliminary Survey

The SUBCONSULTANT is responsible for notification and coordination with utility companies as necessary to ascertain an accurate location of all public and private utility infrastructure within the limits of the survey.

Topographic data shall be collected on all physical features within the survey limits including pavement, pavement end markers, pavement markings, drainage structures, signage, duct markers, lighting, utilities, etc. In addition to physical features, data shall be collected along all break lines (intersection of two planes) including but not limited to top or bottom of curb, bottom of ditch, top of ditch, shoulder line, pavement breaks and edge of pavement.

Cross Sections as required to establish a Digital Terrain Model will be collected at no further than 25 ft spacing, including all pavements and unpaved areas.

All topographic data shall conform to the accuracy as follows:

- Pavement grades - 0.05 ft. Horizontal and 0.02 ft. Vertical
- Ground and break line shots and other topographic features 0.20 ft. Horizontal and Vertical

Updating topographic survey and gathering supplemental survey data during preliminary and field review stages of plan development shall be responsibility of CONSULTANT.

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6.4 Staking

No staking will be required for points other than control points as described above. No control points located within the survey limits may be marked with monuments, stakes, etc. that extend more than 1½" above ground level.

6.5 Deliverables

All survey data shall be submitted electronically. Point code information shall be submitted with survey. AutoCAD is the electronic drafting package; the data shall be submitted in an AutoCAD compatible format. Line work for all topographic features shall be complete.

7.0 Construction Documents (Final Design)

7.1 Scope

CONSULTANT shall prepare final design, including necessary calculations, contract documents, technical specifications, construction drawings, opinion of probable cost, Construction Safety and Phasing Plan (CSPP), and Final Engineer's Report for an airport improvement project expected to include the referenced improvements.

As required by FAA, CONSULTANT shall prepare drainage calculations to determine if additional system capacity is required.

The project is expected to include:

- Milling of taxilane "S"
- Excavation and backfill of weak spot locations
- Demolition of pavement sections
- Various flexible pavement (asphalt) for final design
- Lighting improvements as necessary
- Stripping of taxilane
- Temporary and permanent erosion controls
- Development of Construction Safety and Phasing Plan

7.2 Construction Safety and Phasing

CONSULTANT shall coordinate with OWNER to determine requirements for aircraft access and develop a Construction Safety and Phasing Plan (CSPP) in accordance with FAA 150/5370-2G.

CONSULTANT shall upload the proposed CSPP to the FAA Obstruction Evaluation and Airspace Analysis (OE-AAA) Portal for review by FAA. The approved CSPP will be included in the Construction Documents.

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7.3 Reviews

CONSULTANT shall submit construction documents to OWNER at 90% completion. CONSULTANT shall attend a meeting to review and discuss OWNER comments for 90% submittal.

7.4 Construction Drawings

The following drawings are expected to be included in the Construction Drawings:

- Cover
- Index and Summary of Quantities
- General Notes
- Overall Site Plan
- Construction Safety Notes
- Construction Safety and Phasing Plans
- Construction Safety and Phasing Details
- Existing Conditions and Demolition Plans
- Erosion Control Plans
- Grading and Drainage Plan
- Drainage Plan and Profile Sheets
- Pavement Plan
- Pavement Plan and Profile
- Typical Section
- Drainage Details
- Striping Details
- Miscellaneous Details

8.5 Technical Specifications

CONSULTANT shall develop Technical Specifications for construction materials and methods using FAA AC 150/5370-10H, Standards for Specifying Construction on Airports. For construction items not included in this AC, CONSULTANT shall use MDOT standards or other acceptable standards to develop "Technical Supplements".

8.6 Contract Documents

CONSULTANT shall develop Contract Documents suitable for advertising the project for public bid. CONSULTANT shall use General Provisions found in FAA AC 150/5370-10H, Standards for Specifying Construction on Airports. In addition to the General Provisions and Technical Supplements, CONSULTANT shall develop the following:

- Notice To Contractors
- Instructions to Bidders
- Proposal Form

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- Form of Bid Bond
- Form of Agreement
- Form of Payment Bond
- Form of Performance Bond
- Form of Insurance Certificate
- Form of Sponsor Attorney Certification
- Supplemental Safety Information
- Required Contract Provisions for Airport Improvement Program (AIP) Projects
- Mississippi Employment Protection Act
- Project Record Documents Requirements

7.7 Opinion of Probable Cost

CONSULTANT shall develop a final Opinion of Probable Cost based on the final design to establish a construction budget for the project.

7.8 Final Engineer's Report

CONSULTANT shall prepare a Final Engineer's Report based on the final design. The Engineer's Report shall contain an update of the items included in the Preliminary Engineer's Report.

7.9 Stormwater Pollution Protection Plan

CONSULTANT shall provide CONTRACTOR with required information to prepare a Small Construction Notice of Intent (SCNOI) for stormwater permitting in accordance with Mississippi Department of Environmental Quality (MDEQ) requirements.

7.10 Deliverables

Deliverable	Format
Contract Documents (90%)	3 hard copies (8 ½ x 11) and 1 electronic copy in Adobe (pdf) format.
Technical Specifications (90%)	3 hard copies (8 ½ x 11) and 1 electronic copy in Adobe (pdf) format.
Construction Drawings (90%)	3 hard copies (11 x 17) and 1 electronic copy in Adobe (pdf) format.
Contract Documents (Bid Set)	3 hard copies (8 ½ x 11) and 1 electronic copy in Adobe (pdf) format.
Technical Specifications (Bid Set)	3 hard copies (8 ½ x 11) and 1 electronic copy in Adobe (pdf) format.

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Construction Drawings (Bid Set)	3 hard copies (1-22 x 34 and 2-11 x17) and 1 electronic copy in Adobe (pdf) format.
CSPP	FAA OE AAA Submittal and 1 electronic copy in Adobe (pdf) format
Final Engineer's Report	3 hard copies (8 ½ x 11) and 1 electronic copy in Adobe (pdf) format.
Opinion of Probable Cost	3 hard copies (8 ½ x 11) and 1 electronic copy in Adobe (pdf) format.

8.0 Bidding

The work included in this phase includes the preparation of the necessary documents to assist OWNER to secure bids for construction of the project. CONSULTANT will schedule and attend a pre-bid conference to discuss the scope of the proposed work with interested bidders. CONSULTANT will also respond to written questions from prospective bidders and issue necessary addenda to the contract documents to make modifications and/or clarifications to the documents. CONSULTANT will tabulate and analyze bids received and issue a letter of findings to OWNER regarding the award of the contract.

9.0 Construction Phase Engineering

This phase of work shall include all basic services rendered after the award of a construction contract, including (but not limited to) the following activities:

- Providing consultation and advice to the OWNER during all phases of construction.
- Represent the OWNER at the preconstruction conference.
- Issue a written Notice-to-Proceed letter to the CONTRACTOR.
- Inspect the work in progress periodically (average of weekly or as required by site conditions) and providing appropriate reports to the OWNER.
- Attend weekly progress meetings with CONTRACTOR and OWNER.
- Review and approve submittals and shop drawings submitted by the CONTRACTOR for compliance with the design concept/contract documents.
- Coordinate with airfield utility owners (Maintenance, FAA, ANG, etc.).
- Review, analyze, and approve laboratory testing reports of material and equipment used in the work.
- Prepare and negotiate change orders and supplemental agreements related to the original scope of work for construction.
- Observe or review performance tests required by the specifications.

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- Prepare FAA Construction Progress and Inspection Reports weekly and provide to OWNER.
- Respond to all Request for Information Forms (RFIs) received from CONTRACTOR during the construction period.
- Issue Field Orders periodically to CONTRACTOR for minor changes in the scope of work.
- Review and compile a record of all Certified Payrolls received from CONTRACTOR and all SUBCONTRACTORS for compliance with the contract documents.
- Review and approve periodic (monthly) requests for partial payment submitted by the CONTRACTOR for work performed. Based on the scope of work for construction and the contract time, it is anticipated that the ENGINEER will review and approve up to three (3) requests for partial payment and one (1) request for final payment.
- Make a substantial completion and final completion inspection and prepare a punch list and report of work performed to the OWNER and CONTRACTOR.
- Prepare Project Closeout Package in accordance with Mississippi Katrina Supplemental CDBG Program.
- Review record drawings prepared by the CONTRACTOR and submit one hard copy and pdf copy to the OWNER.

Construction phase services are based on a construction contract time of 270 consecutive calendar days.

10.0 Resident Project Representation (RPR)

CONSULTANT will provide an on-site representative (RPR) during the 270 consecutive calendar day construction period. RPR services shall include the following services for those periods of time while on the site:

- Observation of construction.
- Prepare a report of daily construction activities performed while on site.
- Prepare MDOT and/or FAA reports of construction activities.
- Examine periodic requests for partial payment and confirmation of in-place quantities.
- Perform periodic employee interviews for conformance with minimum required wage rates established in the contract documents.

11.0 Quality Assurance Testing

CONSULTANT shall provide Quality Assurance Testing of construction materials during construction as required by the Technical Specifications and FAA.

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12.0 Exclusions

The following items are specifically excluded from the Scope of Work:

- Other services not specifically included in the Scope of Work

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Exhibit C
NEEL-SCHAFFER, INC.
2022 RATE SCHEDULE FOR PROFESSIONAL SERVICES

EMPLOYEE CLASSIFICATION	POSITION	HOURLY RATE
P-8, P-9	Officer, Senior Engineer Manager or Survey Manager	$250.00
P-7	Engineer Manager/Professional IV	$225.00
P-6	Senior Project Manager/Professional III	$195.00
P-5	Project Manager/Professional II	$160.00
P-4	Professional I	$135.00
P-1, P-2, P-3	Professional Intern	$115.00
T-6	Senior Certified Engineering Technician	$150.00
T-5	Certified Engineering Technician/Supervisory Technician	$130.00
T-4	Technician IV/ Inspector IV/ Surveyor IV	$115.00
T-3	Technician III/Inspector III//Survey Crew Chief	$105.00
T-2	Technician II/Inspector II/Survey Instrument Person	$90.00
T-1	Technician I/Inspector I/Survey Assistant	$80.00
T-1	Student Intern	$45.00
A-4	Senior Administrative	$90.00
A-3	Senior Clerical	$85.00
A-2	Clerical	$65.00
A-1	Assistant Clerical	$55.00
	Three-Member Survey Party	$205.00
	Two-Member Survey Party	$160.00
	One-Member Survey Party	$125.00

"Professional" positions include engineer, architect, geologist, scientist, landscape architect, and planner.

"Technician" positions include engineering, soil, architecture, planning, GIS and information technology.

REIMBURSABLE EXPENSE SCHEDULE

EXPENSE	COST
Vehicle Mileage	$0.56/mile

All other expenses, including contract reproduction/printing, travel and subsistence, parking, communications, equipment rental, postage and overnight mail, and supplies will be reimbursed at actual cost.
Use State or Federal Rates for mileage, travel and subsistence where necessary and/or required.

The hourly rates as shown on this rate schedule shall be subject to equitable adjustment on an annual basis due to increased costs and the rate of inflation.

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EXHIBIT D

PAYMENTS TO ENGINEER

1. **BASIC SERVICES:**
Owner will pay **ENGINEER** monthly for percentage completed of the lump sum for each task in the following amounts:

1.1	Engineering Design and Bidding		$112,000.00
1.2	Construction Phase Services		$115,500.00
		Total	$227,500.00

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EXHIBIT E

PROJECT SCHEDULE

The time periods for performance of Basic Services specified in Section 1 are anticipated to be as indicated below:

1.1 Survey, Geotechnical Investigation, and Preliminary Design services is scheduled to be completed within 2 months of the execution of this agreement. Final design and the **ENGINEER's** documentation and opinion of probable construction costs submitted within 18 months of the execution of this **Agreement.**

1.2 Final Design services is scheduled to be completed within one (1) months following **OWNER**'s review of Preliminary Design document.

1.3 Advertisement, Bidding, Award, and Notice to Proceed is scheduled to be completed within three (3) months.

1.4 Construction Contract and RPR services is scheduled for nine (9) months

1.5 Project closeout services is scheduled for two (2) months

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EXHIBIT F
GENERAL TERMS AND CONDITIONS
PROFESSIONAL SERVICES

1. **Relationship between Consultant and Client**. Neel Schaffer, Inc. ("Consultant") shall serve as the Client's professional consultant in those phases of the Project to which this Agreement applies. The relationship is that of a buyer and seller of professional services and it is understood that the parties have not entered into any joint venture or partnership with the other. Consultant shall not be considered to be the agent or fiduciary of the Client.

2. **Responsibility of Consultant**. Consultant will perform services under this Agreement in a manner consistent with that standard of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions (the "Standard of Care"). No other representation, warranty or guarantee, express or implied, is included or intended in this Agreement or in any report, opinion, document, or otherwise.

3. **Responsibility of the Client**. Client shall provide all information and criteria as to its requirements for the Project, including budgetary limitations. Client shall arrange for Consultant to enter upon public and private property and obtain all necessary approvals required from all governmental authorities having jurisdiction over the Project. Client shall give prompt written notice to Consultant whenever Client observes or otherwise becomes aware of any development that affects the scope or timing of Consultant's services.

   The Client shall promptly report to the Consultant any defects or suspected defects in the Consultant's services of which the Client becomes aware, so that Consultant may take measures to minimize the consequences of such a defect. Should legal liability for the defects exist, failure by the Client to notify the Consultant shall relieve the Consultant of any liability for costs of remedying the defects above the sum such remedy would have cost had prompt notification been given when such defects were first discovered.

4. **Construction Phase Services**. If Consultant's scope of services includes the observation and monitoring of work performed by Client's separate contractors, Consultant shall provide personnel to observe and monitor the work in accordance with the Standard of Care in order to ascertain that it is being performed, in general, in accordance with the plans and specifications. Consultant shall not supervise, direct, or have control over the contractor's work. Consultant shall not have authority over or responsibility for construction means, methods, techniques, sequences or procedures or for safety precautions and programs in connection with the work of the contractor. Consultant does not guarantee the performance of the construction contract by the contractor and does not assume responsibility for the contractor's failure to furnish and perform its work in accordance with the plans and specifications.

   In the event Consultant's scope of services does not include the observation and monitoring of work performed by Client's separate contractors, the Client assumes all responsibility for construction observation, and Client waives any claims against Consultant arising therefrom.

5. **Designation of Authorized Representatives**. Each party shall designate one or more persons to act with authority on its behalf with respect to appropriate aspects of the Project. The persons designated shall review and respond promptly to all communications received from the party.

6. **Ownership of Documents**. All reports, notes, drawings, specifications, data, calculations, and other documents, including those in electronic form prepared by Consultant are instruments of Consultant's service that shall remain Consultant's property. The Client agrees not to use Consultant generated documents for projects other than the project for which the documents were prepared by Consultant, or for future modifications to the Project, without Consultant's express written permission. Any reuse or distribution to third parties without such express written permission or project-specific adaptation by Consultant will be at the Client's sole risk and without liability to Consultant or its employees, subsidiaries, and subconsultants.

7. **Opinion of Costs**. When required as a part of its scope of services, Consultant will furnish opinions or estimates of construction cost on the basis of Consultant's experience and qualifications, but Consultant does not guarantee the accuracy of such estimates. The parties recognize that Consultant has no control over the cost of labor, material, equipment, or services furnished by others or over market conditions or contractors' methods of determining prices.

8. **Changes or Delays**. In the event new developments or circumstances beyond the control of Consultant require a change in the scope of services or schedule, Consultant shall be entitled to an equitable adjustment to the fee and/or schedule. Such events include, but are not limited to, unreasonable delays caused by Client's failure to provide specified direction or information, delays caused by Client's other contractors or consultants, or if Consultant's failure to perform is due to any act of God, labor shortage, fire, inclement weather, act of governmental authority, failure of transportation, accident, power failure, or interruption or any other cause beyond the reasonable control of Consultant.

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EXHIBIT F
GENERAL TERMS AND CONDITIONS
PROFESSIONAL SERVICES

9. **Suspension of Services**. Client may, at any time, by written notice, suspend further services by Consultant. Upon receipt of such notice, Consultant shall take all reasonable steps to mitigate costs allocable to the suspended services. Client, however, shall pay all reasonable and necessary costs associated with such suspension including the cost of assembling documents, personnel and equipment, rescheduling or reassignment costs necessary to maintain continuity and the staff required to resume the services upon expiration of the suspension. Consultant will not be obligated to provide the same personnel in the event the period of any suspension exceeds 30 days.

10. **Termination**. This Agreement may be terminated by either party upon 30 days' written to the other party. Upon such termination, Client shall pay Consultant for all services performed up to the date of termination. If Client is the terminating party, Client shall pay Consultant all reasonable cost and expenses incurred by Consultant in effecting the termination, including but not limited to non-cancellable commitments and demobilization costs, if any.

11. **Indemnification**. Consultant shall indemnify and hold harmless Client from and against those damages and costs (including reasonable attorneys' fees) that Client incurs as a result of third party claims for personal injury or property damage to the extent caused by the negligent acts, errors or omissions of Consultant.

    To the fullest extent permitted by law, Client shall indemnify and hold harmless Consultant from and against those damages and costs (including reasonable attorneys' fees) that Consultant incurs as a result of third party claims for personal injury or property damage to the extent caused by the negligent acts, errors or omissions of Client.

12. **Legal Proceedings**. In the event Consultant or its employees are required by Client to provide testimony, answer interrogatories, produce documents or otherwise provide information in relation to any litigation, arbitration, proceeding or other inquiry arising out of Consultant's services, where Consultant is not a party to such proceeding, Client will compensate Consultant for its services and reimburse Consultant for all related direct costs incurred in connection with providing such testimony or information. This provision shall not apply in the event Client engages Consultant to provide expert testimony or litigation support, which services shall be the subject of a separate agreement or an amendment to this Agreement.

13. **Successors and Assigns**. The terms of this Agreement shall be binding upon and inure to the benefit of the parties and their respective successors and assigns; provided however, that neither party shall assign this Agreement in whole or in part without the prior written consent of the other party.

14. **Insurance**. Consultant agrees to maintain the following insurance coverage with the following limits of insurance during the performance of Consultant's work hereunder:

    (a) Commercial General Liability insurance with standard ISO coverage and available limits of $1,000,000 per occurrence and $2,000,000 general aggregate;
    (b) Automobile Liability insurance with standard ISO coverage and available combined single limits of $1,000,000 per accident;
    (c) Worker's Compensation insurance with limits as required by statute and Employer's Liability insurance with limits of $1,000,000 per employee for bodily injury by accident/$1,000,000 per employee for bodily injury by disease/$1,000,000 policy limit for disease; and
    (d) Professional Liability insurance covering Consultant's negligent acts, errors, or omissions in the performance of professional services with available limits of $1,000,000 per claim and annual aggregate.

    Consultant shall provide evidence of procuring the above insurance coverages by delivering a certificate of insurance to Client prior to the start of Consultant's work and annually upon renewal of coverage. Consultant shall cause Client to be named as an additional insured on Consultant's commercial general liability policy, which shall be primary and noncontributory.

15. **Information Provided by the Client.** Consultant shall be entitled to rely upon, without liability, the accuracy and completeness of any and all information provided by Client, without the obligation of independent verification.

16. **Consequential Damages**. Neither Client nor Consultant shall be liable to the other or shall make any claim for any special, incidental, indirect or consequential damages arising out of, or connected in any way to the Project or this Agreement. This mutual waiver includes, but is not limited to, damages related to loss of use, loss of profits, loss of income, loss of reputation, loss of business or diminution of property value and shall apply regardless of legal theory such damages are alleged including negligence, strict liability, breach of contract and breach of warranty.

17. **Payment.** Unless agreed to otherwise, Consultant shall submit monthly invoices to the Client. Payment in full

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GENERAL TERMS AND CONDITIONS
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shall be due upon receipt of the invoice. Payment of any invoices by the Client shall be taken to mean that the Client is satisfied with the Consultant's services to the date of the payment and is not aware of any deficiencies in those services. If payments are delinquent after 30 days from invoice date, the Client agrees to pay interest on the unpaid balance at the rate of one percent (1%) per month. If the Client fails to make payments; then Consultant, after giving seven (7) days written notice to the Client, may suspend services until the Client has paid in full all amounts due for services, expenses, and other related charges without recourse to the Client for loss or damage caused by such suspension. The Client waives any and all claims against the Consultant for any such suspension. Payment for Consultant's services is not contingent on any factor, except the Consultant's ability to provide services in a manner consistent with that Standard of Care. Payment of invoices shall not be subject to any discounts, set-offs or back-charges unless agreed to in writing by both parties. If the Client contests an invoice, the Client may withhold only that portion so contested and shall pay the undisputed portion, after the Client has notified Consultant in writing within 30 days of receiving the invoice and shall identify the specific cause of the disagreement and the amount in dispute.

18. **Force Majeure**. Neither Client nor Consultant shall be liable for any fault or delay caused by any contingency beyond their control, including but not limited to, acts of God, wars, strikes, walkouts, fires, natural calamities, or demands or requirements of governmental agencies.

19. **Compliance with Laws**. To the extent they apply to its employees or its services, Consultant shall exercise due professional care to comply with all applicable laws, including ordinances of any political subdivisions or governing agencies.

20. **Invalid Terms**. If any provisions of this Agreement are held to be invalid or unenforceable, the remaining provisions shall be valid and binding as if the unenforceable provisions were never included in the Agreement.

21. **Governing Law**. This Agreement shall be governed by and construed in accordance with the laws of the state where the services are performed.

22. **Dispute Resolution.** All disputes, controversies or claims, of whatever kind or character, between the Parties, their agents and/or principals, arising out of or in connection with the subject matter of this Agreement shall be litigated in a court of competent jurisdiction.

23. **Additional Services.** Consultant shall be entitled to an equitable adjustment of its fee for services resulting from significant changes in the general scope, extent or character of the Project or its design including, but not limited to, changes in size, complexity, Client's schedule, construction schedule, character of construction or method of financing; and revising previously accepted studies, reports, design documents or other documents when such revisions are required by changes in laws, rules, regulations, ordinances, codes or orders enacted subsequent to the preparation of such studies, reports or documents, or are due to any other causes beyond Consultant's control.

24. **Amendment**. This Agreement may only be amended in writing and where such amendment is executed by a duly authorized representatives of each party.

25. **Entire Understanding of Agreement**. This Agreement represents and incorporates the entire understanding of the parties hereto, and each party acknowledges that there are no warranties, representations, covenants or understandings of any kind, matter or description whatsoever, made by either party to the other except as expressly set forth herein. Client and Consultant hereby agree that any purchase orders, invoices, confirmations, acknowledgments or other similar documents executed or delivered with respect to the subject matter hereof that conflict with the terms of this Agreement shall be null, void and without effect to the extent they conflict with the terms of this Agreement.

26. **Survival of Provisions.** The provisions of this Agreement shall continue to be binding upon the parties hereto notwithstanding termination of this Agreement for any reason.

27. **Nonwaiver**. No waiver by a party of any provision of this Agreement shall be deemed to have been made unless in writing and signed by such party.

28. **Identity of Project Owner**. Within ten (10) days of the entry of this Agreement, Client, if Client is not the Project Owner, shall provide to Consultant the Project Owner's full legal name; Project Owner's physical address; Project Owner's mailing address; and the name, physical address and mailing address of the Client's point of contact with the Owner for the Project.

29. **Conflicting Terms**. In the event that there are multiple agreements with varying or conflicting terms and conditions between Client and Consultant, the terms and conditions contained in this Agreement shall supersede and have precedence over any other conflicting terms and conditions contained in any other written or oral agreement.

30. **Course of Dealing**. Client and Consultant agree that these General Terms and Conditions establish a course of dealing between them and shall apply to this and all

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other services, projects, agreements or dealings between the them, unless Client or Consultant gives the other written notice of objection to any term or condition before commencement of performance in connection with any other provision of services or projects involving the two of them.

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SPECIAL PROVISIONS AND REGULATIONS
STIPULATED BY
THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD)
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

For the purpose of clarification, "Contracted Party" shall refer to the Subrecipient or Subgrantee and to all individuals, firms, companies, businesses, firms or related entities in relationship with it, contractual or otherwise, for this Contract.

1. **Access of MDA, State of Mississippi, HUD and Others to CDBG Documents, Papers, and Books**

The Contracted Party agrees to allow MDA, the State of Mississippi, HUD, the Comptroller General of the United States, and any of their duly authorized representatives, at all reasonable times, access to and the right to inspect, copy, audit, and examine all such books, records, and other documents of the Contracted Party which are directly pertinent to the CDBG Program for the purpose of making audits, examinations, excerpts, and transcriptions until the completion of all close-out procedures respecting this grant and the final settlement and conclusion of all issues arising out of this grant. Furthermore, the Contracted Party shall allow any of the aforesaid parties, at all reasonable times, access to any portion of the project in which the Contracted Party is involved until the completion of all close-out procedures respecting this grant.

2. **Termination of Contract For Cause**

If, through any cause, the Contracted Party fails to fulfill in a timely, proper and satisfactory manner its obligations under this Contract, or if it violates any of the covenants, agreements, or stipulations of this Contract, MDA shall thereupon have the right to terminate this Contract by giving written notice to the Contracted Party of such termination and specifying the effective date of such termination. In such event, all finished or unfinished documents, data, studies, and reports prepared by the Contracted Party shall entitle the Contracted Party's receipt of just and equitable compensation for any satisfactory work completed on such documents.

Notwithstanding the above, the Contracted Party shall not be relieved of liability to MDA for damages sustained by virtue of any breach of the Contract by the Contracted Party. MDA may withhold any payments to the Contracted Party for the purpose of set off until such time as the exact amount of damages due MDA from the Contracted Party is determined.

3. **Termination for Convenience of the Grantee**

MDA may terminate this Contract any time by providing a written notice from MDA to the Contracted Party giving the effective date of the termination. If the Contract is terminated by MDA as provided herein, the Contracted Party will be paid an amount which bears the same ratio to the total compensation as the services actually performed bear to the total services of the Contracted Party covered by this Contract, less payments of compensation previously made, provided that if less than sixty percent (60%) of the services covered by this Contract have been performed upon the effective date of such termination, the Contracted Party shall be reimbursed (in addition to the above payment) for that portion of actual out-of-pocket expenses (not otherwise reimbursed under this Contract) incurred by the Contracted Party during the Contract period which are directly attributable to the incomplete portion of the services covered by this Contract.

4. **Changes**

MDA may, from time to time, request changes in the scope of the services of the Contracted Party to be performed hereunder. Such changes, including any increase or decrease in the

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amount of the Contracted Party's compensation which are mutually agreed upon by and between the parties, shall be incorporated in written amendments to this Contract.

5. Cost Overruns

The Contracted Party agrees to and understands that the CDBG award is limited to the amount under this agreement. Any cost overruns will be the sole responsibility of the Contracted Party.

6. Compliance with Office of Management and Budget

The parties agree to comply with the regulations, policies, guidelines, and requirements of OMB Circulars A-95, A-102, and A-54, as they relate to the use of Federal funds under this contract.

7. Records

The Contracted Party shall maintain all books, records, and other documents required by the federal regulations specified in 24 CFR 570.506 that are pertinent to the activities to be funded under this agreement. Such records shall include, but not limited to, the following as applicable:

a. Records providing a full description of each activity undertaken;
b. Records demonstrating that each activity undertaken meets one of the National Objectives of the CDBG program;
c. Records required to determine the eligibility of activities;
d. Records required to document the acquisition, improvement, use or disposition of real property acquired or improved with CDBG assistance;
e. Records documenting compliance with the equal opportunity components of the CDBG program;
f. Financial records as required by 24 CFR 570.502 and 24 CFR 84.21-28; and,
g. Other records necessary to document compliance with Subpart K of 24 CFR Part 570.

All records required to be kept on the project shall be maintained for at least three years after final payments and until all other pending matters under the grant are closed.

8. Personnel

The Contracted Party represents that it has or will secure all personnel required in performing the services under this Contract. Such personnel shall not be employees of or have any contractual relationship with MDA.

All the services required hereunder will be performed by the Contracted Party or under its supervision, and all personnel engaged in the work shall be fully qualified and shall be authorized or permitted under State and local law to perform such services.

No person who is serving a sentence in a penal or correctional institution shall be employed on work under this Contract.

9. Anti-Kickback Rules

Salaries of personnel performing work under this Contract shall be paid unconditionally and not less often than once a month without payroll deduction or rebate on any account except only such payroll deductions as are mandatory by law or permitted by the applicable regulations issued by the Secretary of Labor pursuant to the "Anti-Kickback Act" of June 13, 1934 (48 Stat. 948; 62 Stat. 740; 63 Stat. 108; Title 18 U.S.C. 874; and Title 40 U.S.C. 276c). The Contracted Party shall comply with all applicable "Anti-Kickback" regulations and shall insert appropriate provisions in all subcontracts covering work under this contract to insure compliance by the

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subcontractors with such regulations, and shall be responsible for the submission of affidavits required of subcontractors thereunder except as the Secretary of Labor may specifically provide for variations of or exemptions from the requirements thereof.

10. Withholding of Salaries

If, in the performance of this Contract, there is any underpayment of salaries by the Contracted Party or by any subcontractors working on this project, MDA shall withhold from the Contracted Party out of payment due to him an amount sufficient to pay to employees underpaid the difference between the salaries required thereby to be paid and the salaries actually paid such employees for the total number of hours worked. The amounts withheld shall be disbursed by MDA for and on account of the contracted party or subcontractor to the respective employees to whom they are due.

11. Davis-Bacon Act Requirements

The Contracted Party will comply with Section 110 of the Housing and Community Development Act of 1974, as amended, which requires that all laborers and mechanics employed by contractors or subcontractors on construction work assisted under the Act shall be paid at rates not less than those prevailing on similar construction in the locality as determined by the Secretary of Labor in accordance with the Davis-Bacon Act, as amended 40 U.S.C. 276a-276-a5), and it will comply with the Contract Work Hours and Safety Standards Act (40 U.S.C. 327 *et seq.*). However, these requirements apply to the rehabilitation of residential property only if such property is designed for residential use of eight or more families.

12. Claims and Disputes Pertaining to Salary Rates

Claims and disputes pertaining to salary rates or to classifications of professional staff or technicians performing work under this Contract shall be promptly reported in writing by the Contracted Party to MDA for the latter's decision which shall be final with respect thereto.

13. Equal Employment Opportunity

During the performance of this Contract, the Contracted Party agrees to comply with Executive Order 11246, and the regulations issued pursuant thereto (24 CFR 130 and 41 CFR Chapter 60), which provides that no person shall be discriminated against on the basis of race, color, religion, gender, or national origin in all phases of employment during the performance of Federal or Federally assisted construction contracts, contractors and subcontractors on Federal and Federally assisted construction contracts shall take affirmative action to ensure fair treatment in employments, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination, rates or pay or other forms of compensation and selection for training apprenticeship.

14. Anti-Discrimination Clauses

In operation of the project to which this grant relates, no individual shall be excluded from participation in, denied the benefits of, subjected to discrimination under, or denied employment in the administration of or in connection with, any such program or activity because of race, color, religion, national origin, age, disability, or political affiliation or belief.

Therefore, the Contracted Party will comply with the following clauses:

a) Title VI of the Civil Rights Act of 1964 (PL 88-352), and the regulations issued pursuant thereto (24 CFR 1), which provides that no person in the United States shall on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for

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which the Applicant receives Federal financial assistance and will immediately take any measures necessary to effectuate this assurance. If any real property or structure thereon is provided or improved with the aid of Federal financial assistance extended to the applicant, this assurance shall obligate the applicant, or in the case of any transfer of such property, any transferee, for the period during which the real property or structure is used for a purpose for which the Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits;

b) Title VIII of the Civil Rights Act of 1968 (PL 90-284), as amended, administering all programs and activities relating to housing and community development in a manner to affirmatively further fair housing, and taking action to affirmatively further fair housing in the sale or rental of housing, the financing of housing, and the provision of brokerage services; and,

c) Executive Order 11063, as amended by Executive Order 12259, on equal opportunity in housing and nondiscrimination in the sale or rental of housing built with Federal assistance Section 109 of the Housing and Community Development Act of 1974, as amended which requires that no person in the United States shall on the grounds of race, color, national origin, or gender be excluded from participation in, be denied the benefits or be subjected to discrimination under, any program or activities funded in whole or in part with community development funds made available pursuant to the Act. Section 109 further provides that any prohibition against discrimination on the basis of age under the Age Discrimination Act of 1975 (42 U.S.C. 6101 et seq.) or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 796) shall also apply to any such program or activity.

15. Section 3 Clause

The Contracted Party and any/all subcontractors will comply with Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. § 1701u) ("Section 3") and with the requirements of 24 C.F.R. Part 75.

Section 3 requires that, to the greatest extent feasible, employment and training opportunities arising in connection with the Section 3 project are provided to Section 3 workers within the area in which the project is located. Where feasible, the Contracted Party shall give priority for opportunities and training to Section 3 workers residing in the service area or in the neighborhood of the project and to participants in YouthBuild Programs.

Additionally, the Contracted Party shall, to the greatest extent feasible, ensure that contracts for work awarded in connection with this Section 3 project are provided to business concerns that provide economic opportunities to Section 3 workers. In the event that the Contracted Party enters into any subcontracts for work covered under this Contract, the Section 3 requirements applicable to the Contracted Party will also be applicable to its subcontractor(s).

16. Discrimination Because of Certain Labor Matters

No person employed on the work covered by this Contract shall be discharged or in any way discriminated against because he has filed any complaint or instituted or caused to be instituted any proceeding or has testified or is about to testify in any proceeding under or relating to the labor standards applicable hereunder to his employer.

17. Health and Safety Standards

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All parties participating in this project agree to comply with Section 107 of the Contract Work Hours and Safety Standards Act. Section 107 of the Act is applicable to construction work and provides that no laborer or mechanic shall be required to work in surroundings or under working conditions, which are unsanitary, hazardous, or dangerous to his health and safety as determined under construction, safety, and health standards promulgated by the Secretary of Labor. These requirements do not apply to the purchase of supplies or materials or articles ordinarily available on the open market, or contracts for transportation.

18. Compliance with Local Laws

The Contracted Party shall comply with all applicable laws, ordinances, and codes of the state and local governments, and shall commit no trespass on any public or private property in performing any of the work embraced by this Contract.

19. Compliance with the Mississippi Employment Protection Act

The Contracted Party represents and warrants that it will ensure its compliance with the Mississippi Employment Protection Act (Senate Bill 2988 from the 2008 Regular Legislative Session) and will register and participate in the status verification system for all newly hired employees. The term "employee" as used herein means any person that is hired to perform work within the State of Mississippi. As used herein, "status verification system" means the Illegal Immigration Reform and Immigration Responsibility Act of 1996 that is operated by the United States Department of Homeland Security, also known as the E-Verify Program, or any other successor electronic verification system replacing the E-Verify Program. The Contracted Party agrees to maintain records of such compliance and, upon request of the State, to provide a copy of each such verification to the State. The Contracted Party further represents and warrants that any person assigned to perform services hereunder meets the employment eligibility requirements of all immigration laws of the State of Mississippi. The Contracted Party understands and agrees that any breach of these warranties may subject it to the following: (a) termination of this Agreement and ineligibility for any state or public contract in Mississippi for up to three (3) years, with notice of such cancellation/termination being made public, or (b) the loss of any license, permit, certification or other document granted to the Contracted Party by an agency, department or governmental entity for the right to do business in Mississippi for up to one (1) year, or (c) both. In the event of such termination/cancellation, the Contracted Party would also be liable for any additional costs incurred by the State due to contract cancellation or loss of license or permit.

20. Compliance with the Mississippi Jobs First Initiative

The Contracted Party represents and warrants that it will ensure its compliance with the Mississippi Jobs First Initiative, Senate Bill 2622 of the 2012 Mississippi State Legislature General Session (Section 31-5-37 Mississippi Code Annotated, as amended). The Initiative requires contractors that are awarded bids for public works projects that utilize funds received by State or local entities resulting from a federally declared disaster or a spill of national significance to register and list job opportunities with the Mississippi Department of Employment Security (MDES).

21. Subcontracting

None of the services covered by this Contract shall be subcontracted without prior written consent of MDA. The Contracted Party shall be as fully responsible to MDA for the acts and omissions of his subcontractors and of persons either directly or indirectly employed by him. The Contracted Party shall insert in each subcontract appropriate provisions requiring compliance with all applicable regulatory provisions of this Contract.

22. Assignability

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The Contracted Party shall not assign any interest in this Contract, and shall not transfer any interest in the same (whether by assignment or novation) without prior written approval of MDA provided that claims for money due or to become due the Contracted Party from MDA under this Contract may be assigned to a bank, trust company, or other financial institution, or to a Trustee in Bankruptcy, without such approval. Notice of any such assignment or transfer shall be furnished promptly to MDA.

23. Code of Standards of Conduct

The Contracted Party will establish a written Code of Standards of Conduct to prohibit any of its officers, employees, and agents from using his/her position in any manner or matter, which would have the purpose or effect of a conflict of interest, real or apparent. In order to properly implement this provision, it will fully comply with the requirements of 24 CFR, Part 85.36.

24. Interest of Members of Local Public Agency and Others

The Contracted Party agrees to establish safeguards to prohibit employees from using positions for a purpose that is or give the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have a family, business, or other tie.

The Contracted Party will comply with Section 25-4-105, Mississippi Code Annotated (1972), which prohibits any public servant from using his official position to obtain pecuniary benefits for himself other than compensation provided for by law or for any relative or business with which he is associated and which further provides that a public servant may not be interested, during the term for which he has been chosen, or within one (1) year thereafter, in any contract made or let by the governing authorities of such municipality for the construction or doing of any public work, or for the sale or purchase of any materials, supplies or property of any description, or for any other purpose whatsoever, or in any subcontract arising therefrom or connected therewith, or to receive, either directly or indirectly, any portion or share of any money or other thing paid for the construction or doing of any public work, or for the sale or purchase of any property, or upon any other contract made by the governing authorities of the municipality, or subcontract arising therefore or connected therewith.

The Contracted Party will also be aware of and avoid any violation of Sections 25-4-117 and 25-4-119, Mississippi Code Annotated (1972), which prescribes a criminal penalty for any public servant convicted of a violation of this Ethics in Government section.

25. Interest of Certain Federal Officers

No member of or delegate to the Congress of the United States and no Resident Commissioner, shall be admitted any share or part of this Contract or to any benefit to arise therefrom.

26. Interest of Contractor

The Contracted Party covenants that it presently has no interest and shall not acquire any interest direct or indirect in the above described project or any parcels therein or any other interest which would conflict in any manner or degree with the performance of the services hereunder. The Contracted Party further covenants that in the performance of this Contract no person having any such interest shall be employed.

27. Political Activity

The Contracted Party will comply with the provisions of the Hatch Act (5 U.S.C. 1501 et seq.), which limits the political activity of employees.

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28. Use of Influence

The chief executive officer certifies, to the best of his or her knowledge and belief, that:

a) No federally appropriated funds have been paid or will be paid, by or on behalf of the chief elected official, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

b) If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the chief elected official shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

c) The Contracted Party shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, Sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

29. Uniform Relocation Act Requirements

To the extent applicable, the Contracted Party will comply with all applicable requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (42 U.S.C. 4630), as amended, and the implementing regulations and related requirements (including the requirement to provide a certification that the recipient is following a residential anti-displacement and relocation assistance plan under Section 104(d)) of the Act).

30. Excessive Force

The Contracted Party will adopt and enforce a policy of prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in nonviolent civil rights demonstrations; and enforcing applicable state and local laws against physically barring entrance to or exit from a facility or location which is the subject of such nonviolent civil rights demonstrations within its jurisdiction.

31. Architectural Barriers Act and Americans with Disabilities

The Contracted Party will comply with the Architectural Barriers Act and the Americans with Disabilities as described in 24 CFR Sec 487 (e).

32. Environmental Compliance

Contracts, subcontracts, and subgrants of amounts in excess of $100,000.00 shall contain a provision which requires compliance with all applicable standards, orders, or requirements issued under Section 306 of the Clean Air Act (42 U.S.C. 1957 (h)), Section 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738, and Environmental Protection Agency (EPA) regulations (40 CFR, 15), which prohibit the use under nonexempt Federal contracts, grants, or loans of facilities included on the EPA List of Violating Facilities. The provisions shall require reporting of violations to the grantor agency and the U.S. EPA Assistant Administrator for Enforcement (EN-329). Therefore, the Contracted Party will:

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a) Comply with Section 104(f) of the Housing and Community Development Act of 1974, as amended, which requires compliance with the policies of the National Environmental Policy Act of 1969 ("NEPA") and other provisions of law which further the purposes of NEPA, as set forth in the regulations issued pursuant to Section 104(f) of the Housing and Community Development Act of 1974, as amended, and are contained in 24 CFR Part 58; and

b) Assume all of the responsibilities for environmental review, decision making, and action as specified and required in regulations issued by the HUD Secretary pursuant to Section 104(f) of the Housing and Community Development Act of 1974, as amended, and published in 24 CFR Part 58.

Its chief executive officer or other officer of applicant:

a) Consents to assume the status of a responsible federal official NEPA and other provisions of federal law, as specified in 24 CFR Part 58; and

b) Is authorized and consents on behalf of the applicant and himself/herself to accept the jurisdiction of the federal courts for the purpose of enforcement of his/her responsibilities as such an official.

It will, in connection with its performance of environmental assessments under NEPA, comply with Section 106 of the National Historic Preservation Act of 1966 (16 U.S.C. 470), Executive Order 11593, and the Preservation of Archeological and Historic Data Act of 1966 (16 U.S.C. 469 a-1, et seq) by:

a) Consulting with the State Historic Preservation Officer to identify properties listed in or eligible for inclusion in the National Register of Historic Places that are subject to adverse effects of the proposed activities; and

b) Complying with all requirements established by HUD to avoid or mitigate adverse effects upon such properties.

It will comply with Executive Order Number 12898, issued February 11, 1994, by:

a) Focusing attention on the environment and health conditions in minority and low-income communities; and

b) Fostering non-discrimination in federal programs that substantially affect human health and the environment; and

c) Providing minority and low-income communities with access to information on, and opportunities for public participation in, matters relating to human health and the environment.

33. Flood Insurance Purchase Requirements

To the extent applicable, the Contracted Party agrees to comply with the flood insurance purchase requirements of Section 102(2) of the Flood Disaster Protection Act of 1973, (PL 93-234, 87 Stat. 975) approved December 31, 1976. Section 102 (a) requires, on and after March 2, 1975, the purchase of flood insurance in communities where such insurance is available as a condition for the receipt of any federal financial assistance for construction or acquisition

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purposes for use in any area that has been identified by the HUD Secretary as an area having special flood hazards. The phrase, "federal financial assistance," includes any form of loan, grant, guaranty, insurance payment, rebate, subsidy, disaster assistance loan or grant, or any other form of direct or indirect federal assistance.

34. Energy Efficiency

All participants in the projects shall recognize mandatory standards and policies relating to energy efficiency, which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (PL 94-163).

35. Lead Based Paint

The Contracted Party will comply with Title IV of the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. 4831), which prohibits the use of lead-based paint in residential structures constructed or rehabilitated with federal assistance in any form.

36. Program Monitoring

The Contracted Party agrees to assist and cooperate with the federal grantor agency and the state grantor agency or their duly designated representatives in the monitoring of the project or projects to which this grant relates, and to provide in form and manner approved by the state grantor agency such monitoring reports, progress reports, and the like as may be required and to provide such reports at the times specified.

37. Confidential Findings

All of the reports, information, data, etc., prepared or assembled by the Contracted Party under this Contract are confidential, and the Contracted Party agrees that they shall not be made available to any individual or organization without prior written approval of MDA.

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Exhibit H

Appendix II to Part 200 –
Contract Provisions for Non-Federal Entity Contracts Under Federal Awards

(A) Contracts for more than the simplified acquisition threshold, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

(B) All contracts in excess of $10,000 must address termination for cause and for convenience by the non-Federal entity including the manner by which it will be effected and the basis for settlement.

(C) Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

(D) Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of $2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-

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Federal entity must report all suspected or reported violations to the Federal awarding agency.

(E) Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the non-Federal entity in excess of $100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

(F) Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of "funding agreement" under 37 CFR § 401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

(G) Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended - Contracts and subgrants of amounts in excess of $150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

(H) Debarment and Suspension (Executive Orders 12549 and 12689) - A contract award (see 2 CFR 180.220) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as

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well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

(I) Byrd Anti-Lobbying Amendment (31 U.S.C. 1352) - Contractors that apply or bid for an award exceeding $100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

(J) § 200.323 Procurement of recovered materials.

A non-Federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds $10,000 or the value of the quantity acquired during the preceding fiscal year exceeded $10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

(K) § 200.216 Prohibition on certain telecommunications and video surveillance services or equipment.

(a) Recipients and subrecipients are prohibited from obligating or expending loan or grant funds to:

(1) Procure or obtain;

(2) Extend or renew a contract to procure or obtain; or

(3) Enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. As described in Public Law 115-232, section 889, covered telecommunications equipment is telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities).

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(i) For the purpose of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities).

(ii) Telecommunications or video surveillance services provided by such entities or using such equipment.

(iii) Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country.

(b) In implementing the prohibition under Public Law 115-232, section 889, subsection (f), paragraph (1), heads of executive agencies administering loan, grant, or subsidy programs shall prioritize available funding and technical support to assist affected businesses, institutions and organizations as is reasonably necessary for those affected entities to transition from covered communications equipment and services, to procure replacement equipment and services, and to ensure that communications service to users and customers is sustained.

(c) See Public Law 115-232, section 889 for additional information.

(d) ***See also § 200.471. Telecommunication costs and video surveillance costs.***

(a) Costs incurred for telecommunications and video surveillance services or equipment such as phones, internet, video surveillance, cloud servers are allowable except for the following circumstances:

(b) Obligating or expending covered telecommunications and video surveillance services or equipment or services as described in § 200.216 to:

(1) Procure or obtain, extend or renew a contract to procure or obtain;

(2) Enter into a contract (or extend or renew a contract) to procure; or

(3) Obtain the equipment, services, or systems.

[85 FR 49570, Aug. 13, 2020]

(L) § 200.322 Domestic preferences for procurements.

(a) As appropriate and to the extent consistent with law, the non-Federal entity should, to the greatest extent practicable under a Federal award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the

Attachment: CDBG Taxilane Sierra Improvements Project_NS Contract (002) prepared 11 18 22 - signed (11689 : Approve Neel Schaffer contract

United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this section must be included in all subawards including all contracts and purchase orders for work or products under this award.

(b) For purposes of this section:

(1) "Produced in the United States" means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.

(2) "Manufactured products" means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

Attachment: CDBG Taxilane Sierra Improvements Project_NS Contract (002) prepared 11 18 22 - signed (11689 : Approve Neel Schaffer contract

Mississippi Department of Public Safety

Office of Homeland Security

Quarterly Programmatic Report

Date Received by MOHS: _____

Date:	7/25/2022
Grant Award Number:	20ES23
Funding Source:	
Organization:	HANCOCK COUNTY BOARD OF SUPERVISORS
Project Manager:	JASON BANS
Telephone:	228-467-0172
Email:	jason.bans@co.hancock.ms.us

Please check the box of the quarterly reporting period and fill in the year

☐ **Oct 1 - Dec 31**	
☐ **Jan 1 - Mar 31**	
☐ **Apr 1 - Jun 30**	
☑ **Jul 1 - Sep 30**	2022
Is this a FINAL/CLOSE OUT report for this grant?	☐ Yes ☑ No
If yes, enter the amount of unspent funds being returned to MOHS:	
If yes, is the Property Control Form attached? (If applicable)	☐ Yes ☐ No

Attachment: Q3 2022 Report (11661 : Spread Q3 2022 Quarterly Report for 20ES23)

Mississippi Department of Public Safety

Office of Homeland Security

1. What percentage of funds have been encumbered or expended to date?	88% Final invoice will be paid 12/05/2022

2. List milestones from your approved application and give a status update toward achievement of each milestone.

Milestone #1:	**Status #1:**
Procure Equipment	Software has been procured and received.
Milestone #2:	**Status #2:**
Install Hardware	Software is deployed and testing has begun.
Milestone #3:	**Status #3:**
Run/Test Operations	Testing has began
Milestone #4:	**Status #4:**
Implement Equipment	Software is deployed and operational on 100% of workstatic

3. Do you anticipate any changes/modifications to the original objectives? If yes, will these changes/modifications prevent your jurisdiction from completing this project within the approved grant performance period?	No changes or modifications.

Attachment: Q3 2022 Report (11661 : Spread Q3 2022 Quarterly Report for 20ES23)

Mississippi Department of Public Safety

Office of Homeland Security

4. List any jurisdictional changes for authorized persons involved in completing this project. This would include Project/Program Managers, Finance Staff, etc.	**None**
5. Grant Funded Training/Exercise:	**(Please complete this section if applicable)**
5. A. List the number of employees who have completed NIMS training, including the course number.	**Course #**
5. B. Describe any approved preparedness exercises that your jurisdiction held during the reporting period. Confirm that your agency has utilized the FEMA Homeland Security Exercise and Evaluation Program (HSEEP) toolkit. If applicable, please visit the HSEEP toolkit link https://hseep.dhs.gov/pages/1001_HSEEP7.aspx.	
5. C. Describe any other approved training undertaken by your jurisdictional staff during the reporting period. Confirm your agency utilized the training approval procedure and request form.	
5. D. Describe in detail how any approved training conducted using HSGP funds addresses a performance gap.	

For MOHS Use Only

Grants Reporting Officer signature:	
Date:	
Comments:	

Attachment: Q3 2022 Report (11661 : Spread Q3 2022 Quarterly Report for 20ES23)

FY 2023

Emergency Medical Services Operating Fund (EMSOF)

Grant Application

Hancock County, $28084

This application must be returned to:

Mississippi State Department of Health
Bureau of Emergency Medical Services
P. O. Box 1700
Jackson, Mississippi 39215-1700
Attn: EMSOF Grant Administrator

No later than: **5:00 PM, November 11, 2022** extended to December 9th

phone call v
per Elaine
Dept. of H

Attachment: FY23 EMSOF Grant Application (11662 : Spread FY23 EMSOF Grant Application)

Mississippi Emergency Medical Services Operating Fund

Application for Financial Assistance

Step 1: Applicant Information

Applicant

Name: Hancock County

Address: 854 Hwy 90 Suite A

City: Bay St. Louis, MS 39520

Phone: ~~228-395-1502~~ **Fax:** 228-467-2691

MAGIC Vendor #

List any changes or additional information below:

Address: _____

City: _____ **State:** _____ **Zip:** _____

Phone: 228-467-6012 **Fax:** _____

_____

Authorized Agent

(Must be County Chancery Clerk, County President Board of Supervisors, County Administrator, City Mayor, Executive Director EMS District)

Name: ~~Mr. Eddie Favre~~

Address: 854 Hwy 90 Suite A

City: Bay St. Louis, MS 39520

Phone: ~~228-395-1502~~ **Fax:** 228-467-2691

Title: County Administrator *BOS

Email: ~~eddie.favre@co.hancock.ms.us~~

Name: Jimmie Ladner (County Administrator)

Address: _____

City: _____ **State:** _____ **Zip:** _____

Phone: 228-395-1571 **Fax:** _____

Title: _____

Email: jimmie.ladner@co.hancock.ms.us

Current EMS Provider(s):

Primary 911 EMS Agency/ies: AMR

EMS Agency Contact: Rick Fayard

EMS Agency Email: rick.fayard@amr.net

AMR

Dana Thrower

Dana.Thrower@gmr.net

(Please note any changes on the right hand side of the page. Attach necessary documentation.)

Grant Amount: $ 28084

Hancock County

Attachment: FY23 EMSOF Grant Application (11662 : Spread FY23 EMSOF Grant Application)

Mississippi Emergency Medical Services Operating Fund

Step 2: Local Budgetary Accounting for 2022

Describe what was spent in local dollars (*not* grant dollars) on local EMS last fiscal year.

Attach a copy of the governmental unit printout for **actual** expenses (Local) **paid** for subsidizing/operating emergency medical services during fiscal year 2022. Example: AAAA County pays BBB Ambulance Service $100,000.00 per year in subsidy to operate the ambulance service in AAAA County. You would send the printout of the account that shows the $100,000.00 subsidy was paid.

There may be more than one account for subsidizing/operating emergency medical services. Attach copies of all funds expended on emergency medical services by this governmental unit. This is not your budget or grant-fund purchase items, but instead local governmental unit dollars.

Amount spent in local dollars in FY2022: $ 6,920.00

Grant Amount: $28084

Hancock County

Attachment: FY23 EMSOF Grant Application (11662 : Spread FY23 EMSOF Grant Application)

Mississippi Emergency Medical Services Operating Fund

Step 3: Local Proposed Budget for 2023

Describe what is projected to be spent in local dollars (*not* grant dollars) on local EMS this fiscal year.

Attach a copy of your Current Year budget printout for **projected** expenses for subsidizing/operating emergency medical services in current fiscal year.

*There may be more than one account for subsidizing/operating emergency medical services. Attach copies of all funds projected to be expended on emergency medical services by this governmental unit. This is not your proposed budget for grant-fund purchase items, but instead **local governmental dollars**.*

Amount projected to be spent in local dollars in FY 2023: $ 16,920.00

Grant Amount: $28084
Hancock County

Attachment: FY23 EMSOF Grant Application (11662 : Spread FY23 EMSOF Grant Application)

YTD Available Budget Report

Account Number	Account Desc	Original Budget	Transfers	Revised Budget	YTD Actuals	Encumbrances	Available Budget	% Used
001 GENERAL FUND		6,920.00	0.00	6,920.00	0.00	0.00	6,920.00	0.00 %
001240 AMB SVCS		**6,920.00**	**0.00**	**6,920.00**	**0.00**	**0.00**	**6,920.00**	**0.00 %**
240 AMBULANCE SERVICES		**6,920.00**	**0.00**	**6,920.00**	**0.00**	**0.00**	**6,920.00**	**0.00 %**
001240 5599	OTHER CONT	6,920.00	0.00	6,920.00	0.00	0.00	6,920.00	0.00%
	Grand Total:	6,920.00	0.00	6,920.00	0.00	0.00	6,920.00	0.00 %

Attachment: FY23 EMSOF Grant Application (11662 : Spread FY23 EMSOF Grant Application)

Mississippi Emergency Medical Services Operating Fund

Step 4: Grant Budget Narrative

On the following pages, describe what is planned to be spent in grant dollars on local EMS this fiscal year.

This is not a narrative of your total budget, just how you intend to spend the grant monies. Only the items to be paid for by this grant should be listed. Each item to be purchased or paid for must be listed with an estimated cost. Indicate how each purchase will be an improvement/enhancement to the government EMS units.

The following is an example.

1. Personnel Expenses - EMSOF may only be used to pay payroll and benefit differential pay for governmental units for the first year that a governmental unit improves its' level of ambulance service licensure (i.e., BLS to ALS), staff travel to BEMS approved training opportunities, and tuition for BEMS approved training opportunities. (Go to Page 6 to complete)
2. Contractual Services - Itemize all individual contracts and justify the services provided. (This is where payments to EMS Districts would be justified and listed.) (Go to Page 7 to complete)
3. Commodities - Categorize and give cost of all supplies. You may not purchase supplies for which you bill patients with grant funds. (Go to Page 8 to complete)
4. Equipment - List each non-expendable item to be purchased as shown: • Justify how each item of equipment relates to EMS activities. • Explain what steps you have taken or will take to insure that you receive the best value for least cost, consistent with state and federal purchasing regulations. (Go to Page 9 to complete)
5. Capital Outlay other than Equipment - EMSOF may be used to purchase capital outlay items that improve local Emergency Medical Services. Explain and justify all cost to be incurred and the relationship to EMS activities. (Example: Building a new station to offer better coverage of the county…) (Go to Page 10 to complete)
6. Escrow - Funds may only be escrowed for up to three (3) years. After the three (3) years, the funds must be expended before escrow of funds can occur again. Please provide a brief explanation of how these funds will be used at the end of the three (3) years and/or justification for escrowing these funds. (Go to Page 11 to complete)
7. Other - Any purchase listed under this caption must be approved by the Emergency Medical Services Advisory Council. (Go to Page 12 to complete)

Grant Amount: $28084
Hancock County

Attachment: FY23 EMSOF Grant Application (11662 : Spread FY23 EMSOF Grant Application)

Mississippi Emergency Medical Services Operating Fund

1. Personnel Expenses

Training (*Must be BEMS Approved Course or CEUs*)

Name of Training	CEU Hrs	# Students	Tuition Amount	Total
			$	$
			$	$
			$	$
			$	$
			$	$

Travel

Name of Training	Location	Lodging/Meals	Millage	Total
		$	$	$
		$	$	$
		$	$	$

Personnel

License # _____ (improves level of service licensure)

Cost: $ _____

Payroll & Benefits (Differential only for first year of upgrade, i.e., BLS to ALS)

_____

_____

_____

Grant Amount: $28084
Hancock County

Attachment: FY23 EMSOF Grant Application (11662 : Spread FY23 EMSOF Grant Application)

Deadline: BEMS by 5 p.m. November 11, 2022

Mississippi Emergency Medical Services Operating Fund

2. Contractual Services

☐ **EMS District Dues** (To be paid for with Current grant funds.)

Name of EMS District: _____

Attach documentation showing approval in accordance with Miss Code 41-59-53.

Cost: $ _____

☐ **Other:** _____

Cost: $ _____

Justification Narrative:

_____

_____

_____

_____

_____

_____

_____

_____

Grant Amount: $28084

Hancock County

Attachment: FY23 EMSOF Grant Application (11662 : Spread FY23 EMSOF Grant Application)

Deadline: BEMS by 5 p.m. November 11, 2022

Mississippi Emergency Medical Services Operating Fund

3. Commodities

Non-Disposable Supplies Only.

Item Description	Quantity	Amt Each	Total

Below, provide description on how the above listed purchases will improve the local EMS agency. All commodities must be utilized for direct patient care.

Grant Amount: $28084
Hancock County

Attachment: FY23 EMSOF Grant Application (11662 : Spread FY23 EMSOF Grant Application)

Mississippi Emergency Medical Services Operating Fund

4. Equipment

Item Description	Quantity	Amt Each	Total

Below, provide description on how the above listed purchases relate to and benefits EMS activities and will improve the local EMS agency. All equipment must be utilized for direct patient care.

_____

_____

_____

_____

If this equipment is a response truck, ATV, etc., provide the Mississippi licensed EMS agency name/contact information that will permit and house this vehicle.

_____

Provide detailed training plan for this equipment.

_____

_____

_____

_____

How did you ensure you received best value for least cost (while following State and federal purchasing regulations).

_____

_____

_____

Grant Amount: $ 28084
Hancock County

Attachment: FY23 EMSOF Grant Application (11662 : Spread FY23 EMSOF Grant Application)

Mississippi Emergency Medical Services Operating Fund

5. Capital Outlay other than Equipment

Item: _____ **Cost: $** _____

Justification:

Grant Amount: $ 28084
Hancock County

Attachment: FY23 EMSOF Grant Application (11662 : Spread FY23 EMSOF Grant Application)

Deadline: BEMS by 5 p.m. November 11, 2022

Mississippi Emergency Medical Services Operating Fund

6. Escrow **Amount to be escrowed from this grant only: $** 28,084

Please provide a brief explanation of how FY 2022 funds will be used and/or justification for escrowing these funds.

Hancock County intends to Escrow the FY 2023 Funds.

* $48,500.00 of FY20 & FY21 will be paid on November 21, 2023. Building of the shed was later than anticipated due to supply chain issues. The shed is complete now, we're waiting for the next Board meeting for the docket to be approved for payment.

Escrow funds are to be escrowed for three years. On the fourth year's grant application, all escrowed funds and the current year's funds must be expended no later than September 30 of that grant year.

Example: Purchasing a new ambulance or radio system that cost more than your grant amount.

Radio = $10,000.00

Grant Year 1 = $3,000.00
Grant Year 2 = $3,000.00
Grant Year 3 = $3,000.00
Total Escrow = $9,000.00

Current Grant Year = $3,000.00

Must expend a total of $12,000.00 (Total Escrow + Current Grant Year)

Grant Amount: $ 28084
Hancock County

Attachment: FY23 EMSOF Grant Application (11662 : Spread FY23 EMSOF Grant Application)

Deadline: BEMS by 5 p.m. November 11, 2022

Mississippi Emergency Medical Services Operating Fund

7. Other **Cost: $_____**

Any purchase listed under this option must be approved by the Emergency Medical Services Advisory Council. Provide a detailed justification for how this item will be used to enhance EMS direct patient care.

Grant Amount: $ 28084
Hancock County

Attachment: FY23 EMSOF Grant Application (11662 : Spread FY23 EMSOF Grant Application)

Deadline: BEMS by 5 p.m. November 11, 2022

Mississippi Emergency Medical Services Operating Fund

Step 5: Annual Expenditure Report for EMSOF Previous Years

The annual expenditure report is a financial summary of the previous year's EMSOF award and/or previous funds escrowed. This report must be completed and returned with all other sections of this new application. **No new awards can be granted until this report is completed and signed.**

Our records indicate that $26735 was awarded in 2022.

Attach copies of receipts for all expenditures made during FY 2022.

Example 1: You were awarded $5,000.00 last year to purchase an external defibrillator, attach receipt(s) for at least $5,000.00 of the external defibrillator.

- If you spent more, no additional documentation is needed.
- If you spent less, a letter of modification is required.
- Attach training documentation (roster, sign in sheet, agenda, objectives, etc.)

Example 2: You are purchasing a new ambulance that costs more than your grant amount.
Ambulance = $80,000.00

- If you spent more, no additional documentation is needed.
- If you spent less, a letter of modification is required.
- All purchases of EMS vehicles of any type must include copy of title with receipts.

Example 2:
Grant Year 1 = $5,000.00
Grant Year 2 = $5,000.00
Grant Year 3 = $5,000.00
Total Escrow = $15,000.00

Last Year's Grant = $5,000.00

You must have expended the entire amount of $20,000 for the purchased of an ambulance.

(Receipts for Escrow Funds must be attached to the Escrow Reporting Page 14.)

All grant funds must be placed in an interest bearing account. Prior grant awards not expended by September 30 of the award year **must be returned to the State.**

I, the undersigned, attest to the fact that I have expended funds as per the previous grants or I have submitted in writing prior approval to amend the previous grant(s), and that the figures found in the above Annual Expenditure Report for EMSOF Previous Years are correct.

Signature: _____ **Date:** 11/9/22

(Eddie Favre or Comptroller must sign)
Jennifer Ladner
Grant Amount: $ 28084
Hancock County

Deadline: BEMS by 5 p.m. November 11, 2022

Attachment: FY23 EMSOF Grant Application (11662 : Spread FY23 EMSOF Grant Application)

Mississippi Emergency Medical Services Operating Fund

If you currently have grant funds in escrow, you must complete this section.
Use this form to indicate monies previously awarded that have been escrowed for an identified large purchase. (Example: Purchasing a new ambulance or radio system that cost more that your grant amount.) **Escrow funds are meant to be escrowed for three years. On the fourth year's grant application, all escrowed funds and the current year's funds must be expended no later than September 30 of that grant year.**

Current Escrow Balance, including interest:

	Escrow Amount	Interest Earned	Total with Interest
FY 2019	$	$	$
FY 2020	$ 26,975.62	$ 10.79	$ 26,986.41
FY 2021	$ 26,933.17	$ 10.69	$ 26,943.86
FY 2022	$ 28,084.00	11.23	28,095.23
Total for FY'19, FY'20, FY'21, & FY '22			$ 82,025.50

If funds escrowed prior to FY 2019 are still in escrow, these funds must be expended immediately (within 30 days) or returned to the State Department of Health. This grant application will be placed on hold until proof of compliance is submitted and approved.

Grant Amount: $ 28084
Hancock County

Attachment: FY23 EMSOF Grant Application (11662 : Spread FY23 EMSOF Grant Application)

Mississippi Emergency Medical Services Operating Fund

Contract for Supplemental Emergency Medical Services

For the purposes of providing expanded emergency medical services, and in consideration for the mutual covenants contained herein, it is hereby agreed by and between **Hancock County** (hereinafter referred to as the grantee) and the Emergency Medical Services Program of the Mississippi State Department of Health (hereinafter referred to as the Department) as follows:

The Grantee agrees that:

1. Funds received from the Department will be used for the provision of emergency medical services within the Grantee's district in accordance with the specifications set forth in the application and hereby incorporated into and made a part of the contract.

2. Funds received from the Department pursuant to this contract shall be used solely in addition to existing annual emergency medical budgets of the Grantee.

3. The Grantee will maintain its present level of funding for existing emergency medical services throughout the contract. If you are a continuing recipient of grant funds, you must spend => the previous year reported amount.

4. No funds received from the Department shall be used for the payment of any attorney's fees.

5. Financial and progress reports will be submitted by the Grantee to the Department on an annual basis or as requested by the Department. The annual reports for the previous year's funds must be submitted to the Department as part of this application.

6. Emergency medical services will be delivered in compliance with the licensing requirements and regulations of the Department.

7. The Grantee agrees to permit reasonable program review and evaluation by the Department, to provide access to its records, and to cooperate in any other reasonable request for program information.

The Department agrees that:

1. Funds appropriated to the Department for the Emergency Medical Services Operating Fund shall be distributed to Grantee for the support of emergency medical services.
2. The Grantee shall receive funds equal to Grantee's proportionate share of the Emergency Medical Services Operating Fund based on its general population in relation to the total population of the state.

It is mutually agreed by both parties:

1. This contract shall commence on **October 1, 2022** and remain in effect until **September 30, 2023.**
2. Funds shall be disbursed to the Grantee in a single payment before **June 1, 2023.**
3. The distribution of funds is subject to the receipt of same from the Emergency Medical Services Operating Fund.

Signed	
Applicant/Grantee *(Eddie Favre)*	**Date:** 11/9/22
Applicant/Grantee *(Rick Fayard)*	**Date:** 11-8-22
For State Department of Health Use Only	
Director, Emergency Medical Services	**Date:**
Director, Emergency Planning & Response	**Date:**
Director, Health Protection	**Date:**
CFO, MSDH	**Date:**

Deadline: BEMS by 5 p.m. November 11, 2022

Attachment: FY23 EMSOF Grant Application (11662 : Spread FY23 EMSOF Grant Application)

Mississippi Emergency Medical Services Operating Fund

Grant Recap Sheet

Checklist

- ☐ Authorized Agent and EMS Operations Manager attended Grantee Meeting.
- ☐ All contact information on page 2 has been verified or any changes noted.
- ☐ Official budget has been attached to page 3.
- ☑ Official proposed budget has been attached to page 4.
- ☑ Grant Narrative (Pages 6-10) have all been completed as needed to avoid any processing delay of your application.
- ☑ Escrow (Page 11) amount listed is for use of proposed grant funds only. No local dollars.
- ☐ Annual Expenditure Report (page 13) has all receipts, vehicle titles and letters of modification attached.
- ☑ Annual Expenditure Report (page 13) has been signed by the comptroller or authorized agent.
- ☑ Escrow Report Page (page 14) is completed and all funds are reported appropriately. Include interest as a separate entry.
- ☑ All grants funds are being deposited in an interest bearing account with the authorized agent.
- ☑ Contract page is signed by Authorized Agent (County Administrator, President of the Board of Supervisors, Chancery Clerk, Mayor, President EMS District).
- ☑ Contract page is signed by primary 911 EMS Agency or Agencies authorized contact (Operations Manager).
- ☑ **Do Not Expend** any grant funds until they are received by the authorized governmental agency.

Return the application by 5:00 p.m. November 12, 2022:

Mississippi State Department of Health
Bureau of Emergency Medical Services
ATTN: EMSOF Grant Administrator
P. O. Box 1700
Jackson, Mississippi 39215-1700

Should you have any questions regarding this application or the EMSOF program, please contact: **EMSOF Grant Administrator at 601-576-7380.**

Grant Amount: $ 28084
Hancock County

Attachment: FY23 EMSOF Grant Application (11662 : Spread FY23 EMSOF Grant Application)

Deadline: BEMS by 5 p.m. November 11, 2022

Mississippi Emergency Medical Services Operating Fund

Grant Amount: $ 28084
Hancock County

For Department Use Only: (Do not write on this page)

Review	BEMS	OEPR	HP
Comments	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
Date Returned	____/____/____	____/____/____	____/____/____

Grant Administrator Recommendations (Please initial.)

_____ Full approval
_____ Approval with budget modifications
_____ Conditional approval
_____ Non-approval
_____ Referral to EMS Advisory Council
_____ Comments: _____

Date and subject of any additional communications with applicant

Date:	**Subject:**
_____	_____
_____	_____
_____	_____
_____	_____

Proposed use of funds:

$ _____	Personnel/Training	$ _____	Ambulance
$ _____	Regionalization (_____District)	$ _____	ALS Expenditures
$ _____	Commodities	$ _____	Communications
$ _____	BLS Equipment	$ _____	First Response
$ _____	Escrow	$ _____	Other

M#: 3100025948

Notes	Notes	Recipient	Escrow Notes

Attachment: FY23 EMSOF Grant Application (11662 : Spread FY23 EMSOF Grant Application)

Deadline: BEMS by 5 p.m. November 11, 2022

March 22, 2022

Eddie Favre, County Administrator
Hancock County Board of Supervisors
854 Highway 90, Suite A
Bay St. Louis, MS 39520

Re: Annual Subsidy

Dear Mr. Favre,

Please reference Section 2.1, Consideration from the County to AMR of our Agreement to Provide Advanced Life Support Ambulance Service for the following subsidy payment calculations.

FY2022 - $6,920.00

Amount due - $6,920.00 001-240- 5599

In 2016, the requested subsidy amount was reduced to the agreed upon rate of the minimum required based on the amount of fifteen cents per capita. That amount is reflected above.

Please let me know if you have any questions.

Sincerely,

Billy Shipp

Billy Shipp,
EMS Chief
American Medical Response – South MS

Attachment: FY23 EMSOF Grant Application (11662 : Spread FY23 EMSOF Grant Application)

VENDOR NUMBER	VENDOR NAME	CHECK NUMBER	CHECK DATE	CHECK AMOUNT
1181	AMERICAN MEDICAL RESPONSE	97601	04/04/2022	**$6,930**

INVOICE DATE	INVOICE NUMBER	DESCRIPTION	INVOICE AMOU
03/29/2022	943792	HANCOCK CO EMA-BLS CARDS	$10
03/22/2022	FY2022	ANNUAL SUBSIDY	$6,920

Attachment: FY23 EMSOF Grant Application (11662 : Spread FY23 EMSOF Grant Application)

Check Date
04/04/2022

Vendor Number **1181**

VOID AFTER 90 DAYS FROM ISSUE D/

*** Six Thousand Nine Hundred And Thirty Dollars And Zero Cents ***

$6,930.(

Pay To
The
Order Of

1181
AMERICAN MEDICAL RESPONSE
12020 INTERPLEX PARKWAY
GULFPORT, MS 39503

VOID

Timothy A. Kelley

Hancock County Board of Supervisors
854 Hwy 90, Suite A
Bay St. Louis, MS 39520

Purchas

Fiscal Year 2022

The purchase order number SHALL be shown on al correspondence.

Purchase Order Number **22003638-0(**

Purchase Order Date **09/09/2(**

Department **FINAN**

All prices are FOB DESTINATION, unless otherwise stated.

Bill To
Bookkeeping Dept.
854 Highway 90, Suite A
Bay St. Louis, MS 39520
P: 228-467-6012

Ship To EOCS
See Shipping Information Below

Vendor 10064
JAMIE LYNN MUNNS
DBA: MUNNS MARINE & CONSTRUCTION
21540 E. EDGEWOOD DR
SAUCIER, MS 39575

VENDOR PHONE NUMBER	VENDOR EMAIL	VENDOR NUMBER	REQUISITION NUMBER	BUYER NAME	DELIVERY REFEREN
		10064	20223974	Nancy Kelly	

NOTES

METAL BUILDING

The Above Purchase Order Number Must Appear On All Correspondence - Packing Sheets And Bills Of Lading

ITEM #	DESCRIPTION	QUANTITY	UOM	UNIT PRICE	EXTENDED PRI
1	Turnkey construction of a 30x40x14 metal building Board Approved 9.6.22 Ship To: 854 HIGHWAY 90, SUITE A BAY ST. LOUIS, MS 39520	1.0000	EACH	$48,500.0000	$48,500

All orders must be shipped in full, no backorders accepted.

