



Hancock County Board of Supervisors

Regular Meeting Agenda

March 6, 2023 at 9:00 AM

Board Meeting Room

1. Call to Order

- A) Pledge of Allegiance
- B) Invocation

2. Roll Call

3. Amendments to the Agenda

- A) Motion to accept the agenda.

4. Announcements

- A) The next regular scheduled Board of Supervisor's meeting will be held at 9:00 a.m., on March 20, 2023.**
- B) Biweekly payroll for ending date February 25, 2023 with check date March 3, 2023 totaled \$838,323.96.**
- C) The Hancock County Board of Supervisors will hold a public hearing on the public convenience and necessity of the incorporation of the new proposed West Hancock Port Bienville Fire Grading District this morning, at approximately 11:30 a.m., in the Board Meeting Room.**
- D) Electronic or Sealed bids for the construction of the Bayside Park Drainage Improvement, Phase 1, will be received by the Hancock County Board of Supervisors, 854 Highway 90, Suite A, Bay St. Louis, MS, until Monday, April 3, 2023 at 10:00 a.m.**

5. External Business Agenda

A) Port & Harbor Commission

1. Motion to accept the Hancock County Port and Harbor Commission's Resolution #20230227-01, Docket of Claims for February 27, 2023, in the amount of \$648,303.49 (GO: \$102,449.32; RR: \$269,801.18; IP: \$223,403.12; AP:\$52,649.87).

B) Digital Engineering - Bruce Newton and Mike Prine

1. Presentation of Stormwater Program Project Status as of March 1, 2023.
2. Motion to spread on the Minutes, the fully executed Notice to Proceed regarding the Lawrence Ladner Road Drainage Improvements Project.
3. Motion to authorize the Board President to sign contract documents with Gulf Coast Solutions, LLC regarding Project Road 374, and spread the fully executed contract on the Minutes.
4. Motion to spread on the Minutes, the Hancock County Selection Committee Rating Form, the Selection Committee Tally Sheet, and accept Chiniche Engineering as the highest rated firm and authorize the County Attorney to negotiate a contract and fee with Chiniche Engineering for the Firetower Road Drainage Study.

C) Coastal Mississippi - Judy Young

1. Presentation from Judy Young, CEO of Coastal Mississippi, regarding the March 2023 tourism update.

D) HUB International - Brenda Smith and Jim Casadaban

1. Presentation from HUB International regarding employee benefits and open enrollment.

E) Mississippi State University Extension Office - Tim Ray

1. Presentation from Tim Ray with MSU Extension office.

F) Gulfside Assembly - Cheryl Thompson

1. Presentation regarding Gulfside Assembly's 100th Anniversary Celebration Events.

G) Hancock County RSVP Luncheon - Lana Noonan

1. Presentation from Lana Noonan with Hancock County RSVP with an update and request for the fee to be waived at the Lakeshore Community Center on May 10, 2023 for the Retired Senior Volunteers Luncheon.

6. Departmental Agendas

A) Emergency Management Agency

B) E-911/Dispatch

1. Motion to approve Dispatcher Jessica Railey to attend the NECI 40-Hour Basic Communications Course at Gulfport Police Department on March 27-31, 2023. The total cost is \$395.00, plus overtime if deemed necessary.
2. Motion to approve hiring Christopher Webb as a full-time dispatcher at the rate of pay of \$14.00 per hour, effective March 6, 2023, pending successful completion of a drug screen and physical and a 90 day probationary period.

C) Animal Shelter

1. Motion to approve removing Weston Liesch from McLeod Park payroll, effective March 11, 2023.
2. Motion to approve hiring Taran Lunsford at the Animal Shelter, full-time, at a rate of pay of \$11.95 per hour, pending successful competition of physical and drug screens.

