

AGENDA
HANCOCK COUNTY REGIONAL SOLID WASTE
February 8, 2021 at 8:30 a.m.
City of Bay St. Louis Conference Room
Bay St. Louis, MS

1. Call to Order
2. Pledge of Allegiance
3. Moment of Silence
4. Public Recognition or Comments
 - a. Charles Bourgeois (Regarding Class II Rubbish Site)
5. Board of Director Comments
6. **Consent Agenda**
 - A. Motion to Approve minutes dated January 11, 2021.
 - B. Motion to approve docket dated February 8, 2021 in the amount of \$288,656.66.
 - C. Motion to Accept Statement of Revenue and Expense and Balance Sheet dated for January 14, 2021.
7. Hancock County Solid Waste Enforcement Officer Report
8. Engineer Report
9. Administrator Report
10. Attorney Report
11. Adjourn

**MINUTES OF THE
HANCOCK COUNTY REGIONAL SOLID WASTE
MANAGEMENT AUTHORITY
January 11, 2021**

The Board of Directors of the Hancock County Regional Solid Waste Management Authority held its regular meeting at the City of Bay St. Louis Conference Center at 8:30 a.m.

Call to Order

The meeting of the Board of Directors convened at 8:30 A.M. January 11, 2021 at the Bay St. Louis Conference Center Located at 598 Main Street, Bay Saint Louis, MS.

Board Members physically present at the start of the meeting were Jeremy Burke, Mike Smith, Eddie Favre, Mike Favre, and Nancy Depreo. On phone conference was Director Mike Reso.

Board Attorney Heather Smith was present.

Dawn Malley representing Compton Engineering, Administrator was present.

It was determined there was a quorum and the following proceedings were held.

**MOTION TO SPREAD ON MINUTES THE RECYCLING DUMPSTER LOCATED AT
CITY OF WAVELAND CITY HALL TO HAVE AN ON-CALL PICKUP ADDED AS
NEEDED**

Motion was made by Director Mike Smith seconded by Director Nancy Depreo to spread on minutes the recycling dumpster located at City of Waveland City Hall to have an on-call pickup added as needed.

The following roll call vote was taken.

VOTING YEA: Directors Jeremy Burke, Mike Smith, Mike Reso, Mike Favre, Eddie Favre and Nancy Depreo.

VOTING NAY: None

ABSENT AND NOT VOTING: Directors Jeffrey Reed and Greg Shaw

Motion was declared carried.

MOTION TO APPROVE MINUTES DATED DECEMBER 14, 2020

Motion was made by Director Nancy Depreo seconded by Director Mike Favre to approve minutes dated December 14, 2020.

The following roll call vote was taken.

**MINUTES OF THE
HANCOCK COUNTY REGIONAL SOLID WASTE
MANAGEMENT AUTHORITY
January 11, 2021**

VOTING YEA: Directors Jeremy Burke, Mike Smith, Mike Reso, Mike Favre, Eddie Favre and Nancy Depreo.

VOTING NAY: None

ABSENT AND NOT VOTING: Directors Jeffrey Reed and Greg Shaw

Motion was declared carried.

ORDER TO APPROVE DOCKET DATED JANUARY 11, 2021

Motion was made by Director Nancy Depreo seconded by Director Mike Favre to approve the docket dated January 11, 2021 in the amount of \$263,605.18.

The following roll call was taken.

VOTING YEA: Directors Jeremy Burke, Mike Smith, Mike Reso, Mike Favre, Eddie Favre and Nancy Depreo.

VOTING NAY: None

ABSENT AND NOT VOTING: Directors Jeffrey Reed and Greg Shaw

Motion was declared carried. A copy of the docket is attached hereto as Exhibit A.

**MOTION TO ACCEPT THE STATEMENT OF REVENUE AND EXPENSE SHEET
AND BALANCE SHEET DATED JANUARY 6, 2021**

Motion was made by Director Nancy Depreo seconded by Director Mike Favre to accept the Statement of Revenue and Expense Sheet and Balance Sheet dated for January 6, 2021.