Approver Name: munis

Approval Date: 09/09/2022

Purchase Clerk

Total Ext. Price $48,50(

Purchase Order Total $48,500.00

Purchase Order Copy

Attachment: FY23 EMSOF Grant Application (11662 : Spread FY23 EMSOF Grant Application)

201.1

MM&C

DATE	EXPIRATION DATE	INVOICE NO
11-3-22	NA	201.1

Munns Marine & Construction
21540 E. Edgewood Dr.
Saucier, MS. 39574
662-538-8974
jamiemunns@icloud.com

MS Contractors License #
R19023

TO: Mr. John Albert
Hancock Co. Em. Mgmt.
228-493-7813

SALESPERSON	JOB	SHIPPING METHOD	SHIPPING TERMS	DELIVERY DATE	PAYMENT TERMS	DUE DATE
JM	201.1	Internal	FOB Jobsite	TBD	Completion Paymment	TBD

QUANTITY	ITEM #	DESCRIPTION	UNIT PRICE		LINE TOTAL
1 LS	01	**Turnkey construction of a 30x40x14 metal building.**	48,500.00		48,500.00

Subtotal	$48,500.00
Sales Tax	$0.00
Total	$48,500.00

* will be paid on 11/21/22

Respectfully Submitted.

Jamie Munns, Owner

Attachment: FY23 EMSOF Grant Application (11662 : Spread FY23 EMSOF Grant Application)

November 8, 2022

Hancock County
Brian "Hooty" Adam, EMA Director
5380 Kiln Delisle Road
Kiln, MS 39556

RE: EMSOF Funds

To Whom It May Concern,

On behalf of Mobile Medic Ambulance Service d/b/a American Medical Response, I, Dana Thrower-Operations Manager, do hereby give official authorization for Hancock County to utilize EMSOF Funds for Escrow account.

Respectfully,

Dana Thrower,
Operations Manager

Attachment: FY23 EMSOF Grant Application (11662 : Spread FY23 EMSOF Grant Application)

Hancock County MS

Board of Supervisors

Agenda Item (ID # 11153)

DATE: July 18, 2022

TO: Board of Supervisors

FROM: Valerie Fitts

Board Secretary

ADDL. DEPT:

ISSUE: Motion for clarity in the Board Minutes as follows: Mr. Jimmie Ladner, Jr., will remain as Interim County Administrator. Mr. Eddie Favre will be designated to assist Mr. Jimmie Ladner with the submission of any Hancock County Budgets, oversee Port & Harbor Budget submissions, oversee Grant funds, including but without limitation, ARPA funds, long term capital project funding for Arena projects, and any other long term projects necessary for Hancock County or Port and Harbor for recommendation to County Administrator, Jimmie Ladner, Jr.

RESULT: APPROVED [UNANIMOUS]

MOVER: Theresa Ryan, District 1

SECONDER: Greg Shaw, District 2

AYES: Ryan, Shaw, Koenenn, Adam, Ladner

Attachment: FY23 EMSOF Grant Application (11662 : Spread FY23 EMSOF Grant Application)

Hancock County MS

Board of Supervisors

Agenda Item (ID # 11292)

DATE: August 15, 2022

TO: Board of Supervisors

FROM: Valerie Fitts

Board Secretary

ADDL. DEPT:

ISSUE: Motion to spread on the Minutes, letter of resignation from Edward A. Favre dated August 15, 2022.

RESULT: APPROVED [UNANIMOUS]

MOVER: Scotty Adam, District 4

SECONDER: Greg Shaw, District 2

AYES: Ryan, Shaw, Koenenn, Adam, Ladner

ATTACHMENTS:

- Letter from Eddie Favre

Attachment: FY23 EMSOF Grant Application (11662 : Spread FY23 EMSOF Grant Application)

BROWN, MITCHELL & ALEXANDER, INC.
CONSULTING ENGINEERS

401 Cowan Road, Suite A
Gulfport, MS 39507
228-864-7612

131 Rue Magnolia
Biloxi, MS 39530
228-436-7612

3221 Market Street
Pascagoula, MS 39567
228-436-7612

www.bmaengineers.com

November 8, 2022

Hancock County Board of Supervisors
854 Highway 90, Suite A
Bay St. Louis, MS 39520
ATTN: Mr. Bruce Newton, P.E.

RE: Bayside Park Drainage Improvements - Project No. 1.10
Hancock County, Mississippi

Dear Mr. Newton:

As you are aware in our previous discussions, construction cost for the above referenced project is significantly higher as indicated in the attached Opinion of Probable Cost dated November 2, 2022, due to the size and significance of the drainage structures required. Our Basic Services fee is based on a percentage of construction cost as per our Standard Form of Agreement dated February 7, 2022, Paragraph C2.01 - Compensation for Basic Services (See copy of agreement page attached).

Therefore, we have revised our Basic Services fee accordingly and submit this letter to clarify our calculations. Please note that the revised estimated construction cost for this project is currently $2,631,786.00; however, we have based our revised fee on a cost of $2,500,000. Using the procedures set forth in our agreement, our revised fee has been calculated as follows:

Utilizing a revised construction cost of $2,500,000.00, our revised Basic Services fee is 7% of construction, or $175,000.00 detailed below:

BASIC SERVICES:	
Design (60%):	$105,000.00
Bidding (10%):	$ 17,500.00
Construction Administration (30%):	$ 52,500.00
Revised Basic Services Fee:	$175,000.00

The above revised fee is reflected on the attached BMA Invoice #24804 which we respectfully request be placed on the next available agenda for approval and payment.

Should you have any questions, please do not hesitate to contact me. We look forward to working with you and the County toward the completion of this project.

Sincerely,

Dax Alexander

Dax Alexander, P.E.
President

Attachments

O:\Michelle\3775 BAYSIDE PARK\Basic Services Fee ltr 11.8.22.doc

Attachment: Revised Fee ltr (Bayside Park Drainage) 11.8.22 (11659 : Discussion regarding Bayside Park drainage project)

BMA PROJECT NO. 3775

ENGINEER'S OPINION OF PROBABLE COSTS

HANCOCK COUNTY BOARD OF SUPERVISORS
BAYSIDE PARK DRAINAGE IMPROVEMENTS
HANCOCK COUNTY, MISSISSIPPI

11/02/2022 - 90% REVIEW

Item No.	Item Description	Quantity	Unit	Unit Price	Extension
Base Bid - Phase 1 (Culverts, Alum. Box Culverts & Bridges):					
01505-A	MOBILIZATION (PHASE 1)	1	LS	$72,000.00	$72,000.00
01720-A	CONSTRUCTION LAYOUT (PHASE 1)	1	LS	$63,000.00	$63,000.00
02050-A	REMOVAL OF EXISTING CULVERT (36" DIA. & SMALLER)	705	LF	$10.00	$7,050.00
02050-B	REMOVAL OF EXISTING CULVERT (LARGER THAN 36" DIA.)	150	LF	$20.00	$3,000.00
02050-C	REMOVAL OF EXISTING PAVEMENT	4,970	SY	$5.00	$24,850.00
02111-A	CLEARING & GRUBBING	2	AC	$10,000.00	$20,000.00
02221-A	SELECT BEDDING MATERIAL	300	CY (FM)	$20.00	$6,000.00
02221-B	SELECT FOUNDATION MATERIAL	400	CY (FM)	$85.00	$34,000.00
02226-A	UNCLASSIFIED EXCAVATION	500	CY	$7.00	$3,500.00
02226-B	MUCK EXCAVATION	1,000	CY	$8.00	$8,000.00
02226-C	BORROW MATERIAL	1,500	CY	$19.00	$28,500.00
02234-A	GRANULAR BASE COURSE (LIMESTONE, 8" THICK)	4,970	SY	$16.00	$79,520.00
02234-B	MAINTENANCE LIMESTONE	500	CY	$40.00	$20,000.00
02243-A	GEOTEXTILE FABRIC	4,970	SY	$6.00	$29,820.00
02295-A	SILT FENCE	1,000	LF	$4.50	$4,500.00
02295-B	STRAW WATTLES (20")	0	LF	$10.00	$0.00
02295-D	TURBIDITY BARRIER	400	LF	$22.00	$8,800.00
02512-A	HMA, MT, 9.5mm MIX, SURFACE PATCH	451	TON	$160.00	$72,160.00
02512-B	HMA, MT, 19.0mm MIX, BASE PATCH	471	TON	$140.00	$65,940.00
02522-A	CONCRETE DRIVEWAY (6" THICK)	50	SY	$85.00	$4,250.00
02585-A	TRAFFIC SIGNS	0	EA	$250.00	$0.00
02660-A	6" PVC WATER MAIN ADJUSTMENT	1	EA	$10,000.00	$10,000.00
02660-B	8" PVC WATER MAIN ADJUSTMENT	2	EA	$12,000.00	$24,000.00
02660-C	12" PVC WATER MAIN ADJUSTMENT	3	EA	$18,000.00	$54,000.00
02660-D	16" PVC WATER MAIN ADJUSTMENT	1	EA	$22,000.00	$22,000.00
02721-A	HEADWALL (DOUBLE 88"X54")	8	EA	$6,100.00	$48,800.00
02721-B	HEADWALL (DOUBLE 65"X40")	2	EA	$4,600.00	$9,200.00
02721-C	DRAIN INLET	1	EA	$5,000.00	$5,000.00
02722-A	88"X54" RCAP	236	LF	$230.00	$54,280.00
02722-B	65"X40" RCAP	60	LF	$200.00	$12,000.00
02722-C	42" RCP	32	LF	$170.00	$5,440.00
02722-D	30" RCP	170	LF	$130.00	$22,100.00
02722-E	24" RCP	136	LF	$82.00	$11,152.00
02722-F	18" RCP	32	LF	$62.00	$1,984.00
02722-G	15" RCP	160	LF	$50.00	$8,000.00
02727-A	ALUMINUM BOX CULVERT (HARRISON DRIVE, 7'-0"x25'-2" x 40' LENGTH)	1	LS	$130,000.00	$130,000.00
02727-B	ALUMINUM BOX CULVERT (HANCOCK DRIVE, 5'-1"x23'-0" x 40' LENGTH)	1	LF	$140,000.00	$140,000.00
02732-A	2 1/2" PVC SEWER FORCE MAIN ADJUSTMENT	6	EA	$12,000.00	$72,000.00
02732-B	3" PVC SEWER FORCE MAIN ADJUSTMENT	6	EA	$12,000.00	$72,000.00
02752-A	300# RIPRAP	500	TON	$85.00	$42,500.00
02841-A	MAINTENANCE OF TRAFFIC (PHASE 1)	1	LS	$60,000.00	$60,000.00
02931-A	PLANT ESTABLISHMENT (SEEDING)	4	AC	$2,500.00	$10,000.00
03430-A	TEST PILE	2	EA	$10,000.00	$20,000.00
03430-B	CONVENTIONAL STATIC LOAD TEST	2	EA	$4,000.00	$8,000.00
03430-C	14" PRESTRESSED CONCRETE PILING	1,240	LF	$67.00	$83,080.00
03430-D	18" PRE-FORMED PILOT HOLE	1,240	LF	$1.00	$1,240.00

Attachment: Revised Fee ltr (Bayside Park Drainage) 11.8.22 (11659 : Discussion regarding Bayside Park drainage project)

BMA PROJECT NO. 3775

ENGINEER'S OPINION OF PROBABLE COSTS

HANCOCK COUNTY BOARD OF SUPERVISORS
BAYSIDE PARK DRAINAGE IMPROVEMENTS
HANCOCK COUNTY, MISSISSIPPI

11/02/2022 - 90% REVIEW

Item No.	Item Description	Quantity	Unit	Unit Price	Extension
03430-E	BEAM TYPE RAILING WITH CONCRETE POSTS	228	LF	$40.00	$9,120.00
03430-F	19' PRECAST CONCRETE SLAB UNIT, INTERIOR, 30° SKEW, RT. FORWARD	15	EA	$5,000.00	$75,000.00
03430-G	19' PRECAST CONCRETE SLAB UNIT, CURB, 30° SKEW, RT. FORWARD	6	EA	$5,050.00	$30,300.00
03430-H	29.5' PRECAST CONCRETE CAP, INTERMEDIATE UNIT, CONCRETE PILE, 30° SKEW, RT. FORWARD	2	EA	$8,300.00	$16,600.00
03430-I	29.5' PRECAST CONCRETE CAP, END UNIT, CONCRETE PILE, 30° SKEW, RT. FORWARD	2	EA	$7,550.00	$15,100.00
03430-J	9.33' PRECAST CONCRETE WING	4	EA	$2,400.00	$9,600.00
03430-K	19' PRECAST CONCRETE SLAB UNIT, 3.5' INTERIOR	15	EA	$4,500.00	$67,500.00
03430-L	19' PRECAST CONCRETE SLAB, CURB	6	EA	$4,600.00	$27,600.00
03430-M	25.5' PRECAST CONCRETE CAP, INTERMEDIATE UNIT, CONCRETE PILE	2	EA	$7,900.00	$15,800.00
03430-N	25.5' PRECAST CONCRETE CAP, END UNIT, CONCRETE PILE	2	EA	$7,200.00	$14,400.00
03430-O	7.5' PRECAST CONCRETE WING	4	EA	$2,000.00	$8,000.00
	SUBTOTAL - PHASE 1:				***$1,770,686.00***
Base Bid - Phase 2 (Channel Widening & Grading):					
01505-B	MOBILIZATION (PHASE 2)	1	LS	$46,000.00	$46,000.00
01720-B	CONSTRUCTION LAYOUT (PHASE 2)	1	LS	$20,000.00	$20,000.00
02226-D	CONSTRUCTION ROAD	8,155	LF	$15.00	$122,325.00
02228-A	DITCH SECTION "A"	340	LF	$100.00	$34,000.00
02228-B	DITCH SECTION "B"	1,260	LF	$55.00	$69,300.00
02228-C	DITCH SECTION "C"	1,330	LF	$185.00	$246,050.00
02228-D	DITCH SECTION "D"	1,175	LF	$125.00	$146,875.00
02228-E	DITCH SECTION "E"	1,130	LF	$65.00	$73,450.00
02228-F	DITCH SECTION "F"	1,420	LF	$20.00	$28,400.00
02228-G	DITCH SECTION "G"	1,500	LF	$25.00	$37,500.00
02228-H	V-DITCH AT RIDLEY STREET	220	LF	$60.00	$13,200.00
02295-C	STONE CONSTRUCTION ENTRANCE	2	EA	$2,000.00	$4,000.00
02841-B	MAINTENANCE OF TRAFFIC (PHASE 2)	1	LS	$20,000.00	$20,000.00
	SUBTOTAL - PHASE 2:				***$861,100.00***

TOTAL BASE BID (PHASE 1 + PHASE 2): **$ 2,631,786.00**

Attachment: Revised Fee ltr (Bayside Park Drainage) 11.8.22 (11659 : Discussion regarding Bayside Park drainage project)

This is **EXHIBIT C**, consisting of 2 pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated , .

Payments to Engineer for Services and Reimbursable Expenses

Article 2 of the Agreement is amended and supplemented to include the following agreement of the parties:

ARTICLE 2 -- –Owner's Responsibilities

C2.01 Compensation For Basic Services (other than Resident Project Representative, Topographic and Easement Surveying, and Material Testing) – Lump Sum Method of Payment

A. Owner shall pay Engineer for Basic Services set forth in Exhibit A.

Basic Services shall be paid at 7% of actual construction costs, which is estimated to be **$71,791.00.00** (7% of Estimated Construction Cost of $1,025,590)

Tasks Associated with Basic Services include:

a. Design (60%)
b. Bidding (10%)
c. Construction Engineering (30%)

2. Engineer may alter the distribution of compensation between individual phases noted herein to be consistent with services actually rendered, but shall not exceed the total Lump Sum amount unless approved in writing by the Owner.

3. The Lump Sum includes compensation for Engineer's services and services of Engineer's Consultants, if any. Appropriate amounts have been incorporated in the Lump Sum to account for labor, overhead, profit, and Reimbursable Expenses.

4. The portion of the Lump Sum amount billed for Engineer's services will be based upon Engineer's estimate of the proportion of the total services actually completed during the billing period to the Lump Sum.

C2.02 [Not used]
C2.03 [Not used]
C2.04 [Not used]

C2.05 Compensation For Additional Services – Standard Hourly Rates Method of Payment

A. Owner shall pay Engineer for Additional Services, as follows:

1. *General.* For services of Engineer's employees engaged directly on the Project pursuant to paragraph A2.01 or A2.02 of Exhibit A, except for services as a consultant or witness under paragraph A2.01.A.20, an amount equal to the cumulative hours charged to the Project by each class of Engineer's employees times Standard Hourly Rates for each applicable billing class for all Additional Services performed on the Project.

Topographic Survey	$12,800 Hourly
Easement Assistance	$10,000 Hourly
Resident Project Representative *(20 hours per week for approx 28 weeks)(180 construction during)*	$48,720 Hourly
Material Testing	$10,000 Hourly
TOTAL ADDITIONAL SERVICES:	**$81,520.00**
Therefore, the total of Basic and Additional Services is estimated to be:	**$153,311.00**

EJCDC E-500 Standard Form of Agreement Between Owner and Engineer for Professional Services.
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Attachment: Revised Fee ltr (Bayside Park Drainage) 11.8.22 (11659 : Discussion regarding Bayside Park drainage project)

BROWN, MITCHELL & ALEXANDER, INC.
CONSULTING ENGINEERS
GULFPORT · BILOXI · PASCAGOULA

Please Remit Payment To:

401 Cowan Road, Suite A
Gulfport, MS 39507
228-864-7612

www.bmaengineers.com

Hancock County Board of Supervisors
854 Highway 90 Suite A
Bay St Louis, MS 39520

Invoice number 24804
Date 11/08/2022

Project **22-3775A Bayside Park Drainage Improvements (HANCO Project No. 1.10)**

Services rendered for the period ending November 04, 2022

Professional engineering services in accordance with Short Form of Agreement Between Owner and Engineer dated February 7, 2022 + AMD#1 dated August 15, 2022 for Bayside Park Drainage Improvements (County Project No. 1.10) in Hancock County, MS.

Estimated Construction Cost: $2,500,000
Total Fee: $286,312.00 = Basic Fee of $175,000.00 (7% of Est. Construction Cost) + Hourly Fee of $111,312.00

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Remaining	Remaining Percent	Current Billed
DESIGN	105,000.00	70.00	32,306.25	73,501.25	31,498.75	30.00	41,195.00
BIDDING	17,500.00	0.00	0.00	0.00	17,500.00	100.00	0.00
CONSTRUCTION ADMIN	52,500.00	0.00	0.00	0.00	52,500.00	100.00	0.00
Total	175,000.00	42.00	32,306.25	73,501.25	101,498.75	58.00	41,195.00

AMD#1 - GEOTECH

Professional Fees

	Hours	Rate	Billed Amount
Principal Engineer	5.25	210.00	1,102.50
Graduate Engineer	9.00	94.00	846.00

	Billed Amount
Burns Cooley Dennis, Inc.	23,667.43
AMD#1 - GEOTECH subtotal	25,615.93

Invoice total **66,810.93**

Attachment: BMA Invoice #24804 (Bayside Park - Design) thru 11.4.22 (11660 : Discussion regarding BMA invoice for Bayside Park Drainage

Client Invoice Register

Brown, Mitchell & Alexander, Inc.

Wednesday, November 9, 2022

Date range: from: 11/01/2022 to 11/30/2022

Hancock County Board of Supervisors

Invoice Date: 11/08/2022

Invoice Number: 24804

		Date	Billed Units	Billed Rate	Billed Amount
Basic Services **Bidding**					
	Fee type billing				0.00
Basic Services **Construction Admin**					
	Fee type billing				0.00
				Total	**0.00**
Design					
Basic Services **Design** **Project Mgt**					
	Fee type billing				1,000.00
Basic Services **Design** **Design - Engineering**					
	Fee type billing				34,600.00
Basic Services **Design** **Design - Drafting**					
	Fee type billing				5,000.00
Basic Services **Design** **Fixed Fee**					
	Fee type billing				595.00
				Total	**41,195.00**
AMD#1 - GEOTECH					
Additional Services **AMD#1 - GEOTECH** **GEOTECH - BMA**					
	Time and Expense				
Labor					
Principal Engineer					
Project Management					
Dax Alexander, P.E.		10/7/2022	0.50	210.00	105.00
call w.M Rodrigues regarding geotech recommendations for box bridges adn piling					
Dax Alexander, P.E.		9/30/2022	1.00	210.00	210.00

Attachment: BMA Invoice #24804 (Bayside Park - Design) thru 11.4.22 (11660 : Discussion regarding BMA invoice for Bayside Park Drainage

Date range: from: 11/01/2022 to 11/30/2022

Hancock County Board of Supervisors

Invoice Date: 11/08/2022

Invoice Number: 24804

	Date	Billed Units	Billed Rate	Billed Amount
reviewed geotech reports for Leake & Royal Oak; transmitted same to M Prine				
Dax Alexander, P.E.	10/4/2022	1.50	210.00	315.00
reviewed geotech data report for Harrison and Hancock box culvert sites; discussed bridge report, recommendations w/Rackley & Rorabaugh				
Dax Alexander, P.E.	10/5/2022	2.25	210.00	472.50
site visit to review existing utilities, potential add'l utilities				
			Employee type total	**1,102.50**
Graduate Engineer				
Study & Report				
Kristen Rorabaugh	10/7/2022	1.00	94.00	94.00
Discussing report and doing calculations,				
Kristen Rorabaugh	10/5/2022	2.50	94.00	235.00
Reading over geotech reports, looking through recvcomendations and plans				
Project Coordination				
Kristen Rorabaugh	8/29/2022	0.50	94.00	47.00
Check in with Geotech for status update, cordinate with Geotech for site visit.				
Site Visit				
Kristen Rorabaugh	9/6/2022	2.50	94.00	235.00
Meeting with Geotech people at Royal Oak, sending email out to Mike and Vic to update them on project status, site visit and observation				
Kristen Rorabaugh	9/7/2022	2.50	94.00	235.00
Meeting Geotech at site at 7am, showing them the proper locations for Leake, Harrison, andHancock, observing geotech doing work, sending Mike andVic and email update.				
			Employee type total	**846.00**
			Labor total	**1,948.50**
			Phase total	**1,948.50**

Additional Services
AMD#1 - GEOTECH
GEOTECH - BCD

Time and Expense

Consultant

Burns Cooley Dennis, Inc.				
Geotechnical Consultant	10/15/2022			23,667.43
			Vendor total	**23,667.43**
			Consultant total	**23,667.43**
			Phase total	**23,667.43**
			Total	**25,615.93**
			Project total	**66,810.93**
			Invoice total	

Attachment: BMA Invoice #24804 (Bayside Park - Design) thru 11.4.22 (11660 : Discussion regarding BMA invoice for Bayside Park Drainage

Client Invoice Register

Brown, Mitchell & Alexander, Inc.

Date range: from: 11/01/2022 to 11/30/2022

Attachment: BMA Invoice #24804 (Bayside Park - Design) thru 11.4.22 (11660 : Discussion regarding BMA invoice for Bayside Park Drainage

BURNS COOLEY DENNIS, INC.

GEOTECHNICAL AND MATERIALS ENGINEERING CONSULTANTS

Corporate Office
551 Sunnybrook Road
Ridgeland, MS 39157
Phone: (601) 856-9911
Fax: (601) 853-2077

Mailing Address
Post Office Box 12828
Jackson, MS 39236

www.bcdgeo.com

Materials Laboratory
278 Commerce Park Drive
Ridgeland, MS 39157
Phone: (601) 856-2332
Fax: (601) 856-3552

RECEIVED
OCT 20 2022
BY:

BCD Invoice No. 42676

COPY

BROWN, MITCHELL & ALEXANDER, INC.
401 COWAN ROAD, SUITE A
GULFPORT, MISSISSIPPI 39507

ATTENTION: Dax Alexander, P.E.

INVOICE NO. 1 WORK ORDER NO.
PERIOD 17-Aug-22 THROUGH 15-Oct-22
DESCRIPTION: Bayside Park Drainage Improvements Project
Proposed Bridges and Box Culverts - Royal Oak Dr, Leake St, Hancock Dr and Harrison St
BCD JOB NO. 220504 COUNTY: Hancock

CATEGORY	CURRENT PERIOD COSTS	PREVIOUS PERIOD COSTS	COSTS TO DATE
LABOR (DIRECT + INDIRECT)	$10,271.70	$0.00	$10,271.70
UNIT COST (FIELD + LAB.)	$11,115.70	$0.00	$11,115.70
FIXED FEE	$1,231.34	$0.00	$1,231.34
REIMBURSIBLES	$1,048.69	$0.00	$1,048.69
TOTAL	$23,667.43	$0.00	$23,667.43

TOTAL TO DATE ALL CATEGORYS	$23,667.43
ESTIMATED PROJECT TOTAL COST	$25,906.37
PERCENT COMPLETE	91%

AMOUNT DUE THIS INVOICE **$23,667.43**

POSTED 10/21/22

5310
OK TO PAY
DBA
22-3775A

10/13/2022

Attachment: BMA Invoice #24804 (Bayside Park - Design) thru 11.4.22 (11660 : Discussion regarding BMA invoice for Bayside Park Drainage

CERTIFICATE OF AUTHORITY

I, Gary Yarborough Jr., do hereby certify that I am the principal legal officer for Hancock County, Mississippi, that Hancock County, Mississippi is a legally constituted public body with full authority and legal capability to perform the terms of the Agreement between the Department of the Army and Hancock County, Mississippi in connection with the Design for the Coast-wide Beach and Dune Ecosystem Restoration, Hancock County, Mississippi Project, and to pay damages, if necessary, in the event of the failure to perform in accordance with the terms of this Agreement, as required by Section 221 of Public Law 91-611, as amended (42 U.S.C. 1962d-5b), and that the person who executed this Agreement on behalf of Hancock County, Mississippi acted within his statutory authority.

IN WITNESS WHEREOF, I have made and executed this certification this 31st day of October 2022

Gary Yarborough
Board Attorney
Hancock County Board of Supervisors

Attachment: DA_Hancock Co MS Coastwide Beach and Dune ER Project (11709 : Spread fully executed Design Agreement Beach and Dune

CERTIFICATION REGARDING LOBBYING

The undersigned certifies, to the best of his or her knowledge and belief that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Scotty Adam

Scotty Adam
President
Hancock County Board of Supervisors

BOARD OF SUPERVISORS
HANCOCK COUNTY, MS

DATE: 10/31/2022

Attachment: DA_Hancock Co MS Coastwide Beach and Dune ER Project (11709 : Spread fully executed Design Agreement Beach and Dune

DESIGN AGREEMENT
BETWEEN
THE DEPARTMENT OF THE ARMY
AND
HANCOCK COUNTY, MISSISSIPPI
FOR
DESIGN FOR THE
COAST-WIDE BEACH AND DUNE ECOSYSTEM RESTORATION, HANCOCK COUNTY, MISSISSIPPI PROJECT

THIS AGREEMENT is entered into this 7th day of November, 2022, by and between the Department of the Army (hereinafter the "Government"), represented by the District Commander for Mobile District (hereinafter the "District Commander") and Hancock County, Mississippi (hereinafter the "Non-Federal Sponsor"), represented by the President of the Hancock County Board of Supervisors.

WITNESSETH, THAT:

WHEREAS, Section 7002(4) of the Water Resources Reform and Development Act of 2014, Public Law 113-121, authorized the Secretary of the Army to carry out the Mississippi Coastal Improvement Program for Hancock, Harrison, and Jackson Counties, Mississippi (MsCIP) in accordance with the MsCIP Comprehensive Plan, and subject to the conditions described in the Report of the Chief of Engineers dated September 15, 2009 (hereinafter the "Authorized Program");

WHEREAS, the Coast-wide Beach and Dune Ecosystem Restoration, Hancock County, Mississippi Project is a separable element of the Authorized Program;

WHEREAS, Federal funds were provided in Bipartisan Infrastructure Law, Public Law 117-58, to initiate design of 60-foot-wide vegetated dune fields approximately 50 feet seaward of the existing seawall;

WHEREAS, Section 103 of the Water Resources Development Act of 1986, as amended (33 U.S.C. 2213), specifies the cost-sharing requirements applicable to construction of the Project, and Section 105(c) of the Water Resources Development Act of 1986 (33 U.S.C. 2215(c)), provides that the costs of design shall be shared in the same percentages as construction of the Project;

WHEREAS, based on the Project's primary purpose of ecosystem restoration, the parties agree that the Non-Federal Sponsor shall contribute 35 percent of the design costs under this Agreement; and

WHEREAS, the Government and Non-Federal Sponsor have the full authority and capability to perform in accordance with the terms of this Agreement.

NOW, THEREFORE, the parties agree as follows:

Attachment: DA_Hancock Co MS Coastwide Beach and Dune ER Project (11709 : Spread fully executed Design Agreement Beach and Dune

Attachment: DA_Hancock Co MS Coastwide Beach and Dune ER Project (11709 : Spread fully executed Design Agreement Beach and Dune

ARTICLE I - DEFINITIONS

A. The term "Project" means beach and dune improvements consisting of 60-foot-wide vegetated dune fields approximately 50 feet seaward of the existing seawalls on the mainland coast of Hancock County, Mississippi, as generally described in the Mississippi Coastal Improvements Program (MsCIP) Hancock, Harrison, Jackson Counties, Mississippi Comprehensive Plan and Integrated Programmatic Environmental Impact Statement, dated June 2009 and approved by the Chief of Engineers on September 15, 2009.

B. The term "Design" means perform detailed pre-construction engineering and design, up through preparation of plans and specifications for the initial construction contract only for the Project.

C. The term "design costs" means the sum of all costs that are directly related to the Design and cost shared in accordance with the terms of this Agreement. Subject to the provisions of this Agreement, the term shall include the Government's costs for engineering and design, including economic, real estate, and environmental analyses, a safety assurance review, if required, and supervision and administration; and the Non-Federal Sponsor's creditable costs for in-kind contributions, if any. The term does not include any costs for dispute resolution; participation by the Government and Non-Federal Sponsor in the Design Coordination Team to discuss significant issues and actions; audits; betterments; or the Non-Federal Sponsor's cost of negotiating this Agreement.

D. The term "HTRW" means hazardous, toxic, and radioactive wastes, which includes any material listed as a "hazardous substance" (42 U.S.C. 9601(14)) regulated under the Comprehensive Environmental Response, Compensation, and Liability Act (hereinafter "CERCLA") (42 U.S.C. 9601-9675) and any other regulated material in accordance with applicable laws and regulations.

E. The term "in-kind contributions" means those creditable materials or services provided by the Non-Federal Sponsor that are identified as being integral to Design of the Project by the Division Commander for South Atlantic Division (hereinafter the "Division Commander"). To be integral, the material or service must be part of the work that the Government would otherwise have undertaken for Design of the Project. In-kind contributions also include any investigations performed by the Non-Federal Sponsor to identify the existence and extent of any HTRW as required for Design of the Project.

F. The term "betterment" means a difference in the Design of the Project that results from the application of standards that the Government determines exceed those that the Government would otherwise apply to Design of the Project.

G. The term "fiscal year" means one year beginning on October 1st and ending on September 30th of the following year.

ARTICLE II - OBLIGATIONS OF THE GOVERNMENT AND THE NON-FEDERAL SPONSOR

A. In accordance with Federal laws, regulations, and policies, the Government shall conduct the Design using funds appropriated by the Congress and funds provided by the Non-Federal Sponsor. In carrying out its obligations under this Agreement, the Non-Federal Sponsor shall comply with all requirements of applicable Federal laws and implementing regulations, including but not limited to, if applicable, Section 601 of the Civil Rights Act of 1964, as amended (42 U.S.C. 2000d), and Department of Defense Directive 5500.11 issued pursuant thereto; the Age Discrimination Act of 1975 (42 U.S.C. 6102); and the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), and Army Regulation 600-7 issued pursuant thereto.

B. The Non-Federal Sponsor shall contribute 35 percent of design costs in accordance with the provisions of this paragraph.

1. The Non-Federal Sponsor shall be responsible for undertaking any investigations that the Government determines are required for Design of the Project to identify the existence and extent of any HTRW.

2. After considering the estimated amount of credit for in-kind contributions, if any, that will be afforded in accordance with paragraph C. of this Article, the Government shall provide the Non-Federal Sponsor with a written estimate of the amount of funds required from the Non-Federal Sponsor to meet its cost share for the initial fiscal year of the Design. No later than 60 calendar days after such notification, the Non-Federal Sponsor shall provide the full amount of such funds to the Government in accordance with Article III.C.

3. No later than August 1st prior to each subsequent fiscal year of the Design, the Government shall provide the Non-Federal Sponsor with a written estimate of the amount of funds required from the Non-Federal Sponsor during that fiscal year to meet its cost share. No later than September 1st prior to that fiscal year, the Non-Federal Sponsor shall provide the full amount of such required funds to the Government in accordance with Article III.C.

C. The Government shall include in design costs and credit towards the Non-Federal Sponsor's share of such costs, the cost of in-kind contributions performed by the Non-Federal Sponsor that are determined by the Government to be integral to Design of the Project. Creditable in-kind contributions may include costs for engineering, design, and supervision and administration, but shall not include any costs associated with betterments. Such costs shall be subject to audit in accordance with Article VII to determine reasonableness, allocability, and allowability, and crediting shall be in accordance with the following procedures, requirements, and limitations:

1. As in-kind contributions are completed and no later than 60 calendar days after such completion, the Non-Federal Sponsor shall provide the Government appropriate documentation for the Government to determine the costs that are creditable to the Non-Federal Sponsor's share of design costs. Failure to provide such documentation in a timely manner may

Attachment: DA_Hancock Co MS Coastwide Beach and Dune ER Project (11709 : Spread fully executed Design Agreement Beach and Dune

result in denial of credit. Appropriate documentation includes invoices and certification of specific payments to contractors, suppliers, and the Non-Federal Sponsor's employees.

2. No credit shall be afforded for the following: interest charges, or any adjustment to reflect changes in price levels between the time the in-kind contributions are completed and credit is afforded; the value of in-kind contributions obtained at no cost to the Non-Federal Sponsor; any items provided or performed prior to the effective date of this Agreement unless covered by an In-Kind Memorandum of Understanding; any items not identified as integral in the integral determination report; or costs that exceed the Government's estimate of the cost for such in-kind contributions.

3. No reimbursement will be provided for any in-kind contributions that exceed the Non-Federal Sponsor's share of the design costs under this Agreement.

D. To the extent practicable and in accordance with Federal laws, regulations, and policies, the Government shall afford the Non-Federal Sponsor the opportunity to review and comment on contracts solicitations prior to the Government's issuance of such solicitations; proposed contract modifications, including change orders; and contract claims prior to resolution thereof. Ultimately, the contents of solicitations, award of contracts, execution of contract modifications, and resolution of contract claims shall be exclusively within the control of the Government.

E. The Non-Federal Sponsor shall not use Federal program funds to meet any of its obligations under this Agreement unless the Federal agency providing the funds verifies in writing that the funds are authorized to be used for the Project. Federal program funds are those funds provided by a Federal agency, plus any non-Federal contribution required as a matching share therefor.

F. In addition to the ongoing, regular discussions between the parties regarding Design delivery, the Government and the Non-Federal Sponsor may establish a Design Coordination Team to discuss significant issues or actions. Neither the Government's nor the Non-Federal Sponsor's costs for participation on the Design Coordination Team shall be included in the design costs. The Non-Federal Sponsor's costs for participation on the Design Coordination Team shall be paid solely by the Non-Federal Sponsor without reimbursement or credit.

G. The Non-Federal Sponsor may request in writing that the Government include betterments in the Design of the Project. Each request shall be subject to review and written approval by the Division Commander. If the Government agrees to such request, the Non-Federal Sponsor, in accordance with Article III.F., must provide funds to cover the difference in the costs for design of such work, as determined by the Government, in advance of the Government performing the work.

H. If the Government and Non-Federal Sponsor enter into a Project Partnership Agreement for construction of the Project, the Government shall include the design costs in the calculation of construction costs for the Project in accordance with the terms and conditions of the Project Partnership Agreement.

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ARTICLE III - PAYMENT OF FUNDS

A. As of the effective date of this Agreement, design costs are projected to be $1,300,000, with the Government's share of such costs projected to be $845,000, and the Non-Federal Sponsor's share of such costs projected to be $455,000, which includes creditable in-kind contributions projected to be $0 and the amount of funds required to meet its cost share projected to be $455,000. Costs for betterments are projected to be $0. These amounts are estimates subject to adjustment by the Government, after consultation with the Non-Federal Sponsor, and are not to be construed as the total financial responsibilities of the Government and the Non-Federal Sponsor.

B. The Government shall provide the Non-Federal Sponsor with monthly reports setting forth the estimated design costs and the Government's and Non-Federal Sponsor's estimated shares of such costs; costs incurred by the Government, using both Federal and Non-Federal Sponsor funds, to date; the amount of funds provided by the Non-Federal Sponsor to date; the estimated amount of any creditable in-kind contributions; and the estimated remaining cost of the Design.

C. The Non-Federal Sponsor shall provide to the Government required funds by delivering a check payable to "FAO, USAED, Mobile (K5)" to the District Commander, or verifying to the satisfaction of the Government that the Non-Federal Sponsor has deposited such required funds in an escrow or other account acceptable to the Government, with interest accruing to the Non-Federal Sponsor, or by providing an Electronic Funds Transfer of such required funds in accordance with procedures established by the Government.

D. The Government shall draw from the funds provided by the Non-Federal Sponsor to cover the non-Federal share of the design costs as those costs are incurred. If the Government determines at any time that additional funds are needed from the Non-Federal Sponsor to cover the Non-Federal Sponsor's required share of the design costs, the Government shall provide the Non-Federal Sponsor with written notice of the amount of additional funds required. Within 60 calendar days of such notice, the Non-Federal Sponsor shall provide the Government with the full amount of such additional funds.

E. Upon completion of the Design and resolution of all relevant claims and appeals, the Government shall conduct a final accounting and furnish the Non-Federal Sponsor with the written results of such final accounting. Should the final accounting determine that additional funds are required from the Non-Federal Sponsor, the Non-Federal Sponsor, within 60 calendar days of written notice from the Government, shall provide the Government with the full amount of such additional funds by delivering a check payable to "FAO, USAED, Mobile (K5)" to the District Commander, or by providing an Electronic Funds Transfer of such funds in accordance with procedures established by the Government. Should the final accounting determine that the Non-Federal Sponsor has provided funds in excess of its required amount, the Government shall refund the excess amount, subject to the availability of funds or if requested by the Non-Federal Sponsor, apply the excess amount towards the non-Federal share of the cost of construction of the Project in the event a Project Partnership Agreement is executed for the Project. Such final accounting does not limit the Non-Federal Sponsor's responsibility to pay its share of design

costs, including contract claims or any other liability that may become known after the final accounting.

F. If the Government agrees to include betterments on the Non-Federal Sponsor's behalf, the Government shall provide written notice to the Non-Federal Sponsor of the amount of funds required to cover such costs. No later than 30 calendar days after receipt of such written notice, the Non-Federal Sponsor shall make the full amount of such required funds available to the Government through either payment method specified in Article III.E. If at any time the Government determines that additional funds are required to cover any such costs, as applicable, the Non-Federal Sponsor shall provide those funds within 30 calendar days from receipt of written notice from the Government. If the Government determines that funds provided by the Non-Federal Sponsor exceed the amount required for the Government to complete such work, the Government shall refund any remaining unobligated amount.

ARTICLE IV - TERMINATION OR SUSPENSION

A. If at any time the Non-Federal Sponsor fails to fulfill its obligations under this Agreement, the Government may suspend or terminate Design unless the Assistant Secretary of the Army (Civil Works) determines that continuation of the Design is in the interest of the United States or is necessary in order to satisfy agreements with any other non-Federal interests in connection with the Project.

B. If the Government determines at any time that the Federal funds made available for the Design are not sufficient to complete such work, the Government shall so notify the Non-Federal Sponsor in writing within 30 calendar days, and upon exhaustion of such funds, the Government shall suspend Design until there are sufficient Federal funds appropriated by the Congress and funds provided by the Non-Federal Sponsor to allow Design to resume.

C. In the event of termination, the parties shall conclude their activities relating to the Design and conduct an accounting in accordance with Article III.E. To provide for this eventuality, the Government may reserve a percentage of available funds as a contingency to pay costs of termination, including any costs of resolution of contract claims and contract modifications.

D. Any suspension or termination shall not relieve the parties of liability for any obligation incurred. Any delinquent payment owed by the Non-Federal Sponsor pursuant to this Agreement shall be charged interest at a rate, to be determined by the Secretary of the Treasury, equal to 150 per centum of the average bond equivalent rate of the 13 week Treasury bills auctioned immediately prior to the date on which such payment became delinquent, or auctioned immediately prior to the beginning of each additional 3 month period if the period of delinquency exceeds 3 months.

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ARTICLE V - HOLD AND SAVE

The Non-Federal Sponsor shall hold and save the Government free from all damages arising from the Design, except for damages due to the fault or negligence of the Government or its contractors.

ARTICLE VI - DISPUTE RESOLUTION

As a condition precedent to a party bringing any suit for breach of this Agreement, that party must first notify the other party in writing of the nature of the purported breach and seek in good faith to resolve the dispute through negotiation. If the parties cannot resolve the dispute through negotiation, they may agree to a mutually acceptable method of non-binding alternative dispute resolution with a qualified third party acceptable to the parties. Each party shall pay an equal share of any costs for the services provided by such a third party as such costs are incurred. The existence of a dispute shall not excuse the parties from performance pursuant to this Agreement.

ARTICLE VII - MAINTENANCE OF RECORDS AND AUDIT

A. The parties shall develop procedures for the maintenance by the Non-Federal Sponsor of books, records, documents, or other evidence pertaining to costs and expenses for a minimum of three years after the final accounting. The Non-Federal Sponsor shall assure that such materials are reasonably available for examination, audit, or reproduction by the Government.

B. The Government may conduct, or arrange for the conduct of, audits of the Design. Government audits shall be conducted in accordance with applicable Government cost principles and regulations. The Government's costs of audits for the Design shall not be included in design costs.

C. To the extent permitted under applicable Federal laws and regulations, the Government shall allow the Non-Federal Sponsor to inspect books, records, documents, or other evidence pertaining to costs and expenses maintained by the Government, or at the Non-Federal Sponsor's request, provide to the Non-Federal Sponsor or independent auditors any such information necessary to enable an audit of the Non-Federal Sponsor's activities under this Agreement. The Non-Federal Sponsor shall pay the costs of non-Federal audits without reimbursement or credit by the Government.

ARTICLE VIII - RELATIONSHIP OF PARTIES

In the exercise of their respective rights and obligations under this Agreement, the Government and the Non-Federal Sponsor each act in an independent capacity, and neither is to be considered the officer, agent, or employee of the other. Neither party shall provide, without

Attachment: DA_Hancock Co MS Coastwide Beach and Dune ER Project (11709 : Spread fully executed Design Agreement Beach and Dune

the consent of the other party, any contractor with a release that waives or purports to waive any rights a party may have to seek relief or redress against that contractor.

ARTICLE IX - NOTICES

A. Any notice, request, demand, or other communication required or permitted to be given under this Agreement shall be deemed to have been duly given if in writing and delivered personally or mailed by registered or certified mail, with return receipt, as follows:

If to the Non-Federal Sponsor:
President
Hancock County Board of Supervisors
854 Highway 90
Bay St. Louis, Mississippi 39520

If to the Government:
District Commander
U.S. Army Corps of Engineers, Mobile District
P.O. Box 2288
Mobile, Alabama 36628

B. A party may change the recipient or address to which such communications are to be directed by giving written notice to the other party in the manner provided in this Article.

ARTICLE X - CONFIDENTIALITY

To the extent permitted by the laws governing each party, the parties agree to maintain the confidentiality of exchanged information when requested to do so by the providing party.

ARTICLE XI - THIRD PARTY RIGHTS, BENEFITS, OR LIABILITIES

Nothing in this Agreement is intended, nor may be construed, to create any rights, confer any benefits, or relieve any liability, of any kind whatsoever in any third person not party to this Agreement.

Attachment: DA_Hancock Co MS Coastwide Beach and Dune ER Project (11709 : Spread fully executed Design Agreement Beach and Dune

IN WITNESS WHEREOF, the parties hereto have executed this Agreement, which shall become effective upon the date it is signed by the District Commander.

DEPARTMENT OF THE ARMY

BY: _____

Jeremy J. Chapman
Colonel, U.S. Army
District Commander

DATE: 11/7/2022

HANCOCK COUNTY, MISSISSIPPI

BY: _____

Scotty Adam
President
Board of Supervisors

DATE: 10/31/2022

BOARD OF SUPERVISORS
HANCOCK COUNTY, MS

Attachment: DA_Hancock Co MS Coastwide Beach and Dune ER Project (11709 : Spread fully executed Design Agreement Beach and Dune

Allen&Hoshall PLLC

HANCOCK
MISSISSIPPI
PORT • AIR • SPACE

STATEMENT OF QUALIFICATIONS FOR
ENGINEERING SERVICES

KATRINA CDBG PROGRAM PROJECTS
STENNIS INTERNATIONAL AIRPORT

NOVEMBER 14, 2022

Attachment: Allen & Hoshall Proposal (11713 : Spread Proposals fro Engineering Services and Rating

Allen&Hoshall PLLC

HANCOCK
MISSISSIPPI
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STATEMENT OF QUALIFICATIONS FOR
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Attachment: Allen & Hoshall Proposal (11713 : Spread Proposals fro Engineering Services and Rating

Allen&Hoshall PLLC

1675 Lakeland Drive, Suite 207
Jackson, Mississippi 39216
Office 601.977.8993
Fax 601.949.4344
www.allenhoshall.com

November 14, 2022

Hancock County Port & Harbor Commission
14054 Fred & Al Key Road
Kiln, MS 39556

RE: Proposal for Engineering Services Katrina Community Development Block Grant Program Projects
Stennis International Airport
Kiln, Mississippi

Ladies and Gentlemen:

The Katrina Community Development Block Grant projects for Hancock County/Stennis International Airport consists of two projects: an airfield horizontal project, the rehabilitation of Taxilane Sierra and an airfield vertical project, the rehabilitation of the Packaging Hangar.

Allen & Hoshall's in-house staff has the capability and experience to provide professional services for both projects, and this Statement of Qualifications addresses each project.

Aircraft hangars are a specialty of Allen & Hoshall, and we are very familiar with the existing Packaging Hangar at HSA. We made a walk-through inspection of the hangar in October 2021 and subsequently developed several options for rehabilitation of the building and the site. The preliminary estimate of construction cost Allen & Hoshall prepared for the hangar rehab was the basis of moving forward with the KCDBG grant application.

Allen & Hoshall also has extensive experience in designing runway and taxiway projects. Much of our recent project experience has involved rehabilitation and extension of existing airfield pavements.

Many of the projects we have designed in Mississippi have been state and federally funded through the FAA and HUD's CDBG program. We are familiar with and comply with the rules, regulations, and requirements for these and other funding programs.

We are excited about the possibility of applying our experience to your projects. If you have questions or need additional information, please do not hesitate to contact us.

Sincerely ,
ALLEN & HOSHALL, PLLC

Charles Bunniran, PE
Manager

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HANCOCK
MISSISSIPPI
PORT • AIR • SPACE

HANCOCK COUNTY PORT & HARBOR COMMISSION

Economic Development • Stennis International Airport • Port Bienville Industrial Park • Port Bienville Railroad

October 31, 2022

TO: ALL PLANHOLDERS

RE: REQUEST FOR QUALIFICATIONS FOR CDBG ENGINEERING AT STENNIS INTERNATIONAL AIRPORT

***PLEASE ACKNOWLEDGE YOUR RECEIPT OF THIS ADDENDUM BY COMPLETING THE ACKNOWLEDGEMENT BELOW AND EMAILING THIS PAGE ONLY TO MANDERSON@HCPHC.MS**

If you have any questions regarding this addendum, please call me at (228) 467-9231.

****DUE DATE FOR REQUEST FOR PROPOSALS HAS BEEN MOVED TO NOVEMBER 14, 2022 AT 9:00AM DUE TO THE ORIGINAL DUE DATE BEING A HOLIDAY.**

ADDENDUM NO. 1
REQUEST FOR QUALIFICATIONS
FOR CDBG ENGINEERING AT STENNIS INTERNATIONAL AIRPORT

****DUE DATE FOR REQUEST FOR PROPOSALS HAS BEEN MOVED TO NOVEMBER 14, 2022 AT 9:00AM DUE TO THE ORIGINAL DUE DATE BEING A HOLIDAY.**

ACKNOWLEDGEMENT FORM

We hereby acknowledge receipt of Addendum No. 1 for the above reference project. We will ensure that Addendum No. 1 is acknowledged in the proposal submitted by our company.

Print Name of Company: ALLEN & HOSHALL

Print Name of person acknowledging receipt of addendum: Michael R. Young

Signature of person acknowledging receipt of addendum: Michael Young

Date of acknowledgement: 10-31-2022

FIRM OVERVIEW

Allen & Hoshall was founded in Memphis in 1915... 107 years ago

Our Jackson Office opened in 1976... 46 years ago

We have provided aviation engineering services to many clients for over 80 years.

We are a multidisciplinary consulting firm offering professional engineering, architectural, and surveying services. As indicated in the table below, Allen & Hoshall provides a wide range of aviation services.

OUR AVIATION SERVICES

PRELIMINARY SERVICES
Feasibility Studies
Topographic Surveys
Aerial Mapping (Drone)
Obstruction Surveys
ALTA Surveys
Airport Layout Plans (ALP)
Grant Assistance
Cost Estimates
Consultant Coordination
Airfield Planning
Airspace Analysis

AIRSIDE DESIGN
Airfield Geometry
Runways and Taxiways
Aprons
Pavement Rehabilitation
NAVAIDS
Airfield Lighting and Electrical Vaults
Aircraft Fueling Systems
Pavement Analysis
Access Roads and other Roads
Cost Estimates
Environmental
Safety Standards

CONSTRUCTION SERVICES
Construction Administration (Traditional)
Program and Design Management
Construction Management
Bidding Assistance
Scheduling and Phasing
Grant Management
Review/Approve Pay Applications
Review Submittals/Shop Drawings
Value Engineering
Commissioning
Resident Inspection
Design-Build Project Delivery
Claim/Change Order Resolution

LANDSIDE DESIGN-BUILDINGS
Terminals
FBO Facilities
Hangars
ARFF Facilities
Maintenance Facilities
Control Towers
LEED Certification
Cost Estimates

LANDSIDE DESIGN-CIVIL
Perimeter and Service Roads
Surface and Structured Parking
Stormwater Management
Security Fences
Water/Wastewater/Natural Gas
Fire Protection Systems
Runway/Taxiway Tunnels
Cost Estimates

LANDSIDE DESIGN-ELECTRICAL
Substations
Switchgear
Electric Distribution
Solar Farms
Cost Estimates

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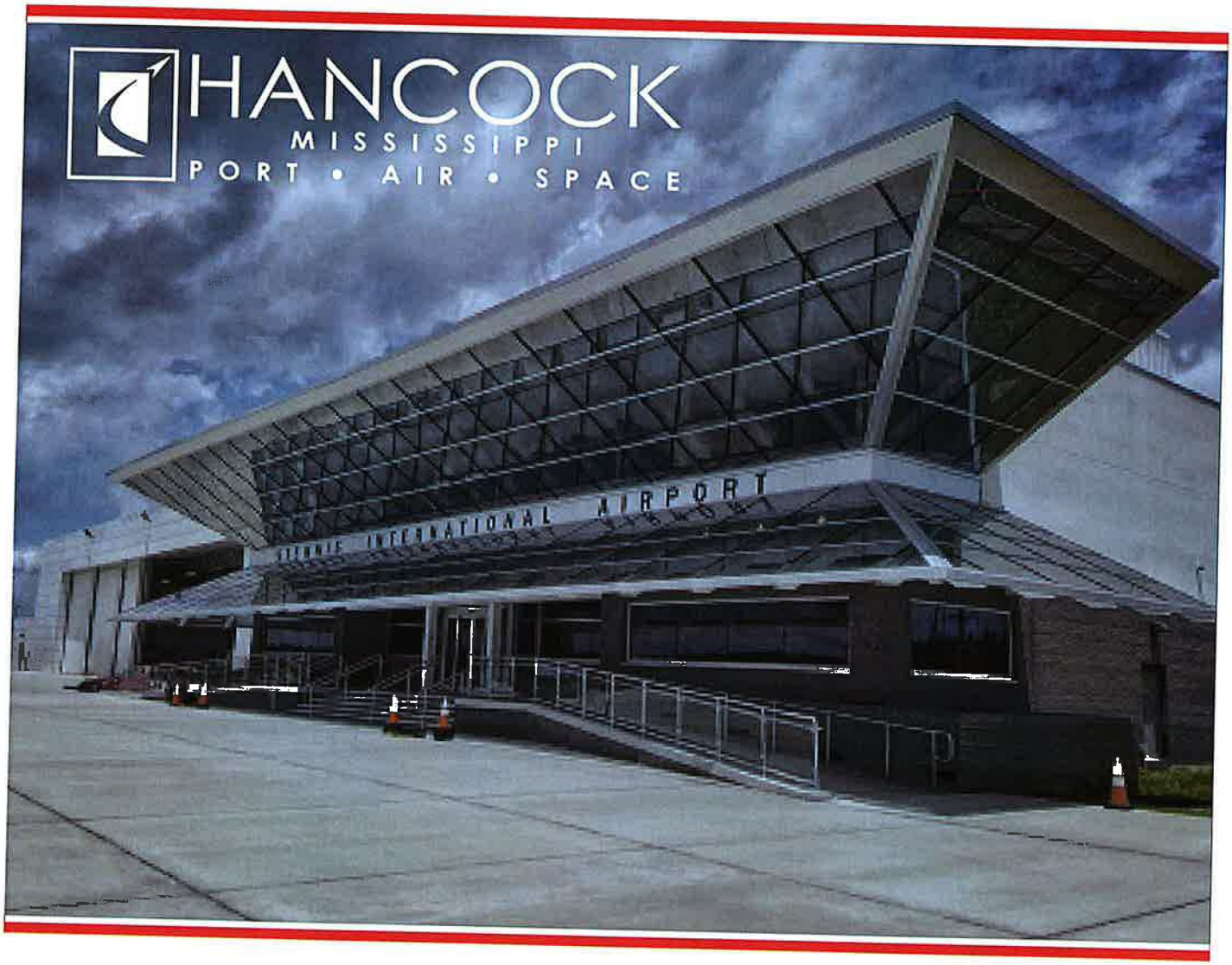
Allen&Hoshall



SECTION 1
QUALIFICATIONS OF PERSONNEL

QUALIFICATIONS OF PERSONNEL

Allen & Hoshall is a full-service firm, and our in house staff includes all disciplines of professional Engineers and Architects required for these projects. The Taxilane Sierra and Packaging Hangar projects are uniquely different, and as shown on the following page, we propose to organize our key personnel into two distinct teams, each with uniquely different skills and experiences.

- Team No. 1: Airside Team for the Taxilane Sierra project
- Team No. 2: Landside Team for the Packaging Hangar project

Charles Bunniran will be our Project Manager for both projects and will be the primary point-of-contact with the Harrison County Port and Harbor Commission and Stennis International Airport. Charles' prior experience includes both airside/horizontal aviation projects and landside/vertical aviation projects.

Charles will be supported by Harry Pratt, Allen & Hoshall's Subject Matter Expert for Aviation. Harry's experience also includes both airside and landside aviation projects.

Each of Allen & Hoshall's Teams will have a Team Leader, who specializes in the specific project type.

- Tim Gibson will be our Team Leader for the Taxilane Sierra project. Tim has extensive experience designing and managing projects involving airfield pavement rehabilitation and replacement.
- Michel Lebel, our Team Leader for the Packaging Hangar Rehabilitation, has extensive experience in designing and managing aircraft hangar projects. Michel's experience includes new hangars and rehabilitation of existing hangars.

There are several attributes of Allen & Hoshall's personnel that we consider to be very important to you and to the success of these projects:

- Our personnel for the Taxilane Sierra and Packaging Hangar projects are experienced, seasoned designers.
- These Engineers and Architects are accustomed to working together as a Team.

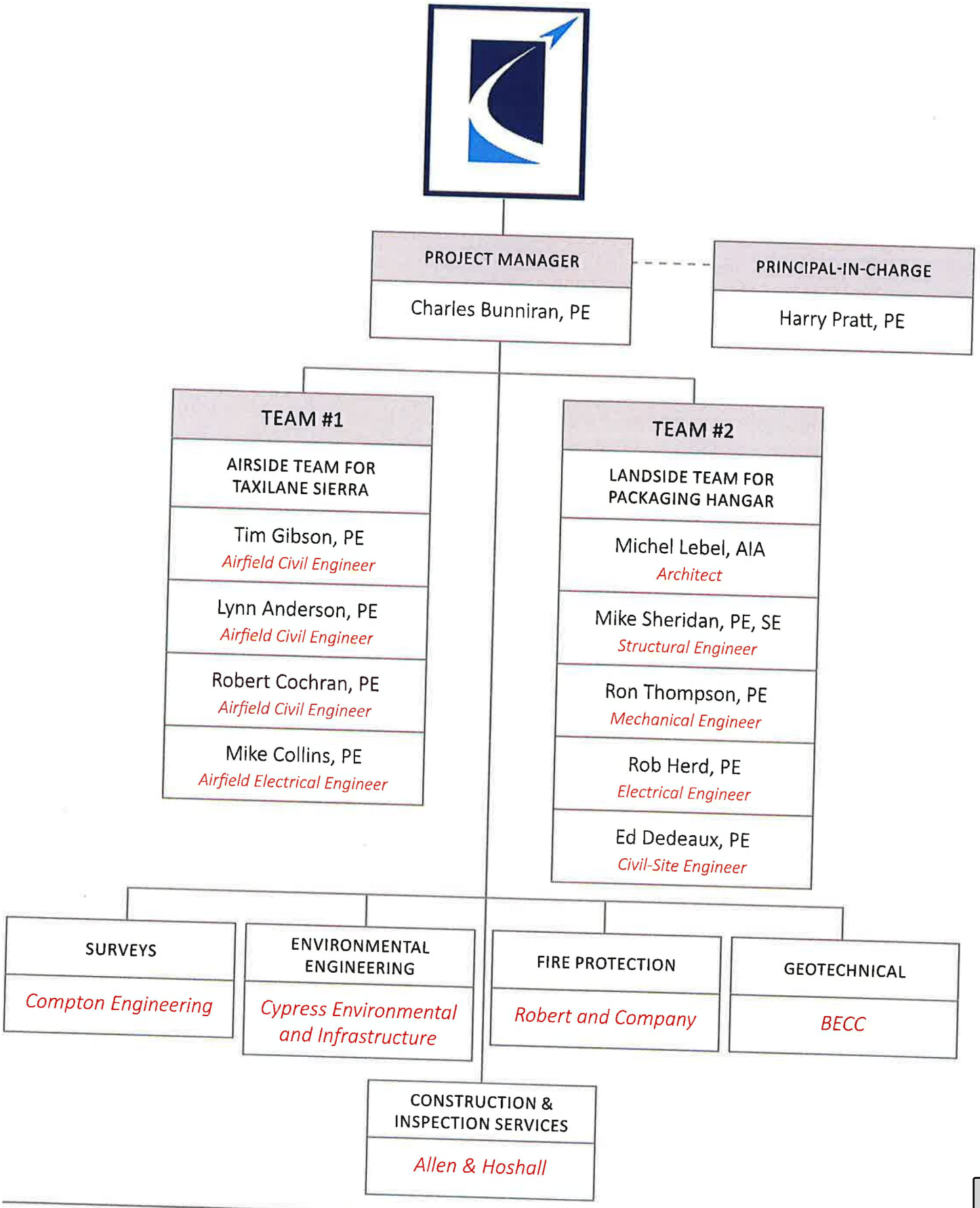
There are specialty consultants on our Team:

- Robert and Company for Hangar Bay Fire Protection Engineering
- BECC for Geotechnical Engineering
- Cypress Environmental for environmental issues
- Compton Engineering for topographic surveys

Allen & Hoshall and these consultants are presently working together on other projects.

Attachment: Allen & Hoshall Proposal (11713 : Spread Proposals fro Engineering Services and Rating

ORGANIZATION CHART



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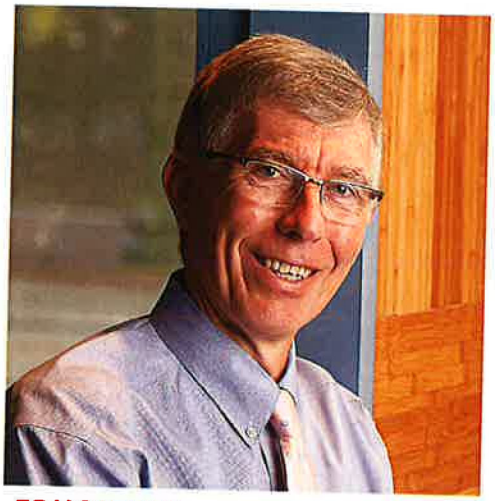

HARRY PRATT, PE
PRINCIPAL IN CHARGE

Harry is Allen & Hoshall's Subject Matter Expert for Aviation and has been involved in both horizontal and vertical aviation projects since 1979. He was Program Manager for Design for the Memphis International Airport (MEM) from 1988-1994 and was Interim Connstruction Manager at the Nashville International Airport (BNA) in 1998, working onsite at the airports full-time for both assignments.

EDUCATION

B.S. Civil Engineering, Christian Brothers University, 1974

M.S. Civil Engineering, University of Memphis, 1980

MBA, University of Memphis, 1983

REGISTRATION

Arkansas, Colorado, Mississippi, New Jersey, Tennessee

AFFILIATIONS

Christian Brothers University, Dean of Engineer's Advisory Board

University of Memphis, Chairman of Civil Engineering's Advisory Board

University of Memphis, Executive MBA Alumni Association, Past President

University of Memphis, Department of Civil Engineering, Adjunct Professor in Airport and Highway Pavement Design

American Consulting Engineers Council

National Society of Professional Engineers

Tennessee Society of Professional Engineers, Past Director of Institute of Transportation Engineers

RELEVANT EXPERIENCE - AIRSIDE PROJECTS

- Taxiway Alpha West Reconstruction (MEM)
  Principal in Charge and Project Manager
- Air Cargo Reconstruction, Phases 1-5 (BNA)
  Principal in Charge and Project Manager
- Taxilane and Apron Reconstruction (MKL)
  Principal in Charge and Project Manager
- Taxiway Bravo South Reconstruction (BNA)
  Principal in Charge
- 5-Year On-Call Services Contract (TUP)
  Principal in Charge

RELEVANT EXPERIENCE - LANDSIDE PROJECTS

- Single GA Hangar - Design/Build Delivery (HSA)
  Principal in Charge
- FedEx 180k Traffic and Staging Program (MEM)
  Design Team Leader for renovation and expansion of FedEx's Memphis Hub
- Terminal Modifications for Passenger Boarding Bridge (JAN)
  Principal in Charge
- Aircraft Rescue and Fire Fighting Facility (UTM)
  Project Civil Engineer

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7.I.7.a

CHARLES BUNNIRAN, PE, CESP
PROJECT MANAGER

Charles has been employed by Allen & Hoshall since 2008. His 16 years of experience include both airside/horizontal and landside/ vertical aviation projects.

EDUCATION

B.S. Civil Engineering, Mississippi State University, 2006

REGISTRATION

Mississippi, Tennessee

CERTIFICATIONS

Local Public Agency Process Training and Certification - MDOT

Pipeline Assessment Certification Program, Lateral Assessment Certification Program, Manhole Assessment Certification Program - NASSCO

AFFILIATIONS

Tennessee Erosion Prevention and Sediment Control - Level 1 & 2

Certified Professional in Erosion & Sediment Control

10HR OSHA Construction Safety

Mississippi Storm Water Management Certification

RELEVANT EXPERIENCE - AIRSIDE PROJECTS

- Taxiway Bravo Reconstruction (HKS)
  Project Manager
- Taxiway Relocation and Reconstruction (Mark Anton Airport)
  Airfield Civil Engineer
- Air Cargo Reconstruction, Phase 3 (BNA)
  Airfield Civil Engineer
- Terminal Apron Reconstruction (CHA)
  Airfield Civil Engineer
- NE Ramp Taxilane Reconstruction (FedEx MEM Hub)
  Airfield Civil Engineer

RELEVANT EXPERIENCE - LANDSIDE PROJECTS

- Single GA Hangar - Design/Build Delivery (HSA)
  Project Manager
- Terminal Modifications for Passenger Boarding Bridge (JAN)
  Project Manager
- Hangar 13 (CHA)
  Civil Engineer
- Aircraft Rescue and Fire Fighting Facility (UTM)
  Airfield Civil Engineer
- Fiber Optic System for Multipurpose Range Complex (Camp Shelby)
  Project Manager
- Hangar Evaluation and Modification (Marion County Airport)
  Civil Engineer

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TIM GIBSON, PE
AIRFIELD ENGINEER & TEAM LEADER FOR TAXILANE SIERRA PROJECT

Tim has been employed by Allen & Hoshall for 16 years. His 31 years of experience have been focused on aviation projects and include Project Management, Design, and Construction Administration.

EDUCATION

B.S. Civil Engineering,
Christian Brothers
University, 1991

RELEVANT AIRFIELD EXPERIENCE

- Taxiway Hotel Reconstruction (TUP)
  Project Airfield Civil Engineer
- Taxiway Alpha West Reconstruction (MEM)
  Project Airfield Civil Engineer
- Taxiway Alpha South Reconstruction (BNA)
  Project Airfield Civil Engineer
- Taxilane and Apron Reconstruction (MKL)
  Project Airfield Civil Engineer
- Air Cargo Reconstruction, Phases 4-5 (BNA)
  Airfield Civil Engineer

LYNN ANDERSON, PE
AIRFIELD ENGINEER

Lynn has been employed by Allen & Hoshall since 1999. Her 23 years of experience have been focused on aviation projects and include Project Management, Design, and Construction Administration.

EDUCATION

B.S. Civil Engineering,
Christian Brothers
University, 1999

RELEVANT AIRFIELD EXPERIENCE

- Taxiway Alpha North Reconstruction (CHA)
  Project Airfield Civil Engineer
- Taxiway Kilo West and Taxiway R3 Reconstruction (BNA)
  Project Airfield Civil Engineer
- Taxiway Relocation and Reconstruction (Mark Anton Airport)
  Project Airfield Civil Engineer
- Taxiway Alpha West Reconstruction (MEM)
  Project Airfield Civil Engineer

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ROBERT COCHRAN, PE
AIRFIELD ENGINEER

Robert has been employed by Allen & Hoshall since 1994. His 28 years of experience have been focused on aviation projects and include Project Management, Design, and Construction Administration.

EDUCATION

B.S. Civil Engineering, Christian Brothers University, 1993

RELEVANT AIRFIELD EXPERIENCE

- Taxiway Alpha West Reconstruction (MEM)
  Project Airfield Civil Engineer
- Taxiway Alpha South Reconstruction (BNA)
  Project Airfield Civil Engineer
- C-5 Tarmac for TN Air National Guard (MEM)
  Project Airfield Civil Engineer

MIKE COLLINS, PE
AIRFIELD ELECTRICAL ENGINEER

Mike has been employed by Allen & Hoshall since 2000. His 29 years of experience include design of airfield lighting, guidance signs, and NAVAIDS.

EDUCATION

B.S. Electrical Engineering, University of Memphis, 1993

RELEVANT AIRFIELD ELECTRICAL EXPERIENCE

- Replace Airfield Guidance Signage (TUP)
  Airfield Electrical Engineer
- Taxiway Alpha West Reconstruction (MEM)
  Airfield Electrical Engineer - Lighting and Signage Design
- Taxiway Alpha South Reconstruction (BNA)
  Airfield Electrical Engineer - Lighting and Signage Design
- Taxiway and Apron Reconstruction (MKL)
  Airfield Electrical Engineer - Lighting and Signage Design
- Taxiway Relocation and Reconstruction (Mark Anton Airport)
  Airfield Electrical Engineer - Lighting and Signage Design

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7.1.7.a

MICHEL LEBEL, AIA
PROJECT ARCHITECT & TEAM LEADER FOR PACKAGING HANGAR PROJECT

Michel has been employed by Allen & Hoshall since 2013. His 17 years of experience include design of FBOs and Aircraft Hangars.

RELEVANT AVIATION DESIGN EXPERIENCE

- Hangar Renovations (Marion County Airport)
  Project Manager/Lead Architect
- Weststar Hangar Renovation (CHA)
  Project Manager/Lead Architect
- Replace Hangar One (MBT)
  Project Manager/Lead Architect

EDUCATION

Delft University of Technology, Delft Netherlands, 2004

Bachelor of Architecture, Mississippi State University, 2005

MIKE SHERIDAN, PE, SE
STRUCTURAL ENGINEER

Mike has been employed by Allen & Hoshall since 2014. His 37 years of experience include the design of new and renovation hangar projects.

RELEVANT STRUCTURAL EXPERIENCE

- Hangar Renovations (Marion County Airport)
  Structural Engineer for evaluation of an existing aircraft hangar to determine its sustainability to support new building loads
- Structural Evaluation for NGIS Trumbo Point (NAS Key West)
  Structural Engineer for this high-priority project executed after the 2021 Surfside Condominium collapse in Miami, FL
- Design of Floodwall at LPV-111.03 (New Orleans, LA)
  Structural Engineer
- Replace Hangar One (MBT)
  Structural Engineer for demolition of the existing hangar and design of a new hangar

EDUCATION

B.S. Civil Engineering, University of Tennessee, 1985

M.S. Structural Engineering, University of Tennessee, 1988

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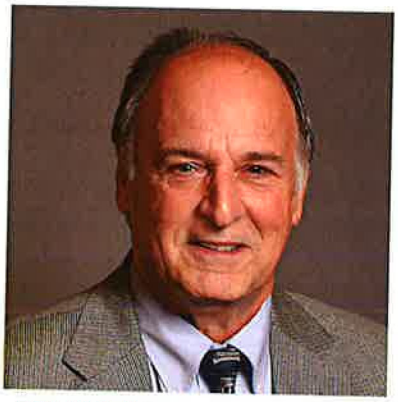
7.1.7.a



RON THOMPSON, PE, CEM, LEED AP
MECHANICAL ENGINEER - HVAC AND PIPING/PLUMBING

Ron has been employed by Allen & Hoshall since 2013. His 50 years of experience include design of HVAC and piping systems, and he is a Certified Energy Manager. Ron has a comprehensive knowledge of design standards and building codes.

EDUCATION

B.S. Mechanical Engineering, Christian Brothers University, 1972

RELEVANT HVAC DESIGN EXPERIENCE

- Hangar 13 (CHA)
  Mechanical Engineer
- Replace Hanagar One (MBT)
  Mechanical Engineer
- Hangar 20 (CHA)
  Mechanical Engineer
- Commercial Terminal Modifications (CHA)
  Mechanical Engineer

WILL HEYWARD, PE, FPE, API 570, LEED AP BD+C
ROBERT AND COMPANY
FIRE PROTECTION ENGINEER

Will has more than 30 years of experience in the design of High Expansive Foam (HEF) and AFF Fire Protection Systems for hangars and fuel transfer facilities.

EDUCATION

Bachelor of Mechanical Engineering, Georgia Institute of Technology, 1986

RELEVANT FIRE PROTECTION DESIGN EXPERIENCE

- Eurocopter (Columbus, MS)
  Fire Protection Design - HEF for Helicopter Hangar
- Stark Aerospace (Columbus, MS)
  Fire Protection Design - HEF System in Hangar
- Port of Gulfport (Gulfport, MS)
  Fire Protection Design for sprinklers, fire alarms, and water distribution

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7.I.7.a

ROB HERD, PE, NCEES
LANDSIDE ELECTRICAL ENGINEER

Rob has been employed by Allen & Hoshall since 1992. His 36 years of experience include design for a variety of building types.

EDUCATION

B.S. Electrical Engineering, University of Memphis, 1986

RELEVANT ELECTRICAL EXPERIENCE

- Airport Power Distribution Equipment Replacement (MEM)
  Electrical Engineer
- FedEx 180k Traffic and Staging Program (MEM)
  Electrical Engineer

ED DEDEAUX, PE
LANDSIDE CIVIL ENGINEER

Ed has been employed by Allen & Hoshall since 1977. His 46 years of experience include aviation projects and municipal building, utility, and infrastructure projects.

