



Hancock County Board of Supervisors

Regular Meeting Agenda

February 22, 2023 at 9:00 AM

Board Meeting Room

1. Call to Order

- A) Pledge of Allegiance
- B) Invocation

2. Roll Call

3. Amendments to the Agenda

- A) Motion to accept the agenda.

4. Announcements

- A) **The next regular scheduled Board of Supervisor's meeting will be held at 9:00 a.m., on March 6, 2023.**
- B) **Biweekly payroll for ending date February 11, 2023 with check date February 17, 2023 totaled \$791,905.17.**
- C) **The Hancock County Board of Supervisors will hold a public hearing on the public convenience and necessity of the incorporation of the new proposed West Hancock Port Bienville Fire Grading District on Monday, March 6, 2023 at 11:30 a.m., in the Board Meeting Room.**
- D) **Electronic or Sealed bids for the construction of the Bayside Park Drainage Improvement, Phase 1, will be received by the Hancock County Board of Supervisors, 854 Highway 90, Suite A, Bay St. Louis, MS, until Monday, April 3, 2023 at 10:00 a.m.**

5. External Business Agenda

A) Port & Harbor Commission

1. Motion to accept Hancock County Port and Harbor Commission's Resolution #20230213-17, Docket of Claims for February 13, 2023, in the amount of \$1,031,466.47 (GO: \$219,611.49; RR: \$397,697.78; IP: \$265,300.31; AP: \$143,007.89; FAA: \$5,849.00).
2. Motion to accept Hancock County Port and Harbor Commission's Resolution #20230213-12, authorizing Execution of Lease Agreement with SSA Gulf, Inc., for approximately 3.75 Acres at Port Bienville Referred to as Lot 44 for a Term of Three Years, beginning February 1, 2023, at an Annual Rent of \$46,253.59 With a Five Percent (5%) Escalator.
3. Motion to accept Hancock County Port and Harbor Commission's Resolution #20230213-11, authorizing Staff to Execute a Sole-Source Purchase with Robinson Aviation, Inc. (RVA) to Replace Current UHF Receivers at the Stennis International Airport Air Traffic Control Tower in the amount of \$25,928.04.

B) Jeff Loftus – GRPC

1. Motion to correct the attachment for the Release of Claims for the MDEQ Solid Waste Assistance Grant #674 -FY21 HHWD Day that was spread at the January 17, 2023 Meeting, the new attachment reflects the corrected numbers.
2. Discussion regarding the HHWD Cost Proposal response from CARE Environmental.
3. Motion to authorize the County to advertise in a legal notice for Request for Proposals to collect Household Hazardous Waste during the Household Hazardous Waste Collection Day Event.

C) Digital Engineering - Bruce Newton and Mike Prine

1. Motion to spread on the Minutes, the engineer's recommendation letter and certified bid tabulation for project Road 374 Drainage Improvements.
2. Motion to spread on the Minutes, the fully executed Notice Of Award to Gulf Coast Solutions, LLC for project Road 374 Drainage Improvements.
3. Discussion/Motion to authorize Digital Engineering to advertise for Project 1.1 Bayside Park Drainage Improvements, Phase 1, with the Bid Opening April 3, 2023 at 10:00 a.m.
4. Motion to spread on the minutes, the revised NRCS Notice of Grant and Agreement Award. The Award/Project Period has been extended to August 18, 2023.
5. Motion to ratify signatures on the Notice to Proceed to Bottom 2 Top Construction, LLC, regarding Pontiac Drive and Texas Flat Road Subdivision Drainage Improvements, which was signed at the pre-construction conference

held on Thursday, February 16, 2023, and spread the Notice to Proceed on the Minutes.

6. Departmental Agendas

A) Emergency Management Agency

1. Motion to ratify and spread on the Minutes, Emergency Management Performance Grant Program - October 1, 2022 - September 30, 2023.
2. Motion to authorize payment of \$11,185.56 to Hancock Whitney Bank for Bayside VFD Engine 23 Pierce Pumper Tanker from Insurance Rebate Money (112-253-711). This payment will cover 3 monthly contract payments of \$3,728.52 ea.

B) E-911/Dispatch

1. Motion to rescind hiring Danielle Lauga as a full-time dispatcher from the February 6, 2023 Meeting.
2. Motion to approve hiring Destiny Cuevas as a full-time dispatcher at the rate of pay of \$14.50 per hour, effective February 22, 2023, pending successful completion of a drug screening and physical and a 90 day probationary period.

C) Animal Shelter

1. Motion to accept and spread on the Minutes, a donation to the Hancock County Animal Shelter in the amount of \$5,000 from Alexander Brown on behalf of the Jerry Dixon celebration.