The following roll call was taken.

VOTING YEA: Directors Jeremy Burke, Mike Smith, Mike Reso, Mike Favre, Eddie Favre and Nancy Depreo.

VOTING NAY: None

ABSENT AND NOT VOTING: Directors Jeffrey Reed and Greg Shaw

Motion was declared carried. A copy of the sheet is attached hereto as Exhibit B.

**MOTION TO AUTHORIZE FOR CHAIRMAN JEREMY BURKE TO SIGN
ENGAGEMENT LETTER FROM TOPP MCWHORTER HARVEY, PLLC**

**MINUTES OF THE
HANCOCK COUNTY REGIONAL SOLID WASTE
MANAGEMENT AUTHORITY
January 11, 2021**

Motion was made by Director Nancy Depreo seconded by Director Mike Favre to authorize Chairman Jeremy Burke to sign engagement letter from TOPP McWhorter Harvey, PLLC.

The following roll call was taken.

VOTING YEA: Directors Jeremy Burke, Mike Smith, Mike Reso, Mike Favre, Eddie Favre and Nancy Depreo.

VOTING NAY: None

ABSENT AND NOT VOTING: Directors Jeffrey Reed and Greg Shaw

Motion was declared carried. A copy of the attached letter hereto as Exhibit C.

ORDER TO ADJOURN

Motion was made by Director Mike Favre seconded by Director Nancy Depreo to adjourn.

The following roll call was taken:

VOTING YEA: Directors Jeremy Burke, Mike Smith, Mike Reso, Mike Favre, Eddie Favre and Nancy Depreo.

VOTING NAY: None

ABSENT AND NOT VOTING: Directors Jeffrey Reed and Greg Shaw

Motion was declared carried and the meeting was adjourned.

Minutes of the January 11, 2021 meeting.

Approved by:

	Chairman	
Jeremy Burke	Title	Date

**DOCKET OF CLAIMS
2/8/2021**

	<u>AMOUNT</u>	<u>CHECK BALANCE</u>
The First		
BEGINNING CHECK BOOK BALANCE		\$130,637.13
DEPOSITS		
Interest December 2020	\$ 230.34	\$130,867.47
City of Waveland (December 2020 Collection Billing and Dumpster)	\$ 26,446.95	\$157,314.42
City of Diamondhead (December 2020 Collection Billing)	\$ 39,618.50	\$196,932.92
City of Bay St. Louis (December 2020 Collection Billing)	\$ 45,931.89	\$242,864.81
City of Bay St. Louis (Dumpsters December 2020)	\$ 596.08	\$243,460.89
Hancock County (December 2020 Collection Billing)	\$ 71,615.50	\$315,076.39
Hancock County (Dumpster December 2020)	\$ 3,866.46	\$318,942.85
Hancock County (Mill January 2021)	\$ 96,912.50	\$415,855.35
	\$ -	\$415,855.35
	\$ -	\$415,855.35
	\$ -	\$415,855.35