EDUCATION

B.S. Civil Engineering, Mississippi State University, 1974

RELEVANT AIRFIELD EXPERIENCE

- Site Improvements - ARFF & ATCT (Camp Shelby, MS)
  Project Engineer
- Site Improvements - T-Hangars (Picayune, MS)
  Project Engineer
- Site Improvements - T-Hangars (Magee, MS)
  Project Engineer

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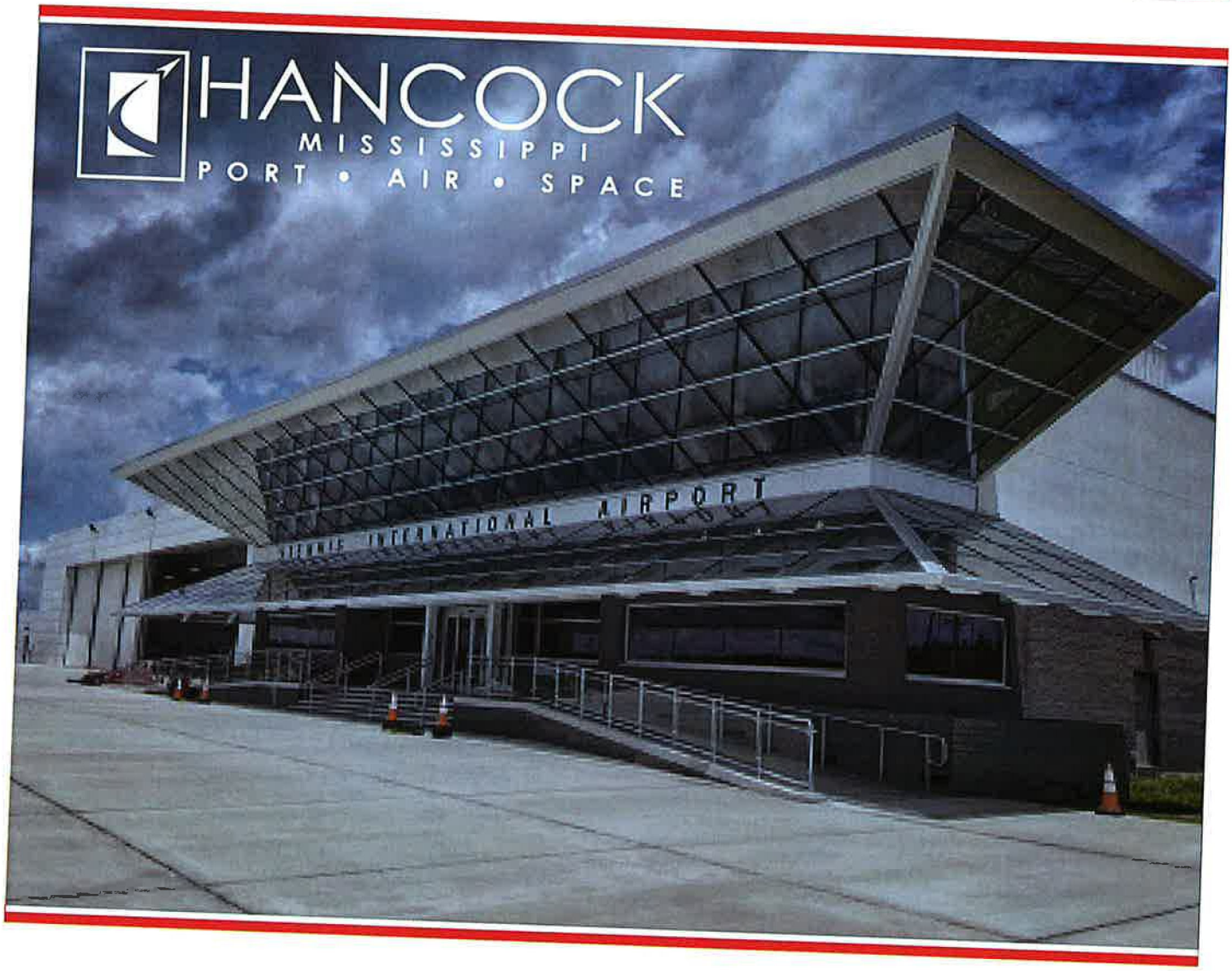

SECTION 2
EXPERIENCE - TAXIWAY REHABILITATION

TAXIWAY ALPHA NORTH REHABILITATION (CHA)
CHATTANOOGA, TENNESSEE

PROJECT DESCRIPTION
Allen & Hoshall provided planning, surveys, design, construction administration, and resident inspection services for the taxiway widening and rehabilitation project.

Project Highlights:

- 15,500 SY Taxiway Rehabilitation
- 18,000 SY Apron Rehabilitation
- Airfield Lighting Replacement
- Guidance Signage Replacement

OWNER
Chattanooga Airport Authority

CONTACT
Terry Hart, President
423.855.2205

COST
$2,132,000

Attachment: Allen & Hoshall Proposal (11713 : Spread Proposals fro Engineering Services and Rating

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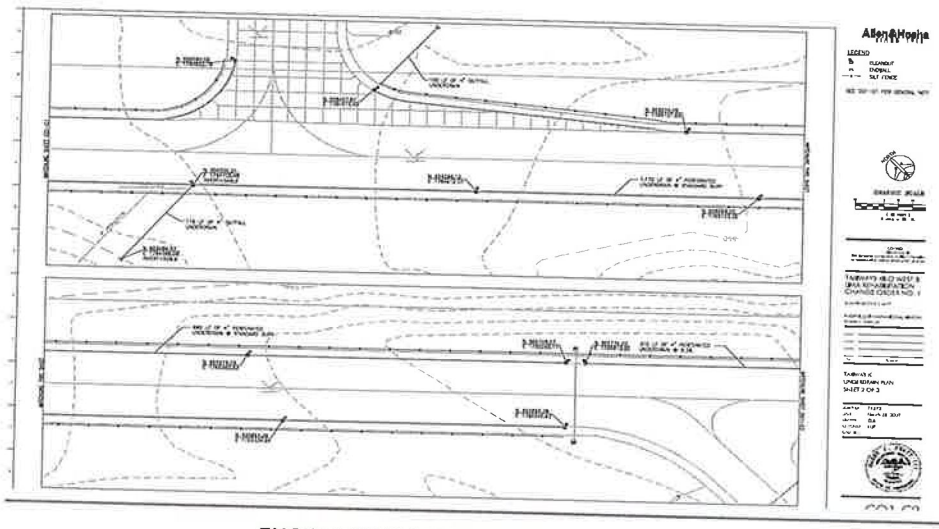
7.I.7.a

TAXIWAY KILO & TAXIWAY R3 PAVEMENT REHABILITATION (BNA)
NASHVILLE, TENNESSEE

PROJECT DESCRIPTION
Allen & Hoshall prepared design documents to construct an underdrain system parallel to and along both sides of Taxiway Kilo West. Pavements on Taxiway R-3 were milled, overlaid, and remarked. The design was expedited and was constructed as a Change Order to a different construction contract. Harry Pratt provided construction administration services for work along Taxiway Kilo during his tenure as Interim Construction Manager for the Metropolitan Nashville Airport Authority.

OWNER
Metropolitan Nashville Airport Authority

CONTACT
Traci Holton
615.275.4139



Attachment: Allen & Hoshall Proposal (11713 : Spread Proposals fro Engineering Services and Rating

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7.I.7.a

TAXIWAY EXTENSION (APT)
JASPER, TENNESSEE

PROJECT DESCRIPTION
Allen & Hoshall provided planning, surveying, engineering design, and CEI services for the extension of the parallel taxiway at the Marion County Airport. The project included grading and drainage, engineered-fill embankments, construction of 1,000 LF of new taxiway pavement, pavement marking, and guidance signs.

OWNER
Marion County, Tennessee

CONTACT
Bill Neal, Airport Manager
423.942.5234

COST
$840,000

Attachment: Allen & Hoshall Proposal (11713 : Spread Proposals fro Engineering Services and Rating
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7.I.7.a

TAXIWAY BRAVO REHABILITATION (HKS)
JACKSON, MISSISSIPPI

PROJECT DESCRIPTION
Allen & Hoshall provided airfield planning and engineering services for the reconstruction of 4,500 SY Taxiway Bravo and taxiway shoulders at Hawkins Field. Services being provided include topographic surveys, Civil Engineering, Electrical Engineering, Geotechnical Engineering, and preparation of cost estimates for design, construction administration, and on-site inspection.

The pavements of the existing Taxiway Bravo have failed, and construction of a new taxiway is required. Allen & Hoshall is investigating probable causes of failure of the existing pavements and is developing recommendations for a new pavement design.

OWNER
Jackson Municipal Airport Authority

CONTACT
Cole Ferris, PE
601.360.8661

COST
$1,300,000

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7.I.7.a

TAXIWAY RELOCATION & RENOVATION (2A0)
DAYTON, TENNESSEE

PROJECT DESCRIPTION
Allen & Hoshall provided planning, surveys, design, and CEI services for the Taxiway Relocation and Renovation project at the Mark Anton Municipal Airport.

Project Highlights:

- 7,250 SY full-depth asphalt replacement
- 17,500 SY crack seal and seal coat
- Pavement markings
- New taxiway lighting and guidance signs

OWNER
City of Dayton

CONTACT
Bryan Janisch
423.775.8407

COST
$1,746,000

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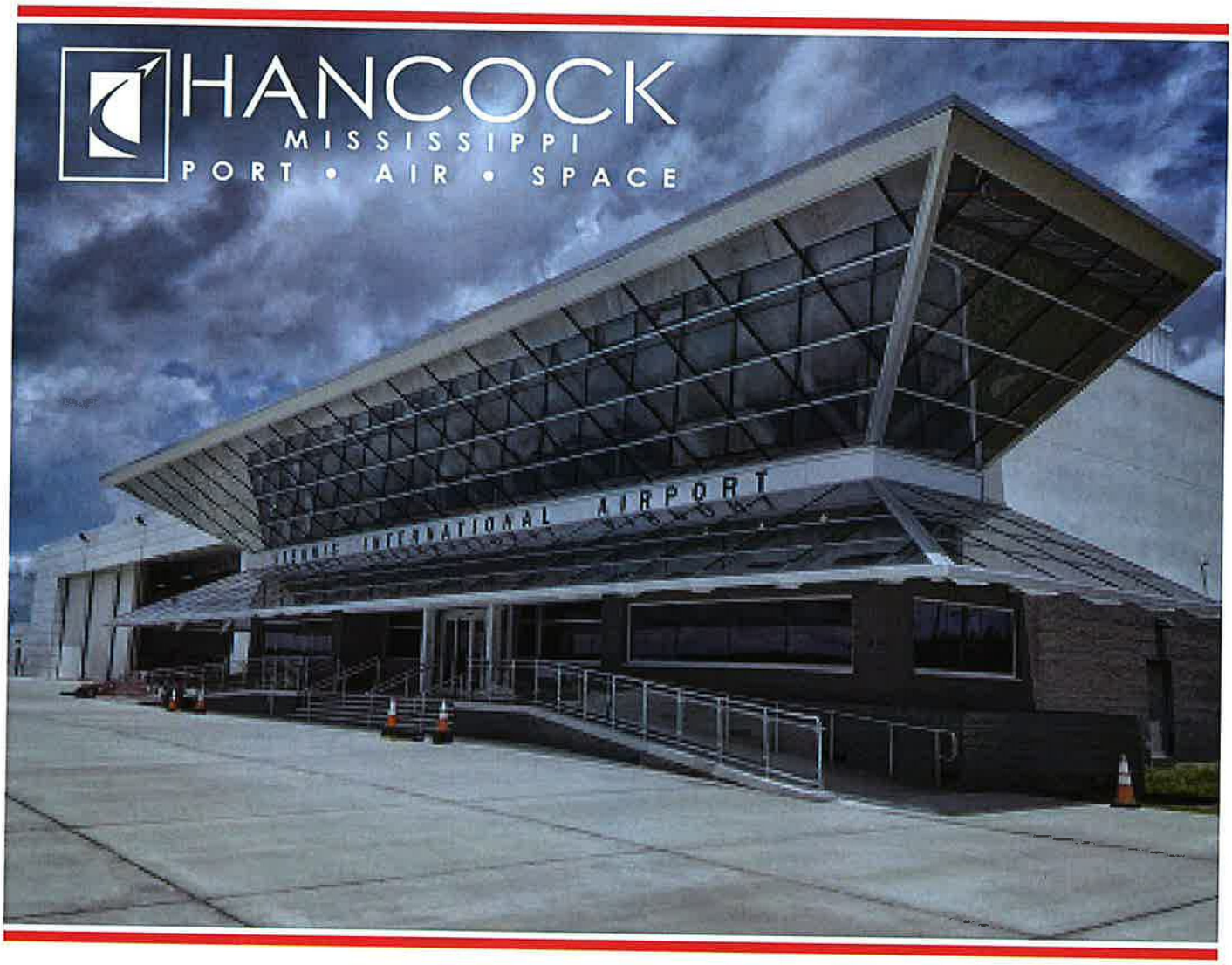

SECTION 3
EXPERIENCE - HANGAR REHABILITATION

HANGAR REHABILITATION (APT)
JASPER, TENNESSEE

PROJECT DESCRIPTION
Allen & Hoshall provided design services for the rehabilitation of an existing 10,000 SF hangar with attached office space at the Marion County Airport.

The scope of work included reskinning exterior walls, replacing exterior doors, gutters, and drainspouts, replacing all windows and insulation, modifications to two bathroom entrances to make them ADA compliant, and an alternate bid item that included removal and replacement of the roof and roof insulation.

OWNER
Marion County, Tennessee

CONTACT
David Jackson, Mayor
423.942.2552

COST
Base Bid - $146,000
Roof Replacement - $133,000

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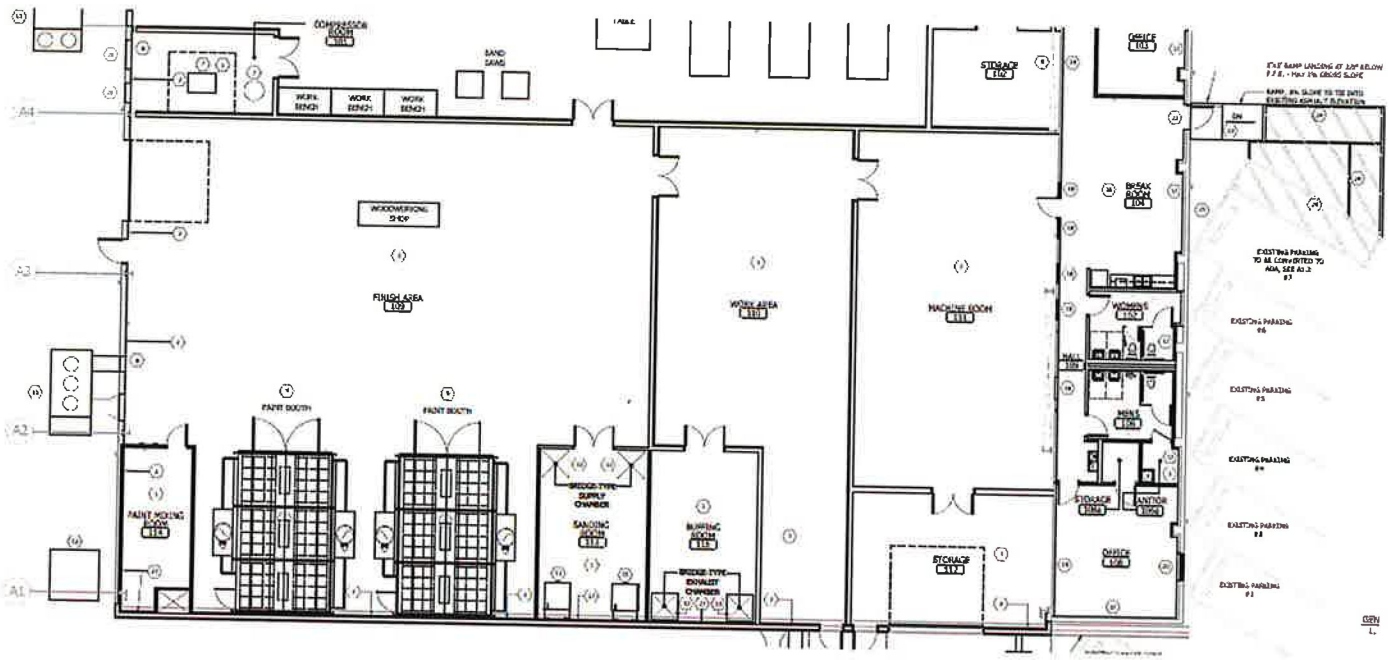
7.I.7.a



WEST STAR HANGAR RENOVATION (CHA)
CHATTANOOGA, TENNESSEE

PROJECT DESCRIPTION
Allen & Hoshall provided design and construction management for the conversion of an existing 16,000 SF hangar building into a woodworking and upholstery shop to rehabilitate aircraft interiors at the Chattanooga Airport.

The project included a code analysis of hazardous material involving flammable paint, fabric, and combustible hazards for the addition of paint booths, dusting booths, woodworking equipment, dust collection, and material storage spaces in the hangar. The office space renovation included restrooms, a breakroom, locker room, and storage.

This project required expert knowledge of the International Existing Building Code to convert the use and occupancy without costly upgrades.

OWNER
Chattanooga Metropolitan Airport Authority

CONTACT
Terry Hart, President
423.855.2205

Attachment: Allen & Hoshall Proposal (11713 : Spread Proposals fro Engineering Services and Rating

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7.1.7.a

HANGAR #20 (CHA)
CHATTANOOGA, TENNESSEE

PROJECT DESCRIPTION
Allen & Hoshall provided planning, A-E design, and construction services for a storage hangar and offices space. The hangar includes 24,900 sq. ft. hangar space with 3,700 sq. ft. of office space.

The project also included automobile parking, landscaping, storm drainage, and all site utilities. The hangar and office space were designed to minimize radar reflectivity because of the close proximity to the FAA radar.

OWNER
Chattanooga Metropolitan Airport Authority

CONTACT
Terry Hart, President
423.855.2205

COST
$4,103,547

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7.I.7.a

DEPOT MAINTENANCE FACILITY BUILDING 375 RENOVATION (SKF)
SAN ANTONIO, TEXAS

PROJECT DESCRIPTION
Allen & Hoshall provided full architectural and engineering services to repair and restore major components and systems in a 1,108,000 SF depot maintenance facility, the largest hangar in the U.S. Air Force Material Command at the time. Activities performed in this hangar include maintenance and repair of the largest aircraft in the Air Force, the C-5A and the B-52. These activities support missions in CONUS and worldwide.

Systems improved include structural, primary and secondary electrical distribution, lighting, HVAC with energy efficient controls, steam and condensate lines, doors, and interior spaces.

As part of our contract with EG&G, Allen & Hoshall provided on-site construction observation which provided timely resolutions to construction issues. In addition to on-site observation, we provided answers for RFI's, received and processed all submittals, and coordinated construction activities with the Greater Kelly Development Agency.

OWNER
U.S. Army Corps of Engineers

COST
$14,000,000

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7.I.7.a

ADAL CORROSION CONTROL HANGAR (SKF)
SAN ANTONIO, TEXAS

PROJECT DESCRIPTION
Allen & Hoshall provided complete design services for the renovation of the HVAC system replacement, fire protection system replacement, painting the interior of the facility; design new mechanical room; asbestos removal and disposal; safety compliance assessment; and design quality control plan. We also performed computerized energy analyses.

Facility requirements included painting, stripping, washing, rinsing, corrosion removal, protective coating and painting for the largest U.S. Air Force corrosion control hangar in the United States.

The architectural changes required a new suspended smooth panel metal ceiling and new smooth panel metal side walls to reduce cooling volume and maximize painting efficiency. Additional alterations included the remodeling of the existing locker room (approximately 10,000 sq. ft. and the addition of mechanical rooms and AFFF pump building.)

The mechanical systems provided two new 850-ton water cooled chillers; each chiller was designed to provide chilled water 80% of the demand time. The air handling systems provided utilize the existing natural gas for heating requirements.

New lighting was provided for the hangar bay behind special constructed glass lenses, so that the light fixtures would not have to be explosion proof. Alternating patterns of high pressure sodium and metal halide fixtures were designed to enhance color optimization. For painting, the hangar bay was illuminated to a level of 75 foot candles with light colored reflection wall and ceiling panels. Standard fluorescent fixtures illuminated the lunch room, lockers, and support spaces.

OWNER
U.S. Army Corps of Engineers

COST
$7,000,000

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7.I.7.a

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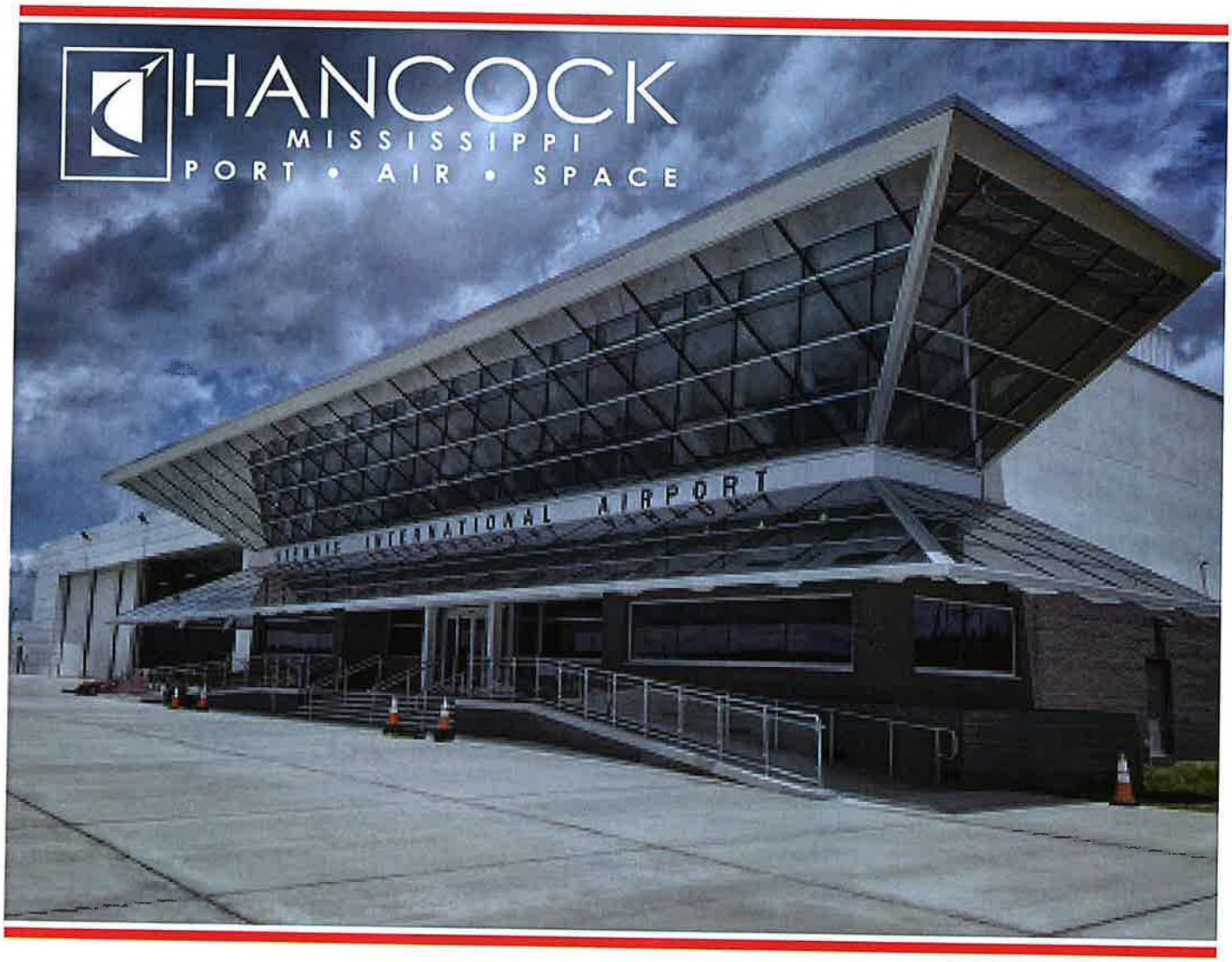
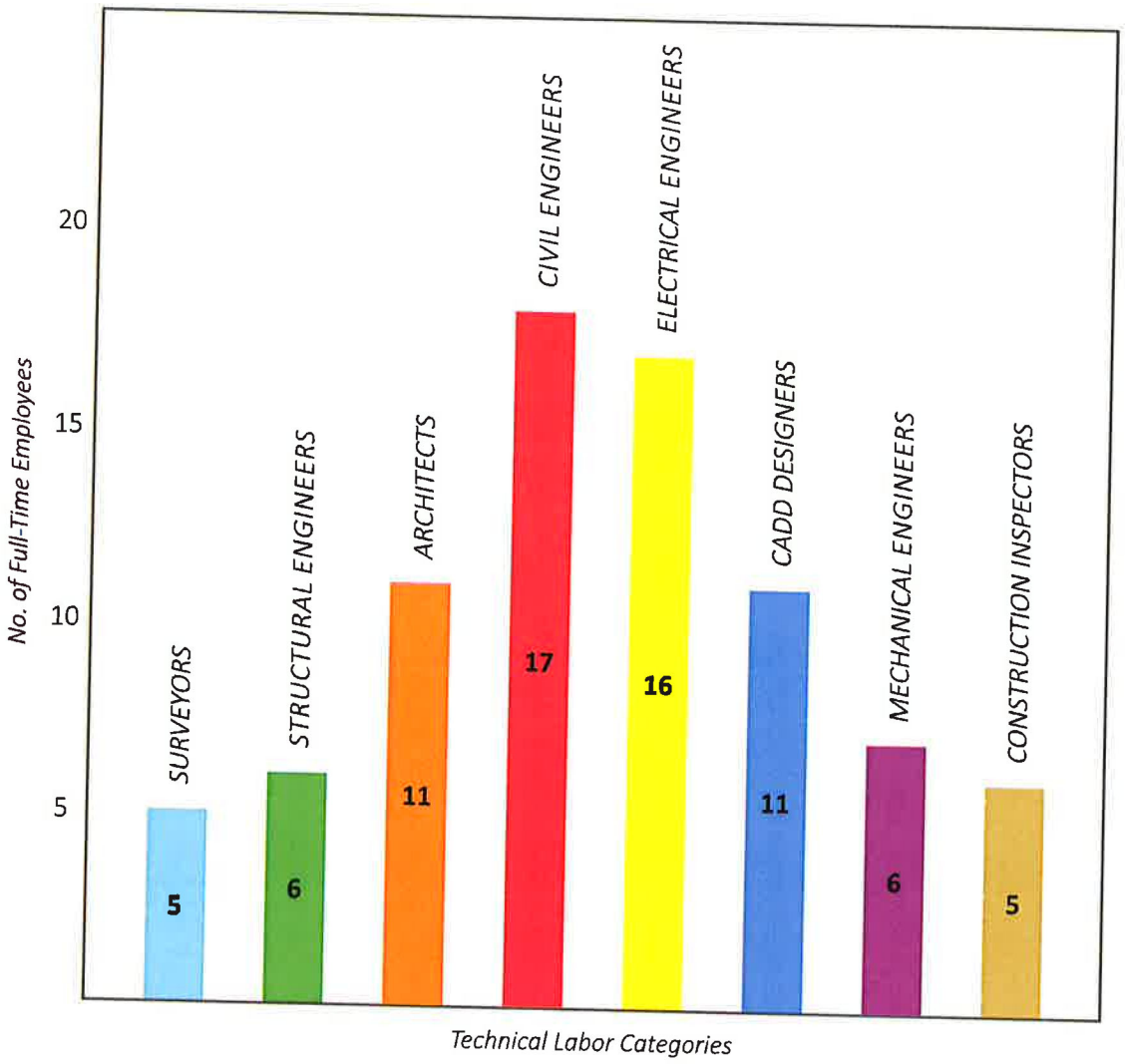


SECTION 4
CAPACITY TO PERFORM

CAPACITY FOR TIMELY COMPLETION OF PROJECTS

Allen & Hoshall is proud of our record of delivering outstanding service and quality on a timely basis. At the beginning of the project, we will work with you to set a project schedule with milestones for measuring performance. We pledge to keep you informed of our progress.

We are adequately staffed with full-time staff to provide any professional services you may require.



Based on our team's staffing, current workload, and backlog of work, we can meet any reasonable completion schedule.

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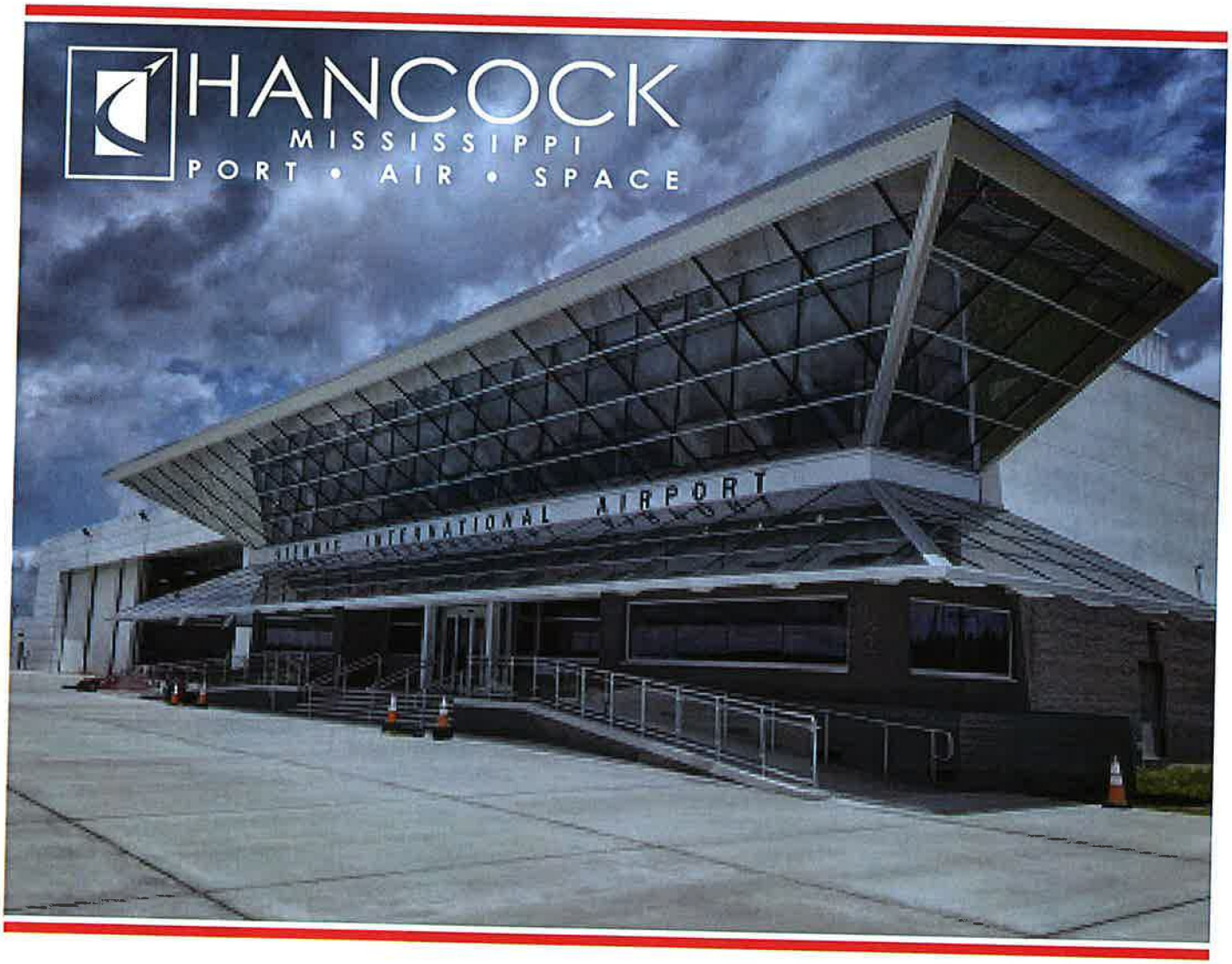

SECTION 5
OTHER INFORMATION

GRANT EXPERIENCE IN MISSISSIPPI

Allen & Hoshall has a long history of providing engineering services to clients in Mississippi, and we are have extensive experience assisting clients with the administration and management of State and Federal grant programs. Our experience with grants includes working with MDA, various planning and development districts, USDA-Rural Development, and other agencies. Below is a representative list of Allen & Hoshall's experience in Mississippi with projects involving grants.

CLIENT	PROJECT	PROJECT NO.	AMOUNT	STATUS
APPALACHIAN REGIONAL COMMISSION				
Amory, MS	Port Bridge Crane	-	$600,000	Construction Complete
Columbus, MS	Lowndes County Port	-	$4,000,000	Construction Complete
	Lowndes County Port Warehouse Addition and Rail Spur	-	$500,000	Construction Complete
	Lowndes County Port Warehouse Expansion	-	$350,000	Construction Complete
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM				
Amory, MS	107th Street Improvements	B-77-HN-28002	$215,000	Construction Complete
	Dalrymple Road	B-77-HN-28002	$135,000	Construction Complete
Bay Springs, MS	Katrina Debris Removal	R-110-113-01-GZ	$275,000	Construction Complete
	Industrial Park WWTP Improvements	R-103-113-01-KED	$880,000	Construction Complete
	Southwest Water Distribution	1126-09-113-PF-01	$223,000	Construction Complete
Beulah, MS	Water Well	7-120-PF-01	$299,000	Construction Complete
Canton, MS	Allison's Wells School of Arts & Crafts	1-1138-141-ED-01	$600,000	Construction Complete
Clarke County, MS	Watkins Hospital Improvements	00-012-PF-01	$627,000	Construction Complete
Coahoma, MS	Wastewater Treatment Plant	1131-14-416-PF-01	$410,000	Construction Complete
	WWTP Pump Station	1135-18-416-PF-01	$219,000	Construction Complete
Crosby, MS	2012 Water System Improvements	1129-12-159-PF-01	$264,000	Construction Complete
	Pump Station, Sewer Line & Fence	1121-04-159-PF-01	$125,000	Construction Complete
	Wastewater Discharge Line	1121-04-159-PF-02	$232,000	Construction Complete
	Sanitary Sewer Rehabilitation	1133-17-159-PF-01	$164,000	Construction Complete
Dungan Engineering	Gloster Natural Gas System Improvements	R-103-195-01-KED	$180,000	Construction Complete
Edwards, MS	Sewer Improvements	3-113A-275-PF01	$145,000	Construction Complete
	Sewer Improvements	1120-03-175-HS-01	$267,000	Construction Complete
	Sewer Rehabilitation	99-175-PF-01	$275,000	Construction Complete
	Sewer Repairs	1117-00-175-EM-01	$70,000	Construction Complete
	Town Hall Restoration	R-110-175-01-GZ	$295,000	Construction Complete
	Water Improvements	1122-05-175-PF-01	$150,000	Construction Complete
	Water System Improvements	1125-10-261-PF-01	$277,000	Construction Complete
	Water Well	1118-01-175-PF-01	$275,000	Construction Complete
Ellisville, MS	Bridge Replacements	3-113A-120-UN-01	$140,000	Construction Complete
Enterprise, MS	Fire Station	1120-03-178-PF-01	$132,000	Construction Complete
	Senior Citizens Center	1124-07-178-PF-01	$300,000	Construction Complete
Forest, MS	City Hall ADA Improvements	1126-09-186-PF-01	$371,563	Construction Complete
	Forest Services Center Restoration	R-110-186-01-GZ	$416,000	Construction Complete
Franklin County, MS	Roof Asbestos Abatement	2-1139-680-ED-01	$75,000	Study Complete

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CLIENT	PROJECT	PROJECT NO.	AMOUNT	STATUS
Gunnison, MS	Housing Acquisition/Relocation	5-211-HS-01	$357,000	Design Complete
	Housing Revitalization Project	8-1125-211-HS-01	$10,000 (fee)	Construction Complete
	Wastewater Pump Stations	6-211-EM-01	$39,000	Construction Complete
	Water and Wastewater Improvements	499-211-CE-01	$670,000	Construction Complete
	Water Tank Evaluation	8-1125-211-HS-01	$1,000 (fee)	Study Complete
Harrison County Utility Authority	Water and Sewer System Appraisal	HARCUA-02/S11	$48,000 (fee)	Study Complete
Heidelberg, MS	Sewer Rehabilitation	1102-14-208-PF-01	$210,000	Construction Complete
	Drainage and Sewer Improvements	1135-18-208-PF-01	$432,642	Construction Complete
Hinds County, MS	Eastside Water Association Well and Distribution	1129-12-025-PF-01	$965,000	Construction Complete
Lake, MS	Downtown Improvements	1118-01-226-DI-01	$47,000	Construction Complete
	Emergency Water Well Repairs	08-226-EM-01	$51,000	Construction Complete
	Highway 80 East Water and Sewer	08-226-PF-01	$958,000	Construction Complete
	Peco Infrastructure Improvements	R-103-226-01-KED	$1,125,000	Construction Complete
	Sewer Extension	1121-04-226-PF-01	$250,000	Construction Complete
	Wastewater Treatment Improvements	1118-01-226-PF-01	$273,000	Construction Complete
	Water and Sewer Extension	97-226-ED-IF01	$250,000	Construction Complete
	Water Well	8-226-PF-01	$250,000	Construction Complete
Louin, MS	Fire Station Addition	1126-09-236-PF-01	$96,000	Construction Complete
Lula, MS	Sewer System Improvements	1129-12-240-PF-01	$206,243	Construction Complete
	Sanitary Sewer Improvements	1129-12-240-PF-02	$90,363	Construction Complete
Madison County, MS	Rail, Road, Water, Sewer, and Gas	3-113A-045-ED-IF01	$140,000	Construction Complete
Madison, MS	Sunnybrook Farms Access Road	97-249-ED-IF01	$350,000	Construction Complete
Mize, MS	Senior Fellowship Center	1125-08-261-PF-01	$347,400	Construction Complete
Montrose, MS	Water Well	1124-07-263-PF-01	$300,000	Construction Complete
Mound Bayou, MS	Wastewater System Improvements	6-99-245-C9-01	$244,000	Construction Complete
	Emergency Sewer Repairs	1122-05-269-EPF-01	$75,000	Construction Complete
	Fire Truck and Equipment	6-99-245-C9-01	$94,000	Project Complete
	Storm Drainage Improvements	1125-08-269-PF-01	$450,000	Construction Complete
	Wastewater System Improvements	499-245-CE-01	$400,000	Construction Complete
	Water System Improvements	8-1125-245-PF-01	$418,000	Construction Complete
Neshoba County, MS	Coliseum ADA Improvements	1136-19-050-PF-01	$ 208,244	Construction Complete
Newton, MS	City Hall Improvements	1119-02-277-PF-01	$185,000	Construction Complete
Pachuta, MS	Sewer Improvements	1120-03-288-PF-01	$150,000	Construction Complete
	Wastewater Treatment Improvements	4-228-PF-01	$100,000	Construction Complete
	Water Improvements	1123-06-288-PF-01	$280,000	Construction Complete
	Water Tank and Water Treatment Plant Improvements	8-288-PF-01	$120,000	Construction Complete
Pelahatchie, MS	Water Well and Distribution Extension	6-294-PF-01	$600,000	Construction Complete
Philadelphia, MS	Water and Sewer Improvements	10-296-PF-01	$350,000	Construction Complete
	Industrial Building Improvements	1121-04-296-ED-01	$450,000	Construction Complete
	Water and Wastewater Improvements	B-80-DN-28-0041	$400,000	Construction Complete
Polkville, MS	Community Center Improvements	1123-06-401-PF-01	$206,000	Construction Complete
	Elevated Water Tank	1126-09-401-PF-01	$450,000	Construction Complete
	Library ADA Improvements	1124-07-401-PF-01	$222,000	Construction Complete
	Water Well	1134-17-401-PF-01	$450,000	Construction Complete
	Water Distribution	1135-19-401-PF-01	$350,000	Construction Complete

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Attachment: Allen & Hoshall Proposal (11713 : Spread Proposals fro Engineering Services and Rating

CLIENT	PROJECT	PROJECT NO.	AMOUNT	STATUS
Port Gibson, MS	Water Tank	8-305-PF-01	$300,000	Construction Complete
Puckett, MS	Wastewater Treatment System	00-309-PF-01	$300,000	Construction Complete
Quitman, MS	Sewer Extension	99-311-ED-IF-01	$190,000	Design Complete
	Sewer Rehabilitation	1120-03-311-PF-01	$250,000	Construction Complete
	Wastewater Treatment Improvements	6-380-ED-IF01	$668,000	Design Complete
Scott County, MS	Health Department	5-062-PF-01	$252,000	Construction Complete
	Human Services Building	1120-03-062-PF-01	$408,000	Construction Complete
Sebastopol, MS	Health Clinic Expansion and Renovation	8-331-PF-01	$242,000	Construction Complete
	Sebastopol Clinic	2-1139-221-RH-01	$125,000	Construction Complete
	Town Hall Improvements	09-331-PF-01	$110,000	Construction Complete
Smith County, MS	Hospital Improvements	7-085-PF-01	$400,000	Construction Complete
Sunflower, MS	Sewer Rehabilitation	99-355-PF-01	$265,000	Construction Complete
	Wastewater Lagoon Improvements	7-355-PF-01	$230,000	Construction Complete
	Water Distribution Improvements	6-121-PF-01	$272,000	Construction Complete
Taylorsville, MS	Health Department	6-131-PF-01	$121,700	Construction Complete
Utica, MS	Emergency Natural Gas System Repairs	1113-96-359-EM-01	$50,000	Construction Complete
	Water System Improvements	1102-09-370-PF-01	$417,000	Construction Complete
Vicksburg, MS	Airport Improvements	1120-03-374-ED-01	$650,000	Construction Complete
	Channel Improvements	R-110-376-01-GZ	$819,000	Construction Complete
	Rail Spur	01-374-ED-IF-01	$500,000	Design Complete
	Relocation of Long Lake Road and Drainage Ditch	5-229-ED-IF01	$750,000	Construction Complete
	Sewer Collectors	4-229-PF-01	$450,000	Construction Complete
	Sewer Improvements	1-1138-333-PF-01	$88,000	Construction Complete
	Sewer Service Connections	99-374-PF-01	$292,000	Construction Complete
Walnut Grove, MS	Wastewater Treatment Expansion	00-376-PF-01	$263,000	Construction Complete
	Wastewater Treatment Improvements	1-1138-333-PF-01	$380,000	Construction Complete
	Water & Sewer Improvements	1120-03-376-PF-01	$300,000	Construction Complete
	Water, Sewer, & Gas System Extension	98-376-ED-IF-01	$400,000	Construction Complete
	Well, Tank, Utilities, and Paving	3-113A-333-ED-IF01	$500,000	Construction Complete
Wayne County, MS	Fire Protection Water System and Sewer Improvements	5-419-EDIF01	$400,000	Construction Complete
Winstonville, MS	Sewer System Improvements	1129-12-390-PF-01	302,000	Construction Complete
	Emergency Sewer Repairs	1120-03-390-EM-01	$70,000	Construction Complete
	Emergency Water Well Repairs	06-390-EM-01	$40,000	Construction Complete
	Street Improvements	99-390-PF-01	$264,000	Construction Complete
	Water Well	6-390-PF-01	$294,500	Construction Complete
	Sewer Improvements	1133-16-390-PF-01	$153,000	Construction Complete
HOUSING AND URBAN DEVELOPMENT				
Madison, MS	Madison Square Center for the Arts Dressing Room Improvements	B-06-SP-MS-0545	$250,000	Construction Complete
	Welcome Center, Phase 1	B-06-SP-MS-0545	$100,000	Construction Complete
	Welcome Center, Phase II	B-06-SP-MS-0545	$150,000	Construction Complete

Packet Pg. 420
7.1.7.a
Attachment: Allen & Hoshall Proposal (11713 : Spread Proposals fro Engineering Services and Rating

ENGINEERING SERVICES FOR KATRINA COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

we are your **AVIATION** consulting partner

with a shared vision of **GROWTH**, and

who knows how to **REHABILITATE** your facilities.

SUBMITTED BY

digital engineering

IN ASSOCIATION WITH

INFINITY ENGINEERING CONSULTAN
SIMPKINS & COSTELLI
CASSADY - ACADIA LAND SURVEYIN
EUSTIS ENGINEERING
ELEY GUILD HARDY ARCHITECTS

Attachment: Digital Engineering Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

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Section F - Projects

Section G - Project, Personnel Matrix

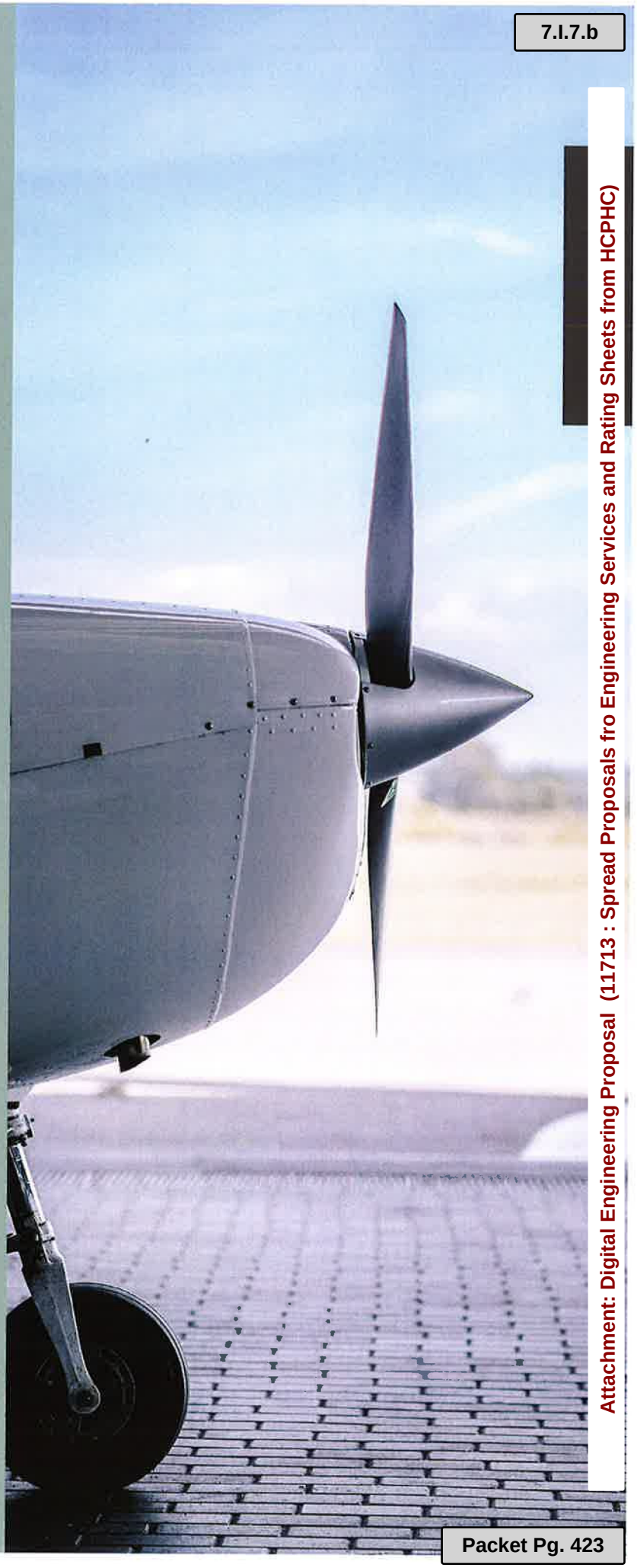
Section H - Additional Information

STANDARD FORM 330 | PART II

digital engineering

Attachment: Digital Engineering Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

TRANSMITTAL LETTER



Attachment: Digital Engineering Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

digital engineering
DIGITAL ENGINEERING & IMAGING, INC.

Hancock County Port and Harbor Commission
14054 Fred & Al Key Road
Kiln, MS 39556

November 14, 2022

RE: Engineering Services for Katrina Community Development Block Grant (CDBG) Program

The Hancock County Port and Harbor Commission was awarded CDBG funding for improvements at the Stennis International Airport (KHSA). Reconstruction1 of Taxilane Sierra, and extensive renovations to hangars located on airport grounds are critical to the Commission's mission of improving its infrastructure in order to support the airport's continued growth and economic development impact on the region.

Equally as important is your trust in a team who can assist you in improving these infrastructure needs. A true partner who is intimately familiar with the Airport's impact to the local community.

That team is the Digital Engineering (DE) team:

Your AVIATION consulting partner with a shared vision of GROWTH, and who knows how to REHABILITATE your facilities.

We understand that improvement efforts pertaining to your Katrina CDBG funded projects require a partner who intricately familiar with:

- the need for local resources to fully support your staff
- FAA, MDOT, MDA and HUD standards and procedures
- experience with management of CDBG funded projects.

Our Team has a vast knowledge of airport infrastructure with an array of project experience involving taxiways, aprons, hangars, access roadways, vehicular parking facilities, etc. The success story of our partnership with you will be rooted in the content of our FOCUS PAGE, as well as the details we provide throughout our SF330 form.

In Section E of our SF330 form, we illustrate an overview of the DE team which includes local staff from our Waveland office who will lead your engineering consultant team. You will learn of their intimate knowledge of your infrastructure needs, as well as our capabilities as a Prime in holistically approaching each project to spearhead effective project development and implementation.

In Section F of our SF330 Form, we include projects that illustrate our team's ability to complete improvements to airport facilities in a timely manner. This experience includes our work for CDBG-funded projects including improvements to the SELEX Galileo, Inc. aircraft hangar facility, concrete apron, and fire protection water loop, as well as our program management and design experience for Harrison County Utility Authority's $250M CDBG-funded Katrina Recovery Program.

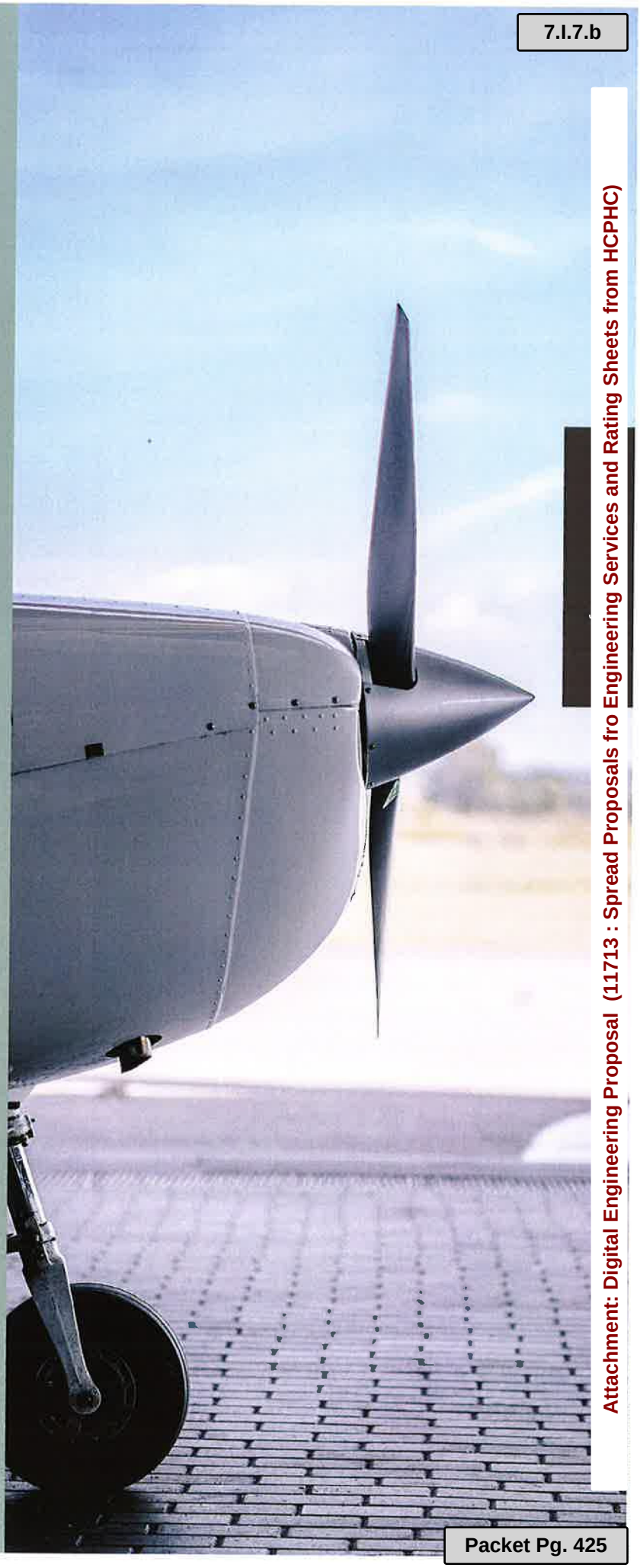
The DE team stands ready to partner with you to move the needs of Stennis International Airport forward.

Sincerely,
DIGITAL ENGINEERING

L. Bruce Newton, P.E., MBA
President

Attachment: Digital Engineering Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

FOCUS PAGE



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ENGINEERING SERVICES FOR KATRINA COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

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SUBMITTED BY

digital engineering

IN ASSOCIATION WITH

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digital engineering

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TRANSMITTAL LETTER

transmittal letter

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digital engineering

DIGITAL ENGINEERING & IMAGING, INC.

Hancock County Port and Harbor Commission
14054 Fred & Al Key Road
Kiln, MS 39556

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DIGITAL ENGINEERING

L. Bruce Newton, P.E., MBA
President

focus page

FOCUS PAGE

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we are your **AVIATION** consulting partner with a shared vision of **GROWTH**, and who knows how to **REHABILITATE** your facilities.

QUICK DIGITAL ENGINEERING FACTS

- Transportation and Water Resources Engineering and Program Management
- 20+ Years Bettering our Mississippi Golf Coast Communities
- 12 Full-Time Mississippi Professional Engineers and 3 Professional Traffic Operations Engineers

COMMUNICATING WITH YOU IS OUR PRIORITY

Gerald Babin, P.E.
Project Manager

Has overseen the successful completion of over 100 aviation projects on 13 airports in the past 27 years

Alan Krouse, P.E.
QA|QC

Program Manager overseeing $73M in design & construction for Baton Rouge Metropolitan Airport

David LeBreton, Jr., P.E.
Civil Engineering

Program Manager & Engineer of Record for St. Tammany Parish Regional Airport

L. Bruce Newton
Principal-in-Charge

Your independent point of contact for project progress and satisfaction

Bettering Gulf Coast Communities since 1990

A COLLABORATIVE TEAM

- local resources to fully support your staff
- knowledgeable in federal and state funding mechanisms
- teaming partners with success working together

DIGITAL ENGINEERING + STENNIS INTERNATIONAL AIRPORT

100+
AVIATION GRANTS MANAGED BY DE STAFF

$3.4M
MANAGED IMPROVEMENTS TO SELEX GALILEO, INC. AIRCRAFT HANGAR + AGE PAD

$270M
CDBG FUNDED PROJECTS MANAGED BY DE STAFF

4
PROJECTS COMPLETED FOR STENNIS BY THE DE TEAM

Team Organization Structure - SECTION D
Key Personnel Experience - SECTION E
Experience in Horizontal Construction / Capital Projects - SECTION F
Key Personnal Participation in Past Projects - SECTION G
Capacity, Firm Size, Location - SECTION H

standard form 330 | part I

STANDARD FORM 330

Part I

Digital Engineering & Imaging, Inc.
Infinity Engineering Consultants, LLC
Simpkins & Costelli, Inc.
Cassady-Acadia Land Surveying, LLC
Eustis Engineering, LLC
Eley Guild Hardy Architects, P.A.

Attachment: Digital Engineering Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

ARCHITECT – ENGINEER QUALIFICATIONS

PART 1 – CONTRACT-SPECIFIC QUALIFICATIONS

A. CONTRACT INFORMATION

1. TITLE AND LOCATION (City and State)
Engineering Services for Katrina Community Development Block Grant Program
Hancock County, Mississippi

2. PUBLIC NOTICE DATE
October 12, 2022

3. SOLICITATION OR PROJECT NUMBER
NA

B. ARCHITECT-ENGINEER POINT OF CONTACT

4. NAME AND TITLE
L. Bruce Newton, P.E., MBA, Executive Vice President, Principal

5. NAME OF FIRM
Digital Engineering and Imaging, Inc.

6. TELEPHONE NUMBER
228.463.0130

7. FAX NUMBER
228.463.0160

8. E-MAIL ADDRESS
bnewton@deii.net

C. PROPOSED TEAM
(Complete this section for the prime contractor and all key subcontractors)

	(Check) PRIME	(Check) J-V PARTNER	(Check) SUBCON TRACTOR	9. FIRM NAME	10. ADDRESS	11. ROLE IN THIS CONTRACT
a.	✓			Digital Engineering and Imaging, Inc. (SB) ☑ CHECK IF BRANCH OFFICE Digital Engineering and Imaging, Inc. (SB) ☐ CHECK IF BRANCH OFFICE Digital Engineering and Imaging, Inc. (SB) ☑ CHECK IF BRANCH OFFICE	314 Coleman Avenue Waveland, MS 39576 527 W. Esplanade Avenue Ste. 200 Kenner, LA 70065 3500 Highway 190 Ste. 201 Mandeville, LA 70471	**Prime Consultant:** Project Management QA/QC Civil Engineering Design Support Construction Inspection CDBG Compliance
b.			✓	Infinity Engineering Consultants, LLC (SLDBE, SBE, LAUCP) ☐ CHECK IF BRANCH OFFICE	4001 Division Street Metairie, LA 70002	**Sub Consultant:** Mechanical Engineering Electrical Engineering
c.			✓	Simpkins & Costelli, Inc. ☐ CHECK IF BRANCH OFFICE	401 32nd ½ Street Gulfport, MS 39507	**Sub Consultant:** Structural Engineering
d.			✓	Cassady-Acadia Land Surveying, LLC ☑ CHECK IF BRANCH OFFICE	1714 22nd Avenue Gulfport, MS 39501	**Sub Consultant:** Surveying Services
e.			✓	Eustis Engineering, LLC ☑ CHECK IF BRANCH OFFICE	3011 28th Street Metairie, LA 70002	**Sub Consultant:** Geotechnical Engineering
f.			✓	Eley Guild Hardy Architects, P.A. ☑ CHECK IF BRANCH OFFICE	1091 Timmy Munro Drive Biloxi, MS 39532	**Sub Consultant:** Architecture

D. ORGANIZATIONAL CHART OF PROPOSED TEAM ☑ *(Attached)*

Attachment: Digital Engineering Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

ORGANIZATION CHART

DE TEAM ORGANIZATION CHART

TEAM MEMBERS

Digital Engineering (DE)
Infinity Engineering (IE)
Simpkins & Costelli (SC)
Cassady-Acadia (CA)
Eustis Engineering (EU)
Eley Guild Hardy (EGH)

HANCOCK MISSISSIPPI PORT • AIR • SPACE

digital engineering

PROJECT MANAGER
Gerald Babin, P.E. (DE)

PRINCIPAL IN CHARGE
L. Bruce Newton, P.E., MBA (DE)

QAQC MANAGER
Alan Krouse, P.E. (DE)

TECHNICAL SUPPORT SERVICES

CIVIL ENGINEERING
John Stein, P.E. (DE)
Frank Liang, P.E., PTOE (DE)
David LeBreton, P.E., PTOE, PTP, RSP_1 (DE)
Michael Flynn, P.E. (DE)

STRUCTURAL ENGINEERING
Madeline Costelli Pettry, P.E. (SC)
Michael Costelli, P.E. (SC)
David LeBlanc, P.E. (SC)

DESIGN SUPPORT
Mike Prine (DE)

SURVEYING
Michael Blanchard, PLS (CA)
Wayne Vice, Jr., LSI (CA)

ELECTRICAL ENGINEERING
Gregory Lintinger, Sr., P.E. (IE)

MECHANICAL ENGINEERING
Raoul Chauvin, III, P.E. (IE)
Brian Lauritsen, EI (IE)

GEOTECHNICAL ENGINEERING
Benjamin Cody, P.E. (EU)
Brian Deschamp, P.E. (EU)

ARCHITECTURE
Mark Lishen, AIA, LEED AP (EGH)
Kyle Kish, AIA, LEED, AP, CDT (EGH)
J. Heath Perry, AIA, NCARB, CSI, CDT (EGH)

CONSTRUCTION INSPECTION
C.J. Boynes (DE)

Attachment: Digital Engineering Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
Gerald W. Babin, Jr., P.E.	Project Manager	a. TOTAL: 36	b. WITH CURRENT FIRM: 1

15. FIRM NAME AND LOCATION *(City and State)*
Digital Engineering & Imaging, Inc., Kenner, LA

D E

16. EDUCATION *(Degree and Specialization)*	17. CURRENT PROFESSIONAL REGISTRATION *(State and Discipline)*
B.S., Civil Engineering Technology B.S., Civil Engineering	MS, Civil Engineering (No. 33289) LA, Civil and Environmental Engineer (No. 28785)

18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc)*
Member of Mississippi Airports Association, LAMA, ASCE and LES

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION *(City and State)*	(2) YEAR COMPLETED: PROFESSIONAL SERVICES	(2) YEAR COMPLETED: CONSTRUCTION (If applicable)
a.	Taxiway Bravo Rehabilitation Baton Rouge Metropolitan Airport *(Baton Rouge, LA)*	2009	2010

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☐ Check if project performed with current firm

Project Manager and Design Engineer responsible for pavement and geometric design for the relocation of a portion of Taxiway Bravo at Baton Rouge Metropolitan Airport. Project cost $5,700,000

	(1) TITLE AND LOCATION *(City and State)*	(2) YEAR COMPLETED: PROFESSIONAL SERVICES	(2) YEAR COMPLETED: CONSTRUCTION (If applicable)
b.	Taxiway Foxtrot Extension Baton Rouge Metropolitan Airport *(Baton Rouge, LA)*	2016	2018

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☐ Check if project performed with current firm

Project Manager responsible for design and plan preparation for sequence of construction, lighting and signage, pavement markings, security fencing portion of the Foxtrot Extension.
Project Cost: $8.44 Million

	(1) TITLE AND LOCATION *(City and State)*	(2) YEAR COMPLETED: PROFESSIONAL SERVICES	(2) YEAR COMPLETED: CONSTRUCTION (If applicable)
c.	Air Cargo Facilities Baton Rouge Metropolitan Airport *(Baton Rouge, LA)*	2004	2005

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☐ Check if project performed with current firm

Design Engineer as a subconsultant on a Cargo Hangar Rehabilitation. Responsible for the design and plan preparation for landside facilities which included a truck apron and roadway relocation. Project cost: $1,400,000

	(1) TITLE AND LOCATION *(City and State)*	(2) YEAR COMPLETED: PROFESSIONAL SERVICES	(2) YEAR COMPLETED: CONSTRUCTION (If applicable)
d.	North Parallel Taxiway Extension; Port of South Louisiana Executive Regional Airport *(Reserve, LA)*	2017	2018

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☐ Check if project performed with current firm

Project Manager responsible for the design, plan preparation and construction administration to complete the North Parallel Taxiway Extension at the Port of South Louisiana Executive Regional Airport in Reserve, LA. Project cost: $450,000

	(1) TITLE AND LOCATION *(City and State)*	(2) YEAR COMPLETED: PROFESSIONAL SERVICES	(2) YEAR COMPLETED: CONSTRUCTION (If applicable)
e.	Rebuild Storm Damaged Hanger Slidell Municipal Airport *(Slidell, LA)*	2005	2006

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☐ Check if project performed with current firm

Project Manager responsible for overall project coordination for the rebuilding of an 8,600 square foot hangar that was damaged beyond repairs by Hurricane Katrina. Also responsible for airside and landside site design adjacent to the hangar. Project Cost: $1,200,000

	(1) TITLE AND LOCATION *(City and State)*	(2) YEAR COMPLETED: PROFESSIONAL SERVICES	(2) YEAR COMPLETED: CONSTRUCTION (If applicable)
f.	12 Unit T-Hangar and 8 Corporate Hangars Louisiana Regional Airport (*Gonzales, LA)*	2005	2006

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☐ Check if project performed with current firm

Project Manager responsible for design, plan preparation and construction administration to provide a new 12 unit T-Hangar and 8 Corporate Hangar complex at the Louisiana Regional Airport in Gonzales, LA. Project Cost: $900,000

Attachment: Digital Engineering Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

g.

(1) TITLE AND LOCATION *(City and State)*
12 Unit T-Hangar
Jennings Municipal Airport (Jennings, LA)

(2) YEAR COMPLETED	
PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
2017	2016

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE ☐ Check if project performed with current firm

Project Manager/Principal in Charge responsible for the Design, coordination and plan preparation of a new 13,600 sf hangar complex on concrete foundation, structural fill, site prep and work, plumbing, mechanical, electrical, site concrete work, and drainage. Project also included an adjacent 45,000 sf apron and site work.
Project cost: $1,163,942

h.

(1) TITLE AND LOCATION *(City and State)*
10 Unit T-Hangar; Port of South Louisiana
Executive Regional Airport *(Reserve, LA)*

(2) YEAR COMPLETED	
PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
2018	2019

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE ☐ Check if project performed with current firm

Project Manager responsible for the design, plan preparation and construction administration to provide a new 10 unit T-Hangar complex at the Port of South Louisiana Executive Regional Airport in Reserve, LA. Project Cost: $1,049,000

i.

(1) TITLE AND LOCATION *(City and State)*
Runway 8-26 Pavement Rehabilitation
Jennings Airport (Jennings, LA)

(2) YEAR COMPLETED	
PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
2022	na

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE ☑ Check if project performed with current firm

Project Manager responsible for the design that is currently in progress on Jennings Airport Runway 8-26 Pavement Rehabilitation. Design and plan preparation for the Pavement Rehabilitation on the 75' x 5000' primary runway Analysis of the existing pavement, determining the fleet mix on which the design will be based, utilizing FAARFIELD pavement software to design the proper rehab methods, coordination with Surveyor, Geotech and Airport Staff.
Project Estimated Cost: $1,300,000

j.

(1) TITLE AND LOCATION *(City and State)*
Rehabilitate Runway and Reconstruct Partial Taxiway
St. Tammany Regional Airport, (Abita Springs, LA)

(2) YEAR COMPLETED	
PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
Ongoing	2023 (anticipated)

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE ☑ Check if project performed with current firm

Project Manager responsible for the design and plan preparation of the rehabilitation of pavement on Runway 18-36 with 1" mill and 2" Overlay. Full reconstruction of 300 ft of exit taxiway. Performed pavement analysis and design utilizing FARFIELD design software. Project Estimated Cost: $1,300,000

k.

(1) TITLE AND LOCATION *(City and State)*
ARFF/Security Perimeter Road (Phase I – Northwest Section)
Baton Rouge Metropolitan Airport *(Baton Rouge, LA)*

(2) YEAR COMPLETED	
PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
2017	2018

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE ☐ Check if project performed with current firm

Project Manager/Principal in Charge responsible for the Design, coordination, plan preparation, grant and construction administration for a new hangar complex on concrete foundation, structural fill, site prep and work, plumbing, mechanical, electrical, site concrete work, and drainage. Project Cost: $1,038,128

l.

(1) TITLE AND LOCATION *(City and State)*
North Parallel Taxiway Extension; Port of South Louisiana
Executive Regional Airport *(Reserve, LA)*

(2) YEAR COMPLETED	
PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
2017	2018

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE ☐ Check if project performed with current firm

Project Manager/Principal in Charge responsible for design, plan preparation and construction administration to complete the North Parallel Taxiway Extension at the Port of South Louisiana Executive Regional Airport in Reserve, LA.
Project Cost: $450,000

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
L. Bruce Newton, P.E., MBA	Principal in Charge	a. TOTAL: 30	b. WITH CURRENT FIRM: 20

15. FIRM NAME AND LOCATION *(City and State)*
Digital Engineering & Imaging, Inc., Waveland, MS

16. EDUCATION *(Degree and Specialization)*	17. CURRENT PROFESSIONAL REGISTRATION *(State and Discipline)*
B.S., Civil Engineering MBA, Business Administration	MS, Professional Engineer (No. 14759)

18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc)*
Bruce Newton serves as the President for DE and is responsible for all of DE's Mississippi sales and operations. He also serves as the primary client contact for the firm's Mississippi customers. Bruce has served as the lead Project Manager for the Harrison County Utility Authority Gulf Region Water and Wastewater Infrastructure Program with a budget of $240 million. Since June 2017, he has served as the Project Manager for DE's contract with the Mississippi State Port Authority, Professional Engineering and Management Services for the Port of Gulfport. This as-needed contract has involved engineering services requested by the MSPA in connection with implementation of varied capital improvement projects.

19. RELEVANT PROJECTS

a.

(1) TITLE AND LOCATION *(City and State)*: Stennis International Airport, SELEX Galileo, Inc. Aircraft Hangar Facility, Kiln, MS

(2) YEAR COMPLETED — PROFESSIONAL SERVICES: 2017 | CONSTRUCTION (If applicable): 2017

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☑ Check if project performed with current firm

Principal on this contract involving program management for the construction of service utilities, site improvements and interior improvements for the SELEX Galileo Inc. Aircraft Hangar Facility at the Stennis International Airport. The hangar can house up to two C-131 aircraft. DE's tasks included preparation of bidding documents, bidding services, construction management, and inspection.

b.

(1) TITLE AND LOCATION *(City and State)*: East Pier Road Improvements, Gulfport, MS

(2) YEAR COMPLETED — PROFESSIONAL SERVICES: Ongoing | CONSTRUCTION (If applicable): 2021

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☑ Check if project performed with current firm

Principal on this project responsible for managing and coordinating the design efforts for the resurfacing and landscaping of East Pier Road which includes landscaping the main entrance at the intersection of US Hwy 90 and 25th Avenue. His responsibilities include facilitating project meetings with the design team, assisting the owner with coordinating the relocation of all utilities to accommodate the roadway realignment, overseeing all bidding and construction activities and managing the overall project budget and schedule.

c.

(1) TITLE AND LOCATION *(City and State)*: Professional Engineering and Management Services for the POG Gulfport, MS

(2) YEAR COMPLETED — PROFESSIONAL SERVICES: Ongoing | CONSTRUCTION (If applicable): Ongoing

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☑ Check if project performed with current firm

Project Manager for this contract which provides professional engineering and management services on an as needed or on-call basis. The services generally consist of engineering services requested by the MSPA in connection with implementation of varied capital maintenance projects. DE services involve performing planning and engineering studies for marine terminal and port development; preparing marine terminal conceptual layouts and design for container, bulk, and breakbulk facilities; preparing land use plans and concepts for non-maritime uses within a marine transportation environment; developing engineering design criteria for maritime structures, facilities, waterways and intermodal operations; performing analysis of marine terminal operations and throughout for container, bulk, and breakbulk facilities; evaluate environmental impacts of proposed projects; and preparing reports, schedule, cost estimates and other information needed by MSPA in considering development strategies.

d.

(1) TITLE AND LOCATION *(City and State)*: Gulf Region Water and Wastewater Infrastructure Program Management, Harrison County Utility Authority, MS

(2) YEAR COMPLETED — PROFESSIONAL SERVICES: 2016 | CONSTRUCTION (If applicable): 2016

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☑ Check if project performed with current firm

Project Manager for this program providing project coordination and administrative oversight of the Gulf Region Water and Wastewater Infrastructure Program for Harrison County, Mississippi. He was responsible for facilitating project meetings and serving as the Authority's representative. The total budget for administration, engineering, and construction was $240,000,000 and included a total of 47 projects, 11 engineering consultants, more than 20 contractors, and over 105 separate work orders issued.

e.

(1) TITLE AND LOCATION *(City and State)*: Coleman Avenue Reconstruction Waveland, MS

(2) YEAR COMPLETED — PROFESSIONAL SERVICES: 2008 | CONSTRUCTION (If applicable): 2010

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☑ Check if project performed with current firm

Project Manager responsible for the design and plan preparation of a complete reconstruction of 2,600 linear feet of Coleman Avenue, a two-lane urban arterial. Work was performed in accordance with Mississippi DOT standards and specifications.

Attachment: Digital Engineering Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
Alan Krouse, P.E.	Quality Assurance | Quality Control	a. TOTAL: 45	b. WITH CURRENT FIRM: 2

15. FIRM NAME AND LOCATION *(City and State)*
Digital Engineering & Imaging, Inc., Kenner, LA

16. EDUCATION *(Degree and Specialization)*	17. CURRENT PROFESSIONAL REGISTRATION *(State and Discipline)*
B.S., Civil Engineering	MS, Civil Engineer (No. 31822)

18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc)*
Alan Krouse is a Senior Project Manager at DE where he manages complex infrastructure projects and performs QAQC. His 45 years of experience spans a career working for both the public sector and private consulting companies. As a Coordinating Squad Leader in Road Design for the Louisiana Department of Transportation and Development (LADOTD), Alan managed projects in excess of $100 million that required the coordination of 20 design consultants in major metropolitan areas. Following his tenure at LADOTD, Alan entered the professional engineering consultant industry where he has designed more than 25 roadway projects, including rural and urban design totaling more than $70 million. He is also highly specialized in port, rail and airport design.