D) Justice Court

E) IT Department

F) Purchasing

1. Motion to approve and spread on the Minutes, the Credit Card Report for February 22, 2023. This report reflects all credit card charges that are presently on the docket for payment.
2. Motion to approve and authorize the Board President to sign the 48 month rental/lease of a Canon Imagerunner DX 4835i multifunctional digital copier with monthly maintenance agreement for Purchasing Department, from MS State Contract No. 8200062043, effective dates May 1, 2022 - April 30, 2023. The total contract price is \$174 from Canon, and spread the Rental Agreement on the Minutes. This will replace the current copier (128.72) that has expired.
3. Motion to approve and authorize the Board President to sign the 48 month rental/lease of a Canon Imagerunner DX C5840i multifunctional digital copier for Youth Court from MS State Contract No. 8200062043, effective dates May 1, 2022 - April 30, 2023. The total contract price is \$250.00/month; from

Canon, and spread the Rental Agreement on the Minutes. This will replace the present copier (\$227/mo.) that has expired.

4. Motion to approve and authorize the Board President to sign the 48 month rental/lease of a Canon Imagerunner DX 5840i multifunctional digital copier for The Tax Collector's Office off MS State Contract No. 8200062043, effective dates May 1, 2022 - April 30, 2023. The total contract price is \$178/month; from Canon, and spread the Rental Agreement on the Minutes. This will replace the present copier (\$174.54) that has expired.
5. Motion to approve and authorize the Board President to sign the 48 month rental/lease of a Canon Imagerunner DX 5850i multifunctional digital copier for the Attorney's Office (D.A.) off MS State Contract No. 8200062043, effective dates May 1, 2022 - April 30, 2023. The total contract price is \$270/month; from Canon, and spread the Rental Agreement on the Minutes. This will replace the present copier (\$276.10) that has expired.
6. Motion to approve and authorize the Board President to sign the 48 month rental/lease of a Canon Imagerunner DX 4835i i multifunctional digital copier for Chancery Clerk from MS State Contract No. 8200062043, effective dates May 1, 2022 - April 30, 2023. The total contract price is \$179/month; from Canon, and spread the Rental Agreement on the Minutes. This will replace the present copier (\$160.96) that has expired.
7. Motion to approve and authorize the Board President to sign the 48 month rental/lease of a Canon Imagerunner DX 527iF multifunctional digital copier for the Sheriff's Office (Circuit Court) from MS State Contract No. 8200062043, effective dates May 1, 2022 - April 30, 2023. The total contract price is \$75/month; from Canon, and spread the Rental Agreement on the Minutes. This will replace the present copier (\$65.06) that has expired.
8. Motion to approve and authorize the Board President to sign the 48 month rental/lease of a Canon Imagerunner DX C3830i multifunctional digital copier for the Sheriff's Office (Medical Jail) from MS State Contract No. 8200062043, effective dates May 1, 2022 - April 30, 2023. The total contract price is \$185 /month; from Canon, and spread the Rental Agreement on the Minutes. This will replace the present copier (\$177/ month) that has expired.
9. Motion to reject the liquid CRS-2 liquid asphalt bid that was opened and taken under advisement at the February 6, 2023 meeting.
10. Motion to reject the microsurfacing bid that was opened and taken under advisement at the February 6, 2023 Meeting.
11. Motion to approve and accept the low and alternate for the annual Pest Control, Bank Depository, Portable Services, and Hot Bituminous term bids that were opened at the February 6, 2023 meeting, and spread on the Minutes.

G) Planning and Zoning

1. Motion to ratify the County Administrator's signature on the Request for NFIP Policyholder Personally Identifiable Information (PII) letter to the Federal Insurance Directorate Assistant Administrator or FID Deputy Assistant Administrator regarding participation in the Community Rating System.
2. Motion to approve the Planning Commission Meeting Minutes held on February 2, 2023
3. Motion to approve hiring Jamie Thompson as a full-time Permit Clerk at the rate of pay of \$12.00 per hour, effective February 22, 2023, pending successful completion of a drug screen and physical and a 90 day probationary period.

H) Parks & Recreation

1. Motion to approve hiring Raymond Gary for full-time security at McLeod Park, at a rate of pay of \$12.00 per hour, pending successful completion of physical and drug screen, effective February 22, 2023.
2. Motion to accept the resignation of Angela Moran Ladner from McLeod Park and remove from payroll, effective February 16, 2023.
3. Motion to approve hiring Peggy Bennett full-time at McLeod Park at a rate of pay of \$12.00 per hour, effective Wednesday, February 22, pending successful physical and drug screening.