D) Justice Court

1. Motion to spread on the Minutes, the Oath of Office for Hancock County Justice Court Deputy Clerks for March 2023.

E) IT Department**F) Purchasing**

1. Motion to approve the purchase of Yamaha Twin F150's for the amount of \$30,900, from Seven C's Marine, for the Sheriff's Department and spread both quotes on the Minutes.
2. Motion to authorize the purchase of three (3) Dodge Chargers from Pine Belt Auto Group off state contract 8200065474 at a price of \$34,631 per vehicle, which includes wheel covers, vinyl rear seat and V8 engine to be paid for, from the Sheriff's Gaming Account.
3. Motion to approve and spread on the Minutes, the Credit Card Report for March 6 2023. This report reflects all credit card charges that are currently on the docket for payment.
4. Motion to approve the purchase of forty (40) Glock weapons for the Sheriff's Department for the amount of \$17,360 from The Southern Connection, spread both quotes on the Minutes, and authorize budget amendment.
5. Motion to approve the purchase of Duty Holsters and Mag Pouches from Slidell Army Supply in the amount of \$7,514 for the Sheriff's Department and spread both quotes on the Minutes.
6. Motion to authorize the purchase of a grinder pump from Fluid Process & Pumps in the amount of \$15,350 for the Sheriff's Department and spread both

quotes on the Minutes.

7. Motion to correct the state contract number on the Canon copies that were approved at the February 22, 2023 meeting. The copiers all have the same state contract number, which is #8200062043.
8. Motion to approve and authorize the Board President to sign the 48 month rental/lease of a Canon Imagerunner DX 4835i multifunctional digital copier with monthly maintenance agreement for the Sheriff's Department (Jail Kitchen), from MS State Contract No. 8200062043, effective dates May 1, 2022-April 30, 2023. The total contract price is \$140 from Canon, and spread the Rental Agreement on Minutes.

G) Planning and Zoning

1. Motion to approve the Planning Commission Meeting Minutes held on February 16, 2023

H) Parks & Recreation

1. Motion to rescind hiring Raymond Gary for full-time security at McLeod Park, at a rate of pay of \$12.00 per hour, which was approved at the February 22, 2023 meeting, he did not show up for physical and drug screening.
2. Motion to approve adding Weston Liesch to McLeod Park payroll for full-time security, at a rate of pay of \$12.00 per hour, effective March 12, 2023.

I) Inventory Clerk

1. Motion to approve the removal and disposal of assets on the attached Exhibit A as they hold no value to the county due to all assets being broken beyond repair and will be discarded.
2. Motion to approve the removal of assets: 6090 (John Deere Tractor vin no. 1LV4720HCAY840129), 2371 (Backhoe vin no. N6C401240) and 833 (Dozer vin no. 1FW00441) as they are no longer needed for county purposes and will be sent to public auction and authorize Board President's signature on Schedule A from Jeff Martin Auctioneers.

J) Comptroller

1. Motion to approve the attached budget amendments
2. Motion to approve the docket of claims for March 6, 2023, in the amount of \$2,701,116.79.
3. Motion to approve the following Interfund Transfers:
 - a. Transfer into Fleet Maintenance \$50,000, of that \$14,000 from the general fund, \$33,000 from the road fund, and \$3,000 from the seawall fund.

K) Board Secretary

1. Motion to approve the Regular Meeting Minutes of Wednesday, February 22, 2023 at 9:00 a.m.

7. Elected/Appointed Agendas

A) Sheriff's Office

1. Motion to spread on the Minutes and add to inventory, the Court Awarded Semi-automatic hand gun (see attached order) Ruger Model ECP 9mm Caliber, serial number 459-00171.
2. Motion to spread on the Minutes, acknowledgement of the receipt of the monthly inmate meal log from the Hancock County Adult Detention Center for the month of February 2023, as on file with the County Administrator, pursuant to Mississippi State Statute 19-25-74.
3. Motion to approve and authorize the Board President and Sheriff to sign the Memorandum of Understanding between the Mississippi Transportation Commission, Sheriff, and Board of Supervisors.
4. Motion to approve Jordan Jones to go to the 18th Annual Conference on Crimes against Women on May 22 – 25, 2023 in Dallas, Texas. She will need a check for a hotel room, tuition \$595.00, advancement pay \$280.00.
5. Motion to spread on the Minutes, the following personnel changes:
 - a. Remove Aaron Jones from payroll, effective March 03, 2023.
 - b. Add Gabrielle Lauga to the payroll as a full-time DUI Deputy, at a rate of \$21.50 per hour, effective March 15, 2023.
 - c. Add Almond Lumpkin Jr., to payroll as a full-time Deputy, at a rate of \$20.00 per hour, effective March 06, 2023.
 - d. Adjust the following to Sergeant's pay, at a rate of pay of \$21.00 per hour, effective March 12, 2023: Michael Blackwell, Allen Weaver, and Scottie Byrd.
 - e. Adjust John Nelson's pay to Lieutenant's pay, at a rate of pay of \$22.00 per hour, effective March 12, 2023.