Certification: ATSSA Work Zone Flagger and Supervisor; NHI/NEPA and Transportation Decision Making

19. RELEVANT PROJECTS

a.

(1) TITLE AND LOCATION *(City and State)*
Rehabilitate Runway and Reconstruct Partial Taxiway
St. Tammany Parish, Abita Springs, LA

(2) YEAR COMPLETED — PROFESSIONAL SERVICES: 2021 | CONSTRUCTION (If applicable): 2022

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☑ Check if project performed with current firm
Project Engineer for the rehabilitation of the existing 3,000 foot runway and the reconstruction of a section of the taxiway with asphaltic concrete. Pavement markers will be replaced along with signage.

b.

(1) TITLE AND LOCATION *(City and State)*
Program Manager Services at the Baton Rouge Metropolitan Airport, Baton Rouge, LA

(2) YEAR COMPLETED — PROFESSIONAL SERVICES: Ongoing | CONSTRUCTION (If applicable): Ongoing

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☑ Check if project performed with current firm
Program Manager responsible for oversight and review of budgetary cost estimates, design, construction management and construction for all infrastructure projects at the Baton Rouge Airport. Projects include relocation of a section of Plank Road and its intersection of Harding and Hooper Road to a location outside of Runway 13/31 Runway Protection Zone; relocation of the perimeter road at the south end of Runway 13/31; replacement of the Navigational Aids on the south side of Runway 13/31; installation of a new generator on the Multiplex Building; and development of the Airport's North Airpark Area.

c.

(1) TITLE AND LOCATION *(City and State)*
Ruston Regional Airport
Ruston, LA

(2) YEAR COMPLETED — PROFESSIONAL SERVICES: 1989-1991 | CONSTRUCTION (If applicable): 1991

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☐ Check if project performed with current firm
Assistant Engineer for the design of a new airport in Ruston. The airport was being built to relocate the existing airport to a new location so that Louisiana Tech could expand their flight curriculum to an updated facility on land that could be developed in future years.

d.

(1) TITLE AND LOCATION *(City and State)*
Port of Gulfport Access Project Environmental Assessment
Gulfport, MA

(2) YEAR COMPLETED — PROFESSIONAL SERVICES: 2022 | CONSTRUCTION (If applicable): na

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☑ Check if project performed with current firm
Project Manager responsible for coordination of the project team performing the EA which consists of a new 160-foot bridge over US Highway 90, pavement rehabilitation on 30th Avenue from US 90 north for approximately 4600 feet, upgraded signalization, access management improvements, and implementation of Intelligent Transportation Systems. His responsibilities include facilitating project meetings and coordination of information with the design team. Alan is also responsible for managing the tasks performed by the project team which includes surveying, conceptual design, bridge aesthetics, traffic engineering analysis, noise and vibration study, air quality and emissions study, right of way impacts, attending public meetings and preparation of the NEPA report.

Attachment: Digital Engineering Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
John Stein, P.E.	Civil Engineering + Construction Administration	a. TOTAL: 33	b. WITH CURRENT FIRM: 13

15. FIRM NAME AND LOCATION *(City and State)*
Digital Engineering & Imaging, Inc., Waveland, MS

16. EDUCATION *(Degree and Specialization)*	17. CURRENT PROFESSIONAL REGISTRATION *(State and Discipline)*
B.S., Agricultural Engineering	MS, Professional Engineer (No. 19627)

18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc)*

John Stein is the Manager of Engineering Operations in DE's Waveland, MS office. He has over 33 years of experience managing a variety of civil engineering projects particularly in the planning, design, and construction of aviation, port, and marine facilities as well as roadway and utilities infrastructure projects.

Awards and Recognition: ACEC/Louisiana Emerging Leaders Institute; The Business of Engineering Management Seminar

Training: Asphalt Institute- Airport Pavement Technical Workshop; Asphalt Institute- Principal of Quality Hot Mix Asphalt Pavement Construction; MDOT Local Public Agency Process Training and Certification

19. RELEVANT PROJECTS

a.

(1) TITLE AND LOCATION *(City and State)*: Stennis International Airport, SELEX Galileo, Inc. Aircraft Hangar Facility, Kiln, MS

(2) YEAR COMPLETED — PROFESSIONAL SERVICES: 2011 — CONSTRUCTION (If applicable): 2013

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☑ Check if project performed with current firm

Project Manager of this contract involving program management for the construction of service utilities, site improvements and interior improvements for the SELEX Galileo Inc. Aircraft Hangar Facility at the Stennis International Airport. The hangar can house up to two C-131 aircraft. John was responsible for bidding and construction administration for this project. Duties included preparing bid tabulations, conducting progress meetings, reviewing pay applications, monitoring the schedule, field visits, responding to RFI's and reviewing change orders.

b.

(1) TITLE AND LOCATION *(City and State)*: Stennis International Airport, SELEX Galileo, Inc. Aircraft Hangar Facility Concrete Apron, Kiln, MS

(2) YEAR COMPLETED — PROFESSIONAL SERVICES: 2013 — CONSTRUCTION (If applicable): 2014

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☑ Check if project performed with current firm

Project Manager for the design and construction of a 39,375 square foot concrete aircraft apron. The concrete apron section consists of 12" thick unreinforced Portland cement concrete pavement, 9" thick cement treated base, and 8" thick crushed aggregate base. The apron is capable of handling C131, C5, and C17 aircraft. John was responsible for the design, bidding and construction administration for this project. Duties included preparing bid tabulations, conducting progress meetings, reviewing pay applications, responding to RFI's and reviewing change orders.

c.

(1) TITLE AND LOCATION *(City and State)*: Stennis International Airport, SELEX Galileo, Inc. Aircraft Hangar Facility Fuel Farm, Kiln, MS

(2) YEAR COMPLETED — PROFESSIONAL SERVICES: 2015 — CONSTRUCTION (If applicable): 2017

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☑ Check if project performed with current firm

Project Manager for the design and construction of two 30,000 gallon Jet A fuel (defuel) storage tanks with 400 GPM bulk loading fueling systems. The system was designed to off-load aircraft at 400 GPM through filtration and load refuelers at 400 GPM in conformance to NFPA 407. The system was also designed to re-circulate fuel to accommodate Millipore Testing. In addition, each fuel storage tank can be drained with its fuel recovery system. John was responsible for the design, bidding and construction administration for this project. Duties included preparing bid tabulations, conducting progress meetings, reviewing pay applications, responding to RFI's, construction inspection and startup.

d.

(1) TITLE AND LOCATION *(City and State)*: Stennis International Airport, Hangar Facility Fire Protection Water Loop, Kiln, MS

(2) YEAR COMPLETED — PROFESSIONAL SERVICES: 2013 — CONSTRUCTION (If applicable): 2015

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☑ Check if project performed with current firm

Project Manager for the design and construction of approximately 13,000 LF of 12-inch PVC C900 water mains. Scope of work included the installation of approximately 24 fire hydrants, a master meter and control station, and telemetry. This CDBG-funded project provided a safe publicly operated water distribution and fire protection system to airport and the local high school. He was responsible for the design, bidding and construction administration for this project. Duties included preparing bid tabulations, conducting progress meetings, reviewing pay applications, responding to RFI's and reviewing change orders.

Attachment: Digital Engineering Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
Frank Liang, P.E., PTOE	Civil Engineering	a. TOTAL: 28	b. WITH CURRENT FIRM: 28

15. FIRM NAME AND LOCATION *(City and State)*
Digital Engineering & Imaging, Inc., Kenner, LA

DE

16. EDUCATION *(Degree and Specialization)*	17. CURRENT PROFESSIONAL REGISTRATION *(State and Discipline)*
B.S., Civil Engineering	MS, Professional Engineer (No. 20320)

18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc)*
Frank Liang serves as the Senior Vice President and oversees the Transportation Division at DE.

Training: Northwestern University Traffic Institute's Fundamentals of Geometric Design, Highway Capacity Analysis, and Traffic Signal Design Workshops; Vissum Traffic Model; LDTOD LPA Core Training Workshop

19. RELEVANT PROJECTS

a.

(1) TITLE AND LOCATION *(City and State)*
Lakefront Airport Master Plan Facilities Inventory
New Orleans, LA

(2) YEAR COMPLETED	
PROFESSIONAL SERVICES: 2019	na

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☑ Check if project performed with current firm

As Project Manager, he managed the development of a master inventory list of all the Lakefront Airport's assets for the development of a master project list, which would be used to budget future costs and possible funding streams and grants. For this master project list, Frank managed a team to inspect, rate, and provide a high level cost of rehabilitation for all the paving (roadways, parking lots, runways, etc.) throughout the airport property. The team physically inspected the roadway to evaluate its current condition and provided repair/remediation costs. In addition he assisted in the evaluation of all the buildings throughout the property. He also assisted in the inspection, evaluation, and remediation plan for these structures along with the development of a rehabilitation cost.

b.

(1) TITLE AND LOCATION *(City and State)*
Program Manager Services at the Baton Rouge Metropolitan Airport, Baton Rouge, LA

(2) YEAR COMPLETED	
PROFESSIONAL SERVICES: Ongoing	CONSTRUCTION (If applicable): Ongoing

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☑ Check if project performed with current firm

Project Manager for the development and coordination of master schedule depicting the status of all on-going projects within the Baton Rouge Airport. He also provided professional engineering services in the development of an estimated construction cost for the installation of utilities along a new corridor with the Airport property. Frank coordinated with DE staff on the development of the water and sewer utility cost and also assisted with the development of the private utility (electric, gas, cable, phone, etc.) costs.

c.

(1) TITLE AND LOCATION *(City and State)*
Baton Rouge Metropolitan Airport Drawing Conversion
Baton Rouge, LA

(2) YEAR COMPLETED	
PROFESSIONAL SERVICES: 2021	CONSTRUCTION (If applicable): Ongoing

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☑ Check if project performed with current firm

Assisted in the creation of a comprehensive composite drawing illustrating all known Airport utilities. The project was required to provide as accurate utility information as possible to contractors on several upcoming construction projects. The Airport desired to combine existing as-built information from several construction projects into a user-friendly aerial depiction of underground utilities on the Airport property. DE researched all existing as-built files to identify projects with underground utilities and combined all available information onto one drawing. The underground utility information shown included electrical, cable, drainage, water, sewer, and telephone lines.

d.

(1) TITLE AND LOCATION *(City and State)*
New Orleans Airport Connector Road (Seg A)
North Terminal Access Road, Kenner, LA

(2) YEAR COMPLETED	
PROFESSIONAL SERVICES: 2019	CONSTRUCTION (If applicable): 2019

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☑ Check if project performed with current firm

Project Manager for the development of the project plans for this airport project. The scope of this project called for the installation of a new four (4) lane median divided roadway from the intersection of Loyola Drive/Veterans Boulevard (adjacent to Aberdeen Street) to the airport property line (just south of drainage canal no. 14) and connecting to the airport's roadway leading to the New Orleans International Airport's new north terminal. The new roadway included subsurface drainage, 10' high sound walls along portions of the roadway and roadway lighting. All design and plan preparation were completed in accordance with LDOTD requirements.

Attachment: Digital Engineering Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
David LeBreton, P.E., PTOE, PTP, RSP$_1$	Civil Engineering	a. TOTAL: 15	b. WITH CURRENT FIRM: 15

15. FIRM NAME AND LOCATION *(City and State)*
Digital Engineering & Imaging, Inc., Mandeville, LA

16. EDUCATION *(Degree and Specialization)*	17. CURRENT PROFESSIONAL REGISTRATION *(State and Discipline)*
B.S., Civil Engineering	MS, Professional Engineer (No. 20832) Professional Traffic Operations Engineer (No. 3333) Professional Transportation Planner (No. 661)

18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc)*

Awards and Recognition: ACEC/Louisiana Emerging Leader; ACEC/L 2019 Robby Cangelosi Award Winner (Best Young Engineer); Leadership St. Tammany

Training: Northwestern University Traffic Institute's Fundamentals of Geometric Design and Highway Capacity Analysis Workshop; LDOTD SIDRA Intersection and Roundabout Analysis Update Workshop; RPC/LDOTD Designing Streets for Pedestrian and Bicycles Workshop; McTrans HCM 2010 Workshop

Certification: Road Safety Professional, ATSSA Work Zone Flagger and Supervisor

19. RELEVANT PROJECTS

a.

(1) TITLE AND LOCATION *(City and State)*	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
Lakefront Airport Master Plan Facilities Inventory New Orleans, LA	2019	na

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☑ Check if project performed with current firm

Project Manager responsible for developing the infrastructure conditions evaluation for over 5.6M square feet of runway, taxiway, apron, and T-hanger pavements at the Lakefront Airport property for the Airport's Master Plan. This evaluation included review of the Airport Pavement Management System Update performed by LADOTD and performing a site assessment to verify the update, utilizing a pavement condition index (PCI) rating system. The collected field assessment data was compiled into a technical report with photos, ratings, estimated costs, and proposed phasing for budgeting purposes for the client's use.

b.

(1) TITLE AND LOCATION *(City and State)*	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
Program Manager Services at the Baton Rouge Metropolitan Airport, Baton Rouge, LA	2021	Ongoing

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☑ Check if project performed with current firm

Project Engineer for the Baton Rouge Metropolitan Airport JV team, Airport Management Group, and was responsible for engineering budgetary cost estimates for potential developments identified from the 2016 Master Plan. Scope included reviewing alternate layouts of access roads and potential industrial park entrance roadways, estimating public utility corridors, and estimating/coordinating private utility installations. Also as part of the Master Plan, David investigated potential long term alternative on-ramps and flyovers from I-110 to the Airport entrance.

c.

(1) TITLE AND LOCATION *(City and State)*	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
Engineering Consulting Services for St. Tammany Parish Regional Airport, St. Tammany Parish, LA	Ongoing	Ongoing

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☑ Check if project performed with current firm

Program Manager and Engineer of Record for the Regional Airport (L31) in Abita Springs. He is responsible for yearly Capital Improvement Plan (CIP) development, grant administration, engineering design and construction, FAA compliance, airport planning and the oversight of land acquisition, environmental, and surveying.

d.

(1) TITLE AND LOCATION *(City and State)*	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
New Orleans Airport Connector Road (Seg B) Loyola Drive Improvements (Southern R/W Line of Veterans Boulevard to Northern R/W Line of I-10) Kenner, LA	2019	2019

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☑ Check if project performed with current firm

Project Engineer for the design of the new Access Road that serves as the official entrance to the Louis Armstrong New Orleans International Airport's new North Terminal. The scope included the construction of a four-lane divided concrete roadway along existing Aberdeen Street from Veterans Boulevard to the Airport property and associated subsurface drainage system, existing utility relocations, a concrete box culvert at Canal No. 14, roadway lighting, landscaping, signage, and a soundwall (noise barrier).

Attachment: Digital Engineering Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
Michael Flynn, P.E.	Civil Engineering	a. TOTAL: 5	b. WITH CURRENT FIRM: 4

15. FIRM NAME AND LOCATION *(City and State)*
Digital Engineering & Imaging, Inc., Kenner, LA

16. EDUCATION *(Degree and Specialization)*	17. CURRENT PROFESSIONAL REGISTRATION *(State and Discipline)*
B.S., Civil Engineering	LA, Civil Engineer (No. 44902)

18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc)*
Michael Flynn serves as a Project Engineer supporting both transportation and stormwater projects that help to maintain or improve infrastructure in the greater New Orleans area. Prior to joining DE, he served as an Engineer Intern at LADOTD where he performed inspections, completed field tests, managed scheduling, and developed price estimates and quantities for transportation projects such as roadway rehabilitation or new roadway construction.

19. RELEVANT PROJECTS

a.

(1) TITLE AND LOCATION *(City and State)*: Lakefront Airport Master Plan Facilities Inventory, New Orleans, LA

(2) YEAR COMPLETED — PROFESSIONAL SERVICES: 2019 | CONSTRUCTION (If applicable): NA

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☑ Check if project performed with current firm

Project Engineer for this contract and was responsible for the development of a pavement condition report for all of the paved surfaces at the New Orleans Lakefront Airport. He had to work with the Lakefront Airport Fire Department to visually inspect and document all pavement surfaces on the airport property. He then developed the report detailing the findings of the inspection and made recommendations for pavement maintenance to help extend the life of the pavement.

b.

(1) TITLE AND LOCATION *(City and State)*: Rehabilitate Runway and Reconstruct Partial Taxiway, St. Tammany Regional Airport, Abita Springs, LA

(2) YEAR COMPLETED — PROFESSIONAL SERVICES: 2021 | CONSTRUCTION (If applicable): 2022

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☑ Check if project performed with current firm

Project Engineer responsible for preliminary design for this Pavement Rehabilitation project (Runway Overlay and Taxiway Reconstruction). Responsible for coordination with Geotech and Owner. Performed pavement analysis utilizing FAA FARFIELD software. Projected to advertise for bids in Spring 2022.

c.

(1) TITLE AND LOCATION *(City and State)*: Program Manager Services for Baton Rouge Metropolitan Airport, Baton Rouge, LA

(2) YEAR COMPLETED — PROFESSIONAL SERVICES: Ongoing | CONSTRUCTION (If applicable): Ongoing

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☑ Check if project performed with current firm

Project Engineer for the Baton Rouge Metropolitan Airport JV team, Airport Management Group, responsible for engineering budgetary cost estimates for potential developments identified from the 2016 Master Plan. Scope included developing quantity takeoffs.

d.

(1) TITLE AND LOCATION *(City and State)*: Jennings Airport – Runway 8/26 Pavement Rehabilitation, Jefferson Davis Parish, LA

(2) YEAR COMPLETED — PROFESSIONAL SERVICES: Ongoing | CONSTRUCTION (If applicable): na

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☑ Check if project performed with current firm

Project Engineer responsible for overseeing the pavement analysis and rehabilitation design in accordance with FAA Standards.

e.

(1) TITLE AND LOCATION *(City and State)*: Jennings Airport – Aviation Fuel System Improvements, Jefferson Parish Davis, LA

(2) YEAR COMPLETED — PROFESSIONAL SERVICES: Ongoing | CONSTRUCTION (If applicable): na

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☑ Check if project performed with current firm

Project Engineer responsible for the design services for new Aviation Gasoline and Jet A fueling units, consisting of two 12,000 gallon tanks, each with a dispensing unit on a new concrete fueling ramp. The existing fueling dispenser is located with the Safety Area of a busy taxiway and will be relocated to adhere to current FAA standards.

Attachment: Digital Engineering Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

12. Name	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
Madeline Costelli Pettry, P.E. **President**	**Structural Engineer**	a. TOTAL 7	b. WITH CURRENT FIRM 5

15. FIRM NAME AND LOCATION *(City and State)*
Simpkins & Costelli, Inc. Gulfport, MS

16. EDUCATION *(Degree and Specialization)*	17. CURRENT PROFESSIONAL REGISTRATION *(State and Discipline)*
University of Mississippi, 2014, Suma Cum Laude Bachelor of Science, Civil Engineering	MS, Civil Engineer (No. 31442) LA, Civil Engineer (No. 46690) AL, Civil Engineer (No. 51079)

18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc)*
American Society of Civil Engineers
Engineers Without Borders, Gulf Coast Chapter -- President
American Council of Engineering Companies
Gulf Coast Young Professionals

19. RELEVANT PROJECTS

a.

(1) TITLE AND LOCATION *(City and State)*
East Pier Berth 7 Fenders
Mississippi State Port at Gulfport

(2) YEAR COMPLETED: PROFESSIONAL SERVICES 2015 | CONSTRUCTION (If applicable) 2017

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☑ Check if project performed with current firm

The project included Design and Construction Administration Services for the removal of 21 rubber leg fenders and 7 Yokohama pneumatic fenders and replacement with 21 single cone and 13 double cone fenders to service ships and barges that call on Berth 7. New Ladders to access the water from the dock surface were also included.

The Construction Value was $1,100,000

b.

(1) TITLE AND LOCATION *(City and State)*
East Pier Wharf Improvements
Mississippi State Port at Gulfport

(2) YEAR COMPLETED: PROFESSIONAL SERVICES 2018 | CONSTRUCTION (If applicable) 2019

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☑ Check if project performed with current firm

The project included Design and Construction Administration Services for a new concrete wharf consisting of a concrete topping slab overlaying precast concrete panels supported by cast-in-place concrete pile caps and precast concrete piles.

The Construction Value was $3,760,000

c.

(1) TITLE AND LOCATION *(City and State)*
Emergency Response Building Assessment and Repair
Tyndall Air Force Base, Florida

(2) YEAR COMPLETED: PROFESSIONAL SERVICES 2018 | CONSTRUCTION (If applicable) 2019

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☑ Check if project performed with current firm

The project included a metal building assessment following hurricane damage and necessary design and strengthening of existing metal building frame to withstand new wind code requirements with increased safety factor per military requirements.

d.

(1) TITLE AND LOCATION *(City and State)*
New Technology Classroom Building
Alcorn State University, Lorman, MS

(2) YEAR COMPLETED: PROFESSIONAL SERVICES 2020 | CONSTRUCTION (If applicable) In Construction

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☑ Check if project performed with current firm

The project included a new two-story concrete frame with two-way slab classroom building. Building consists of a restaurant, classrooms, meeting spaces, auditorium and a penthouse for mechanical equipment. Mrs. Pettry furnished design and construction administration services.

The Construction Value is $18,825,026.00

e.

(1) TITLE AND LOCATION *(City and State)*
Generator Building
Memorial Hospital at Gulfport, Mississippi

(2) YEAR COMPLETED: PROFESSIONAL SERVICES 2017 | CONSTRUCTION (If applicable) 2018

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☑ Check if project performed with current firm

The project included a two-story rigid frame building with CMU shear walls. Building is supported on shallow concrete foundations.

Attachment: Digital Engineering Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
Michael R. Costelli, P.E. Vice President	Structural Engineer	a. TOTAL 52	b. WITH CURRENT FIRM 42

15. FIRM NAME AND LOCATION *(City and State)*
Simpkins & Costelli, Inc., Gulfport, MS

16. EDUCATION *(Degree and Specialization)*	17. CURRENT PROFESSIONAL REGISTRATION *(State and Discipline)*
West Virginia Institute of Technology 1970 B.S., Civil Engineering	MS, Civil Engineer (No. 6653) AL, Civil Engineer (No. 13535)

18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc)*
Michael Costelli, Principal Engineer, is a Registered Professional Engineer with over515 years of experience. He has served as Principal Engineer on many federal projects along the Mississippi Gulf Coast and has extensive experience on DoD projects. He is a member of the American Society of Civil Engineers and the American Council of Engineering Companies.

19. RELEVANT PROJECTS

a.

(1) TITLE AND LOCATION *(City and State)*
DuPont Ore Handling and Storage Facility
Mississippi State Port of Gulfport

(2) YEAR COMPLETED: PROFESSIONAL SERVICES 2012 | CONSTRUCTION (If applicable) 2017

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☑ Check if project performed with current firm

This project included Design and Construction Administration Services for the construction of an ore handling and storage facility for Dupont at the Port of Gulfport. The project included pile foundations for twelve 40 ft. diameter and three 65 ft. diameter concrete silos approximately 150 ft. tall for ilmenite ore storage and shipping.

The Construction Value was $75,000.000.00

b.

(1) TITLE AND LOCATION *(City and State)*
Bert Jones Yacht Basin Bulkhead, Dredging & Pier Replacement
Gulfport, MS

(2) YEAR COMPLETED: PROFESSIONAL SERVICES 2012 | CONSTRUCTION (If applicable) 2015

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☑ Check if project performed with current firm

This project included approximately 2,400 LF of concrete bulkhead. The project also included 4,300 LF of main access piers; 33,000 LF of finger piers; 50,000 CY of mechanical dredging and site improvements in harbor damaged by Hurricane Katrina designed by others.

The Construction Value was $21,000,000.00

c.

(1) TITLE AND LOCATION *(City and State)*
Bay St. Louis Marina and Wave Break
Bay St. Louis, Mississippi

(2) YEAR COMPLETED: PROFESSIONAL SERVICES 2010 | CONSTRUCTION (If applicable) 2015

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☑ Check if project performed with current firm

This project included a new breakwater enclosure of new pleasure boat marina for 150+ boats.

The Construction Value was $21,000,000.00

d.

(1) TITLE AND LOCATION *(City and State)*
Wharf Stabilization/Wharf Replacement
West Pier – Mississippi State Port of Gulfport

(2) YEAR COMPLETED: PROFESSIONAL SERVICES 1991 | CONSTRUCTION (If applicable) 1994

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☑ Check if project performed with current firm

This project included Corps of Engineers' approval to remove and replace 940 linear feet of the existing West Pier Wharf to accommodate the deepening of the main harbor to -36 MSL. Construction features included: Demolition of existing wharf; steel sheet pile retaining wall; precast concrete piling foundation; cast-in-place concrete pile caps; precast prestressed slabs with cast-in-place concrete topping; railroad tracks; provisions for future crane rail; fender system.

The Construction Value was $4,264,103

e.

(1) TITLE AND LOCATION *(City and State)*
Aviation Classification Repair Activity Depot (AVCRAD)
Gulfport-Biloxi Regional Airport Authority

(2) YEAR COMPLETED: PROFESSIONAL SERVICES 1996 | CONSTRUCTION (If applicable) 1999

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☑ Check if project performed with current firm

This project included a new two-story, 53,000 SF Aviation Classification Repair Activity Depot hangar with integral 10,235 SF first floor shop area and 17,487 SF Shop Preparation Area and 19,697 SF second floor administration area. Support included 7,142 SF G.S.E. Building and 3,930 SF Damaged Aircraft Building.

The Construction Value was $7,000,000.00

Attachment: Digital Engineering Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
David P. LeBlanc, P.E. Project Engineer/Construction Engineer	Structural/Construction Engineer	a. TOTAL 38	b. WITH CURRENT FIRM 11

15. FIRM NAME AND LOCATION *(City and State)*
Simpkins & Costelli, Inc., Gulfport, MS

16. EDUCATION *(Degree and Specialization)*	17. CURRENT PROFESSIONAL REGISTRATION *(State and Discipline)*
Louisiana State University, 1984 B.S., Civil Engineering	MS, Civil Engineer (No. 10745) LA, Civil Engineer (No. 26731)

18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc)*
David LeBlanc, Project Engineer specializing in construction administration, is a Registered Professional Engineer with over 38 years of experience. He has served as Construction Engineer on many federal projects along the Mississippi Gulf Coast and has extensive experience on DoD projects. He is a member of the American Society of Civil Engineers, the International Code Council and the National Civil Engineering Honor Society (Chi Epsilon).

Berth19. RELEVANT PROJECTS

a.

(1) TITLE AND LOCATION *(City and State)*
Berth 7 Fenders, West Pier
Mississippi State Port at Gulfport

(2) YEAR COMPLETED
PROFESSIONAL SERVICES: 2015
CONSTRUCTION (If applicable): 2017

The project included Design and Construction Administration Services for the removal of 21 rubber leg fenders and 7 Yokohama pneumatic fenders and replacement with 38 rubber cone fenders to service ships and barges that call on Berth 7. New ladders to access the water from the dock surface were also included.
The Construction Value was $1,100,000

b.

(1) TITLE AND LOCATION *(City and State)*
DuPont Ore Handling & Storage Facility
Mississippi State Port at Gulfport

(2) YEAR COMPLETED
PROFESSIONAL SERVICES: 2012
CONSTRUCTION (If applicable): 2016

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☑ Check if project performed with current firm
The project included the Design and Construction Administration Services for construction of an ore handling and storage facility for DuPont at the Port of Gulfport. Also included were pile foundations for twelve 40 ft. diameter and three 65 ft. diameter concrete silos approximately 150 ft. tall for ilmenite ore storage and shipping.
The Construction Value was $75,000,000

c.

(1) TITLE AND LOCATION *(City and State)*
Bert Jones Yacht Basin Bulkhead, Dredging & Pier Replacement
Gulfport, Mississippi

(2) YEAR COMPLETED
PROFESSIONAL SERVICES: 2012
CONSTRUCTION (If applicable): 2015

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☑ Check if project performed with current firm
The project included Design and Construction Administration Services approximately 2,400 LF of concrete bulkhead. It also included 4,300 LF of main access piers; 33,000 LF of finger piers; 50,000 CY of mechanical dredging and site improvements in harbor damaged by Hurricane Katrina designed by others.
The Construction Value was $21,000,000.

d.

(1) TITLE AND LOCATION *(City and State)*
Long Beach Bulkhead Tie Back Repairs
Long Beach, Mississippi

(2) YEAR COMPLETED
PROFESSIONAL SERVICES: 2015
CONSTRUCTION (If applicable): 2016

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☑ Check if project performed with current firm
The project included Design and Construction Administration Services for construction of new tie back system of existing concrete sheet pile bulkhead.
Construction Value was $300,000

e.

(1) TITLE AND LOCATION *(City and State)*
Bay St. Louis Marina and Wave Break
Bay St. Louis, Mississippi

(2) YEAR COMPLETED
PROFESSIONAL SERVICES: 2000
CONSTRUCTION (If applicable): 2015

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☑ Check if project performed with current firm
This project included Design and Construction Administration Services for a new breakwater enclosure constructed of 56-inch diameter cylindrical prestressed concrete piles with 12-foot-wide concrete deck slab enclosing the south and east sides of new pleasure boat marina for 150+ boats. The project also included 36-inch diameter prestressed concrete piles with vinyl sheet pile face to create wave break at entrance to Marina and a prestressed concrete tied back sheet pile wall for landside Marina.
The Construction Value was $21,000,000.

Attachment: Digital Engineering Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
Mike Prine	Design Support	a. TOTAL: 27	b. WITH CURRENT FIRM: 18

15. FIRM NAME AND LOCATION *(City and State)*
Digital Engineering & Imaging, Inc., Waveland, MS

16. EDUCATION *(Degree and Specialization)*	17. CURRENT PROFESSIONAL REGISTRATION *(State and Discipline)*
A.S., Drafting and Design Technology	NA

18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc)*
Certifications: Mastering Today's AutoCAD (Awareness Learning, Inc.); Eagle Point Software (Engineering Data Systems)

19. RELEVANT PROJECTS

a.

(1) TITLE AND LOCATION *(City and State)*
Stennis International Airport, SELEX Galileo Inc. Aircraft Hangar Facility, Kiln, MS

(2) YEAR COMPLETED

PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
2019	na

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☑ Check if project performed with current firm
Senior Design Technician responsible for design of the construction plans for service utilities, site improvements, and interior improvements for this hangar facility.

b.

(1) TITLE AND LOCATION *(City and State)*
Stennis International Airport, SELEX Galileo Inc. Aircraft Hangar Facility Concrete Apron, Kiln, MS

(2) YEAR COMPLETED

PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
2011	2013

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☑ Check if project performed with current firm
Senior Design Technician responsible for preparing construction plans for the design of a 39,375 square foot concrete aircraft apron. The apron is capable of handling C131, C5, and C17 aircraft.

c.

(1) TITLE AND LOCATION *(City and State)*
Stennis International Airport, SELEX Galileo Inc. Aircraft Hangar Facility Fuel Farm, Kiln, MS

(2) YEAR COMPLETED

PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
2013	2014

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☑ Check if project performed with current firm
Senior Design Technician responsible for the preparation of construction plans for the design of two 30,000-gallon Jet A fuel (defuel) storage tanks with 400 GPM bulk loading fueling systems.

d.

(1) TITLE AND LOCATION *(City and State)*
East Pier Road Improvements
Gulfport, MS

(2) YEAR COMPLETED

PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
Ongoing	2021

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☑ Check if project performed with current firm
Senior Design Technician assisting in the design of improvements to access roadway to the Port's East Pier.

e.

(1) TITLE AND LOCATION *(City and State)*
Coleman Avenue Reconstruction
Waveland, MS

(2) YEAR COMPLETED

PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
2008	2010

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☑ Check if project performed with current firm
Senior Design Technician for the design and complete reconstruction of 2,600 linear feet of Coleman Avenue, a two-lane concrete urban arterial which served as the main street for old downtown Waveland. This project expanded the roadway to allow for on-street parking, provided for underground placement of utilities, and added sidewalks, curb and gutter, drainage, and street lighting.

Attachment: Digital Engineering Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
Michael P. Blanchard	Surveying	a. TOTAL: 28	b. WITH CURRENT FIRM: 23

15. FIRM NAME AND LOCATION *(City and State)*
Cassady-Acadia Land Surveying, LLC, Gulfport, MS

16. EDUCATION *(Degree and Specialization)*
B.S., Civil Engineering Technology

17. CURRENT PROFESSIONAL REGISTRATION *(State and Discipline)*
LA Professional Surveyor (Lic No. 4861)
MS Professional Surveyor (Lic. No. 2834)
AL Professional Surveyor (Lic. No. 38902)
TX Professional Surveyor (Lic. No. 6010)

18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc)*
Member – Louisiana Society of Professional Surveyors (LSPS), Member – Mississippi Association of Professional Surveyors (MAPS), Member – National Society of Professional Surveyors (NSPS)

19. RELEVANT PROJECTS

a.

(1) TITLE AND LOCATION *(City and State)*: Port of Gulfport – 30th Avenue Extension to W Pier

(2) YEAR COMPLETED — PROFESSIONAL SERVICES: 2020 | CONSTRUCTION (If applicable): na

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☑ Check if project performed with current firm

Principal and Quality Lead to provide a boundary/topographic survey, with 100-ft cross sections along the length of the proposed connector road. This survey will be used to complete the Environmental Assessment for the proposed 30th Avenue connector road, which will extend from the Port of Gulfport's West Pier gate to just north of 23rd Street. Total project cost $50,000.00.

b.

(1) TITLE AND LOCATION *(City and State)*: Port of New Orleans - Violet Property | St. Charles Parish, LA

(2) YEAR COMPLETED — PROFESSIONAL SERVICES: 2021 | CONSTRUCTION (If applicable): na

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☑ Check if project performed with current firm

Principal and Quality Lead who worked with Jones Walker, LLP law firm to generate the ALTA/NSPS survey and legal description, for the Port of New Orleans, showing all property purchased from Borgnemouth Reality. Total project cost $75,000.00.

c.

(1) TITLE AND LOCATION *(City and State)*: Formosa Plastics – Topo, Boundary & ALTA Survey | St. James Parish, LA

(2) YEAR COMPLETED — PROFESSIONAL SERVICES: 2018 | CONSTRUCTION (If applicable): na

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☑ Check if project performed with current firm

Principal in Charge and Quality Lead to perform a topographic, hydrographic, boundary & ALTA/NSPS Land Title Survey of the proposed Formosa Plastic Plant, in St. James Parish, Louisiana. The site consisted of approximately 2,400 acres. The Acadia and Winchester Plantations (1,513.00 Acres); Gavilon Property (793.592 Acres); Bertaut Property (249.132 Acres); West Bank Land Co. Tracts (448.063 Acres), and UP Railroad Tract (9.642 Acres) Total project cost $806,000.00.

d.

(1) TITLE AND LOCATION *(City and State)*: Re-grading Boeing Lane – Louis Armstrong Airport New Orleans, LA

(2) YEAR COMPLETED — PROFESSIONAL SERVICES: 2009 | CONSTRUCTION (If applicable): na

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☑ Check if project performed with current firm

Project Manager for this project providing a topographic survey for the re-grading of the north side of Boeing Lane approximately 500' east of intersection Lockheed Drive.

e.

(1) TITLE AND LOCATION *(City and State)*: Houma – Terrebonne Airport, Lease Sites Houma, LA

(2) YEAR COMPLETED — PROFESSIONAL SERVICES: 2018 | CONSTRUCTION (If applicable): na

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☑ Check if project performed with current firm

Principal for this project providing ALTA/NSPS survey for nine lease sites at the Houma-Terrebonne Airport in Houma, LA.

Attachment: Digital Engineering Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
Wayne M. Vice, Jr.	Surveying	a. TOTAL: 9	b. WITH CURRENT FIRM: 5

15. FIRM NAME AND LOCATION *(City and State)*
Cassady-Acadia Land Surveying, LLC, Gulfport, MS

16. EDUCATION *(Degree and Specialization)*	17. CURRENT PROFESSIONAL REGISTRATION *(State and Discipline)*
B.S., Geomatics	Professional Surveyor (Lic No. 32711)

18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc)*
Member – Louisiana Society of Professional Surveyors (LSPS), Member – Mississippi Association of Professional Surveyors (MAPS), Member – National Society of Professional Surveyors (NSPS)

19. RELEVANT PROJECTS

a.

(1) TITLE AND LOCATION *(City and State)*
Tucei & Swanson Properties – Sioux Bayou
Gautier, MS

(2) YEAR COMPLETED — PROFESSIONAL SERVICES: 2017 | CONSTRUCTION (If applicable): na

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☑ Check if project performed with current firm
Project Manager responsible for boundary survey of Tucei & Swanson property in Sioux Bayou, for the Trust of Public Land.

b.

(1) TITLE AND LOCATION *(City and State)*
Mississippi State Port Authority Property Purchase
Gulfport, MS

(2) YEAR COMPLETED — PROFESSIONAL SERVICES: 2018 | CONSTRUCTION (If applicable): na

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☑ Check if project performed with current firm
Project Manager responsible for managing the ALTA/NSPS survey of property located at 28th Street and 34th Avenue in Gulfport, MS. Research and determine variations between the deed description and certificate of re-subdivision description, and determine if the re-subdivision lots include 47-footdtrip and local of north fence with respect to that strip.

c.

(1) TITLE AND LOCATION *(City and State)*
PES for North Port Development
Gulfport, MS

(2) YEAR COMPLETED — PROFESSIONAL SERVICES: 2018 | CONSTRUCTION (If applicable): na

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☑ Check if project performed with current firm
Project Manager for this contract which provides boundary and topographic survey on a 50' grid, of the Port of Gulfport's North Port Property.

d.

(1) TITLE AND LOCATION *(City and State)*
Harvey Gulf Shipyard, Seaway Road
Gulfport, LA

(2) YEAR COMPLETED — PROFESSIONAL SERVICES: 2018 | CONSTRUCTION (If applicable): na

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☑ Check if project performed with current firm
Project Manager providing an ALTA/NSPS Survey of approximately 102-acre shipyard. Located all equipment, improvements, docks, slips, piers, and waterlines. Survey was used in a sale of the property

e.

(1) TITLE AND LOCATION *(City and State)*
Keesler Village ALTL/NSPS Survey
Biloxi, MS

(2) YEAR COMPLETED — PROFESSIONAL SERVICES: 2018 | CONSTRUCTION (If applicable): na

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☑ Check if project performed with current firm
Project Manager for this project providing ALTA/NSPS survey for Keesler Village.

Attachment: Digital Engineering Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each person.)

12. NAME:	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
		a. TOTAL:	b. WITH CURRENT FIRM:
Gregory Lintinger, P.E.	**Electrical Engineer**	45	9

15. FIRM NAME AND LOCATION *(City and State)*:

Infinity Engineering Consultants, LLC.
Metairie, LA

16. EDUCATION *(Degree and Specialization)*:	17. CURRENT PROFESSIONAL REGISTRATION *(State and Discipline)*:
Bachelor of Science / Electrical Engineering	Professional Engineer Electrical: LA/No. 23878

18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc.)*:

Institute of Electrical and Electronic Engineer (IEEE); Instrument Society of America (ISA); Illuminating Engineering Society North America (IESNA)

19. RELEVANT EXPERIENCE

a.

(1) TITLE AND LOCATION *(City and State)*:	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES:	CONSTRUCTION *(If applicable)*:
Lakefront Airport Lighting Vault New Orleans, Louisiana	2017	2018

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE: ☒ Check here if project performed with current firm.

Electrical Engineering Manager for electrical power and control airfield lighting system relocation, cost analysis of three locations with additional study of safety, reliability, and ease of maintenance for each of the three locations. Supervised the final design of relocating electrical vault based on the conducted study.

b.

(1) TITLE AND LOCATION *(City and State)*:	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES:	CONSTRUCTION *(If applicable)*:
MSY North Terminal Facility Peer Review Kenner, Louisiana	2015	N/A

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE: ☒ Check here if project performed with current firm.

Electrical Engineering Manager responsible for supervision of electrical engineering teams fast tract peer review of the electrical systems design-engineering of the new terminal facility including, lighting, emergency lighting, power substation, generators, UPS, power and tele/data.

c.

(1) TITLE AND LOCATION *(City and State)*:	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES:	CONSTRUCTION *(If applicable)*:
Louis Armstrong International Airport Air Freight Terminal Building – Kenner, LA	1994	1994

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE: ☒ Check here if project performed with current firm.

Electrical Design Engineer and Project Manager for the airfreight terminal addition at New Orleans International Airport responsible for electrical expansion projects on the airfield, fiber optic systems for the new FAA control tower interface with the air field lighting and SCADA systems, the RTR system, CAT 3 runway and taxiway lighting system improvements, the new terminal D addition, modification to terminal C, North commercial aviation apron addition, roadway improvements, sewage and water lift stations, signage upgrades for the terminal complex and airfield signage for the AOA.

d.

(1) TITLE AND LOCATION *(City and State)*:	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES:	CONSTRUCTION *(If applicable)*:
New Orleans East Hospital Expansion - Helipad New Orleans, Louisiana	2013	2014

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE: ☒ Check here if project performed with current firm.

Electrical Engineering Manager for the three-story addition of an approximately 193,000 sq ft building. The electrical designs include all low voltage electricity as well as the design for parking area and helipad lighting and controls, including the underground electrical utility and switchgear.

Attachment: Digital Engineering Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each person.)

12. NAME:	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
		a. TOTAL:	b. WITH CURRENT FIRM:
Raoul V. Chauvin, III, P.E.	**Mechanical Engineering**	30	18

15. FIRM NAME AND LOCATION *(City and State)*:

Infinity Engineering Consultants, LLC.
Metairie, LA

16. EDUCATION *(Degree and Specialization)*:	17. CURRENT PROFESSIONAL REGISTRATION *(State and Discipline)*:
Bachelor of Science / Mechanical Engineering	Professional Engineer Mechanical: LA - No. 28272 IA – No. P24958 IL – No. 062.070852 IN – No. PE11800655 KY – No. 34104 MI –No.6201067892 MN – No. 56464 MS - No. 17714 OH – No. 83723 TN – No. 121978 TX - No. 98957

18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc.)*:

Louisiana Engineering Society – Former President

American Society of Mechanical Engineers

19. RELEVANT EXPERIENCE

a.

(1) TITLE AND LOCATION *(City and State)*:	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES:	CONSTRUCTION *(If applicable)*:
New Orleans Aviation Board Hazard Mitigation Plan New Orleans, LA	2008	N/A

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE: ☒ Check here if project performed with current firm.

Led Infinity's effort which provided mechanical, electrical, and structural engineering support in the preparation of the New Orleans Aviation Board's Hazard Mitigation Plan. The plan was used to determine vulnerabilities and provide a mitigation implementation strategy for systems and facility upgrades and/or replacement.

b.

(1) TITLE AND LOCATION *(City and State)*:	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES:	CONSTRUCTION *(If applicable)*:
Rampart Streetcar Line Expansion New Orleans, Louisiana	2016	2016

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE: ☒ Check here if project performed with current firm.

Principal for the expansion of the streetcar line, specifically the Rampart Street to St. Claude lines. Infinity was part of the design team tasked with producing construction drawings, record specifications, and identification of utility conflict and design for the expansion of the Rampart Streetcar line.

c.

(1) TITLE AND LOCATION *(City and State)*:	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES:	CONSTRUCTION *(If applicable)*:
RTA Historic Napoleon Building Renovations New Orleans, Louisiana	Ongoing	Ongoing

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE: ☒ Check here if project performed with current firm.

Principal and Mechanical Engineering Supervisor responsible for the inspection of the mechanical, structural, plumbing, fire protection and electrical systems of the 16,000 sq ft building and proposed underpinning of the foundation, repair of the walls and roof framing, as well as mechanical and electrical upgrades and repairs to this historic building.

d.

(1) TITLE AND LOCATION *(City and State)*:	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES:	CONSTRUCTION *(If applicable)*:
Ollie Drainage Pumping Station Expansion Jesuit Bend, Louisiana	2011	2011

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE: ☒ Check here if project performed with current firm.

Attachment: Digital Engineering Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

Lead Mechanical Engineer for a 600 CFS drainage pump addition to the Ollie Canal Drainage Pump Station. Mr. Chauvin evaluated existing pumps to determine suitability of present and future demands. Additional fuel, air, and water supply systems were designed to support the new pumps.

e.

(1) TITLE AND LOCATION (*City and State*): **New Orleans East Hospital Infrastructure Expansion New Orleans, Louisiana**

(2) YEAR COMPLETED — PROFESSIONAL SERVICES: 2014 | CONSTRUCTION (*If applicable*): 2014

(3) BRIEF DESCRIPTION (*Brief scope, size, cost, etc.*) AND SPECIFIC ROLE: ☒ Check here if project performed with current firm.

Principal and Mechanical Engineering Supervisor in charge of the remodeling of the Methodist Hospital. This project included the addition of an approximately 193,000 sq. ft., three-story structure to the existing six-story East Tower, designed using Revit. The design included ambulatory/emergency services, patient care, surgery, critical care, public, dietary, imaging, and associated support services. Site work included revisions to existing surface parking areas and new public utility entrances. The on-site fuel oil storage included a 30,000-gallon double-walled above-ground UL185 tank with a duplex transfer pump and double-walled fuel oil piping.

f.

(1) TITLE AND LOCATION (*City and State*): **State Office Building Cooling Tower Replacement Baton Rouge, Louisiana**

(2) YEAR COMPLETED — PROFESSIONAL SERVICES: 2012 | CONSTRUCTION (*If applicable*): 2012

(3) BRIEF DESCRIPTION (*Brief scope, size, cost, etc.*) AND SPECIFIC ROLE: ☒ Check here if project performed with current firm.

Lead Mechanical Engineer responsible for project management and design of a 500-ton cooling tower replacement, including pumps, valves, and piping. The replacement includes a new 10-ton steel support structure.

g.

(1) TITLE AND LOCATION (*City and State*): **Landfill Gas Collection Expansion System Jefferson Parish, Louisiana**

(2) YEAR COMPLETED — PROFESSIONAL SERVICES: 2014 | CONSTRUCTION (*If applicable*): 2014

(3) BRIEF DESCRIPTION (*Brief scope, size, cost, etc.*) AND SPECIFIC ROLE: ☒ Check here if project performed with current firm.

Principal and Mechanical Engineering Supervisor responsible for providing the engineering design services, project management, and construction management for assessments and upgrades throughout the landfill. The Gas Collection System Expansion project included the mechanical and associated electrical design of the installation of (30) new gas collection wells; (2) condensate sumps; 5,417 linear feet of 6" and 8" HDPE laterals; 4,437 linear feet of 10" HDPE headers; and 10,047 linear feet of 2" DR 9 of compressed air and force main pipe.

h.

(1) TITLE AND LOCATION (*City and State*): **Patterson Pump Station Port of New Orleans New Orleans, Louisiana**

(2) YEAR COMPLETED — PROFESSIONAL SERVICES: 2018 | CONSTRUCTION (*If applicable*): 2018

(3) BRIEF DESCRIPTION (*Brief scope, size, cost, etc.*) AND SPECIFIC ROLE: ☒ Check here if project performed with current firm.

Principal Engineer and Mechanical Engineering Supervisor for the design of removal and refurbishment of two vertical pumps; condition evaluation of two electric motors; replacement of the electrical system from the existing main breaker/disconnect; establishment of a back-up generator; design of walkway to access the discharge screen catwalk; and checking the elevation of the discharge piping against the flood protection requirement.

i.

(1) TITLE AND LOCATION (*City and State*): **IMTT Dock 8 Hose Tower Upgrades St. Rose, Louisiana**

(2) YEAR COMPLETED — PROFESSIONAL SERVICES: 2012 | CONSTRUCTION (*If applicable*): 2012

(3) BRIEF DESCRIPTION (*Brief scope, size, cost, etc.*) AND SPECIFIC ROLE: ☒ Check here if project performed with current firm.

Principal for the design engineering of a product loading/off-loading dock and hose-handling tower at IMTT's Dock #8. The steel and concrete dock was designed to expand the crude and methanol manifold with (15) additional loading spots. The hose tower structures and stair access provided the necessary hose storage slots for the additional hoses and OSHA-approved access/egress.

Attachment: Digital Engineering Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each person.)

12. NAME:	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
		a. TOTAL:	b. WITH CURRENT FIRM:
Brian Lauritsen, E.I.	**Mechanical Engineer**	3	2

15. FIRM NAME AND LOCATION *(City and State)*:

Infinity Engineering Consultants, LLC.
Metairie, LA

16. EDUCATION *(Degree and Specialization)*:	17. CURRENT PROFESSIONAL REGISTRATION *(State and Discipline)*:
Bachelor of Science / Civil/Structural Engineering	Engineering Intern – Mechanical Louisiana / No. 34395

18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc.)*:

19. RELEVANT EXPERIENCE

a.

(1) TITLE AND LOCATION *(City and State)*:	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES:	CONSTRUCTION *(If applicable)*:
Port-Ship Service Marine Dock **Belle Chasse, LA**	Ongoing	Ongoing

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE: ☒ Check here if project performed with current firm.

Project Engineer responsible for the design of indoor plumbing system and fuel filling station. Project responsibilities included developing and issuing complete plumbing and drainage piping construction documents. A remote-fuel filling system was also designed for a diesel tanker truck to offload diesel fuel into a holding tank.

b.

(1) TITLE AND LOCATION *(City and State)*:	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES:	CONSTRUCTION *(If applicable)*:
Criminal Evidence and Processing Complex **New Orleans, LA**	2022	2022

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE: ☒ Check here if project performed with current firm.

Project Engineer responsible for mechanical engineering design of the oil separator tank system and outdoor plumbing facilities. Project responsibilities included sizing venting and drainage lines from oil separator tank into sanitary system and sizing an instant hot water heater for outdoor use as well as responding to all mechanical/plumbing related contractor submittals.

c.

(1) TITLE AND LOCATION *(City and State)*:	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES:	CONSTRUCTION *(If applicable)*:
St. Augustine High School Renovations **New Orleans, LA**	Ongoing	Ongoing

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE: ☒ Check here if project performed with current firm.

Project Engineer responsible for mechanical engineering calculations of HVAC system. Project responsibilities included sizing cooling and heating loads for all conditioned spaces as well as ventilation requirements to bring the building up to code. A variable refrigerant flow system was chosen to heat and cool spaces due to limited existing space constraints; ducting was routed from rooftop units through the hallway and into spaces to deliver fresh air ventilation.

d.

(1) TITLE AND LOCATION *(City and State)*:	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES:	CONSTRUCTION *(If applicable)*:
Port of New Orleans Nashville Fire Pump Building **New Orleans, LA**	Ongoing	In Bid Phase

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE: ☒ Check here if project performed with current firm.

Project Engineer responsible for ventilation and heating design to keep the building from exceeding extreme temperature and above freezing temperature. Ventilation calculations were performed to exhaust combustible vapors as well as supplying a diesel pump engine with adequate combustion air. Also responsible for assisting with laser scanning and surveying to document existing facility structures and firewater piping.

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
		A. TOTAL	B. WITH CURRENT FIRM
Benjamin M. Cody, P.E.	Geotechnical Principal Engineer	24	20

15. FIRM NAME AND LOCATION *(City and State)*

Eustis Engineering L.L.C. / Metairie, Louisiana

16. EDUCATION *(Degree and Specialization)*	17. CURRENT PROFESSIONAL REGISTRATION *(State and Discipline)*
Master of Science / Civil Engineering Bachelor of Science / Civil Engineering	Mississippi / Professional Engineer (18080) Alabama / Professional Engineer (25562) Arkansas / Professional Engineer (16253) Florida / Professional Engineer (56771) Louisiana / Professional Civil Engineer (30292) Texas / Professional Civil Engineer (116646)

18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training Awards, Etc.)*

Mr. Cody has performed a wide variety of engineering services including geotechnical project management, engineering design, engineering during construction, and dynamic pile testing. Private sector projects have varied from small private and commercial structures to multi-story high-rise structures, storage tanks, and other industrial facilities. Public projects have included roads and bridges, port facilities, government buildings and facilities, schools, and hurricane protection system improvements.

Memberships: American Society of Civil Engineers (Past President of New Orleans Branch) and Possesses a Transportation Worker Identification Credential

19. RELEVANT PROJECTS

a.

(1) TITLE AND LOCATION *(City and State)*	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION *(if applicable)*
Hancock County Port and Harbor Commission - Pearl River Community College Advanced Technology Foundation, Inc., New Hangar, Stennis International Airport, Kiln, Mississippi (G0425)	2020	N/A

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☒ Check if project performed with current firm

As project manager, Mr. Cody oversaw all aspects of the field exploration, engineering analyses, and development of our geotechnical recommendations and report. Mr. Cody performed the detailed technical review of the project team's calculations and recommendations as part of our quality assurance process.

SCOPE: Geotechnical Services. SIZE: Plan Dimensions of 118' x 258'. COST (EUSTIS' FEE): $5,650. SPECIFIC ROLE: Project Manager

b.

(1) TITLE AND LOCATION *(City and State)*	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION *(if applicable)*
Hancock County Port and Harbor Commission - RESTORE Project Port Bienville, Mississippi (G0389)	2019	N/A

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☒ Check if project performed with current firm

As project manager, Mr. Cody oversaw all aspects of the field exploration, engineering analyses, and development of our geotechnical recommendations and report. He performed detailed technical reviews of all calculations to provide quality control for the project. He also led some aspects of the design, including the design of bulkhead systems in undeveloped areas of the site. In previously developed areas of the site, he interpreted the potential for total and differential settlement potential for the proposed shallow and deep foundations.

SCOPE: Geotechnical Services. SIZE: Multiple Buildings and Structures. COST (EUSTIS' FEE): $51,894. SPECIFIC ROLE: Project Manager

c.

(1) TITLE AND LOCATION *(City and State)*	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION *(if applicable)*
Louis Armstrong New Orleans International Airport, Proposed Fuel Tanks, Kenner, Louisiana (23809, .01)	2018	N/A

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☒ Check if project performed with current firm

As project manager, Mr. Cody oversaw all aspects of the field exploration, engineering analyses, and development of our geotechnical recommendations and report. This project reflects Mr. Cody's familiarity with FAA standards as they relate to the geotechnical aspects of foundation design and well as site preparation and other construction specification components.

SCOPE: Geotechnical Services. SIZE: Four Tanks with 400 to 1,000-Gallon Capacities. COST (EUSTIS' FEE): $17,000. SPECIFIC ROLE: Project Manager

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
		A. TOTAL	B. WITH CURRENT FIRM
Benjamin M. Cody, P.E.	Geotechnical Principal Engineer	24	20

d.

(1) TITLE AND LOCATION *(City and State)*	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION *(if applicable)*
St. John the Baptist Parish Government, Proposed Radio Tower St. John the Baptist Parish, Louisiana (23715)	2017	N/A

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☒ Check if project performed with current firm

As project manager, Mr. Cody oversaw all aspects of the field exploration, engineering analyses, and development of our geotechnical recommendations and report. Key components of this project that are applicable to many airport facilities included the assessment of the tower foundation. Both shallow and deep foundations were considered including an assessment of overturning and/or lateral loading.

SCOPE: Geotechnical Services. SIZE: Footprint of 24' × 24'. COST (EUSTIS' FEE): $13,500. SPECIFIC ROLE: Project Manager

e.

(1) TITLE AND LOCATION *(City and State)*	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION *(if applicable)*
New Orleans Union Passenger Terminal, Proposed Steel-framed Warehouse, Amtrak Yard, New Orleans, Louisiana (24223)	2019	N/A

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☒ Check if project performed with current firm

As project manager, Mr. Cody oversaw all aspects of the field exploration, engineering analyses, and development of our geotechnical recommendations and report. Although this large warehouse was incorporated into a railyard facility, it represents the variety of structures that comprise Mr. Cody's diverse experience. Warehouse and hangar type structures require similar considerations as those explored for this project by Mr. Cody such as shallow and deep foundations, site preparation and potential settlement.

SCOPE: Geotechnical Services. SIZE: Plan Dimensions of 40' x 60'. COST (EUSTIS' FEE): $4,700.

SPECIFIC ROLE: Project Manager

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
		A. TOTAL	B. WITH CURRENT FIRM
Brian A. Deschamp, P.E.	Geotechnical Project Manager	10	10

15. FIRM NAME AND LOCATION *(City and State)*

Eustis Engineering L.L.C. / Gulfport, Mississippi

16. EDUCATION *(Degree and Specialization)*	17. CURRENT PROFESSIONAL REGISTRATION *(State and Discipline)*
Bachelor of Science / Civil & Environmental Engineering Bachelor of Business Administration / Finance	Mississippi / Professional Civil Engineer (27798) Louisiana / Professional Civil Engineer (44755)

18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training Awards, Etc.)*

Mr. Deschamp's duties include coordination of field personnel, layout of boring and cone penetrometer locations, and the performance of various geotechnical engineering analyses for letters and reports. Common analyses include allowable soil bearing values, allowable pile load capacities, settlement estimates, and pavement designs. He evaluates bulkhead requirements for anchored and cantilever walls and evaluates local and global stability. Other analyses include effects of drag loads on settlement, seismic site response, and liquefaction potential. Mr. Deschamp also directs special inspections, construction materials testing and engineering during construction services. He coordinates well with owners, contractors, and other design professionals.

Member: American Society of Civil Engineers, Associated General Contractors of America, Gulf Coast Safety Council, Mississippi Engineering Society, Soil & Water Conservation Society, and Possesses a Transportation Worker Identification Credential

19. RELEVANT PROJECTS

a.

(1) TITLE AND LOCATION *(City and State)*	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION *(if applicable)*
Hancock County Port and Harbor Commission - Pearl River Community College Advanced Technology Foundation, Inc., New Hangar, Stennis International Airport, Kiln, Mississippi (G0425)	2020	N/A

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☒ Check if project performed with current firm

Mr. Deschamp developed the geotechnical scope of service and directed the field exploration, laboratory testing, soil parameter development, geotechnical analyses, and report generation for the project. He reviewed the area geology to select the boring depths and directed the laboratory testing of the retrieved samples. Using his extensive special inspection and construction materials testing backgrounds he developed recommendations for site preparation to be implemented in the project specifications.

SCOPE: Geotechnical Services. SIZE: Plan Dimensions of 118' x 258'. COST (EUSTIS' FEE): $5,650. SPECIFIC ROLE: Project Manager

b.

(1) TITLE AND LOCATION *(City and State)*	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION *(if applicable)*
Hancock County Port and Harbor Commission - Restore Project Port Bienville, Mississippi G0389)	2019	N/A

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE — ☒ Check if project performed with current firm

Mr. Deschamp obtained the site development drawings and coordinated site access for the field exploration operations. He also managed the project schedule during the performance of laboratory testing to define the soil design reaches and design parameters. New site features to be founded on deep foundations include a pile supported apron adjacent to new bulkhead walls, mooring dolphins at an existing and new keyway slip, a water tower, and tanks. Features proposed to be supported on shallow foundations include two warehouses, a truck scale, a guardhouse, and an administration building. In addition, a new railroad extension, access roads, a parking lot, and a crushed stone laydown are all proposed at the site.

SCOPE: Geotechnical Services. SIZE: Multiple Buildings and Structures. COST (EUSTIS' FEE): $51,894. SPECIFIC ROLE: Project Engineer

c.

(1) TITLE AND LOCATION *(City and State)*	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION *(if applicable)*

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
		A. TOTAL	B. WITH CURRENT FIRM
Brian A. Deschamp, P.E.	Geotechnical Project Manager	10	10

	Gulfport-Biloxi International Airport - Proposed "T" Hanger Gulfport, Mississippi (G0264)	2015	N/A
	(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE	☒ Check if project performed with current firm	
	Mr. Deschamp developed the geotechnical scope of service and oversaw the field exploration and laboratory testing. He developed soil design parameters used to perform engineering analyses to determine allowable soil bearing values, estimates of settlement, and recommendations for components and thicknesses of airfield pavements. His involvement continued with the generation and submission of a report for the project.		
	SCOPE: Geotechnical Services. SIZE: Plan Dimensions of 215' x 57'. COST (EUSTIS' FEE): $3,950. SPECIFIC ROLE: Assistant Project Engineer		
	(1) TITLE AND LOCATION *(City and State)*	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION *(if applicable)*
	City of Gulfport - Hurricane Katrina Supplemental Community Development Block Grant (CDBG) Disaster Project, Downtown Streetscape Improvements - Phase III, Gulfport, Mississippi (G0381, G0381.01)	2019	N/A
	(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE	☒ Check if project performed with current firm	
d.	Mr. Deschamp was Project Manager for these downtown streetscape improvements, which comprised soil mechanics laboratory testing to characterize the fill and confirm the proposed stockpiles met the material specifications for the intended use. Laboratory Proctor testing to develop the moisture-density relationships for the sand, aggregate, and clay fill were performed ahead of inspection of fill placement at the site; and in-place nuclear density testing. Concrete inspections, molding of cylinders, slump tests, and other concrete-related services were also provided.		
	SCOPE: Construction Materials Testing. SIZE: Downtown Area. COST (EUSTIS' FEE): $3,700. SPECIFIC ROLE: Project Manager.		
	(1) TITLE AND LOCATION *(City and State)*	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION *(if applicable)*
	Gulfport-Biloxi International Airport-Taxiway J North, Phase II, Harrison County Mississippi (G0157)	2015	2015
	(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE	☒ Check if project performed with current firm	
e.	Eustis Engineering performed five dynamic cone penetration (DPT) tests and over 2,100 inplace density tests to support a compaction effort study implemented to evaluate the effectiveness of repeated compactive efforts and determine the corresponding California Bearing Ratio of the compacted fill and existing subgrade for Taxiway J North at the Gulfport-Biloxi International Airport. They also provided a variety of laboratory tests and concrete inspection services during the course of the project. Brian Deschamp was a manager on this project. He performed proctor tests, reviewed lab data, tested concrete beams, provided a maturity calibration report, and performed site visits.		
	SCOPE: Geotechnical Engineering and Construction materials Testing. SIZE: Taxiway, Tie-ins, Transition Areas, and Trim Pad. COST (EUSTIS' FEE): $100,000. SPECIFIC ROLE: Project Engineer.		

Attachment: Digital Engineering Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
		a. TOTAL	b. WITH CURRENT FIRM
Mark E. Lishen, AIA, LEED AP - Principal	Design Team Project Manager	39	21

15. FIRM NAME AND LOCATION *(City and State)*
Eley Guild Hardy Architects, Biloxi, MS

16. EDUCATION *(DEGREE AND SPECIALIZATION)*	17. CURRENT PROFESSIONAL REGISTRATION *(STATE AND DISCIPLINE)*
Mississippi State University/1983/Bachelor of Architecture	Registered Architect in Mississippi #2769, Tennessee #18573

18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc.)*
Mark Lishen, AIA, LEED AP is a Registered Architect with over 38 years of experience. Mark serves as the firm's LEED Coordinator.

19. RELEVANT PROJECTS

a.

(1) TITLE AND LOCATION *(City and State)*
Million Air Fixed Base of Operations - Gulfport, MS

(2) YEAR COMPLETED	
PROFESSIONAL SERVICES	CONSTRUCTION *(If applicable)*
2010	2011

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE
☒ Check if project performed with current firm
Scope: This FBO features a covered drop-off on the public side and includes a two-story lobby, administrative offices, customs facilities, conference rooms, break rooms, pilot flight planning areas and lounges, fitness room, theater and upgraded toilet facilities. The hangar accommodates large aircraft and is adjacent to the maintenance shop. Size: 52,500 SF. Cost: $6,000,000. Role: Mr. Lishen served as Project Architect.

b.

(1) TITLE AND LOCATION *(City and State)*
USM Marine Research Center, Port of Gulfport - Gulfport, MS

(2) YEAR COMPLETED	
PROFESSIONAL SERVICES	CONSTRUCTION *(If applicable)*
2015	2018

(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE
☒ Check if project performed with current firm
Scope: This project provides research and educational instruction opportunities for faculty, students, and visiting scientists. The facility will offer space for presentation/education to high school students' class]es. Facility will support the 135-foot USM research vessel, The Point Sur, with shops and storage areas and provide classrooms and labs for scientists. Included in this project is security fencing and landscaping. Size: 18,700 SF. Cost: $12 Million. Role: Mr. Lishen served as Principal Architect.

c.

(1) TITLE AND LOCATION *(City and State)*
Redevelopment at the Gulfport, MS Job Corps Center - Gulfport, MS

(2) YEAR COMPLETED	
PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
2021	2024

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE
☒ Check if project performed with current firm
Scope: This project consists of both historic renovation and the new construction of six buildings including classrooms, administration, O&M, vocational shops, cafeteria, recreation, and chiller building on the site of the original segregated High School for African American students built in 1953. The buildings include steel framed, load bearing CMU with masonry and metal wall panel facades. Size: 100,000 SF. Cost: $42,000,000. Role: Mr. Lishen served as Principal-in-Charge.

d.

(1) TITLE AND LOCATION *(City and State)*
Construct Tactical Unmanned Air System Fueler Shed – Camp Shelby, MS

(2) YEAR COMPLETED	
PROFESSIONAL SERVICES	CONSTRUCTION *(If applicable)*
2018	2019

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE
☒ Check if project performed with current firm
Scope: With the development of new drone technology, Camp Shelby needed new facilities to store, refuel and maintain these vehicles. The project consists of the design for construction of an approximately 120' X 20' pre-engineered metal building with a thickened concrete floor and curbs to house six AVT Fuelers and Tactical Unmanned Air System Drones at Camp Shelby's Hagler Field. The pre-engineered structure is enclosed on three sides. There is also a 220' X 120' concrete apron/pad adjacent to the facility. The site was fenced with three entrances and exit gates, the main gate being controlled by a proximity card reader. The design of the new facility was to match existing adjacent buildings. Size: 2,880 SF. Cost: $544,480. Role: Mr. Lishen served as Principal Architect.

e.

(1) TITLE AND LOCATION *(City and State)*
USM Roger F. Wicker Center for Ocean Enterprise, Port of Gulfport - Gulfport, MS

(2) YEAR COMPLETED	
PROFESSIONAL SERVICES	CONSTRUCTION *(If applicable)*
2020	2022

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE
☒ Check if project performed with current firm
Scope: The project will be located near the Port of Gulfport's North Harbor site. The proximity to the water for vessel access, maintenance, and testing was a critical component of site selection. The building will include administrative offices, classrooms, laboratories, and storage areas. Size: 72,000 SF. Cost: $33 Million. Role: Mr. Lishen served as Principal Architect.

f.

(1) TITLE AND LOCATION *(City and State)*
Air National Guard, Combat Readiness Training Center - Gulfport, MS

(2) YEAR COMPLETED	
PROFESSIONAL SERVICES	CONSTRUCTION *(If applicable)*
1993	2018

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE
☒ Check if project performed with current firm
Scope: A series of relevant projects were performed under an Indefinite Delivery Indefinite Quantity contract for the Air National Guard - Combat Readiness Training Center including Relocate Munitions Storage; 255th Relocation Study, jet blast deflectors, apron lighting, RADAR tower, aircraft holding bays, aircraft maintenance facilities, etc. Size: These individual projects varied in size. Cost: Ranged from $100K to $6 Million. Role: Mr. Lishen served as Principal Architect.

Attachment: Digital Engineering Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
Kyle L. Kish, AIA, LEED AP, CDT Principal Federal Projects Lead	Project Architect	a. TOTAL 20	b. WITH CURRENT FIRM 16

15. FIRM NAME AND LOCATION *(City and State)*
Eley Guild Hardy Architects, Biloxi, MS

16. EDUCATION *(DEGREE AND SPECIALIZATION)*	17. CURRENT PROFESSIONAL REGISTRATION *(STATE AND DISCIPLINE)*
Mississippi State University/2002/Bachelor of Architecture	Registered Architect in Mississippi #4202

18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc.)*
Kyle L. Kish, AIA, LEED AP is a Registered Architect with 20 years of experience and is currently serving as the Lead of the firm's Federal Division. He has served as Lead Architect for the firm's federal work for over 16 years and has extensive experience on DoD projects. He has served as LEED Coordinator on 13 EGH projects that have been awarded LEED Certification.

19. RELEVANT PROJECTS

a.

(1) TITLE AND LOCATION *(City and State)*
Million Air Fixed Base of Operations - Gulfport, MS

(2) YEAR COMPLETED	
PROFESSIONAL SERVICES 2010	CONSTRUCTION *(If applicable)* 2011

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE
☒ Check if project performed with current firm
Scope: This FBO features a covered drop-off on the public side and includes a two-story lobby, administrative offices, customs facilities, conference rooms, break rooms, pilot flight planning areas and lounges, fitness room, theater and upgraded toilet facilities. The hangar accommodates large aircraft and is adjacent to the maintenance shop. Size: 52,500 SF. Cost: $6,000,000. Role: Mr. Kish served as Project Architect.

b.

(1) TITLE AND LOCATION *(City and State)*
P465 Aircraft Maintenance Hangar and Parking Garage Marine Corps Air Station - Beaufort, SC

(2) YEAR COMPLETED	
PROFESSIONAL SERVICES 2013	CONSTRUCTION *(If applicable)* N/A

(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE
☒ Check if project performed with current firm
Scope: This schematic design project is a multi-story Type I operational aircraft maintenance facility for sixteen F-35(B) and/or F-35(C) aircraft. The facility includes an aircraft maintenance hangar bay designed to accommodate six F-35(B) aircraft, access apron and sunshade structures designed to accommodate twelve parked F-35(C) aircraft. Size: 55,000 SF Hangar, 95,000 SF Garage. Cost: $32,000,000. Role: Mr. Kish served as Project Coordinator.

c.

(1) TITLE AND LOCATION *(City and State)*
Air National Guard, Combat Readiness Training Center - Gulfport, MS

(2) YEAR COMPLETED	
PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) 2015

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE
☒ Check if project performed with current firm
Scope: A series of relevant projects were performed under an Indefinite Delivery Indefinite Quantity contract for the Air National Guard - Combat Readiness Training Center including Relocate Munitions Storage; 255th Relocation Study, jet blast deflectors, apron lighting, RADAR tower, aircraft holding bays, aircraft maintenance facilities, etc. Size: These individual projects varied in size. Cost: Ranged from $100K to $6M. Role: Mr. Kish served as Project Architect.

d.

(1) TITLE AND LOCATION *(City and State)*
USCG Port Security Unit 308 Boat Storage Awning, Stennis International Airport, Kiln, MS

(2) YEAR COMPLETED	
PROFESSIONAL SERVICES 2021	CONSTRUCTION *(If applicable)* 2021

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE
☒ Check if project performed with current firm
Scope: This project included the design of a new tensile fabric structure and parking area adjacent to the Unit's rented storage facility and across the street from the Stennis International Airport. The pre-engineered facility includes space for six 32-foot rigid hull boats with trailers, upgraded utilities including lighting, industrial fans, water, and power connections and floodproofing. Size: 4,050 SF. Cost: $231,311.00. Role: Mr. Kish served as Principal Architect.

e.

(1) TITLE AND LOCATION *(City and State)*
Construct Tactical Unmanned Air System Fueler Shed – Camp Shelby, MS

(2) YEAR COMPLETED	
PROFESSIONAL SERVICES 2018	CONSTRUCTION *(If applicable)* 2019

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE
☒ Check if project performed with current firm
Scope: With the development of new drone technology, Camp Shelby needed new facilities to store, refuel and maintain these vehicles. The project consists of the design for construction of an approximately 120' X 20' pre-engineered metal building with a thickened concrete floor and curbs to house six AVT Fuelers and Tactical Unmanned Air System Drones at Camp Shelby's Hagler Field. The pre-engineered structure is enclosed on three sides. There is also a 220' X 120' concrete apron/pad adjacent to the facility. The site was fenced with three entrances and exit gates, the main gate being controlled by a proximity card reader. The design of the new facility was to match existing adjacent buildings. Size: 2,880 SF. Cost: $544,480. Role: Mr. Kish served as Project Architect.

f.