Total \$ 285,218.22

CHECKS

Withdrawals/Payments

		\$415,855.35
Ck# 3454 Jeremy Burke (Per Diem 1-11-21)	\$ 40.00	\$ 415,815.35
Ck# 3455 Mike Smith (Per Diem 1-11-21)	\$ 40.00	\$ 415,775.35
Ck# 3456 Eddie Favre (Per Diem 1-11-21)	\$ 40.00	\$ 415,735.35
Ck# 3457 Mike Favre (Per Diem 1-11-21)	\$ 40.00	\$ 415,695.35
Ck# 3458 Mike Reso (Per Diem 1-11-21)	\$ 40.00	\$ 415,655.35
Ck# 3459 Gulf Coast Bookkeeping (Bookkeeping & year end Recon 2021)	\$ 225.00	\$ 415,430.35
Ck# 3460 King Construction (Landfill January 2021)	\$ 21,014.00	\$ 394,416.35
Ck# 3461 Waste Mang. Pecan Grove (Disposal January 2021)	\$ 47,396.25	\$ 347,020.10
Ck# 3462 Waste Mang. (Collection/Bulky/Carts January 2021)	\$ 183,309.48	\$ 163,710.62
Ck# 3463 Waste Mang. (Dumpsters @ King Landfill Jan 2021)	\$ 655.82	\$ 163,054.80
Ck# 3464 Waste Mang (BSL Dumpster January 2021)	\$ 596.08	\$ 162,458.72
Ck# 3465 Waste Mang (HC Dumpster January 2021)	\$ 3,599.34	\$ 158,859.38
Ck# 3466 Waste Mang. (Waveland Dumpster January 2021)	\$ 223.68	\$ 158,635.70
Ck# 3467 Waste Mang. (Recycle Dumpsters December 2020)	\$ 14,284.27	\$ 144,351.43
Ck# 3468 Compton Engineering (Admin. January 2021)	\$ 1,700.00	\$ 142,651.43
Ck# 3469 Butler Snow (Attorney January 2021)	\$ 2,250.00	\$ 140,401.43
Ck# 3470 Waste Mang. (Recycle Dumpsters January 2021)	\$ 13,202.74	\$ 127,198.69
	\$ -	\$ -
	\$ -	\$ -
	\$ -	\$ -

\$ 288,656.66

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Accrual Basis

Hancock County Solid Waste Authority

Statement of Revenue & Expense

December 2020

	Dec 20	Budget	Oct - Dec 20	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
Collection Fees					
City of Bay St. Louis					
Bulky Waste	4,957.31	5,081.25	14,871.93	15,243.75	60,975.00
Collection	40,974.58	41,999.00	122,923.74	125,997.00	503,988.00
Total City of Bay St. Louis	45,931.89	47,080.25	137,795.67	141,240.75	564,963.00
City of Diamondhead					
Bulky Waste	2,883.50	2,955.58	8,650.50	8,866.75	35,467.00
Cart Rental	3,634.00	3,634.00	10,902.00	10,902.00	43,608.00
Collection	33,101.00	33,928.58	99,303.00	101,785.75	407,143.00
Total City of Diamondhead	39,618.50	40,518.16	118,855.50	121,554.50	486,218.00
City of Waveland					
Bulky Waste	2,821.61	2,892.17	8,464.83	8,676.50	34,706.00
Collection	23,321.98	23,905.08	69,965.94	71,715.25	286,861.00
Total City of Waveland	26,143.59	26,797.25	78,430.77	80,391.75	321,567.00
Hancock County					
Bulky Waste	5,821.75	5,967.33	17,465.25	17,902.00	71,608.00
Cart Rental	7,337.00	7,337.00	22,011.00	22,011.00	88,044.00
Collection	58,456.75	59,918.17	175,457.60	179,754.50	719,018.00
Total Hancock County	71,615.50	73,222.50	214,933.85	219,667.50	878,670.00
Total Collection Fees	183,309.48	187,618.16	550,015.79	562,854.50	2,251,418.00
Dumpster Fees					
Bay St. Louis	596.08	1,250.00	2,756.60	3,750.00	15,000.00
Diamondhead	0.00	0.00	0.00	0.00	0.00
Waveland	303.36	321.00	910.08	963.00	3,852.00
Emergency Rolloffs	0.00	350.00	0.00	1,050.00	4,200.00
Hancock County	3,866.46	3,791.67	13,293.70	11,375.00	45,500.00
Total Dumpster Fees	4,765.90	5,712.67	16,960.38	17,138.00	68,552.00
Interest (Bank)	230.34	258.33	580.47	775.00	3,100.00
Total Income	188,305.72	193,589.16	567,556.64	580,767.50	2,323,070.00
Expense					
Collection and Dumpster Expense					
Garbage Collection	183,309.48	187,618.17	549,928.44	562,854.50	2,251,418.00
Dumpsters and Rolloffs	4,765.90	5,712.67	17,047.73	17,138.00	68,552.00
Total Collection and Dumpster Expense	188,075.38	193,330.84	566,976.17	579,992.50	2,319,970.00
Other Ordinary Expenses					
Administrator	1,700.00	1,700.00	5,100.00	5,100.00	20,400.00
Advertising	0.00	29.17	49.12	87.50	350.00
Attorney	2,250.00	2,250.00	6,750.00	6,750.00	27,000.00
Audit	0.00	708.33	0.00	2,125.00	8,500.00
Bookkeeping	150.00	166.67	450.00	500.00	2,000.00
Directors Fees	240.00	416.67	720.00	1,250.00	5,000.00
Engineering	0.00	1,250.00	0.00	3,750.00	15,000.00
Garbage Disposal	53,572.05	48,166.67	167,363.29	144,500.00	578,000.00
Insurance	0.00	1,500.00	8,923.24	4,500.00	18,000.00
Miscellaneous	0.00	25.00	0.00	75.00	300.00
Plan Amendment Expense	0.00	4,216.67	0.00	12,650.00	50,600.00
Public Notice Outreach	0.00	500.00	0.00	1,500.00	6,000.00
Recycling Dumpsters	0.00	14,833.33	27,878.21	44,500.00	178,000.00
Roll-Offs King Landfill	0.00	716.67	1,311.64	2,150.00	8,600.00
Rubbish Landfill	17,617.75	17,916.67	60,486.50	53,750.00	215,000.00
Seminars/Travel	0.00	16.67	0.00	50.00	200.00
SW Enforcement Officer	0.00	2,500.00	0.00	7,500.00	30,000.00
Total Other Ordinary Expenses	75,529.80	96,912.52	279,032.00	290,737.50	1,162,950.00
Total Expense	263,605.18	290,243.36	846,008.17	870,730.00	3,482,920.00