I) Inventory Clerk

J) Comptroller

1. Motion to approve the pauper request regarding John Johnson, and spread the letter from the Hancock County Coroner, Jeff Hair on the Minutes.
2. Motion to approve the docket of claims for February 22, 2023 in the amount of \$1,258,983.05.

K) Board Secretary

1. Motion to approve the Regular Meeting Minutes of Monday, February 6, 2023 at 9:00 a.m.

7. Elected/Appointed Agendas

A) Sheriff's Office

1. Motion to spread on the Minutes and add to inventory, the Court Awarded Semi-automatic handgun (see attached order) Glock 27 .40 Caliber, serial number CDA950US.
2. Motion to approve and authorize the Board President to sign the Preventive

Maintenance Service Agreement for technical support services for the Sheriff's Office with Powers of Mississippi, Inc., in the amount of \$4,200.00 for a 1 year term.

3. Motion to spread on the Minutes, the following personnel changes:
 - a. Remove Natasha Smith from payroll, effective February 22, 2023.
 - b. Add Bailey Ordoyne to the payroll as a full-time Correction Officer, at a rate of pay of \$16.00 per hour, effective February 22, 2023.
4. Motion to add Greg Kothmann to the Civil Service Commission, at a rate of pay of \$100.00 per month, effective February 22, 2023.

B) Tax Assessor

C) Circuit Clerk

1. Motion to spread on the Minutes, the Final Grand Jury Report for February 2023.

D) County Court

E) District Attorney's Office

1. Motion to ratify and spread on the Minutes, the transfer of Jeremy Lawrence Necaise to a position with the State of Mississippi and to approve George Peterman to fill the position of Assistant District Attorney for Hancock County at the same salary of \$80,000.00, with an effective date of March 1, 2023.

F) Youth Court/Family Treatment Court

G) Chancery Clerk

1. Motion to spread on the Minutes the Chancery Clerk's January Land Redemption Settlement Check for \$10,951.93 to the General Fund, and the Settlement Report.
2. Motion to spread on the Minutes, Records Management Claim for February 2023.

H) County Engineer

1. Motion to approve and authorize the Board President and Clerk of Board to sign the Board Order Awarding a Contract to Gills Crane and Dozer Service, Inc., for Project No. LSBP-23 (11) South Railroad Street.

I) Road Manager

1. Discussion regarding petition request from E911 to name a private road at the end of Road 258, Road 258 Extension.
2. Motion to remove Rickey Saucier from the Road Department South's payroll, due to his resignation, effective January 10, 2023.

3. Discussion regarding request from Josh Desalvo asking the Road Department to Stripe Lagan & Central within the City of Bay Saint Louis.
4. Motion to approve the low quote from Morreale Construction, LLC, to demolish the Harbor Master building for the amount of \$5,000.00, and spread both quotes on the Minutes.
5. Discussion regarding paving Washington Street and the Courthouse parking lots
6. Discussion regarding Petition for Mint Julep Drive and Road 374

J) Grant Administrator

1. Motion to spread on the Minutes, the fully executed Mississippi Municipality and County Water Infrastructure Grant Subaward Agreement for Leetown Road drainage project.

K) County Administrator

1. Motion to ratify County Administrator's signature on the Request for NFIP Policyholder Personally Identifiable Information (PII) regarding Privacy Act Request for FEMA Files/Information.
2. Motion to spread on the Minutes, American Medical Response's January 2023 response time report and the January AMR Rapport for Hancock County.

L) County Attorney

1. Discussion and Motion to spread on the Minutes, Letter from Mississippi Department of Environmental Quality regarding Rusty Clark's filing an Application to Conduct a Surface Mining Operation.
2. Motion to approve and authorize the Board President's signature on the Master Services Agreement with DCMC Partners to provide Pre-Disaster Recovery Consulting Services for Hancock County, Mississippi pursuant to the RFQ Rating and Talley Sheets scores; awarded at the Monday, December 5, 2022 Meeting.

8. Supervisors Items

A) District 1

B) District 2

C) District 3

D) District 4

E) District 5

1. Discussion regarding requesting a weight limit for the temporary Kiln Delisle

Bridge.

9. Public Comment

10. Executive Session

- A) Motion to enter into closed session to determine the need for an executive session regarding a business transaction and discussion regarding the prospective purchase of land.**
- B) Motion to enter into an executive session for transaction of business and discussion regarding the prospective purchase of land.**
- C) Motion to exit executive session**

11. Adjourn/Recess