(1) TITLE AND LOCATION *(City and State)*
Multipurpose Facility, Camp Rudder - Eglin AFB, FL

(2) YEAR COMPLETED	
PROFESSIONAL SERVICES 2018	CONSTRUCTION *(If applicable)* 2019

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE
☒ Check if project performed with current firm
Scope: This new facility is built for Army Ranger training and field exercise. This pre-engineered metal building consists of office space, laundry facilities, supply and storage rooms with forklift access, and a multipurpose classroom for training. Size: 4,800 SF. Cost: $1,700,000. Role: Mr. Kish served as Principal Architect.

Attachment: Digital Engineering Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
		a. TOTAL	b. WITH CURRENT FIRM
J. Heath Perry, AIA, NCARB, CSI, CDT - Principal	Specifications / Cost Estimating / Quality Control	23	23

15. FIRM NAME AND LOCATION *(City and State)*
Eley Guild Hardy Architects, Biloxi, MS

16. EDUCATION *(DEGREE AND SPECIALIZATION)*	17. CURRENT PROFESSIONAL REGISTRATION *(STATE AND DISCIPLINE)*
University of Tennessee/1998/Bachelor of Architecture	Registered Architect in Mississippi #4460

18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc.)*
Heath Perry a registered architect and Principal with Eley Guild Hardy Architects and is responsible for Specifications for the entire firm. With that responsibility, Mr. Perry touches each project. In addition, Mr. Perry serves as Architect on highly technical projects such as those listed in his resume. Heath has extensive experience in production and systems research, preparation of project manuals including contract and bidding requirements, specifications, quality assurance of drawings and specifications, detailed cost estimating and life cycle cost analysis.

19. RELEVANT PROJECTS

a.

(1) TITLE AND LOCATION *(City and State)*
Ocean Science Laboratory - Stennis Space Center, MS

(2) YEAR COMPLETED	
PROFESSIONAL SERVICES	CONSTRUCTION *(If applicable)*
2006	2008

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE
☒ Check if project performed with current firm
Scope: This building provided a new secure facility with associated data processing and administrative support to house the Ocean Sciences and Engineering Laboratory, the Meteorology and Oceanography (METOC) Enterprise Engineering Laboratory and Oceanographic Equipment Maintenance Facilities. The new building is a two-story steel frame structure with insulated pre-cast concrete panels. Size: 171,241 SF. Cost: $47,075,475. Role: Mr. Perry served as Cost Estimator, wrote the specifications, and was over quality control.

b.

(1) TITLE AND LOCATION *(City and State)*
Seaway Business Park - Gulfport, MS

(2) YEAR COMPLETED	
PROFESSIONAL SERVICES	CONSTRUCTION *(If applicable)*
1998 - Current	Over 40 Projects

(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE
☒ Check if project performed with current firm
Scope: This 29-acre, office and warehouse leasing, multi-use, facility is centrally located with close and easy access to all the major thoroughfares of the Gulfport/Biloxi area, including Interstate 10, Highway 49, and Highway 90. Size: 130,000 SF. Cost: 16 Million. Role: Mr. Perry served as Principal Architect and did cost estimations and specifications.

c.

(1) TITLE AND LOCATION *(City and State)*
Mobilization Contingency Outfitting & Operations Center, MCOOC Naval Construction Battalion Center - Gulfport, MS

(2) YEAR COMPLETED	
PROFESSIONAL SERVICES	CONSTRUCTION *(If applicable)*
2003	2008

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE
☒ Check if project performed with current firm
Scope: This project was designed to pack supplies quickly and efficiently for pre-positioned Naval Construction Forces; this state-of-the-art packing facility will increase the readiness and ability of the Seabees of CBC Gulfport to respond to rapid mobilization requirements. Size: 90,000 SF. Cost: $6 Million. Role: Mr. Perry did specifications, cost estimation, and quality control.

d.

(1) TITLE AND LOCATION *(City and State)*
USM Roger F. Wicker Center for Ocean Enterprise, Port of Gulfport - Gulfport, MS

(2) YEAR COMPLETED	
PROFESSIONAL SERVICES	CONSTRUCTION *(If applicable)*
2020	2022

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE
☒ Check if project performed with current firm
Scope: The project will be located near the Port of Gulfport's North Harbor site. The proximity to the water for vessel access, maintenance, and testing was a critical component of site selection. The building will include administrative offices, classrooms, laboratories, and storage areas. Size: 72,000 SF. Cost: $33 Million. Role: Mr. Perry did specifications, cost estimation, and quality control.

e.

(1) TITLE AND LOCATION *(City and State)*
USM Marine Research Center, Port of Gulfport – Gulfport, MS

(2) YEAR COMPLETED	
PROFESSIONAL SERVICES	CONSTRUCTION *(If applicable)*
2015	2018

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE
☒ Check if project performed with current firm
Scope: This facility provides research and educational instruction opportunities for faculty, students, and visiting scientists. The facility will offer space for presentation/education to high school students' classes. Facility will support the 135-foot USM research vessel, The Point Sur, with shops and storage areas and provide classrooms and labs for scientists. This will become the principal marine operations support facility. Size: 18,700 SF. Cost: $12 Million. Role: Mr. Perry did specifications and quality control.

f.

(1) TITLE AND LOCATION *(City and State)*
Gulfport High School – Gulfport MS

(2) YEAR COMPLETED	
PROFESSIONAL SERVICES	CONSTRUCTION *(If applicable)*
2016	2018

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE
☒ Check if project performed with current firm
Scope: This project included new state-of-the-art facilities that were constructed adjacent to existing buildings which remained operational during construction. The project demolished several outdated buildings on campus to make room for two new classroom buildings, a field house, and a practice gym. The project also renovated several of the existing school buildings. Size: 206,000 SF new; 47,000 SF renovation. Cost: $40,283,074. Role: Mr. Perry provided cost estimating and specifications.

Attachment: Digital Engineering Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
CJ Boynes	Construction Inspection	a. TOTAL: 15	b. WITH CURRENT FIRM: 3

15. FIRM NAME AND LOCATION *(City and State)*
Digital Engineering & Imaging, Inc., Waveland, MS

16. EDUCATION *(Degree and Specialization)*	17. CURRENT PROFESSIONAL REGISTRATION *(State and Discipline)*
AS, Construction Engineering and Technology	NA

18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc)*
CJ Boynes is an experienced construction estimator and project manager with over 15 years of experience in infrastructure projects along the Mississippi Gulf Coast and throughout southeast Louisiana. He is experienced in using various estimating and management computer programs such as AutoCAD, On-Screen-Takeoff, Quick-Bid, Xactimate, Primavera, and Sure Track PM.

19. RELEVANT PROJECTS

a.

(1) TITLE AND LOCATION *(City and State)*
Slidell Infrastructure Repairs-Bayou Pattasat Drainage Basin
Slidell, LA

(2) YEAR COMPLETED

PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
2020	2020

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE ☑ Check if project performed with current firm
Inspector for infrastructure repairs to the sanitary sewer and storm sewer systems in the Bayou Pattasat Drainage Basin (PW-16981 and PW-20770). Repairs to the approximate 25,000 LP of sanitary sewer system included sewer main replacement, pipe bursting, CIPP lining, point repairs, and manhole rehabilitation. Repairs to approximately 10,000 LF of storm sewer included a storm drain replacement, point repairs, and CIPP lining.

b.

(1) TITLE AND LOCATION *(City and State)*
East Pier Fender Project
Gulfport, MS

(2) YEAR COMPLETED

PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
2019	2019

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE ☑ Check if project performed with current firm
Inspector responsible for inspection and construction administration for the new fender system on the east pier which is currently occupied by McDermott International. This project consists of demolishing the existing timber fenders and replacing them with 34 panel fenders. The project also includes repairs to the concrete wharf wall, grouting under the pile supported slab which will strengthen the wharfs ability to resist berthing forces and the replacement/rehabilitation of water and sewer lines that hang below the east pier.

c.

(1) TITLE AND LOCATION *(City and State)*
Chemours Enhancement and East Pier Wharf Project
Gulfport, MS

(2) YEAR COMPLETED

PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
2019	2019

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE ☑ Check if project performed with current firm
Inspector for enhancements to improve and streamline operations at the Chemours new Ilmenite ore handling and storage facility as well as the East Pier Wharf improvements involving more wharf space for pipe racks needed by McDermott International for its pipeline finishing operations. CJ was also responsible for ensuring these projects stayed on schedule without interrupting the daily operations of the Port and its tenants.

d.

(1) TITLE AND LOCATION *(City and State)*
WBV-15a.2 Levee Lift Prior to Armoring
Marrero, LA

(2) YEAR COMPLETED

PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
2019	2019

(3) BRIEF DESCRIPTION *(Brief scope, size, cost, etc.)* AND SPECIFIC ROLE ☑ Check if project performed with current firm
Inspector responsible for resident inspection and construction administration for the WBV-15a.2 Levee Lift Prior to Armoring which will lift approximately 4 miles of hurricane protection levee on the West Bank of Jefferson Parish.

Attachment: Digital Engineering Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT
(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER
1

21. TITLE AND LOCATION *(City and State)*
Stennis International Airport Hangar Facility
Kiln, Mississippi

22. YEAR COMPLETED

PROFESSIONAL SERVICES	CONSTRUCTION *(if applicable)*
2017	2017

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
Hancock County Board of Supervisors	Eddie Favre	225.466.4736

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

100% KATRINA CDBG FUNDED AIRPORT HANGAR FACILITY

DE served as the Project Manager for this $3.4 million contract involving *design and construction* of service utilities, *site improvements*, interior improvements, and a 27,125 sf *Aircraft Ground Equipment (AGE) Pad* for the SELEX Galileo, Inc. *aircraft hangar facility at Stennis International Airport.* This hangar is approximately 56,900 sf and can house up to two C-131 aircraft. In order to *meet NFPA 409 fire flow requirements,* a 10,100 lf, 12 inch C-900 water loop was also constructed. DE's tasks included *preparation of bidding documents, bidding services, construction management, and inspection.*

Construction
$3.4 million

Fees
$573,411 (DE Fee)

Period of Performance
January 2011-April 2011 (Design)
June 2011- 2017 (Construction)

Specialized Experience
Airport Infrastructure Management
Hangar Facility
CDBG Compliance

Key Professionals
L. Bruce Newton, P.E.
John Stein, P.E.
Mike Prine

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION *(City and State)*	(3) ROLE
a.	digital engineering	Waveland, MS	Prime Consultant

Attachment: Digital Engineering Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT
(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER
2

21. TITLE AND LOCATION *(City and State)*
Stennis International Airport Concrete Apron
Kiln, Mississippi

22. YEAR COMPLETED

PROFESSIONAL SERVICES	CONSTRUCTION *(if applicable)*
2017	2017

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
Hancock County Board of Supervisors	Eddie Favre	225.466.4736

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

100% KATRINA CDBG FUNDED

HANGAR FACILITY CONCRETE APRON

DE provided *design, bidding, construction administration, and resident inspection services* for the construction of a 39,000 sf *concrete apron.* The concrete apron was designed per *FAA AC 150/5300-13A Airport Design and FAA AC 150/5320-6E Airport Pavement Design and Evaluation* and used the FAARFIELD software.

The *concrete apron* is 12" thick on a 9" thick cement treated base (CTB) and an 8-inch-thick crushed aggregate sub-base. Due to poor soil conditions found during construction, an additional 1 to 3 feet had to be over-excavated and back-filled with sand. The sand was encased with geotextile fabric. The apron includes *aircraft tie downs and grounding connections* spaced every 50 feet. In addition, an aircraft wash down area was constructed that included trench drains and an oil/water separator that captures wash down water.

Construction
$3.4 million

Fees
$573,411 (DE Fee)

Period of Performance
January 2011-April 2011 (Design)
June 2011- 2017 (Construction)

Specialized Experience
Airport Infrastructure Management
Hangar Facility
Concrete Apron
Fuel Farm
CDBG Compliance

Key Professionals
John Stein, P.E.
Mike Prine

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION *(City and State)*	(3) ROLE
a.	digital engineering	Waveland, MS	Prime Consultant

Attachment: Digital Engineering Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT
(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER
3

21. TITLE AND LOCATION *(City and State)*
Stennis International Airport Fuel Farm
Kiln, Mississippi

22. YEAR COMPLETED

PROFESSIONAL SERVICES	CONSTRUCTION *(if applicable)*
2017	2017

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
Hancock County Board of Supervisors	Eddie Favre	225.466.4736

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

KATRINA CDBG + MDOT FUNDED HANGAR FACILITY FUEL FARM

The *SELEX Aircraft Hangar Facility at Stennis International Airport* needed to *comply with ATA 103, Chapter 2-1-7 defueled (Jet A fuel) product*, the standard for jet fuel quality control that requires a separate holding tank for defueled product. If SELEX has more than one service contract requiring defueling operations, Million Air (KHSA's fuel handler) requires a separate holding tank for each service contract. For example, if SELEX has a contract for upgrading Coast Guard C-130s and Army UH-60s and both contracts required defueling operations, those two defueled products could not mix and would require two separate holding tanks for defueled product. Million Air can't put defueled product into fresh fuel tanks in the fuel farm.

To *ensure ATA 103 and NFPA 407 compliance* as required by the *SELEX Department of Defense contracts*, the scope required the addition of two 30,000-gallon fuel (defuel) storage tanks with 400 GPM bulk loading fueling systems.

DE provided *design, bidding, construction management, and resident inspection services for the Aircraft Hangar Facility Fuel Farm at the Stennis International Airport (KHSA).*

Construction
$3.4 million

Fees
$573,411 (DE Fee)

Period of Performance
January 2011-April 2011 (Design)
June 2011- 2017 (Construction)

Specialized Experience
Airport Infrastructure Management
Fuel Farm
CDBG+MDOT Compliance

Key Professionals
John Stein, P.E.
Mike Prine

The system was designed to off-load aircraft at 400 GPM through filtration and load refuelers at 400 GPM in conformance to NFPA 407. The system was also designed to re-circulate fuel to accommodate Millipore Testing. In addition, each fuel storage tank can be drained with its fuel recovery system.

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION *(City and State)*	(3) ROLE
a.	digital engineering	Waveland, MS	Prime Consultant

Attachment: Digital Engineering Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT
(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER
4

21. TITLE AND LOCATION *(City and State)*
Rehabilitate Runway and Reconstruct Partial Taxiway
St. Tammany Parish, Louisiana

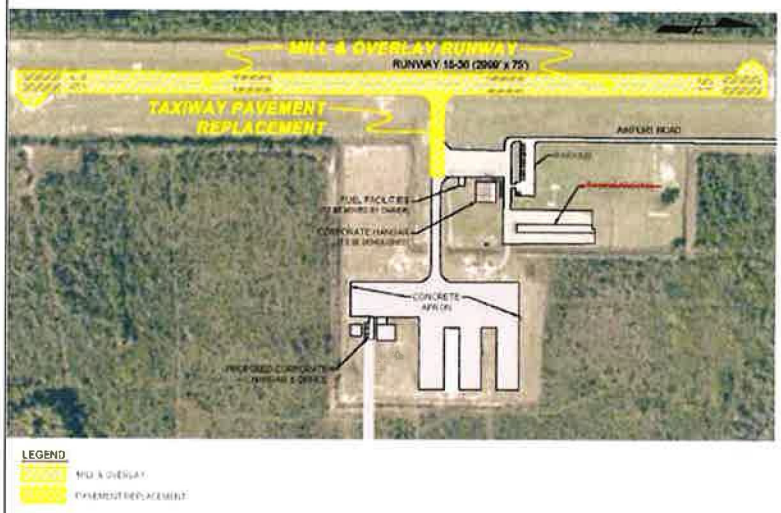
22. YEAR COMPLETED

PROFESSIONAL SERVICES	CONSTRUCTION *(if applicable)*
Ongoing	2023 (estimated)

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
St. Tammany Parish Government	Bruce Crouch, Director	985.898.2792

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*



Construction
$1.12 M

Fees
$160,000 (DE Fee)

Period of Performance
July 2021-Ongoing

Specialized Experience
Airport Infrastructure Management
Runway Rehabilitation
Taxiway Rehabilitation

Key Professionals
Gerald Babin, P.E.
David G. LeBreton, Jr., P.E., PTOE, PTP, RSP1
Alan Krouse, P.E.
Michael Flynn, P.E.

The existing surface of L31 18/36 Runway is showing signs of extreme cracking, deterioration and ponding. Additionally, *Taxiway "A"* is showing more signs of deterioration than the runway. The original taxiway section has very little cross slope, contributing to ponding water, deterioration of the pavement and isolated base failures. Digital Engineering (DE) serving as the Engineer for St. Tammany Parish Regional Airport, is providing *design, bidding, and construction engineering services for the rehabilitation of the Runway*. This rehabilitation is crucial to avoid further deterioration and possible shut down of the airport runway.

The Runway pavement structure consists of 4.5 inch of asphalt on a solid sandy subgrade. A 1 ½" asphalt mill, and a 2 ½" asphalt overlay is proposed for the 2,900-foot long by 90-foot-wide runway and will include new pavement markings. The scope of work for the taxiway includes *removal and reconstruction of the pavement structure* from the runway extending 300-foot to the east to *ensure a proper tie-in from the newly rehabilitated runway and the existing taxiway/facilities.* The reconstructed taxiway section was designed to increase the cross slope from 0% to a standard 1.5% slope.

DE staff performed a *pavement analysis, developed a Preliminary Engineer's Report, and provided project design and preparation of plans and specifications, per FAA and LADOTD Standards. Construction Management, Resident Inspection and Materials Testing* will also be provided as a part this project. DE continues to *coordinate with FAA and LADOTD Aviation* with an anticipated bidding in the Spring of 2022. The completion of this project will extend the pavement life and prevent short term pavement failure as well increase safety for all operations on the airport.

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION *(City and State)*	(3) ROLE
a.	digital engineering	Kenner, LA	Prime Consultant
b.	digital engineering	Mandeville, LA	Prime Consultant
c.	The Beta Group	Gretna, LA	Subconsultant

Attachment: Digital Engineering Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT
(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER
5

21. TITLE AND LOCATION *(City and State)*
Jennings Airport – Runway 8-26 Pavement Rehabilitation
Jefferson Davis Parish, Louisiana

22. YEAR COMPLETED

PROFESSIONAL SERVICES	CONSTRUCTION *(if applicable)*
Ongoing	NA

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
Airport District No. 1 of Jefferson Davis Parish	Doug Holier, Chairman	337.794.0697

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Runway 8-26 at the Jennings Airport is showing multiple signs of pavement fatigue in the form of heavy pavement oxidation, transverse, and longitudinal cracking, which is more likely due to the age of the asphalt and weathering rather than traffic loads. No sure base failures are evident this time.

Airport District No. 1 of Jefferson Davis Parish contracted Digital Engineering to provide *pavement analysis and rehabilitation design in accordance with FAA Standards.*

Construction
$1.3 M

Fees
$154,371 (DE Fee)

Period of Performance
June 2022-Ongoing

Specialized Experience
Airport Infrastructure Management
Runway Rehabilitation
Taxiway Rehabilitation

Key Professionals
Gerald Babin, P.E.
Michael Flynn, P.E.

Our design team is currently *analyzing the existing* pavement sections and current runway traffic to *develop a strategy for rehabilitation* of this 5000' x 75' asphalt runway. The economics of a mill and overlay will be compared with pavement reconstruction costs. DE is currently providing *pavement analysis and design* using FAA FAARFIELD software to determine the most beneficial solution. *Preliminary and final plans and specifications will be prepared in accordance with FAA Standards.*

The sequence of construction will be a top priority for our design team, concentrating on a plan to *rehabilitate runway 8-26* while keeping the intersecting Runway 13-31 in operation for as long as possible and then *rehabilitate the intersection* in a timely sequence.

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION *(City and State)*	(3) ROLE
a.	digital engineering	Kenner, LA	Prime Consultant

Attachment: Digital Engineering Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT
(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER
6

21. TITLE AND LOCATION *(City and State)*
Million Air Fixed Base of Operations
Gulfport, Mississippi

22. YEAR COMPLETED

PROFESSIONAL SERVICES	CONSTRUCTION *(if applicable)*
2010	2011

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
Million Air	Don Shepley, Director of Planning + Business Development for Gulfport-Biloxi International Airport	228.863.5951

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

The building was designed to complement the architecture of the existing adjacent airport terminal building, while evoking a sleek contemporary aesthetic consistent with the airline industry.

The FBO features a covered drop-off on the public side and includes a two- story lobby, administrative offices, conference rooms, break rooms, pilot flight planning areas and lounges, fitness room, theater and upgraded toilet facilities.

The hangar is served by a 185 foot long by 28-foot-tall sliding hangar door that accommodates large aircraft and is located adjacent to the maintenance/shop area for convenience. The FBO facility also includes space for passengers to be checked through customs upon arriving at the facility from overseas.

Size: 52,500 Square Feet - Total 1
2,500 Square Feet (Office)
20,000 Square Feet (Hangar Space)
6,000 Square Feet (Aircraft Maintenance)
4,000 Square Feet (U S Customs)
10,000 Square Feet (White Box—Future)

Cost
$6 M

Specialized Experience
New Construction
Hangar Space
Aircraft Maintenance
Charter Facility
Cargo Facility
Ramp and Apron

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION *(City and State)*	(3) ROLE
a.	Eley Guild Hardy Architects, PA	Biloxi, MS	Architecture, Interior design, Construction Administration

Attachment: Digital Engineering Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT
(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER
7

21. TITLE AND LOCATION *(City and State)*
Lakefront Airport Master Plan Facilities Inventory
New Orleans, Louisiana

22. YEAR COMPLETED

PROFESSIONAL SERVICES	CONSTRUCTION *(if applicable)*
March 2019	NA

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
Kutchins and Groh, LLC	George Groh, Managing Principal	504.799.4092

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

New Orleans Lakefront Airport
2017 Pavement Condition Index Map Created By LADOTD

Construction
NA

Fees
$30,000 (DE Fee)

Period of Performance
January 2019 – March 2019

Specialized Experience
Airport Infrastructure Management
Hangar Facilities
Concrete Aprons
Taxiways
Fuel Farm

Key Professionals
David G. LeBreton, Jr., P.E., PTOE, PTP, RSP1
Frank Liang, P.E., PTOE
Michael Flynn, P.E.

The Lakefront Airport presents unique challenges given that it was constructed on a man-made peninsula that juts out over Lake Pontchartrain and has a seawall along its southern boundary, which is one of the flood protection elements employed by the city of New Orleans, which is prone to inundation during hurricanes and other storm events.

The purpose of this project is to develop the *Airport Master Plan in accordance with FAA regulations* that will include aeronautical activity forecasts, demand capacity *analysis*, and infrastructure condition *evaluation* to assist the Airport in planning of short and long range *Capital Improvement projects.*

DE supported K&G with the inventory of airport facilities through: *inspections of runways, taxiways, aprons, airfield markings, lighting and signage; passenger and cargo buildings, general aviation buildings and areas, firefighting and federal facilities; aviation fuel and aircraft service systems; utility systems; and other miscellaneous airport support facilities.*

The inspections included *general building condition assessment and estimated useful life analysis* of approximately thirty-eight (38) buildings. *Airfield pavement assessments*, utilized a recent LADOTD *condition assessment* to confirm or refute findings and included asphalt, Portland Cement concrete and aggregate surfaces. *Non-airfield pavement analysis* including streets and parking lots was initiated from scratch. Rough order of magnitude *cost estimates* were performed for recommended repairs. *All work was coordinated with the air traffic controllers to ensure no interruption occurred to airport operations.*

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION *(City and State)*	(3) ROLE
a.	digital engineering	Kenner, LA	Subconsultant

Attachment: Digital Engineering Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT
(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER
8

21. TITLE AND LOCATION *(City and State)*
Program Management Services at the Baton Rouge Metropolitan Airport
Baton Rouge, Louisiana

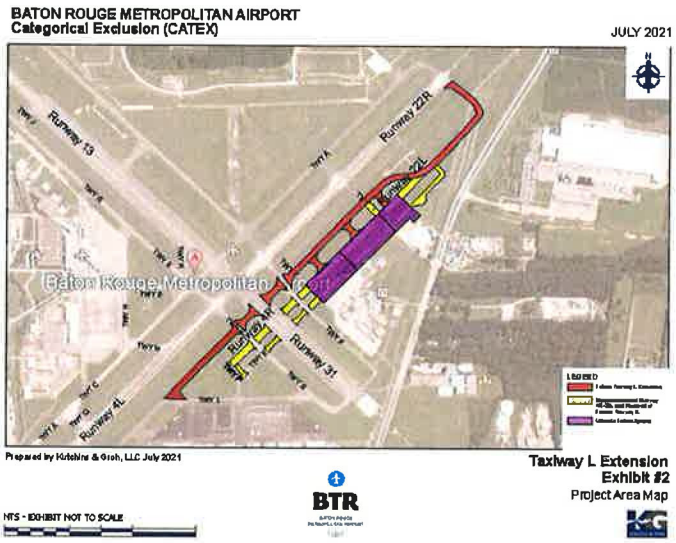
22. YEAR COMPLETED

PROFESSIONAL SERVICES	CONSTRUCTION *(if applicable)*
Ongoing	NA

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
Baton Rouge Metropolitan Airport	Mike Edwards, Director of Aviation	225.355.0333

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*



Fees
Construction Amount: $73,000,000

Period of Performance
Program Management: 2016-Ongoing

Specialized Experience
Airport Master Plan
Environmental Planning
Airport Capital Improvement Program

Key Professionals
Alan Krouse, P.E.
David G. LeBreton, Jr., P.E., PTOE, PTP, RSP1
Frank Liang, P.E., PTOE

Digital Engineering is one of four partners united under the Airport Management Group (AMG) Joint Venture to perform *Program Management services for the Baton Rouge Metropolitan Airport*. AMG is tasked with managing the projects identified in the *Airport's 2016 Master Plan* which includes over $73,000,000 in construction needs. DE provides the Program Manager and the Administrative Assistant on behalf of the JV.

The Team is responsible for *preparing the initial project scopes, performing budgetary cost estimates and RFQ packages, as well as coordinating and reviewing surveys, geotechnical reports, design, and construction management.* Because of the magnitude and sensitive nature of several projects managed under this contract, our staff keeps in *close collaboration and fosters regular communications with LADOTD and FAA to ensures all State and federal requirements are maintained.*

Our Team also *performs all resident inspection* for the projects and assists in *obtaining grants and federal and state funding for the Airport.*

Our Team is currently managing projects including:

- the relocation of a section of Plank Road and its intersection of Harding and Hooper Road to a location outside of Runway 13/31 Runway Protection Zone
- the relocation of the perimeter road at the south end of Runway 13/31
- the replacement of the Navigational Aids on the south side of Runway 13/31
- the installation of a new generator on the Multiplex Building; and development of the Airport's North Airpark Area
- establishing a new taxiway L
- the reconstruction of new aprons to facilitate the hangers on the southeast side of the Baton Rouge airport

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION *(City and State)*	(3) ROLE
a.	digital engineering	Kenner, Louisiana	JV Partner

Attachment: Digital Engineering Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT
(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER
9

21. TITLE AND LOCATION *(City and State)*
Coleman Avenue Reconstruction
Waveland, Mississippi

22. YEAR COMPLETED

PROFESSIONAL SERVICES	CONSTRUCTION *(if applicable)*
2008	2010

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
City of Waveland	Brent Anderson, Director DPW	228.466.2549

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

100% KATRINA CDBG FUNDED

Fees
$420,000 (Overall Fee)
$2,357,145 (Construction)

Period of Performance
2008-2010

Specialized Experience
Roadway Design
Construction Administration
CDBG Compliance

Key Professionals
L. Bruce Newton, P.E., MBA (DE)
David LeBreton,P.E., PTOE, PTP, RSP1 (DE)
Mike Prine (DE)

Before Hurricane Katrina made landfall in August 2005, Coleman Avenue, the main street of Waveland, was the center of a vibrant beach town on the Mississippi Gulf Coast. Coleman Avenue was lined with restaurants, bars, boutique shops, a post office and historic governmental buildings as well as the site of many festivals and parades. The hurricane completely destroyed downtown Waveland which was the heart of the community. The reconstruction of Coleman Avenue with all new supporting infrastructure was desperately needed to jump start the comeback of Waveland which is still struggling to this day.

DE provided consulting engineering services for the design and complete reconstruction of 2,600 lf of Coleman Avenue, a two-lane concrete urban arterial which serves as the main street for old downtown Waveland and is home to City Hall, Waveland City Library, and the City's Hurricane Katrina Museum. This project expanded the roadway to allow for on-street parking, provided for underground placement of utilities, and added sidewalk, curb and gutter, drainage, and street lighting. The project was performed in accordance with Mississippi Department of Transportation (MDOT) standards and specifications. DE also provided construction administration and resident inspection services.

The reconstruction of Coleman Avenue had to take place in conjunction with several ongoing projects. We had to coordinate the construction with other utility projects that were underway to include the replacement of the water system, sewer system, gas system and all underground electrical which served businesses on both sides off the roadway. We coordinated the work with several contractors working simultaneously to ensure a successful project for the City of Waveland.

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION *(City and State)*	(3) ROLE
a.	digital engineering	Waveland, Mississippi	Prime Consultant

Attachment: Digital Engineering Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER
10

21. TITLE AND LOCATION *(City and State)*
East Pier Road Improvements
Gulfport, Mississippi

22. YEAR COMPLETED

PROFESSIONAL SERVICES	CONSTRUCTION *(if applicable)*
2020 - Ongoing	Ongoing

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
Mississippi State Port Authority	Matthew Wypski	228.856.4300

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

The Port of Gulfport's East Pier is currently accessed from Highway 90 by turning south on 25th Avenue and continuing along East Pier Road, a roadway in need of surface repair and landscaping.

DE is leading a team to provide the *design and construction management services* for the resurfacing of and landscaping along East Pier Road as well as landscaping in the vacant land west of 25th Avenue, which is visible from Highway 90.

Green infrastructure features, including bioswales, will be implemented along the roadway edge. A monument will be constructed in the vacant land and surrounded by trees and other landscaping features.

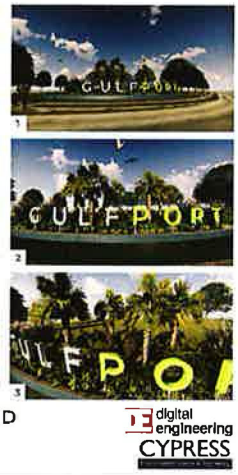
The project will require *shifting of the existing roadway alignment, relocation of subsurface utilities, and relocation of overhead power, telephone, and cable lines to underground. Coordination between the utility companies, the City of Gulfport, and the Port will be critical to the success of this project.*

Fees
$173,427 (Overall Fee)
$1,005,000 (Estimated Construction)

Period of Performance
2020-Ongoing

Specialized Experience
Roadway Design
Construction Administration

Key Professionals
L. Bruce Newton, P.E., MBA (DE)
John Stein, P.E. (DE)
Mike Prine (DE)
Michael Blanchard, PLS (Cassady)
Wayne Vice, LSI (Cassady)



PORT OF GULFPORT MISSISSIPPI ALTERNATE ACCESS AND SIGNAGE CONCEPT NOT TO SCALE

digital engineering CYPRESS

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION *(City and State)*	(3) ROLE
a.	digital engineering	Waveland, Mississippi	Prime Consultant
b.	Cassady-Acadia	Gulfport, Mississippi	Sub Consultant

Attachment: Digital Engineering Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

G. KEY PERSONNEL PARTICIPATION IN EXAMPLE PROJECTS

26. NAMES OF KEY PERSONNEL (From Section E, Block 12)	27. ROLE IN THIS CONTRACT (From Section E, Block 13)	28. EXAMPLE PROJECTS LISTED IN SECTION F (Fill in "Example Projects Key" section below before completing table. Place "X" under project key number for participation in same or similar role.)									
		1	2	3	4	5	6	7	8	9	10
L. Bruce Newton, P.E., MBA	Principal in Charge	✓								✓	✓
Gerald Babin, Jr., P.E.	Project Manager				✓	✓					
Alan Krouse, P.E.	QAQC Manager				✓				✓		
John Stein, P.E.	Civil Engineering, Construction Administration	✓	✓	✓							✓
Frank Liang, P.E., PTOE	Civil Engineering							✓	✓		
David LeBreton, P.E., PTOE, PTP, RSP1	Civil Engineering				✓			✓	✓	✓	
Michael Flynn, P.E.	Civil Engineering				✓	✓		✓			
Madeline Costelli Pettry, P.E.	Structural Engineering										
Michael Costelli, P.E.	Structural Engineering										
David LeBlanc, P.E.	Structural Engineering										
Mike Prine	Design Support	✓	✓	✓						✓	✓
Michael Blanchard, PLS	Surveying										✓
Wayne Vice, Jr., LSI	Surveying										✓
Gregory Lintinger, Sr., P.E.	Electrical Engineering										
Raoul Chauvin, III, P.E.	Mechanical Engineering										
Brian Lauritsen, EI	Mechanical Engineering										
Brian Deschamp, P.E.	Geotechnical Services										
Benjamin Cody, P.E.	Geotechnical Services										
Mark Lishen, AIA, LEED, AP	Architectural Services						✓				
Kyle Kish, AIA, LEED, AP, CDT	Architectural Services						✓				
J. Heath Perry, AIA, NCARB, CSI, CDT	Architectural Services						✓				
CJ Boynes	Construction Administration										✓

29. EXAMPLE PROJECTS KEY

NO.	TITLE OF EXAMPLE PROJECT (FROM SECTION F)	NO.	TITLE OF EXAMPLE PROJECT (FROM SECTION F)
1	Stennis International Airport Hangar Facility	6	Million Air Fixed Base of Operations Gulfport, MS
2	Stennis International Airport Concrete Apron	7	Lakefront Airport Master Plan Facilities Inventory
3	Stennis International Airport Fuel Farm	8	Program Management Services at the Baton Rouge Metropolitan Airport
4	Rehabilitate Runway and Reconstruct Partial Taxiway St. Tammany Parish	9	Coleman Avenue Reconstruction, Waveland, MS
5	Jennings Airport Runway 8/26 Pavement Rehabilitation	10	East Pier Road Improvements

Attachment: Digital Engineering Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

H. ADDITIONAL INFORMATION

30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.

As seen throughout this SOQ, the DE team has extensive design experience and a thorough knowledge of procedure, approval methods and design steps required to complete a wide range of aviation projects. Our key personnel are extremely familiar with FAA guidance and design criteria applicable to the Stennis International Airport.

We undertake continuous professional development and training in the latest advisory circulars, materials of construction, procedures and design requirements related to construction of airport facilities. That mean our specialized staff will ensure the best technological and most cost-effective results possible. *We will help you meet your goals.*

Furthermore, the DE Team offers you the local experience, capacity, resources, and abilities to perform all services expeditiously, within budgetary and time frame requirements, deploying professional eminently qualified to provide such services in the State of Mississippi.

What sets our Team apart from other firms?
Your AVIATION consulting partner with a shared vision of GROWTH,
and who knows how to REHABILITATE your facilities.

We have addressed the following criteria in Sections A-G of the SF-330 form:
QUALIFICATIONS OF PERSONNELASSIGNED TO THE PROJECT / Section E

Below is additional information that will be evaluated as indicated in the RFQ:

EXPERIENCE WITH AVIATION AND CDBG-FUNDED PROJECTS

DE has provided engineering design and program management services for over $250 million in CDBG-funded construction projects throughout the Mississippi Gulf Coast Region. This includes over $15 million in construction projects funded by CDBG in Hancock County. Our knowledge and experience in designing projects in accordance with CDBG requirements combined with our experience working with the Hancock County Board of Supervisors as well airport-related projects, allow us to provide you with high performance and low risk in your engineering consulting firm.

CAPACITY FOR PERFORMANCE

Successfully meeting deadlines and project milestones along with clear and open communications are key reasons our clients return to us time and again to entrust us with their critical projects. Meeting schedules and deadlines is a team effort requiring expertise in all project management skills. We have the professional, technical, financial, administrative, and clerical staff with a carefully planned workflow and genuine dedication to meet your deadlines.

The local team we have assigned to this contract is comprised of the same personnel who have worked on previous construction projects for Stennis International Airport and other airports throughout the Gulf Coast region. As a result of this successful cohesiveness, each key professional knows his/her role and methodology for ensuring that the KHSA needs are surpassed to include timely completion of projects.

DE has assigned twenty-two (22) personnel and support staff to this contract who all have experience in engineering design on similar projects along the Gulf Coast. In addition to DE staff, our team has supplemental resources that are indicated in each team members' Part II included in this SOQ.

I. AUTHORIZED REPRESENTATIVE

The foregoing is a statement of facts.

31. SIGNATURE	32. DATE
L. Bruce Newton	November 14, 2022

33. NAME AND TITLE
L. Bruce Newton, P.E., MBA, President, Principal

STANDARD FORM 330

Part II

Digital Engineering & Imaging, Inc.
Infinity Engineering Consultants, LLC
Simpkins & Costelli, Inc.
Cassady-Acadia Land Surveying, LLC
Eustis Engineering, LLC
Eley Guild Hardy Architects, P.A.

Attachment: Digital Engineering Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

ARCHITECT-ENGINEER QUALIFICATIONS	1. SOLICITATION NUMBER *(if any)*
	NA

PART II – GENERAL QUALIFICATIONS
(If a firm has branch offices, complete for each specific branch office seeking work.)

2a. FIRM (OR BRANCH OFFICE) NAME	3. YEAR ESTABLISH	4. UNIQUE ENTITY IDENTIFIER
Digital Engineering & Imaging, Inc.	2000	869175794

2b. STREET	5. OWNERSHIP
314 Coleman Avenue	a. TYPE

2c. CITY	2d. STATE	2e. ZIP CODE	Corporation
Waveland	MS	39576	b. SMALL BUSINESS STATUS

6a. POINT OF CONTACT NAME AND TITLE	Small Business
L. Bruce Newton, P.E., MBA, President, Principal	7. NAME OF FIRM *(If Block 2a is a branch office)*

6b. TELEPHONE NUMBER	6c. E-MAIL ADDRESS	Same as 2a
228.463.0130	bnewton@deii.net	

8a. FORMER FIRM NAME(S) *(if any)*	8b. YEAR ESTABLISHED	8c. UNIQUE ENTITY IDENTIFIER
NA		

EMPLOYEES BY DISCIPLINE

a. Function Code	b. Discipline	c. No of Employees (1) FIRM	c. No of Employees (2) BRANCH
2	Administrative	7	1
8	CADD Technician	3	1
12	Civil Engineer	12	2
15	Construction Inspector	9	1
16	Construction Manager	3	0
23	Environmental Engineer	1	0
48	Project Manager	1	0
52	Sanitary Engineer	1	0
58	Technician/Analyst	3	1
62	Water Resources Engineer	3	1
	Total	43	5

10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS

a. Profile Code	b. Experience	c. Revenue Index Number *(see below)*
B02	Bridges	1
C07	Coastal Engineering	2
C11	Communities Facilities	2
C15	Construction Management	5
C18	Cost Estimating	1
E11	Environmental Planning	1
E12	Environmental Remediation	1
G04	Geographic Information System Services	1
H07	Highways; Streets	5
H12	Hydraulics & Pneumatics	2
P05	Planning (Community, Regional, Area, State)	1
P06	Planning (Site, Installation & Project)	2
P13	Public Safety Facilities	2
R11	Rivers, Canals, Flood Control	4
S04	Sewage Collection, Treatment, & Disposal	6
S13	Storm Water Handling & Facilities	2
T03	Traffic & Transportation Engineering	3
W03	Water Supply; Treatment and Distribution	3

11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS
(Insert revenue index number shown at right)

a. Federal Work	4
b. Non-Federal Work	6
c. Total Work	7

PROFESSIONAL SERVICES REVENUE INDEX NUMBER

1. Less than $100,000
2. $100,000 to less than $250,000
3. $250,000 to less than $500,000
4. $500,000 to less than $1 million
5. $1 million to less than $2 million
6. $2 million to less than $5 million
7. $5 million to less than $10 million
8. $10 million to less than $25 million
9. $25 million to less than $50 million
10. $50 million or greater

12. AUTHORIZED REPRESENTATIVE
The foregoing is a statement of facts.

a. SIGNATURE	b. DATE
L. Bruce Newton	August 10, 2022

c. NAME AND TITLE

L. Bruce Newton, P.E., MBA, President, Principal

Attachment: Digital Engineering Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

ARCHITECT-ENGINEER QUALIFICATIONS			1. SOLICITATION NUMBER *(if any)*	
			NA	
PART II – GENERAL QUALIFICATIONS *(If a firm has branch offices, complete for each specific branch office seeking work.)*				
2a. FIRM (OR BRANCH OFFICE) NAME			3. YEAR ESTABLISH	4. UNIQUE ENTITY IDENTIFIER
Digital Engineering & Imaging, Inc.			1990	869175794
2b. STREET			5. OWNERSHIP	
527 West Esplanade Avenue, Suite 200			a. TYPE	
2c. CITY	2d. STATE	2e. ZIP CODE	Corporation	
Kenner	LA	70065	b. SMALL BUSINESS STATUS	
6a. POINT OF CONTACT NAME AND TITLE			Small Business	
Robert Delaune, Jr., P.E., President, Principal			7. NAME OF FIRM *(If Block 2a is a branch office)*	
6b. TELEPHONE NUMBER	6c. E-MAIL ADDRESS		Same as 2a	
504.468.6129	rdelaune@deii.net			
8a. FORMER FIRM NAME(S) *(if any)*			8b. YEAR. ESTABLISHED	8c. UNIQUE ENTITY IDENTIFIER
NA				

EMPLOYEES BY DISCIPLINE

a. Function Code	b. Discipline	c. No of Employees (1) FIRM	c. No of Employees (2) BRANCH
2	Administrative	7	6
8	CADD Technician	3	2
12	Civil Engineer	12	9
15	Construction Inspector	9	7
16	Construction Manager	3	3
23	Environmental Engineer	1	1
48	Project Manager	1	1
52	Sanitary Engineer	1	1
58	Technician/Analyst	3	2
62	Water Resources Engineer	3	2
	Total	**43**	**34**

10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS

a. Profile Code	b. Experience	c. Revenue Index Number *(see below)*
B02	Bridges	1
C07	Coastal Engineering	2
C11	Communities Facilities	2
C15	Construction Management	5
C18	Cost Estimating	1
E11	Environmental Planning	1
E12	Environmental Remediation	1
G04	Geographic Information System Services	1
H07	Highways; Streets	5
H12	Hydraulics & Pneumatics	2
P05	Planning (Community, Regional, Area, State)	1
P06	Planning (Site, Installation & Project)	2
P13	Public Safety Facilities	2
R11	Rivers, Canals, Flood Control	4
S04	Sewage Collection, Treatment, & Disposal	6
S13	Storm Water Handling & Facilities	2
T03	Traffic & Transportation Engineering	3
W03	Water Supply; Treatment and Distribution	3

11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS

(Insert revenue index number shown at right)

a. Federal Work	4
b. Non-Federal Work	6
c. Total Work	7

PROFESSIONAL SERVICES REVENUE INDEX NUMBER

1. Less than $100,000
2. $100,000 to less than $250,000
3. $250,000 to less than $500,000
4. $500,000 to less than $1 million
5. $1 million to less than $2 million
6. $2 million to less than $5 million
7. $5 million to less than $10 million
8. $10 million to less than $25 million
9. $25 million to less than $50 million
10. $50 million or greater

12. AUTHORIZED REPRESENTATIVE

The foregoing is a statement of facts.

a. SIGNATURE	b. DATE
Robert Delaune	November 11, 2022

c. NAME AND TITLE

Robert Delaune, Jr., P.E., President, Principal

Attachment: Digital Engineering Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

ARCHITECT-ENGINEER QUALIFICATIONS	1. SOLICITATION NUMBER *(if any)*
	NA

PART II – GENERAL QUALIFICATIONS
(If a firm has branch offices, complete for each specific branch office seeking work.)

2a. FIRM (OR BRANCH OFFICE) NAME	3. YEAR ESTABLISH	4. UNIQUE ENTITY IDENTIFIER
Digital Engineering & Imaging, Inc.	2020	869175794

2b. STREET	5. OWNERSHIP
3500 Highway 190, Ste. 201	a. TYPE

2c. CITY	2d. STATE	2e. ZIP CODE	
Mandeville	LA	70471	Corporation
			b. SMALL BUSINESS STATUS
6a. POINT OF CONTACT NAME AND TITLE			Small Business
David G. LeBreton, Jr., P.E., PTOE, PTP, RSP$_1$, Vice President, Principal			7. NAME OF FIRM *(If Block 2a is a branch office)*
6b. TELEPHONE NUMBER	6c. E-MAIL ADDRESS		Same as 2a
985.334.4131	dlebreton@deii.net		

8a. FORMER FIRM NAME(S) *(if any)*	8b. YEAR ESTABLISHED	8c. UNIQUE ENTITY IDENTIFIER
NA		

EMPLOYEES BY DISCIPLINE

a. Function Code	b. Discipline	c. No of Employees (1) FIRM	c. No of Employees (2) BRANCH
2	Administrative	7	0
8	CADD Technician	3	0
12	Civil Engineer	17	1
15	Construction Inspector	9	1
16	Construction Manager	0	0
23	Environmental Engineer	0	0
48	Project Manager	0	0
52	Sanitary Engineer	1	0
58	Technician/Analyst	3	1
62	Water Resources Engineer	0	1
	Total	43	4

10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS

a. Profile Code	b. Experience	c. Revenue Index Number *(see below)*
B02	Bridges	1
C07	Coastal Engineering	2
C11	Communities Facilities	2
C15	Construction Management	5
C18	Cost Estimating	1
E11	Environmental Planning	1
E12	Environmental Remediation	1
G04	Geographic Information System Services	1
H07	Highways; Streets	5
H12	Hydraulics & Pneumatics	2
P05	Planning (Community, Regional, Area, State)	1
P06	Planning (Site, Installation & Project)	2
P13	Public Safety Facilities	2
R11	Rivers, Canals, Flood Control	4
S04	Sewage Collection, Treatment, & Disposal	6
S13	Storm Water Handling & Facilities	2
T03	Traffic & Transportation Engineering	3
W03	Water Supply; Treatment and Distribution	3

11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS
(Insert revenue index number shown at right)

a. Federal Work	4
b. Non-Federal Work	6
c. Total Work	7

PROFESSIONAL SERVICES REVENUE INDEX NUMBER

1. Less than $100,000
2. $100,000 to less than $250,000
3. $250,000 to less than $500,000
4. $500,000 to less than $1 million
5. $1 million to less than $2 million
6. $2 million to less than $5 million
7. $5 million to less than $10 million
8. $10 million to less than $25 million
9. $25 million to less than $50 million
10. $50 million or greater

12. AUTHORIZED REPRESENTATIVE
The foregoing is a statement of facts.

a. SIGNATURE	b. DATE
	November 11, 2022

c. NAME AND TITLE

David G. LeBreton, Jr., P.E., PTOE, PTP, RSP$_1$, Vice President, Principal

Attachment: Digital Engineering Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

ARCHITECT-ENGINEER QUALIFICATIONS

1. SOLICITATION NUMBER *(If any)*: N/A

PART II - GENERAL QUALIFICATIONS

(If a firm has branch offices, complete for each specific branch office seeking work.)

2a. FIRM (*or Branch Office*) NAME	Infinity Engineering Consultants, LLC.
2b. STREET	4001 Division Street
2c. CITY	Metairie
2d. STATE	LA
2e. ZIP CODE	70002
3. YEAR ESTABLISHED	2004
4. UNIQUE ENTITY IDENTIFIER	HRTNK7Z53ZK9
5. OWNERSHIP a. TYPE	Limited Liability Corporation
b. SMALL BUSINESS STATUS	SLDBE; SBE; LAUCP
6a. POINT OF CONTACT NAME AND TITLE	Raoul V. Chauvin, III, P.E. – Principal Partner
6b. TELEPHONE NUMBER	504-304-0548
6c. EMAIL ADDRESS	rchauvin@infinityec.com
7. NAME OF FIRM *(If Block 2a is a Branch Office)*	N/A

8a. FORMER FIRM NAME(S) *(If any)*	8b. YEAR ESTABLISHED	8c. UNIQUE ENTITY IDENTIFIER
N/A	N/A	N/A

9. EMPLOYEES BY DISCIPLINE

a. Function Code	b. Discipline	c. Number of Employees (1) FIRM	c. Number of Employees (2) BRANCH
12	Civil Engineer	7	
57	Structural Engineer	4	
42	Mechanical Engineer	5	
21	Electrical Engineer	4	
08	CADD Technician	10	
02	Administrative	6	
	Other Employees		
	Total	36	

10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS

a. Profile Code	b. Experience	c. Revenue Index Number *(see below)*
B02	Bridges	2
C15	Construction Management	3
C18	Cost Estimating	1
E03	Electrical Studies & Design	4
H01	Harbors; Jetties; Piers; Ship Terminal	5
H07	Highways; Streets; Airfield Paving; Parking Lots	4
I06	Irrigation; Drainage	4
L06	Lighting (Exteriors; Streets; Memorials; etc.)	3
P02	Petroleum and Fuel Storage	2
P07	Plumbing/Piping Design	2
R03	Railroad; Rapid Transit	4
R11	Rivers, Canals, Waterways	4
S04	Sewage Collection, Treatment, and Disposal	3
S09	Structural Design	5
S13	Storm Water Handling & Facilities	4

11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS

(Insert revenue index number shown at right)

a. Federal Work	0
b. Non-Federal Work	6
c. Total Work	6

PROFESSIONAL SERVICES REVENUE INDEX NUMBER

1. Less than $100,000
2. $100,000 to less than $250,000
3. $250,000 to less than $500,000
4. $500,000 to less than $1 million
5. $1 million to less than $2 million
6. $2 million to less than $5 million
7. $5 million to less than $10 million
8. $10 million to less than $25 million
9. $25 million to less than $50 million
10. $50 million or greater

12. AUTHORIZED REPRESENTATIVE

The foregoing is a statement of facts.

a. SIGNATURE: Raoul V. Chauvin III

b. DATE: 08/09/2022

a. NAME AND TITLE

Raoul V. Chauvin, III, P.E. Principal Partner

Attachment: Digital Engineering Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

ARCHITECT ENGINEER QUALIFICATIONS

1. SOLICITATION NUMBER *(If any)*

PART II - GENERAL QUALIFICATIONS

(If a firm has branch offices, complete for each specific branch office seeking work.)

2a. FIRM (OR BRANCH OFFICE) NAME **Simpkins & Costelli, Inc.**		3. YEAR ESTABLISHED 1980	4. DUNS NUMBER **124354895**
2b. STREET 401 32-1/2 Street		5. Ownership	
2c. CITY Gulfport	2d. STATE MS	2e. ZIP CODE 39507	a. TYPE Corporation
6a. POINT OF CONTACT NAME AND TITLE **Michael R. Costelli, Principal**			b. SMALL BUSINESS STATUS Small Business
6b. TELEPHONE NUMBER 228.861.2822	6c. E-MAIL ADDRESS michael@simpkins-costelli.com		7. NAME OF FIRM *(If block 2a is a branch office)* Same as Block 2a

8a. FORMER FIRM NAME(S) *(If any)*	8b. YR. ESTABLISHED	8c. DUNS NUMBER
Harry M. Simpkins, III, PE	1973	124354895
Simpkins Engineering Consultants	1965	N/A

9. EMPLOYEES BY DISCIPLINE

a. Function Code	b. Discipline	c. No. of Employees (1) FIRM	c. No. of Employees (2) BRANCH
02	Administrative	1	0
12	Civil Engineer/	1	0
57	Structural Engineer	1	0
59	Construction Insp. (P.E.)	1	0
08	CADD Technician	2	0
	Other Employees		
	Total	6	0

10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS

a. Profile Code	b. Experience	c. Revenue Index Number *(see below)*
A06	Airports/Terminals/Hangars	3
A09	Anti-Terrorism/Force Protection	3
A11	Auditoriums/Theaters	2
B01	Barracks/Dormitories	3
B02	Bridges (Pedestrian)	2
C06	Churches/Chapels	3
C15	Construction Management	2
C18	Cost Estimating	4
D07	Dining halls/Clubs/Restaurants	3
E02	Educational Facilities/Classrooms	3
F01	Fallout Shelters/Blast Resistant	2
F02	Field Houses/Gyms/Stadiums	3
G01	Garages/Vehicle Maintenance	2
H01	Harbors/Piers/Jetties	4
H07	Airfield Paving/Parking Lots	2
H09	Hospital & Medical Facilities	4
L04	Libraries/Museums/Galleries	2
M01	Materials Handling Sys/Conveyors	4
M05	Military Design Standards	4
O01	Office Buildings	4
W01	Warehouse Facilities	4
W03	Water Supply/Treatment/Dist	3

11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS

(Insert revenue index number shown at right)

a. Federal Work	3
b. Non-Federal Work	4
c. Total Work	4

PROFESSIONAL SERVICES REVENUE INDEX NUMBER

1. Less than $100,000.
2. $100,000 to less than $250,000
3. $250,000 to less than $500,000
4. $500,000 to less than $1 million
5. $1 million to less than $2 million
6. $2 million to less than $5 million
7. $5 million to less than $10 million
8. $10 million to less than $25 million
9. $25 million to less than $50 million
10. $50 million or greater

12. AUTHORIZED REPRESENTATIVE

The foregoing is a statement of facts.

a. SIGNATURE

Madeline C Pettry

b. DATE

11/10/22

c. NAME AND TITLE

Madeline C. Pettry, P.E. - President

Attachment: Digital Engineering Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

ARCHITECT-ENGINEER QUALIFICATIONS

1. SOLICITATION NUMBER *(If any)*:

PART II - GENERAL QUALIFICATIONS

(If a firm has branch offices, complete for each specific branch office seeking work.)

2a. FIRM (*or Branch Office*) NAME: Acadia Land Surveying, LLC	3. YEAR ESTABLISHED: 1999 / 4. UNIQUE ENTITY IDENTIFIER: Applied For
2b. STREET: 206 East 2nd Street	5. OWNERSHIP
2c. CITY: Thibodaux / 2d. STATE: LA / 2e. ZIP CODE: 70301	a. TYPE: Limited Liability Corporation - S Corp
6a. POINT OF CONTACT NAME AND TITLE: Michael P. Blanchard, President	b. SMALL BUSINESS STATUS:
6b. TELEPHONE NUMBER: 985-449-0094 / 6c. E-MAIL ADDRESS: mblanchard@cassady-acadia.com	7. NAME OF FIRM *(If Block 2a is a Branch Office)*:

8a. FORMER FIRM NAME(S) *(If any)*	8b. YEAR ESTABLISHED	8c. UNIQUE ENTITY IDENTIFIER

9. EMPLOYEES BY DISCIPLINE

a. Function Code	b. Discipline	c. Number of Employees (1) FIRM	c. Number of Employees (2) BRANCH
38	Land Surveyor	1	
39	CADD Technician	3	1
02	Administrative	2	
33	Hydrographic Surveyor	1	
48	Project Manager		1
03	Aerial Photographer	1	
	Other Employees	4	2
	Total	12	4

10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS

a. Profile Code	b. Experience	c. Revenue Index Number *(see below)*
A02	Aerial Photography; Airborne Data	1
C12	Construction Surveying	3
G03	Geodetic Surveying: ground & Airb	1
G04	Geographic Information System Ser	1
G05	Geospatial Information System Ser	1
H13	Hydrographic Surveying	2
S10	Surveying; Platting; Mapping; Flood	3
T04	Topographic Surveying and Mappin	3

11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS

(Insert revenue index number shown at right)

a. Federal Work	2
b. Non-Federal Work	6
c. Total Work	6

PROFESSIONAL SERVICES REVENUE INDEX NUMBER

1. Less than $100,000
2. $100,000 to less than $250,000
3. $250,000 to less than $500,000
4. $500,000 to less than $1 million
5. $1 million to less than $2 million
6. $2 million to less than $5 million
7. $5 million to less than $10 million
8. $10 million to less than $25 million
9. $25 million to less than $50 million
10. $50 million or greater

12. AUTHORIZED REPRESENTATIVE

The foregoing is a statement of facts.

a. SIGNATURE: [signature] / b. DATE: 10/20/2020

c. NAME AND TITLE: Michael P. Blanchard, President

Attachment: Digital Engineering Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

ARCHITECT-ENGINEER QUALIFICATIONS

1. SOLICITATION NUMBER *(If any)*:

PART II - GENERAL QUALIFICATIONS

(If a firm has branch offices, complete for each specific branch office seeking work.)

2a. FIRM (*or Branch Office*) NAME: Cassady-Acadia Land Surveying, LLC	3. YEAR ESTABLISHED: 2017 / 4. UNIQUE ENTITY IDENTIFIER: Applied For
2b. STREET: 1714 22nd Avenue	5. OWNERSHIP
2c. CITY: Gulfport / 2d. STATE: MS / 2e. ZIP CODE: 39501	a. TYPE: Limited Liability Corporation - S Corp
6a. POINT OF CONTACT NAME AND TITLE: Michael P. Blanchard, President	b. SMALL BUSINESS STATUS:
6b. TELEPHONE NUMBER: 985-449-0094 / 6c. E-MAIL ADDRESS: mblanchard@cassady-acadia.com	7. NAME OF FIRM *(If Block 2a is a Branch Office)*: Acadia Land Surveying, LLC

8a. FORMER FIRM NAME(S) *(If any)*	8b. YEAR ESTABLISHED	8c. UNIQUE ENTITY IDENTIFIER

9. EMPLOYEES BY DISCIPLINE

a. Function Code	b. Discipline	c. Number of Employees (1) FIRM	c. Number of Employees (2) BRANCH
38	Land Surveyor	1	
39	CADD Technician	3	1
02	Administrative	2	
33	Hydrographic Surveyor	1	
48	Project Manager		1
03	Aerial Photographer	1	
	Other Employees	4	2
	Total	12	4

10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS

a. Profile Code	b. Experience	c. Revenue Index Number *(see below)*
A02	Aerial Photography; Airborne Data	1
C12	Construction Surveying	2
G03	Geodetic Surveying: ground & Airb	1
G04	Geographic Information System Ser	1
G05	Geospatial Information System Ser	1
H13	Hydrographic Surveying	1
S10	Surveying; Platting; Mapping; Flood	2
T04	Topographic Surveying and Mappin	2

11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS

(Insert revenue index number shown at right)

a. Federal Work	1
b. Non-Federal Work	3
c. Total Work	3

PROFESSIONAL SERVICES REVENUE INDEX NUMBER

1. Less than $100,000
2. $100,000 to less than $250,000
3. $250,000 to less than $500,000
4. $500,000 to less than $1 million
5. $1 million to less than $2 million
6. $2 million to less than $5 million
7. $5 million to less than $10 million
8. $10 million to less than $25 million
9. $25 million to less than $50 million
10. $50 million or greater

12. AUTHORIZED REPRESENTATIVE

The foregoing is a statement of facts.

a. SIGNATURE: [signature] / b. DATE: 10-20-2020

c. NAME AND TITLE: Michael P. Blanchard, President

ARCHITECT-ENGINEER QUALIFICATIONS

1. SOLICITATION NUMBER *(if any)*:

PART II – GENERAL QUALIFICATIONS

(If a firm has branch offices, complete for each specific branch office seeking work.)

2a. FIRM (OR BRANCH OFFICE) NAME	3. YEAR ESTABLISH	4. UNIQUE ENTITY IDENTIFER
Eustis Engineering L.L.C.	2006	R83MG9NLTMS4

2b. STREET	5. OWNERSHIP
14368 Creosote Road	a. TYPE

2c. CITY	2d. STATE	2e. ZIP CODE	Corporation
Gulfport	MS	39503	b. SMALL BUSINESS STATUS

6a. POINT OF CONTACT NAME AND TITLE	Small Business
Brian A. Deschamp, P.E. / Branch Manager and Project Manager	7. NAME OF FIRM *(If Block 2a is a branch office)*

6b. TELEPHONE NUMBER	6c. E-MAIL ADDRESS	Eustis Engineering L.L.C.
228-575-9888	bdeschamp@eustiseng.com	

8a. FORMER FIRM NAME(S) *(if any)*	8b. YEAR. ESTABLISHED	8c. UNIQUE ENTITY IDENTIFIER
Eustis Engineering Company, Inc.	1946	03-439-1870
Eustis Engineering Services, L.L.C.	2006	78-481-0959

EMPLOYEES BY DISCIPLINE

a. Function Code	b. Discipline	c. No of Employees (1) FIRM	c. No of Employees (2) BRANCH
27	Geotechnical Engineer (P.E.)	14	1
	Assistant Engineer (E.I.)	2	
	Engineering Intern/Technician	3	1
30	Geologist (P.G.)	1	
30	Geoscientist-in-Training (G.I.T.)	1	
30	Field Geologist	1	
	AutoCAD Technician	1	
02	Administrative	21	2
	Drilling Personnel	13	
	Laboratory Personnel	9	
	CMT Personnel	13	1
	Safety Manager	1	
	Quality Control Manager	1	
	Operations Manager	1	
	Total	82	5

10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS

a. Profile Code	b. Experience	c. Revenue Index Number *(see below)*
S05	Soils & Geologic Studies: Foundations	7
T02	Testing & Inspection Services	7

11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS

(Insert revenue index number shown at right)

a. Federal Work	7
b. Non-Federal Work	7
c. Total Work	8

PROFESSIONAL SERVICES REVENUE INDEX NUMBER

1. Less than $100,000
2. $100,000 to less than $250,000
3. $250,000 to less than $500,000
4. $500,000 to less than $1 million
5. $1 million to less than $2 million
6. $2 million to less than $5 million
7. $5 million to less than $10 million
8. $10 million to less than $25 million
9. $25 million to less than $50 million
10. $50 million or greater

12. AUTHORIZED REPRESENTATIVE

The foregoing is a statement of facts.

a. SIGNATURE

b. DATE: 11/8/2022

c. NAME AND TITLE: Brian A. Deschamp, P.E. / Branch Manager and Project Manager

Eustis Engineering supplements its workforce with more than 30 fulltime subcontractors throughout the company and offices.

AUTHORIZED FOR LOCAL REPRODUCTION

STANDARD FORM 330 (REV. 7/2021)

ARCHITECT ENGINEER QUALIFICATIONS

1. SOLICITATION NUMBER *(If any)*: RFQ #708

PART II - GENERAL QUALIFICATIONS

(If a firm has branch offices, complete for each specific branch office seeking work.)

2a. FIRM (OR BRANCH OFFICE) NAME: Eley Guild Hardy Architects, P.A.	3. YEAR ESTABLISHED: 1953
	4. DUNS NUMBER: 137304663
2b. STREET: 1091 Tommy Munro Dr.	5.
2c. CITY: Biloxi	2d. STATE: MS
	2e. ZIP CODE: 39532
	a. TYPE: PA
6a. POINT OF CONTACT NAME AND TITLE: Mark Lishen, Principal	b. SMALL BUSINESS STATUS: Small Business - 541330
6b. TELEPHONE NUMBER: 601.354.2572	6c. E-MAIL ADDRESS: mlishen@egh.ms
	7. NAME OF FIRM *(If block 2a is a branch office)*

8a. FORMER FIRM NAME(S) (If any)	8b. YR. ESTABLISHED	8c. DUNS NUMBER
Guild Hardy Architects, PA	1953	137304663
Eley Associates Architects	1975	n/a

9. EMPLOYEES BY DISCIPLINE

a. Function Code	b. Discipline	c. No. of Employees (1) FIRM	c. No. of Employees (2) BRANCH
02	Administrative	6	5
06	Architect	17	13
	Intern Architect	12	6
15	Construction Administrator	6	3
08	CADD Technician	1	1
37	Interior Design	3	2
	Other Employees		
	Total	45	30

10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS

a. Profile Code	b. Experience	c. Revenue Index Number *(see below)*
A09	Anti-Terrorism / Force Protection	4
A10	Asbestos Abatement	3
A11	Auditoriums / Theaters	3
B01	Barracks / Dormitories	4
C05	Child Care / Development Centers	4
C06	Churches / Chapels	3
C11	Community Facilities	3
C18	Cost Estimating	4
D07	Dining Halls / Clubs / Restaurants	3
E02	Educational Facilities / Classrooms	5
F02	Field Houses / Gyms / Stadiums	4
G01	Garages / Vehicle Maintenance	4
H08	Historic Preservation	4
H09	Hospital & Medical Facilities	3
H11	Housing	3
I05	Interior Design / Space Planning	2
L04	Libraries / Museums / Galleries	3
M05	Military Design Standards	4
O01	Office Buildings	4
R06	Rehabilitation / Buildings	4
S11	Sustainable Design	4
W01	Warehouse Facilities	4

11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS
(Insert revenue index number shown at right)

a. Federal Work	1
b. Non-Federal Work	6
c. Total Work	7

PROFESSIONAL SERVICES REVENUE INDEX NUMBER

1. Less than $100,000.
2. $100,000 to less than $250,000
3. $250,000 to less than $500,000
4. $500,000 to less than $1 million
5. $1 million to less than $2 million
6. $2 million to less than $5 million
7. $5 million to less than $10 million
8. $10 million to less than $25 million
9. $25 million to less than $50 million
10. $50 million or greater

12. AUTHORIZED REPRESENTATIVE

The foregoing is a statement of facts.

a. SIGNATURE

b. DATE: 11.4.22

c. NAME AND TITLE
Mark Lishen, AIA, Principal

Attachment: Digital Engineering Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

DESIGN GROUP

PROPOSAL FOR ENGINEERING SERVICES
KATRINA COMMUNITY DEVELOPMENT
BLOCK GRANT PROGRAM

Attachment: MP Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from

LETTER OF INTENT

Section 1

Attachment: MP Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from

November 14, 2022

Hancock County Port and Harbor Commission
14054 Fred and Al Key Road
Kiln, MS 39556

RE: PROPOSAL FOR ENGINEERING SERVICES KATRINA COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

Dear Selection Committee Member:

On behalf of the Principals of MP Design Group (MP), we respectfully submit our proposal to you for the referenced project. We hope you will find our firm is well qualified, capable, and eager to fulfill the architectural and enginering needs for the Hancock County Port and Harbor Commission. We offer our clients unique value in our ability to coordinate all disciplines of preplanning and design quickly and thoroughly for Architectural Design & Engineering Design and Construction Administration. We offer a peace of mind of having one point of contact and a sole responsible party for the duration of the project. I am confident that our extensive knowledge, experience and team approach, as well as our proximity to the project location will allow us to provide excellent service for this projects.

The Principal-In-Charge for this project will be David J. Machado, P.E. The Project Executive for this project will be Gerrod W. Kilpatrick, PE. The managing office will be the corporate headquarters for MP Design Group, located at 918 Howard Ave. Suite F, Biloxi, MS 39530.

Thank you for your consideration of our firm. We look forward for the opportunity to serve the Hancock County Port and Harbor Commission.

We are available at any time to the committee to further discuss our firm and the services to be offered under this contract. Should you have any questions or comments regarding the information presented in the proposal, I can be reached at our office at (228) 388 –1950 or by email at david@mpdesigngroup.us.

Respectfully submitted,
M|P Design Group

David J. Machado, P.E. - Principal Engineer

w/ enclosures

Attachment: MP Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from

FIRM QUALIFICATIONS

Section 2

Attachment: MP Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from

TOP 10 LARGEST ARCHITECTURE & ENGINEERING FIRMS

2016 2017 2018 2019

AS RECOGNIZED BY
Mississippi Business Journal

FIRM OVERVIEW

"Designed to Build" goes well beyond our creative process and efficiency in producing the highest level of quality and innovation in each project our team presents. At MP Design Group, from our inception, we have strived to assemble a diverse and qualified team of expert professionals to offer turn-key, one-stop shop, and fully coordinated Architecture & Engineering services. Our team of 35 professionals includes Architects and Engineers who provide the knowledge, experience and execution to accommodate our clients' needs to complete projects of any size and scale. We support and provide complete guidance to our clients from initial programming meetings through construction close out. From our tear to our projects, everything we do at MP Design Group is **"Designed to Build".**

"**At MP Design Group**, from our inception, we have strived to assemble **a diverse and qualified team** of **expert professionals** to offer turn-key, one-stop shop, and **fully coordinated Architecture & Engineering** services."

David Machado
Principal, M|P Design Group

OUR HISTORY

MP Design Group is a multi-disciplined Architecture & Engineering firm headquartered in Biloxi, M Our firm specializes in the Educational, Industrial, Federal, Municipal, Medical, Commercial Retail, Transportation and Hospitality Industry sectors. Since our founding in 2007, MP has completed projects ranging from small commercial construction to multi-million-dollar developments. We ar South Mississippi's leaders in project design, as evidenced by our recent work with Ingalls Shipyar Chevron, Mississippi Power, City of D'Iberville, City of Gulfport, West Jackson County Utility Distric Harrison County Utility Authority, the Mississippi Coast Coliseum Commission, Biloxi Public Schoo Jackson County School District, Long Beach School District and Hancock County Schools.

Attachment: MP Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from

EXECUTIVE LEADERSHIP

BRAD PATANO, PE
PRINCIPAL ENGINEER

FEATURED PROJECT EXPERIENCE

Long Beach High School - Project Engineer
Long Beach High School Gym - Project Engineer
Biloxi Junior High School - Project Engineer
Biloxi Performing Arts Center - Project Engineer
MGCCC Network Cooling & Power Supply - Project Engineer
Biloxi High School Athletics Facility - Project Engineer
West Jackson County Utility Office - Project Engineer
City of D'Iberville Police Station - Project Engineer
Jackson County Schools FAB Lab - Project Engineer

DAVID MACHADO, PE
PRINCIPAL-IN-CHARGE

FEATURED PROJECT EXPERIENCE

Ingalls East Bank Revitalization
Ingalls Access Road & Entry Gate
Ingalls Rolling Covers
Ingalls Area 800 Platen Design
Ingalls East Bank Pier 3 Rehabilitation
Ingalls Fab Shop Modifications
Ingalls Admin 1 Pavillion/Smoke Shelter
Ingalls Unit Substation Blast & Tent
Ingalls Paint Storage Wharehouse

GERROD KILPATRICK, PE
PRINCIPAL, PROJECT EXECUTIVE

FEATURED PROJECT EXPERIENCE

Rolls Royce Center for Excellence
HCUA - CDBG Funded Projects
Scarlett Pearl Casino Parking Garage/Lots
Camping World - Biloxi, MS
Jackson County Sewer Projects
City of Biloxi Infrastructure
North Harrison County Industrial Parkway
I-110 Overspass - D'Iberville, MS
Jackson County Schools Sewer infrastructure

Attachment: MP Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from

EXPERIENCE WHERE IT MATTERS! At MP Design Group, our Management Team provides a diverse group of industry experts who specialize in wide variety of disciplines from engineering & surveying to architectural design and project management, offering all the resources to effieciently manage and complete a project.

MP MANAGEMENT TEAM

NICHOLAS W. MOODY
PE LEED AP BD + C
Project Manager

AREAS OF EXPERTISE
- Industrial Design
- Water/Sewer Design
- Infrastructure Mapping
- Pipeline Rehabilitation & Repair
- Municipal Design
- Project Management
- Construction Management
- Environmental Assessment
- Project Coordination
- Bidding Administration
- General Engineering
- Wetland Permitting
- Strom Pollution

BRAD JONES, AIA
Principal Architect

AREAS OF EXPERTISE
- Industrial Design
- Site Evaluation
- Municipal Design
- Production Management
- Construction Administration
- Design Coordination
- Project Management
- Bidding Administration
- 3D Modeling
- Design Delivery
- Project Management

AREAS OF EXPERTISE
- Constructional Layout
- Topo/Hydro Graphic Survey
- RTK/LiDar Drone Survey
- ALTA/ACSM Survey
- Field Engineering
- Concrete Construction
- Civil & Transport Engineering
- Road Construction
- Cost Estimation
- Inspection
- Boundary Survey
- Marine Construction

GREG THOMPSON, PLS
Construction/Survey Manager

FERNANDA SILVA, AIA
Principal Architect

AREAS OF EXPERTISE
- Industrial Design
- Marine Design
- Site Evaluation
- Design Coordination
- Project Management
- Municipal Design
- Production Management
- Construction Administration
- Bidding Administration
- 3D Modeling
- Design Delivery
- Project Management

KEITH WILLIAMS
CFO/COO

AREAS OF EXPERTISE
- Finance Management
- Financial Accounting
- Cost Analysis
- Financial Projections
- Business Strategy
- Business Development
- Accounts Payable
- Accounts Receivable
- Employee Resources
- Workers Comp
- Corporate Benefits

Attachment: MP Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from

FIRM ORGANIZATION CHART

DAVID J. MACHADO, PE
Principal

GERROD W. KILPATRICK, PE
Principal

BRAD PATANO, PE
Principal

ARCHITECTURE

BRAD JONES, AIA
Principal Architect

FERNANDA SILVA
Principal Architect

Vanessa J. Hemenway, AIA
Architect

Marcus Jones
Sr. Architectural Designer

Joseph Han
Architectural Designer

Wesley Martin
Architectural Designer

ENGINEERING

NICHOLAS MOODY
PE LEED AP BD+C
VP, Design Services

ADMINISTRATION

KEITH WILLIAMS
CFO/COO

Sarah J. Williams
Executive Assistant

Melann Machado
Book Keeping

Donna Styron
Administrative Assistant

BUSINESS DEVELOPMENT

Mike Letort
South Mississippi Bus. Dev.