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Accrual Basis

Hancock County Solid Waste Authority

Statement of Revenue & Expense

December 2020

	Dec 20	Budget	Oct - Dec 20	YTD Budget	Annual Budget
Net Ordinary Income	-75,299.46	-96,654.20	-278,451.53	-289,962.50	-1,159,850.00
Other Income/Expense					
Other Income					
Grant (SW Officer)	0.00	1,875.00	0.00	5,625.00	22,500.00
Grant (Public Notice Outreach)	0.00	500.00	0.00	1,500.00	6,000.00
Millage	96,912.50	96,912.50	286,648.42	290,737.50	1,162,950.00
Total Other Income	96,912.50	99,287.50	286,648.42	297,862.50	1,191,450.00
Net Other Income	96,912.50	99,287.50	286,648.42	297,862.50	1,191,450.00
Net Income	21,613.04	2,633.30	8,196.89	7,900.00	31,600.00

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Accrual Basis

Hancock County Solid Waste Authority
Balance Sheet
As of December 31, 2020

	<u>Dec 31, 20</u>
ASSETS	
Current Assets	
Checking/Savings	
The First Checking	225,896.26
Total Checking/Savings	225,896.26
Accounts Receivable	
Accounts Receivable	386,221.82
Total Accounts Receivable	386,221.82
Other Current Assets	
Prepaid Insurance	9,577.34
Total Other Current Assets	9,577.34
Total Current Assets	621,695.42
TOTAL ASSETS	<u>621,695.42</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	263,605.18
Total Accounts Payable	263,605.18
Total Current Liabilities	263,605.18
Total Liabilities	263,605.18
Equity	
Retained Earnings	349,893.35
Net Income	8,196.89
Total Equity	358,090.24
TOTAL LIABILITIES & EQUITY	<u>621,695.42</u>