B) Tax Assessor

1. Motion to approve and spread on the Minutes, the attached Increase/Decrease in Assessments.

C) Circuit Clerk

D) County Court

E) Youth Court/Family Treatment Court

F) Chancery Clerk

1. Motion to spread on the Minutes the Chancery Clerk's February Land Redemption Settlement Check for \$8,103.17 to the General Fund, and the Settlement Report.

G) County Engineer

1. Motion to approve and authorize the Board President to Sign Closeout Documents related to Hurricane Zeta Clermont Harbor Pier Repairs Project.
2. Motion to request authorization to advertise for Beach Boulevard Hurricane Zeta Repairs for Federal Aid Project ER-0023-00(056)LPA/108754-701000 and letter from MDOT on the Minutes.

H) Road Manager

1. Motion to approve hiring Kamden Ladner as a Class III Laborer in the Road Department North, at a rate of pay of \$12.50 per hour, effective upon successful completion of physical and screening.
2. Motion to approve hiring Steven Perry as a Class III Laborer in the Road Department North, at a rate of pay of \$12.50 per hour, effective upon successful completion of physical and screening.
3. Motion to remove Terry Moakley from payroll in the Road Department North due to his resignation, effective February 23, 2023.
4. Motion to approve hiring Kevin Sevin in the Road Department South as a Class III Laborer, at a rate of pay of \$12.50 per hour, effective upon successful completion of physical and drug test.
5. Motion to accept 2023 employee pay scale list and spread on the Minutes.
6. Motion to approve position based pay changes for March 2023, and authorize any necessary budget amendments.
7. Motion to approve and authorize the Board President to sign the Auction Agreement from Jeff Martin Inc., Auctioneers as well as the amended Schedule A addendum to the Agreement.

I) Grant Administrator

1. Motion to ratify the Resolution of Hancock County Board of Supervisors authorizing MS Outdoor Stewardship Trust Fund Application and cover letter signed by Board President.
2. Motion to spread on the Minutes the MDOT Single Audit Certification form as submitted on February 27, 2023.
3. Motion to spread on the minutes the MS Outdoor Stewardship Trust Fund grant application submitted for McLeod Park bulkhead improvements.

J) County Administrator

1. Discussion and request from County Administrator, Jimmie Ladner Jr., for an Executive Session with the Board of Supervisors in reference to Personnel Issues.

2. Motion to approve travel for David Depreo to attend Mississippi VA CVSO Training on March 21 - 24, 2023 in Columbus, Mississippi. He will need hotel accommodation, mileage and per diem.
3. Motion to discuss and spread on the Minutes, letter of proposal from SMPDD dated February 15, 2023, to conduct a highest and best use preliminary study for the Lakeshore Marina.

K) County Attorney

1. Motion to ratify the Board President's signature on the Supplemental Agreement Number 1 to the Agreement for Professional Services between Hancock County Board of Supervisors and Neel-Schaffer, Inc., regarding the additional scope of the project in the amount of \$7,000 for revision of plans and specs to add drainage pipe for the Rotten Bayou Road project.

8. Supervisors Items

A) District 1

B) District 2

C) District 3

D) District 4

E) District 5

1. Discussion regarding implementing a curfew at the Dedeaux Ball Fields.

9. Public Comment

10. Executive Session

A) Motion to enter into Closed Session regarding the request for the need for an Executive Session for Personnel Issues.

B) Motion to enter into an Executive Session regarding Personnel Issues.

C) Motion to exit Executive Session

11. Adjourn/Recess

12. Public Hearing regarding new proposed West Hancock Port Bienville Fire Grading District

- A) Motion to spread on the Minutes, the proof of publication for the Public Hearing.