Brad Peterson
Central Mississippi Bus. Dev.

Clay Jones
Municipal Market Relations

David Calvert
Central Mississippi Bus. Dev.

FIELD SERVICES

CIVIL ENGINEERING

Jason G. Polite, PE
Civil Engineer

Ben J. Sellers, PE
Civil Design Engineer

Jack Schmidt, EI
Civil Design Engineer

MECHANICAL ENGINEERING

Micah Van Duijvendijk, PE
Mechanical Engineer

Tyler Abel, EI
Mechanical Design Engineer

Michael Beverin
Mechanical Design Engineer

ELECTRICAL ENGINEERING

Kenneth D. Beverin
Lead Electrical Engineer

Dylan Menhennett
Electrical Design Engineer

CONSTRUCTION SERVICES

Adam D. Colledge
Construction Manager

GREG C. THOMPSON, PLS
VP, Field Services

LAND SURVEYORS

Jim Booth, PLS
Surveyor

J. Blake Rushing
Surveyor

Corey J. Morales
Surveyor

Aaron A. Liles
Surveyor

Paul J. Landry
Surveyor

J. Eddie Vo
Surveyor

INSPECTION

Robert B. Blackman
Inspector

Ryeley K. Jacobs
Inspector

Robyn Eastman
Inspector

CONSTRUCTION ADMINISTRATION

Sarah J. Williams
Construction Administration

Attachment: MP Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from

DAVID J. MACHADO, P.E.

Principal Engineer

MP DESIGN GROUP "DESIGNED TO BUILD"

Education

Mississippi State University
B.S. Civil Engineering - 2000

Tulane University
MBA Finance - 2008

Professional Registrations

MS PE #16790

Time in Service

Years with M P: 13
13 Years Experience

AREAS OF EXPERTISE

- DESIGN COORDINATION
- INDUSTRIAL CONSTRUCTION
- INDUSTRIAL FACILITIES
- FACILITIES PLANNING
- MARINE DOCKSIDE IMPROVEMENTS
- INFRASTRUCTURE MAPPING
- ROADWAY IMPROVEMENTS
- PROJECT MANAGEMENT
- FEASIBILITY & ROM ESTIMATES
- PIPELINE REHABILITATION & REPAIR
- MUNICIPAL INFRASTRUCTURE & FACILITIES
- TOPO- HYDRO SURVEYS
- CONSTRUCTION LAYOUT
- DUE DILIGENCE, ENTITLEMENTS, AND PERMITTING
- CONSTRUCTION ADMINISTRATION
- GENERAL ENGINEERING
- EXECUTIVE OVERSIGHT

Professional Experience

David is the Principal and Founder of M|PDesign Group located in Biloxi, MS and is responsible for the design, delivery, scheduling and coordination of all industrial facilities projects performed by the companies. David has more than 18 years of experience in engineering, surveying and construction projects and has acted in numerous roles including Project Engineer, Project Manager, Field Engineer, and Principal Engineer. He prides himself in performing out of the box thinking in design approach and problem solving when demanding projects need it most.

Relevant Job Experience

CIVIL DESIGN, EXECUTIVE OVERSIGHT, PROJECT MANAGEMENT

Facilities- Utilities- Water/Sewer- Storm water- Design Municipal, Federal, Commercial & Private Sectors

- East Bank Revitalization, Huntington Ingalls, Pascagoula, MS
- Bay 1 Rolling Covers, Huntington Ingalls, Pascagoula, MS
- Bay 2 Rolling Covers, Huntington Ingalls, Pascagoula, MS
- Bay 4 Rolling Covers, Huntington Ingalls, Pascagoula, MS
- Area 800, Huntington Ingalls, Pascagoula, MS
- Track 6, Huntington Ingalls, Pascagoula, MS
- Jerry St. Pe' Hwy Parking, Huntington Ingalls, Pascagoula, MS
- Unit Substation Blast & Tent, Huntington Ingalls Pascagoula, MS
- Fab Shop Modifications, Huntington Ingalls, Pascagoula, MS
- NDT Lab Building, Huntington Ingalls, Pascagoula, MS
- East Bank Pier 3 Rehabilitation, Huntington Ingalls, Pascagoula, MS
- Admin 1 Pavilion/Smoke Shelter, Huntington Ingalls, Pascagoula, MS
- NH Industrial Park- Global Axis, Harrison County, MS
- City of Biloxi Infrastructure Improvements, Biloxi, MS
- Project Acorn, Biloxi, MS
- Coast Coliseum Green Room and Concession Renovation, Biloxi, MS

Attachment: MP Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from

GERROD W. KILPATRICK, P.E.

Principal Engineer

MP DESIGN GROUP "DESIGNED TO BUILD"

Education

Mississippi State University
B.S. Civil Engineering - 1999

Mississippi State University
M.S Civil Engineering - 2001

Professional Registrations

MS PE #16559 AL PE #27668 LA PE #34281
FL PE #80040 TX PE #122679 TN PE #116318
AR PE #15572

Time in Service

Years with M P: 12
Years with another Firm: 9
20 Years Experience

AREAS OF EXPERTISE

- DESIGN COORDINATION
- FACILITIES PLANNING
- INFRASTRUCTURE
- INFRASTRUCTURE MAPPING
- PHASE I & II ENVIRONMENTAL ASSESSMENTS
- WET LAND PERMITTING
- ROADWAY IMPROVEMENTS
- PROJECT MANAGEMENT
- FEASIBILITY & ROM ESTIMATES
- PIPELINE REHABILITATION & REPAIR
- STORM POLLUTION PREVENTION
- TOPO- HYDRO SURVEYS
- CONSTRUCTION LAYOUT
- DUE DILIGENCE, ENTITLEMENTS, AND PERMITTING
- CONSTRUCTION ADMINISTRATION
- GENERAL ENGINEERING
- EXECUTIVE OVERSIGHT

Professional Experience

Gerrod has over 20 years of experience in civil engineering, project management, and environmental engineering. Gerrod has been involved in several construction projects throughout the Southeast, ranging from long range master planning, roadway and bridge design, infrastructure utility design, subdivision design, to marine and port design. Gerrod currently serves as a Principal at M | P Design Group in Biloxi, MS where he is responsible for the design, delivery, project management, and construction management for all Civil Infrastructure & Construction projects that M | P performs for its clients.

Relevant Job Experience

CIVIL DESIGN, EXECUTIVE OVERSIGHT, PROJECT MANAGEMENT

Facilities- Utilities- Water/Sewer- Storm water- Design Municipal, Federal, Commercial & Private Sectors

- WJCUA New Office Facility, Vancleave, MS
- WJCUD Sewer Facility Plan, Vancleave, MS
- Jackson County Utility Authority Sewer Design, Vancleave, MS
- Jackson County Schools Sewer Infrastructure, Vancleave, MS
- NH Industrial Park- Global Axis, Harrison County, MS
- Jackson County Sewer Projects, Ocean Springs, MS
- Stone County Utility Authority, Wiggins, MS
- Harrison County Utility Authority, Gulfport, MS
- COG Few Fire Station, Gulfport, MS
- COD New Police Station, D'Iberville, MS
- COD Fire Station No. 1, D'Iberville, MS
- COD Sportsplex, D'Iberville, MS
- Camping World, Biloxi, MS
- Scarlet Pearl Hotel & Casino & Parking/Road, D'Iberville, MS
- Family Dollar Retail Stores, Nationwide
- City of Biloxi Infrastructure Improvements, Biloxi, MS

Attachment: MP Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from

BRAD P. PATANO, PE

Principal Engineer

MP DESIGN GROUP "DESIGNED TO BUILD"

Education

Mississippi State University
B.S. Electrical Engineering
2001

Professional Registrations

MS PE 17411

Licensed In: AL, LA, FL, TN, TX, AR, OK

Time in Service

Years with M P: 13
20 Years Experience

AREAS OF EXPERTISE

- Design Coordination
- Design Delivery
- General Engineering
- Construction Administration
- Construction Management
- Project Management
- Construction Layout
- Facilities Planning
- Planning & Zoning
- Roadway Lighting
- Industrial Building Power
- Commercial Building Power
- Permitting
- Heating & Cooling
- Moisture Control
- Industrial Marine Power
- Lighting
- Grounding & Bonding
- Executive Oversight

Professional Experience

Brad is a Principal Engineer at M|P Design Group and is responsible for the design, delivery, scheduling and coordination of all MEP projects. Brad has over 20 years construction and design experience in a multitude of areas including; educational, industrial, federal, healthcare, roadway lighting & marinas. He has years of hands on experience in field management and safety training. Brad has worked with private and public customers to develop construction projects, project estimates, and conducted local and state plan reviews for permitting.

Relevant Job Experience

MEP DESIGN, EXECUTIVE OVERSIGHT, PROJECT MANAGEMENT
Electrical, Mechanical, HVAC, Fire Protection, Plumbing

- MGCCC Network Cooling & Power Supply
- St Martin Middle School Athletic Addition - Ocean Springs, MS
- Pascagoula High School Atheltic Lighting Improvements - Pascagoula, MS
- Vancleave Upper Elementary Cafeteria Renovations - Vancleave, MS
- Jackson County Schools - FAB Lab - Vancleave, MS
- Biloxi Junior High School - Project Engineer - Biloxi, MS
- Biloxi Public Schools Performing Arts Center - Project Engineer - Biloxi, MS
- Biloxi High School Athletic Facility - Project Engineer - Biloxi, MS
- Long Beach High School - Project Engineer - Long Beach, MS
- Long Beach High School Gym - Project Engineer - Long Beach, MS
- Camping World - Project Engineer - Biloxi, MS
- West Jackson County Utility Office, Vancleave, MS
- D'Iberville Sports Complex - Project Engineer - D'Iberville, MS
- City of D'Iberville Police Station Building, D'Iberville, MS
- Colmer Middle School Rennovations - Pascagoula/Gautier Schools

Attachment: MP Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from

BRAD JONES, AIA

Principal Architect

MP DESIGN GROUP "DESIGNED TO BUILD"

Education

Mississippi State University
B.S. Architecture - 2001

Professional Registrations

AIA # 38411312
Registered in MS, AL, FL, LA, TN, TX

MS PE #4067

Time in Service

Years with M P: 7
11 Years Experience

AREAS OF EXPERTISE

Industrial Design
Site Evaluation
Municipal Design
Production Management
Construction Administration
Design Coordination
Project Management
Bidding Administration
3D Modeling
Design Delivery
Project Management

Professional Experience

As a project Principal Architect, Mr. Jones has over 18 years of experience in construction and renovation with design/bid/build and design/build projects. His broad knowledge in project management, design, and consultant coordination gives him the ability to lead the project team with constant communication and accountability resultingin successful projects within the client's budget and schedule.

Relevant Job Experience

ARCHITECTURAL DESIGN . 3D MODELING . LANDSCAPE ARCHITECTURE . INTERIOR DESIGN/MODELING
Educational / Medical / Commercial / Industrial / Marine / Federal / Municipal

- Biloxi Junior High School - Biloxi, MS
- Biloxi Public Shools Performing Arts Center - Biloxi, MS
- Long Beach High School - Long Beach, MS
- Mississippi State University Veterinary Clinic - Flowood, MS
- Biloxi Junior High Athletic Building - Biloxi, MS
- Hancock County Schoos Admin Building - Hancock County, MS
- D'Iberville Police Station - D'Iberville, MS
- D'Iberville Sports Complex - D'Iberville, MS
- Jackson Coutny School District Track & Field - St Martin HS / Vancleave HS / East Central HS
- D'Iberville Fire Department - D'Iberville, MS
- Superior Optical Lab
- Fab Shop Modifications, Huntington Ingalls, Pascagoula, MS
- NDT Lab Building, Huntington Ingalls, Pascagoula, MS
- East Bank Pier 3 Rehabilitation, Huntington Ingalls, Pascagoula, MS
- Admin 1 Pavilion/Smoke Shelter, Huntington Ingalls, Pascagoula, MS

Attachment: MP Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from

FERNANDA SILVA, AIA

Principal Architect

MP DESIGN GROUP "DESIGNED TO BUILD"

Education

Tulane University - 2016
Masters Architecture

UEL - Brazil - 2007
B.S. Architecture

Professional Registrations

Registered Architect (AIA): Mississippi

Time in Service

Years with M P: 3
8 Years Experience

AREAS OF EXPERTISE

Industrial Design
Site Evaluation
Municipal Design
Production Management
Construction Administration
Design Coordination
Project Management
Bidding Administration
3D Modeling
Design Delivery
Project Management

Professional Experience

Mrs. Silva has over 10 years of experience in architectural design and construction for design/bid/build and design/build projects in the U.S. and Brazil. Her project experiences include educational, commercial, medical, civil/corporate and military facilities. Her vast knowledge in design, construction documents and project management combined with her determination and leadership skills allow her to successfully meet the clients'most complex challenges and goals.

Relevant Job Experience

ARCHITECTURAL DESIGN . 3D MODELING . LANDSCAPE ARCHITECTURE . INTERIOR DESIGN/MODELING
Educational / Medical / Commercial / Industrial / Marine / Federal / Municipal

- Biloxi Junior High School - Biloxi, MS
- Biloxi Public Shools Performing Arts Center - Biloxi, MS
- Long Beach High School - Long Beach, MS
- Mississippi State University Veterinary Clinic - Flowood, MS
- Biloxi Junior High Athletic Building - Biloxi, MS
- Hancock County Schoos Admin Building - Hancock County, MS
- D'Iberville Police Station - D'Iberville, MS
- D'Iberville Sports Complex - D'Iberville, MS
- Jackson Coutny School District Track & Field - St Martin HS / Vancleave HS / East Central HS
- D'Iberville Fire Department - D'Iberville, MS
- Superior Optical Lab
- Fab Shop Modifications, Huntington Ingalls, Pascagoula, MS
- NDT Lab Building, Huntington Ingalls, Pascagoula, MS
- East Bank Pier 3 Rehabilitation, Huntington Ingalls, Pascagoula, MS
- Admin 1 Pavilion/Smoke Shelter, Huntington Ingalls, Pascagoula, MS

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NICHOLAS W. MOODY, P.E. LEED AP BD+C

VP, Design Services

DESIGN GROUP "DESIGNED TO BUILD"

Education

Mississippi State University
B.S. Civil Engineering - 2008

Mississippi State University
B.S. Mathematics - 2004

Professional Registrations

MS PE #28230

Time in Service

Years with M P: 12
12 Years Experience

AREAS OF EXPERTISE

- INDUSTRIAL DESIGN
- FEDERAL DESIGN
- MARINE DESIGN
- INDUSTRIAL FACILITIES
- COMMERCIAL FACILITIES
- WETLAND PERMITTING
- STORM POLLUTION
- PIPE LINE REHABILITATION
- PHASE I &II
- ESTIMATING
- ENVIRONMENTAL ASSESSMENTS
- WATER/SEWER DESIGN
- PROFESSIONAL PROJECT MGT.
- MAINTENANCE MGT.
- CONSTRUCTION MGT.
- CONSTRUCTION ADMIN.
- BUDGET
- EXECUTIVE OVERSIGHT
- QUALITY CONTROL
- CONSTRUCTION LAYOUT

Professional Experience

Nick is a licensed civil engineer who has been with the firm since 2009. During his time at MP, Nick has served in roles from designer to civil department head. In the last year Nick has served as production manager for all design projects. Nick is responsible for design budgets and schedules for all production operations of the firm. He facilitates design kickoff meetings, progress meetings, and final coordination meetings for all disciplines of design. Additionally, he consolidates all design team needs and questions and presents those needs to the principal in charge or the owner in order to ensure the design team and owner are effectively and continuously discussing the project status and direction.

Relevant Job Experience

CIVIL DESIGN, EXECUTIVE OVERSIGHT, PROJECT MANAGEMENT

Facilities- Utilities- Water/Sewer- Storm water- Design Municipal, Federal, Commercial & Private Sectors

- Bay 1 Rolling Covers, Huntington Ingalls, Pascagoula, MS
- Bay 4 Rolling Covers, Huntington Ingalls, Pascagoula, MS
- Track 6, Huntington Ingalls, Pascagoula, MS
- East Bank Revitalization, HII, Pascagoula, MS
- Jerry St. Pe' Hwy Parking, HII, Pascagoula, MS
- NDT Lab Building, HII, Pascagoula, MS
- East Bank Pier 3 Rehabilitation, HII, Pascagoula, MS
- Admin 1 Pavilion/Smoke Shelter, HII, Pascagoula, MS
- West Jackson County Utility District Office Building, Vancleave, MS
- NH Industrial Park- Global Axis, Harrison County, MS
- City of Biloxi Infrastructure Improvements, Biloxi, MS
- Project Acorn, Biloxi, MS
- Gulfport Fire Station No. 9, Gulfport, MS
- D'Iberville Police Station, D'Iberville, MS
- Camping World, Biloxi, MS
- Family Dollar Stores, Nationwide USA

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MICAH VAN DUIJVENDIJK, PE LEED AP BD+C

MP DESIGN GROUP "DESIGNED TO BUILD"

Lead MEP Engineer

Education

Oral Roberts University
B.S. Mechanical Engineering
1998

Professional Registrations

MS PE #162922, LEED AP BD + C

Licensed In: AL, LA, FL, GA, TX, SC, CO, CA, IL, TN, OK, MA

Time in Service

Years with M P: 13
20 Years Experience

AREAS OF EXPERTISE

- DESIGN COORDINATION
- DESIGN DELIVERY
- INDUSTRIAL FACILITIES
- VALUE ENGINEERING
- CRITICAL ENVIRONMENTS
- PROCESS HEAT/COOL
- THERMAL/MOISTURE
- WATER DISTRIBUTION
- FUEL PIPING
- SITE UTILITIES
- SANITARY WATER DISTRIBUTION
- WATER CONSERVATION
- ENERGY ANALYSIS
- MAINTENANCE MANAGEMENT
- CONSTRUCTION ADMINISTRATION
- CONSTRUCTION MANAGEMENT
- GENERAL ENGINEERING

Professional Experience

Micah Van Duijvendijk the Senior Mechanical Engineer and MEP department head for M | P Design Group where he is responsible for the design, delivery, scheduling, and coordination of all mechanical projects. He has over 20 years experience, with designs andmanagement of a multitude of construction projects involving HVAC, plumbing, fire protection and electrical systems. He began his career in the late 1990s, working for firms in New York City California and Alabama. During his tenure in New York, he worked on projects for several high- profile clients including Armani, Kate Spade, Morgan Stanley and Russell Simmons.

Relevant Job Experience

MEP DESIGN, EXECUTIVE OVERSIGHT, PROJECT MANAGEMENT
Electrical, Mechanical, HVAC, Fire Protection, Plumbing

- MGCCC Network Cooling & Power Supply
- St Martin Middle School Athletic Addition - Ocean Springs, MS
- Pascagoula High School Atheltic Lighting Improvements - Pascagoula, MS
- Vancleave Upper Elementary Cafeteria Renovations - Vancleave, MS
- Jackson County Schools - FAB Lab - Vancleave, MS
- Biloxi Junior High School - Project Engineer - Biloxi, MS
- Biloxi Public Schools Performing Arts Center - Project Engineer - Biloxi, MS
- Biloxi High School Athletic Facility - Project Engineer - Biloxi, MS
- Long Beach High School - Project Engineer - Long Beach, MS
- Long Beach High School Gym - Project Engineer - Long Beach, MS
- Camping World - Project Engineer - Biloxi, MS
- West Jackson County Utility Office, Vancleave, MS
- D'Iberville Sports Complex - Project Engineer - D'Iberville, MS
- City of D'Iberville Police Station Building, D'Iberville, MS
- Colmer Middle School Rennovations - Pascagoula/Gautier Schools

Attachment: MP Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from

KENNETH G. BEVERIN

Lead Electrical Engineer

MP DESIGN GROUP "DESIGNED TO BUILD"

Education

Mississippi State University
B.S. Mechanical Engineering
2002

Professional Registrations

Time in Service

Years with M P: 12
18 Years Experience

AREAS OF EXPERTISE

- LIGHTENING PROTECTION
- GROUDING & BONDING
- INDUSTRIAL LIGHTING
- POWER DISTRIBUTION
- INDUSTRIAL FACILITIES
- VALUE ENGINEERING
- CRITICAL ENVIRONMENTS
- PROCESS HEAT/COOL
- THERMAL/MOISTURE
- WATER DISTRIBUTION
- FUEL PIPING
- SITE UTILITIES
- SANITARY WATER DISTRIBUTION
- WATER CONSERVATION
- ENERGY ANALYSIS
- MAINTENANCE MANAGEMENT
- CONSTRUCTION ADMINISTRATION
- CONSTRUCTION MANAGEMENT
- GENERAL ENGINEERING

Professional Experience

Kenny Beverin is the Lead Electrical Engineer and is responsible for the production of all Electrical Engineering projects. He.has over 18 years experience in Electrical Engineering, Electrical Construction Management and Project Management. His roles in various engineering and construction projects for Industrial, Government, Federal, Municipal, Commercial as well as some private sectors all along the Mississippi Gulf Coast have included design and construction positions as project engineer, project manager, and construction manager.

Relevant Job Experience

MECHANICAL DESIGN, EXECUTIVE OVERSIGHT, PROJECT MANAGEMENT
Mechanical, HVAC, Fire Protection, Plumbing

- Biloxi Junior High School - Project Engineer - Biloxi, MS
- Biloxi Public Schools Performing Arts Center - Project Engineer - Biloxi, MS
- Biloxi High School Athletic Facility - Project Engineer - Biloxi, MS
- Long Beach High School - Project Engineer - Long Beach, MS
- Long Beach High School Gym - Project Engineer - Long Beach, MS
- Allan Beverages - Warehouse - Project Engineer - Gulfport, MS
- Camping World - Project Engineer - Biloxi, MS
- West Jackson County Utility Office, Vancleave, MS
- D'Iberville Sports Complex - Project Engineer - D'Iberville, MS
- East Bank Revitalization, Huntington Ingalls, Pascagoula, MS
- Huntington Ingalls - North Compressor Cooling Tower - Project Engineer - Pascagoula, MS
- Popeye's Restaurant, D'Iberville, MS
- City of D'Iberville Police Station Building, D'Iberville, MS
- Huntington Ingalls - NDT Lab - Project Engineer - Pascagoula, MS
- Baton Rouge Gas Station Civil Design, Baton Rouge, LA

Attachment: MP Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from

JASON G. POLITE, PE

Civil Engineer

Education
University of South Alabama
B.S. Civil Engineering

Professional Registrations
AL EI #17903

Time in Service
Years with M P: 6
6 Years Experience

AREAS OF EXPERTISE

- INDUSTRIAL FACILITIES
- WATER / SEWER DESIGN
- MUNICIPAL DESIGN
- FEDERAL DESIGN
- COMMERCIAL FACILITIES
- WETLAND PERMITTING
- STORM POLLUTION
- PIPE LINE REHABILITATION
- PHASE I &II
- ESTIMATING
- ENVIRONMENTAL ASSESSMENTS
- PROFESSIONAL PROJECT MGT.
- MAINTENANCE MGT.
- CONSTRUCTION MGT.
- CONSTRUCTION ADMIN.

Professional Experience

Jason joined MP Design Group in 2016 and has 6 years of engineering design experience in various projects including; retail, commercial, site development, housing development, roadway design, pipeline rehabilitation and repair, and parking facilities. His roles in various engineering and construction projects along the MS Gulf Coast and southeastern region have included design and construction positions as the project engineer and project manager for M|P Design Group clients.

Relevant Job Experience

CIVIL DESIGN, EXECUTIVE OVERSIGHT, PROJECT MANAGEMENT

Facilities- Utilities- Water/Sewer- Storm water- Design Municipal, Federal, Commercial & Private Sectors

- North Harrison Coutny Industrial Parkway, Harrison County, MS
- Jackson County Sewer Projects, Ocean Springs, MS
- West Jackson County Utility Office, Vancleave, MS
- West Jackson County Utility District Sewer Facility Design, Vancleave, MS
- East Bank Revitalization, Huntington Ingalls, Pascagoula, MS
- Rivers Edge Phase 5 (Construction Doc, Utilities), Biloxi MS
- Popeye's Restaurant, D'Iberville, MS
- City of D'Iberville Police Station Building, D'Iberville, MS
- Southland Park Expansion, West Memphis, AR
- East Central Lagoon Closure, Vancleave, MS
- East Central Sewer Infrastructure, Vancleave, MS
- Baton Rouge Gas Station Civil Design, Baton Rouge, LA
- Vancleave High School Lagoon Closure, Vancleave, MS
- Community Bank Civil Design, Biloxi, MS
- Long Beach High School Construction Permits, Long Beach, MS

Attachment: MP Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from

BENNIE SELLERS, PE

Civil Engineer

Education
Mississippi State University
B.S. Civil Engineering - 2018

Professional Registrations
MS EI #29198

Time in Service
Years with M P: 4
4 Years Experience

AREAS OF EXPERTISE

- INDUSTRIAL FACILITIES
- WATER / SEWER DESIGN
- MUNICIPAL DESIGN
- FEDERAL DESIGN
- COMMERCIAL FACILITIES
- WETLAND PERMITTING
- STORM POLLUTION
- PIPE LINE REHABILITATION
- PHASE I &II
- ESTIMATING
- ENVIRONMENTAL ASSESSMENTS
- BOUNDARY SURVEY
- ALTA SURVEY
- TOPO & HYDRO SURVEY
- PROFESSIONAL PROJECT MGT.
- MAINTENANCE MGT.
- CONSTRUCTION MGT.
- CONSTRUCTION ADMIN.

Professional Experience

Ben graduated from Mississippi State University in 2018 with a B.S. in Civil Engineering. He has experience in all aspects of civil design on projects in retail, hospitality, commercial, residential, educational, and municipal sectors. Ben also has previous work experience in both surveying and project inspection. Ben joined the MP Design Group team in 2018, and gained substantial civil design experience spanning in multiple design and construction areas, specifically surface drainage, sewer and utility design, construction documents, permitting and roadway design. He is a Project Engineer and Designer for MP Design Group clients.

Relevant Job Experience

CIVIL DESIGN, EXECUTIVE OVERSIGHT, PROJECT MANAGEMENT

Facilities- Utilities- Water/Sewer- Storm water- Design Municipal, Federal, Commercial & Private Sectors

- North Harrison Coutny Industrial Parkway, Harrison County, MS
- Jackson County Sewer Projects, Ocean Springs, MS
- West Jackson County Utility Office, Vancleave, MS
- West Jackson County Utility District Sewer Facility Design, Vancleave, MS
- East Bank Revitalization, Huntington Ingalls, Pascagoula, MS
- Rivers Edge Phase 5 (Construction Doc, Utilities), Biloxi MS
- Popeye's Restaurant, D'Iberville, MS
- City of D'Iberville Police Station Building, D'Iberville, MS
- Southland Park Expansion, West Memphis, AR
- East Central Lagoon Closure, Vancleave, MS
- East Central Sewer Infrastructure, Vancleave, MS
- Baton Rouge Gas Station Civil Design, Baton Rouge, LA
- Vancleave High School Lagoon Closure, Vancleave, MS
- Community Bank Civil Design, Biloxi, MS
- Long Beach High School Construction Permits, Long Beach, MS

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ADAM D. COLLEDGE

Construction Manager

MP DESIGN GROUP "DESIGNED TO BUILD"

Education

Louisiana State University
A.S. Civil Engineering - 1999

MGCCC
A.S Applied Science

Time in Service

Years with M P: 6
Years with other Firm: 15
21 Years Experience

Professional Experience

Mr. Colledge has over 21 years of experience in civil and structural design, estimating, and construction management. His roles in various engineering, development, and construction projects along the MS Gulf Coast and Southeastern Region have included design and construction positions as lead design, estimating, project manager, and other key roles.

AREAS OF EXPERTISE

- EXECUTIVE OVERSIGHT
- DESIGN COORDINATION
- INFRASTRUCTURE MAPPING
- FEDERAL DESIGN
- MARINE DESIGN
- INDUSTRIAL FACILITIES
- COMMERCIAL FACILITIES
- FEASIBILITY $ ROM ESTIMATES
- BUDGET MANAGEMENT
- WETLAND PERMITTING
- STORM POLLUTION
- PIPE LINE REHABILITATION
- PHASE I &II
- ESTIMATING
- ENVIRONMENTAL ASSESSMENTS
- WATER/SEWER DESIGN
- PROFESSIONAL PROJECT MGT.
- MAINTENANCE MGT.
- CONSTRUCTION MGT.
- CONSTRUCTION ADMIN.
- QUALITY CONTROL
- CONSTRUCTION LAYOUT

Relevant Job Experience

CIVIL DESIGN, EXECUTIVE OVERSIGHT, PROJECT MANAGEMENT

Facilities- Utilities- Water/Sewer- Storm water- Design Municipal, Federal, Commercial & Private Sectors

- Jackson County Schools - Vancleave Classroom Additions, Vancleave, MS
- Huntington Ingalls - Area 400 Bay 1 Rolling Covers, Pascagoula, MS
- East Bank Revitalization, Huntington Ingalls, Pascagoula, MS
- Rivers Edge Phase 5 (Construction Doc, Utilities), Biloxi MS
- Huntington Ingalls, Fab Shop Modifications Bay 4, Pascagoula, MS
- Ingalls Pier A, Pascagoula, MS
- Ingalls Pier 4 Refurbishment, Pascagoula, MS
- Ocean Springs Harbor Bulkhead Replacement and Repairs, Jackson County, MS
- Jackson County Utility Authority, Vancleave, MS
- Senior Civil/Structural Designer (Wink Engineering) - City of Biloxi Marine Facilities, Biloxi, MS
- Project Manager/Estimator - (Wink Engineering) - PAE/Keesler AFB, Biloxi, MS
- City of D'Iberville Police Station Building, D'Iberville, MS
- MP Mechiston Hall Renovation, Biloxi, MS
- Mossy Head, Biloxi, MS
- City Of Gulfport - Gulfport Kayak Bulkhead, Gulfport, MS

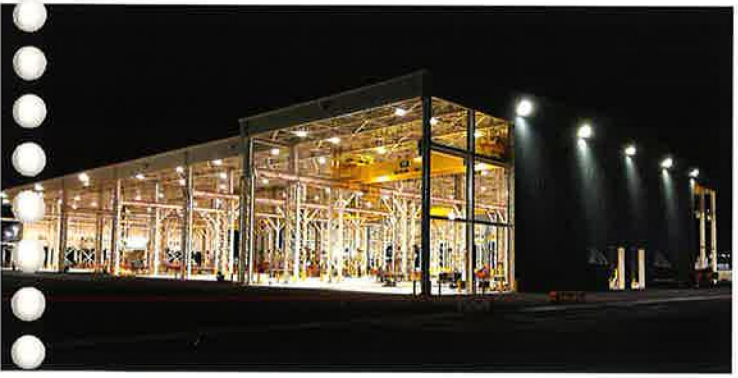
Attachment: MP Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from

ARCHITECTURE & DESIGN SERVICES

MP offers award-winning architectural design, conceptual design, interior design, landscape architecture and graphic design services for a diverse range of industry projects. Our projects span from industrial complexes to marine, education, federal, municipal, commercial/retail, medical facilities and transportation. Our team of architects and designers provide years of experience, innovation and the technical skills to bring our clients vision to life. From concept to completion we understand every project has different goals. We strive to efficiently serve our our clients with customized, innovative and cost effective design solutions through a collaborative and dynamic partnership.

Architectural Services:

- Industrial Design
- Site Evaluation
- Municipal Design
- Production Management
- Construction Administration
- Design Coordination
- Project Management
- Bidding Administration
- 3D Modeling
- Design Delivery
- Project Management



Pictured is a collaborative image of an inital drawing for the Biloxi Junior High School merged with an actual image of the school after opening. From concept to completed construction, our team of architects and designers guide our clients the entire way to see their vision come to life.

3D Modeling & Conceptual Design:

We use industry leading technoogy, paired with our award winning architectural team to deliver life like conceptual designs for our clients. Utilizing Revit and Lumion software capabilities, we build 3D models and conceptual rederings with the ability to take our client on a fully immersive virtual tour of any building, room our outdoor area of their facilities.

Attachment: MP Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from

CIVIL ENGINEERING DESIGN SERVICES

MP provides state of the art Civil Engineering and Design Services for a diverse range of industry sectors. Our Civil projects range from industrial complexes to transprotation, marine facilities and design, education, federal, municipal, commercial/retail, and medical facilities. Our team of Civil Engineers provide years of experience in these sectors, paired with the technical skills, innovative mindset and drive to bring our clients vision to life. We take pride in our Civil Engineering and Design services, striving to provide customized, innovative and cost effective solutions from concept through completion.

Civil Engineering Team Expertise:

- *Educational Design*
- *Campus Planning Design*
- *Infrastructure Mapping*
- *Wetland Permitting*
- *Pipeline Rehab & Repair*
- *Environmental Assessment*
- *Water/Sewer Design*
- *Federal/Municipal Design*
- *Bidding Administration*
- *Project Coordination*

Pictured is the completed Biloxi Performing Arts Center located on campus at Biloxi High School.

Pictured is an aerial photograph of Ingalls shipyard in Pascagoula, MS. Our Civil Engineering team has provided over $100 million in design and constrcuction management services in the restoration and revitalization of the shipyard.

"Excellence in Motion"

Our Civil Engineering and Design team members are hands on in every project we oversee. We take pride in providing excellence in not only customer service and responsiveness, but in the overall quality of our design services and the final product we present. Pictures to the right is MP Project Manager Nick Moody inspecting the Rolling Covers at Ingalls Shipyard in Pascagoula, MS.

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MEP ENGINEERING SERVICES

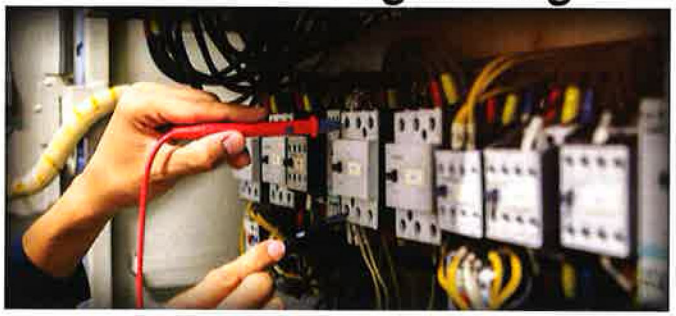
Mechanical Engineering

MP Design Group mechanical engineering team provides performance-oriented designs for all uilding types. We value simplicity of design and are well versed in all aspects of heating, ventilation, air conditioning (HVAC), and energy-efficient systems design. MP Design Group's mechanical team delivers practical solutions that are easy to operate and maintain and are designed with a balance of innovation nd functionality. Our team delivers engineering esigns that are appropriate for the client's goals, favoring value and utility.

Mechanical Services:

HVAC | Natural ventilation | Central plants
diant heating | Fan coil systems | VFR Design
tomation & Controls | Assessment & forensics
Building analyses, studies, and reports
Geothermal heating and cooling

Electrical Engineering



MP Design Group provides safe, and reliable electrical engineering solutions for any type of building or infrastructure project. We provide electrical engineering services focused on both individual buildings and community-wide systems. Our systems are well-suited to all client requirements and provide quality services for the full life of the building. From on-site energy generation and high voltage networks to switchboards and uninterruptible power supplies, MP Design Group has the skills and experience to deliver best-in-class electrical designs on all project types - large and small.

Electrical Services:

Power distribution | Onsite energy production
Lighting controls | Life-safety/fire alarm
Harmonic analysis and control
Emergency/standby power generation systems
Cogeneration systems | Arc flash studies
Grounding and lightning protection

Plumbing Engineering

Water is our most precious resource, yet it i often taken for granted. MP Design Group plumbing engineers value its preservation and safety. We work with clients and desig teams to develop plumbing and drainage systems that mitigate waste and provide cost-saving opportunities throughout the life a building. We have a thorough understandi of the requirements of all relevant authorities and are well-placed to call on o extensive industry relationships.

Plumbing Services:

Infrastructure design | Sanitary waste syste
System audit and maintenance program
Domestic and pure water systems
Sanitary systems | Storm drainage system
Water conservation | Domestic water syste
Oil waste systems | Storm drainage syster

Fire Protection

Fire protection is a highly specialized segment of building services engineering. MP Design Group has the experience to offer clients effective strategies for protecting life and assets. Our approach centers on working closely with clients to develop the right solution for the life of a project. We provide a full consulting service for the design, documentation, and construction phases of all fire safety systems

Fire Protection Services:

Performance-based design _ Fire Hydrar
Safety risk assessment | Inspection
Fire suppression systems | VESDA detecti
Fire pumps and standpipe systems
Emergency and Alarm Systems

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PHOTOGRAMMETRY & LIDAR AERIAL SERVICES

What is LiDar Technology?

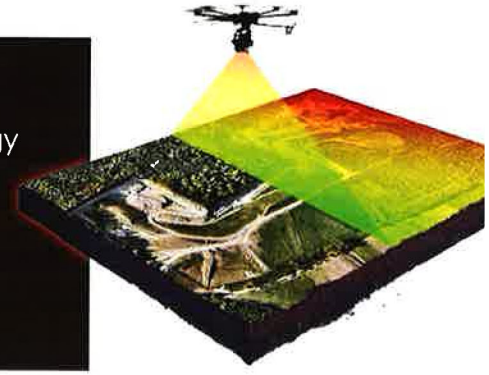
- LiDar is remote sensing technology that measures the exact distance of an object as it sits on the Earth's surface.
- Advanced aerial survey offers a sophisticated payload that quickly gathers and processes detailed boundary and topographic data and mapping.

"This is not your typical drone. It's an advanced aircraft with a sophisticated payload that gathers and processes detailed boundary and topographic data and mapping within days of the aerial survey."

- David Machado, PE - Principal Engineer

Cutting Edge UAV Surveying

Our survey team at M | P Design Group uses cutting edge LiDar technology paired with advanced UAV equipment to provide unprecedented date reporting, and accuracy in measurement for aerial surveying services. Our team underwent intense training similar to flight school to become FAA-certified to bring these services to you, and we can't wait for you to experience the difference.



FEASIBILITY ASSESSMENT

Quickly scan large tracts of land and analyze the feasibility to build a subdivision.

FURTHER DEVELOPMENT

Scan an existing site and analyze it for the potential of further development.

REASSESS MATERIALS

Survey a construction site to reassess the accuracy of earth & foundational movement

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PROJECT EXPERIENCE

Section 3

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ROLLS ROYCE MANUFACTURING FACILITY

Project Overview

Project Size // 29,000 sf

Construction Cost // $12,500,000

Year Complete // 2021

Client // Rolls Royce

Project Description

MP designed the The Rolls Royce Center of Excellence II (COE2), a new 29,000 SF state of the art facility, with foundry and machining equipment that are capable of producing navy propellers up to 30' in diameter.

MP teamed with Fletcher Construction in a design-build approach to deliver this $12.5M facility in less than 10 months to Rolls Royce North America. The facility includes a foundation consisting of approximately 3000 CY of concrete, three large milling machines, a 125T bridge crane, a 30' clear opening rolling door, a large laydown/production area, and a state of the art HVAC system that cools the entire facility.

MP performed all facets of design including Architectural, Civil, Structural, Mechanical, Electrical, and surveying.

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INGALLS ROLLING COVERS

Project Overview

Project Size // 98,000 sf

Construction Cost // $20,000

Year Complete // 2017

Client // Huntington Ingalls

Project Description

MP designed two 'Rolling Cover' covered working areas for assembling ship sections. These sate-of-the-art EA 488' long by 101' wide covered working areas were a first of their kind design in the ship building industry, increasing efficiency and productivity upwards of 30% for the Ingalls Shipyard in Pascagoula, MS. MP provided complete in-house turn-key A&E design services. The design and construction of the two EA 488' long by 101' wide covered working areas provide the ability to assemble ship sections without interference of the elements and weather conditions. The structure was significantly economized by the use of the pre-engineered lightweight tents used as rolling covers as well a brisole sun shade that significantly reduced the wind load in a hurricane zone. MP continues to provide construction support services to HII that includes weekly progress meetings, submittal reviews, RFI's, inspections, coordination and field surveys of underground utilities.

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GULFPORT-BILOXI INTERNATIONAL AIRPORT TAXIWAY

Project Overview

Project Size // 5250 linear feet of taxiway

Construction Cost // N/A

Client // Yates Construction

Project Description

MP was hired by Yates Construction to perform construction staking and layout design services during the construction of two new taxiway extentions at Gulfport-Biloxi International Airport. The taxiway extensions totaled 5250 linear feet, rerouting of 1680 linear feet of perimeter roadway, a new 4 acre retention pond and 4250 linear feet of concrete drainage ditch.

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INGALLS EAST BANK REVITALIZATION

Project Overview

Project Size // 160 acres

Construction Cost // $120,000,000

Year Complete // 2020

Client // Huntington Ingalls

Project Description

MP was hired for design, engineering and administrative services over the $120 million revitalization of Ingalls East Bank. The reactivation, completed in 2020, restored the facility's ability to support Ingalls' current ship construction and modernization programs as well as help the company better prepare for future work, including next-generation amphibious assault ships and surface combatants. The primary component of the project includes the addition of large, covered construction areas for construction of ship assemblies and components as well as the restoration of an outfitting pier.

The project includes covered unit construction facilities with a covered production floor and elevated bathroom facility. An Elevated Compressor Station, Gas Plant, and Propylene Station; a Communications Building, Main Electrical Substation (15KV 5 unit Substations, 500,000 Gallon Fire Water Tank, 5,000 + LF Underground and Trench

Attachment: MP Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from

INGALLS FAB SHOP BAY 4 CUTTING LINE WAREHOUSE

Project Overview

Project Size // 15,000 sf

Construction Cost // $370,000

Year Complete // 2016

Client // Ingalls Shipbuilding

Project Description

This work was being performed in order to prepare Fab Shop Bay 4 for the new HGG Robotic Cutting Line. This "Shipyard of the Future" project includes placing a thick 6" capping slab over the existing slab by installing dowels, two- way reinforcing and installing a bonding agent between the existing slab and capping slab. The project also includes installing a concrete cassette loading area and ramp for access by straddle carriers and forklifts.

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INGALLS PAINT STORAGE WAREHOUSE

Project Overview

Project Size // 15,000 sf

Construction Cost // $1,000,000

Year Complete // 2020

Client // Ingalls Shipbuilding

Project Description

This project included enclosing and environmentally controlling the building, installing a new state of the art foam fire protection sprinkler system, installing new lights, upgrading the building's existing electrical system, and other work necessary to bring the building up to code in accordance with Class I Division 2 Hazard requirements. In addition to code requirements, all building modifications had to meet the standards of Ingalls' Insurance underwriters XL Global Asset Protection Services (XL GAPS).

Attachment: MP Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from

INGALLS - JERRY ST. PE HWY INFRASTRUCTURE & PARKING LOTS

Project Overview

Project Size // 15 acres

Construction Cost // $6,000,000

Year Complete // 2020

Client // Inalls Shipbuilding

Project Description

MP designed the upgrades to the Jerry St. Pe' Highway access road for Ingalls Shipbuilding to included the design of adjacent parking lots, perimiter fencing, utilities, drainage, and lighting.

The project included a 28' wide by 6" thick asphalt over 12" stone aggregate circulation road, drives and access points and over 1,100 gravel car parking lots.

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HARRISON COUNTY INDUSTRIAL PARKWAY

Project Overview

Project Size // 600 acres

Completion Date // 2016

Construction Cost // $5,000,000

Client // Harrison County Board of Supervisors

Project Description

The Harrison County Board of Supervisors in conjunction with the Harrison County Development Commission hired MP to design the North Harrison County Industrial Parkway. The raodway serves as the main access for the GloabL Axis Industrial Park.

MP was responsible for a multitude of project services to include master planning, utility studies, procuring a timber buyer, easment aquisitions, coordination with MDEQ for water quality and sewer approval, and civil engineering and design of roadways and drainage.

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HCUA - CDBG FUNDED PROJECTS

Project Overview

Project Size // various projects

Construction Cost // $240,000,000

Client // Harrison County Board of Supervisors

Project Description

MP Principal Gerrod W. Kilpatrick previously served as the Senior Project Manager, managing approximately 28 CDBG funded water and sewer infrastructure projects through final design and construction phases. Projects included: 5-wastewater treatment facilities, 13-elevated water tanks, 14-water wells, 29-sewer pumping stations, 380,000 LF of water lines, 301,000 LF of force sewer lines, and 84,000 LF of gravity sewer lines. Services included: managing the repair of damaged facilities, managing the design and construction of new facilities, coordinating multiple funding sources, coordinating CDBG, MEMA, and FEMA approval processes, and managing 12-engineering and testing firms and 15-general contractors. The total CDBG funding for these projects was $240 Million.

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CAPACITY TO PERFORM

Section 4

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FEDERAL & GRANT FUNDED PROJECT EXPERIENCE

MP Design Group is knowledgeable and experienced with Federal and State funding projects and the regulations and procedures for grant funded programs. MP has performed numerous successful jobs in the past that have included several different funding sources including: CBDG, SRF, EDP, FEMA, MEMA & MDEQ funded projects. MP Design Group has worked for the following entities and successfully delivered state and federal funded projects.

Entities for whom we have provided Engineering Services for Federal and State funded projects.

- FEMA (Federal Emergency Manaement Agency)
- MEME (Mississippi Emergency Management Agency)
- MDMR (Mississippi Department of Marine Resources
- VA Retirement Home (Dept of Veterans Affairs)
- ESSER (Elementary & Secondary Schools Education Relief)
- Port of Gulfport
- Keesler Air Force Base
- Mississippi Coast Coliseum and Convention Center
- MDEQ (Mississippi Department of Environmental Quality)
- RESTORE (Gulf Coast Ecosystem Resoration Council)
- Community Development Block Grant
- Harrison County Board of Supervisors
- Jackson County Board of Supervidors
- Mississippi Gulf Coast Community College
- Jackson County School District
- Biloxi Public Schools
- Harrison County Utility Authority
- Jackson County Utility Authority
- Long Beach School District
- City of Biloxi
- Bity of Gulfport
- City of Ocean Springs

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FIELD & CONSTRUCTION SERVICES

Construction Management. Our strategy is to engage our construction management team with all the elements of planning and design to identify risks and mitigate them in the planning and design phases of the project. We incorporate the strategies into design and contract documents to ensure the timely completion of the project is within budget. Identifying potential conflicts that have greatest risk to the schedule is critically important.

Professional Land Surveying Aerial Photogrammetry.

We understand your needs for data organization, timely deliverables, and responsive service. Utilizing **LiDar Technology** in advanced aerial equipment, we ensure the highest accuracy available in the industry.

- Our team underwent intense training similar to flight school to become FAA-certified to bring these services to you, and we can't wait for you to experience the difference.
- Our advanced aircraft has a sophisticated payload that gathers and processes detailed boundary and topographic data and mapping within days of the aerial survey.
- Manual groundwork and intense data–crunching that used to take weeks can be turned around in days.
- A one-man crew replaces several survey crews and provides more analysis than ever before.

Aerial photograph of Biloxi Jr High School - Biloxi, MS

PROCURE / CIVIL 3D - Construction Management Software

- Full Documentation Control
- Limits exposure and risk
- Instant access of full project file
- 3D Construction Management
- Web hosting with unlimited users
- Office to field integration
- Tablets and Smart Phones
- Instant updates of Information

Other Services Include.

- Management of Procurement Process
- Prequalification of Contractors
- Preparation of Request for Proposal
- Principal's attendance at Pre-Bid and Award Meetings
- Issuance of Construction Documents
- Issuance of Amendments
- Responses to Requests for Information
- Digital Online Bidding-Plan room
- Bid Evaluation
- Construction Contract Negotiations Support
- Pre-Construction Consulting to the Contractor
- Land Surveying & Construction Layout

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"We **BUILD** our **RELATIONSHIPS** through a **PERSISTENT DEDICATION** to achieve **EXCELLENCE.**"

BUILD: We pride ourselves in building our projects and knowing how to build them. We are not just engineers, architects or design professionals putting lines on paper. We are experienced and knowledgeable in what it takes to build our designs and pride ourselves in thorough and complete documents and services for projects that our clients can rely on.

RELATIONSHIPS: From top to bottom our relationships are the most important element of our business. We are here to make all of our business interactions personable and pleasant. Clients, contractors, sub-contractors, officials, communities, charitbale organizations, vendors, co-workers, subordinates and our families are all equally important.

PERSISTENT:
We work in an industry full of problems, isuues and challenges. We are hired to overcome these hurdles and face them on to deliver quality projects that achieve our Client's vision. We stive to be responsive and thorough in handling these issues and seeing them through to until they are handled to the best of outcome possible. We do not run from any mistake or oversight, but rather look at them as an opportuntity to prove that we will do whatever it takes to deliver a project that meets or exceeds expectations.

DEDICATION: We are dedicated to the enhancement of our profession, product and service through technology and professional development.

EXCELLENCE:
This is the mark we strive for every day in order to achieve success. Nothing short of excellence is considered acceptable or complete.

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OUR CAPACITY TO PERFORM

From the beginning, MP was founded as a Civil Engineering and Surveying Firm. As we have grown into a Full-Service A/E Firm, we have maintained our roots to providing the best Civil Engineering and Surveying service in the Industry. We continue to provide Civil and Infrastructure design for several municipalities along the Gulf Coast.

We believe that our success revolves around a high level of service and responsiveness to each and every one of our client's needs. No project is labeled as big or small. They are all equally and carefully analyzed in accordance with their individual needs and strategically assigned to our experience design teams for efficient and timely delivery.

We not only concentrate on responsive and attentive service, but also on delivering a well-planned, thoroughly engineered, and economical project. We support and provide complete guidance to our clients from initial programming meetings all the way through construction close out. Our team pays close attention to budget throughout the design and construction process to provide end results that are both efficient and functional. The outcome of every project is unique and specific to meet our client's operation, vision and desire. Our integrated design delivery creates efficiency and capacity. We believe an intense environment of collaboration and coordination benefits our clients with highly detailed and complete designs that translate to limited surprises during construction.

Our team has worked very hard to put adequate professional personnel and QA/QC measures in place to provide efficient designs, accurate estimates and detailed construction documents for all our customers with competitive bids, easy construction flow, and most importantly, limit change orders as much as possible.

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NEEL-SCHAFFER

November 14, 2022

William P. Cotter, CM, CEO
Hancock County Port and Harbor Commission
14054 Fred & Al Key Road
Kiln, MS 39556

REFERENCE: PROPOSAL FOR ENGINEERING SERVICES KATRINA COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
STENNIS INTERNATIONAL AIRPORT

Dear Mr. Cotter:

Neel-Schaffer is pleased to submit this Statement of Qualifications to reflect our experience, approach, and qualifications to provide successful projects within your budget and timeframe.

As one of the largest engineering firms based in Mississippi, we offer the Hancock County Port and Harbor Commission (HCPHC) a diverse group of civil engineers and support staff. This team includes aviation, civil site, roadway design, electrical, and structural engineers with many years of experience on projects like those listed in the Capital Improvements Program. Our Program Manager and construction staff will utilize our Hancock County office to be readily available to the HCPHC and easily accessible to the construction site. Because of our experience and capabilities in performing civil engineering services at Stennis International Airport (Stennis) as well as with other airports along the Mississippi Gulf Coast and throughout the Southeast, we believe we are uniquely qualified to serve as your airport professional under this contract. Our team is familiar with your airport's unique characteristics from both a design and construction standpoint.

History with Stennis

Our institutional knowledge of the conditions at Stennis is a key to continued success in helping the airport grow. You will find many familiar faces, along with some new names, on our proposed organizational chart for this contract. Neel-Schaffer is committed to making sure our most senior professionals are available for your projects, as well as introducing new professionals who offer a fresh viewpoint. We feel this depth of experience and expertise is the type of team needed to provide the services required at a dynamic airport such as yours.

Project Team

Our Program Manager and Hancock County resident, Alex Davis, PE, will lead our team comprised of aviation, civil site, pavement, structural, and electrical engineers with many years of experience on projects like those anticipated by the HCPHC. Our team also includes project managers, airport planners, environmental specialists, geotechnical engineers, and surveyors. Our team is familiar with your airport's unique characteristics from both a design and operations standpoint and can draw on that experience to provide quality design and seamless coordination with your staff.

Neel-Schaffer believes that our local presence, knowledge of your current administrative processes, and extensive experience with aviation projects gives us a unique opportunity to successfully fulfill the needs of HCPHC.

P: 228.374.1211 | F: 228.374.1216
772 Howard Avenue
Biloxi, MS 39530
www.neel-schaffer.com

engineers | planners | surveyors | environmental scientists | landscape architects

Attachment: Neel Schaffer Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

We have teamed with **Burns Cooley Dennis** to provide geotechnical services. They have been providing geotechnical and materials services across the state since forming in 1985. Surveying and environmental services will be performed by **Compton Engineering**. Compton is a local firm with a long history of completing projects at Stennis, including topographical surveys of the entire airport property. Milady Howard with **M A Howard Consulting** will provide Section 3 Compliance. We also have a reliable group of Architecture and MEP firms that we routinely partner with and can call upon these firms if their services become necessary.

Regulatory and Funding Knowledge

Neel-Schaffer has extensive experience with the CDBG program—administering hundreds of projects involving CDBG funds that have totaled more than $300 million. Our knowledge and experience with this program will allow us to perform activities in a timely manner in accordance with the primary objectives of the Housing and Urban Development Act of 1968 and other applicable laws, as well as provide accurate documentation of the project.

Team Approach

Neel-Schaffer's team offers the Hancock County Port and Harbor Commission a layered approach of checks and balances to ensure each, and every project is successful. Alex Davis will lead the team and guide them through the life of these projects. He will rely heavily on Tom Henderson, who brings 28+ years of aviation experience to the team, on technical guidance and FAA procedures. The design team, with more than 80 years of combined experience, will share the work and collaborate with each other to develop solutions that fit each individual project's needs. We believe this collaboration during the design phase allows for ideas and potential design changes to be thoroughly thought through and discussed prior to being implemented into the project. Our Construction Services Managers, Chris King and Wyatt Peterson, are involved throughout the design process to ensure all safety and phasing requirements are met and minimize impacts to airport operation. They will also perform constructability reviews–taking 90% plans and walking a project to spot potential conflicts before the design is completed and the bidding phase is started. In addition to the technical/ administrative guidance, the collaboration of the design team, and the constructability reviews performed our Construction Services Managers, Neel-Schaffer has developed a thorough QA review process that is completed at the conclusion of the final design phase. We believe this approach to our projects allows Neel-Schaffer to add value to your projects and to your airport facility and help be partners to the HCPHC.

We trust you will find our SOQ responsive to your request, and we will be glad to respond further upon request. Thank you for considering Neel-Schaffer as your civil engineering service provider. If you have any questions about this SOQ, please contact me by phone at 228-374-1211 or by email at steve.twedt@neel-schaffer.com.

Sincerely,
NEEL-SCHAFFER, Inc.

Steve Twedt

Steve Twedt, PE
Senior Vice President/South Mississippi Area Manager

Attachment: Neel Schaffer Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

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Appendix | **ADDENDUM ACKNOWLEDGMENT** A-1

The value that the Neel-Schaffer Teams offers is immeasurable. We have worked with the HCPHC for the past several years, including numerous improvements to the Stennis International Airport. Throughout those years, new faces have joined the team and numerous projects have been completed, successfully advancing your vision and operation. Through this experience, we have become intimate with the inner workings of the airport facility, we have developed relationships with the staff that go beyond the property boundaries, and we have an unmatched knowledge of your administrative processes and deadlines. This allows our engineering work to be performed quicker and more efficiently for the benefit of the Stennis International Airport and HCPHC staff.

Attachment: Neel Schaffer Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

SECTION 1: Summary of Qualifications

Project Understanding

Neel-Schaffer is aware that the needs at an airport the size of Stennis International Airport are constantly changing and evolving. **We understand the necessity to adapt – and we appreciate the challenge!** During our years of service we have demonstrated our ability to redirect our efforts to satisfy the day-to-day unforeseen needs of the airport. We take pride in the satisfaction of our clients, and believe we have been able to demonstrate it through our service to you during the last several years.

During this time, besides providing design and construction services to the airport, we have assisted in developing cost estimates, exhibits for inclusion in the Airport Capital Improvement Program (ACIP), and Grant Applications.

Our involvement in the grant application process, our preparation of a Pavement Management System, and in providing cost supporting information for your ACIP has given us the opportunity to understand the short and mid-term needs of the airport.

Some of the projects that we anticipate being included in the next few years of developments at Stennis International Airport include apron improvements and runway and taxiway pavement rehabilitation and new construction.

Neel-Schaffer has extensive experience in all aspects of these types of airport project developments, and more importantly, we have worked on similar projects at your airport already.

We believe we have demonstrated our capabilities to provide quality engineering services during all phases of these projects. We have included a table summarizing our team's experience on projects at your airport to demonstrate a depth of experience in projects similar to those you have projected for the next several years. Some of these projects will present technical challenges, but as mentioned before, Neel-Schaffer appreciates a challenge that will allow us to grow and demonstrate our capabilities.

Our most interesting challenges have involved designing projects that can be constructed in the airport environment with minimal impact on operations. This type of work requires extremely close coordination and communication between the engineer, contractor, airport operations, and FAA to ensure the project can be completed on time, within budget, and in a safe manner. Neel-Schaffer excels at developing the relationships needed between all stakeholders of a project to allow this coordination and communication to occur efficiently.

Attachment: Neel Schaffer Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

Who is Neel-Schaffer?

Once again, Neel-Schaffer is offering our tried-and-true airport team to fulfill the engineering requirements of the Stennis International Airport. This is the same group of airport professionals which has served you for well over a decade with a few new faces. We will provide aviation services through our Hancock County, Biloxi, Jackson, and Birmingham offices.

Neel-Schaffer was founded in 1983 and today is one of the largest private, employee-owned engineering firms in the South. When Hibbett Neel and Gorman Schaffer formed the firm in 1983, they started with 20 employees in one office, a goal of improving the quality of life in the communities they served, and this humble Mission Statement: **"The mission of Neel-Schaffer is to provide our clients with high-quality, cost-effective solutions that reflect responsiveness, innovation, technical excellence, and professional integrity."**

We have done that so well that 38 years later Neel-Schaffer is far and away the largest homegrown engineering firm based in Mississippi, with 500+ employees who operate out of 38 offices spread across nine states. **That includes more than 200 Registered Professional Engineers**.

We have the manpower needed to devote the required personnel to your needs, while maintaining the high level of personal service for which we are known throughout the industry.

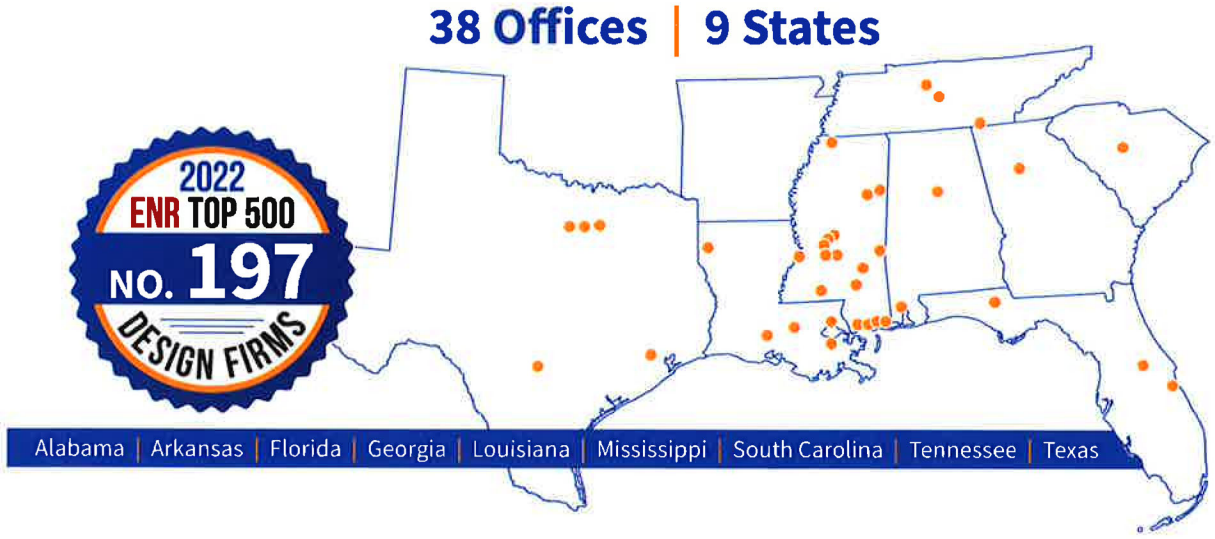
We believe in offering services to the communities in which we live, and we are committed to providing these services through a team of qualified local personnel working with our company wide team of aviation professionals. Neel-Schaffer's wide range of engineering services offers the advantage of contracting with one company to complete a project from beginning to end.

Aviation Experience

Neel-Schaffer specializes in aviation, serving community and industrial airports of all sizes. In addition to airports, we have provided aviation services to airlines, industries, the FAA, and state departments of transportation and aviation agencies, including local and regional development agencies.

Our aviation experts provide a full range of services, including:

- Aviation Engineering
- Airport Planning
- Environmental Planning
- NAVAID Design
- Construction Administration Services
- Management Consulting



Attachment: Neel Schaffer Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

CDBG Experience

Our team has administered hundreds of projects involving CDBG funds. These funds have totaled more than $300 million. We offer a highly trained staff who understands the CDBG process and the need for a good working relationship between the owner, grant administrator, and the engineer. Neel-Schaffer has the ability to respond quickly and produce quality work under short deadline constraints.

Having extensive experience with the CDBG program, we will perform activities in a timely manner in accordance with the primary objectives of the Housing and Urban Development Act of 1968 and other applicable laws, as well as provide accurate documentation of the project. In complying with the regulations, we will make every effort to give job opportunities for job training and employment to lower income residents of the area.

$300 MILLION

Katrina | Supplemental | Discretionary | MDA

Contract Administration

Neel-Schaffer's wide range of engineering services offers the advantage of contracting with one company to complete a project from beginning to end. Our clients range from private corporations and municipalities to state, regional, and national entities. Construction Administration, including bid document preparation, is an integral part of the services we provide to our clients. Over the last several years, we have been involved with over $150 million per year in construction contracts. We prepare the plans, specifications, bid schedules, and construction documents. We work with the owner during the advertisement and bidding phases of the project, by answering questions from contractors, distributing plans to prospective contractors, and reviewing bids for compliance.

Once projects are awarded, we proceed with the administration of the construction contract by holding preconstruction conferences, providing project schedules and reporting, verifying pay requests, providing quality control of the construction process, and verifying completion of the construction activities.

Section 3 Compliance

Neel-Schaffer is committed to satisfying all requirements of Section 3 in new hires of company employees or Section 3 businesses for this project as well as those of subconsultants. Section 3 residents are defined as residents of public housing or low AMI or very low AMI. Section 3 businesses are defined as those at least 51 percent owned by Section 3 residents.

Compliance will take the form in the following activities:

- Advertisement for new hires through local media outlets.
- Posting of signs in a prominent location at project site.
- Notification of public or private agencies and community organizations within the metropolitan area (i.e. WIN Job Centers).
- Completion of a Section 3 Project Plan.
- Filing of a Section 3 Monthly Status Report showing hiring and sub-contracting activity.

The goal of this activity is to help achieve a three-percent dollar amount of this professional services contract for Section 3 staffing.

Neel-Schaffer will also include language in the contract documents to direct any contractor that is going to bid on a project to the requirements of complying with Section 3 goals and to assist in monitoring the compliance efforts during the course of the project.

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SECTION 2: Personnel Qualifications

Reputation for Personal and Professional Integrity and Competence

Neel-Schaffer soars high beyond competent. Our engineers, managers, technicians, and administrators always go above and beyond to make sure we not only complete our assignments on time and within budget, but to make sure our clients are completely satisfied. We look for ways to add value to each project, whether it's a simple solution to a minor issue, or a design that it so innovative it makes the client say wow!

Each of our engineers follows the Code of Ethics set forth by the National Society of Professional Engineers, which says, in part, that *"Engineers are expected to exhibit the highest standards of honesty and integrity,"* and that *"the services provided by engineers require honesty, impartiality, fairness, and equity, and must be dedicated to the protection of the public health, safety, and welfare."*

WE STAND BEHIND OUR WORK

We believe the biggest reason for our success is the satisfaction of our clients, with repeat business and referrals comprising a large part of the firm's workload. This is a strong indicator of Neel-Schaffer's high ethical and professional standing, personnel stability and ability to complete work on time and within budget. We have several clients with whom we have worked for over 20, 30, and 40 years.

Neel-Schaffer has an outstanding reputation in the aviation industry for integrity, competence, and superior client service. We encourage you to contact any of our clients to verify the quality of our work and the reputation of our staff and firm overall.

Mr. John Means, AAE, Acting COO
Jackson Municipal Airport Authority
100 International Dr., Suite 300, Jackson, MS 39208
Phone: 601-939-5631

Ms. Cinnamon Snyder, Airport Director
Trent Lott International Airport
8301 Saracennia Rd Ste 11, Moss Point, MS 39563
Phone: 228-475-1371

Mr. Clay Williams, Executive Director
Gulfport-Biloxi International Airport
14035-L Airport Road, Gulfport, MS 39503
Phone: 228-863-5951

Brian Ratliff, PE, Deputy Ex.Director, Chief Engineer
Mississippi Department of Transportation
401 North West Street, Jackson, MS 39201
Phone: 601-359-7004

Mr. Mike Hainsey, AAE, Executive Director
Golden Triangle Regional Airport
2080 Airport Road, Columbus, MS 39701
Phone: 662-327-4422

Our team strategy for successful projects is founded on:

- Excellent relationships with FAA, MDOT, other Local agencies
- Excellent communications with our clients
- Timely project data gathering & research to eliminate costly changes and setbacks during the construction phase
- Use of innovative design methods and procedures

We accomplish effective quality assurance and control by:

- Appropriate and timely review of project goals
- Establishing a comprehensive contract scope of work, budget, and schedule
- Analysis of each project to make sure design is constructible in a timely, efficient manner while maintaining quality standards
- Review of design by in-house construction managers and inspectors for cost effective implementation

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Professional Background of the Firm and Key Staff Members

Neel-Schaffer maintains a staff of dedicated airport professionals who stay up-to-date with the latest in FAA regulations, Advisory Circulars, aviation trends, and best practices in the airport industry.

Our staff includes aviation engineers, electrical engineers, structural engineers, planners, environmental specialists, construction managers, and resident project representatives with decades of experience. Some are pilots, and many have airport management, military, or FAA aviation experience. Their planning and design experience ranges from small general aviation airports to international facilities.

We also employ surveyors, biologists, geologists, environmental scientists, and technicians. These professionals are all well-known in their respective fields and stand ready to provide unequaled services to the Stennis International Airport.

Key Staff Members

Neel-Schaffer has gathered a team of experienced and skilled professionals to provide solutions to all of the airport's planned and unplanned needs. As individual projects develop, we will identify and assign specific team members based on the project requirements.

Alex Davis, PE - ***Project Manager:*** Mr. Davis will continue to serve as the primary contact for Neel-Schaffer's contracts with Hancock County Port and Harbor Commission (HCPHC). Mr. Davis has served in this role with HCPHC since 2020 and has developed a reputation for responsiveness and quality on previous contracts. He will continue to be dedicated to ensuring that Neel-Schaffer's work products meet the expectations of HCPHC. As a resident of Hancock County, Mr. Davis has a vested interest in completing successful projects for HCPHC and helping the County continue to grow.

Wyatt Peterson, PE and **Christopher King** - ***Construction Administration:*** Mr. Peterson and Mr. King will serve as our Construction Services Managers. In this role, they will provide input during the design phase of projects on safety and phasing, constructability, and quality assurance. They will ensure that Neel-Schaffer effectively administrates airfield construction projects with minimum impact on airport operations. **Mr. King** has developed an excellent understanding of airport procedures which allows him to accurately and effectively communicate the need for NOTAMs to airport operations based on planned construction activities. He also has an excellent knowledge of FAA construction specifications and acceptance criteria and is able to apply these specifications to specific site conditions at Stennis. He will serve as the primary resource for our Resident Project Representatives and will be onsite for all major phases of work. **Mr. Peterson** brings his aviation project management experience to the team and will support Mr. King throughout construction.

Tom Henderson, PE, CM - ***Aviation Discipline Lead:*** In his role as Aviation Discipline Lead, Mr. Henderson will serve to ensure that the project team at Stennis has the resources necessary to successfully complete the project. Mr. Henderson maintains an up-to-date knowledge of FAA specifications and design standards and follows publication of draft advisory circulars that may impact construction. Mr. Henderson maintains an excellent knowledge of the Airport Improvement Program and other FAA polices and procedures. He will serve to assist HCPHC where needed to justify and program projects with the FAA and other agencies.

Aaron McNeal, PE, Josh Stump, PE, Chris Tutor, PE, Sharon Dimitry, and **Shelby Tucker** make up our design team. They have 80+ years of combined experience and often work together on aviation projects. Having worked together for years they have learned how to assign tasks, share work, and communicate with each other. They speak the same language, facilitating productive collaboration.

Randy Ahlrich, PE, PhD and **Kevin Williams, PE** with Burns Cooley Dennis will provide geotechnical engineering and material testing services for future projects. Randy and Kevin are leading experts in the pavement management field and will continue to be a valuable asset.

Our team is rounded out with **David Bowman, PE** who will assist in all unique planning and funding projects; **Michael Volk, PE** our Pavement Expert; **Glen Reed, PE** and **Kyle Cupit** our Electrical Engineers; and finally, **Don Patecek, Jason Picard** and **Kandyce Taylor** who will serve as Resident Project Representatives during construction.

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HANCOCK
MISSISSIPPI
PORT • AIR • SPACE

Officer In Charge
Steve Twedt, PE

Aviation Discipline Lead/ Quality Assurance
Thomas C. Henderson, PE, CM

Program Manager
Alex Davis, PE

Support Services

CDBG Funding Specialist
David Bowman, PE

Section 3 Compliance
*M A Howard Consulting, LLC**
Milady Howard, PE

Survey
Compton Engineering
Paul Pitts, Jr., PLS, CFM
Don Fayard

Environmental Services
Compton Engineering
Lisa Morrison, RPG

Geotechnical Engineering/ Materials Testing
Burns Cooley Dennis
Randy Ahlrich, PhD, PE
Kevin Williams, PE

Architecture/Mechanical, Electrical, and Plumbing (MEP)
Neel-Schaffer has a reliable group of Architecture and MEP firms that we routinely partner with. We can call upon these firms if their services become necessary.

***DBE Firm**

Aviation Design Services
Aaron McNeal, PE
Joshua Stump, PE
Chris Tutor, PE
Shelby Tucker
Sharon Dimitry

Pavement Specialist
Michael Volk, PE

Structural Engineering
Matt Keeney, PE

Electrical Engineering
Glen Reed, PE
Kyle Cupit

Construction Services

Construction Administration
Construction Services Manager
Wyatt Peterson, PE
Chris King

Resident Project Representative
Don Patecek
Kandyce Taylor
Jason Picard

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Tom Henderson, PE, CM

Registrations
Professional Engineer: Mississippi 14226; Alabama 31377; Louisiana 0035691; Missouri 2015002116; Tennessee 120858

Education
Bachelor of Science, Civil Engineering, Mississippi State University, 1994

Certifications
Certified Member, American Association of Airport Executives

Professional History

Mr. Henderson joined Neel-Schaffer in 1995 and has more than 20 years of experience in airport planning and engineering. He provides leadership and coordination for Neel-Schaffer's aviation team, and has extensive experience in all aspects of airport development projects, including planning, design, and construction phase services. Mr. Henderson understands the importance of planning to the success of a long-term airport development plan. He has completed over a dozen airport layout plans and master plans during his career.

Since 1997, Mr. Henderson's primary field of expertise has been airport development projects. He has prepared designs for numerous airport projects, including pavement design and evaluation, airfield lighting, navigational aids, drainage, pavement rehabilitation, runway extensions, taxiways, and airport fuel farms.

Related Experience

Stennis International Airport, Rehabilitate Runway 18-36, Kiln, MS: Prepared Pavement Condition Index (PCI) for Runway 18-36, including field work, data collection, and analysis. Project also included design of a project to rehabilitate the runway by milling the existing surface and replacing with a new asphalt surface course.

Pavement Management Plan, Gulfport-Biloxi International Airport: Project Manager. Prepared a Pavement Management Plan (PMP) and Pavement Condition Index (PCI) for Runway 18-36, Runway 14-32, Parallel and Connecting Taxiways, and General Aviation and Commercial Service Aprons. The project included rigid and flexible pavements ranging in age from less than two years to greater than fifty years. Analyzed the various types and severity of distresses and identified appropriate rehabilitation and maintenance measures and developed priorities to maximize the use of available funds.

General DeWitt Spain Airport, Runway Rehabilitation, Memphis, TN: Design services for a project to rehabilitate Runway 17-35 at the General Dewitt Spain Airport in Memphis, Tennessee. The project consists of a mill and overlay of the existing asphalt surface course for the runway and taxiway tie ins. The project included extensive coordination with the MSCAA to ensure that the runway rehabilitation ties into the airport's planned parallel taxiway project. The project also included a detailed Construction Safety and Phasing Plan to minimize impacts of construction on airport operations, including requirements for off-peak hourly work, temporary markings, and temporary paving lane transitions. Neel-Schaffer also evaluated techniques and materials to preserve and extend the pavement life without extending construction time.

Runway 17-35 Strengthening and Widening, Trent Lott International Airport, Jackson County, MS: Project Manager. Project includes widening, strengthening, and rehabilitation of Runway 17-35 and connecting taxiways. The total construction value of the project is over $9 Million. The project includes construction of new pavement sections, rehabilitation of existing pavements, runway safety area improvements, installation of NAVAIDS, and installation of airfield lighting.

Expand Apron Phases II, IIIA, and IIIB, Stennis International Airport, Hancock County, MS: Project Manager. Provided design and construction phase services for a program to expand the terminal apron at the Stennis. The program included two projects. The project titled "Construct Terminal Apron, Phase II" included demolition of the old terminal building, relocation of NAVAID and access controls, and construction of 2,131 square yards of concrete pavement. The project was completed in 2015 within 1% of the project budget. The project titled "Expand Terminal Apron, Phases IIIA and IIIB" included design and construction of over 2,600 square yards of concrete pavements. This project was completed in 2017 at over 6% below the project budget.

Runway 16-34 Rehabilitation and Lighting Improvements, Hawkins Field, Jackson, MS: Project Manager. Served as project manager for a project to rehabilitate Runway 16-34 and install Medium Intensity Runway Lighting at Hawkins Field. The pavement rehabilitation included a structural overlay of the existing asphalt over concrete pavement to increase capacity. The project also include a unique saw and seal method of sawing control joints in the new asphalt to match the underlying concrete in order to minimize reflective cracking. The existing lighting system was also replaced with a new LED Medium Intensity Runway Lighting system. The new lighting system was designed with alternating circuits to provide redundancy. The total construction cost is approximately $5.4 million.

Madison (MS) Airport, Bruce Campbell Field Terminal Area Improvements: Project Manager. This multi-year project Included a needs assessment and site location study for a new general aviation terminal building, design of a new hangar building, design of a new terminal building, and associated parking, lighting, and access road Improvements. The project was funded over a three year period using three AIP Grants, two MDOT Multi Modal Grants, and local funds.

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Alex Davis, PE

Registrations
Professional Engineer: Mississippi 31629

Education
Bachelor of Science, Civil Engineering, Mississippi State University, 2016

Training
Local Public Agency Process (MDOT)

Design and Operation of Work Zone Traffic Control (MDOT)

Professional History

Mr. Davis joined Neel-Schaffer in 2017 and is based in the firm's Hancock County (MS) office. He has experience in the design, planning, and construction of transportation systems project management, water and sanitary sewer systems, ArcGIS software, cost estimation, data acquisition, mapping, construction inspection, and quantity estimation.

His recently completed aviation projects include runway extensions, pavement rehabilitation, airfield drainage, apron and taxiway construction and rehabilitation, pavement marking, master planning, PAPI installation, airport security, capital improvement plan development, and grant administration.

Related Experience

Rehabilitate Runway 18-36 and Connector Taxiways to Hold Markings, Stennis International Airport, Kiln, MS: This project included the preparation of construction plans and specifications for the rehabilitation of the 8,497 foot long runway, six taxiways, and one blast pad at Stennis International Airport (HSA). Cost estimation, quantity estimation, and construction engineering and inspection services were also included in the project. Mr. Davis assisted in the construction oversight of this project.

Five Bay Hangar, Stennis International Airport, Kiln, MS: This project included the preparation of construction plans and specifications for the construction of an 18,660 SF storage hangar partitioned into five individual bays at the Stennis International Airport. The design for this project included site/civil work, foundation, structural, mechanical, electrical, and architectural. Mr. Davis managed and coordinated this project throughout the design process, is the Engineer of Record, will manage the procurement process, and will administer the contract throughout the construction and closeout process.

Runway Improvements, Trent Lott International Airport, Moss Point, MS: The scope of this project includes widening, strengthening, and rehabilitation of Runway 17-35, with associated improvements to lighting, signage, temporary/permanent pavement markings, and site grading. Mr. Davis was heavily involved in the planning, design, and preparation of the construction drawings, contract documents, and technical specifications, will assist with bidding services, and will assist with the construction management and oversight of this project once construction begins.

Rehabilitate Taxiway E, B, and C, Gulfport-Biloxi International Airport, Gulfport, MS: The scope of this project includes the rehabilitation of Taxiway E, B, and C at the Gulfport-Biloxi International Airport by asphalt mill and overlay, crack and joint sawing and sealing, and temporary/permanent pavement markings. Mr. Davis assisted in the planning, design, and preparation of the construction drawings, contract documents, and technical specifications, assisted in bidding services, and will assist with the construction management and oversight of this project once construction begins.

Pavement Management Plan, Natchez-Adams County Airport, Natchez, MS: Mr. Davis in the preparation of a Pavement Management Plan (PMP) for all airfield pavements at the Natchez-Adams County Airport (HEZ). This plan provides airport officials with a comprehensive plan of maintenance and rehabilitation activities recommended to optimize the condition of the pavement network over time. Mr. Davis is assisted with the evaluation of the existing pavement surface condition through a Pavement Condition Index (PCI) survey, the evaluation of the capacity of the existing pavement by determining the Pavement Classification Number (PCN) using traffic fleet mixes which were produced using the FAA Traffic Flow Management System (TFMS) and reporting PCN values by using COMFAA software, and the development of a 5-Year Capital Improvement Plan.

Pavement Assessment, Gulfport-Biloxi International Airport, Gulfport, MS: Project Engineer: Mr. Davis assisted in the preparation of a Pavement Management Plan (PMP) for all airfield pavements at the Gulfport-Biloxi International Airport (GPT). This plan provided airport officials with a comprehensive plan of maintenance and rehabilitation activities recommended to optimize the condition of the pavement network over time. The PMP included and Mr. Davis assisted with the evaluation of the existing pavement surface condition through a Pavement Condition Index (PCI) survey, the evaluation of the capacity of the existing pavement by determining the Pavement Classification Number (PCN) using traffic fleet mixes which were produced using the FAA Traffic Flow Management System (TFMS) and reporting PCN values by using COMFAA software, and the development of a 5-Year Capital Improvement Plan.

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Aaron McNeal, PE

Registrations

Professional Engineer: Mississippi 18901; Alabama 36557; Georgia PE041858; North Carolina 040573; Virginia 0402052809; South Carolina 34292; Tennessee 120063

CERT Instructor and Team Leader

Education

Bachelor of Civil Engineering, Texas A&M University, 2004

Professional History

Mr. McNeal serves as a Senior Project Manager and Aviation Engineer in Neel-Schaffer's Aviation Group with 18 years of experience in Project Management, Project Development, Engineering Design, Construction Administration, Supervision, and Funding Procurement.

His responsibilities include the management and technical direction of civil engineering projects including new site development, civil infrastructure reconstruction, and rehabilitation packages. He has completed various airport projects including apron and taxiway construction and rehabilitation, terminal and hangar expansions and new installations, master planning, PAPI installation, airport security, capital improvement plan development, and grant administration.

Related Experience

Pavement Condition Index, Stennis International Airport, Hancock County, MS: Project Engineer. Performed Pavement Condition Index assessment including pavement survey sample unit planning and field evaluation.

Rehabilitate Runway 18-36, Stennis International Airport, Hancock County, MS: Project Engineer. Prepared Pavement Condition Index (PCI) for Runway 18-36, including field work, data collection, and analysis. Project also included design of a project to rehabilitate the runway by milling the existing surface and replacing with a new asphalt surface course.

Runway 17-35 Strengthening and Widening, Trent Lott International Airport, Jackson County, MS: Airfield Civil Engineer. The project includes widening, strengthening, and rehabilitation of Runway 17-35, with associated improvements to lighting, signage, temporary/permanent pavement markings, and site grading. The construction cost bid at approximately $9 million.

Multi-year Assignment, Lawrenceburg-Lawrence County Airport, Lawrenceburg, TN: Project Manager and Engineer of Record. Neel-Schaffer provided engineering design, construction administration and testing services for this $735,000 project to reconstruct the apron for this regional airport. The 8,400-square yard apron was built in 1960 and then expanded in 1984. It had only received a few seal coats and crack seal treatments during its life cycle, and was therefore block-cracked full depth and in need of reconstruction. Neel-Schaffer determined Full Depth Reclamation (FDR) was the most economical for reconstruction. The apron was scheduled for a 30-day closure but was able to be reopened to air operations in three weeks. The project lowered a portion of the apron to reduce flooding potential and we worked around several site constraints, including a fuel farm, connector taxiways and two hangar buildings.

Rehabilitate Runway 16-34, Hawkins Field, Jackson Municipal Airport Authority, Jackson, MS: Project Engineer. Provided an engineering assessment and design of the rehabilitation, strengthening, and lighting for Runway 16/34. The project will use a unique rehabilitation method known as "saw and seal" to prevent random reflective cracking in the pavement surface. Also, Neel-Schaffer was contracted through the Aviation Group of Mississippi, LLC by the Jackson Municipal Airport Authority to assist in the preparation of an assessment of the existing thresholds, pavement conditions and potential rehabilitation options for Runway 11/29, the crosswind runway at Hawkins Field.

Gulfport-Biloxi International Airport: Taxiway E Rehabilitation. Airfield Civil Engineer. Construction cost estimated at $1 Million.

Gulfport-Biloxi International Airport: Runway 18-36 Extension Design Project. Drainage Engineer. Construction cost is estimated at $20 million.

Bruce Campbell Field Airport (Madison, MS): Taxiway Rehabilitation. Lead Airfield Civil Engineer. Construction cost was approximately $700,000.

Elizabethton (TN) Municipal Airport: Runway Extension. Project Manager and Engineer of Record. Construction cost was approximately $1.1 million.

Hawkins Field Airport, Jackson, MS: Runway 16-34 Rehabilitation. Lead Airfield Civil Engineer. Construction cost is estimated at $5.2 million.

Albert J. Ellis Airport, Jacksonville, NC: Apron Rehabilitation. Project Manager, Engineer-of-Record. Design, Bidding, and Construction Administration phase services for the rehabilitation of the existing commercial and general aviation aircraft parking apron. Construction cost was approximately $4.8 million.

Albert J. Ellis Airport, Jacksonville, NC: New Passenger Terminal and T-Hangar. Project Manager for Onsite Construction Inspection, Airfield Civil Engineer. Total construction cost was approximately $23 million.

Gulfport-Biloxi International Airport: Taxiway J North Phase II and Taxiway J South. Civil Engineer-of-Record for Taxiway J North Phase II. Construction cost for entire project was approximately $11.2 million, of which approximately $7 million was for Taxiway J North Phase II.

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Joshua Stump, PE

Registrations
Professional Engineer: Alabama 28331; Mississippi 18699; Georgia 35440; Tennessee 119192; North Carolina 046700

Education
Bachelor of Science, Civil and Environmental Engineering, University of Alabama at Birmingham, 2001

Professional History

Mr. Stump joined the firm's Aviation Group in 2009 and is now an Aviation Project Manager and Engineer.

His responsibilities include leading the design and preparation of plans and specifications for construction of new projects, as well as assisting with the management of the projects during construction. He is the principal liaison between the firm and the clients to which he is assigned. His experience includes carrying a project from a simple idea, through plan development and bidding, and concluding with project closeout after construction is complete. Throughout the course of a project, he can offer both engineering and financial guidance to the sponsor as the needs arise.

He can also assist the client with the preparation of airport capital improvement plans (ACIPs), AIP grant pre-applications and AIP grant applications. Mr. Stump began his engineering career in several design areas such as sanitary sewer systems, drinking water systems and wells, storm drainage systems, pump stations, and railroad design.

His responsibilities included coordinating the CADD production and organizational aspects of the construction documents and specifications for the proposed work. His proficiency on these early career projects can be recognized in the aviation duties performed today. Mr. Stump has an **excellent professional relationship with members of MDOT's Aeronautics Division as well as the FAA's Jackson Airports District Office (ADO)**, which has greatly helped him to plan and prepare projects for the various airport clients he has served.

Related Experience

Jamestown (TN) Municipal Airport Runway and Taxiway Rehabilitation: Project Manager. Neel-Schaffer was the Engineer of Record for this $6.8 million project to rehab the runway and relocate the taxiways at Jamestown Municipal Airport. Neel-Schaffer worked with the airport to prepare and coordinate an application to the FAA for supplemental funding under the Consolidated Appropriations Act, signed by the President in 2018, that resulted in the $6.8 million funding for the project. One interesting aspect of the project was the use of Portland Cement Concrete (PCC) instead of asphalt. The runway was overlaid with a 5-inch-thick layer of PCC on top of the existing asphalt material and the partial parallel taxiway was reconstructed entirely with PCC. This method was chosen to provide a durable, long-lasting pavement in an area that experiences severe freeze/thaw cycles, to which concrete can withstand much better than asphalt. Slag cement was included in the mixture while ensuring the concrete met the specifications outlined by the Federal Aviation Administration (FAA). In 2020, the airport project won a Slag Cement Project of the Year Award.

Lafayette Municipal Airport, Lafayette, TN: Partial Parallel Taxiway and Apron Expansion. Project Manager and Lead Design Engineer). This project addressed several significant challenges at the airport including taxiway hold line to north runway line-of-sight deficiencies, runway direct access, asphalt "bleeding" on the taxiway, severely congested apron, drainage issue in front of the main hangar, windcone in the runway object free area, and pavement rehabilitation of the apron, taxilanes, and automobile parking lot with varying levels of distresses. The installation of the new partial parallel taxiway had the added benefit of reducing back taxi on the runway creating a safer airport environment, while the apron expansion will significantly improve the apron congestion reducing shuffling of aircraft that was occurring on a regular basis. Most recently, Mr. Stump completed a project to repair all 10 T-hangar door lifting mechanisms. His current project is the refurbishment of the main (FBO) hangar, which will include replacing all metal side panels, adding insulation, installing new LED lighting fixtures, repairing the spalling concrete door track, and installing a new storefront window in the FBO office area.

Wetumpka (AL) Municipal Airport: Recent projects include the installation of new REILs, replacement of the existing wind cone and clearing of approximately 1.5 acres of trees. Other projects include an airport layout plan update, the sealcoating of the runway, taxiway, and fueling apron, an aeronautical obstruction survey, and the upgrade of the airfield lighting system to L.E.D. lights that also included new electrical vault regulators and the refurbishing of the airport rotating beacon. Pending projects include improving drainage and marking for the Turf Runway, and its approach clearing. Past projects include the upgrading of the airfield storm drainage system; the remarking of the runway, taxiway, and fueling apron; and the installation of 6-foot high chain link fence with automated gates and key card access.

Golden Triangle Regional Airport, Columbus, MS: Past projects include the design and construction oversight of a 1,505-foot runway and taxiway extension to the south runway, including the relocation of ILS equipment. Another project was the design of major improvements to the terminal building public parking lot. It added 25% more available parking to the existing lot and completely re-routed the flow of traffic. It included the relocation of the airport attendant gatehouse and the addition of new access drives and new ticket dispensers.

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Chris Tutor, PE

Registrations
Professional Engineer: Mississippi 32183

Education
Bachelor of Science, Civil Engineering, University of Mississippi, 2016

Professional History
Mr. Tutor joined Neel-Schaffer in 2016 and has six years of experience in engineering and 16 years of experience in the aviation field. A former intern with the Mississippi Department of Transportation, he served as an Air Traffic Controller for the US Navy from 2001-2011, serving our country in Brunswick, ME, San Diego, CA, and on foreign soil as the International Tower Chief for Djibouti City International Airport in the tiny African country of Djibouti.

For Neel-Schaffer, Mr. Tutor provides a wide variety of aviation services, including the preparation of bid proposals, specifications, and plans. He works closely with our Project Managers and design technicians to ensure that design plans meet FAA standards.

He attended Delta State University from 1998-2000, where he majored in Airway Science.

Related Experience
Runway 17-35 Rehabilitation, Dewitt Spain Airport, Memphis TN: Design services for a project to rehabilitate Runway 17-35. The project consists of a mill and overlay of the existing asphalt surface course for the runway and taxiway tie-ins. The project included extensive coordination with the MSCAA to ensure that the runway rehab ties into the airport's planned parallel taxiway project. The project also included a detailed Construction Safety and Phasing Plan to minimize impacts of construction on airport operations, including requirements for off-peak hourly work, temporary markings, and temporary paving lane transitions. Neel-Schaffer also evaluated techniques and materials to preserve and extend the pavement life without extending construction time.

Apron Expansion, Tunica (MS) Municipal Airport: Project Engineer. Responsible for verifying FAA standards were met for a an expansion of existing apron to accomodate new 10-bay T-Hangar.

Aircraft Hangar, Clarksdale - Coahoma County Airport, Clarksdale, MS: Project Engineer. Provided design and construction observations for a four-bay T-Hangar.

Vicksburg Projects (Apron and Fencing) Assisted in preparation of plans and specifications for a project to construct an expansion to the aircraft parking apron and extend the airport perimeter fencing.

Pavement Management Plan, Natchez-Adams County (MS) Airport: Project Engineer. Collected pavement condition data by conducting field surveys which encompassed over 2.5 million square feet of airfield pavements, developed of a pavement network, layout of sample units for pavements with differing surface material or construction history.

Taxiway E, B and C Rehabilitation, Gulfport-Biloxi (MS) International Airport: Project Engineer. Provided engineering design, construction services and coordination with airport personnel for a $1.3 million rehabilitation project for three taxiways.

Runway Rehabilitation, Clarksdale-Coahoma County (MS) Airport: Project Engineer. Responsible for verifying FAA standards were met for a $2 million full-depth runway reclamation project. Includes removal and replacement of the existing 5,404-foot runway comprised of a mixture of concrete and asphalt.

Runway Markings, Tunica (MS) Airport: Project Engineer. Responsible for design and construction oversight for the modifications and replacement of all markings on Runway 17/35 to meet FAA standards.

Runway Rehabilitation and Runway Safety Area Improvements, McComb-Pike County (MS) Airport: Project Engineer. Responsible for designed and is providing construction oversight for the pavement sealcoat and airfield markings updates to meet FAA standards. The project also includes overseeing rehabilitation of Runway Safety Area to meet FAA standards.

Runway Repair, Holly Springs (MS) Airport: Project Engineer. Verifying FAA standards were met for a project to repair cracks in the existing runway. The project also includes mill and overlay of new asphalt.

Pavement Condition Index, Gulfport-Biloxi International Airport, Gulfport, MS: Project Engineer. Performed Pavement Condition Index assessment including pavement survey, sample unit layout for recently constructed pavements, and analysis using PAVER. Assisted with development of traffic fleet mix using the FAA Traffic Flow Management System (TFMS), and assisted with developing Airport Pavement Strength (PCN) reporting using COMFAA. The project is in progress with final analysis, reporting, and Airport Capital Improvement Plan (ACIP) development in progress.

Attachment: Neel Schaffer Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

Shelby Tucker

Education

Bachelor of Science, Civil Engineering, University of South Alabama, 2022

Associate of Arts, Mississippi Gulf Coast Community College, 2019

Professional History

Ms. Tucker joined Neel-Schaffer in 2022 and serves as a Graduate Engineer in the firm's Biloxi office. Since joining the firm, she has gained experience in various disciplines including aviation and water resources. Shelby served as a student intern at Ingalls Shipbuilding during the summer of 2021 assisting the team with EPA Compliance Inspections. She is proficient in AutoCAD software.

Related Experience

Rehabilitate Airfield Drainage Program, Gulfport-Biloxi International Airport, Gulfport, MS: This program includes a drainage study and several completed, current, and planned construction projects to rehabilitate failing drainage infrastructure on the airfield. The project included a drainage study, with exhibits and drainage basin analysis, as well as design and preparation of construction drawings for these projects (Phases 2A, and 2B).

Runway 17-35 Strengthening and Widening, Trent Lott International Airport, Jackson County, MS: Project includes the rehabilitation, strengthening, and widening of Runway 17-35. Included milling and addition of new asphalt to increase pavement design along with improving existing taxiway fillets to increase the FAA design classification of Runway 17-35.

Airport Layout Plan Update, McComb-Pike County Airport: Assisting the team to develop maps and final deliverables for an update to the existing ALP.

Asset Management and GIS Program, Lucedale, MS: Shelby was tasked with gathering data points for both a sanitary sewer GIS system and a potable water GIS system using a Emlid Reach RS2 GPS unit. This data will be used to develop a complete sanitary sewer system and potable water system in GIS.

Sharon Dimitry

Education

Bachelor of Science, Urban Studies & Planning, University of New Orleans, 2020

Associate of Science, Drafting and Design, Mississippi Gulf Coast Community College, 1997

Training

AutoCAD 14 - 2007; Land Desktop & Civil 3D through 2007; Bentley Watercad; Hydraflow Hydrographs 2004 V8, Civil 3D 2017 & 2020, ArcGIS/ ArcMap 10.8.1

Professional History

Ms. Dimitry joined Neel-Schaffer in 2014 and serves as a Planning and Design Technician, based in the firm's Biloxi office. Sharon has 25 years of design and AutoCAD experience in civil and architectural fields, with hands-on experience using design techniques and producing precision technical plans, blueprints, drawings and models.

Related Experience

Runway 17-35 Strengthening and Widening, Trent Lott International Airport, Jackson County, MS: Engineering Technician. Prepared plans for the rehabilitation, strengthening, and widening of Runway 17-35. Included milling and addition of new asphalt to increase pavement design along with improving existing taxiway fillets to increase the FAA design classification of Runway 17-35.

Five Bay Hangar, Stennis International Airport, Hancock County, MS: Engineering Technician. Prepared plans for a 5-bay Hangar. Plans included site/ civil work, foundation, structural, mechanical, and electrical.

Taxiway Alpha Rehabilitation, Jackson-Medgar Evers Wiley International Airport, Jackson, MS: Lead Designer/ Engineering Technician. Prepared plans to rehabilitate and widen Taxiway Alpha along with all connecting taxiways. Included site, grading, and electrical layout within the Jackson-Medgar Evers Wiley International Airport.

Rehabilitation of Asphalt Section of Runway 14-32, Gulfport-Biloxi International Airport: Project included the design, construction documents, bidding phase services and construction inspection for the milling and overlay of a 5,500' x 150' section of the Airport's main runway. The project also includes nominal area at taxiway intersections in order to tie in the new pavement surface, and pavement marking and grooving. Construction phasing was a significant portion of this project in order to keep the runway open and not interupt arriving and departing flights.

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Michael Volk, PE

Registrations
Professional Engineer: Mississippi 13392

Education
Bachelor of Science, Civil Engineering, University of Alabama-Birmingham, 1992

Master of Science, Civil Engineering, Mississippi State University, 2003

Professional History

Mr. Volk joined Neel-Schaffer in 2005 and has nearly 30 years of experience in various disciplines, including Civil Engineering, Geotechnical Engineering, Pavement Engineering and Materials Testing. He served as the President of former Neel-Schaffer subsidiary SoilTech Consultants from 2009-2018 and was the County Engineer for Pike County, MS, from 2011-2012. Early in his career, Michael worked for the Mississippi Department of Transportation in the Roadway Design Division as a hydraulics engineer. Michael's experience includes a variety of dam and levee projects. He has performed 19 dam inspections throughout Mississippi and prepared seven Emergency Action Plans (EAPs) for dams in the state. He also has performed geotechnical investigations on dams and levees throughout the state.

Related Experience

Pavement Assessment - Runway 18-36, Gulfport-Biloxi International Airport, Gulfport, MS: Project Engineer. Prepared Pavement Condition Index (PCI) for Runway 18-36, including field work, data collection, and analysis. Project also included design of a project to rehabilitate the runway by milling the existing surface and replacing with a new asphalt surface course. All work was performed during nighttime hours to minimize impact on airport operations.

Pavement Evaluation, Natchez-Adams County Airport, MS: Project Engineer. Prepared a Pavement Management Plan (PMP) for all airfield pavements at the Natchez-Adams County Airport (HEZ). This plan provides airport officials with a comprehensive plan of maintenance and rehabilitation activities recommended to optimize the condition of the pavement network over time. An evaluation of the existing pavement surface condition through a Pavement Condition Index (PCI) survey, the evaluation of the capacity of the existing pavement by determining the Pavement Classification Number (PCN) using traffic fleet mixes which were produced using the FAA Traffic Flow Management System (TFMS) and reporting PCN values by using COMFAA software, and the development of a 5-Year Capital Improvement Plan.

Matt Keeney, PE

Registrations
Professional Engineer: Mississippi 28434; Alabama 26323; Florida 74152; Iowa 18336; Kentucky 34254; South Carolina 36244; Tennessee 116585; Texas 132814; Georgia 31328; Wisconsin 38921

Education
Bachelor of Science Civil Engineering, University of Alabama at Birmingham, 1998

Professional History

As a Structural Engineer, Mr. Keeney has over 22 years of experience with southeastern engineering companies providing permitting, design and construction management services for a variety of projects. Mr. Keeney is a senior structural engineer working on projects for municipalities and companies around the southeast. He joined Neel-Schaffer in 2017.

Related Experience

Five Bay Hangar, Stennis International Airport, Hancock County, MS: Structural Engineering. Provided structural design for a 5-bay Hangar. Plans included site/civil work, foundation, structural, mechanical, and electrical.

Columbus-Lowndes Open Hangar Rehab, Columbus, Mississippi: Structural Engineer. The work includes replacement of the existing wood post and bracing with steel column and concrete foundations for the hangar structure. The structure is 40 feet by 300 feet. The hangar bays are designed for small planes. The structures sides are exposed, and the building is set up for a gravel or dirt floor.

Terminal Additions and Improvements, Golden Triangle Regional Airport, Columbus, MS: Structural Project Manager. Worked as a subconsultant to JBHM Architects, PA. Structural services included structural steel inspections.

Corporate Hangar, Thompson-Robbins Airport, West Helena, AR: Structural Project Manager. Provided structural design, construction drawings and technical specifications for a new 80-foot by 160-foot corporate hangar to be constructed in two phases.

Nashville Airport TARI Progressive D-B, Nashville, Tennessee: Structural Engineer. The work included the design of a 50 foot by 30 foot masonry building for a water pumping station. This pumping station was part of an airport infrastructure improvement project. The design of the building included the pump foundations and service monorail.

West Helena Hangar Rehab, Helena, Arkansas: Structural Engineer. The design consist of two 6,400 square foot hangars for a total of 12,800 square feet. The building will utilize an existing slab with foundation modifications for the new foundations and powered hangar doors.

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Glen Reed, PE

Registrations
Professional Engineer: Mississippi 11536; Kentucky 19570; Alabama 21745; Louisiana 28369; Texas 94019; Florida 62712; Georgia 33081; Tennessee 110660

Education
Bachelor of Science, Electrical Engineering, Louisiana State University, 1976

Professional History

Mr. Reed has more than 45 years of electrical engineering experience in high voltage systems and control. Mr. Reed has been involved with the design and construction engineering for power distribution, lighting, instrumentation and control systems for a variety of airport projects. Other projects include the supply of electrical power to water treatment plants, wastewater treatment plants and various small water and wastewater projects.

Related Experience

Rehabilitate Runway 11-29 at Hawkins Field, Jackson Municipal Airport Authority, Jackson, MS: Senior Electrical Engineer: Design and construction phase services to rehabilitate runway 11-29. The non-functional runway lighting system was removed and new medium intensity LED runway edge lights were installed along the runway. The existing regulator in the vault was replaced with a new three step regulator and connected to the existing airfield lighting control system.

Multi-year Assignment, Jamestown Municipal Airport, Jamestown, TN: Senior Electrical Engineer. Developed plans and specification to remove the existing Runway End Identifier Lights (REILs) and install new REILs. Neel-Schaffer also designed a project to renovate the taxiway and install new medium intensity LED taxiway edge lights, new medium intensity LED runway edge lights, new guidance signs and a new electrical vault.

Runway 17-35 Strengthening and Widening, Trent Lott International Airport, Jackson County, MS: Senior Electrical Engineer/Project Manager. Project included replacing the Runway 17-35 lighting systems and making associated modifications to the electrical vault and airport lighting control system. All lights were placed in base cans and conduit to provide ease of maintenance and troubleshooting.

Runway Lighting Improvements, Golden Triangle Regional Airport, Lowndes County, MS: Senior Electrical Engineer. Design and construction engineering for runway and taxiway lighting improvements. Design of security system including installation of tilt zoom cameras and digital video recorders at work stations to monitor areas designated by the owner. Areas under surveillance included both interior and exterior spaces.

Wyatt Peterson, PE

Registrations
Professional Engineer: Mississippi 32704

Education
Bachelor of Science, Civil Engineering, Mississippi State University, 2017

Professional History

Mr. Peterson joined Neel-Schaffer in 2022 and serves as a Project Engineer and Project Manager based in the firm's Hancock County (MS) office.

Wyatt has five years of experience in Project Management, construction engineering, design bidding and construction of site development/stormwater/water and sanitary sewer systems/municipal waterfront facilities.

Prior to joining Neel-Schaffer, Wyatt was heavily involved in design/bidding/construction administration for a variety of projects across South Mississippi.

Related Experience

T Hangar No. 2 Construction, Gulfport-Biloxi International Airport, Gulfport,MS: Project Engineer and Construction Administration. The scope of this project was to construct a new T Hangar, apron, and Taxiway connection at the Gulfport Biloxi International Airport. This is located near Million Air and includes hangar space for eight planes.

Gulfport-Biloxi International Airport Terminal Paving Rehabilitation, Gulfport, MS: Project Manager. The scope of this project was the rehabilitation of roadways in the GBIA terminal and parking area by asphalt overlay and removal and replacement of thermoplastic striping.

Point Cadet Marina Floating Docks, Biloxi, MS: Project Engineer. The scope of this project was to construct floating dock facilities at the existing Point Cadet Marina in Biloxi. Old fixed timber docks were frequently damaged by tropical storms and hurricanes. This project included removal of the existing damaged docks and replacing with more resilient concrete floating docks. Floating docks are gaining popularity in the sport fishing community and will most likely replace timber docks in the future. I was heavily involved with design and bidding for this project.

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Chris King

Certifications

HAZWOPER

Storm Water Management Training

Traffic Control

Professional History

Mr. King joined Neel-Schaffer in 2006 and has more than 20 years of experience in construction inspection. He HAS served as lead inspector for numerous large CE&I projects.

Mr. King has a background in management of all phases of civil work, from the inception of Storm Water Management Plans to the production of as-built drawings. He is proficient in various aspects of site work, including but not limited to, application of civil plans, utility installation, excavation, roadway construction, concrete flatwork, and equipment operation.

Chris manages the training of new inspectors for the Gulf Coast offices. He is highly regarded for his knowledge on documentation and record keeping methods, and he stays up to date on the latest requirements on federally funded construction projects. His easy-going demeanor makes him a great teammate and masks his penchant for working hard to help clients meet deadlines and stay on budget, regardless of the size and scope of the project.

Chris is an experienced Lead Inspector who is knowledgeable, meticulous and dedication to completing the client's mission on time and on budget.

Related Experience

Rehabilitate Runway 18-36 and Connector Taxiways to Hold Markings, Stennis International Airport, Hancock County, MS: Resident Project Representative. This project included the rehabilitation of the 8,497-foot runway, six taxiways, and one blast pad. Cost estimation, quantity estimation, and construction engineering and inspection services are also included in the project. Mr. King will serve as the Resident Project Representative providing inspection and construction oversight for this project.

Terminal Apron Repairs, Gulfport-Biloxi International Airport, Gulfport, MS: Resident Project Representative. Provided construction oversight and inspection for the removal and replacement of 3,240 sq yards of 14-inch thick reinforced concrete, apron cleaning, removal and replacement of 33,798 LF of joint sealant, crack repair, spall repair, replacement of all airplane envelopes and lead-in lines, pavement marking, and replacement of eight tie down assemblies to anchor the jet bridges.

Runway 17-35 Strengthening and Widening, Trent Lott International Airport, Jackson County, MS: Resident Project Representative. The project includes widening, strengthening, and rehabilitation of Runway 17-35, with associated improvements to lighting, signage, temporary/permanent pavement markings, and site grading. Mr. King was heavily involved in the preparation of the construction drawings, contract documents, and technical specifications, assisted with bidding services, and is currently assisting with the construction oversight of this project.

Pavement Management Plan Update, Gulfport-Biloxi International Airport: Resident Project Representative. Performed Pavement Condition Index assessment including pavement survey. Collected pavement condition data by conducting field surveys of airfield pavements, developed of a pavement network, layout of sample units for pavements with differing surface material or construction history.

Pavement Condition Index, Stennis Int'l Airport, Hancock County, MS: Resident Project Representative. Performed Pavement Condition Index assessment including pavement survey, sample unit layout for recently constructed pavements.

Rehabilitation of Asphalt Section of Runway 14-32, Gulfport-Biloxi International Airport: Resident Project Representative. Provided construction inspection for the milling and overlay of a 5,500' x 150' section of the Airport's main runway as well as nominal areas at taxiway intersections in order to tie in the new pavement surface. The scope included milling of approximately 2" - 3" of the existing surface, application of a stress relief layer or treatment of surface distresses in the milled surface, leveling course, asphalt overlay of 2" - 3" of hot mix asphalt, pavement marking, and pavement grooving. The project is also expected to include minor improvements to the turf shoulders as required to maintain positive drainage and comply with FAA guidelines. Construction phasing was a significant portion of this project in order to keep the runway open and not interrupt arriving and departing flights.

Taxiway G, Gulfport-Biloxi International Airport: Resident Project Representative. Provided inspection services for the connecting taxiway from Taxiway J to the General Aviation Ramp at the Gulfport-Biloxi International Airport. Project includes grading, drainage, paving and lighting. Specific tasks included taxiway fillet design, development of safety and project phasing plans, and preparation of construction documents.

Taxiway C&D - Gulfport-Biloxi International Airport, Gulfport, MS: Resident Project Representative. Provided construction oversight and inspection for the rehabilitation/ widening of taxiways, including concrete and asphalt pavements, the reconstruction of Taxiways D1 and D2, and replacement of the taxiway edge light system with LED edge lights. The project included mill and overlay, concrete panel replacement, spall repairs, and joint sealing, and construction of new concrete pavements. Work as phased to minimize impact to aircraft operations.

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Additional Staff Experience

Neel-Schaffer Support Staff	
Steve Twedt, PE - Officer in Charge	
Education	Bachelor of Science, Civil Engineering, Mississippi State University, 1986
Registrations	Professional Engineer: Mississippi 11221
Mr. Twedt joined Neel- Schaffer in 2010 and is the firm's South Mississippi Area Manager, coordinating work among the Neel-Schaffer offices in Biloxi, Gulfport, Hancock County, Hattiesburg, Laurel, McComb and Pascagoula. As a Senior Vice President with the firm, he has responsibilities for personnel and the authority to execute contracts on behalf of the company. Prior to joining Neel-Schaffer, Mr. Twedt worked for 23 years as an engineer with MDOT. As a District Engineer for MDOT, he directed all construction, maintenance and administrative programs in District 6. This district is comprised of 14 counties in Southeast Mississippi, with over 2,000 miles of state-maintained highways and 460 employees. Serving as Project Engineer on the Gulf Coast for approximately 10 years and District Construction Engineer in District 6 for another 10 years, Mr. Twedt has extensive experience in highway construction administration.	
David Bowman, PE - CDBG Funding Specialist	
Education	Bachelor of Science, Civil Engineering, Mississippi State University, 1988
Registrations	Professional Engineer: MS 12065
Mr. Bowman joined Neel-Schaffer in 1992 and is a Senior Vice President. As a part of Neel-Schaffer he has worked through the State of Mississippi with clients in the creation of project development. This includes providing support on grant applications, building support of projects from federal, state, and local agencies, and working with funding agencies on the administration of the programs. Being a registered engineer allows him to understand the technical aspect of the project. Recent success over the last several years include assisting our clients secure over $150 million funding from sources such as CDBG, MARAD PIDP, RESTORE, RAISE, BRIDGE, TIGER, GCRF, SRF, and others. Having over 30 years' experience with working with clients throughout Mississippi has been an asset.	
Kyle Cupit - Electrical Design Engineer	
Education	Bachelor of Science, Electrical Engineering, Mississippi State University, 2021
Mr. Cupit joined Neel-Schaffer in 2021 and serves as a Graduate Engineer in Electrical Engineering. Based in the Brandon (MS) office, Kyle serves clients across the firm's nine-state footprint. Kyle has recently completed lighting improvement projects at the Jackson International Airport, Brookhaven (MS) Airport, and the Natchez-Adams County (MS) Airport. He was also involved in the West Helena (AR) Airport Hangers project which inclded reviewing shop drawings and submittals related to electrical items for a pair of 80-foot by 80-foot aircraft hangars.	
Don Patecek - Resident Project Representative	
Mr. Patecek joined Neel-Schaffer in 2009 with over 40 years of construction inspection experience. His experience includes inspections of all types of civil and structural projects. The greater portion of this time was dedicated to airport construction projects.	
Kandyce Taylor - Resident Project Representative	
Ms. Taylor joined Neel-Schaffer in 2004. As an Inspector, Ms. Taylor has worked on several aviation, roadway, and utility projects. Ms. Taylor is a reliable employee always willing to take on a new challenge. Her projects have ranged from $60M infrastructure repair program in Bay St. Louis to overseeing drainage and pavement rehabilitation projects at Gulfport-Biloxi International Airport. Ms. Taylor has taken several overnight assignments to monitor pavement on roadways and runways alike.	
Jason Picard - Resident Project Representative	
Mr. Picard joined Neel-Schaffer in 2019 with more than 19 years of experience and serves as an inspector on a wide variety of construction projects. Mr. Picard is a dedicated and skilled employee with a versatile skill set developed through experience as a crew lead, pipe welder, industrial mechanic and structural welder. He excels in resolving employer challenges with innovative solutions, systems and process improvements proven to increase efficiency, safety and the bottom line.	

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Subconsultant Partners

M A Howard Consulting LLC

Milady Howard, PE - Section 3 Compliance

Education	Bachelor of Science, Civil Engineering, Mississippi State University, 1999
Registrations	Professional Engineer: MS 16785

Ms. Howard has 21 years of experience in program management, project management, engineering consulting, grant administration and meeting federal grant requirements for state and federal programs such as FAA's DBE and ACDBE programs. Ms. Howard is experienced in managing and administering program/funding according to state and federal rules and regulations during planning/programming, design phase, bidding/award, construction and/or closeout phases of projects. M.A. Howard Consulting, LLC (MAHC), was founded in 2008 in Ocean Springs and is a woman-owned business enterprise (WBE).

Compton Engineering

Lisa D. Morrison, RPG - Environmental Services

Education	B.S., Geology,University of South Alabama; M.S., Geology, University of Southern Mississippi
Registrations	Registered Professional Geologist: MS 738, FL 1894

Lisa has over 30 years of experience in assessment and remediation of controlled hazardous waste sites, environmental due diligence including Phase I and Phase II ESAs, asbestos and lead based paint assessments and remediation, and Environmental assessments for federal projects including projects for the Department of Housing and Urban Development, Federal Rail Association and RESTORE Act. Lisa has managed projects involving coordination with various local, state and federal agencies to obtain project approval and for permitting requirements. Ms. Morrison has experience with Section 404 Wetlands Permitting of projects in the United States Corps of Engineers Mobile and Vicksburg District.

Paul Pitts, Jr., PLS, CFM - Surveying Services

Education	CAD Classes, Collin County Community College, Plano, Texas
Registrations	Professional Surveyor: MS 3069

Mr. Pitts has 40 years of experience in Land Surveying and has been a registered professional land surveyor since 1984

Don Fayard - Surveying Services

Education	CAD Classes, Collin County Community College, Plano, Texas

Mr. Pitts has 40 years of experience in Land Surveying and has been a registered professional land surveyor since 1984

Burns Cooley Dennis

Randy Ahlrich, PhD, PE

Education	Ph.D. in Civil Engineering, Auburn University, 1995; M.S., Civil Engineering, MSU, 1990; B.S. in Civil Engineering, MSU, 1983
Registrations	Professional Engineer: MS 16785

Dr. Ahlrich has over 38 years of experience in the civil engineering profession with emphasis in the areas of pavement design and construction, geotechnical engineering, materials testing and research. He has been responsible for planning, developing and coordinating all phases of pavement investigations, inspections, evaluations, designs and research. Dr. Ahlrich has also provided technical assistance for several pavement rehabilitation techniques, including hot and cold mix recycling, cracking and seating PCC pavements prior to AC overlay, installation of geotextile and SAMI interlayers to prevent reflective cracking and microsurfacing.

Kevin Williams, PE

Education	Bachelor of Science, Civil Engineering, Mississippi State University, 1999
Registrations	Professional Engineer: MS 16785

Mr. Williams has over 20 years of experience in the civil engineering profession with an emphasis in asphalt materials testing and pavement engineering. In late 2006, Mr. Williams joined Burns Cooley Dennis, Inc. in Ridgeland, Mississippi, where he presently serves as Asphalt Materials Engineer. He manages asphalt materials testing at Burns Cooley Dennis' Construction Materials Engineering and Testing Laboratory. Responsibilities include maintaining high quality asphalt testing services and high competency levels for AASHTO laboratory accreditation. Relevant airport experience includes geotechnical explorations, forensic explorations of asphalt pavements, asphalt mixture designs, and hot mix asphalt and rejuvenator materials testing.

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SECTION 3: Similar Experience

Capability to Perform all Aspects of the Project Including Funding, Planning, Design And Contract Administration

Neel-Schaffer has provided all of the categories of service for Stennis International Airport during our long-standing relationship with the HCPHC staff. Our previous and current work with HCPHC places us in a unique position to understand your planned projects and provides you with cost-effective, timely solutions to the challenges that come with airport growth and development.

Neel-Schaffer has in-house capability to perform every major aspect of your airport and civil engineering needs, from planning and project development through design, construction services and project closeout. We have provided contract administration for every project we have designed at your airport. In spite of contractor challenges and unique scheduling requirements, all of these projects to date have been completed successfully.

Additionally, we can provide you with the experience and technical competence needed for coordination with state and federal agencies. Our aviation team is adept at developing preliminary design elements, exhibits and project justifications needed to present your proposed projects in a manner that will help you secure funding from a variety of sources such as the FAA, MDOT, Mississippi Development Authority, the military, and others. In addition, we are familiar with the opportunities that come from projects with multiple funding sources.

It is critical that we not only provide good sound engineering, but that we help ensure all FAA, state, and local requirements are met during project development, design and construction. We have in the past and will continue to submit 7460s for design safety and construction in a timely manner. We will also develop a Construction Safety and Phasing Plan (CSPP) and Construction Observation Program for each project during design. We will require the contractor to develop a Safety Plan Compliance Document (SPCD) for for approval prior to beginning a construction project. As part of our construction services we will monitor both the CSPP and SPCD and make sure they are revised as needed. Our resident project representatives will document the contractors' activities and help ensure the projects are constructed according to the plans and specifications. Neel-Schaffer will hold weekly status meetings for all projects at the airport to ensure that effective, timely communication is promoted between all parties. Last, but not least, we will make sure you have all the documentation needed to close out a project and any associated grant.

Quality of Projects Undertaken

Our relationships with clients have enabled us to add value to the services we provide. Our business plan is predicated on repeat business from satisfied clients and we cherish the personal working relationships we have developed with the Hancock County Port and Harbor Commission staff. At Neel-Schaffer, we will provide constant communication on every aspect of your applications, planning, engineering design and construction projects.

Capability to Complete Projects Without Having Major Cost Overruns

Neel-Schaffer has achieved an excellent record of cost control during the design and construction phases of its contracts. Cost control methods used by the firm are based on the early development of all viable design alternatives, maintenance of current construction cost databases and consultation with experienced construction professionals. We attempt to stay abreast of new construction materials and techniques to ensure the most favorable pricing.

In-depth experience with similar projects indicates that thoroughly complete and detailed construction documents help achieve a good record of low bid and minimal change orders during construction. For each project, Neel-Schaffer integrates the latest design

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techniques to develop a set of construction plans and contract documents that reflect current practices in the design and construction industry.

In addition, Neel-Schaffer analyzes the project from the perspective of a contractor to ensure a design that is constructible in a timely, efficient manner while still maintaining the high quality required in the construction plans and contract documents. This method of analyzing a project from the perspective of a contractor has helped Neel-Schaffer develop an excellent record of cost control throughout a project.

Neel-Schaffer maintains a good working relationship with contractors along the Gulf Coast and throughout the South. This allows us to engage contractors early in the project, minimizing construction overruns and also allowing designs to make use of the latest construction techniques.

We maintain a database of our completed airport projects including the original projects estimate, the low bid, the original contract amount, and the project closeout amount. This database allows us to monitor the performance of our cost controls and identify where we can make improvements. **The average bid amount on our aviation projects over the past five years comes in approximately 9.0% below the original project estimate and our projects close out an average of 2.1% under contract amount.**

We believe these statistics reflect our commitment to being good stewards of your money, producing quality work, and for managing construction projects to successful completion. **Our overall project cost control results mirror our success on our past AIP projects at the Stennis International Airport. Bids on our AIP projects at Stennis have averaged 7.07% below estimate and project closeout averaged 5.92% below budget.**

We pride ourselves on the quality of our plans and specifications, and on our quality construction administration and resident project representative services in completing projects within budget. We also take pride in our ability to work through difficult situations when things go wrong during construction, such as when differing site conditions are encountered, or we are dealing with a difficult contractor. We strive to eliminate difficulties and unforeseen conditions during construction, but we understand the importance of standing with a client as a partner and working through difficult situations when they arise.

The average bid amount on our aviation projects over the past five years comes in approximately 9.0% below budget and final project cost were completed within 2.1% of original contract amount.

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Engineering Services for Stennis International Airport

Neel-Schaffer was selected to provided professional engineering services for various projects at Stennis International Airport in the Commission's capital improvements plan.

Over the term of the contract, Neel-Schaffer has provided design services, prepared bid documents, and assisted with the bidding and contract process. Additionally, we have provided construction management services and project representation during construction. Each project was designed to comply with current FAA regulations.

Projects assigned under this contract included:

Five Bay Hangar: This project included the preparation of construction plans and specifications for the construction of an 18,660 SF storage hangar partitioned into five individual bays at the Stennis International Airport and will include bidding services, construction administration, and resident project representation. The design for this project included site/civil work, foundation, structural, mechanical, electrical, and architectural services. This project will provide Stennis International Airport with additional hangar space to help meet their current and future tenants needs.

Hangar B & C Roof Replacement: This project included approximately 40,000 SF of roof improvements for Hangars B & C. Neel-Schaffer was tasked with roof improvements to existing and occupied buildings. Neel-Schaffer specified and managed construction of a roof-over-roof system for each of the buildings with minimal disturbance to tenants. ***The project was completed in the fall of 2017, on time and under budget.***

Demolition of Existing Terminal Building and Construction of New Terminal Apron, Phase II: This project included the demolition of the existing terminal building and construction of a new 2,100 square-yard concrete apron. The terminal demolition required relocation of communications, navigational aids and weather reporting equipment, and the construction of concrete parking apron designed to hold some of the largest aircraft in the world, including the C-130, C-5, and AN-124. The design team worked with local contractors and used a value engineering approach to substitute an asphalt base course material for cement treated base material in order to save money without sacrificing quality. This proved to be the most economical method. ***The project was completed on time and under budget.***

Rehabilitation of Runway 18-36 and Connector Taxiways to Hold Markings: Neel-Schaffer prepared a Pavement Condition Index to demonstrate the need for the project to FAA. Upon approval, Neel-Schaffer designed a major rehabilitation of Runway 18-36, including the mill and overlay of the runway, connector taxiways, and the reconstruction of a segment of taxiway. The project also includes grooving of the finished pavement to provide skid resistance and application of new reflective pavement markings. As part of the design package, Neel-Schaffer devised a bid alternate methodology to demonstrate the value of thermoplastic pavement markings vs. traditional paint for the surface painted runway holding positions signs. Surface Painted Runway Holding Position Signs are red in color, and red traffic paint will fade to a pink color within 12 months, while thermoplastic will maintain a bright red color for years. This allowed the airport to fund thermoplastic signs with FAA funds. Construction phasing was a significant portion of this project in order to keep the runway open and not interrupt airport traffic. All work was done at night with the runway closed and opened each morning. As an alternative to the high cost of hauling/ disposing of the milling material, Neel-Schaffer designed a disposal area on some unused airport property. This will allow the airport to reuse the material to construct access roads or backfill undercut areas.

The project bid below budget by nearly 18% in the fall of 2017 and construction was completed in early 2019.

Attachment: Neel Schaffer Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

Pavement Management Plan (PMP): Neel-Schaffer was subcontracted to prepare a Pavement Management Plan (PMP) for the Hancock County Port and Harbor Commission at the Stennis International Airport. The purpose of the PMP is to provide a comprehensive plan of maintenance and rehabilitation (M&R) activities recommended to optimize the condition of the pavement network over time. The PMP includes the evaluation of the existing pavement surface condition through a Pavement Condition Index (PCI) survey and recommended projects for the Airport Capital Improvement Plan (ACIP). The PCI survey was completed for all existing airfield pavement (runways, taxiways, aprons, and taxilanes). This project also included examining existing records made available through HCPHC, FAA, and MDOT to model a construction history and create a pavement inventory network based on pavement use, type, and construction history. Since many of the written records (record drawings) were lost during Hurricane Katrina, interviews with some of the HCPHC staff and previous consultants were also completed.

Attachment: Neel Schaffer Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

Runway 17-35 Widening and Strengthening

Neel-Schaffer provided engineering design and is providing construction administration and construction engineering and inspection services for a project that will rehabilitate, widen and strengthen Runway 17-35 and improve Taxiways A and E at Trent Lott International Airport in Pascagoula, MS.

Design was completed in May 2020 for the $10.2 million project, which is being funded by multiple sources.

The funding for this project is unique because it marks the first time these entities have worked together to fund a project. The majority of the funding was from the RESTORE Act - Resources and Ecosystems Sustainability, Tourist Opportunities, and Revived Economies of the Gulf Coast Act. Congress passed the RESTORE Act in 2012 in response to the Deepwater Horizon oil spill. Other sources of funding include the Federal Aviation Administration, the Mississippi Department of Transportation's Multi-Modal grant program, the Jackson County Airport Authority and Jackson County. Each of these federal and state programs has its own procurement regulations and environmental processes, and Neel-Schaffer is coordinating the implementation of each to help guide the project to completion.

The scope of works calls for widening the 6,500-foot long runway from 100 to 150 feet. The asphalt runway will also be rehabilitated, with a mill and overlay, and the pavement will be strengthened to accommodate aircraft traffic loading that includes operations by the B-757PR, B-737-800, C-130, and a variety of general aviation and corporate aircraft.

Trent Lott International Airport, Jackson County, MS

Completion Date: 2022

Project Cost: $10.2 million

Other improvements will include runway safety area improvements, runway centerline profile corrections, new LED runway edge lighting, the relocation of the FAA and Airport PAPIs, and the relocation of the MALSR Threshold Bar.

Another unique aspect of the project design included implementing a variable pavement section on the runway to maximize the funding available for strengthening of the keel section. Also noteworthy is the airport operational impact during construction will be minimized by converting the taxiway to a temporary runway for visual daylight operations of small aircraft.

Neel-Schaffer also performed an Environmental Assessment on the site to obtain needed permits.

Preliminary construction activities began in November 2020 and the project was completed in 2022.

Attachment: Neel Schaffer Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

Taxiway F Rehabilitation

Neel-Schaffer provided engineering design and is providing construction administration and construction engineering and inspection services for a project that will rehabilitate Trent Lott International Airport's parallel taxiway (Taxiway F) in Jackson County, MS.

This project will also remove Taxiway C—the connector taxiway directly between the terminal apron and runway—to maintain compliance with FAA's current design standards.

Trent Lott International Airport, Jackson County, MS

Completion Date: Design - 2022; Construction - Ongoing

Project Cost: $2.5 million

Design was completed in June 2022 for the $2.5 million project, and construction will be completed in two phases. The scope of works calls for the rehabilitation, with a mill and overlay, of the 6,500-foot long parallel taxiway as well as the complete demolition and removal of the connector taxiway between the terminal apron and runway.

The design and phasing of this project will help minimize the airport's operational impacts during construction. Preliminary construction activities began in November 2022 and the project is expected to be completed in 2023.

Attachment: Neel Schaffer Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

Multi-Year Assignment, Gulfport-Biloxi International Airpot

Neel-Schaffer has served as the Engineer of Record since 2008 for the Gulfport-Biloxi International Airport, completing multiple projects during that time with an estimated construction cost in excess of $70 million.

Some of the major projects at your airport are highlighted below.

Rehabilitate Taxiways E, B, and C: This project included an asphalt overlay of three connector taxiways to Runway 14-32. Because a large portion of the work is within the Runway Safety Area, the project was designed to be completed at night. Taxiways E and C included asphalt overlay over concrete pavements. In order to mitigate reflective cracking in these areas, Neel-Schaffer required the finished asphalt surface to be sawed to match the underlying concrete joints. This method has been proven to prevent random reflective cracking and extend the useful life of the pavement. The project was completed in 2020 and had an approximate construction cost of $1.3 million.

Neel-Schaffer's Chris King (right) and GBIA Construction Manager Carl Breland check out one of the Runway 14-32 connector taxiways that is now being rehabilitated.

Runway 14-32 Asphalt Resurfacing: This was the last piece in a larger puzzle to rehabilitate the 9,002-foot runway after a Pavement Condition Index completed by NS in 2013 identified alligator cracking, block cracking, depressions, longitudinal and transverse cracking, patching, and weathering along the runway. Neel-Schaffer managed the $15 million project to replace the concrete touchdown zones on each end of the runway in 2014, and in 2017 the Airport Authority took bids to mill and overlay the asphalt portion of 14-32, a $5.9 million project that began April 10, 2017, and was completed on August 18, 2017. All the construction work was completed at night, under a very tight deadline, because one of the requirements of the contract was that the runway would stay open every day – and there would be no flight delays caused by the construction.

Gulfport-Biloxi International Airport, Gulfport, MS

Completion Date: Various

Project Costs: Various

Terminal Apron Repairs: Neel-Schaffer was called upon to design this $1.3 million project to repair the existing concrete pavement on the terminal apron. Work included the removal and replacement of damaged concrete slabs, repair of spalls, joints, and cracks, installation of passenger bridge tie-downs, and pavement markings. Pavement markings included the design of all seven gates at the terminal including a total redesign for all the envelopes to include the six existing gates, as well as a proposed gate to be constructed under a different project. This project required closing passenger bridges during construction and required close coordination with the airport and airlines. Portions of the work were done at night to not disrupt daily airport activities.

Rehab and Widening of Taxiways C and D: This $9 million project required widening and rehabilitation of several portions of the parallel taxiway that serves the 9,002-foot primary runway and some of its connecting taxiways. Some sections were of concrete construction while others were asphalt. This project successfully rehabilitated and widened the main connecting taxiways to the air carrier terminal apron.

Attachment: Neel Schaffer Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

General DeWitt Spain Airport Runway Rehabilitation

As a subconsultant, Neel-Schaffer provided design and construction phase services for a project to rehabilitate Runway 17-35 at the General Dewitt Spain Airport in Memphis, TN.

Located in downtown Memphis, the General Dewitt Spain Airport is owned by the Memphis-Shelby County Airport Authority (MSCAA) and provides vital service for corporate aircraft in the Memphis area. Runway 17-35 is 3,799 feet in length and 75 feet wide, and is used by a wide variety of aircraft, including small single-engine aircraft, multi-engine turbine aircraft, and small corporate jets.

The existing runway pavement needed rehabilitation due to weathering and cracking of the surface. Neel-Schaffer used pavement cores to evaluate the depth of the cracking and to develop design alternatives.

To produce the most cost-effective solution that met the Airport priorities, Neel-Schaffer evaluated several rehabilitation techniques, including crack sealing, seal coat, and mill and overlay. In addition to these techniques, several techniques to mitigate reflective cracking were explored, including a stress relief layer (SAMI), additional asphalt thickness, and use of a polymer modified asphalt. Each design alternative was evaluated according to quality, anticipated life, construction time / runway closure requirements, safety risk, and cost.

Neel-Schaffer coordinated with the MSCAA to develop a decision matrix that weighted each category according to the owner's priorities to ensure that the recommended alternative reflected the importance of each factor to MSCAA. The design team recommended a 2-inch thick milling to remove pavement distresses and a 3-inch polymer modified asphalt overlay to provide a new wearing surface. This option was selected because it provided the most cost-effective, durable solution that minimized runway closure time.

Memphis-Shelby County Airport Authority, Memphis, TN

Completion Date: 2020

Contract Fee: $56,000

In addition to the runway mill and overlay, a pavement sealcoat was recommended to be placed 30 days after final paving. Typically, sealcoats are applied years after paving, and they are often applied too late to maximize their effectiveness. Recent research and experience has proven that placement of a sealcoat immediately after construction will prevent oxidation of the pavement surface and provide additional life to the pavement.

The project also included installation of pavement markings and pavement grooving. Pavement grooving is used to enhance drainage, increase friction, and prevent hydroplaning. This is especially critical to jet aircraft with high approach speeds using short runways.

Attachment: Neel Schaffer Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

Bruce Campbell Field: Multi-Year Program

Neel-Schaffer has completed multiple projects since 2013 for the City of Madison (MS) at Bruce Campbell Field Airport. This general aviation airport serves a wide variety of business aircraft, including single and multi-engine piston driven, turbine, and jet aircraft. The airport is also home to a flight school and over 60 based aircraft. The airport is extremely active, with over 40,000 annual operations. This level of activity has required Neel-Schaffer to develop creative solutions to construction safety and phasing to minimize impacts to airport operations while preserving safety. Since 2013, Neel-Schaffer has been responsible for over $5.1 Million in planning, engineering design, and construction projects, including hangars, taxiways, aprons, runway and taxiway lighting, navigational aids, terminal building, access road, and auto parking.

- 2013 – **Terminal Area Planning Study** – Inventory and analysis of terminal and terminal area needs and site selection. ($56K): In 2013, Neel-Schaffer completed an Airport Terminal Study to assist the City in determining the optimum size, layout, location, and associated infrastructure (access roads, parking utilities, landscaping, etc.) required to site a new General Aviation Terminal Building. The study included an inventory of existing facilities, determination of aircraft design group, and analysis of airport imaginary surfaces. It required building offsets, and analysis of the number of parking spaces that would be required to serve the new building. Neel-Schaffer analyzed five alternatives and created a matrix that considered criteria such as FAA regulations, parking provided, ability to efficiently serve air traffic, cost, and impact on existing facilities. This matrix was used to determine the best location for the terminal and was presented to FAA as a starting point to begin programming of a series of projects to complete the terminal building.

  The recommended location of the terminal building required removal of an existing hangar on the airport. This hangar was occupied, and the space needed to be replaced to keep the tenant on site. The tenant houses several historical aircraft at the airport, and it was important to the City to preserve the history of the airport as a pilot training base by keeping that tenant and aircraft on site. The 2013 Airport Terminal Study determined that the building should be relocated adjacent to an existing hangar, and that a new taxiway and apron should be constructed to access the existing hangar and the proposed new hangar.

- 2014 – **Taxiway & Apron Construction** – Construction of new taxiway and apron to accommodate hangar relocation required by planned terminal construction. ($465K): In 2014, Neel-Schaffer designed a project to construct the new apron and taxiway. This project was funded by FAA for a total project cost of approximately $465,000.

  Following completion of the taxiway and hangar, Neel-Schaffer designed a project to include the replacement hangar, terminal building, access roads, parking lots, and utilities. The project included a new 8,000-square-foot hangar, a 5,000-SF terminal building, and construction of several parking lots and access roads to serve the terminal and hangar.

Bruce Campbell Field, Madison, MS

Completion Date: Various

Total Project Cost: Over $5.1 million

- 2015 – 2017 – Terminal, Hangar, and Access Road / Auto Parking Construction – Construction of new 10,000 SF hangar, 5,000 SF Terminal Building, and associated landside support. ($2.8 M)

- 2018 – Runway and Taxiway Lighting ($546K) – Installation of new runway and taxiway lighting system.
- 2019 – Rehabilitate Taxiways – Asphalt overlay of parallel and connecting taxiways ($940K)
- 2020 – Install AWOS – Replacement of existing Automated Weather Observation System ($260K)
- 2021 – Rehabilitate Terminal Apron – Crack seal and sealcoat of terminal apron ($103K)
- 2021 – Obstacle Analysis – Survey and analysis of obstacles to RWY 35 PAPI OCS & LSCS ($20K)

Attachment: Neel Schaffer Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

Holly Springs - Marshall County Airport: Multi-Year Program

Neel-Schaffer has provided Holly Springs-Marshall County Airport (MS) with engineering consulting services since 2015 under a 5-year master contract.

Services that were provided to the Airport since 2015 include:

- 2016 - Rehabilitate Runway 18-36: $851,232.55
- 2017 - Airport Perimeter Fence: $154,027.00
- 2018 - Update Airport Master Plan: $105,000.00
- 2019 - Install NAVAID (Wind cone): $ 61,765.00
- 2019 - Rehabilitate Hangar: $309,237.62
- 2020 - Airport Drainage Improvements: $533,564.25

Holly Springs - Marshall County, MS

Completion Date: Various

Total Project Cost: Over $5.1 million

In 2016, design and oversight services were provided to repair Runway 18-36, a 3,202-foot long by 60-foot wide runway. These services included repairing failed sections of asphalt pavement, crack sealing, and overlaying repaired pavement structure to meet FAA standards.

In 2019, the existing wind cone was not operation due to obstructions. A solution was found to install a new wind cone at an alternate location that meet FAA Standards.

2020 not only saw improvements in Rehabilitating Existing Hangars (Multi Modal Funded) but also saw much needed Airport Drainage Improvements, as the Airports existing infrastructure was failing and in need or repair. This project also included grading in the Runway Object Free Area (ROFA) that were noted as not meeting FAA Standards for the previous ALP Update.

Currently, the airport is in the process of designing another hangar rehabilitation project and is starting construction of the 2021 Rehabilitate Parallel Taxiway and Aprons. This will include repairing failed sections of pavement, crack repair, pavement seal coat and new markings.

Attachment: Neel Schaffer Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

SECTION 4: Capacity for Performance

Team Availability

Neel-Schaffer has sufficient capacity to provide requested services to meet a demanding schedule. **Neel-Schaffer offers the Hancock County Port and Harbor Commission the resources and backup staffing capability of more than 500 professional and technical support personnel.** Neel-Schaffer has industry experts and a depth of staff to pull from. Company-wide, Neel-Schaffer has a staff of over 500 employees, including more than 200 Professional Engineers and technicians that you can call upon.

Our internal philosophy is to put the most talented professional on the projects that their expertise fits. We do not use geographical boundaries to limit the client's ability to have the best staff available for the project.

Through changes in technology, Zoom meetings, Microsoft Teams, and cloud-based servers, our staff has the ability to coordinate and collaborate on projects like never before. Our internal structure allows us to access all employees to get the job done.

NS has the resources to meet your schedule and address unanticipated challenges while utilizing sound engineering practices.	
Professional Engineers	200+
Engineer Interns	21
Support Staff	170

Resources

Our extensive array of technical skills enables us to develop cost-effective solutions for a wide variety of challenges, while the resources of our regional firm provide the capacity to meet demanding schedules.

Engineering Staff: Neel-Schaffer is a multi-disciplined engineering and planning firm that was founded in 1983. We provide civil, water/wastewater, storm water, environmental science, traffic/transportation, highway and bridge, aviation, structural and hydraulic engineering. We also provide landscape architecture and public outreach services.

Drafting/CADD Staff: Neel-Schaffer employs engineering technicians who stay current with leading techniques and software in order to offer our clients the very best solutions for their design needs. Our technicians are using the most recent versions of AutoCAD, MicroStation, Civil 3D/Storm & Sanitary Sewer Analysis, Geopak, StormCAD, ArcGIS, CulvertMaster, and FlowMaster modeling software. The technicians located in our Biloxi office are experienced in aviation design and have been involved with several projects for the Hancock County Port and Harbor Commisison.

Administrative Staff: Neel-Schaffer's administrative staff provides support on engineering, environmental, and planning projects to ensure a smooth flow from contract and design through the bid phase and

Attachment: Neel Schaffer Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

project close out. Administrative staff communicates between the client and Project Manager to guarantee complete contract documents, invoicing and record keeping.

Construction Administration: Neel-Schaffer prepares the plans, specifications, bid schedules, and construction documents as an integral part of the services we provide. Once projects are awarded, we proceed with the administration of the construction contract by holding pre-construction conferences, providing project schedules and reporting, verifying pay requests, providing quality control of the construction process, and verifying completion of the construction activities. In addition, we are able to provide web-based tracking of project schedules and other communication tools, which keeps the client up to date with the latest information on their projects.

Construction Oversight: Neel-Schaffer has several resident project representatives and project inspectors on staff. Each employee has numerous certifications, making them valuable and flexible. Some certifications include Concrete Field Testing Technician, Construction Storm Water Management Program, Design & Operation of Work Zone Traffic Control, Portable Nuclear Gauge Safety, Hazardous Waste Operations, and OSHA Asbestos Awareness Training. and software in order to offer our clients the very best solutions for their design needs. Our technicians are using the most recent versions of AutoCAD, MicroStation, Civil 3D/Storm & Sanitary Sewer Analysis, Geopak, StormCAD, ArcGIS, CulvertMaster, and FlowMaster modeling software.

- ✓ *Neel-Schaffer focuses primarily on serving public sector clients. Our clients include many cities, towns, and communities across the Southeast.*
- ✓ *Our team prides itself on providing personal, customer-oriented service to its clients. We view ourselves as an extension of your staff and strive to conduct ourselves accordingly in a professional manner. We welcome the opportunity to work with Commission officials, staff and citizens in developing and implementing solutions that will have a positive impact on the community.*
- ✓ *Working alongside staff in other offices, our firm has the resources to incorporate additional expertise when needed. We consider our geographical and technical diversification to be a great asset.*
- ✓ *We understand and consider the relationship between agency needs, priorities and public perceptions. We work to distinguish between solutions that may look promising based on theoretical office analysis and those reflecting practical, realistic, and implementable measures.*

Attachment: Neel Schaffer Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

APPENDIX: Addendum Acknowledgment

HANCOCK
MISSISSIPPI
PORT • AIR • SPACE

HANCOCK COUNTY PORT & HARBOR COMMISSION

Economic Development • Stennis International Airport • Port Bienville Industrial Park • Port Bienville Railroad

October 31, 2022

TO: ALL PLANHOLDERS

RE: REQUEST FOR QUALIFICATIONS FOR CDBG ENGINEERING AT STENNIS INTERNATIONAL AIRPORT

***PLEASE ACKNOWLEDGE YOUR RECEIPT OF THIS ADDENDUM BY COMPLETING THE ACKNOWLEDGEMENT BELOW AND EMAILING THIS PAGE ONLY TO MANDERSON@HCPHC.MS**

If you have any questions regarding this addendum, please call me at (228) 467-9231.

****DUE DATE FOR REQUEST FOR PROPOSALS HAS BEEN MOVED TO NOVEMBER 14, 2022 AT 9:00AM DUE TO THE ORIGINAL DUE DATE BEING A HOLIDAY.**

ADDENDUM NO. 1
REQUEST FOR QUALIFICATIONS
FOR CDBG ENGINEERING AT STENNIS INTERNATIONAL AIRPORT

****DUE DATE FOR REQUEST FOR PROPOSALS HAS BEEN MOVED TO NOVEMBER 14, 2022 AT 9:00AM DUE TO THE ORIGINAL DUE DATE BEING A HOLIDAY.**

ACKNOWLEDGEMENT FORM

We hereby acknowledge receipt of Addendum No. 1 for the above reference project. We will ensure that Addendum No. 1 is acknowledged in the proposal submitted by our company.

Print Name of Company: Neel-Schaffer

Print Name of person acknowledging receipt of addendum: Kari Bailey

Signature of person acknowledging receipt of addendum: Kari Bailey

Date of acknowledgement: 11/1/2022

Attachment: Neel Schaffer Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

STATEMENT OF QUALIFICATIONS

PROFESSIONAL ENGINEERING SERVICES

KATRINA COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

HANCOCK COUNTY PORT AND HARBOR COMMISSION

Pickering

Engineering & Architectural Design Professionals

Attachment: Pickering Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

Pickering

Service and Good Work...
Our Foundation, Our Future
Since 1946

November 11, 2022

Hancock County Port and Harbor Commission
14054 Fred & Al Key Road
Kiln, MS 39556

RE: Proposal for Engineering Services: Katrina Community Development Block Grant Program

To Whom It May Concern:

Pickering Firm, Inc. is excited to offer its local team to provide professional, civil engineering services to the Hancock County Port and Harbor Commission. We are a full-service firm and have proudly provided civil and transportation engineering throughout the region for many years.

Handling a wide variety of airport/airfield related projects – from runway extensions to ramp/pavement refurbishment to aircraft maintenance facilities – requires a broadly qualified design staff, and design experience in many areas. Included in our proposal is information regarding the types of projects we have been involved in that will reflect this broad-based experience. Personnel resumes reflect the depth of our in-house staff to support the design and planning needs required for successful implementation of this multi-tiered program.

Working with several commercial, military and general aviation airports in Mississippi and Tennessee has provided us a thorough understanding of the regulations and procedures of Federal Aviation Administration, MDOT's Aeronautics Division, and the Katrina CDBG program. Additionally, we have experience working with state and federally funded projects and are prepared to work with allocations from the Mississippi Development Authority.

We have made every effort to fulfill your request; should you have any additional questions or require additional information, please contact us at 228.432.5925 or at cwagner@pickeringfirm.com. Thank you for the opportunity to submit our Statement of Qualifications. We look forward to serving you.

Sincerely,

PICKERING FIRM, INC.

Cara Wagner, PE
Associate Principal Owner

COPY

Attachment: Pickering Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

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Ability to perform work in a timely manner | Staff Information | Other Resources

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Pickering

Attachment: Pickering Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

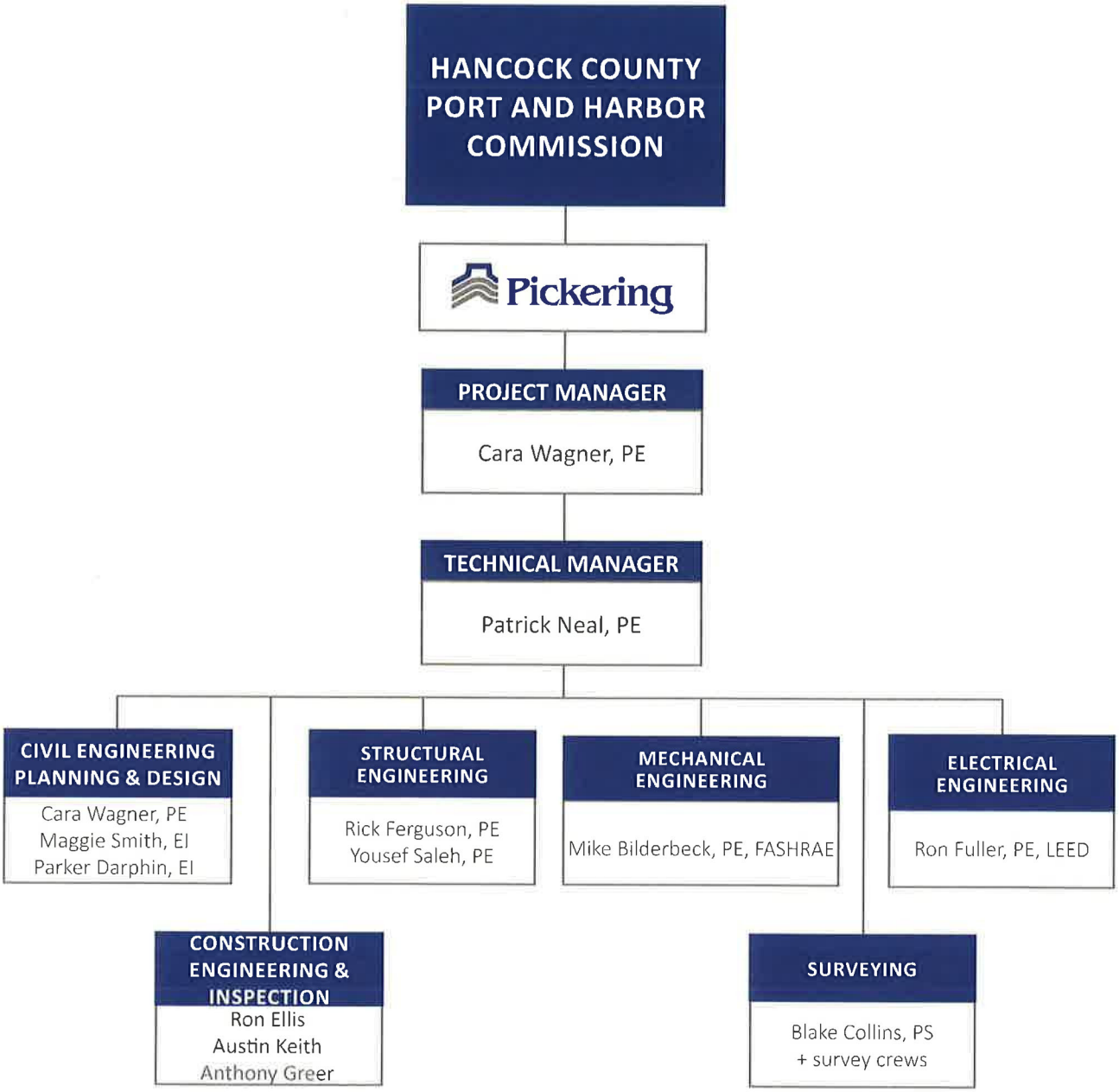
A

QUALIFICATIONS

Pickering

Attachment: Pickering Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

ORGANIZATIONAL CHART



Attachment: Pickering Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

YEARS OF EXPERIENCE
Total: 13
with Pickering: 11

EDUCATION
Bachelor of Science
Civil Engineering
University of South Alabama
2009

REGISTRATIONS
Registered Professional Engineer
MS #26030
LA #43550
AL #51782

MDOT Traffic Control: Supervisor, Certification #210175

MDOT LPA Process Training & Certification

Stormwater Pollution Prevention for Construction Personnel Certification #14147

AFFILIATIONS
American Society of Civil Engineers (ASCE)

Women's Transportation Seminar (WTS), MS Outreach Committee

CARA WAGNER, PE

ASSOCIATE PRINCIPAL OWNER
SENIOR CIVIL ENGINEER

Cara Wagner provides project management and civil engineering design. She is actively involved in a multitude of projects including water and wastewater, drainage and detention, erosion control, transportation and roadway, traffic control, and civil site design. She is proficient in ArcGIS, AutoCAD, Microstation, HEC-RAS, Hydraflow, and Microsoft Office.

RELATED PROJECT EXPERIENCE

GULFPORT CITYWIDE PAVING: GULFPORT, MS
Provided design and construction services for Phase 6 of the City of Gulfport's Citywide Paving Project 2012. This phase included assessment and design of both ADA improvements and asphalt overlay for over 6.5 miles of existing streets scattered throughout the city.

OLD US 90 FISHING PIER & BACK BAY FISHING PIERS: CITY OF BILOXI, MS
Professional services in connection with the coordination for removal and disposal of all debris associated with the existing fishing pier and subsequent design and construction of a new fishing pier. Pickering's services included: Project Management, FEMA Coordination, Design Survey, Bridge Design, Lighting, and Construction Engineering. Construction Cost: $9 million

STENNIS AIRPORT, HANCOCK COUNTY DEVELOPMENT COMMISSION: GULF COAST, MS
Performed as a task order under a Master Service Agreement, Pickering assisted Stennis Airport Personnel with professional engineering design services associated with raising an existing site per FEMA Base Flood Elevations and providing utilities and roadway access. Utilizing funding through the MS Development Authority's Site Development Grant Program, these services included: Survey, Coordination of Geotechnical

KUHN STREET BOAT RAMP & INFRASTRUCTURE IMPROVEMENTS: BILOXI, MS
Engineering design for the improvements to the Kuhn Street Boat ramp. Project consisted of the addition of two finger piers, two additional boat launches and associated parking and infrastructure. Improvements and design with be coordinated with the adjacent driveways and infrastructure.

"RESTORE BILOXI" INFRASTRUCTURE REPAIR PROGRAM: CITY OF BILOXI, MS
Project Engineer for the repair program for the replacement of existing water, sewer and storm drainage utilities damaged during Hurricane Katrina. Responsibilities included submittal reviews, water and sewer design, drainage design and traffic control design. Construction Cost: $9.2 million

Attachment: Pickering Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

YEARS OF EXPERIENCE
Total: 29
with Pickering: 27

EDUCATION
Bachelor of Science
Civil Engineering
University of Memphis, 1993

REGISTRATIONS
Registered Professional Engineer in TN #104504
MS #14519

CERTIFICATIONS
OSHA 10-hr Construction Safety and Health

Work Zone Traffic Control / Flagging

Local Government Guidelines Manual Training

LPA Workshop – Right of Way Division

Chapter 8 (Preconstruction & Construction Procedures)

AFFILIATIONS
Director, ACEC Memphis Chapter Board (2021-2022)

ACEC of TN – Local Level

Member ASCE

PATRICK NEAL, PE

PRINCIPAL OWNER
SENIOR TRANSPORTATION ENGINEER

Patrick Neal is a Pickering Principal Owner and an accomplished civil engineer who manages all of Pickering's transportation related projects in Tennessee. Patrick specializes in roadway design, airfield design, railroad design, and Construction Engineering and Inspection. His project experience has allowed him to work with several private clients, as well as various public agencies at the federal, state and local levels.

RELATED PROJECT EXPERIENCE

AIRFIELD MAINTENANCE & OPERATIONS SUPPORT FACILITY, MEM, MSCAA: MEMPHIS, TN

Project Manager. As subconsultant, Pickering provided survey and civil design services for the construction of an airfield maintenance and operations support facility at Memphis International Airport. The site is bound by Louis Carruthers Drive on the west, an existing fuel farm on the north, a perimeter access road on the east which is parallel to taxiway J, and Delta's GSE Maintenance facility on the south. The total area included within the survey limits is approximately 33 acres. The civil design services involved two separate construction packages: a demolition package and a site package.

CONCOURSE A-13 GATE AIRCRAFT PARKING PLAN, MEM, MSCAA: MEMPHIS, TN

Project Manager. Pickering served as subconsultant providing mechanical, electrical, and plumbing (MEP) and structural design services for the Concourse A-13 Gate Aircraft Parking Plan at Memphis International Airport. The project included passenger boarding bridge relocations and refurbishments to provide a total of 13 gates.

CONCOURSE B-28 GATE AIRCRAFT PARKING PLAN, MEM, MSCAA: MEMPHIS, TN

Project Manager. Pickering served as subconsultant providing mechanical, electrical, and plumbing (MEP) and structural design services for the Concourse A-13 Gate Aircraft Parking Plan at Memphis International Airport. Project includes passenger boarding bridge relocations andrefurbishments along Concourse B to provide a total of 28 gates.

RUNWAY 9/27 MEMPHIS INTERNATIONAL AIRPORT, MSCAA: MEMPHIS, TN

Transportation Engineer for the reconstruction of Runway 9/27 and the associated taxiway system of Memphis International Airport. This runway is one of four total and is 8,949 feet long and 150 feet wide. Project included minor reconstruction of three crossing taxiways, major reconstruction of five crossing taxiways, grading and drainage designs including several detention pads, pavement under drain designs, demolition drawings and designs for expansion of an electrical vault. Construction Cost: $48 million (total)

Attachment: Pickering Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

YEARS OF EXPERIENCE
Total: 5
with Pickering: 4

EDUCATION
Bachelor of Science
Civil Engineering
Mississippi State University
2018

REGISTRATIONS
Registered Engineer Intern
MS #29501

AFFILIATIONS
Engineers Without Borders (EWB)

American Society of Civil Engineers (ASCE)

Women in Transportation (WTS)

MAGGIE SMITH FURNIVAL, EI

CIVIL ENGINEER INTERN

Maggie Smith is a Civil Engineer Intern involved in construction review and design of various projects that include storm drainage, erosion prevention and sediment control, utility design, and roadway design. Her responsibilities include the design of new sites and improvements to existing sites while using the proper design guidelines to meet the needs of clients. She is proficient in ArcGIS, AutoCAD, Excel and Microsoft Office.

RELATED PROJECT EXPERIENCE

GEORGE COUNTY INDUSTRIAL PARK/ENVIVA SITE-ROAD & WASTEWATER IMPROVEMENTS: GEORGE COUNTY, MS

Civil Engineer Intern assisting in civil design for widening HWY 198, a portion of Evanston Road to add a turning lane for trucks to enter the Enviva plant, re-grading the entrance to the Enviva plant, and adding a turning lane for big trucks. Responsibilities include assisting in preparation of plans and bid package and coordination with George County Board of Supervisors. Construction Cost: $7.5 million

JOYCE AVENUE DRAINAGE IMPROVEMENTS: LONG BEACH, MS

Civil Engineer Intern assisting in civil design for drainage improvements to a residential area in Long Beach, Mississippi. Responsibilities include assisting in civil design, plan preparation and preparation of technical specification and all other aspects of the bid package.

HOWARD AVENUE IMPROVEMENTS: BILOXI, MS

Civil Engineer Intern. Pickering was selected to provide engineering design and construction phase services for the improvements to Howard Avenue between Nixon Street and Reynoir Street. The improvements entail widening Howard Avenue to accommodate two-way vehicular traffic, parking and new sidewalks. Also included are cold-milling and overlaying of the existing pavement between Lameuse Street and Dr. Martin Luther King Jr. Boulevard, as well as the reconfiguration of the intersection at Dr. Martin Luther King Jr. Boulevard and Howard Avenue to accommodate westward traffic. Construction Cost: $2 million

KUHN STREET BOAT RAMP & INFRASTRUCTURE IMPROVEMENTS: BILOXI, MS

Civil Engineer Intern for improvements to the Kuhn Street Boat ramp. Project consisted of the addition of two finger piers, two additional boat launches and associated parking and infrastructure. Improvements and design with be coordinated with the adjacent driveways and infrastructure.

DEDEAUX ROAD PHASE I CE&I: GULFPORT, MS

Civil Engineer Intern responsible for construction phase services such as construction oversight, verification of quantities and preparation of progress pay items. Pickering provided design services for the widening of Dedeaux Road from Three Rivers Road to MS 605. Construction Cost: $5 million

Attachment: Pickering Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

YEARS OF EXPERIENCE
Total: 1
with Pickering: <1

EDUCATION
Bachelor of Science
Mechanical Engineering
Mississippi State University
2021

REGISTRATIONS
Registered Engineer Intern
EI #32185

AFFILIATIONS
American Society of Civil Engineers

PARKER DARPHIN, EI

CIVIL ENGINEER INTERN

Parker Darphin is a Civil Engineer Intern involved in construction review and design of various projects that include storm drainage, erosion prevention and sediment control, utility design, and roadway design. His responsibilities include the design of new sites and improvements to existing sites while using the proper design guidelines to meet the needs of clients. Parker is proficient in Autocad, Excel and Microsoft Office.

RELATED PROJECT EXPERIENCE

LONG BEACH WATERSHED DETENTION/RETENTION PLAN: LONG BEACH, MS

Civil Engineer Intern. Project aims to reduce flood damages in Long Beach via improvements to current drainage infrastructure and the creation of retention and detention basins to control upstream inflow of floodwaters. Responsibilities include current watershed drainage assessment, improvement suggestions, and assembling a Watershed Plan and Supplemental Environmental Impact Statement (SEIS) in accordance with NEPA policies, guidance and procedures.

SANCTUARY TRAILS

Civil Engineer Intern. Assists with civil design for Sanctuary Trails subdivision.

PRIOR TO PICKERING EXPERIENCE

CITY OF BILOXI, ENGINEER II: BILOXI, MS

- Managed the design, bid, and construction phase of infrastructure projects
- Reviewed and approved civil plans for all private development in City
- Oversaw design and construction of subdivisions

BILOXI VISITORS CENTER REPAIRS PHASE 2 & 3

Civil Engineer Intern. Managed the design, bidding, and construction phase for Biloxi Visitor Center Repair Phase 2 & 3. Work included interior and exterior repairs due to Hurricane Zeta damage.

DEVELOPMENT REVIEW COMMITTEE

Reviewed and approved civil plans for all private developments and subdivisions in the City of Biloxi. Worked closely with outside engineers to ensure plans met City standards. Oversaw the inspection for all city infrastructure put in place by developers for subdivisions.

Attachment: Pickering Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

YEARS OF EXPERIENCE
Total: 31
with Pickering: 21

EDUCATION
Bachelor of Science
Civil Engineering
University of Mississippi
1991

REGISTRATIONS
Registered Professional Engineer in MS #12953
AL #23176
AR #16493
LA #0028413
MO #2021006041
TN #107816

CERTIFICATIONS
FHWA-NHI-130081D
LRFD for Highway Bridge Superstructures

FHWA-NHI-130122 Design & Evaluation of Bridges for Fatigue & Fracture (ARDOT)

AFFILIATIONS
ASCE, MES

RICHARD FERGUSON, PE

PRINCIPAL OWNER
PROJECT MANAGER & SENIOR BRIDGE ENGINEER

Rick Ferguson is the project manager of all transportation projects in Pickering's Mississippi operations, and is actively involved in all projects with a specialization in bridge design. He has designed numerous bridges that required the design of prestressed concrete beams, steel welded plate girders or steel welded box girders.

RELATED PROJECT EXPERIENCE

LANDON ROAD WIDENING & RECONSTRUCTION: HARRISON COUNTY, MS

Project Manager for a Local Public Agency (LPA) project with the City of Gulfport for 0.27 miles of upgrading an existing two-lane roadway to a five-lane roadway from Coleman Road to US 49.

BULLDOG WAY: MISSISSIPPI STATE UNIVERSITY, MS

Project Manager for a Local Public Agency (LPA) project with Mississippi State University for a two-lane roadway on new alignment from Blackjack Road to Lee Boulevard. The project is being funded by a $7 million Transportation Investment Generating Economic Recovery (TIGER) grant approved by the U.S. Department of Transportation.

OLD U.S. 90 FISHING PIER: CITY OF BILOXI, MS

Project Manager and Bridge plans for a Local Public Agency (LPA) project with the City of Biloxi for the reconstruction of the Old U.S. 90 Fishing Pier at Point Cadet. The new pier accommodates two lanes of traffic with handicap (ADA) accessible sidewalks on both sides and multiple vehicle turnarounds. Responsibilities include bridge design, constructability review and load rating.

POPP'S FERRY ROAD WIDENING & RECONSTRUCTION: HARRISON COUNTY, MS

Project Manager and Bridge plans for a Local Public Agency (LPA) project with the City of Biloxi for the replacement of the causeway bridge across the Biloxi Back Bay. Responsibilities include bridge design, constructability review and load rating.

LANDON ROAD WIDENING & RECONSTRUCTION: HARRISON COUNTY, MS

Project Manager for a Local Public Agency (LPA) project with the City of Gulfport for 0.27 miles of upgrading an existing two-lane roadway to a five-lane roadway from Coleman Road to US 49.

Attachment: Pickering Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

YEARS OF EXPERIENCE
Total: 38
with Pickering: 25

EDUCATION
Master of Science, Civil Engineering Ohio University 1987

Bachelor of Science, Civil Engineering Ohio Northern University 1985

REGISTRATIONS
Registered Professional Engineer in AL #22063
AR #9051
CO #PE-46266
CT #PEN.0026423
FL #80716
GA #PE029485
IA #18615
KS #17661
MS #13529
NE #E-8215
OH #E-56878
PA #PE-054505-E
TN #00104404
TX #92139
WA #53022

AFFILIATIONS
Tennessee Society of Professional Engineers

West Tennessee Structural Engineers Association, Past President

YOUSEF SALEH, PE

PRINCIPAL OWNER
CHIEF STRUCTURAL ENGINEER

Yousef Saleh is Pickering's Chief Structural Engineer and has in-depth expertise in structural design and engineering, including metal buildings and design of steel, concrete, wood and masonry structures. Yousef is a Principal Owner with the firm, and his experience in differing fields allows him insight and flexibility in his design work.

RELATED PROJECT EXPERIENCE

TBC DISTRIBUTION CENTER: FAYETTE COUNTY, TN

Senior Structural Engineer for 1,500,000 SF distribution center through Panattoni Development Company and Alston Construction. Facility is a class "A" distribution center on 83 acres with 160,000 SF outside storage, 32' clear height, battery charging for 70 stations, 10,000 SF office area, 200 loading doors, and ESFR High Bay Storage sprinkler design. Construction Cost: $60 M

NIKE DISTRIBUTION CENTER: MEMPHIS, TN

Chief Structural Engineer. Project included a 1,700,000 SF expansion to an existing distribution facility on a 194-acre site. The new distribution center now totals 2,800,000 SF and is one of the largest in the world, serving Nike's primary distribution center in North America. The facility operates 24-hours a day, every day, and includes 33 miles of conveyor belts, 96 receiving spurs and 73 outbound doors. The 77,664 SF two-story office building includes office, work and breakroom space, a full-sized gymnasium with locker rooms and a fitness center, and an adjacent full-service cafeteria with seating for up to 300. Responsibilities included design for sanitary sewer, sanitary vent, domestic water, and roof drain system. The project received LEED Silver certification.

VOLVO/PANATTONI DEVELOPMENT – GATEWAY GLOBAL LOGISTICS CENTER: MARSHALL COUNTY, MS & FAYETTE COUNTY, TN

Senior Structural Engineer for Pickering's design services for the Volvo 1,000,000 square foot distribution center. Pickering provided site design; master grading for the entire 1,500 acre industrial park; architectural design including elevations, warehouse layout, office layout and structural engineering.

FEDEX GROUND: VARIOUS LOCATIONS

Senior Structural Engineer for (8)500,000 square-foot prototype distribution hubs and several smaller support buildings on a 100-acre site for FedEx Ground's next generation Hub. Locations include: North Kansas City, MO; Memphis, TN; Olive Branch, MS; Marietta, GA; Dallas, TX; Hagerstown, MD; Northern KY; Portland, OR; Toledo, OH; Tracy, CA.

EXPRESS AIR ONE AIRLINES, MCGHEE-TYSON AIRPORT: KNOXVILLE, TN

Senior structural engineer for foundation design for a 40,000 SF hangar and maintenance shop. Hangar is 213'-0 clear span pre-engineered structure.

Attachment: Pickering Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

YEARS OF EXPERIENCE
Total: 42
with Pickering: 42

EDUCATION
Bachelor of Science, Mechanical Engineering, University of Memphis 1980

REGISTRATIONS
Registered Professional Engineer in TN #18290
MS #10690

Registered Fire Protection Engineer in TN

AFFILIATIONS
American Society of Heating, Refrigerating and Air Conditioning Engineers (ASHRAE)

Member of the University of Memphis Mechanical Engineering Advisory Board

MIKE BILDERBECK, PE, FASHRAE

PRINCIPAL OWNER
CHIEF MECHANICAL ENGINEER/FIRE PROTECTION ENGINEER

Mike Bilderbeck is Pickering's Chief Mechanical/Fire Protection Engineer with experience in facilities evaluation, design and renovation of mechanical systems and production of detailed HVAC specifications. Mike's experience includes systems evaluation and design of chillers, boilers, campus water and steam systems, air handlers and associated piping.

RELATED PROJECT EXPERIENCE

AUTOZONE DISTRIBUTION CENTER: PASCO, WA
Chief Mechanical Engineer for 400,000 SF building, expandable to 600,000 SF. Pickering's services include architecture, structural engineering, Mechanical/Electrical/Plumbing design (MEP), and ESFR High Bay Storage design. $27 million Construction Cost

NIKE NORTH AMERICAN SUPPLY CHAIN CAMPUS: MEMPHIS, TN
Chief Mechanical Engineer. Project included a 1,700,000 SF expansion to an existing distribution facility on a 194-acre site. The new distribution center now totals 2,800,000 SF and is one of the largest in the world, serving Nike's primary distribution center in North America. The facility operates 24-hours a day, every day, and includes 33 miles of conveyor belts, 96 receiving spurs and 73 outbound doors. The 77,664 SF two-story office building includes office, work and breakroom space, a full-sized gymnasium with locker rooms and a fitness center, and an adjacent full-service cafeteria with seating for up to 300. The project received LEED Silver certification.

FEDEX GROUND HUB: PORTLAND, OR
Principal in Charge for Mechanical/Fire Protection Engineering. This project included 445,200 SF distribution hub; 2,500 SF recruiting/entry building; 3,000 SF truck wash building; and 7,650 SF trailer maintenance building. Pickering has provided full A/E services for various FedEx Ground Hubs across the country.

VOLVO: MARSHALL COUNTY, MS
Provided Energy Studies regarding insulation requirements for the building. Volvo announced it would be the first tenant of the Gateway Global Logistics Center, building a one million square-foot distribution center. Pickering provided design services for Panattoni Development Company and Alston Construction (formerly Panattoni Construction) for the park and the distribution center.

UPS OAKHAVEN FACILITY EXPANSION: MEMPHIS, TN
Chief Mechanical Engineer for expansion of existing facility - concrete tilt-up panel exterior wall construction – modifications and upgrades to existing mechanical, electrical and plumbing (MEP) systems. Project Size: 150,000 SF plus site improvements, Contract Value: $545,100

Attachment: Pickering Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

YEARS OF EXPERIENCE
Total: 50
with Pickering: 13

EDUCATION
Bachelor of Science, Electrical Engineering, Christian Brothers University, 1972

REGISTRATIONS
Registered Professional Engineer in TN #016914
MS #09988

LEED Accredited Professional

AFFILIATIONS
Illuminating Engineers Society of North America

RON FULLER, PE, LEED AP, BD+C

CHIEF ELECTRICAL ENGINEER

Ronald Fuller is Pickering's Chief Electrical Engineer, with in-depth expertise in electrical design. He is a seasoned professional with experience in design of lighting, power, security, control, instrumentation, alarm and communication systems for commercial, industrial and institutional type buildings and projects.

RELATED PROJECT EXPERIENCE

OLD U.S. 90 FISHING PIER: CITY OF BILOXI, MS

Chief Electrical Engineer for a Local Public Agency (LPA) project with the City of Biloxi for the reconstruction of the Old U.S. 90 Fishing Pier at Point Cadet. The new pier accommodates two lanes of traffic with handicap (ADA) accessible sidewalks on both sides and multiple vehicle turnarounds. Responsibilities included lighting design.

WRIGHT MEDICAL HEADQUARTERS: MEMPHIS, TN

Senior Electrical Engineer for the development of Wright Medical's new headquarters. The project consisted of a renovation of two existing buildings on a 35-acre wooded campus. Building 1 was built in 1984 and consisted of a 3-floor renovation that is approximately 78,000 SF. Building 2 was built in 1994 and consisted of renovations of the lower level and the first floor, and is approximately 61,000 SF. Both buildings were renovated simultaneously, and the renovation timeframe was dramatically condensed into an approximately 3-month timeframe.

NIKE NORTH AMERICAN SUPPLY CHAIN CAMPUS: MEMPHIS, TN

Chief Electrical Engineer. Project included a 1,700,000 SF expansion to an existing distribution facility on a 194-acre site. The new distribution center now totals 2,800,000 SF and is one of the largest in the world, serving Nike's primary distribution center in North America. The facility operates 24-hours a day, every day, and includes 33 miles of conveyor belts, 96 receiving spurs and 73 outbound doors. The 77,664 SF two-story office building includes office, work and breakroom space, a full-sized gymnasium with locker rooms and a fitness center, and an adjacent full-service cafeteria with seating for up to 300. The project received LEED Silver certification.

FEDEX GROUND HUBS: PORTLAND, OR & TOLEDO, OH

Electrical engineering design for FedEx Ground Hubs. Pickering led the design of the Prototype for FedEx Ground's next generation Hub. Following the completion of the Prototype design, Pickering continued to serve FedEx as Lead Designer for site adapting the prototype design. In addition to the new Hubs, Pickering has provided design services for renovations and additions to numerous other Hub facilities.

Attachment: Pickering Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

YEARS OF EXPERIENCE
Total: 22
with Pickering: 5

EDUCATION
Bachelor of Science, Industrial Technology
University of Southern Mississippi 1977

CERTIFICATIONS
MDA Model Contractor Development, 2009

Mississippi Residential Contractors License

Mississippi State Insurance Adjustor, 2006

MDOT Work Zone Traffic Control

MDOT Storm Water Pollution Prevention

MDOT Construction Storm Water Management Certified Erosion Control Person #18007

OSHA 30 Hr. Safety Training

RON ELLIS

CONSTRUCTION INSPECTOR

Ron came to Pickering with 18 years of experience in Construction Management. His experience includes leading construction meetings to review scope, schedule, budgets, code compliance & construction methods and to perform field inspections.

RELATED PROJECT EXPERIENCE

DRAINAGE & RECREATIONAL IMPROVEMENTS TO COFFEE CREEK: CITY OF GULFPORT, MS
Construction Inspector responsible for inspections services for the removal/widening of 2500 linear feet of creek, 2500 linear feet of asphalt trail, creek weir structure, parking lot/wood bridge improvements, 2 new pedestrian bridges and protective canopy under railroad bridge. Construction Cost: $1.2 million

BENEFIELD SEWER IMPROVEMENTS: CITY OF GULFPORT, MS
Construction Inspector responsible for inspections of the removal/ replacement of 7800/6400 linear feet of gravity sewer, 2500 linear feet of gravity sewer rehab. Construction Cost: $1.18 million

DEDEAUX ROAD PHASE I CONSTRUCTION ENGINEERING & INSPECTION (CE&I): HARRISON COUNTY, MS
Construction Inspector for a Local Public Agency (LPA) project with the City of Gulfport for 2.7 miles of upgrading and existing two lane road to a five lane roadway from Three Rivers Road to MS 605. Construction Cost: $15 million

JOYCE AVENUE DRAINAGE IMPROVEMENTS: LONG BEACH, MS
Construction Inspector for improvements associated with the existing drainage system in the Joyce Avenue Watershed. Project consists of the removal and replacement of approximately 3,000 linear feat of culverts and 28 associated structure. Design also included adjustments to better accommodate actual site conditions along with the planned improved pipe capacity.

NRCS - PL566: LONG BEACH, MS
Responsible for field inspection to verify drainage patterns in study areas. Pickering is assisting Long Beach with the development of multiple options for retention basins to alleviate potential flooding from the Turkey Creek Watershed.

Attachment: Pickering Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

YEARS OF EXPERIENCE
Total: 4
with Pickering: 1

EDUCATION
Bachelor of Science in Civil Engineering, University of Mississippi, 2019

AUSTIN KEITH

CIVIL INTERN

Austin Keith is a Civil Intern involved in Construction review and design of several projects, ranging from utility design, storm drainage, erosion prevention and sediment control. His responsibilities include the design of new sites, improvement of existing sites while using proper design guidelines, and interacting with clients and contractors to meet clients needs. Austin is proficient in AutoCad, Hydroflow, and Microsoft Office.

RELATED PROJECT EXPERIENCE

KOLO COURT DRAINAGE: DIAMONDHEAD, MS

Civil Intern assisting with engineering assessment of drainage areas, providing recommendations on how to improve existing drainage structures, and designing plans for drainage improvements of existing structures and channels.

MAKIKI DRIVE DRAINAGE: DIAMONDHEAD, MS

Civil Intern assisting with engineering assessment of drainage areas, providing recommendations on how to improve existing drainage structures, and designing plans for drainage improvements of existing structures and channels.

LILY POND DREDGING: DIAMONDHEAD, MS

Civil Intern assisting in civil design for grading and dredging for a drainage pond located in Diamondhead, Mississippi. Responsibilities include grading design for ponds as well as preparations of construction plans.

JOYCE AVENUE DRAINAGE IMPROVEMENTS: LONG BEACH, MS

Civil Intern assisting in civil design for storm drainage for Joyce Basin in Long Beach Mississippi. Responsibilities included storm drain design for new storm drain pipe to replace existing storm drain to up-size pipes for better drainage in area, as well as preparations of construction plans.

ELLIOT HOMES DRAINAGE: DIAMONDHEAD, MS

Civil Intern providing drainage design for various residential lots for Elliot Homes to alleviate storm drain issues around the Gulf Coast area. Completed bioswale design drawings for residential lots in coordination with the U.S. Army Corps of Engineers.

DIAMONDHEAD DRIVE EAST RETENTION POND DREDGING: DIAMONDHEAD, MS

Civil Intern: as part of a Master Services Agreement with the City of Diamondhead, Pickering Firm is providing engineering services to prepare dredging plans for a stormwater retention pond near Diamondhead Drive East. Services include preparation of construction drawings and specifications, assisting the City in the bidding process, and providing construction inspection services.

Attachment: Pickering Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

YEARS OF EXPERIENCE
Total: 25
with Pickering: <1

EDUCATION
Bachelor of Science
Civil Engineering
Mississippi State University
1987

REGISTRATIONS
Registered Engineer Intern
MS #EI-31969

CERTIFICATIONS
Total Quality Management - Management Awareness, USAF (16 hrs)

Total Quality Management - Teams, Tools and Awareness, USAF (24 hrs)

Leadership School, Distinguished Graduate, USAF (40 hrs)

Certified Construction Documents Technologist (CDT)

Certified Construction Contract Administrator (CCCA)

TWIC

ANTHONY GREER

PROJECT MANAGER

Anthony Greer has 25 years of experience in design and project management for site design, small building structure, emergency management operations, roadway, stormwater collection system, water distribution system, waste-water collection and treatment systems, structural evaluation, and contract document preparation.

RELATED PROJECT EXPERIENCE - PRIOR TO PICKERING

JACKSON COUNTY PORT AUTHORITY INDUSTRIAL WATER PLANT: PASCAGOULA, MS

Construction Manager for Electrical and Elevated Buildings for the managing construction of a $2.7 million project to restore the electrical and control systems damaged by Hurricane Katrina. Work generally consisted of elevating electrical feeds in cable trays and construction of an elevated central power center and control building.

WEST HARRISON WATER AND SEWER DISTRICT DELISLE WASTEWATER COLLECTION SYSTEM: HARRISON COUNTY, MS

Managed completion of a $2.0 million project to construct a wastewater collection system. Work included completing the collection system project which was underway prior to Hurricane Katrina. The system consisted of three main pump stations with associated collection system piping. Coordinated with original contractor to close the original project due to the change in scope resulting from the storm; prepared bid documents, bid and performed construction administration on a subsequent project for completion of the collection system.

HARRISON COUNTY UTILITY AUTHORITY: HARRISON COUNTY, MS

Oxidation Ditch Aeration Modifications at Gulfport South Wastewater Treatment Facility. Prepared bid documents and performed construction administration services for a $400,000.00 construction project that generally consisted of electrical and mechanical work to remove two existing 100-horsepower aeration ditch aerators and install two new 200 -horsepower aerators.

HARRISON COUNTY UTILITY AUTHORITY MODIFICATIONS TO THE SLUDGE PROCESSING SYSTEM AT KEEGAN BAYOU WASTEWATER: HARRISON COUNTY, MS

Prepared bid documents and performed construction administration on a $2.3 million project to upgrade the wastewater plant sludge handling system. Work consisted of constructing a new blower building; installing digester diffusers, surface aeration units, belt filter presses, polymer feed units, associated controls and miscellaneous piping and valves.

Attachment: Pickering Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

YEARS OF EXPERIENCE
Total: 21
with Pickering: 18

EDUCATION
Bachelor of Science,
Mathematics
Minor in Land Surveying
Mississippi State University
2001

REGISTRATIONS
Registered Professional
Land Surveyor
MS PS #2955
AR PS #1869
LA PLS #4988

CERTIFICATIONS
FAA Remote Pilot #4413997

BLAKE COLLINS, PS

PRINCIPAL OWNER
SURVEY MANAGER

Blake Collins is an experienced land surveyor responsible for boundary and topographic surveying (including ALTA surveys), producing right-of-way plats, and descriptions. He is responsible for management of survey activities performed by the firm's Mississippi operations.

RELATED PROJECT EXPERIENCE

BACK BAY FISHING PIER: BILOXI, MS
Surveyor responsible survey crews and performed CAD work for a topographic survey for a fishing pier replacement which included a survey of the existing bridge and adjacent structures as well as hydrographic surveying.

6TH STREET NORTH: BILOXI, MS
Surveyor responsible survey crews and performed CAD work, boundary calculations, and courthouse research for topographic survey, boundary survey, and utility coordination for a 12-city block area for infrastructure improvements to include water, sewer, and storm water repair and replacement.

HIGHWAY 90 FISHING PIER: BILOXI, MS
Surveyor responsible for survey crews and performed CAD work for a topographic survey for a fishing pier replacement which included a survey of the existing bridge and adjacent structures, as well as hydrographic surveying.

MAKIKI DRIVE DRAINAGE: DIAMONDHEAD, MS
Survey manager for the boundary/topographic survey needed to support the City of Diamondhead in upgrading the culvert running under Makiki Drive, a project which should reduce the frequently-observed flooding in the surrounding area.

LANDON ROAD WIDENING & RECONSTRUCTION, PHASE II: HARRISON COUNTY, MS
Survey Manager. Pickering is providing design services for the Phase II widening of Landon Road from 34th Avenue to Coleman Road. The half mile long project consists of widening an existing 2 lane urban road to a 4-lane boulevard section in Harrison County, MS.

Attachment: Pickering Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

B

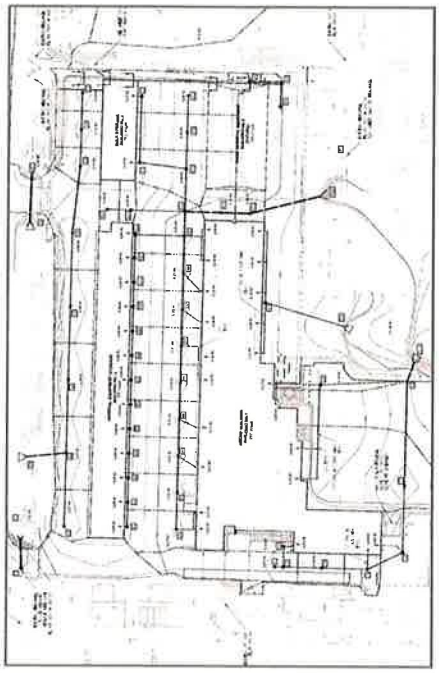
EXPERIENCE

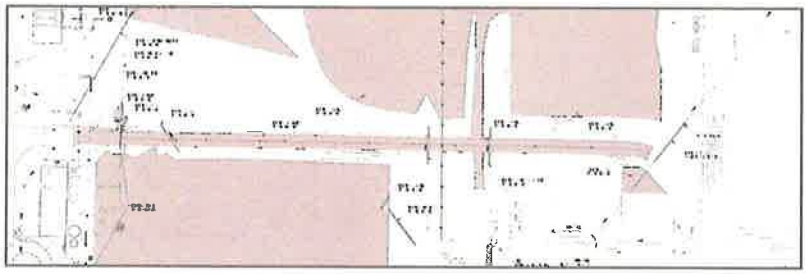
Pickering

Attachment: Pickering Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

MSCAA AIRFIELD MAINTENANCE & OPERATIONS SUPPORT FACILITY

MEMPHIS, TN





PICKERING SERVICES:
Surveying
Civil Engineering

COMPLETION DATE:
2021

CLIENT CONTACT:
Brian Tenkhoff
Manager of Engineering
& Construction
Memphis-Shelby County
Airport Authority
2491 Winchester Road, Suite 113
Memphis, TN 38116
901.922.229

Pickering, as a subconsultant, provided survey and civil design services for the construction of an airfield maintenance and operations support facility at Memphis International Airport.

The site is bound by Louis Carruthers Drive on the west, an existing fuel farm on the north, a perimeter access road on the east which is parallel to taxiway J and Delta's GSE Maintenance facility on the south. The total area included within the survey limits is approximately 33 acres.

Survey included contours at one-foot intervals, all topographic information within the limits of the survey, all underground utilities such as water, gas, electric, telephone, fiber optic, sanitary sewer, storm drain and all slabs and building locations. The completed survey in AutoCAD format to MSCAA standards was utilized as the existing conditions for all design services.

The civil design services involves two separate construction packages, a demolition package and a site package.

The demolition package involved development of construction plans and specifications to remove all existing features within the footprint of the proposed 17-acre site including all buildings, slabs, select underground utilities to a defined termination point, select pavements, fences, miscellaneous features abandoned on-site and some drainage features. The demolition package also included some minor grading and drainage and erosion control. As part of the demolition package, the existing drive for the Delta facility is to be removed, leaving no access to the airfield. Therefore, our design also included an access drive from the Delta facility due east to the existing perimeter road inside the Airfield Operations Area (AOA). Since the AOA is a secured area, the access drive required a sliding gate with key card access control.

The site package involved development of construction plans and specifications for the proposed 17-acre site. The civil design includes grading and drainage, erosion control, water, sanitary sewer, gas, electric, telephone, fiber optic, pavement design, jointing layout and vegetation schedule. It also includes miscellaneous detailing and fencing layout.

Attachment: Pickering Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

MSCAA TERMINAL APRON RECONSTRUCTION DESIGN

MEMPHIS, TN

PICKERING SERVICES:
Civil Engineering

CONSTRUCTION COST:
$80 million (estimated)

COMPLETION DATE:
2015

CLIENT CONTACT:
James A. Hay, II, CM
Director of Development
Memphis-Shelby County
Airport Authority
2491 Winchester Road, Suite 113
Memphis, TN 38116
901.922.8224
jhay@flymemphis.com

Enlisted by the Memphis-Shelby County Airport Authority (MSCAA), Pickering led a team of consultants and managed the engineering design for the replacement of the aircraft parking apron surrounding passenger terminal concourses A, B and C at Memphis International Airport. The primary purpose of the project was to replace the over 330,000 square yards of aging pavement surrounding the terminal concourses.

The project included extensive demolition designs of the apron concrete pavements, asphalt pavements, the storm drainage system, underground utilities and other site features such as metal handrails and guardrails, concrete ramps and sidewalks and metal pipe bollards.

The project included a complete replacement of the apron storm drainage system, the design of which included over 20,000 feet of various sized concrete pipe, over 8,000 feet of cast-in-place reinforced concrete trench drain and over 200 storm drain structures.

The existing concrete pavement was replaced with a sophisticated airfield pavement system consisting of an extensive underdrain system, soil-cement working platform, 8-inch-thick cement-treated aggregate base course, 4-inch-thick drainable asphalt base course and 18-inch-thick concrete pavement.

The project also included an extensive environmental sampling and remediation program to determine the presence of petroleum-impacted soils.

Utility designs prepared by subconsultants included new potable water system, an extension and modernization of the existing sanitary system and an extensive hydrant fueling system.

The project also included electrical system modifications, apron pavement markings and a 5-phase construction scheme to minimize impacts to aircraft operations as well as airport clientele.

Attachment: Pickering Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

MSCAA RUNWAY 9/27

MEMPHIS, TN

PICKERING SERVICES:
Civil Engineering

CONSTRUCTION COST:
$48 million

COMPLETION DATE:
2010

CLIENT CONTACT:
James A. Hay, II, CM
Director of Development
Memphis-Shelby County
Airport Authority
2491 Winchester Road, Suite 113
Memphis, TN 38116
901.922.8224
jhay@flymemphis.com

Pickering assisted in the design for the reconstruction of Runway 9/27 and the associated taxiway system of Memphis International Airport. The runway is 8,949 feet long and 150 feet wide. The project was funded under the Airport Improvement Program and designed to Federal Aviation Administration requirements.

Close coordination with FedEx was required for this project as the runway is near to and heavily used by the adjacent FedEx Superhub.

In addition to the runway, the project included minor reconstruction of three crossing taxiways and major reconstruction of five crossing taxiways.

Pickering provided grading and drainage designs including several detention ponds, pavement under drain designs, demolition drawings and designs for expansion of an electrical vault.

The project also included quantities determination and full specifications. To meet client demands, the project was designed in a five-month period.

Attachment: Pickering Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

MSCAA GROUND TRANSPORTATION CENTER/PARKING GARAGE

MEMPHIS, TN

PICKERING SERVICES:
Civil Engineering

CONSTRUCTION COST:
$100 million

COMPLETION DATE:
2012

CLIENT CONTACT:
James A. Hay, II, CM
Director of Development
Memphis-Shelby County
Airport Authority
2491 Winchester Road, Suite 113
Memphis, TN 38116
901.922.8224
jhay@flymemphis.com

Pickering was selected as part of a planning and design team to provide engineering services for the $100 million parking garage and ground transportation center at Memphis International Airport.

The garage structure doubles the size of the previous garage, making it the largest per floor garage at any national airport.

The garage includes parking for 4,500 public parkers and 1,500 rental car spaces for 7 different rental car operators.

Since the project serves two different uses, it has numerous entrances and exits and various locations and elevations, thus requiring various retaining walls, extensive traffic signage and architectural enhancements including a six-story screening wall modeled after an aircraft airfoil.

Pickering performed civil engineering, ingress/egress design and grading and drainage for the garage which included over 1,000 feet of 72-inch storm drain pipe, three dedicated overhead sign structures, an extensive array of retaining walls and a rental car wash and fueling station.

Attachment: Pickering Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

CDBG NEPA ASSESSMENT

HANCOCK COUNTY, MS

PICKERING SERVICES:
CDBG NEPA Assessment

COMPLETION DATE:
2012

CLIENT CONTACT:
Lisa Cowand, President
Hancock County Board
of Supervisors
228.467.0172

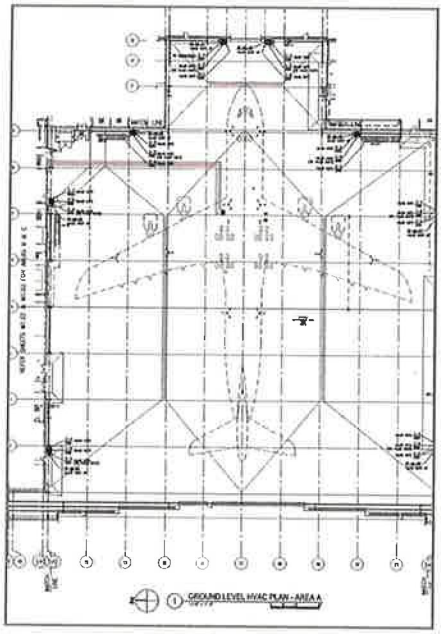
Pickering, under a Master Services Agreement, was selected to complete the National Environmental Policy Act (NEPA) Environmental Assessment of a 24+ acre tract of land located at NASA's John C. Stennis Space Center. Rolls-Royce North America planned to expand its current operation by adding on a $50 million jet engine test facility adjacent to the company's existing outdoor testing facilities. The expansion was funded with supplemental Hurricane Katrina Disaster Recovery, Community Development Block Grant (CDBG) funds to create new jobs and boost the economy in Hancock County.

As part of the NEPA Environmental Assessment, Pickering provided the following services:

- Phase I Environmental Site Assessment
- Cultural Resources Assessment
- Resource Agency Correspondence
- Floodplain Evaluation
- Wetland Delineation – Identified 17.25 acres of wetlands that would be impacted by the project. NASA submitted a request to the U. S. Army Corps of Engineers (USACOE) for authorization to clear and fill these jurisdictional wetlands. USACOE determined that an Individual Permit would be required for the impacts, along with mitigation of impacted wetlands. NASA used their on-site wetland mitigation bank to offset the impacts to wetlands.
- 8-Step Decision Making Process – Solicited public involvement in the project through publications in the local newspaper and evaluated practical alternatives as required by the 8-Step process. No negative comments were received by the public.
- Endangered Species Assessment – At the request of the U. S. Fish & Wildlife Service, the assessment for several endangered species known to be present in the vicinity was conducted by Pickering, with no evidence of those species or their habitats identified on the proposed site.
- Various other assessments and clearances as required by NEPA
- Submittal of the NEPA Environmental Assessment to MDA and Hancock County in March 2012

Attachment: Pickering Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

C-5 HANGAR PACKAGE
TENNESSEE AIR NATIONAL GUARD 164TH AIRLIFT WING
MEMPHIS, TN



The Tennessee Air National Guard 164th Airlift Wing based at Memphis International Airport was assigned a new mission: flying and maintaining C-5 transport aircrafts. The new mission entailed the relocation of the existing base in a different location at the airport. In conjunction with the Memphis International Airport, the new base facility included extensive site preparation to receive a new apron and taxiways, three specialized hangars with associated shops to support the C5 program, and related administrative operations for the base.

PICKERING SERVICES:
Electrical Engineering
Mechanical (HVAC) Engineering
Plumbing Design
Fire Protection Design

CONSTRUCTION COST:
$75 million

COMPLETION DATE:
2009

CLIENT CONTACT:
Lt. Colonel Tracy Ruger
901.291.7140

The **Corrosion Control Hangar** encompasses an area of 85,700 gross SF with a construction cost of $22 million. This Hangar has environments requiring explosion proof equipment in shops for minor repair of the aircraft exterior paint. This part of the building houses Administrative and Training spaces and the Sheet Metal Repair Shop with Bead Blast Room and Paint Booth

The **Fuel Cell Hangar** encompasses an area of 80,700 gross SF with a construction cost of $20 million. This Hangar has an environment classified "Hazardous" (for explosive vapors) for in-place inspection and repair of the aircraft fuel tanks. This part of the building also contains Administrative and Training spaces and the Fuel Cell Repair Shop.

The **Maintenance Hangar** comprises an area of 164,800 gross SF with a construction cost of $33 million. This Hangar will provide an environmentally controlled, fully enclosed hangar with associated areas to support scheduled and unscheduled maintenance as well as specialized maintenance activities. These facilities include: Aircraft Services Bay, AMS (Flightline) Offices, NDI Shop, Avionics Shop, Machine Shop, Structural/Sheet Metal Shop, Survival Equipment Shop, Engine Shop, Hydraulic Shop, Aero Repair (Wheel and Tire) Shop, and Electrical/Environmental Shop. Functions include fabrication and repair of aerospace systems, survival and reclamation operations, non-destructive inspections, maintenance on serviceable equipment, engine disassembly, inspection, repair and replacement, and weapons systems management operation.

Pickering provided electrical, mechanical (HVAC), plumbing and fire protection design for these hangars, as well as assisting with the Type C services.

Attachment: Pickering Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

MESABA AIRLINES MAINTENANCE HANGAR

DES MOINES, IA

PICKERING SERVICES:
Project Management
Architecture
Structural Engineering
Mechanical Engineering
Electrical Engineering
Plumbing Design
Construction Administration
& Quality Assurance Inspections

CONSTRUCTION COST:
$9.5 million

COMPLETION DATE:
2009

CLIENT CONTACT:
Bruce Rydberg
Engineering Department
City of Des Moines
400 Robert D. Ray Drive
Des Moines, IA 50309
515.283.4074

Northwest Airlines (NWA, now Delta) selected Pickering to design an Aircraft Maintenance Facility in Des Moines, Iowa (DSM) to serve as a maintenance hub for their feeder carrier, Mesaba Airlines. Pickering was selected because of our wealth of experience in designing a similar facility for NWA in Knoxville, Tennessee. The new 80,000-SF DSM facility includes a 65,000 SF maintenance hangar capable of housing four regional jets and 15,000 SF shops and administration offices.

The pre-engineered metal building has a 245-foot clear span and a 45-foot eave height with an attached lower roof, shops and administration area. The entire maintenance bay is protected by both a High Expansion Foam (HEF) and a traditional water sprinkler fire protection system fed by three large water pumps connected to a large heated water storage tank. To provide an even higher level of fire safety, a flame detection system was added. For environmental protection, the sewers have valves which close upon activation of the HEF system.

In addition to the normal systems associated with aircraft maintenance such as compressed air distributed throughout the building, this large enclosed space in such a cold winter area required some unique design features including:

- Electronic ice/snow melting equipment: both on the roof & gutters & in the hangar door track
- Low intensity radiant heating system: provides quick, safe & efficient heating after the hangar doors are open or once maintenance operations begin at night

Attachment: Pickering Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

EXPERIENCE WITH FEDERAL & STATE FUNDING PROGRAMS

REGULATORY & FUNDING EXPERIENCE

Pickering has a diverse experience in working with projects involving public funding spanning the local, state, and federal levels as the majority of Pickering's public sector projects involve some sort of grant or loan. We have completed numerous projects funded by federal programs such as the Corps of Engineers 592 Program, the Environmental Protection Agency (EPA) Special Appropriations Act Projects (SAAP) grant program, and the Federal Emergency Management Agency (FEMA) Hazard Mitigation Grant Program (HMGP). In additional to these federal funding programs, we have extensive experience with projects funded by the Community Development Block Grant (CDBG) program, the Federal Highway Administration (FHA), and other programs.

A sampling of our engineering experience with federally funded projects is provided in the following table.

PROJECT	TYPE OF PROGRAM	AMOUNT OF FUNDS (CONSTRUCTION COST)	ACTIVITIES PERFORMED BY PICKERING FIRM, INC.
City of Pearl, Pine Park Drainage Improvements	FEMA Hazardous Mitigation Program (HMGP)	$3 million	Land Surveying and Engineering of Drainage Improvements
West Rankin Utility Authority Wastewater Rehabilitation	SRF	$40 million	Surveying, wastewater interceptor and pump station design, construction administration (multiple projects)
Pearl Southeast Sanitary Sewer Improvements	CDBG	$3 million	Surveying,design, construction administration
Pearl River Valley Water Supply District Sewer Expansion	USAGE 592	$4 million	Surveying, Funding Documentation Assistance, Easement Preparation, Sewer Design, Construction Assistance
City of Waveland, Drainage Infrastructure	FEMA	$5.5 Million	Benefit/Cost Analysis, HMGP, Application Coordination
Desoto County Regional Utility Authority Nole Hole Sewer Interceptor	USACOE	$10 million	Surveying, Engineering Design, Construction Administration of Sewer Interceptor Line
Hernando AWG Wastewater	City of Hernando	$1.3 million	Surveying, Engineering Design, Construction Administration of Sewer Pump Station, Force Main, Gravity Sewer Lines
Joyce Avenue Drainage Improvements	FEMA	$1 million	Boundary Surveys, Topographical Surveys/Mapping, Due Diligence Analysis & Reporting, Grading & Stormwater Management, Utilities Engineering & Analysis, Hydrology/Hydraulics, Construction Phase Services, Grant Assistance, Wetlands Delineation & Permitting
"Restore Biloxi" Infrastructure Repair Program	FEMA	$15.3 million	Surveying, Engineering Design, Coordination, Bid Phase Services, Construction Phase Services for water, sewer and storm water
Woolmarket Sewer Phase IV	USACE 592 City of Biloxi	$2.2 million	Conceptual Design, Final Design, Project Bidding, Construction Administration, Resident Project Representation, Coordination with USACE
Long Beach Watershed Detention & Retention Plan	NRCS	$1.35 million	Land Use Planning, Due Diligence Analysis & Reporting, Master/Site Planning, Utilities Engineering & Analysis, Parking & Circulation Design, Hydrology/Hydraulics, Boundary Surveys, Topographical Surveys/ Mapping, Bathymetric Survey
Jackson County Utility Authority Wester Regional Water System Improvements	SRF	$11 million	Survey, Design, Bidding, and Construction Phase Services along with environmental permitting services to address NEPA requirements.
Jackson County Utility Authority Pump Station Rehab 15 & 16	SRF	$2 million	Evaluation, Design and Construction of improvements to two wastewater pump stations (15 and 16) in the Jackson County Utility Authority (JCUA) wastewater system.
City of Olive Branch Camp Creek Interceptor	SRF	$2 million	Survey, design, and construction administration.

Attachment: Pickering Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

C

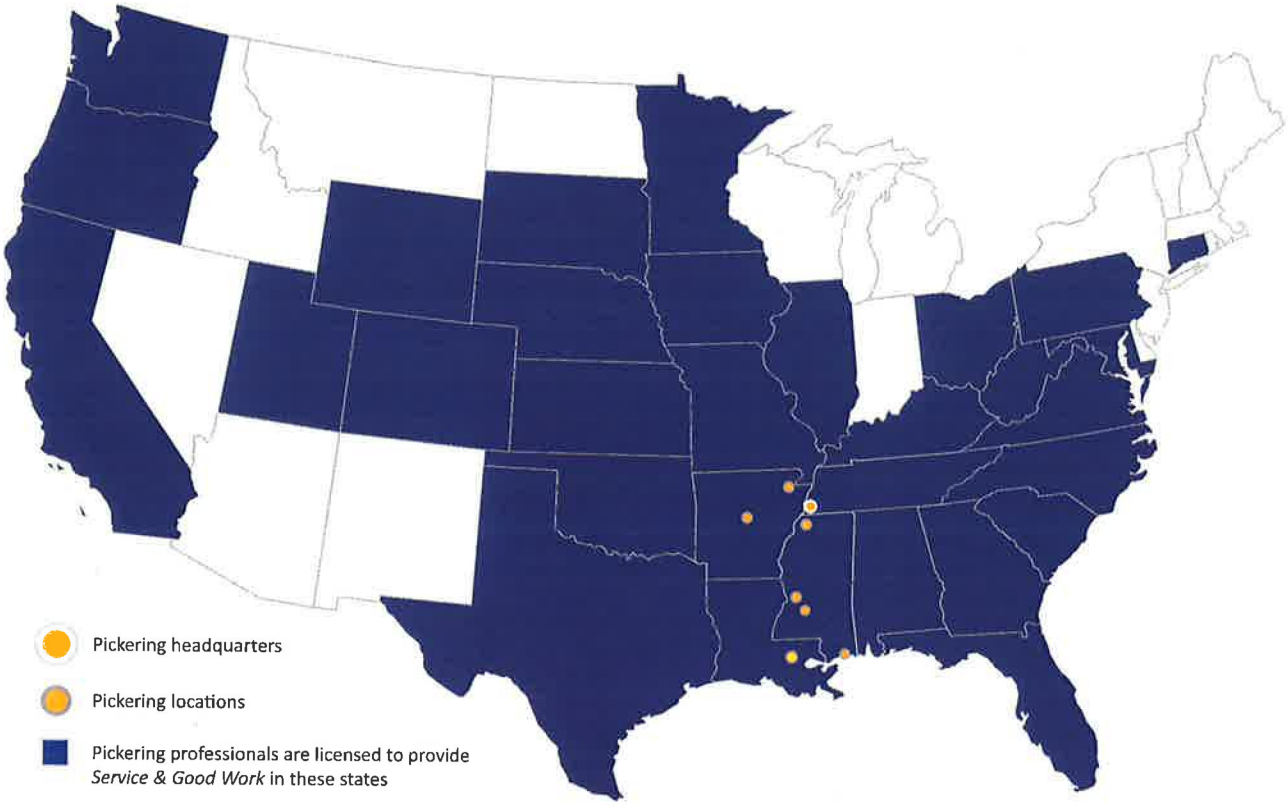
CAPACITY OF PERFORMANCE

Pickering

Attachment: Pickering Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

FIRM LOCATION

All projects associated with this contract will be managed by our Biloxi, Mississippi office. Our staff has vast experience working in Hancock County and has worked with the Hancock County Port and Harbor Commission on many occasions. To complement our Biloxi staff, we have over 125 employees location throughout 6 other offices that are available to assist as needed.



CORPORATE HEADQUARTERS
6363 Poplar Avenue,
Suite 300
Memphis, TN 38119
901.726.0810

BILOXI, MS
126 Rue Magnolia
Biloxi, MS 39530
228.432.5925

FLOWOOD, MS
2001 Airport Road,
Suite 201
Flowood, MS 39232
601.956.3663

PEARL, MS
2507 Old Brandon Road,
Suite B
Pearl, MS 39208
601.932.7878

JONESBORO, AR
317 South Church Street
Jonesboro, AR 72401
870.336.0117

LITTLE ROCK, AR
1700 Kirk Road,
Suite 120
Little Rock, AR 72223
501.246.3578

HERNANDO, MS
2446 Caffey Street,
Suite 2A
Hernando, MS 38632
662.393.3348

Attachment: Pickering Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

FIRM INTRODUCTION

Pickering was founded in 1946 by O.L. Pickering. His philosophy was simple: to provide Service and Good Work. Over 75 years later, that philosophy remains the cornerstone of our business model. We are an employee-owned, family-oriented firm, offering excellent training and benefits. As a result we have over 125 loyal, dedicated employees who take pride in going the extra mile to understand client issues and proven solutions.

Founded and headquartered in Memphis, Tennessee, Pickering continues to grow and now has locations in Mississippi (Biloxi, Flowood, Hernando and Pearl) and Arkansas (Jonesboro and Little Rock). Each office boasts a diverse group of professionals who provide extensive expertise and quality services. Our team is large enough to provide in-depth, in-house services, yet small enough to accommodate our clients with personalized attention.

Whether it's surveying or civil engineering, natural/water resources, or structural, mechanical, plumbing and electrical – proper preparation ensures the best final result for any project. Our full-service engineering and architectural teams collaborate to make what you see – and what you don't – work together seamlessly.

Attachment: Pickering Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

OUR SERVICES

FACILITY DESIGN
Architecture
Structural Engineering
Mechanical Engineering
Electrical Engineering
Plumbing/Piping Design
Fire Protection Engineering
New Facilities & Renovations
Facility Condition Evaluation

CIVIL ENGINEERING
Site Selection
Land Use Planning
Code Reviews
Rezoning
Due Diligence Analysis & Reporting
Master/Site Planning
Grading & Stormwater Management
Sanitary Sewer
Utilities Engineering & Analysis
Parking & Circulation Design
Hydrology/Hydraulics
CLOMR/LOMR
Construction Phase Services

SURVEYING
Drone Surveying
ALTA/NSPS Land Title Surveys
Boundary Surveys
Route Surveys
Topographical Surveys/Mapping
Geographic Information Systems (GIS)

TRANSPORTATION
Traffic Studies
Roadway Design
Bridge Design
Airfield Design
Railroad Design
Signal Design
Construction Engineering & Inspection (CE&I)

NATURAL/WATER RESOURCES
National Environmental Policy Act (NEPA)
Uncontrolled Site Assessments
Indoor Air Quality Assessments
Noise Studies
Brownfields Planning
Wetlands Delineation & Permitting
Wastewater/Water Supply & Treatment
Major Source Permitting & Compliance

Attachment: Pickering Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

PROJECT MANAGEMENT & QUALITY CONTROL

SERVICE

Pickering has built a strong reputation as a leader in engineering and architectural services. Pickering is dedicated to maintaining the respect of our clients, employees, peers and community. We consistently strive to exceed expectations, as well as balance the interests of all in an atmosphere of honesty, integrity and professionalism.

Pickering is committed to respecting client budgets and controlling costs. The following cost management techniques are applied throughout the design process:

1. Early reconciliation between project scope & budget
2. Estimate during the concept stage & thorough revisions by each discipline designer
3. Prioritization of project components according to relevance & cost-effectiveness
4. Choosing the right details to balance functional and aesthetic considerations against cost
5. Extensive experience in cost estimation, life-cycle cost analyses, value engineering review, alternative analyses, cost-benefit analyses, cost reduction studies & construction cost control

GOOD WORK

Pickering embraces innovation and takes pride in our ability to provide quality solutions. Our quality assurance process is multi-phased to ensure technical, interdisciplinary and contractual excellence. Each project team contains a project manager and senior engineer who work to ensure that technical aspects are correct and complete to our high standards.

Our commitment to improvement is continuous. Project Managers perform ongoing reviews throughout the design process to ensure that the design is complete and meets all contract requirements. Collaboration between our Project Managers and designers allows Pickering to maintain a high standard of quality on all projects.

OUR FOUNDATION. OUR FUTURE.

Pickering is an employee-owned firm. Because every member of our firm has a stake in the company's performance, each project is completed with extra attention to detail, strict adherence to schedules and the ability to work within budgets. This ownership also promotes motivation, loyalty and low turnover.

Pickering has identified future company leaders through an Associate Principal Ownership Program. This program recognizes employees who exhibit exceptional talents, dedication and work ethic, and secures Pickering's future growth. The Associate Principal Ownership Program gives the Associate Principal Owners an opportunity to develop leadership within the firm through strategic planning, resource management, project management and mentoring. Pride of ownership grants Pickering the ability to provide superior client service with the most professional skills available.

Attachment: Pickering Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

SERVICE & GOOD WORK

OUR FOUNDATION, OUR FUTURE.

Attachment: Pickering Proposal (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

Pickering

126 RUE MAGNOLIA, BILOXI, MS 39530
PHONE: 228.432.5925 FAX: 228.432.592 WWW.PICKERINGFIRM.COM

Minutes
PROCUREMENT SELECTION COMMITTEE

11/14/22
Date

RE: Engineering Services

Members Present: Maureen Anderson, Jerry Island, Chanse Watson, Blaine Lafontaine

The Committee reviewed _____ proposals submitted for the services referenced above using the following selection criteria for evaluation:

Criteria	Maximum Points
Qualifications	40
Experience	40
Capacity for Performance	20
Total Points	100

Pursuant to the HUD regulation entitled "Uniform Administrative Requirements for Grants and Cooperative Agreements to State, Local and Federally Recognized Indian Tribal Governments", said regulation being referred to as the "Common Rule" and the Selection and Procurement Procedures for Hancock County, MS the Committee, therefore recommends the selection of the firm of Neel-Schaffer to perform Engineering Services.

Member Consultant Selection Committee

Member Consultant Selection Committee

Member Consultant Selection Committee

Member Consultant Selection Committee

Member Consultant Selection Committee

Member Consultant Selection Committee

Attachment: Rating Sheets (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

RECOMMENDATION OF PROCUREMENT SELECTION COMMITTEE

RE: Engineering Services

Pursuant to the HUD regulation entitled "Uniform Administrative Requirements for Grants and Cooperative Agreements to State, Local and Federally Recognized Indian Tribal Governments", said regulation being referred to as the "Common Rule". Hancock County, MS requested proposals for Engineering Services.

The following proposals were received in the Hancock County Port and Harbor office no later than 9:00am on November 14, 2022. The Selection Committee met on November 14, 2022 to review the proposals received from the following firms and/or individuals:

1. Pickering
2. Allen ; Hoshall
3. MP Design Group
4. Neel Schaffer
5. Digital Engineering
6. _____

Each Committee member assigned points to each proposal based on the content of the proposal. The firm receiving the highest number of points is deemed by this Committee to e the most advantageous to the County. We, therefore, recommend award of a contract to Neel-Schaffer. The firms that were evaluated are listed in order of the points assigned.

Firm	Total Points
Pickering	290
Allen ; Hoshall	318
MP Design Group	258
Neel Schaffer	361
Digital Eng.	355

Member Consultant Selection Committee

Member Consultant Selection Committee

Member Consultant Selection Committee

Member Consultant Selection Committee

Member Consultant Selection Committee

Member Consultant Selection Committee

Attachment: Rating Sheets (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

CERTIFICATION

This is to certify that I, [signature], am a member of the Selection Committee for the CDBG Program for Hancock County, MS and that I understand that I am prohibited by law from participating in the selection of or the award of a contract to a professional if a conflict of interest exists.

Such a conflict would arise when:

a. The employee, officer, or agent;
b. Any member of their immediate family;
c. His or Her partner, or;
d. An organization which employs, or is about to employ, any of the above, has a financial or other interest in the firm selected for award.

I have no conflict of interest in the selection of the Engineering Consultants listed below:

1. Pickering
2. Allen & Hoshall
3. MP Design Group
4. Neel-Schaffer
5. Digital Engineering
6. _____
7. _____
8. _____

[signature]
Signature

11/15/2022
Date

Attachment: Rating Sheets (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

HANCOCK COUNTY, MS

DATE 11/14/22

SELECTION COMMITTEE

SELECTION OF: Engineering Services

Name of Committee Member: JERRY ISLAND

	CRITERIA	MAXIMUM POINTS
1.	QUALIFICATIONS - Information reflecting Qualifications of persons to be assigned To provide services	40
2.	EXPERIENCE - Information reflecting the experience of the bidder as related to the scope of work outlined above. The information submitted should as a minimum include: (1)Type of related work; (2) Size and Funding level of projects; (3) Experience with CDBG and other federal projects	40
3.	CAPACITY FOR PERFORMANCE - Ability to perform the work in a timely manner. Proposal shall contain information regarding staff and other resources to be used in the implementation of the project.	20
	TOTAL POINTS	100

NAME OF PROPOSER	CRITERIA 1-2-3	TOTAL POINTS
PICKERING	31/30/19/	80
ALLEN & HOSHALL	33/29/17/	79
M.P DESIGN GROUP	25/20/15/	60
NEEL-SCHAFFER	36/36/19/	91
DIGITAL ENGINEERING	34/33/18/	85

Attachment: Rating Sheets (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

CERTIFICATION

This is to certify that I, CHANSE P. WATSON, am a member of the Selection Committee for the CDBG Program for Hancock County, MS and that I understand that I am prohibited by law from participating in the selection of or the award of a contract to a professional if a conflict of interest exists.

Such a conflict would arise when:

a. The employee, officer, or agent;
b. Any member of their immediate family;
c. His or Her partner, or;
d. An organization which employs, or is about to employ, any of the above, has a financial or other interest in the firm selected for award.

I have no conflict of interest in the selection of the Engineering Consultants listed below:

1. PICKERING
2. ALLEN + HOSHALL
3. MP DESIGN GROUP
4. NOEL - SCHAFFER
5. DIGITAL ENGINEERING
6.
7.
8.

Signature

11/14/2022

Date

Attachment: Rating Sheets (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

HANCOCK COUNTY, MS

DATE 11/14/2022

SELECTION COMMITTEE

SELECTION OF: Engineering Services

Name of Committee Member: CHANSE WATSON

	CRITERIA	MAXIMUM POINTS
1.	QUALIFICATIONS – Information reflecting Qualifications of persons to be assigned To provide services	40
2.	EXPERIENCE – Information reflecting the experience of the bidder as related to the scope of work outlined above. The information submitted should as a minimum include: (1)Type of related work; (2) Size and Funding level of projects; (3) Experience with CDBG and other federal projects	40
3.	CAPACITY FOR PERFORMANCE – Ability to perform the work in a timely manner. Proposal shall contain information regarding staff and other resources to be used in the implementation of the project.	20
	TOTAL POINTS	100

NAME OF PROPOSER	CRITERIA 1-2-3	TOTAL POINTS
		100
PICKERING	32/20/15/	67
ALLEN + HOSTHALL	37/32/15	84
MP DESIGN GROUP	20/20/15/	55
NEEL-SCHAFFER	40/40/18/	98
DIGITAL ENGINEERING	33/35/15/	83

Attachment: Rating Sheets (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

CERTIFICATION

This is to certify that I, Maureen Anderson, am a member of the Selection Committee for the CDBG Program for Hancock County, MS and that I understand that I am prohibited by law from participating in the selection of or the award of a contract to a professional if a conflict of interest exists.

Such a conflict would arise when:

a. The employee, officer, or agent;
b. Any member of their immediate family;
c. His or Her partner, or;
d. An organization which employs, or is about to employ, any of the above, has a financial or other interest in the firm selected for award.

I have no conflict of interest in the selection of the Engineering Consultants listed below:

1. Pickering
2. Allen Hoshall
3. MP Design Group
4. Neel Schaffer
5. Digital Engineering
6.
7.
8.

Signature

11/14/22

Date

Attachment: Rating Sheets (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

HANCOCK COUNTY, MS

SELECTION COMMITTEE

DATE 11/14/22

SELECTION OF: Engineering Services

Name of Committee Member: Maureen Anderson

	CRITERIA	MAXIMUM POINTS
1.	QUALIFICATIONS – Information reflecting Qualifications of persons to be assigned To provide services	40
2.	EXPERIENCE – Information reflecting the experience of the bidder as related to the scope of work outlined above. The information submitted should as a minimum include: (1)Type of related work; (2) Size and Funding level of projects; (3) Experience with CDBG and other federal projects	40
3.	CAPACITY FOR PERFORMANCE – Ability to perform the work in a timely manner. Proposal shall contain information regarding staff and other resources to be used in the implementation of the project.	20
	TOTAL POINTS	100

NAME OF PROPOSER	CRITERIA 1-2-3	TOTAL POINTS
Pickering	40 20 20	80
Allen	40 25 20	85
MP Design Group	40 15 20	75
NS Neel Schaffer	40 37 20	97
DE Digital Eng	40 38 20 per	98 ea

Attachment: Rating Sheets (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

CERTIFICATION

This is to certify that I, Blaine Lafontaine, am a member of the Selection Committee for the CDBG Program for Hancock County, MS and that I understand that I am prohibited by law from participating in the selection of or the award of a contract to a professional if a conflict of interest exists.

Such a conflict would arise when:

a. The employee, officer, or agent;
b. Any member of their immediate family;
c. His or Her partner, or;
d. An organization which employs, or is about to employ, any of the above, has a financial or other interest in the firm selected for award.

I have no conflict of interest in the selection of the Engineering Consultants listed below:

1. Pickering
2. Allen & Hoshall
3. MP Design Group
4. Neel-Schaffer
5. Digital Engineering
6.
7.
8.

Signature

11/14/22

Date

Attachment: Rating Sheets (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

HANCOCK COUNTY, MS

DATE 11-14-22

SELECTION COMMITTEE

SELECTION OF: Engineering Services

Name of Committee Member: Blaine LaFontaine

	CRITERIA	MAXIMUM POINTS
1.	QUALIFICATIONS – Information reflecting Qualifications of persons to be assigned To provide services	40
2.	EXPERIENCE – Information reflecting the experience of the bidder as related to the scope of work outlined above. The information submitted should as a minimum include: (1)Type of related work; (2) Size and Funding level of projects; (3) Experience with CDBG and other federal projects	40
3.	CAPACITY FOR PERFORMANCE – Ability to perform the work in a timely manner. Proposal shall contain information regarding staff and other resources to be used in the implementation of the project.	20
	TOTAL POINTS	100

NAME OF PROPOSER	CRITERIA 1-2-3	TOTAL POINTS
Pickering	25 12 8 1 0 1	63
Allen & Hoshall	28 13 2 1 0 1	70
MP Design Group	28 13 0 1 0 1	68
NS (Ned-Schaffer)	30 13 5 1 0 1	75
DE (Digital Engineering)	38 13 3 1 8 1	89

Attachment: Rating Sheets (11713 : Spread Proposals fro Engineering Services and Rating Sheets from HCPHC)

BOARD OF SUPERVISORS

Hancock County
854 Highway 90, Suite A
Bay St. Louis, MS 39520

Telephone (228) 467-0172
Fax (228) 467-2691

November 17, 2022

Mrs. Laura Hipp
Deputy Executive Director
Mississippi Development Authority
501 North West Street
Jackson, MS 39201

Re: Letter of Support – Project Trojan

Dear Deputy Executive Director Hipp,

I am writing in my capacity as the President of the Hancock County Board of Supervisors to show the Board's full endorsement and strong support for the Hancock County Port and Harbor Commission in supporting a Fee-In-Lieu of Ad Valorem Taxes, under § 27-31-104 of the Mississippi Code, as amended, and in conjunction with local abatements and according to statute regarding Project Trojan. This letter of support for the Hancock County Port and Harbor Commission shall act as an inducement to such company to develop, construct and implement a new facility in and within Hancock County, Mississippi.

The Hancock County Board of Supervisors support and acknowledge that Hancock County and its citizens will benefit from a significate enhancement to its tax base and annual source of new property tax revenue over the expected useful life of Project Trojan, in addition to other benefits to the County.

In conclusion, the Hancock County Board of Supervisors provide their full support to the Hancock County Port and Harbor Commission to induce the Company with the Fee-In-Lieu of Ad Valorem Taxes to proceed with Project Trojan in Hancock County.

Please contact me if I can provide further information.

Sincerely,

Scotty Adam

President Scotty Adam
Hancock County Board of Supervisors

Attachment: Letter of Support - Project Trojan (11707 : Ratify letter of support regarding Project Trojan)